

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES**

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FINANCIAL STATEMENTS

JUNE 30, 2018

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR JUNE 30, 2017)

## NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES

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## **INDEPENDENT AUDITOR'S REPORT**

To the Board of Trustees  
New Visions Charter High School for the Humanities

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of New Visions Charter High School for the Humanities (the "School"), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

An Independent Member of Baker Tilly International

## ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of New Visions Charter High School for the Humanities as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Report on Summarized Comparative Information***

We have previously audited New Visions Charter High School for the Humanities' 2017 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 16, 2017. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2017 is consistent, in all material respects, with the audited financial statements from which it has been derived.

## ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 15, 2018 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

**MBAF CPAs, LLC**

New York, NY  
October 15, 2018

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES**

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2018

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR JUNE 30, 2017)

<b>ASSETS</b>	<b>2018</b>	<b>2017</b>
Cash	\$ 2,686,797	\$ 2,934,142
Cash - restricted	75,570	75,363
Grants receivable	566,766	566,740
Due from NYC Department of Education	3,822	-
Prepaid expenses and other assets	11,974	5,048
Due from related entities	29,696	-
Property and equipment, net	70,229	120,177
	<u>\$ 3,444,854</u>	<u>\$ 3,701,470</u>
<b>LIABILITIES AND NET ASSETS</b>		
LIABILITIES		
Accounts payable and accrued expenses	\$ 55,624	\$ 252,236
Accrued salaries and other payroll related expenses	407,783	256,750
Due to NYC Department of Education	-	60,592
Due to related entities	198,700	151,732
	<u>662,107</u>	<u>721,310</u>
NET ASSETS		
Unrestricted	2,774,425	2,979,191
Temporarily restricted	8,322	969
	<u>2,782,747</u>	<u>2,980,160</u>
	<u>\$ 3,444,854</u>	<u>\$ 3,701,470</u>

The accompanying notes are an integral part of these financial statements.

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES**

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2018

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED JUNE 30, 2017)

	<b>Unrestricted</b>	<b>Temporarily Restricted</b>	<b>2018</b>	<b>2017</b>
<b>OPERATING REVENUE</b>				
State and local per pupil operating revenue	\$ 8,796,267	\$ -	\$ 8,796,267	\$ 8,591,644
Government grants and contracts	736,106	-	736,106	690,113
	<u>9,532,373</u>	<u>-</u>	<u>9,532,373</u>	<u>9,281,757</u>
<b>EXPENSES</b>				
Program services	8,883,375	-	8,883,375	7,950,522
Management and general	979,799	-	979,799	861,955
	<u>9,863,174</u>	<u>-</u>	<u>9,863,174</u>	<u>8,812,477</u>
<b>SUPPORT AND OTHER INCOME</b>				
Contributions and other income	117,522	11,076	128,598	82,135
Interest income	4,790	-	4,790	256
Released from restrictions	3,723	(3,723)	-	-
	<u>126,035</u>	<u>7,353</u>	<u>133,388</u>	<u>82,391</u>
CHANGE IN NET ASSETS	(204,766)	7,353	(197,413)	551,671
NET ASSETS - BEGINNING OF YEAR	<u>2,979,191</u>	<u>969</u>	<u>2,980,160</u>	<u>2,428,489</u>
NET ASSETS - END OF YEAR	<u>\$ 2,774,425</u>	<u>\$ 8,322</u>	<u>\$ 2,782,747</u>	<u>\$ 2,980,160</u>

The accompanying notes are an integral part of these financial statements.

