Entry 1 School Information and Cover Page (New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Created: 07/16/2019 • Last updated: 07/31/2019

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2019)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME (Select name from the drop down menu)	MOTT HALL CHARTER SCHOOL
a1. Popular School Name (Optional)	Mott Hall Charter School
b. CHARTER AUTHORIZER (As of June 30th, 2019) Please select the correct authorizer as of June 30, 2019 or you may not be assigned the correct tasks.	Regents Authorized Charter School
c. DISTRICT / CSD OF LOCATION	NYC CSD 9
d. DATE OF INITIAL CHARTER	12/2010
e. DATE FIRST OPENED FOR INSTRUCTION	07/2019

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of the Mott Hall Charter School is to prepare our scholars in mind, body, and character to succeed in top high schools, colleges, and careers by becoming inquisitive, open minded, and compassionate citizens of the world.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Variable 1: 21st Century Teaching and Learning Model MHCS's instructional program is student centered and inquiry based, which is how middle school students learn best. The International Baccalaureate Middle Years Programme (MYP) provides high quality teacher professional development and a curriculum framework which puts students at the center of a changing and increasingly interrelated world. Teachers use Understanding by Design (UBD) as their primary method of curriculum development as they align lessons to state standards. The Workshop Model of instruction is used to ensure that students are constructing their own knowledge.
Variable 2	Variable 2: Proficiency Because such a large percentage of students enter MHCS below proficiency, Mott Hall focuses on proficiency attainment for students in both English Language Arts (ELA) as well as Mathematics. This includes longer blocks of instruction in ELA and Math, greater emphasis on literacy acquisition through programs such as Leveled Literacy Intervention, and additional teachers supporting ELA and Math.
Variable 3	Variable 3: Special Population Support MHCS uses a collaborative team teaching approach to ensure that the needs of students with IEPs are met. Our ELL instructional model includes small group instruction, pull out and push in support, direct vocabulary instruction, and a requirement that all lesson plans include language objectives

	paired with learning objectives. All MHCS teachers receive professional development to ensure that they can address the learning needs of ELLs and students with IEPs.
Variable 4	Variable 4: College and Career Readiness Program MHCS's college and career readiness program is modeled on the AVID College and Career Readiness Program. This program helps ensure that Mott Hall students have the skills and information they need to gain acceptance to college bound High Schools throughout New York City.
Variable 5	Variable 5: Social and Emotional Health Program The program design is rooted in aspects of the Sanctuary model, with on going training in trauma attachment theory, adolescent development, and other topics to all staff as well as providing teachers with feedback to ensure classrooms are trauma sensitive. This program includes enhanced counseling for scholars who are identified as at risk, a character development class for all scholars and on going parent support groups.
Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

Need additional space for variables	No
h. SCHOOL WEB ADDRESS (URL)	http://www.motthallcs.org/
i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2018-19 SCHOOL YEAR (exclude Pre-K program enrollment)	285
j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2019 (exclude Pre-K program enrollment)	264

k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program students)

Check all that apply

Grades Served	6, 7, 8

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2019-20?

	No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1260 Franklin Avenue Bronx, NY 10456	718 991 9139	NYC CSD 9	6 8	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Connie Lobdell	[redacted]		
Operational Leader	Suzanne Trice			
Compliance Contact	Suzanne Trice			
Complaint Contact	Connie Lobdell			
DASA Coordinator	Meghan Oppenheimer			
Phone Contact for After Hours Emergencies	Connie Lobdell			

m1b. Is site 1 in public (co-located) space or in private space?

Co located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	N/A	No		No		No

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Site 1 Certificate of Occupancy (COO)

https://nysed_cso_reports.fluidreview.com/resp/109624305/yFPTXS6fVy/

Site 1 Fire Inspection Report

https://nysed_cso_reports.fluidreview.com/resp/109624305/nBJtmqxAKU/

CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions).	No

ATTESTATION

o. Individual Primarily Responsible for Submitting the Annual Report.

Name	Suzanne Trice
Position	Director of Operations
Phone/Extension	[redacted]
Email	

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Yes

Signature, Head of Charter School

Signature, President of the Board of Trustees

Date 2019/07/26

Thank you.

A-10(B) 10-03

CROSS STREETS

CITY OF NEW YORK
FIRE DEPARTMENT

BATTALION

D.O. [redacted]

VIOLATION ORDER

E [redacted]

NYC DEPT OF ED

To 1260 FRANKLIN AVE BRONX NY 10456
ADDRESS

NAME OF C[redacted]

ROOM NO. OR FLOOR

EDUCATIONAL
TYPE OF OCCUPANCY

An inspection this date of the above premises indicates the existence of the following violations under the enforcement jurisdiction of this Department. You are hereby directed to correct such violations by compliance with the following order:

STANDARD ORDER FORM NO.	ITEM NO.	
PA24	1	FAILED TO PROVIDE AN UP TO DATE FLAMEPROOFING AFFIDAVIT FOR THE DRAPES IN THE AUDITORIUM AS PER 801.3, 801.4 F.C
PA32	2	HAVE THE INTERIOR FIRE ALARM SYSTEM RESTORED TO NORMAL WORKING ORDER. AS PER 907.2.1.1.BC.
NOTE:		ENTIRE FIRE ALARM SYSTEM IS OUT OF SERVICE. BUILDING IS ON A 24HR FIRE WATCH. FROM 10PM TO 6AM. AND ON THE WEEKEND 24 HRS.

If this order has not been complied with in, FORTHWITH days of the issuance date, A SUMMONS will be served for violations of the Administrative Code of the City of New York.

TO 25
FOR –NUMBERING

TO 24
FOR DISMISSAL

By Order of the Fire Commissioner

This is to certify that I have made an inspection of said premises and have issued the above order to:

[redacted]

NAME OF PERSON WHO RECEIVED THIS ORDER

TITLE

PHONE #

INSPECTOR

2-7-19
DATE

LPIA
UNIT

Unit Address 9 METRO TECH
BROOKLYN NY 11218

Unit Telephone [redacted]

B Form 54C (Rev. 6/69)-16M-763756(70)

THE CITY OF NEW YORK

BJ

HOUSING AND DEVELOPMENT ADMINISTRATION

N.B. [redacted]

DEPARTMENT OF BUILDINGS

CERTIFICATE OF OCCUPANCY

BOROUGH THE BRONX DATE: APR 20 1977 NO. [redacted]

This certificate supersedes C.O. No. ZONING DISTRICT [redacted]

THIS CERTIFIES that the new—alt~~ered existing~~ building—premises located at Block 2

1260 Franklin Avenue

CONFORMS SUBSTANTIALLY TO THE APPROVED PLANS AND SPECIFICATIONS AND TO THE REQUIREMENTS OF ALL APPLICABLE LAWS, RULES AND REGULATIONS FOR THE USES AND OCCUPANCIES SPECIFIED HEREIN

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOAD LBS. PER SQ. FT.	MAXIMUM NO. OF PERSONS PERMITTED	ZONING: DWELLING OR ROOMING UNITS	RESOLUTION: USE GROUP	BUILDING CODE: HABITABLE ROOMS	BUILDING CODE: OCCUPANCY GROUP	DESCRIPTION OF USE
First	On Grnd	245		3		G	Public school classrooms
							100,000.

THIS CERTIFICATE OF OCCUPANCY MUST BE POSTED WITHIN THE BUILDING IN ACCORDANCE WITH THE RULES OF THE DEPARTMENT PROMULGATED MARCH 31ST, 1967

OPEN SPACE USES _____

(SPECIFY—PARKING SPACES, LOADING BERTHS, OTHER USES, NONE)

NO CHANGES OF USE OR OCCUPANCY SHALL BE MADE UNLESS A NEW AMENDED CERTIFICATE OF OCCUPANCY IS OBTAINED

THIS CERTIFICATE OF OCCUPANCY IS ISSUED SUBJECT TO FURTHER LIMITATIONS, CONDITIONS AND SPECIFICATIONS NOTED ON THE REVERSE SIDE.

