I. SCHOOL INFORMATION AND COVER PAGE (To be Completed By All Charter Schools)

Created: 07/06/2015
Last updated: 07/30/2015

Please be advised that you will need to complete this task first (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

Page 1

1. SCHOOL NAME AND AUTHORIZER

(Select name from the drop down menu)

NIAGARA CS (REGENTS) 400701860890

2. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

Regents-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

Niagara-Wheatfield

4. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	2077 Lockport Road Niagara Falls, NY 14304	716-297-4520	716-297-4617	[redacted]

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Darci Novak
Title	Chief Academic Officer
Emergency Phone Number (###-###-####)	[redacted]

5. SCHOOL WEB ADDRESS (URL)

www.niagaracharter.org

6. DATE OF INITIAL CHARTER

2006-08-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2006-08-01 00:00:00

8. FINAL VERIFIED BEDS ENROLLMENT FOR THE 2014-15 School Year as reported to Department's Office of Information and Reporting Services (via the NYC DOE for charter schools in NYC) in August.

349

9. GRADES SERVED IN SCHOOL YEAR 2014-15

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6

10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

	Yes/No	Name of CMO/EMO
	No	

Page 2

11. FACILITIES

Will the School maintain or operate multiple sites?

	No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2015-16.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	2077 Lockport Road Niagara Falls, NY 14304	716-297-4520	NIAGARA-WHEATFIELD CSD	K-6	Yes	Rent/Lease
Site 2						
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address

School Leader	Darci Novak	[redacted]	[redacted]	[redacted]
Operational Leader	Darci Novak	[redacted]	[redacted]	[redacted]
Compliance Contact	Darci Novak	[redacted]	[redacted]	[redacted]
Complaint Contact	James C. Muffoletto	[redacted]	[redacted]	[redacted]

13. Are the School sites co-located?

No

Page 3

14. Were there any revisions to the school's charter during the 2014-2015 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

Yes

14a. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Other	Replace Terra Nova testing with Acuity interim assessments		
2	Change in fixed size/number of Trustees	Board voted to change number of trustees from 11 to 9		
3				
4				
5				

15. Name and Position of Individual(s) Who Completed the 2014-15 Annual Report.

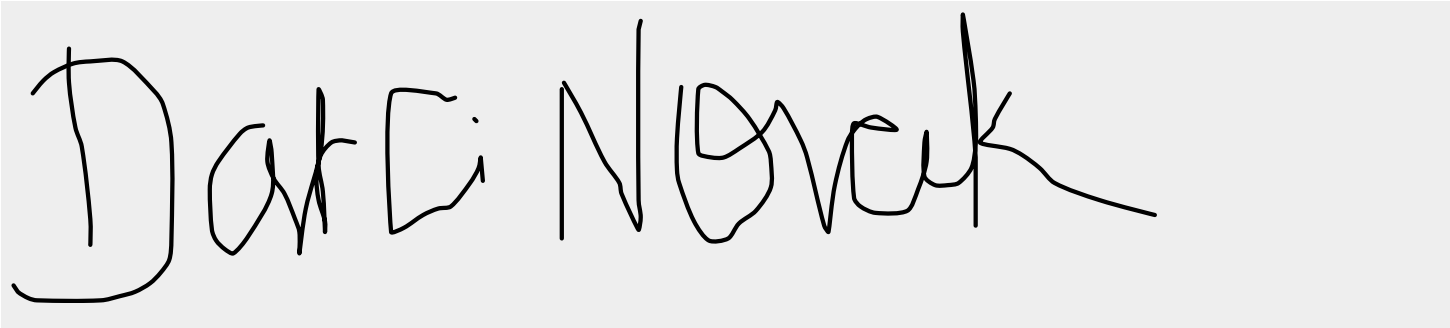
Darci M. Novak Chief Academic Officer

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees

Thank you.

Appendix A: Link to the New York State School Report Card

Created: 07/06/2015
Last updated: 07/30/2015

Page 1

Charter School Name:

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

http://data.nysed.gov/profile.php?instid=800000058977

Appendix A: Progress Toward Goals

Created: 07/21/2015
Last updated: 07/28/2015

Page 1

Charter School Name:

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/) which captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

http://data.nysed.gov/profile.php?instid=800000058977

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2015. If the goals are based on student performance data that the school will not have access to before August 1, 2015 (e.g., the NYS Assessment results), explain this in the "2014-2015 Progress Toward Attainment of Goal" column. The information can be updated when available. Appendix A must be fully completed no later than November 1, 2015.

2a. ACADEMIC STUDENT PERFORMANCE GOALS

2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	2014-2015 Progress Toward Attainment of Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	During the first year of a five year charter, a minimum of 50% of the students who attend Niagara Charter School continually for 2 or more years will meet proficiency levels on the New York State ELA assessments grades 3-6. This will increase by 5% of each charter year.	NYS ELA assessments	NYS assessment data not available by August 1, 2015	

Academic Goal 2	During the first year of a five year charter, a minimum of 55% of the students who attend Niagara Charter School continually for 2 or more years will meet proficiency levels on the New York State Math assessments grades 3-6. This will increase by 5% of each charter year.	NYS Math assessments	NYS assessment data not available by August 1, 2015	
Academic Goal 3	A minimum of 75% of the students who attend Niagara Charter School continually for 2 or more years will meet proficiency on the New York State Grade 4 Science assessment.	NYS Science assessment	NYS assessment data not available by August 1, 2015	
Academic Goal 4	Each year the percentage of Niagara Charter School students that meet proficiency on grades 3-6 assessments, to include ELA and Math, will exceed the respective percentage of students from Niagara Falls City School District.	NYS ELA and Math assessments	NYS assessment data not available by August 1, 2015	
Academic Goal 5	Each grade level cohort will reduce the gap between the cohort mean performance and 50 MNCE by 1/2 on the Terra Nova. Once the School cohort is performing on grade level (50 MNCE) it is expected that the student cohort will have positive gains above 64 MNCE (75th percentile). If the student cohort has reached 64 MNCE, it is expected to maintain or have positive gains annually.	K-2 Terra Nova 3rd edition 3-6 Terra Nova Common Core	To ensure alignment with the Common Core Learning Standards and to increase academic rigor, NCS replaced the Terra Nova assessments with the Acuity interim assessment system. 2014-2015 end of year Acuity data will be analyzed in conjunction with the 2014 state assessment scores to identify areas in need of improvement.	
Academic Goal 6	Students enrolled at Niagara Charter School for 2 or more years will have an average percent proficient that is at or above the state-wide percent proficient on the New York State ELA and Math assessments.	NYS ELA and Math assessments	NYS assessment data not available by August 1, 2015	
Academic Goal 7				
Academic Goal 8				

2a1. Do have more academic goals to add?

No

2a2. Do have more academic goals to add?

No

Page 2

2b. ORGANIZATIONAL GOALS

2014-15 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2014-15 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				

2b.1 Do you have more organizational goals to add?

No

2c. FINANCIAL GOALS

2014-15 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2014-2015 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

Appendix B: Total Expenditures and Administrative Expenditures per Child

Last updated: 07/30/2015

Page 1

Charter School Name:

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Total Expenditures	3964199
Line 2: Year End Per Pupil Count	348
Line 3: Divide Line 1 by Line 2	11391

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

- Do not include the FTE of personnel dedicated to administration of the instructional programs.
- Do not include Employee Benefit costs or expenditures in the above calculations.
- A template for the Schedule of Functional Expenses is provided on page 20 of the 2014-15 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2014-15 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Relevant Personnel Services Cost (Row)	77250
Line 2: Management and General Cost (Column)	368864
Line 3: Sum of Line 1 and Line 2	445934
Line 4: Year End Per Pupil Count	348
Line 5: Divide Line 3 by the Year End Per Pupil Count	1281

Thank you.

Financial A

School Name:

Date:

School Fiscal Contact Name:
School Fiscal Contact Email:
School Fiscal Contact Phone:
District of Location:
Authorizer:
Years of Operation:
Facility:
Grades Currently Served:
Planned Grades at Full Capacity:
Enrollment:
Max Enrollment:
Year of Most Recent Data
School Fiscal Contact Phone:

School Audit Firm Name:
School Audit Contact Name:
School Audit Contact Email:
School Audit Contact Phone:

Latest Audit Period (through June 30):
Do Not Use this Box

Audit Supplemental Data Request Form

for Regents-Authorized Charter Schools

Niagara Charter School

July 30, 2015

Gregory Norton
[redacted]
Niagara Wheatfield Central School District
SED
8
Private
K-6
K-6
350
350
2015
716-297-4520

Toski & Co., CPAs, P.C.
Debra Zevetchin, CPA, MACC
dzevetchin@toskicpa.com
716-204-5762

2014
Niagara Charter School2014

FILL IN GRAY CELLS

Niagara Charter School

STATEMENTS OF FINANCIAL POSITION

FOR THE YEARS ENDED JUNE 30, 2014

	2015	2014
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	$1,775,785	$1,641,628
Grants and contracts receivable	158,993	110,404
Accounts receivables	45,327	-
Inventory	4,105	-
Prepaid Expenses	1,633	5,738
Contributions and other receivables	-	-
Other	-	-
TOTAL CURRENT ASSETS	$1,985,843	$1,757,770
OTHER ASSETS		
Investments	$-	$-
Property, Plant and Equipment, Net	489,280	481,244
Restricted Cash	-	-
OTHER ASSETS	$489,280	$481,244
TOTAL ASSETS	$2,475,123	$2,239,014
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	$88,685	$72,415
Accrued payroll and benefits	284,425	443,665
Refundable Advances	-	-
Dreferred Revenue	-	-
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	-	-
TOTAL CURRENT LIABILITIES	$373,110	$516,080
LONG-TERM DEBT, net current maturities	$-	$-
TOTAL LIABILITIES	$373,110	$516,080
NET ASSETS		
Unrestricted	$2,102,013	$1,722,934
Temporarily restricted	-	-
TOTAL NET ASSETS	$2,102,013	$1,722,934
TOTAL LIABILITIES AND NET ASSETS	$2,475,123	$2,239,014
Check	-	-