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES**

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2018

(WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED JUNE 30, 2017)

	No. of Positions	Program Services			Supporting Services	2018	2017
		Regular Education	Special Education	Total	Management and General		
Personnel service costs							
Administrative staff personnel	25	\$ 890,179	\$ 168,569	\$ 1,058,748	\$ 710,440	\$ 1,769,188	\$ 1,588,065
Instructional personnel	59	3,102,952	1,015,631	4,118,583	-	4,118,583	3,470,680
Total salaries and staff	84	3,993,131	1,184,200	5,177,331	710,440	5,887,771	5,058,745
Fringe benefits and payroll taxes		700,844	221,132	921,976	129,747	1,051,723	988,993
Retirement		227,948	67,600	295,548	40,556	336,104	245,190
Management company fee		625,670	116,297	741,967	20,622	762,589	742,541
Legal services		14,558	5,060	19,618	8,800	28,418	41,172
Accounting and audit services		-	-	-	23,275	23,275	20,064
Other purchases of professional and consulting services		238,020	43,581	281,601	1,951	283,552	363,939
Repairs and maintenance		42,438	9,321	51,759	4,931	56,690	18,505
Insurance		43,944	7,996	51,940	1,115	53,055	49,640
Utilities		38,810	7,823	46,633	5,983	52,616	61,236
Instructional supplies and materials		99,016	16,714	115,730	-	115,730	171,690
Equipment and furnishings		82,740	15,374	98,114	3,557	101,671	35,418
Staff development		15,887	8,206	24,093	1,673	25,766	36,745
Marketing and recruitment		154	40	194	130	324	9,517
Technology		216,268	37,883	254,151	8,278	262,429	215,322
Food service		133,726	24,521	158,247	2,633	160,880	128,189
Student services		272,957	48,816	321,773	-	321,773	316,081
Office expense		180,345	33,184	213,529	13,377	226,906	185,351
Depreciation		60,769	11,295	72,064	2,003	74,067	74,136
Other		31,429	5,678	37,107	728	37,835	50,003
		<b>\$ 7,018,654</b>	<b>\$ 1,864,721</b>	<b>\$ 8,883,375</b>	<b>\$ 979,799</b>	<b>\$ 9,863,174</b>	<b>\$ 8,812,477</b>

The accompanying notes are an integral part of these financial statements.

**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES**

STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED JUNE 30, 2018  
(WITH SUMMARIZED COMPARATIVE INFORMATION FOR THE YEAR ENDED JUNE 30, 2017)

	<b>2018</b>	<b>2017</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash received from operating revenue	\$ 9,467,933	\$ 9,276,771
Other cash received	133,388	82,391
Cash paid to employees and suppliers	<u>(9,824,340)</u>	<u>(8,480,944)</u>
NET CASH (USED IN) PROVIDED BY OPERATING ACTIVITIES	(223,019)	878,218
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of property and equipment	<u>(24,119)</u>	<u>(86,667)</u>
NET (DECREASE) INCREASE IN CASH	(247,138)	791,551
CASH AND CASH - RESTRICTED - BEGINNING OF YEAR	<u>3,009,505</u>	<u>2,217,954</u>
CASH AND CASH - RESTRICTED - END OF YEAR	<b><u>\$ 2,762,367</u></b>	<b><u>\$ 3,009,505</u></b>
<b>Reconciliation of change in net assets to net cash (used in) provided by operating activities:</b>		
Change in net assets	\$ (197,413)	\$ 551,671
Adjustments to reconcile change in net assets to net cash (used in) provided by operating activities:		
Depreciation	74,067	74,136
Changes in operating assets and liabilities:		
Grants receivable	(26)	(19,692)
Prepaid expenses and other assets	(6,926)	1,135
Due from related entities	(29,696)	-
Accounts payable and accrued expenses	(196,612)	167,089
Accrued salaries and other payroll related expenses	151,033	91,306
Due from NYC Department of Education	(3,822)	-
Due to NYC Department of Education	(60,592)	14,706
Due to related entities	<u>46,968</u>	<u>(2,133)</u>
NET CASH (USED IN) PROVIDED BY OPERATING ACTIVITIES	<b><u>\$ (223,019)</u></b>	<b><u>\$ 878,218</u></b>
<b>SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION:</b>	-	-
<b>Cash and cash - restricted consist of:</b>		
Cash	\$ 2,686,797	\$ 2,934,142
Cash - restricted	<u>75,570</u>	<u>75,363</u>
	<b><u>\$ 2,762,367</u></b>	<b><u>\$ 3,009,505</u></b>

The accompanying notes are an integral part of these financial statements.



# NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES

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## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

### 1. NATURE OF THE ORGANIZATION

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New Visions Charter High School for the Humanities (the "School") is a New York State, not-for-profit educational corporation that was incorporated on December 14, 2010 to operate a charter school pursuant to Article 56 of the Education Law of the State of New York. The School, led by the Board of Trustees, received a charter from The Charter Schools Institute – State University of New York ("SUNY–CSI") to operate a charter school in the State of New York pursuant to certain terms and conditions set forth in its approved Charter Application and Charter Agreement dated November 19, 2010. The School endeavors to extend equally to all students, regardless of their previous academic history, the highest quality education in an atmosphere of respect, responsibility, and safety. The School's charter was renewed for an additional five years, expiring in July 2021.

The School is exempt from Federal income tax under section 501(a) of the Internal Revenue Code ("IRC") as an organization described in Section 501(c)(3) of the IRC and a similar provision under New York State income tax laws. The School has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) of the IRC and qualifies for deductible contributions as provided in section 170(b)(1)(A)(ii) of the IRC.

In fiscal year 2018, the School operated classes for students in ninth, tenth, eleventh, and twelfth grades.

The School shares space with a New York City public school and is not responsible for rent, utilities, custodial services, maintenance, and school safety. Square footage totaling 12,629 feet is allocated to the School.

The New York City Department of Education ("NYCDOE") provides free lunches and transportation directly to a majority of the School's students.

### 2. SIGNIFICANT ACCOUNTING POLICIES

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#### Financial Statement Presentation

The School's financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP").

The classification of the School's net assets and its support, revenues and expenses is based on the existence or absence of donor-imposed restrictions. It requires that the amounts for each of the three classes of net assets – permanently restricted, temporarily restricted, and unrestricted – be displayed in the statement of financial position and that the amounts of change in each of those classes of net assets be displayed in the statement of activities.

These classes are defined as follows:

Permanently Restricted – Net assets resulting from contributions and other inflows of assets whose use by the School is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the School.

Temporarily Restricted – Net assets resulting from contributions and other inflows of assets whose use by the School are limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the School pursuant to those stipulations. When such stipulations end or are fulfilled, such temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities.

Unrestricted – The part of net assets that is neither permanently nor temporarily restricted by donor-imposed stipulations.

The School has no permanently restricted net assets at June 30, 2018.

## NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES

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### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### 2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

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##### **Cash – Restricted**

Included in cash – restricted is an escrow account of \$75,570 and \$75,363 at June 30, 2018 and 2017, respectively, which is held aside for contingency purposes as required by SUNY–CSI.

##### **Grants Receivable**

Grants receivable represent federal and state entitlements and grants. Grants receivable are expected to be collected within one year, are recorded at net realizable value, and amounted to \$566,766 and \$566,740 at June 30, 2018 and 2017, respectively. The School has determined that no allowance for uncollectible accounts was necessary at June 30, 2018 and 2017. Such estimate is based on management's assessments of the creditworthiness of its grantors, the aged basis of its receivables, as well as current economic conditions and historical information.

##### **Revenue Recognition**

Revenue is recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as temporarily restricted support if they are received with donor stipulations. Contributions of assets other than cash are recorded at their estimated fair value.

Revenue from state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and certain state and local funds are recorded when expenditures are incurred and billable to the government agencies.

The School receives a substantial portion of its support and revenue from the NYCDOE. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

##### **Net Assets**

Unrestricted net assets consist of revenues derived from government agencies, public contributions and other revenues for youth education. These net assets account for resources over which the Board of Trustees has discretionary control to use in carrying on the operations of the School.

Temporarily restricted net assets are restricted for a scholarship fund.

##### **Premises Provided by Government Authorities**

The School does not record any in-kind contributions and related costs with respect to dedicated and shared space provided to it by the NYCDOE as the premises are temporary in nature, is excess shared space whereby a fair value cannot be determined, and is industry practice.

# NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES

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## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

### 2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

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#### Property and Equipment

Purchased property and equipment are recorded at cost. Property and equipment acquired with certain government funding are recorded as expenses pursuant to the terms of the contract in which ownership of such property and equipment is retained by the funding source. Maintenance and repairs are expensed as they occur. The School has established a \$3,000 threshold above which assets are evaluated to be capitalized. The School expenses leasehold improvements because it has no lease and is uncertain that the space will be available beyond the close of the current fiscal year. Removable equipment that can be transferred to new space, if necessary, is capitalized. Depreciation is provided on the straight line method over the estimated useful lives as follows:

Furniture and office equipment	3 years
Computer equipment	3 years

#### Impairment

The School reviews long-lived assets to determine whether there has been any permanent impairment whenever events or circumstances indicate the carrying amount of an asset may not be recoverable. If the sum of the expected future undiscounted cash flows is less than the carrying amount of the assets, the School recognizes an impairment loss. No impairment losses were recognized for the years ended June 30, 2018 and 2017.

#### Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Directly identifiable expenses are charged to programs and supporting services. Expenses related to more than one function are charged to programs and supporting services on the basis of the proportionate share of instructional and management and general expenses. Management and general expense includes those expenses that are not directly identifiable with any other specific function, but provide for the overall support and direction of the School.

#### Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### Subsequent Events

The School has evaluated events through October 15, 2018, which is the date the financial statements were available to be issued.

#### Comparative Financial Information

The June 30, 2018 financial statements include certain prior year summarized comparative information in total but not by net asset class. In addition, only certain of the notes to the financial statements for June 30, 2017 are presented. As a result, the June 30, 2017 comparative information does not include sufficient detail to constitute a presentation in conformity with U.S. GAAP. Accordingly, such June 30, 2017 information should be read in conjunction with the School's financial statements for the year ended June 30, 2017, from which the summarized information was derived.

## NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES

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### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

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### Income Taxes

The School follows the accounting standard for uncertainty in income taxes. The standard prescribes a minimum recognition threshold and measurement methodology that a tax position taken or expected to be taken in a tax return is required to meet before being recognized in the financial statements. It also provides guidance for derecognition, classification, interest and penalties, disclosure and transition.

The School files informational returns in the Federal jurisdiction. With few exceptions, the School is no longer subject to Federal income tax examinations for fiscal years before 2015.

The School believes that it has appropriate support for the positions taken on its tax returns. Nonetheless, the amounts ultimately paid, if any, upon resolution of the issues raised by the taxing authorities may differ materially from the amounts filed. Management believes that its nonprofit status would be sustained upon examination.

Should there be interest on underpayments of income tax, the School would classify it as "Interest Expense." The School would classify penalties in connection with underpayments of income tax as "Other Expense."

### Adoption of Accounting Pronouncement

In fiscal year 2018, the School adopted the accounting standards update which amends the cash flow statement presentation of restricted cash. The update requires amounts generally described as restricted cash and restricted cash equivalents be included with cash and cash equivalents when reconciling the beginning-of-year and end-of-year total amounts shown on the statement of cash flows. The School adopted the update retrospectively for fiscal year 2017. The adoption of this update had no effect on the School's change in net assets or cash flows.

### Recent Accounting Pronouncements

In May 2014, the Financial Accounting Standards Board ("FASB") issued an accounting standards update which affects the revenue recognition of entities that enter into either (1) certain contracts to transfer goods or services to customers or (2) certain contracts for the transfer of nonfinancial assets. The update indicates an entity should recognize revenue in an amount that reflects the consideration the entity expects to be entitled to in exchange for the goods or services transferred by the entity. The update is to be applied to the beginning of the year of implementation or retrospectively and is effective for annual periods beginning after December 15, 2018 and in interim periods in annual periods beginning after December 15, 2019. Early application is permitted but no earlier than annual reporting periods beginning after December 31, 2016. The School is currently evaluating the effect the update will have on its financial statements.

In February 2016, the FASB issued an accounting standards update which amends existing lease guidance. The update requires lessees to recognize a right-of-use asset and related lease liability for many operating leases now currently off-balance sheet under current U.S. GAAP. Accounting by lessors remains largely unchanged from current U.S. GAAP. The update is effective using a modified retrospective approach for fiscal years beginning after December 15, 2019, and for interim periods within fiscal years beginning after December 15, 2020, with early application permitted. The School is currently evaluating the effect the update will have on its financial statements.