I. M. Cohen, Jr. — BOROUGH SUPERINTENDENT

Jeremiah V. Walsh — COMMISSIONER

OFFICE COPY—DEPARTMENT OF BUILDINGS

Entry 2 NYS School Report Card Link

Created: 07/01/2019 • Last updated: 07/16/2019

MOTT HALL CHARTER SCHOOL

1. CHARTER AUTHORIZER (As of June 30th, 2019) (For technical reasons, please re select authorizer name from the drop down menu).	REGENTS Authorized Charter School
2. NEW YORK STATE REPORT CARD **Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/).** **(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)**	https://data.nysed.gov/essa.php?year=2018&instid=800000071085

Entry 3 Progress Toward Goals

Created: 07/18/2019 • Last updated: 07/31/2019

PROGRESS TOWARD CHARTER GOALS

Board of Regents authorized and NYCDOE authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	Our goal is to reach 45.4% of MHCS students achieving proficiency or better on the ELA State exam	State met/did not meet cut scores and Instructional Report submitted by the state. Cut scores will be available in the fall.	Not Met	State met/did not meet cut scores and Instructional Report submitted by the state. Cut scores will be available in the fall. If not met research based literacy intervention (system 44, Read 180, guided reading) will be programmed into the schedule.
Academic Goal 2	Our goal is to reach 38.3% of MHCS students achieving proficiency or better on the Math State exam	State met/did not meet cut scores and Instructional Report submitted by the state. Cut scores will be available in the fall.	Not Met	Based on Preliminary data sent out by the State we are hopeful that we will meet our goal in Math when the state test results are released. If not met math intervention will be programmed into the schedule specifically focused on RTI. Small

				group instructional, after school and Saturday Academy, will be offered.
Academic Goal 3	Gains for our SPED & ENL & lowest ⅓ *Our Goal is to reach 20% of MHCS ELL & SPED students achieving proficiency or better on the ELA State Exam.	State met/did not meet cut scores and Instructional Report submitted by the state. Cut scores will be available in the fall.	Not Met	Based on Preliminary data sent out by the State we are confident that we should meet our goal for Math when the state test results are released. If not met math intervention will be programmed into the schedule specifically focused on RTI. Small group instructional, after school and Saturday Academy, will be offered.
Academic Goal 4	Gains for our SPED & ENL & lowest ⅓ *Our Goal is to reach 10% of MHCS ELL & SPED students achieving proficiency or better on the Math State Exam.	State met/did not meet cut scores and Instructional Report submitted by the state. Cut scores will be available in the fall.	Not Met	Based on Preliminary data sent out by the State we are confident that we should meet our goal for Math when the state test results are released. If not met math intervention will be programmed into the schedule specifically focused on RTI. Small group instructional, after school and Saturday Academy, will be offered.
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				

Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add? No

3. Do have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2018-19 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	SED Full site memo School meets or exceeds in performance frameworks for all 10 categories benchmark in SED full site visit	SED Report	Met	
Org Goal 2	School achieves renewal of charter	Board of Regents Renewal decision	Met	
Org Goal 3	Build leadership team through three offsite retreats and completing 360 assessment	Three Retreats held and assessments completed	Met	
Org Goal 4	Progress in moving IB candidacy	Site Visit from MYP	Not Met	Communicating with IB consultant.
Org Goal 5				

Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add? No

6. FINANCIAL GOALS

2018-19 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to	Goal Met or Not Met	If Not Met, Describe

		Evaluate Progress		Efforts School Will Take
Financial Goal 1	Submit a Balance Budget for FY19	Based on the revenue sources available to the school through per pupil and NCLB funds, taking into account a realistic enrollment and an adequate staff to support the enrollment as well as an adequate level of non personnel expenses, does the school's revenue exceed expenses on a budgetary basis	Met	This goal was met. The school prepared a balanced budget for FY19 and that budget was approved by the board and submitted to SED.
Financial Goal 2	Limit the Amount of Credit Card Usage	Earlier in the school year, leadership determined that credit card usage was too high and presented an unwanted risk to financial operations. As a result, leadership implemented additional layers of approval to initiate a credit card purchase. In some cases, the approvals need to be approved by the board chair and as a result of the additional layers of approval, more leadership personnel are reviewing the necessity and validity of credit card purchases.	Met	Goal met but this process is being updated on an on going basis. There is still some effort by leadership to reduce usage, except where necessary and mitigate risk.
		As referenced in Goal 2, the school has taken a look at all financial policies and updated the manual		The revised manual exists and is being reviewed by school leadership before submission to the

Financial Goal 3	Update the school’s financial policies and procedures manual on an annual basis	to reflect the reality of processes at the school. By reviewing this document on an annual basis, more consistency in process can be developed and efficiencies can be recognized and implemented.	Met	board. The school has a new DOO and they are involved in current edits to the manual. The goal will be fully met when the board reviews and approves the most recent update to this document.
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add? No

Thank you.

Entry 4 Expenditures per Child

Last updated: 07/16/2019

MOTT HALL CHARTER SCHOOLSection Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2018-19 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html

Line 1: Total Expenditures	5305503
Line 2: Year End FTE student enrollment	266274
Line 3: Divide Line 1 by Line 2	19925

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2018 19 Schedule of Functional Expenses)

2. Any contracted administrative/management fee paid to other organizations or corporations

3. Take the total from above and divide it by the year end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	358495
Line 2: Management and General Cost (Column)	172055
Line 3: Sum of Line 1 and Line 2	530550
Line 5: Divide Line 3 by the Year End FTE student enrollment	1992

Thank you.

SCHALL & ASHENFARB Certified Public Accountants, LLC

IRA L. SCHALL, CPA
DAVID C. ASHENFARB, CPA
MICHAEL L. SCHALL, CPA

Audited Financial Statements
In Accordance With
Government Auditing Standards

June 30, 2019

307 Fifth Avenue, 15th Floor
New York, New York 10016
Tel: (212) 268-2800 Fax: (212) 268-2805
www.schallandashenfarb.com

MOTT HALL CHARTER SCHOOL

Table of Contents

	Page
Independent Auditor's Report	1 – 2
Statement of Financial Position	3
Statement of Activities	4
Statement of Functional Expenses	5
Statement of Cash Flows	6
Notes to Financial Statements	7 – 11
Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*	12 – 13
Schedule of Findings and Responses	14

SCHALL & ASHENFARB Certified Public Accountants, LLC

IRA L. SCHALL, CPA
DAVID C. ASHENFARB, CPA
MICHAEL L. SCHALL, CPA

Independent Auditor's Report

To the Board of Trustees of
Mott Hall Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of Mott Hall Charter School (the "School"), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

307 Fifth Avenue, 15th Floor
New York, New York 10016
Tel: (212) 268-2800 Fax: (212) 268-2805
www.schallandashenfarb.com

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Mott Hall Charter School as of June 30, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 2 to the financial statements, the School adopted Accounting Standards Update ("ASU") No. 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities.* Our opinion is not modified with respect to this matter.

Report on Summarized Comparative Information

We have previously audited the School's 2018 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 16, 2018. In our opinion, the summarized comparative information presented herein as of and for the year-ended June 30, 2018 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 2, 2019 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Schall & Ashenfarb

Schall & Ashenfarb
Certified Public Accountants, LLC

October 2, 2019

MOTT HALL CHARTER SCHOOL
STATEMENT OF FINANCIAL POSITION
AT JUNE 30, 2019
(With comparative totals at June 30, 2018)

	6/30/19	6/30/18
Assets		
Cash and cash equivalents	$1,013,833	$1,329,348
Government grants receivable	169,373	252,103
Prepaid expenses	19,340	0
Restricted cash (Note 3)	101,722	76,691
Fixed assets, net (Note 5)	176,573	226,461
Total assets	$1,480,841	$1,884,603
Liabilities and Net Assets		
Liabilities:		
Accounts payable and accrued expenses	$631,906	$575,819
Grant advance - New York City (Note 4)	45,307	20,948
Total liabilities	677,213	596,767
Net assets - without donor restrictions	803,628	1,287,836
Total liabilities and net assets	$1,480,841	$1,884,603

The attached notes and auditor's report are an integral part of these financial statements.