FILL IN GRAY CELLS

Niagara Charter School

STATEMENTS OF ACTIVITIES

FOR THE YEARS ENDED JUNE 30,2015

	2015			2014
	Unrestricted	Temporarily Restricted	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
State & Local Operating Revenue	$4,139,957	$-	$4,139,957	$3,954,322
Federal - Title and IDEA	243,776	-	243,776	277,304
Federal - Other	-	-	-	-
State and City Grants	-	-	-	-
Contributions and private grants	-	-	-	3,735
After school revenue	-	-	-	-
Other	13,936	-	13,936	28,117
Food Service/Child Nutrition Program	-	-	-	-
TOTAL REVENUE, GAINS AND OTHER SUPPORT	$4,397,669	$-	$4,397,669	$4,263,478
EXPENSES				
Program Services				
Regular Education	$3,051,650	$-	$3,051,650	$2,869,236
Special Education	132,842	-	132,842	130,465
Other Programs	-	-	-	-
Total Program Services	$3,184,492	$-	$3,184,492	$2,999,701
Supporting Services				
Management and general	$779,706	$-	$779,706	$976,908
Fundraising	-	-	-	-
TOTAL OPERATING EXPENSES	$3,964,198	$-	$3,964,198	$3,976,609
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	$433,471	$-	$433,471	$286,869
Contributions				
Foundations	$-	$-	$-	$-
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	-	-	-	-
Miscellaneous income	-	-	-	-
Net assets released from restriction	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	$-	$-	$-	$-
CHANGE IN NET ASSETS	$433,471	$-	$433,471	$286,869
NET ASSETS BEGINNING OF YEAR	$1,722,934	$-	$1,722,934	$1,436,065
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS - END OF YEAR	$2,156,405	$-	$2,156,405	$1,722,934

NIAGARA CHARTER SCHOOL

Financial Statements

June 30, 2015

(With Independent Auditors' Report Thereon)

NIAGARA CHARTER SCHOOL

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* * * * *

EFPRGROUP, CPAs PLLC

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F 716.634.0764
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INDEPENDENT AUDITORS' REPORT

The Board of Trustees
Niagara Charter School:

Report on the Financial Statements

We have audited the accompanying financial statements of Niagara Charter School (the School) which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Niagara Charter School as of June 30, 2015, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Niagara Charter School's 2014 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 14, 2014. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2014, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated October 27, 2015, on our consideration of Niagara Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the School's internal control over financial reporting and compliance.

EFPR Group, CPAs, PLLC

Williamsville, New York
October 27, 2015

NIAGARA CHARTER SCHOOL
Statement of Financial Position
June 30, 2015
with comparative totals for 2014

Assets	2015	2014
Current assets:		
Cash	$ 1,776,295	1,641,628
Receivables	211,482	110,404
Prepaid expenses	541	5,738
Total current assets	1,988,318	1,757,770
Property and equipment, at cost	990,496	978,506
Less accumulated depreciation	(575,146)	(497,262)
Net property and equipment	415,350	481,244
Total assets	$ 2,403,668	2,239,014
Liabilities and Net Assets		
Current liabilities:		
Accounts payable	87,625	72,415
Accrued expenses:		
Payroll and payroll taxes	178,280	149,026
Pension	288,045	294,639
Total accrued expenses	466,325	443,665
Total current liabilities	553,950	516,080
Unrestricted net assets	1,849,718	1,722,934
Commitments and contingency (notes 4 and 6)		
Total liabilities and net assets	$ 2,403,668	2,239,014

See accompanying notes to financial statements.

NIAGARA CHARTER SCHOOL
Statement of Activities
Year ended June 30, 2015
with comparative totals for 2014

	2015	2014
Revenue:		
Public School Districts:		
Resident student enrollment	$ 3,785,735	3,769,076
Students with disabilities	259,885	185,246
Other revenue from public school districts	45,036	32,873
Grant income	206,193	244,431
Contributions	4,236	3,735
Other	9,362	28,117
Total revenue	4,310,447	4,263,478
Expenses:		
Program services:		
Regular education	3,391,819	2,869,236
Special education	217,847	130,465
Total program services	3,609,666	2,999,701
Management and general	573,997	976,908
Total expenses	4,183,663	3,976,609
Increase in unrestricted net assets	126,784	286,869
Unrestricted net assets at beginning of year	1,722,934	1,436,065
Unrestricted net assets at end of year	$ 1,849,718	1,722,934

See accompanying notes to financial statements.

NIAGARA CHARTER SCHOOL
Statement of Functional Expenses
Year ended June 30, 2015
with comparative totals for 2014

	No. of positions	Program Services: Regular education	Program Services: Special education	Program Services: Total	Management and general	Total: 2015	Total: 2014
Personnel services costs:							
Instructional personnel	37	$ 1,077,136	69,191	1,146,327	203,791	1,350,118	1,215,905
Administrative personnel	8	257,689	16,553	274,242	48,754	322,996	348,271
Non-instructional personnel	8	117,522	7,549	125,071	22,235	147,306	145,808
Total salaries and staff	53	1,452,347	93,293	1,545,640	274,780	1,820,420	1,709,984
Fringe and payroll taxes		600,177	38,553	638,730	113,552	752,282	774,385
Office expense		8,830	567	9,397	1,669	11,066	9,277
Printing and production		30,294	1,946	32,240	5,732	37,972	28,018
Telephone		8,736	561	9,297	1,653	10,950	8,554
Meetings and travel		14,530	933	15,463	2,749	18,212	13,443
Consulting fees		45,367	2,914	48,281	8,584	56,865	21,802
Supplies		79,039	5,077	84,116	14,954	99,070	117,689
Professional fees		65,856	4,230	70,086	12,460	82,546	31,175
Advertising		7,608	489	8,097	1,439	9,536	6,766
Dues and subscriptions		1,263	81	1,344	239	1,583	1,277
Insurance		37,888	2,434	40,322	7,168	47,490	39,511
Legal fees		27,963	1,796	29,759	5,291	35,050	19,797
Occupancy		430,559	27,657	458,216	81,459	539,675	533,948
Repairs and maintenance		62,148	3,992	66,140	11,758	77,898	63,733
Staff development		45,517	2,924	48,441	8,613	57,054	66,925
Utilities		44,518	2,860	47,378	8,423	55,801	57,082
Garbage collection		6,358	408	6,766	1,203	7,969	12,109
Health center		3,664	235	3,899	-	3,899	2,300
Security		2,216	142	2,358	419	2,777	6,628
Student transportation		311,553	19,989	331,542	-	331,542	319,049
Depreciation		62,137	3,991	66,128	11,756	77,884	80,474
Student activities and field trips		42,752	2,743	45,495	-	45,495	49,696
Bad debt		-	-	-	-	-	545
Miscellaneous		499	32	531	96	627	2,442
Total expenses		$ 3,391,819	217,847	3,609,666	573,997	4,183,663	3,976,609

See accompanying notes to financial statements.

NIAGARA CHARTER SCHOOL
Statement of Cash Flows
Year ended June 30, 2015
with comparative totals for 2014

	2015	2014
Cash flows from operating activities:		
Increase in unrestricted net assets	$ 126,784	286,869
Adjustments to reconcile increase in unrestricted net assets to net cash provided by operating activities:		
Depreciation	77,884	80,474
Changes in:		
Receivables	(101,078)	(4,402)
Prepaid expenses	5,197	23,746
Accounts payable	15,210	(15,934)
Accrued expenses	22,660	55,687
Deferred revenue	-	(5,307)
Net cash provided by operating activities	146,657	421,133
Cash flows from investing activities - additions to property and equipment	(11,990)	(33,370)
Net increase in cash	134,667	387,763
Cash at beginning of year	1,641,628	1,253,865
Cash at end of year	$ 1,776,295	1,641,628

See accompanying notes to financial statements.

(1) Summary of Significant Accounting Policies

(a) Nature of Activities

Niagara Charter School (the School) was chartered by the Board of Regents of the University at the State of New York on July 21, 2005 for a term of five years pursuant to Article 56 of the New York State Education Law. The School has received a renewal of their charter which will expire on June 30, 2016. The School is a K-6 public school primarily funded through the Board of Education of the City School District at the City of Niagara Falls.

Charter schools receive state and federal public-school funding and must meet all the same state and federal testing and learning requirements as public schools, yet they operate independently of the local school district, serving as their own local education agency.

(b) Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

(c) Basis of Presentation

The School reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets. The School does not have any temporarily or permanently restricted net assets as of June 30, 2015 and 2014. Accordingly, net assets of the School and changes therein are classified and reported as follows:

Unrestricted net assets - Net assets that are not subject to donor-imposed stipulations and may be used for any purpose designated by the School's Board of Trustees.

(d) Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

(e) Cash

For purposes of the statement of cash flows, the School considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

(f) Concentration of Credit Risk

Financial instruments that potentially subject the School to concentration of credit risk consist principally of cash accounts in financial institutions. Although the accounts exceed the federally insured deposit amount, management does not anticipate nonperformance by the financial institutions.

(1) Summary of Significant Accounting Policies, Continued

(g) Receivables

The School uses the allowance method to account for uncollectible receivables. The allowance for doubtful accounts amounted to $545 at June 30, 2014. There was no allowance for doubtful accounts for the year ended June 30, 2015.

(h) Capitalization and Depreciation

Property and equipment are recorded at cost or fair market value at the date of the gift in the case of donated property and equipment. If donors stipulate how long the assets must be used, the contributions are recorded as restricted support. In the absence of such stipulations, contributions of property and equipment are recorded as unrestricted support.

Depreciation is provided for in amounts sufficient to relate the cost of depreciable assets to operations over their estimated service lives using the straight-line method. Improvements are capitalized, while expenditures for maintenance and repairs are charged to expense as incurred. Upon disposal of depreciable property and equipment, the appropriate property and equipment accounts are reduced by the related costs and accumulated depreciation. The resulting gains and losses are reflected in the statement of activities.

(i) Public School District Revenue

The School receives per pupil aid which is passed through the Niagara Falls Central School District. New York State Education Department mandates the rate per pupil. For the years ended June 30, 2015 and 2014, the per pupil rate was $11,175 and $10,925, respectively.