In August 2016, the FASB issued an accounting standards update which aims to improve information provided to creditors, donors, grantors, and others while also reducing complexity and costs. The update is the first phase of a project regarding not-for-profits which aims to improve and simplify net asset classification requirements and improve the information presented and disclosed in financial statements about liquidity, cash flows, and financial performance. The update is effective retrospectively for financial statements issued for fiscal years beginning after December 15, 2017, and interim periods within fiscal years beginning after December 15, 2018, with earlier application permitted. The School is currently evaluating the effect the update will have on its financial statements.

## NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES

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### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

#### 3. RELATED PARTY TRANSACTIONS

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New Visions for Public Schools ("New Visions") is a not-for-profit organization dedicated to supporting public schools and helping start and manage charter schools. Pursuant to the terms of the Educational Services Agreement by and between the School and New Visions dated July 22, 2011, New Visions provides educational management, operational, and fundraising services to the School. As compensation to New Visions for these services rendered, the School pays 8% of its gross revenues. Gross revenue is defined as all such funding provided by the State, Federal, and local governments, but excludes any private grant funding awarded to the School.

The balance due to New Visions from the School at June 30, 2018 and 2017 amounted to \$194,625 and \$151,732, respectively, which is comprised of management fees. Total management fees incurred by the School for the years ended June 30, 2018 and 2017 totaled \$762,589 and \$742,541, respectively.

For operational efficiency and purchasing power, the School also shares expenses with other charter schools related by common management. At June 30, 2018, the balance due from other charter schools was \$29,696, and the balance due to other charter schools was \$4,075. At June 30, 2017, there was no balance due to or from the other charter schools.

#### 4. PROPERTY AND EQUIPMENT

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Property and equipment consist of the following as of June 30,:

	<u>2018</u>	<u>2017</u>
Computer equipment	\$ 365,621	\$ 341,502
Furniture and office equipment	<u>17,483</u>	<u>17,483</u>
	383,104	358,985
Less: accumulated depreciation	<u>(312,875)</u>	<u>(238,808)</u>
	<b><u>\$ 70,229</u></b>	<b><u>\$ 120,177</u></b>

Depreciation expense amounted to \$74,067 and \$74,136 for the years ended June 30, 2018 and 2017, respectively.

#### 5. GRANTS RECEIVABLE

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Grants receivable consist of federal and state entitlements and grants. The School expects to collect these receivables within one year. Grants receivable consist of the following as of June 30,:

	<u>2018</u>	<u>2017</u>
E-Rate Reimbursement	\$ 27,880	\$ 58,212
Mount Vernon – Per Pupil	71,176	95,342
Yonkers – Per Pupil	30,046	21,233
Title I	191,094	157,362
Title II	53,254	5,011
NYS Additional Funding	192,816	229,080
Other	<u>500</u>	<u>500</u>
	<b><u>\$ 566,766</u></b>	<b><u>\$ 566,740</u></b>

# NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES

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## NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

### 6. PENSION PLAN

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The School has adopted the New Visions for Public Schools' pension plan (the "Plan") which is qualified under Internal Revenue Code 403(b) for the benefit of its eligible employees. The Plan is an elective contribution plan. Employees are eligible to enroll in the Plan once they have completed at least 1 full year of service and completion of 1,000 work hours and are also eligible for discretionary employer contributions. The School's contribution becomes fully vested after the sixth year of the employee's service. Pension expense amounted to \$336,104 and \$245,190, net of forfeitures, for the years ended June 30, 2018 and 2017, respectively, and is included in retirement in the statement of functional expenses.

### 7. RISK MANAGEMENT

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The School is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; injuries to employees; and natural disasters. The School maintains commercial insurance to protect itself from such risks.