MOTT HALL CHARTER SCHOOL
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2019
(With comparative totals for the year ended June 30, 2018)

	6/30/19	6/30/18
Without donor restrictions:		
Public support and revenue:		
Public school district: (Note 4)		
Revenue - resident student enrollment	$4,075,841	$3,736,344
Revenue - students with special education services	492,296	455,263
Subtotal public school district revenue	4,568,137	4,191,607
Government grants	316,101	373,357
Other income	7,611	14,496
Total public support and revenue	4,891,849	4,579,460
Expenses:		
Program services:		
Regular education	3,425,212	3,131,185
Special education	1,257,507	1,294,454
Total program services	4,682,719	4,425,639
Supporting services:		
Management and general	643,219	551,675
Fundraising	50,119	11,081
Total expenses	5,376,057	4,988,395
Change in net assets	(484,208)	(408,935)
Net assets - beginning	1,287,836	1,696,771
Net assets - ending	$803,628	$1,287,836

The attached notes and auditor's report are an integral part of these financial statements.

MOTT HALL CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2019
(With comparative totals for the year ended June 30, 2018)

	Program Services			Supporting Services			
	Regular Education	Special Education	Total Program Services	Management and General	Fundraising	Total Expenses 6/30/19	Total Expenses 6/30/18
Salaries	$2,395,498	$865,001	$3,260,499	$333,364	$38,835	$3,632,698	$3,290,049
Employee benefits and payroll taxes	531,996	192,100	724,096	74,034	8,625	806,755	725,335
Total personnel costs	2,927,494	1,057,101	3,984,595	407,398	47,460	4,439,453	4,015,384
Professional development	2,521	461	2,982	95,852		98,834	97,988
Professional fees	167,208	111,628	278,836	113,210	83	392,129	367,759
Student and staff recruitment			0	4,268		4,268	15,911
Curriculum and classroom expenses	86,402	15,813	102,215			102,215	80,106
Supplies and materials	56,445	12,695	69,140	1,848	215	71,203	106,229
Food services	39,547	7,238	46,785			46,785	57,166
Postage, printing, and copying	1,945	702	2,647	271	32	2,950	2,641
Insurance	15,902	5,742	21,644	2,213	258	24,115	20,459
Information technology	47,046	16,988	64,034	6,547	763	71,344	75,014
Non-capitalized equipment and furnishings	14,788	5,339	20,127	2,058	240	22,425	38,555
Repairs and maintenance	1,741	628	2,369	242	28	2,639	2,750
Depreciation	64,173	23,172	87,345	8,931	1,040	97,316	102,830
Other			0	381		381	5,603
Total other than personnel costs	497,718	200,406	698,124	235,821	2,659	936,604	973,011
Total expenses	$3,425,212	$1,257,507	$4,682,719	$643,219	$50,119	$5,376,057	$4,988,395

The attached notes and auditor's report are an integral part of these financial statements.

MOTT HALL CHARTER SCHOOL
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2019
(With comparative totals for the year ended June 30, 2018)

	6/30/19	6/30/18
Cash flows from operating activities:		
Change in net assets	($484,208)	($408,935)
Adjustments to reconcile change in net assets to net cash used for operating activities:		
Depreciation	97,316	102,830
Changes in assets and liabilities:		
Government grants receivable	82,730	11,987
Prepaid expenses	(19,340)	0
Restricted cash	(25,031)	(30)
Accounts payable and accrued expenses	56,087	118,281
Grant receivable/advance - New York City	24,359	(68,242)
Total adjustments	216,121	164,826
Net cash used for operating activities	(268,087)	(244,109)
Cash flows from investing activities:		
Purchases of furniture and equipment	(47,428)	(75,839)
Net cash used for investing activities	(47,428)	(75,839)
Net decrease in cash and cash equivalents	(315,515)	(319,948)
Cash and cash equivalents - beginning	1,329,348	1,649,296
Cash and cash equivalents - ending	$1,013,833	$1,329,348

No taxes or interest were paid.

The attached notes and auditor's report are an integral part of these financial statements.

MOTT HALL CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

Note 1 - Organization and Nature of Activities

Mott Hall Charter School (the "School"), located in Bronx, New York, is a not-for-profit education corporation chartered by the Regents of the University of the State of New York. The School provides a full range of educational services appropriate for the sixth, seventh and eighth grade levels. The School completed the 2018-2019 fiscal year with an average enrollment of approximately 260 students. The School is a publicly funded, privately managed school, which is independent of the New York City Department of Education ("NYCDOE").

On June 27, 2011, the School was granted a provisional charter for a term up through and including December 14, 2016. Such provisional charter may be extended upon application for a term of up to five years in accordance with the provisions of Article 56 of the Education Law. On December 28, 2016, the School received a 2-year extension on their charter for a term up through and including June 30, 2019. On March 12, 2019, the School received a 3-year extension on their charter for a term up through and including June 30, 2022.

The School has been notified by the Internal Revenue Service that it is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been reflected in the accompanying financial statements. They have not been designated as a private foundation.

Note 2 - Significant Accounting Policies

a. Basis of Presentation

The accompanying financial statements have been prepared using the accrual basis of accounting which is the process of recognizing revenue and expenses when earned or incurred rather when received or paid.

Effective July 1, 2018, the School adopted the requirements of the inancial Accounting Standards Board's Accounting Standards Update No. 2016-14 – Not-for-Profit Entities (Topic 958): *Presentation of Financial Statements of Not-for-Profit Entities* (ASU 2016-14). This standard addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return between not-for-profit entities. A key change required by ASU 2016-14 is the net asset classes used in these financial statements. Amounts previously reported as unrestricted net assets are now reported as net assets without donor restrictions and amounts previously reported as temporarily restricted net assets and permanently restricted net assets are now reported as net assets with donor restrictions. A footnote on liquidity has also been added (Note 9).

Implementation of ASU 2016-14 did not require any reclassification or restatement of opening balances related to the periods presented.

The School reports information regarding their financial position and activities according to the following classes of net assets:

- *Net Assets Without Donor Restrictions* – represents all activity without donor-imposed restrictions.

- *Net Assets with Donor Restrictions* – represents those resources, the uses of which have been restricted by donors for a specific purpose or the passage of time. The release from restrictions results from the satisfaction of the restricted purposes specified by the donor. Donor restricted contributions, the requirements of which are met in the year of donation, are reported as net assets without donor restrictions. The School did not have any net assets with donor restrictions at June 30, 2019 or June 30, 2018.

b. Cash and Cash Equivalents
The School considers all liquid investments purchased with a maturity of three months or less to be cash and cash equivalents. Restricted cash has been classified separately.

c. Concentration of Credit
Financial instruments which potentially subject the School to concentration of credit risk consist of checking accounts, which have been placed with a financial institution that management deems to be creditworthy. From time-to-time, cash balances may be in excess of insurance levels. At year-end, there was a significant uninsured balance; however, the School has not experienced any losses due to bank failure.

d. Capitalization Policy
Computer hardware, furniture, equipment and assembling of the website are capitalized at cost or at the fair value at the date of gift, if donated. The School capitalizes fixed assets in excess of pre-defined amounts that have a useful life of more than one year. Depreciation was computed using the straight-line method over the estimated useful lives of the respective assets, which generally are between 3 and 7 years.

e. Contributions
Contributions are recorded as revenue upon the earlier of the receipt of cash or at the time a pledge is considered unconditional. Contributions received with specific donor restrictions have been recorded in the class of net assets with donor restriction. Other contributions have been recorded in the class of net assets without donor restrictions.

Contributions expected to be received within one year are recorded at net realizable value. Long-term pledges are recorded at fair value using a risk adjusted discount rate. Conditional contributions are recognized as income when the conditions have been substantially met.

f. Revenue – Public School District and Government Grants
Public school district revenue is recognized based on student attendance using rates established by the School's funding source in the period during which services are provided.