(j) Deferred Revenue and Revenue Recognition

Grant awards accounted for as exchange transactions are recorded as revenue when expenditures have been incurred in compliance with the grant restrictions. Amounts unspent are recorded in the statement of financial position as deferred revenue.

(k) Donated Equipment, Materials, Supplies and Personnel Services

Donated equipment, materials and supplies are reflected in the financial statements based on the fair market value at the time of donation.

Donated personnel services meeting the requirements for recognition in the financial statements were not material and have not been recorded. However, many individuals volunteer their time and perform a variety of tasks that assist the School.

(l) Promises to Give

Contributions are recognized when the donor makes an unconditional promise to give to the School. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

(1) Summary of Significant Accounting Policies, Continued

(m) Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities and in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

(n) Subsequent Events

The School has evaluated subsequent events through the date of the report which is the date the financial statements were available to be issued.

(o) Income Taxes

The School is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code (the Code), therefore, no provision for income taxes is reflected in the financial statements. The School has been classified as a publicly supported organization that is not a private foundation under Section 509(a) of the Code. The School presently discloses or recognizes income tax positions based on management's estimate of whether it is reasonably possible or probable that a liability has been incurred for unrecognized income taxes. Management has concluded that the School has taken no uncertain tax positions that require adjustment in its financial statements. U.S. Forms 990 filed by the School are subject to examination by taxing authorities. The School is no longer subject to tax examination for the years ended June 30, 2011, and prior.

(p) Reclassifications

Reclassifications have been made to certain 2014 balances in order to conform them to the 2015 presentation.

(2) Property and Equipment

Property and equipment are recorded at cost. A summary of property and equipment at June 30, 2015 and 2014 is as follows:

	2015	2014
Leasehold improvements	$ 452,569	449,505
Furniture and equipment	518,064	509,138
Books	19,863	19,863
	900,496	978,506
Less accumulated depreciation	(575,146)	(497,262)
Net property and equipment	$ 415,350	481,244

(3) Line-of-Credit

The School has an annually renewable $200,000 bank line-of-credit. Amounts borrowed on this line-of-credit bear interest at the prime rate plus 1.5% (4.75% at June 30, 2015). At June 30, 2015 and 2014, there were no amounts outstanding under the terms of this line-of-credit agreement.

(4) Commitments

(a) Lease Obligation

The School leases its facility under an operating lease which expires in July 2026 subject to annual increases in the consumer price index for the Northeast Region over 2008 as the base year. The School has the option to extend the term of this lease for one five year interval. The lease will terminate on expiration or non-renewal of the School's charter. Rent expense amounted to $539,675 and $533,948 for the years ended June 30, 2015 and 2014, respectively.

Minimum future rental payments under the operating lease for the five years following June 30, 2015 and thereafter are as follows:

2016	$ 543,993
2017	543,993
2018	543,993
2019	543,993
2020	543,993
Thereafter	3,263,958
	$ 5,983,923

(b) Transportation Services Obligations

The School has an agreement for bus transportation with a private carrier for its students. The agreement expires on July 1, 2015. Minimum future transportation payments due under the agreement are approximately $300,000 for the year ending June 30, 2016.

(5) Pension Plans

The School participates in the New York State Teachers' Retirement System (NYSTRS), which is a cost-sharing multiple employer, public employees retirement system. NYSTRS offers a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

NYSTRS is administered by the New York State Teachers' Retirement Board and provides retirement, disability, withdrawal and death benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. NYSTRS issues a publicly available financial report that contains financial statements and required supplementary information. The report may be obtained by writing to NYSTRS, 10 Corporate Woods Drive, Albany, New York 12211-2395.

(5) Pension Plans, Continued

NYSTRS is noncontributory, except for employees who joined the System after July 27, 1976 and prior to January 1, 2010, who contribute 3% of their salary, except that employees in NYSTRS more than ten years are no longer required to contribute. Those joining NYSTRS on or after January 1, 2010 are required to contribute 3.5% of their salary throughout their active membership. Pursuant to Article 11 of the Education Law, the New York State Teachers' Retirement Board establishes rates annually for NYSTRS.

The School is required to contribute at an actuarially determined rate. The rates for NYSTRS were 17.53% and 16.25% of the annual covered payroll as of June 30, 2015 and 2014, respectively. Required annual contributions of $246,709 and $243,488 were paid to NYSTRS by the School for the years ended June 30, 2015 and 2014, respectively.

(6) Contingency

The School has received grants which are subject to audit by agencies of the state and Federal government. Such audits may result in disallowances and a request for a return of funds. Based on prior years' experience, the School's administration believes that disallowances, if any will be immaterial.

(7) Escrow Account

As set forth in its charter, the School established an escrow account in September 2013 in the amount of $75,000 for the purpose of funding legal and audit fees in the event of dissolution. The amount in escrow was $75,200 and $75,079 as of June 30, 2015 and 2014, respectively.

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Trustees
Niagara Charter School:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of Niagara Charter School (the School), which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to financial statements, and have issued our report thereon dated October 27, 2015.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Niagara Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that is required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

EFPR Group, CPAs, PLLC

Williamsville, New York
October 27, 2015

EFPRGROUP, CPAs PLLC

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REPORT TO THE BOARD

October 27, 2015

The Board of Trustees
Niagara Charter School

Dear Board Members:

We have audited the financial statements of Niagara Charter School (the School) for the year ended June 30, 2015, and have issued our report thereon dated October 27, 2015. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America and Government Auditing Standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter dated June 9, 2015. Professional standards also require that we communicate to you the following information related to our audit.

Significant Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the School are described in note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2015. We noted no transactions entered into by the School during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

For the year ended June 30, 2015, we evaluated the key factors and assumptions used by management in determining accounting estimates were reasonable in relation to the financial statements taken as a whole.

Sensitive Disclosures

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There most sensitive disclosure affecting the financial statements was the disclosure of contingency in note 6.

Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. There were no material uncorrected misstatements detected as a result of our audit procedures.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

* * * * *

This information is intended solely for the use of the Board of Trustees and management of Niagara Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

EFPR Group, CPAs, PLLC

EFPR GROUP, CPAs, PLLC

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2015-16 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing **RED** triangles in the upper right corner in columns B through G contain guidance on that particular item
4	Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/. Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Niagara Charter School

PROJECTED BUDGET FOR 2015-2016

July 1, 2015 to June 30, 2016

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	4,166,886	226,000	-	-	-	4,392,886
Total Expenses	3,906,190	188,660	-	-	202,500	4,297,350
Net Income	260,696	37,340	-	-	(202,500)	95,536
Actual Student Enrollment	302	41				-
Total Paid Student Enrollment	-	-				-

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

		PROGRAM SERVICES		SUPPORT SERVICES				
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
REVENUE								
REVENUES FROM STATE SOURCES								
Per Pupil Revenue	**CY** Per Pupil Rate							
Niagara Falls City School District	*$11,275.00*	3,788,400	-	-	-	-	3,788,400	
Lockport City School District	*$10,265.00*	102,650	-	-	-	-	102,650	
Niagara Wheatfield Central School District	*$10,793.00*	21,586	-	-	-	-	21,586	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
		3,912,636	-	-	-	-	3,912,636	
Special Education Revenue		-	226,000	-	-	-	226,000	
Grants								
Stimulus		-	-	-	-	-	-	
Other		-	-	-	-	-	-	
Other State Revenue		-	-	-	-	-	-	
TOTAL REVENUE FROM STATE SOURCES		3,912,636	226,000	-	-	-	4,138,636	
REVENUE FROM FEDERAL FUNDING								
IDEA Special Needs		45,020	-	-	-	-	45,020	
Title I		175,930	-	-	-	-	175,930	
Title Funding - Other		13,100	-	-	-	-	13,100	
School Food Service (Free Lunch)		9,200	-	-	-	-	9,200	
Grants								
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-	
Other		-	-	-	-	-	-	
Other Federal Revenue		-	-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES		243,250	-	-	-	-	243,250	
LOCAL and OTHER REVENUE								
Contributions and Donations, Fundraising		6,500	-	-	-	-	6,500	
Erate Reimbursement		-	-	-	-	-	-	
Interest Income, Earnings on Investments,		4,500	-	-	-	-	4,500	
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-	
Food Service (Income from meals)		-	-	-	-	-	-	
Text Book		-	-	-	-	-	-	
Other Local Revenue		-	-	-	-	-	-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		11,000	-	-	-	-	11,000	
TOTAL REVENUE		4,166,886	226,000	-	-	-	4,392,886	
								List exact titles and staff FTE"s (Full time eqiuilivalent)
EXPENSES								
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions							
Executive Management	1.00	107,310	-	-	-	-	107,310	
Instructional Management	1.00	81,000	-	-	-	-	81,000	
Deans, Directors & Coordinators	3.00	150,330	-	-	-	-	150,330	
CFO / Director of Finance	-	-	-	-	-	-	-	
Operation / Business Manager	2.00		-	-	-	67,000	67,000	
Administrative Staff	2.00		-	-	-	45,500	45,500	
TOTAL ADMINISTRATIVE STAFF	9	338,640	-	-	-	112,500	451,140	
INSTRUCTIONAL PERSONNEL COSTS								
Teachers - Regular	14.00	668,900	-	-	-	-	668,900	
Teachers - SPED	3.00	-	160,660	-	-	-	160,660	
Substitute Teachers	3.00	93,000	-	-	-	-	93,000	
Teaching Assistants	12.00	281,350	25,000	-	-	-	306,350	
Specialty Teachers	3.00	143,500	-	-	-	-	143,500	

Niagara Charter School

PROJECTED BUDGET FOR 2015-2016

July 1, 2015 to June 30, 2016

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	4,166,886	226,000	-	-	-	4,392,886
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Net Income	260,696	37,340	-	-	(202,500)	95,536
Actual Student Enrollment	302	41				-
Total Paid Student Enrollment	-	-				-