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursements. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

### 8. COMMITMENTS

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The School leases office equipment and copiers under non-cancelable operating leases which will expire at various times during the next two years. The leasing expense for the years ended June 30, 2018 and 2017 was \$94,217 and \$85,557, respectively, which is included in the accompanying statement of functional expenses under office expense. Future minimum lease payments are as follows:

<u>June 30,</u>	
2019	\$ 51,093
2020	<u>19,133</u>
	<u>\$ 70,226</u>

### 9. CONCENTRATIONS

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Financial instruments that potentially subject the School to a concentration of credit risk include cash accounts at a major financial institution that, at times, exceeded the Federal Deposit Insurance Corporation insured limit of \$250,000.

The School received approximately 91% and 92% of its total revenue from per pupil funding from the NYCDOE for the years ended June 30, 2018 and 2017, respectively.

The School's grants receivable consist of three major grantors accounting for approximately 90% at June 30, 2018 and four major grantors accounting for approximately 95% at June 30, 2017.

The School's payables consist of one major vendor accounting for approximately 19% at June 30, 2018 and one major vendor accounting for approximately 11% at June 30, 2017.



**Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards**

To the Board of Trustees  
New Visions Charter High School for the Humanities

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of New Visions Charter High School for the Humanities (the "School"), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 15, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* and is described in the accompanying schedule of findings and responses as Finding 2018-01.

The School's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. The School's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

We noted certain matters that we reported to management of the School in a separate letter dated October 15, 2018.

An Independent Member of Baker Tilly International

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

MBAF CPAs, LLC

New York, NY  
October 15, 2018



**NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES**

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SCHEDULE OF FINDINGS AND RESPONSES  
JUNE 30, 2018

**SECTION I – SUMMARY OF AUDITOR’S RESULTS**

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Financial Statements

Type of auditor’s report issued:

Unqualified

Internal control over financial reporting:

Material weakness (es) identified?

yes \_\_\_\_\_

no ✓ \_\_\_\_\_

Significant deficiency (ies) identified that are not  
considered to be material weaknesses?

yes \_\_\_\_\_

no ✓ \_\_\_\_\_

Noncompliance material to financial statements noted?

yes ✓ \_\_\_\_\_

no \_\_\_\_\_

## NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES

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### SCHEDULE OF FINDINGS AND RESPONSES JUNE 30, 2018

#### SECTION II – COMPLIANCE FINDING

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**Finding: 2018-01**

Criteria and condition: The School is required to be in compliance with the New York State Education Department (“NYSED”) requirements. The teacher certification exemption allows Charter Schools to have up to 15 uncertified teachers. The School had 22 teachers that were uncertified.

Context: NYSED requires the School to have no more than 15 uncertified teachers, with the provision that five of these teachers be teaching math, science, computer science, technology, or career and technical education, with the remaining ten teachers not restricted.

Cause: Inadequate management oversight of NYSED requirements.

Effect: The School can be under additional scrutiny from the New York City Department of Education for not being in compliance with the NYSED requiring teachers to be qualified through certification.

Recommendation: We recommend the School review its hiring and recruitment procedures and staff retention policies in order to be in compliance with the NYSED teacher qualification requirements.

## NEW VISIONS CHARTER HIGH SCHOOL FOR THE HUMANITIES

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CORRECTIVE ACTION PLAN  
JUNE 30, 2018

### IEWS OF RESPONSIBLE OFFICIALS AND PLANNED CORRECTIVE ACTION:

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**Finding: 2018-01**

We recognize and agree with the finding regarding the noncompliance with teacher certification requirements during fiscal year 2018. New Visions for Public Schools ("New Visions"), which manages the School, consistently monitors the numbers of uncertified teachers at each New Visions charter school. The number of uncertified teachers is impacted by two factors: 1) the hiring and termination of uncertified teachers, and 2) change in certification status for current teachers. It is often this second factor that causes a school to exceed the 15 teacher limit. When this happens, New Visions will reach out to the teacher whose certification has lapsed in TEACH (the system of record), to encourage them to renew and/or update their status. In an effort to encourage teachers to remain, or become, certified, New Visions has negotiated a pay differential with the UFT in which uncertified teachers are paid less than certified teachers. Additionally, beginning in fiscal year 2019, New Visions' Charter Residency Program Director will create a program to help support certification for uncertified teachers within New Visions' charter network.