All government grants have been recognized as income when earned, either based on performance of certain milestones or by incurring expenses that can be reimbursed under the terms of the grant agreement. The difference between cash received and revenue recognized is reflected as government grants receivable or refundable advances.

g. Donated Services

Donated services are recognized in circumstances where those services create or enhance non-financial assets or require specialized skills, are provided by individuals possessing those skills and would typically need to be purchased if not provided in-kind. Board members and other individuals volunteer their time and perform a variety of tasks that assist the School. These services do not meet the criteria outlined above and have not been recorded in the financial statements.

h. Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the accompanying financial statements. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Such allocations are determined by management on an equitable basis.

The following expenses were allocated using time and effort as the basis:

- Salaries

The following costs were allocated using salary as the basis:

- Employee benefits and payroll taxes
- Supplies and materials
- Postage, printing and copying
- Insurance
- Information technology
- Non-capitalized equipment and furnishings
- Repairs and maintenance
- Depreciation

Certain program expenses have been allocated between Regular Education and Special Education based on student TE rates. All other expenses have been charged directly to the applicable program or supporting services.

i. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

j. Contingencies

Government contracts are subject to audit by the grantor. Management does not believe that any audits, if they were to occur, would result in material disallowed costs, and has not established any reserves. Any disallowed costs would be recorded in the period notified.

k. Accounting for Uncertainty in Income Taxes

The School does not believe its financial statements include any material, uncertain tax positions. Tax filings for periods ending June 30, 2016 and later are subject to examination by applicable taxing authorities.

l. Comparative Financial Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year-ended June 30, 2018 from which the summarized information was derived.

m. Subsequent Events

Management has evaluated for potential recognition and disclosure events subsequent to the date of the statement of financial position through October 2, 2019, the date the financial statements were available to be issued. No events have occurred subsequent to the statement of financial position date through our evaluation date that would require adjustment to or disclosure in the financial statements.

n. New Accounting Pronouncement

The Financial Accounting Standards Board (FASB) issued an Accounting Standards Update (ASU) No. 2018-08, *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*. The ASU which becomes effective for the June 30, 2020 year, provides guidance on whether a receipt from a third-party resource provider should be accounted for as a contribution (nonreciprocal transaction) within the scope of Topic 958, Not-for-Profit Entities, or as an exchange (reciprocal) transaction.

In addition, FASB issued ASU No. 2014-09, *Revenue from Contracts with Customers*. The ASU, which becomes effective for the June 30, 2020 year, focuses on a principle-based model. It highlights the identification of performance obligations of the contract, determining the price and allocating that price to the performance obligation so that revenue is recognized as each performance obligation is satisfied. This ASU does not apply to contributions.

The School is in the process of evaluating the impact these standards will have on future financial statements.

Note 3 - Restricted Cash

An escrow account has been established to meet the requirement of the Board of Regents of the State of New York. The purpose of this account is to ensure sufficient funds are available for an orderly dissolution or transition process in the event of termination of the charter or school closure.

Note 4 - Advance Payable – New York City Department of Education

	6/30/19	6/30/18
Beginning advance payable	($20,948)	($89,190)
Funding based on allowable FTE's	4,568,137	4,191,607
Advances received	(4,592,496)	(4,123,365)
Ending advance payable	($45,307)	($20,948)

Note 5 - Fixed Assets

Fixed assets consist of the following:

	6/30/19	6/30/18
Furniture and equipment	$773,649	$726,221
Less: accumulated depreciation	(597,076)	(499,760)
Total fixed assets, net	$176,573	$226,461

Note 6 - Significant Concentrations

The School and New York City Department of Education ("NYCDOE") signed an agreement, which permits the school to operate the charter. Approximately 93% and 92% of the School's total public support and revenue was received from NYCDOE in 2019 and 2018, respectively. If NYCDOE were to discontinue funding, it would have a severe economic impact on the School's ability to operate.

Note 7 - Donated Space

The School is located in a NYCDOE facility and utilizes approximately 7,000 square feet at no charge. The School was unable to determine a value for this service.

Note 8 – Defined Contribution Plan

The School maintains a tax deferred 403(b) retirement plan. Employees who are at least 21 years old may participate by designating a percentage of their salaries, subject to regulatory limits, to be contributed to the plan on a pre-tax basis. The School matches employee contributions to the plan on a discretionary basis. The amount of estimated matching payments of $29,000 and $21,000 has been included in payroll taxes and employee benefits in the accompanying financial statements for the years ended June 30, 2019 and June 30, 2018, respectively.

Note 9 - Availability and Liquidity

The School's financial assets available to meet cash needs for general expenditures within one year are $1,183,206, which consist of cash and cash equivalents of $1,013,833 and government grants receivable due within one year of $169,373, at June 30, 2019. There are no external or internal limits imposed on these balances. As part of its liquidity management, the School operates its programs within a board approved budget and relies on grants and contributions to fund its operations and program activities.

SCHALL & ASHENFARB Certified Public Accountants, LLC

IRA L. SCHALL, CPA
DAVID C. ASHENFARB, CPA
MICHAEL L. SCHALL, CPA

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Trustees of
Mott Hall Charter School

Report on the Financial Statements

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Mott Hall Charter School (the "School"), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended and the related notes to the financial statements, and have issued our report thereon dated October 2, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. iven these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

307 Fifth Avenue, 15th Floor
New York, New York 10016
Tel: (212) 268-2800 Fax: (212) 268-2805
www.schallandashenfarb.com

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Schall & Ashenfarb

Schall & Ashenfarb
Certified Public Accountants, LLC

October 2, 2019

MOTT HALL CHARTER SCHOOL
SCHEDULE OF FINDINGS AND RESPONSES
JUNE 30, 2019

Current Year:

None

Prior Year:

None

NYSED.gov Annual Financial Statement Audit Report

School Name:	Mott Hall Charter School
Date (Report is due Nov. 1):	November 1, 2019
Primary District of Location (If NYC select NYC DOE):	New York City Department of Education
If located in NYC DOE select CSD:	NYCSD #9
School Fiscal Contact Name:	Josh Moreau, boostEd Finance
School Fiscal Contact Email:	[redacted]
School Fiscal Contact Phone:	[redacted]
School Audit Firm Name:	Schall & Ashenfarb, CPA's, LLC
School Audit Contact Name:	Joe Albano
School Audit Contact Email:	[redacted]
School Audit Contact Phone:	[redacted]
Audit Period:	2018-19
Prior Year:	2017-18

The following items are required to be included:

1.) The independent auditor's report on financial statements and notes.
2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	N/A
Management Letter Response	N/A
Form 990	On Extension
Federal Single Audit (A-133)	N/A
Corrective Action Plan	N/A

[illegible]	[illegible]

Mott Hall Charter School
Statement of Financial Position
as of June 30

	2019	2018
CURRENT ASSETS		
Cash and cash equivalents	$ 1,013,833	$ 1,329,348
Grants and contracts receivable	-	-
Accounts receivables	169,373	252,103
Prepaid Expenses	19,340	-
Contributions and other receivables	-	-
Other current assets	-	-
TOTAL CURRENT ASSETS	1,202,546	1,581,451
NON-CURRENT ASSETS		
Property, Building and Equipment, net	$ 176,573	$ 226,461
Restricted Cash	101,722	76,691
Security Deposits	-	-
Other Non-Current Assets	-	-
TOTAL NON-CURRENT	278,295	303,152
TOTAL ASSETS	**1,480,841**	**1,884,603**
CURRENT LIABILITIES		
Accounts payable and accrued expenses	$ 631,906	$ 575,819
Accrued payroll, payroll taxes and benefits	-	-
Current Portion of Loan Payable	-	-
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	45,307	20,948
Other Current Liabilities	-	-
TOTAL CURRENT	677,213	596,767
LONG-TERM LIABILITIES		
Loan Payable; Due in More than One Year	$ -	$ -
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
TOTAL LONG-TERM	-	-
TOTAL LIABILITIES	677,213	596,767

NET ASSETS		
Unrestricted	$ 803,628	$ 1,287,836
Temporarily restricted	-	-
Permanently restricted	-	-
TOTAL NET ASSETS	803,628	1,287,836
TOTAL LIABILITIES AND NET ASSETS	**1,480,841**	**1,884,603**