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Aides	-	-	-	-	-	-	-
Therapists & Counselors	1.50	71,300	-	-	-	-	71,300
Other	-	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	**37**	**1,258,050**	**185,660**	**-**	**-**	**-**	**1,443,710**
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	1.00	38,000	-	-	-	-	38,000
Librarian	-	-	-	-	-	-	-
Custodian	3.00	61,200	-	-	-	-	61,200
Security	-	-	-	-	-	-	-
Other	2.00	48,500	-	-	-	-	48,500
TOTAL NON-INSTRUCTIONAL	**6**	**147,700**	**-**	**-**	**-**	**-**	**147,700**
SUBTOTAL PERSONNEL SERVICE COSTS	**52**	**1,744,390**	**185,660**	**-**	**-**	**112,500**	**2,042,550**
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		175,000	-	-	-	-	175,000
Fringe / Employee Benefits		361,300	-	-	-	-	361,300
Retirement / Pension		260,000	-	-	-	-	260,000
TOTAL PAYROLL TAXES AND BENEFITS		**796,300**	**-**	**-**	**-**	**-**	**796,300**
TOTAL PERSONNEL SERVICE COSTS		**2,540,690**	**185,660**	**-**	**-**	**112,500**	**2,838,850**
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	-	10,000	10,000
Legal		-	-	-	-	24,000	24,000
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		-	-	-	-	56,000	56,000
Special Ed Services		-	-	-	-	-	-
Titlement Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		-	-	-	-	-	-
TOTAL CONTRACTED SERVICES		**-**	**-**	**-**	**-**	**90,000**	**90,000**
SCHOOL OPERATIONS							
Board Expenses		1,500	-	-	-	-	1,500
Classroom / Teaching Supplies & Materials		22,000	-	-	-	-	22,000
Special Ed Supplies & Materials		-	3,000	-	-	-	3,000
Textbooks / Workbooks		10,000	-	-	-	-	10,000
Supplies & Materials other		17,000	-	-	-	-	17,000
Equipment / Furniture		5,500	-	-	-	-	5,500
Telephone		16,000	-	-	-	-	16,000
Technology		12,000	-	-	-	-	12,000
Student Testing & Assessment		10,000	-	-	-	-	10,000
Field Trips		22,000	-	-	-	-	22,000
Transportation (student)		330,000	-	-	-	-	330,000
Student Services - other		30,000	-	-	-	-	30,000
Office Expense		11,600	-	-	-	-	11,600
Staff Development		69,200	-	-	-	-	69,200
Staff Recruitment		5,000	-	-	-	-	5,000
Student Recruitment / Marketing		5,000	-	-	-	-	5,000
School Meals / Lunch		-	-	-	-	-	-
Travel (Staff)		8,900	-	-	-	-	8,900
Fundraising		-	-	-	-	-	-
Other		-	-	-	-	-	-
TOTAL SCHOOL OPERATIONS		**575,700**	**3,000**	**-**	**-**	**-**	**578,700**

Niagara Charter School

PROJECTED BUDGET FOR 2015-2016

July 1, 2015 to June 30, 2016

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Net Income	260,696	37,340	-	-	(202,500)	95,536
Actual Student Enrollment	302	41				-
Total Paid Student Enrollment	-	-				-

	PROGRAM SERVICES		SUPPORT SERVICES				Assumptions
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
FACILITY OPERATION & MAINTENANCE							
Insurance	24,300	-	-	-	-	24,300	
Janitorial	32,000	-	-	-	-	32,000	
Building and Land Rent / Lease	550,000	-	-	-	-	550,000	
Repairs & Maintenance	35,000	-	-	-	-	35,000	
Equipment / Furniture	4,500	-	-	-	-	4,500	
Security	3,000	-	-	-	-	3,000	
Utilities	51,000	-	-	-	-	51,000	
TOTAL FACILITY OPERATION & MAINTENANCE	699,800	-	-	-	-	699,800	
DEPRECIATION & AMORTIZATION	85,000	-	-	-	-	85,000	
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	5,000	-	-	-	-	5,000	$75,000 escrow account was established in prior year.
TOTAL EXPENSES	3,906,190	188,660	-	-	202,500	4,297,350	
NET INCOME	260,696	37,340	-	-	(202,500)	95,536	

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
Niagara Falls City School District	290	41	331
Lockport City School District	10		10
Niagara Wheatfield Central School District	2		2
0			-
0			-
TOTAL ENROLLMENT	302	41	343
REVENUE PER PUPIL	13,798	5,512	-
EXPENSES PER PUPIL	12,934	4,601	-

Audited Financial Statement Checklist

Last updated: 10/28/2015

Page 1

Charter School Name:

1. Please check each item that is included in the 2014-15 Audited Financial Statement submitted for your charter school.

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	Not Applicable
CSP Agreed Upon Procedures (if applicable)	Not Applicable
Management Letter	Yes
Report on Extracurricular Student Activity Accounts (if applicable)	Not Applicable
Corrective Action Plans for any Findings	Not Applicable

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2014-15 Audited Financial Statement.

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	Not Applicable
CSP Agreed Upon Procedures Report	Not Applicable
Management Letter	No

Thank you.

Appendix E: Disclosure of Financial Interest Form

Last updated: 07/31/2015

Page 1

All trustees who served on an education corporation governing one or more charter schools during the 2014-2015 school year must complete the form in Appendix E (Disclosure of Financial Interest Form). The Disclosure of Financial Interest Forms are due on November 1, 2015. A link to a safe and secure form that each Trustee must complete by the November 1, 2015 dealine will be provide here by September 1, 2015 or sooner.

ALL charter schools or merged education corporations must complete the Board of Trustees Membership Table within the online portal in Appendix F (Board of Trustees Membership Table). The Board of Trustees Membership Table must be submitted by August 1, 2015.

Regents-authorized charter schools must upload a complete set of board of trustee Meeting Minutes from July 2014-June 2015 into Appendix G (Board Minutes). Board of Trustee Meeting Minutes must be submitted by August 1, 2015.

Yes, each member of the school's Board of Trustees will receive a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

Created: 07/06/2015
Last updated: 07/31/2015

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1. Current Board Member Information

	Trustee Name	Email Address	Committee Affiliation(s)	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role and School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	James C. Muffoletto	[redacted]	Chair/Board President	Yes	Finance	1 one year term, First elected 9/12/06 3 three year terms Elected: 6/13/13 Term Expires: 6/30/16
2	Janet Hill	[redacted]	Vice Chair/Vice President	Yes	Academic	6 one year terms, First elected 6/12/07 1 three year term Elected: 6/6/13 Term Expires: 6/30/16
3	Ricky Scott	[redacted]	Treasurer	Yes	Finance	3 three year terms, First elected 6/1/08 Elected: 6/1/14 Term Expires: 6/3/17
4	Mary J. Scheeler	[redacted]	Secretary	Yes	Academic	1 one year term, First elected 6/22/09 2 three year terms Elected 6/16/15 Term Expires: 6/30/18
5	Cleandrew Patterson	[redacted]	Trustee/Member	Yes		1 three year term Elected: 10/14/14 Term Expires: 6/30/17
6	Jamie Chafin	[redacted]	Parent Representative	Yes	Academic	2 one year terms, First elected 7/14/14 Elected: 6/16/15 Term Expires: 6/30/16
7	Dr. Leticia Hahn	[redacted]	Trustee/Member	Yes	Academic	1 two year term, First elected:6/8/10 1 three year term Elected:6/30/12 Term Ended: 6/30/15

8	James Phillips	[redacted]	Trustee/Member	Yes	Governance	3 one year terms, First Elected:11/14/06 1 three year term Elected: 6 /22/09 Term Expired:6/30/15 Resigned: April 2015
9	Shirley Peterson	[redacted]	Parent Representative	Yes		2 one year terms, First Elected: 6/30/13 Elected:7/14/14 Term Expired: 6/30/15
10	Lynn Kirshy	[redacted]	Other	Yes	Governance	2 one year terms, First Elected: 7/16/13, Term Expired 6/30/15
11	Kristine Strible	[redacted]	Other	Yes	Governance	1 one year term, First Elected: 7/2014, term expired 6/30/15
12						
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2. Total Number of Members Joining Board during the 2014-15 school year

2

3. Total Number of Members Departing the Board during the 2014-15 school year

2

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

15

5. How many times did the Board meet during the 2014-15 school year?

12

6. How many times will the Board meet during the 2015-16 school year?

12

Thank you.

Minutes of Board of Trustees Regular Meeting Revised 8/26/14
Tuesday, July 15, 2014
Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

Trustees in Attendance; James Muffoletto; James Phillips; Janet Hill; Ricky Scott; Mary Scheeler; Lynn Kirshy; Shirley Peterson; Kristine Strible
Trustees Absent; Dr. Hahn
Staff in Attendance: Darci Novak, CAO; Jill Keicher, AAO; Dawn Kern, Recording Secretary; Megan Corsaro
Others in Attendance: Jonathan Schechter, Esq.; Pastor Hague; Elvis Nunez; Jaime Chafin; Amy Dimaggio

The meeting was called to order at 9:00 A.M. by Mr. Muffoletto, with a quorum of 7 members present.

Public Notice was confirmed.

The minutes from the June 17th regular meeting, with corrections were approved with a motion by Mrs. Hill; second by Mr. Phillips; the motion passed with all in favor and no abstentions.

The minutes from the June 17th annual meeting were approved with correction by a motion made by Mrs. Scheeler; second by Mr. Phillips; the motion passed with all in favor and no abstentions.

General Update: Darci Novak
Ms. Novak reminded the Trustees of the importance of the e-mail she sent to them concerning the annual report. The disclosure of financial interest form needs to be opened in Google Chrome and completed. Please let Ms. Novak know by e-mail the time and date that you completed your portion of the report, as it is due August 1st.

On 7/14/14, Ms. Novak, Mrs. Keicher, and Ms. DiMaggio had a conference call/webinar with Patrick from Acuity. They discussed the new predictive assessments they have available. The school will be administering the predictive college and career readiness assessments 3 times per year in grades 3-6. The diagnostic assessments will be administered 3 times per year in grades K-2.
Mrs. Raymond the school nurse resigned as of the end of the 2013-2014 school year. We are looking for a replacement. We are also looking for building based substitute teachers.
On 6/25/14 Earth Spirit came to the school to spend the whole day leading interactive experiences with the students, which was a very positive experience for all.

Community Liaison: Megan Corsaro
Mrs. Corsaro showed the Trustees the new navy blue shirt, which we are adding to the uniform choices. Now students can wear either the grey polo or the navy blue polo. Mrs. Corsaro passed

out an example of a parent volunteer form that she drafted. Ms. Novak will edit and approve it before it is distributed, as she needs to approve every notice sent home to parents. After the Kindergarten orientation on August 7, there will be a new student orientation, to give a tour and a short introduction to the school and policies. Ms. Gordon will also be on hand, and also at open house to talk about the Parent Portal. The Stop Bully Walk will be on October 4th at Hyde Park. WBLK will be there and Mrs. Corsaro and Mrs. Keetch will be calling other organizations. The trustees will be getting an e-mail invitation.

Finance Committee: Ricky Scott
Mr. Scott reported that due to the beginning of the new fiscal year, we will not issue a financial report until the 6/30/14 year end audit is completed.
Ms. Novak would like to have the interior of the school painted and has obtained 3 bids. The financial committee has reviewed the bids, and would like the Trustees to set a limit for the cost of the work. Mr. Scott made a motion to approve a contract for the cost of the paint work not exceeding $21,000.00; second by Mrs. Kirshy. The motion passed with all in favor and no abstentions.

Academic Committee: Mary Scheeler
Mrs. Scheeler noted that Dr. Bowen's new agreement was passed out to the trustees to read. Dr. Bowen is also willing to add enhancements to his agreement; he could also present workshops on governance, expanded evaluations, and targeted reports.
Mrs. Scheeler made a motion to accept the 2014-2015 contract with Dr. Bowen; second by Mr. Scott. The motion passed with all in favor and no abstentions.

Governance Committee: James Phillips
Mr. Phillips reported that there was not a July Governance meeting. He reminded everyone of the importance of completing their disclosure for the Annual State Report, and let Ms. Novak know the time and date that it was completed.
Mr. Phillips received communication from Mrs. Kirshy stating that Mrs. Chafin was interested in running for a Parent Trustee Position, and Mr. Bruno was interested in running for the At Large Position. Mr. Phillips suggested that Mrs. Chafin and Mr. Nunez tell a little about themselves, and why they would like to be a Trustee.
Mrs. Chafin said that she had 2 children attending NCS, and that her children came from public schools. They switched to NCS because they were not performing up to their potential. Here at NCS her children are doing fantastic. Both of their reading levels are up, and she is very happy with NCS.
Mr. Nunez said he has been a parent of NCS students and involved for many years. He has one child who is a current student and an incoming Kindergartener. He is the President of the PTA at Gaskill, loves our school and wants to help out more here.
Mr. Phillips announced that there is a vacancy for the At-Large Trustee Position. Mr. Bruno was interested but withdrew; Pastor Hague would like to run again. Pastor Hague spoke on his own behalf, saying that he has been a Trustee since the schools inception and has tried to be an asset. He wants NCS to continue to do so, and wants to be a part of its future.
Mr. Phillips announced the St. John Fisher Workshops on August 3rd and August 4th. He thought it would be good to attend. The next Governance meeting is August 14th at 5:15.

Unfinished Business:
Mr. Muffoletto requested that everyone stay on their current committees, until we have a complete Board and slate of officers.

The motion was made to go into executive session at 10:05 by Mrs. Kirshy; second by Mr. Phillips; with all in favor and no abstentions.

The motion was made at 10:35 by Mrs. Scheeler to end executive session; second by Mrs. Kirshy; with all in favor and no abstentions. No resolutions were made during the session.

Mrs. Kirshy nominated Mr. Nunez for the open Parent Trustee Position; second by Mr. Scott
Mr. Phillips nominated Mrs. Chafin for the open Parent Trustee Position; second by Mrs. Scheeler. Ballots were passed out, and Mrs. Chafin won the election 6 to 1 with no abstentions.

Mr. Scott nominated Pastor Hague for the open At-Large Position; second by Ms. Peterson.
The ballots were passed out and there were 4 No votes 2 Yes votes and 1 abstention.
We still have an open At Large Trustee position and Mr. Muffoletto asked everyone to contact their friends and associates to find someone interested in serving as a Board Trustee.

At 10:40, Mr. Scott made the motion to close the meeting; second by Mrs. Scheeler.
The motion passed with all in favor and no abstentions.

James Phillips

Minutes of Board of Trustees Regular Meeting
August 19, 2014
Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

Trustees in Attendance; James Muffoletto; James Phillips; Janet Hill; Ricky Scott; Mary Scheeler; Lynn Kirshy; Shirley Peterson; Jaime Chaffin
Trustees Absent; Dr. Hahn; Kristine Strible
Staff in Attendance: Darci Novak, CAO; Jill Keicher, AAO; Dawn Kern, Recording Secretary; Megan Corsaro; Greg Norton, Business Manager
Others in Attendance: Jonathan Schechter, Esq H.; Amy Di'Maggio; Aimee Bruno; Sherrie Kerl

The meeting was called to order at 8:12 A.M. by Mr. Muffoletto, with a quorum of 8 members present.

Public Notice was confirmed.

The motion was made to approve the agenda by Mr. Scott; second by Mr. Phillips; the motion passed with all in favor and no abstentions.

The minutes from the July 15th meeting, with corrections were approved with a motion by Mr. Scott: second by Mrs. Kirshy; the motion passed with all in favor and no abstentions.

General Update: Darci Novak
Ms. Novak asked the Board to walk around the building to see the beautiful paint job done by Choops Painting. We are happy with the appearance of the school.
We chartered two buses from Ridge Road Express to bring the Lockport and Niagara Wheatfield students to school as their districts do not begin bussing until their schools begin in September. These students would have missed 17 days, if they would have waited until their districts started bussing.
Ms. Novak is very happy with the state scores. We exceeded Niagara Falls in grades 4 and 6 ELA, and exceeded Niagara Falls in Math in grades 4, 5, and 6. She passed out a chart which showed the progress of our students. We have made very large gains which is important as the 2nd data point for SED.
N.C.S. exceeded every school in the district in one way or another in Math and ELA. The administration and staff were congratulated for a great job in regard to these scores.

Community Liaison: Megan Corsaro
Mrs. Corsaro reported that Kindergarten orientation had a great turnout, and for the first orientation for new students other than Kindergarten there also was a good turnout. Uniforms were discussed, the Pride system, and Code of Conduct. Mrs. Corasaro will be attending 3 day training for EL. This will help her to explain EL to new parents and the parents at the FSA meetings. The first FSA meeting will be September 3rd, at 6:00 P.M. at the Niagara Falls Library.

Mrs. Corsaro would like the teachers to speak for about 15 minutes on different topics at the FSA meetings. Mrs. Corsaro and Ms. Novak will be working on a letter to the parents letting them know how well we did on the state assessments. We will be having the Million Father March in September; the date is not set yet. Oct. 4th is the Bully Walk. Also Open House is on Aug. 27th from 5:00 to 7:00 P.M. The Trustees were invited to attend.

Finance Committee: Ricky Scott
Mr. Scott reported that the books have not been closed out yet for the 2013-2014 year. The financials included in Board packet were for internal use only, as an update of our current bookkeeping.

Academic Committee: Mary Scheeler
Mrs. Scheeler reported that the committee was pleased with the state test results, and wants to congratulate the entire staff. A party to celebrate the success is being given on September 12th at Waterstreet Landing.
The committee will review the scores by teacher. There is a concern about the correlation between lower scores and excessive teacher absences.
A new nurse was hired; she will begin on August 25th. Her name is Sharon Novak.
A complete roster will be given to the Board when hiring is complete.
Mr. Scott asked about technology and Ms. Novak explained that the school needs the band width increased, which we are already in the process of, she has 4 computers in every classroom, which she would like to increase to 6 computers. We now have a computer lab, where entire classes can go and use the computers. Study Island Software has been purchased for school use, which is aligned with Common Core.

Governance Committee: James Phillips
Mr. Phillips reported that there was not a Governance meeting. He asked if all the financial disclosures were finished, Ms. Novak said there was just one was outstanding, but the annual report was submitted on time. Mr. Phillips asked about discussing job descriptions with Alcott, Ms. Novak said that when they met with Alcott only the Handbook was discussed, but will invite the Trustees to the next meeting, when job descriptions will be discussed.
The Board Covenants will be passed out at the September meeting.

Unfinished Business:
Mrs. Chaffin and Mrs. Strible were welcomed as new Trustees, recently approved by SED. There were not any new candidates interested in being on the Board. Mr. Muffoletto asked that everyone reach out to friends and colleagues to see if anyone would be interested in a Trustee position.
The election of officers will be delayed until the Trustee positions are filled.

Mr. Phillips was asked to become the Board Secretary. Mr. Muffoletto made the motion to elect Mr. Phillips as Board Secretary; second by Mrs. Scheeler; the motion passed with only one abstention. (Mr. Phillips)
Mrs. Kirshy will now chair the Governance Committee and all others will stay on their committees until we have a full Board.

At 8:55, Mr. Scott made the motion to close the meeting; second by Mrs. Kirshy. The motion passed with all in favor and no abstentions.

James Phillips

James Phillips
Secretary

Minutes of Board of Trustees Regular Meeting
September 16, 2014
Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

Trustees in Attendance; James Muffoletto; James Phillips; Janet Hill; Ricky Scott; Mary Scheeler; Lynn Kirshy; Jaime Chaffin; Kristine Strible
Trustees Absent; Dr. Hahn; Shirley Peterson
Staff in Attendance: Darci Novak, CAO; Jill Keicher, AAO; Dawn Kern, Recording Secretary;
Others in Attendance: Jonathan Schechter, Esq H.; Amy Di'Maggio; Aimee Bruno; Cheri Keetch

The meeting was called to order at 8:10 A.M. by Mr. Muffoletto, with a quorum of 8 members present.

Public Notice was confirmed.

The motion was made to approve the agenda with corrections by Mary Scheeler; second by Lynn Kirshy; the motion passed with all in favor and no abstentions.

The minutes from the August 19th meeting, were approved with a motion by Mr. Scott: second by Mr. Phillips; the motion passed with all in favor and no abstentions.