Mott Hall Charter School
Statement of Activities
as of June 30

	2019			2018
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	$ 4,075,841	$ -	$ 4,075,841	$ 3,736,344
State and Local Per Pupil Revenue - SPED	492,296	-	492,296	455,263
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	316,101	-	316,101	373,357
State and City Grants	-	-	-	-
Other Operating Income	-	-	-	-
Food Service/Child Nutrition Program	-	-	-	-
TOTAL OPERATING REVENUE	4,884,238	-	4,884,238	4,564,964
EXPENSES				
Program Services				
Regular Education	$ 3,425,212	$ -	$ 3,425,212	$ 3,131,185
Special Education	1,257,507	-	1,257,507	1,294,454
Other Programs	-	-	-	-
Total Program Services	4,682,719	-	4,682,719	4,425,639
Management and general	643,219	-	643,219	551,675
Fundraising	50,119	-	50,119	11,081
TOTAL EXPENSES	5,376,057	-	5,376,057	4,988,395
SURPLUS / (DEFICIT) FROM OPERATIONS	(491,819)	-	(491,819)	(423,431)
SUPPORT AND OTHER REVENUE				
Interest and Other Income	$ -	$ -	$ -	$ -
Contributions and Grants	-	-	-	-
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	7,611	-	7,611	14,496
TOTAL SUPPORT AND OTHER REVENUE	7,611	-	7,611	14,496
Net Assets Released from Restrictions / Loss on Disposal	$ -	$ -	$ -	$ -
CHANGE IN NET ASSETS	(484,208)	-	(484,208)	(408,935)
NET ASSETS - BEGINNING OF YEAR	$ 1,287,836	$ -	$ 1,287,836	$ 1,696,771
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-

NET ASSETS - END OF YEAR	$ 803,628	$ -	$ 803,628	$ 1,287,836

Mott Hall Charter School
Statement of Cash Flows
as of June 30

	2019	2018
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	$ (484,208)	$ (408,935)
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	97,316	102,830
Grants Receivable	107,089	(56,255)
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	(19,340)	-
Accounts Payable	56,087	118,281
Accrued Expenses	-	-
Accrued Liabilities	-	-
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	-	-
Interest payments	-	-
Restricted Cash	(25,031)	(30)
Security Deposit	-	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	$ (268,087)	$ (244,109)
CASH FLOWS - INVESTING ACTIVITIES	$	$
Purchase of equipment	(47,428)	(75,839)
Other	-	-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	$ (47,428)	$ (75,839)
CASH FLOWS - FINANCING ACTIVITIES	$	$
Principal payments on long-term debt	-	-
Other	-	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	$ -	$ -
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	$ (315,515)	$ (319,948)
Cash at beginning of year	1,329,348	1,649,296
CASH AND CASH EQUIVALENTS AT END OF YEAR	$ 1,013,833	$ 1,329,348

Mott Hall Charter School
Statement of Functional Expenses
as of June 30

		2019						
		Program Services				Supporting Services		
	No. of Positions	Regular Education	Special Education	Other Education	Total	Fundraising	Management and General	Total
Personnel Services Costs		$	$	$	$	$	$	$
Administrative Staff Personnel	6.00	2,395,498	865,001	-	3,260,499	38,835	333,364	372,199
Instructional Personnel	35.00	-	-	-	-	-	-	-
Non-Instructional Personnel	6.00	531,996	192,100	-	724,096	8,625	74,034	82,659
Total Salaries and Staff	47.00	2,927,494	1,057,101	-	3,984,595	47,460	407,398	454,858
Fringe Benefits & Payroll Taxes		-	-	-	-	-	-	-
Retirement		-	-	-	-	-	-	-
Management Company Fees		-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	-	-
Accounting / Audit Services		-	-	-	-	-	-	-
Other Purchased / Professional / Consulting Services		167,208	111,628	-	278,836	83	113,210	113,293
Building and Land Rent / Lease		-	-	-	-	-	-	-
Repairs & Maintenance		1,741	628	-	2,369	28	242	270
Insurance		15,902	5,742	-	21,644	258	2,213	2,471
Utilities		-	-	-	-	-	-	-
Supplies / Materials		142,847	28,508	-	171,355	215	1,848	2,063
Equipment / Furnishings		14,788	5,339	-	20,127	240	2,058	2,298
Staff Development		2,521	461	-	2,982	-	95,852	95,852
Marketing / Recruitment		-	-	-	-	-	4,268	4,268
Technology		47,046	16,988	-	64,034	763	6,547	7,310
Food Service		39,547	7,238	-	46,785	-	-	-
Student Services		-	-	-	-	-	-	-
Office Expense		1,945	702	-	2,647	32	271	303
Depreciation		64,173	23,172	-	87,345	1,040	8,931	9,971
OTHER		-	-	-	-	-	381	381
Total Expenses		$ 3,425,212	$ 1,257,507	$ -	$ 4,682,719	$ 50,119	$ 643,219	$ 693,338

	2018
Total	
$	$
3,632,698	3,290,050
-	-
806,755	725,336
4,439,453	4,015,386
-	-
-	-
-	-
-	-
-	-
392,129	367,759
-	-
2,639	2,750
24,115	20,460
-	-
173,418	186,335
22,425	38,555
98,834	97,988
4,268	15,911
71,344	75,014
46,785	57,166
-	-
2,950	2,641
97,316	102,829
381	5,601
$ 5,376,057	$ 4,988,395

Entry 5c Additional Financial Docs

Last updated: 10/28/2019

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Section Heading

1. Management Letter

(No response)

Explanation for not uploading the Management Letter.	Financial consultant stated we only needed to upload #4

2. Form 990

(No response)

Explanation for not uploading the Form 990.	Financial consultant stated we only needed to upload #4

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit.	Financial consultant stated we only needed to upload #4

4. CSP Agreed Upon Procedure Report

https://nysed_cso_reports.fluidreview.com/resp/118741760/dQZm1h8CfC/

Explanation for not uploading the procedure report.	(No response)

5. Evidence of Required Escrow Account

***Note:* For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is $100,000.**

(No response)

Explanation for not uploading the Escrow evidence.	Financial consultant stated we only needed to upload #4

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

a. The person responsible
b. The date action was taken, or will be taken
c. Description of the action taken
d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan.	Financial consultant stated we only needed to upload #4

CHASE

JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218-2051

June 01, 2019 through June 28, 2019
Account Number: [redacted]

CUSTOMER SERVICE INFORMATION

Web site:	**www.Chase.com**
Service Center:	**1-877-425-8100**
Deaf and Hard of Hearing:	1-800-242-7383
Para Espanol:	1-888-622-4273
International Calls:	1-713-262-1679

[redacted]
MOTT HALL CHARTER SCHOOL
1260 FRANKLIN AVE
BRONX NY 10456-3502

0123600010100000021

SAVINGS SUMMARY

Chase Business Select High Yield Savings

	INSTANCES	AMOUNT
Beginning Balance		**$76,719.52**
Deposits and Additions	2	25,002.45
Ending Balance	**2**	**$101,721.97**

Annual Percentage Yield Earned This Period	0.04%
Interest Paid This Period	$2.45
Interest Paid Year-to-Date	$15.07

You could earn an even higher interest rate on your Chase Business Select High Yield Savings account if you link it to a qualifying checking account. Visit any of our branches for details or call us at the telephone number on your statement.

Your monthly service fee was waived because you maintained an average savings balance of $10,000 or more during the statement period.

TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		**$76,719.52**
06/25	Cbp Transfer To Savings 2721	**25,000.00**	101,719.52
06/28	Interest Payment	**2.45**	101,721.97
	Ending Balance		**$101,721.97**

30 deposited items are provided with your account each month. There is a $0.20 fee for each additional deposited item.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS: Call us at 1-866-564-2262 or write us at the address on the front of this statement (non-personal accounts contact Customer Service) immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS: Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account. Deposit products and services are offered by JPMorgan Chase Bank, N.A. Member FDIC

EQUAL HOUSING LENDER

JPMorgan Chase Bank, N.A. Member FDIC

Entry 5d Financial Services Contact Information

Last updated: 10/28/2019

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

MOTT HALL CHARTER SCHOOLSection Heading

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Suzanne Trice	[redacted]	

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Paul Kalman	[redacted]		5

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
	BoostEd	Josh Moreau	[redacted]			13

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2018-19 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing **RED** triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Mott Hall Charter School

PROJECTED BUDGET FOR 2019-2020

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	**4,720,000**	**637,180**	**-**	**55,000**	**30**	**5,412,210**
Total Expenses	**3,597,649**	**981,189**	**-**	**1,698**	**623,009**	**5,203,545**
Net Income	**1,122,351**	**(344,009)**	**-**	**53,302**	**(622,979)**	**208,665**
Actual Student Enrollment	**241**	**34**				**-**
Total Paid Student Enrollment	**241**	**34**				**275**

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	**CY** Per Pupil Rate						
NYC	*$16,154.00*	4,442,350	-	-	-	-	4,442,350
School District 2 (Enter Name)		-	-	-	-	-	-
School District 3 (Enter Name)		-	-	-	-	-	-
School District 4 (Enter Name)		-	-	-	-	-	-
School District 5 (Enter Name)		-	-	-	-	-	-
		4,442,350					**4,442,350**
Special Education Revenue		-	553,658	-	-	-	553,658
Grants							
Stimulus		46,460	6,615	-	-	-	53,075
Other		-	-	-	-	-	-
Other State Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES		**4,488,810**	**560,273**				**5,049,083**
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	43,991	-	-	-	43,991
Title I		214,043	30,475	-	-	-	244,518
Title Funding - Other		-	-	-	-	-	-
School Food Service (Free Lunch)		-	-	-	-	-	-
Grants							
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other Federal Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		**214,043**	**74,466**				**288,509**
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising		-	-	-	55,000	-	55,000
Erate Reimbursement		-	-	-	-	-	-
Interest Income, Earnings on Investments,		-	-	-	-	30	30
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-
Food Service (Income from meals)		-	-	-	-	-	-
Text Book		17,147	2,441	-	-	-	19,588
Other Local Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		**17,147**	**2,441**		**55,000**	**30**	**74,618**
TOTAL REVENUE		**4,720,000**	**637,180**		**55,000**	**30**	**5,412,210**
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions						
Executive Management	1.00	133,432	18,013	-	1,555	-	153,000
Instructional Management	2.00	216,976	30,892	-	-	-	247,868
Deans, Directors & Coordinators	-	-	-	-	-	-	-

Mott Hall Charter School

PROJECTED BUDGET FOR 2019-2020

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	**4,720,000**	**637,180**	**-**	**55,000**	**30**	**5,412,210**
Total Expenses	**3,597,649**	**981,189**	**-**	**1,698**	**623,009**	**5,203,545**
Net Income	**1,122,351**	**(344,009)**	**-**	**53,302**	**(622,979)**	**208,665**
Actual Student Enrollment	**241**	**34**				**-**
Total Paid Student Enrollment	**241**	**34**				**275**

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	5.00	-	-	-	-	277,872	277,872
Administrative Staff	-	-	-	-	-	-	-
TOTAL ADMINISTRATIVE STAFF	**8**	**350,408**	**48,905**		**1,555**	**277,872**	**678,740**
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	16.00	1,095,046	155,909	-	-	-	1,250,955
Teachers - SPED	5.00	-	409,282	-	-	-	409,282
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-	-
Specialty Teachers	4.00	270,184	38,468	-	-	-	308,652
Aides	-	-	-	-	-	-	-
Therapists & Counselors	9.00	466,559	66,427	-	-	-	532,986
Other	-	211,401	30,099	-	-	-	241,500
TOTAL INSTRUCTIONAL	**34**	**2,043,190**	**700,185**				**2,743,375**
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL							
SUBTOTAL PERSONNEL SERVICE COSTS	**42**	**2,393,598**	**749,090**		**1,555**	**277,872**	**3,422,115**
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		220,835	69,111	-	143	25,637	315,726
Fringe / Employee Benefits		410,226	58,406	-	-	-	468,632
Retirement / Pension		19,244	2,740	-	-	-	21,984
TOTAL PAYROLL TAXES AND BENEFITS		**650,305**	**130,257**		**143**	**25,637**	**806,342**
TOTAL PERSONNEL SERVICE COSTS		**3,043,903**	**879,347**		**1,698**	**303,509**	**4,228,457**
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	-	110,000	110,000
Legal		-	-	-	-	-	-
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		-	-	-	-	8,000	8,000
Special Ed Services		-	15,000	-	-	-	15,000
Titlement Services (i e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		147,061	20,939	-	-	-	168,000
TOTAL CONTRACTED SERVICES		**147,061**	**35,939**			**118,000**	**301,000**
SCHOOL OPERATIONS							

Mott Hall Charter School

PROJECTED BUDGET FOR 2019-2020

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Net Income	**1,122,351**	**(344,009)**	**-**	**53,302**	**(622,979)**	**208,665**
Actual Student Enrollment	**241**	**34**				**-**
Total Paid Student Enrollment	**241**	**34**				**275**

	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Board Expenses	-	-	-	-	500	500
Classroom / Teaching Supplies & Materials	52,161	7,427	-	-	-	59,588
Special Ed Supplies & Materials	-	8,000	-	-	-	8,000
Textbooks / Workbooks	65,653	9,347	-	-	-	75,000
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	-	-	-	-	25,000	25,000
Telephone	3,501	499	-	-	-	4,000
Technology	62,589	8,911	-	-	-	71,500
Student Testing & Assessment	7,003	997	-	-	-	8,000
Field Trips	8,754	1,246	-	-	-	10,000
Transportation (student)	-	-	-	-	-	-
Student Services - other	49,896	7,104	-	-	-	57,000
Office Expense	-	-	-	-	21,000	21,000
Staff Development	28,887	4,113	-	-	54,000	87,000
Staff Recruitment	4,377	623	-	-	-	5,000
Student Recruitment / Marketing	6,565	935	-	-	-	7,500
School Meals / Lunch	40,267	5,733	-	-	-	46,000
Travel (Staff)	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL SCHOOL OPERATIONS	**329,653**	**54,935**			**100,500**	**485,088**
FACILITY OPERATION & MAINTENANCE						
Insurance	74,406	10,594	-	-	-	85,000
Janitorial	-	-	-	-	-	-
Building and Land Rent / Lease	-	-	-	-	-	-
Repairs & Maintenance	2,626	374	-	-	-	3,000
Equipment / Furniture	-	-	-	-	-	-
Security	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	**77,032**	**10,968**				**88,000**
DEPRECIATION & AMORTIZATION	-	-	-	-	101,000	101,000
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-
TOTAL EXPENSES	**3,597,649**	**981,189**		**1,698**	**623,009**	**5,203,545**
NET INCOME	**1,122,351**	**(344,009)**	**-**	**53,302**	**(622,979)**	**208,665**

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
NYC	241	34	275
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-

Mott Hall Charter School

PROJECTED BUDGET FOR 2019-2020

July 1, 2019 to June 30, 2020

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Actual Student Enrollment	241	34				-
Total Paid Student Enrollment	241	34				275

	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
TOTAL ENROLLMENT	241	34	275			
REVENUE PER PUPIL	19,585	18,741	-			
EXPENSES PER PUPIL	14,928	28,859	-			

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

NATALIE THOMPSON

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

MOTT HALL CHARTER SCHOOL (MHCS)

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
NONE	NONE	NONE	NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE	NONE	NONE	NONE	NONE

Signature

07·26·19
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

_____Karen Bhatia_____

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

_____Mott Hall Charter School_____

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Vice Chair

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** __X_**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** _X_**No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Signature _____ Date 7/29/19

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:
Richard Cohen

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Mott Hall Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Board Member

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** __X__**No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	**Nature of financial interest/transaction**	**Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)**	**Name of person holding interest or engaging in transaction and relationship to you**
None			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Signature 7/25/19 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Roberto Rodriguez

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Mott Hall Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Member

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** __X__**No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	**Nature of financial interest/transaction**	**Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)**	**Name of person holding interest or engaging in transaction and relationship to you**
None			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Signature

7-26-19

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: MARIANNA HOUSTON

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): MOTT HALL CHARTER ACADEMY

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Secretary

2. Are you an employee of any school operated by the education corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** X **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

Signature Date July 24 2019

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Sarah Calderon

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Moff Hall Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President, Board
Trustee, Board

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** X **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict c interest

7/22/2019

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Sandra Lugo

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):
Mott Hall Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Member

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** __X__**No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
		NONE	

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and	Steps taken to avoid conflict of interest

			the nature of the interest	

Sandra Lugo

NONE

6/18/19

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Entry 8 BOT Table

Created: 07/01/2019 • Last updated: 07/16/2019

1. SUNY AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE AUTHORIZED charter schools are required to provide information for all VOTING and NON VOTING trustees.