General Update: Darci Novak
Ms. Novak reported that next month the Trustees would be receiving an updated Dashboard. We have 349 students enrolled with 11% Special Education students. Dr. Bowen met with Ms. Novak on Friday, September 12th. They went over the test scores and then attended the faculty celebration at Waterstreet Landing. He will be back in October to meet with Ms. Novak again. Andrea from BOCES was here also on Friday, September 12th. Cindy from EL and 2 teachers from Cleveland Hill will be here today, September 16th, to observe the 6th Grade.
The first phase of Acuity testing has begun. Ms. Novak told the Trustees about the new regulations regarding Pre K. Administration is researching and looking at the possibility of expanding to include Pre k for the next school year. SED has not provided guidance regarding the addition of Pre k instruction for Charter Schools. Once we have direction from SED, we will be able to amend our charter to include Pre K. A build- out is also being considered to house Pre K.

Community Liaison: Mrs. Corsaro was excused from the meeting. Ms. Novak gave her report. The annual Stop Bullying Walk will be held on Saturday October 4th at the Hyde Park Pavilion. Flyers for the event were passed out to the Trustees. The Million Father March is being held this Friday, September 19th. Fathers will bring their children to school and meet in cafeteria for coffee and donuts.
Open House was held August 27th. Seventy six families attended.

The Backpack program will begin in October. It has been expanded to 75 families, and our school received a grant from Niagara County to include more food in the Backpacks.
State Ed. Visited to look at our Special Education Department. They were very impressed with our school and Special Ed. Program.

Finance Committee: Ricky Scott
Mr. Scott reported that there are no formal financial reports. They will be prepared after the year end audit is completed. The Auditor is on site now.

Academic Committee: Mary Scheeler
Mrs. Scheeler reported that the faculty party to celebrate the success of our school was well attended by staff and Trustees.

Governance Committee: Lynn Kirshy
Mrs. Kirshy reported that there was not a Governance meeting. She passed out a tentative meeting schedule to the Trustees and asked that anyone interested in joining the committee, please feel free to attend. Mrs. Kirshy also asked for ideas for the committee.
It was suggested that Dr. Bowen possibly could give ideas to guide the committee.
Jonathan Schechter gave Mrs. Kirshy a draft of the board training manual to look over. Mr. Muffoletto suggested a special meeting to look over the manual.
Five Trustees were at Open House.

Unfinished Business:

Officer Elections:
Mr. Phillips took over the meeting and asked for nominations for Board President. Mr. Scott nominated Mr. Muffoletto; second by Mrs. Scheeler. Mrs. Hill moved to close the nominations for Board President.
Mrs. Scheeler nominated Mrs. Hill for Vice President; second by Mrs. Kirshy. Mr. Scott moved to close the nominations.
Mr. Muffoletto nominated Mr. Scott for Treasurer; second by Mrs. Scheeler. Mr. Muffoletto moved to close the nominations. Mr. Muffoletto nominated Mr. Phillips for Secretary; second by Mrs. Scheeler. Mr. Scott moved to close the nominations, and elect the full slate of officers. The motion was made to elect the full slate of officers, as there was only one person nominated per slot. The motion passed with all in favor and no abstentions. Each officer's term is until June of 2015.
Committee appointments will remain the same until Mr. Muffoletto talks to each Trustee to see what committee they wish to serve on.
At 9:00 A.M. Mr. Scott made the motion to go into executive session for attorney client privilege; second by Mr. Phillips.
At 9:15 A.M. the Board came out of executive session on a motion by Mr. Scott; second by Mrs. Hill.
There were no resolutions made.
The October 21st Board meeting is changed to October 14th, because administration will be out of town on October 21st.

At 9:20 A.M. Mr. Phillips made a motion to adjourn the meeting; second by Mrs. Kirshy. The motion passed with all in favor and no abstentions.

James Phillips

James Phillips
Secretary

Minutes of Board of Trustees Regular Meeting
October 14, 2014
Niagara Charter School, 2077 Lockport Rd., Niagara Falls, N.Y. 14304

Trustees in Attendance; James Muffoletto; James Phillips; Janet Hill; Ricky Scott; Mary Scheeler; Lynn Kirshy; Jaime Chaffin; Kristine Strible; Shirley Peterson
Trustees Absent; Dr. Hahn
Staff in Attendance: Darci Novak, CAO; Jill Keicher, AAO; Dawn Kern, Recording Secretary; Megan Corsaro, Parent Liaison; Greg Norton
Others in Attendance: Jonathan Schechter, Esq H.; Amy Di'Maggio; Cheri Keetch

The meeting was called to order at 8:10 A.M. by Mr. Muffoletto, with a quorum of 9 members present.

Public Notice was confirmed.

The motion was made to approve the agenda with corrections by Mary Scheeler; second by Mr. Phillips; the motion passed with all in favor and no abstentions.

The minutes from the September 16th meeting, were approved with a motion by Mr. Scott: second by Mrs. Hill; the motion passed with all in favor and no abstentions.

General Update: Darci Novak
Mrs. Novak announced the retirement of Dawn Kern, and thanked her for her service.
The Acuity Assessment was given, Ms. Di'Maggio is presenting to the Academic Committee today. The scale scores will be back Nov. 3rd. Administration is meeting with the teachers every week. They have switched the focus to Math. Two teachers went to Albany for professional development, the focus was common core learning standards. Two of the newer staff members attended professional development from Kagan, titled Win -Win Discipline, on classroom discipline. Lucy from EL was here and revisited growth mindset.
Ms. Novak spoke to Andrea from the Northeast Charter School Network, we are still waiting for guidance on the addition of Pre K.
The dashboard was sent to Trustees in the Board packet. The number of exited students was large due to no shows in the beginning of the year. Mr. Scott had a question on discipline, a copy of the suspension report will be sent to the Trustees.

Community Liaison: Megan Corsaro
Mrs. Corsaro reported that the Million Father March was on September 29th. We had 47 fathers sign in for the event, and most all of the fathers went to Community Circle. Changes in the time of the March are being discussed for next year. The FSA met October 1st. Ten parents attended the first meeting. Mr. Nunez and Mrs. Beckles will head the FSA jointly. Mrs. Morris is the new Treasurer, and Mrs. Corsaro is the new secretary.

The Bully Walk took place on October 4th. It was a nice event. About 77 people attended, due to the rain. WBLK was there to provide music and prizes. Mrs. Corsaro told the Trustees that our new nurse, Mrs. Novak is friends with a manager at Tony Walkers. They are donating navy blue bottoms, Ugg boots, and winter coats to our students. We will be sending home a questionnaire to parents about the quality of service from Dan the Man with regard to uniform sales.
Our first food bank delivery is today, the food will be going home with students on Friday. We have 75 families participating in the backpack program.

Audit Committee: Ricky Scott
Mr. Scott reported that there are no formal financial reports. He e-mailed all trustees a draft copy of the Audit Report. One change to be made is renaming the Financial Committee the Audit Committee, this was postponed until the next meeting, waiting on more information.
The motion was made by Mr. Scott; second by Mrs. Kirshy to accept the audit results; the motion passed with all in favor and no abstentions. A proposal from the architect was e-mailed to all the Trustees. Phase 1is a preliminary look at what will be needed to expand the building for Pre K, the cost of which is $5340.00. The motion was made by Mr. Scott; second by Mrs. Scheeler to approve the cost of Phase 1 with Scheid Architecture.

Academic Committee: Mary Scheeler
Mrs. Scheeler said that the Academic Committee is meeting today, right after the Board meeting.

Governance Committee: Lynn Kirshy
Mrs. Kirshy reported that the Governance Committee met October 9th. The Committee agreed to send the Board Manual to the Northeast Charter School Network to review. They offer this service for free. It was suggested to send the Parent Handbook for review. Also available to us is a 4 to 6 hour planning session to create a strategic plan for the Board. The cost of this session is $2000.00, and could be used as the annual Board Retreat. The Committee will investigate other options, including, possibly using Dr. Bowen, and his strategic plan as a template.
Mrs. Kirshy also reported that the Committee also developed a formal voting ballot to use at all elections. Mr. Phillips is e-mailing Mrs. Kirshy a copy of the Trustee Covenant for Trustees to sign at the next Board meeting.
There are 2 candidates for the open At-Large Trustee position; Mrs. Faura and Mr. Patterson. Their letters of interest were included in the Board Packet. Time was given to look over their letters. Ballots were passed and, and Mr. Patterson won the election. The next Governance Committee meeting is Nov. 13th at 5:15.

Unfinished Business
Mr. Muffoletto passed out the new Committee assignments.

Mrs. Keicher announced the Student Spotlight winners for October. The theme was The Having of Wonderful Ideas.

Isabelle Villagomez	Nazarria Bagley	Dante Thomas	Adrianna Williams
Sabrina Palmer	Jonathan Strong	Jesse Cap	Leah Strong
Kira Rafter	Ny'Asia Rafter	Latiesha Ellison	Wilfredo Borges
William Smith	Niya Panell	Jeffrey Phillips	Masiyah Porter
Tyler Sullivan	Cemyah Smith	Morris Shavers	

At 9:15 A.M. Mr. Scott made a motion to adjourn the meeting; second by Mr. Phillips. The motion passed with all in favor and no abstentions.

James Phillips
Secretary

MINUTES
OF
REGULAR MEETING OF BOARD OF TRUSTEES
OF
NIAGARA CHARTER SCHOOL (the "School")
HELD ON NOVEMBER 18, 2014 at 8:00 a.m.

Trustees in Attendance:

James C. Muffoletto, James Phillips, Dr. Hahn, Lynn Kirshy, Mary Scheeler, Jaime Chafin, Kristine Strible, Shirley Peterson and Mr. Patterson (SED Approval Pending).

Trustees Excused:

Janet Hill, Ricky Scott

Trustees Absent:

None

Staff in Attendance:

Darci Novak – CAO
Greg Norton – Business Officer

Others in Attendance:

Jonathan D. Schechter Esq., Various Teachers

The meeting was called to order by James C. Muffoletto at 8:15 a.m.

Proof of Public Notice was provided for the meeting.

The Agenda was presented and upon motion duly made by Lynn Kirshy and seconded by Mary Scheeler, it was:

RESOLVED, that the Amended Agenda attached hereto is approved.

Next, there was a discussion of the approval of the Minutes dated October 14, 2014. Upon motion duly made by Mary Scheeler and seconded by Lynn Kirshy, it was:

RESOLVED, that the October 14, 2014 Minutes as corrected are approved.

General Update: Darci Novak CAO

Ms. Novak provided the monthly update for the School which included the following topics:

1. Visit from SED. Ms. Novak informed the board that NCS had an informal visit from two staff members of the Charter School Office (Sue Gibbons and Megan McCarville). During this visit, the staff of the CSO and NCS administration discussed currently enrollment, transportation, changes in curriculum, personnel updates, and the next renewal process. Susan Gibbons informed administration that all charter schools operating under a short term charter, will have a formal site visit in January 2015. Ms. Gibbons indicated two to three CSO staff members would be present for this visit, and the report generated from this visit would be beneficial when writing the school's upcoming renewal application, as well as preparing for the full renewal visit to be scheduled during the fall of 2015. Ms. Novak will update the board when a January date and more specific information about the visit is available.

2. Pre-K Program. Ms. Novak updated the trustees on the current process for NCS to move forward with a PreK proposal for the 2016 school year. Ms. Novak shared the proposed architectural plans, showing a conversion of two internal classrooms into one PreK room, as well as the addition of another classroom space for special education use. Ms. Novak has been discussing the application process with the Northeastern Charter Schools Association, and they will provide Ms. Novak and NCS with ongoing support and guidance throughout the process.

3. Ms. Novak introduced our new Parent Liasion – Tamika Morris.

Parent Liaison: Tamika Morris.

Tamika Morris commented that due to a change in some of the front office staff that she was taking over for Megan Corsaro as parent liaison which she will staff. She also reported she will also be staffing technology. She commented on winter footwear donations from Tony Walker, clothing backpacks and holiday presents. She also commented on PC donations from the Air Base and with upgrade and the new added computer lab at the School.

Next, there was discussion from the standing Committees:

Financial: Due to Mr. Scott's absence because of the winter storm and driving ban, this report was given by Mr. Muffoletto. The annual audit report from the School's outside auditors provided for a positive report. In addition, the financials were reviewed. The year-to-date budget was reviewed as well as income and loss statement.

Academic: The Academic Committee report was given by Mary Scheeler. They had a meeting on October 14, 2014. Amy DiMaggio gave an excellent presentation on the Acuity Assessments, their content and class/student progress. Teachers and students now have access to test results, reports and recourses, next year parents will have access too. K-2 using the computer lab for tests. Acuity predictor scores are to be released in December.

Staff Updates: reviewed progress of teachers on TIP; Sherrie Kerl mentors all TIP teachers as well as new teachers. Kindergarten through 2nd grade are comprised of many new teachers. Mentoring is proving to be a benefit.
The Committee viewed the newly redone Niagara Charter website and the site was very impressive.

Governance: Lynn Kirshy. The Governance Committee will be meeting Thursday the 20th at 5:15 p.m. to review open and unfinished business.

Executive Session: There as no Executive Session at this meeting.

Unfinished Business: Mr. Muffoletto reported that Naomi A. Cohan will be hired as the new Board recording secretary.

Emergency Conditional Appointments: None

Ms. Novak then proceeded to announce the design principle spotlight students for November. The principle was the responsibility of learning:

Nilah Green
Damir Jamison
Edward Beckles
Elijah Chaney
Savannah Diaz
Briana Beasock
Amya Keys
Emma Beckles
Brooke Davis
Dominick Homeyer
Ja'nyah Ridgeway
Jade Howard
Danelys Dilone
Jaylon Hayes
Zion Davis
Deonte Wright
Kamariea Norris
Aliyah Hammonds
Andrew D'Arcangelo
Jessica Griggs

Ms. Novak also announced the teacher of the month is Ms. Karen Gatnz.

At 8:55 a.m. Mr. Phillips made a motion to adjourn the meeting, seconded by Ms. Kirshy. The motion passed with all in favor.

James Phillips, Secretary

Corrected at 12/16/14 Meeting.

Doc #427383.2

MINUTES
OF
REGULAR MEETING OF BOARD OF TRUSTEES
OF
NIAGARA CHARTER SCHOOL (the "School")
HELD ON DECEMBER 16, 2014 at 8:00 a.m.

Trustees in Attendance:

James C. Muffoletto, James Phillips, Lynn Kirshy, Mary Scheeler, Kristine Strible and Mr. Patterson (SED Approval Pending), Janet Hill, Ricky Scott.

Trustees Excused:

Leticia Hahn

Trustees Absent:

Shirley Peterson
Jamie Chafin

Staff in Attendance:

Darci Novak – CAO
Greg Norton – Business Officer

Others in Attendance:

Jonathan D. Schechter Esq., Various Teachers

The meeting was called to order by James C. Muffoletto at 8:15 a.m.

Proof of Public Notice was provided for the meeting.

The Agenda was presented and upon motion duly made by Lynn Kirshy and seconded by Mary Scheeler, it was:

RESOLVED, that the Agenda attached hereto is approved.

Next, there was a discussion of the approval and correction of the Minutes dated November 18, 2014. Upon motion duly made by Mary Scheeler and seconded by Lynn Kirshy, it was:

RESOLVED, that the November 18, 2014 Minutes as corrected are approved.

General Update: Darci Novak CAO

Ms. Novak provided the monthly update for the School which included the following topics:

1. Book Donations. Ms. Novak provided information that there were enough book donations for each child to select a book of their choice along with a holiday goody bag.

2. 30 Schools in 30 Days. Ms. Novak also reported that the School has been asked to participate in a new project with the Northeast Charter Schools network which will highlight 30 schools in 30 days on their website and blog.

3. SED Visit. Ms. Novak further reported that the State Education Department will be visiting the School on Wednesday and Thursday, February 11 and 12, 2015 and would like the Board to be available for a Board focus group. While this is not necessarily a true renewal visit, it is recommended that we treat it as same.

4. Dashboard. There was then review of the Dashboard with the Board and a presentation regarding disciplinary measures, acuity predictors, enrollment and the like.

5. Housekeeping. Ms. Novak indicated that Megan Corsaro will be transitioning to the front office from the parent liaison position.

Teacher Presentation. There was then a teacher presentation from Lynn Kirshy hoping that the School and the Board could help raise funds to send children to the Cradle Beach Camp. Last year 16 Niagara Charter School students when for the cost of $100 per student and Ms. Kirshy would like to actively fundraise to try to send 30 children in 2015.

Parent Liaison: Tamika Morris.

Ms. Morris presented information on the December FSA meeting in which 7 families attended and the next FSA meeting is January 7, 2015 at the Niagara Falls Library at 6:00 p.m. The backpack program has increased from 56 and 65 backpacks for children. In addition, 5 families were selected for the Niagara Falls Fire Department Christmas Program. All applied and were selected by the School. Ms. Morris also presented a technology update. Ms. Morris indicated she was going to observe in classrooms how teachers are utilizing technology. The multi-media company, Vera-View, featured Niagara Charter School's technology in a case study. This can be seen online at veraview.com/case-studies/.

Next, there was discussion from the Standing Committees:

Financial: This report was given by Ricky Scott, Treasurer. There was a review of the financials, year to date budget, as well as the income statement. Budget to actual is according to plan and the School's financial position is quite sound.

Academic: The Academic Committee report was given by Mary Scheeler. On January 7, 2015 Dr. Bowen will be meeting with Ms. Novak to review her goals for the year. On January 20, 2015, the Committee will meet with Dr. Bowen to review Ms. Novak's professional goals for the year.

Governance: Lynn Kirshy. Ms. Kirshy indicated the Committee had not met as a result of the winter storm in late November and discussed trying to put together a strategic plan for Niagara Charter based on its vision mission and learning principles. Mr. Muffoletto and Ms. Kirshy asked the Board to inform what goals they would like to see accomplished.

Ms. Kirshy also indicated that we would create a formal ballot for all votes with a yes, no or abstention and that the next committee meeting will be January 8, 2015 at 5:15 p.m.

Executive Session: There was no Executive Session at this meeting.

Unfinished Business: There was no unfinished business.

Emergency Conditional Appointments: None

Ms. Novak then proceeded to announce the design principle spotlight students for December. The principle was the responsibility of learning:

Taylor Brown
Mariela Rodriquez
Anaya Jamison
Amerie Scott
Laterius Brantley
Laritza Esponda
Donte West
Kieamrie Newton
Zackary Chafin
Timothy Faura
Larry Toni
Anazha Phelps
Jayleen Steed
Nenah Johnson
Aaron Sandusky
Kenavri Armstrong
Kingston Davis
Danelys Dilone
Jessica Griggs

Ms. Novak also announced the teacher of the month is Julie Stevener.

At 9:50 a.m. Mary Scheeler made a motion to adjourn the meeting, seconded by Mr. Phillips. The motion passed with all in favor.

James Phillips, Secretary

As Corrected at January 20, 2015 Meeting.

Doc #429991.1

MINUTES
OF
REGULAR MEETING OF BOARD OF TRUSTEES
OF
NIAGARA CHARTER SCHOOL (the "School")
HELD ON JANUARY 20, 2015 at 8:00 a.m.

Trustees in Attendance:

James C. Muffoletto, James Phillips, Janet Hill, Mary Scheeler, Kristine Strible, Lynn Kirshy, Jamie Chafin, Mr. Patterson (SED Approval Pending), Dr. Hahn via Skype

Trustees Excused:

None

Trustees Absent:

None

Staff in Attendance:

Darci Novak – CAO
Jill Keicher – AAO
Greg Norton – Business Officer

Others in Attendance:

Jonathan D. Schechter Esq., Various Teachers

The meeting was called to order by James C. Muffoletto at 8:15 a.m.

Proof of Public Notice was provided for the meeting.

The Agenda was presented and upon motion duly made by Ricky Scott and seconded by Janet Hill, it was:

RESOLVED, that the Agenda attached hereto is approved.