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
1	Natalie Thompson [redacted]	Chair	Executive, Finance, Audit	Yes	3	01/16/2018	1/15/2021	12
2	Karen Bhatia [redacted]	Vice Chair	Executive	Yes	1	10/8/2015	10/7/2018	5 or less
3	Roberto Rodriguez [redacted]	Trustee/Member	Finance, Audit	Yes	1	9/25/2018	9/25/2021	9
4	Sarah Calderon [redacted]	Treasurer	Executive, Finance, Audit	Yes	3	01/16/2018	1/15/2021	7
5	Marianna Houston [redacted]	Secretary	None	Yes	1	8/15/2017	8/14/2020	9
6	Sandra Lugo [redacted]	Trustee/Member	None	Yes	1	9/25/2018	9/25/2021	10
7		Other		Yes				11
8		Other		Yes				12
9				Yes				

1a. Are there more than 9 members of the Board of Trustees? No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2019	6
b.Total Number of Members Added During 2018 19	2
c. Total Number of Members who Departed during 2018 19	1
d.Total Number of members in 2018 19, as set by in Bylaws, Resolution or Minutes	6

3. Number of Board meetings held during 2018-19 12

4. Number of Board meetings scheduled for 2019-20 12

Thank you.

Entry 9 - Board Meeting Minutes

Last updated: 07/16/2019

Instructions for submitting minutes of the BOT monthly meetings

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2018 June 2019, which should match the number of meetings held during the 2018 19 school year.

MOTT HALL CHARTER SCHOOL

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2018-19 school year, on the charter school's website?	Yes
A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2018-19 school year.	http://www.motthallcs.org/

Entry 10 Enrollment and Retention of Special Populations

Created: 07/01/2019 • Last updated: 07/18/2019

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2018 19 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019 20.

MOTT HALL CHARTER SCHOOLSection Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2018 19	Describe Recruitment Plans in 2019 20
Economically Disadvantaged	Mott Hall Charter School makes numerous efforts to ensure we attract and recruit Economically Disadvantaged Students. Applicants from District #9 located in the South Bronx are given weighted status in our application lottery. Parents from all district 9 elementary schools are invited to our school open house events, outreach is made to Parent Coordinators of zone and out of zone elementary schools to ensure that the community is aware of our programs. Numerous Parent assemblies and community gatherings were held to ensure community awareness. Mott Hall Staff has attended and participated in several neighborhood health and wellness fairs over the course of the last year. Mott Hall Charter School is located in the Morisanna section of the Bronx and outreach was made by visits to local community centers and flyers were posted in New York City Housing Authority (NYCHA) buildings.	To ensure robust recruitment for the 19 20 school year, Mott Hall Charter School has identified the need for and will form a recruitment committee. The committee will consist of staff who are both familiar with the surrounding neighborhoods and have community connections and relationships. This newly formed recruitment committee will host neighborhood events both in school and in the surrounding area. Outreach to Public Libraries and participation in library public events will help to ensure that we are reaching a greater population. Mott Hall will continue its relationship with NYCHA and local community health organizations. Our plans include more targeted outreach efforts and relationship building with local community boards, specifically Community Boards 9, 11 and 12. The recruitment committee will continue to work with neighborhood community police officers to foster trusting and positive relationships.
	All Open House flyers, email invitations and texts were sent out in English and in	A recruitment committee will be formed in

English Language Learners/Multilingual Learners	Spanish. Open Houses and Community Events were delivered in multiple languages. In a dedicated effort to increase our English Language Learners enrollment, Mott Hall Charter School initiated and engaged families by offering Free Adult English as a Second Language classes on Saturday mornings. In other continuous efforts Mott Hall Charter School worked in collaboration with the NYC Charter School Office and the Special Education Collaborative to expand the range of our outreach to include all of New York City.	mid September consisting of staff who are both familiar with the surrounding neighborhoods and the language barriers these neighbors may face. Committee will include bilingual staff. Mott Hall Charter School offers all English Language Learners support through initial identification, ongoing NYS assessments, and ENL support based on individual student needs. In addition to continuing our free adult engish language learner Saturday classes, Mott Hall will be offering monthly community cultural events open to all.
Students with Disabilities	Mott Hall Charter School offers a variety of support services to ensure all students can learn to their potential. Students with an Individual Educational Plan (IEP) are provided with all mandated services. Services such as speech and language, counseling, occupational and physical therapy are provided. Mott Hall Charter School has a response to intervention (RTI) program to support students who present with challenges accessing the curriculum. A robust Student Support Team (SST) is available to review and address any academic and behavioral needs that students may have. Through these processes, Mott Hall identifies students that may need further evaluations and works collaboratively with the Committee for Special Education (CSE) to ensure any needed services are identified and provided. Mott Hall works in conjunction with the CSE to recruit and attract students with disabilities.	Our newly appointed Director of Support Services will be participating in all events; including open houses, community and informational parent meetings to meet with families and detail services we can provide. Parents will be supported by, one person, as Director who will assist them from the application process through admission, classroom placement and evaluations. The Director will support the referral process for newly identified students with needs. All website and flyers for distribution will reflect all of the services we can provide for students with disabilities.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2018 19	Describe Retention Plans in 2019 20
Economically Disadvantaged	Retention efforts for recruiting and attracting economically disadvantaged students was made through direct community trainings, Saturday parent advisory committee meetings, monthly parent to parent dinners, and other school community events. Mott Hall employs two on site psychologists who serve the student at risk population and connect families with community resources. Outreach was made to the Boys and Girls Club of America, YWCA/YMCA, and community centers about Mott Hall's educational programs	Mott Hall will continue to recruit and attract economically disadvantaged students was made through direct community trainings, saturday parent advisory committee meetings, monthly parent to parent dinners, and other school community events. Mott Hall employs two on site psychologists who serve the student at risk population and connect families with community resources. Outreach was made to the Boys and Girls Club of America, YWCA/YMCA, and community centers about Mott Hall's educational programs.
English Language Learners/Multilingual Learners	Retention efforts for recruiting and attracting English Language Learners were made through direct community trainings, collaboration with family welcome centers and community based organizations for immigrants.	Mott Hall Charter School will continue retention efforts for recruiting and attracting English Language Learners by offering direct community trainings, collaboration with family welcome centers and community based organizations for immigrants. Mott Hall will utilize community based organizations for immigrants and multi lingual learners to recruit and support English Language Learners.
Students with Disabilities	Retention efforts for recruiting and attracting students with disabilities included reviewing and providing services according mandated services on IEPs. Special Education teachers review and update progress toward meeting IEP goals at each report card period. Teachers work collaboratively with families as well. The Committee on Special Education to ensure reviews are conducted and students can progress to the least restrictive environment (LRE) as appropriate. Students are provided at risk services and RTI interventions to help close academic and behavioral gaps. Professional development for all staff was provided to ensure appropriate training and delivery for Tier II and Tier III programs. Mott Hall Charter School's expectation is for all students to achieve proficiency in NYS Next Generation Standards and prepare them for transition to high performing high schools.	Mott Hall Charter School continues to plan a robust professional development calendar for all staff. We plan continued collaborative efforts with CSE, related service providers and community stakeholders to ensure students with disabilities are supported and make appropriate academic gains. Mott Hall Charter School uses data and assessments to monitor student progress and provide individualized support to ensure student gains toward proficiency. Mott Hall is utilizing Houghlin Mifflin Read 180 and System 44 support and intervention programs to ensure students at risk and students with disabilities have access to scientifically proven and peer reviewed curriculum to close academic gaps.

Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/01/2019 • Last updated: 07/18/2019

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2018-2019 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2018-2019 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2018; the FTE for any departed staff from July 1, 2018 through June 30, 2019; the FTE for added staff from July 1, 2018 through June 30, 2019; and the FTE of staff added in newly created positions from July 1, 2018 through June 30, 2019 using the tables provided.

1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/18	FTE Classroom Teachers Departed 7/1/18 6/30/19	FTE Classroom Teachers Filling Vacant Positions 7/1/18 6/30/19	FTE Classroom Teachers Added in New Positions 7/1/18 6/30/19	FTE of Classroom Teachers on 6/3019
	28	5	0	1	24

2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/18	FTE Administrators Departed 7/1/18 6/30/19	FTE Administrators Filling Vacant Positions 7/1/18 6/30/19	FTE Administrators Added in New Positions 7/1/18 6/30/19	FTE Administrative Positions on 6/30/19
	7	1	0	1	7

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

Mott Hall Charter School is not in a Network system. The school has created leadership positions to build teacher leaders through our team leaders and department leaders positions. The school provides professional development opportunities to build teacher leaders unofficially in any capacity. Leaders mentor and provide shadowing experiences for aspiring leaders. We often hire from within for leadership positions at any level.

4. Charter schools must ensure that all prospective employees receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Not Applicable

Thank you

Entry 12 Uncertified Teachers

Created: 07/16/2019 • Last updated: 07/17/2019

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6 30 19)	10
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6 30 19)	7
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6 30 19)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6 30 19)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6 30 19)	5
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6 30 19)	0

FTE Count of All Uncertified Teachers as of 6/30/19 10

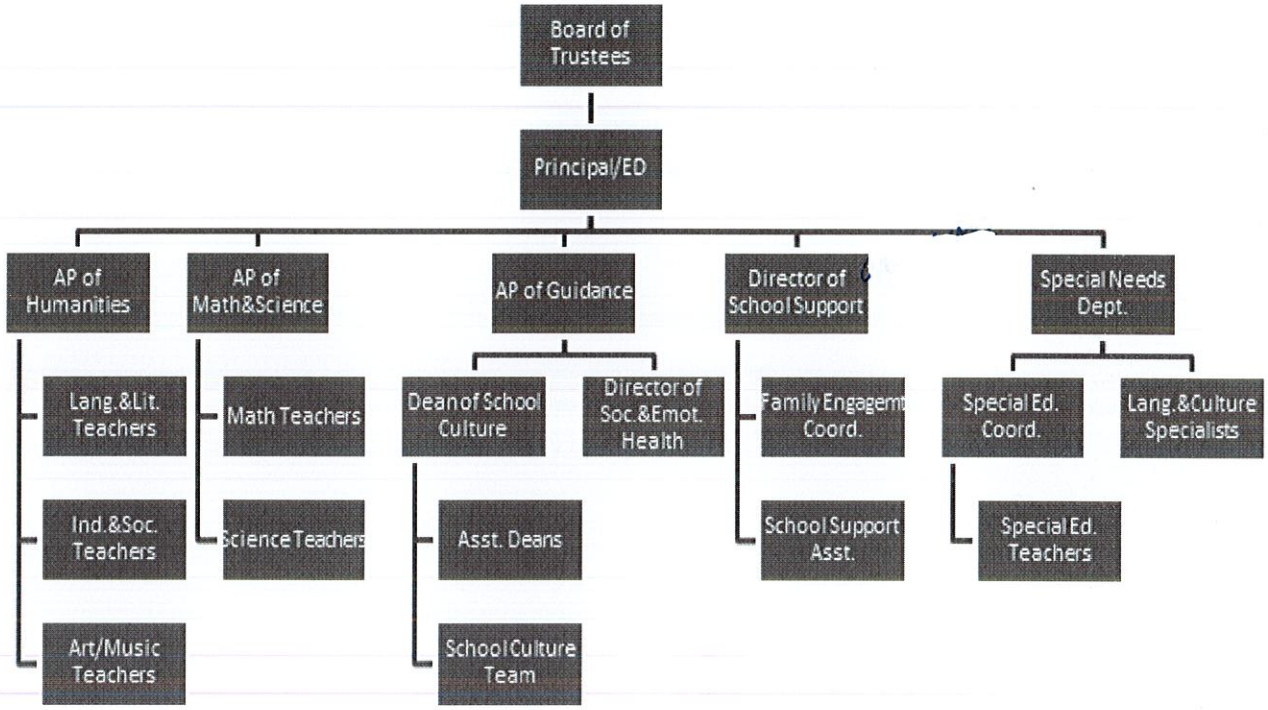
FTE Count of All Certified Teachers as of 6/30/19 14

Thank you.

Mott Hall Charter School

MOTT HALL
CHARTER SCHOOL
RISE TO THE CHALLENGE
AN INTERNATIONAL BACCALAUREATE CANDIDATE SCHOOL

Table of Organization 2018-2019



2018-2019 School Calendar

as of 9/27/18

August 2018

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

13 - Staff Orientation begins (2 wks)

23,24 - "Bridge Program" and 6th gr Orientation

27 - First Day of School

27 - Start of Quarter 1

5 days

September 2018

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

3 - Labor Day - No School

5 - Public Schools start

10,11 - Rosh Hashanah - No School

13 - Curriculum Night

19 - Yom Kippur - No School

16 days

October 2018

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2 - Public Hearing/Parent Dinner #1

8 - Columbus Day - No School

9 - Enrichment starts

19 - End of Quarter 1

22 - Start of Quarter 2

26 - Report cards mailed

22 days

November 2018

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

1 - Parent Check-in #1 (1/2 day)

3,17 - Saturday Academy

6 - Election Day/PD (Students out)

12 - Veteran's Day - No School

22,23 - Thanksgiving - No School

28,29 - ELA IA1

18 days

December 2018

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1,8,15 - Saturday Academy

5, 6 - Math IA1

14 - End of Quarter 2

14 - Staff Holiday Party

19 - Report cards mailed

24 - Start of Winter Recess

15 days

February 2019

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Saturday Academy: 2, 9

5 - Lunar New Year - No School

6, 7 - ELA IA2

13, 14 - Math IA2

18-22 Mid-Winter Recess

14 days

March 2019

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Saturday Academy: 2,9,16,23,30

8 - End of Quarter 3

13,14 - ELA Mock

15 - Report cards mailed

21-Parent Check-in #3 (1/2 day)

21 days

April 2019

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

6,13,20,27 - Saturday Academy

10, 11 - Math Mock Exams

2, 3 - ELA State Exams

19 - Good Friday - No School

22 - Easter Monday (taken)

20 days

May 2019

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1, 2 - Math State Exams

6-10 - Spring Break

23,24 - Science Lab test

27 - Memorial Day- No School

17 days

June 2019

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

3 - Science State test

4 - Eid al-Fitr - No School

7 - End of Quarter 4 (8th gr)

13 - Senior Dance /
14 - End of Quarter 4 (6/7th gr)

17-Senior trip
18-Liv. Env. Reg. / 19-Algebra Reg.

20 - "Moving Up" Ceremony

26 - Last Day - Students (1/2 day)

28 - Last Day - Teachers

19 days

January 2019							
Su	Mo	Tu	We	Th	Fr	Sa	2 - School Resumes
		1	2	3	4	5	*5,12,26 - Saturday Academy*
6	7	8	9	10	11	12	10 - Parent Check-in #2 (1/2 day)
13	14	15	16	17	18	19	21 - MLK Jr. Day - No School
20	21	22	23	24	25	26	
27	28	29	30	31			*21 days*

July 2019							
Su	Mo	Tu	We	Th	Fr	Sa	
	1	2	3	4	5	6	4 - Independance Day
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				

188 instructional days