Next, there was a discussion of the approval and correction of the Minutes dated December 15, 2014. Upon motion duly made by Ricky Scott and seconded by James Phillips, it was:

RESOLVED, that the December 16, 2014 Minutes are corrected and approved.

General Update: Darci Novak CAO

Ms. Novak provided the monthly update for the School which included the following topics:

1. SED Visit February 11 and 12. There was discussion of the upcoming SED meeting and it was determined that the Board would move the Board meeting to the date that they would be meeting with the State Education Department Officials. The State Education Department will also be meeting with parent focus groups and teacher focus groups during their visit.

2. Expeditionary Learning. Ms. Novak reported that she is continuing to work with the teachers to make sure that the EL concepts are utilized properly and to help the teachers prepare for the April, 2015 ELA and math testing.

3. Dr. Bowen. Dr. Bowen will be meeting with the Academic Committee on today's date then meet with Darci Novak to review goals for the year.

4. Dashboard. There was then review of the Dashboard with the Board and a presentation regarding disciplinary measures, acuity predictors, enrollment and the like.

Teacher Presentation. There was then a teacher presentation by Ms. Bruno. She discussed the National Honor Society and the fact that they will be inducting children on January 22, 2015 at 3:00 p.m. She indicated that teachers in Grades 4 through 6 can nominate students for induction. Ms. Bruno also reported on the acuity report. There was discussion amongst the Board to make sure that the teachers are using the data in analyzing the same to assist the children. It was apparent that the teachers like having the acuity test in hand and being able to go back to review data and answers with children to see how we can best assist them.

Parent Liaison (Report given by Darci Novak as Tamika Morris was unable to attend the meeting). A summary of the report is attached to these Minutes.

Next, there was discussion from the Standing Committees:

Financial: This report was given by Ricky Scott, Treasurer. There was a review of the financials, year to date budget, as well as the income statement. Budget to actual is according to plan and the School's financial position is quite sound.

Academic: The Academic Committee report was given by Mary Scheeler. On January 20, 2015 (the date of this meeting) there was to be a meeting with Dr. Bowen to discuss the Chief Academic Officer's goals for the balance of the year.

Governance: Lynn Kirshy. The Committee had not met due to weather delays. They will be meeting to review a strategic plan. There was discussion to determine whether or not the School should hire a facilitator to review and help implement a strategic plan. The Governance Committee was charged with reviewing same.

Executive Session: A motion was made to go into Executive Session by Ricky Scott and seconded by Mary Scheeler to review confidential student matters. At 10:03 there was a motion to come out of Executive Session made by Ricky Scott, seconded by Mary Scheeler. There was no further resolution.

Unfinished Business: There was no unfinished business.

Emergency Conditional Appointments: None

Ms. Novak then proceeded to announce the design principle spotlight students for January. The design principle is success and failure:

Brian Beasock
Lauren Molina
Julian Hardy
Anarie Newton
Courtae Sistrunk
Trinity Skye
Mariah Simon
Cleopatra Hammonds
Olivia Francis
Nazyia Bagley
Myasia Vega
Nathaniel Morris
Damon Dougherty
Jenna Chafin
Kayla Williams
Xavier Lewis
Kamaya Evans
Dustin Hardy
Adair McKinney

The teacher of the month is Mrs. Linnea DuFour, Kindergarten Teacher.

At 10:04 a.m. Mary Scheeler made a motion to adjourn the meeting, seconded by Mr. Phillips. The motion passed with all in favor.

James Phillips, Secretary

As Corrected at February 12, 2015 Meeting.

Doc #431611.2

MINUTES
OF
REGULAR MEETING OF BOARD OF TRUSTEES
OF
NIAGARA CHARTER SCHOOL (the "School")
HELD ON FEBRUARY 12, 2015 at 8:00 a.m.

Trustees in Attendance:

James C. Muffoletto, James Phillips, Kristine Strible, Lynn Kirshy, Jamie Chafin, Mr. Patterson (SED Approval Pending), Ricky Scott, Janet Hill

Trustees Excused:

Mary Scheeler, Dr. Hahn

Trustees Absent:

Ms. Peterson

Staff in Attendance:

Darci Novak – CAO
Jill Keicher – AAO

Others in Attendance:

Jonathan D. Schechter Esq., Tamika Morris, Ms. Bruno

The meeting was called to order by James C. Muffoletto at 9:50 a.m.

Proof of Public Notice was provided for the meeting.

The Agenda was presented for approval. There was discussion that at the request of the State Education Department Officials visiting the School that the Board interview with the State Education Department Officials occur prior to the regular meeting of the Board of Trustees and that meeting occurred from 8:05.am. to 9:40 a.m. The Board raised its concerns regarding possible violations with the Open Meeting Law with the State Education Officials. Notwithstanding, the State Education Officials still requested a private meeting. Upon motion duly made by Ricky Scott and seconded by James Phillips, it was:

RESOLVED, that the Agenda be amended to reflect the following:

1. The meeting with State Education Department Officials occurred at 8:00 a.m.

2. There will be no teacher presentation.

3. Academic Report will be given by Janet Hill

4. There is no teacher of the month designation.

Next, there was a discussion of the approval and correction of the Minutes dated January 20, 2015. Upon motion duly made by Kristine Strible and seconded by Janet Hill, it was:

RESOLVED, that the January 20, 2015 Minutes are corrected and approved.

General Update: Darci Novak CAO

Ms. Novak provided the monthly update for the School which included the following topics:

1. Professional Development. Ms. Novak reported that Ms. Lucy Kaempffe of Expeditionary Learning was at the School on January 23, 2015 to revisit with the second grade team and that she conducted observations in both rooms and provided feedback. Ms. Lucy Kaempffe was also here on February 9, 2015 for grade level meetings on math and revised second grade specifically in the area of behavior management.

2. Acuity. The School is in the process of scoring third round of acuity tests and reviewing State Assessment Data and the School's acuity data to make an internal prediction. The School will take the acuity ELA and math data and compare it to the student performance on last year's State assessments. Based on the comparison and data analysis, the School is developing predictions for the upcoming State assessments which will be shared at the next Academic Committee meeting.

3. Other. The School has applied and was selected for A Day Made Better by Office Max. They will come into the third grade classrooms on February 20, 2015 and provide snacks and donate books and school supplies. The supplies can be donated to the whole School; however, the books are appropriate for the third grade reading level.

4. Spelling Bee. The spelling bee was held on January 20, 2015 and the first champion was David Cabrera.

5. National Honor Society. Inductions into the National Honor Society were held on January 22, 2015 and the following students were selected:

Dustin Hardy
Leah Strong
Myasia Bega
Darlene Cabrera
Jenna Chafin
Danelys Dilone
Neriah Johnson-Murphy
Kadisha Thomas

6. Dashboard Review. There was a detailed review of the dashboard.

Teacher Presentation. Will be reported at next meeting.

Parent Liaison. Tamika Morris reported that she went to Albany on February 3, 2015 for advocacy day to advocate for charter schools. She found it very engaging and informative and was able to have Assemblyman John Ceretto accept an invitation to come visit the School.

Next, there was discussion from the Standing Committees:

Academic: The Academic Committee report was given by Janet Hill. There was a January 20, 2015 meeting with Dr. Bowen which reviewed the goals of the CAO, and they intend to meet again after the acuity testing is done.

Governance. This report was given by Lynn Kirshy. The Committee met and reported they have reviewed two strategic plan proposals, one from Kenneth Rogers, Strategic Planner, and the other from the Northeast Charter School network. There was further discussion to determine which individual and/or organization should assist with this teacher plan. It was determined that the formal resolution would be finalized under the financial report to be given later in this meeting. Ms. Kirshy also brought for discussion a revised organizational chart which the members took home to review.

Financial. This report was given by Ricky Scott, Treasurer. There was a review of the financials, year to date budget, as well as the income statement. The year to date budget there were reviews of various lines that would be over budget and there was a determination that revisions to the budget would be adopted and presented for the Board at upcoming meetings.

Next, there was discussion to accept the proposal for the strategic plan prepared by Kenneth Rogers, Consultant. Upon motion duly made by James Phillips and seconded by Janet Hill, it was:

> RESOLVED, that the School engage Kenneth Rogers pursuant to the proposal attached to the meeting minutes to commence with the strategic planning process.
>
> James C. Muffoletto abstained from this vote.

Executive Session: There was no executive session.

Unfinished Business: There was no unfinished business.

New Business.

Design Principle Spotlight: Ms. Keicher then proceeded to announce the Design Principle Spotlight students for February: The Design Principle Spotlight was collaboration and competition:

Amirah Bennett
Angel Horner
Hadleigh Lewis
Kamaya Evans
Jonasia Jones
Izayia Levick
Joshua D'Arcangelo
Zajahnia Shavers
James Robinson
Aliyah Miller
Charles Henderson
Anazha Phelps
Zipporah Averhart
Tichina Carter
Andrew D'Arcangelo
Alyssa Johnpier
Shaleea Ellison
Nilah Green
Colin Coughenour

Emergency Conditional Appointments: In accordance with the requirements of section 1604(39), 1709(39), 1804(9), 1950(4)(ll), 2503(18), 2554(25), or 2854(3)(a-2) of the Education Law and NYS Education Department OSPRA rules and regulations, Niagara Charter School approves an emergency conditional appointment of the following employees for a period not to exceed of 20 days. This appointment is conditioned upon receipt of affidavit and statement indicating whether he or she has a pending criminal charge or a criminal conviction in any jurisdiction: Terry Campbell.

At 11:00 Ricky Scott, seconded by James Phillips, made a motion to adjourn the meeting. The motion passed with all in favor.

James C. Muffoletto, President

As corrected at March 27, 2015 meeting.

Doc #431965.2

MINUTES
OF
REGULAR MEETING OF BOARD OF TRUSTEES
OF
NIAGARA CHARTER SCHOOL (the "School")
HELD ON MARCH 17, 2015 at 8:00 a.m.

I. Trustees in Attendance:

James C. Muffoletto, James Phillips, Kristine Strible, Lynn Kirshy, Jamie Chafin, Mr. Patterson (SED Approval Pending), Ricky Scott, Janet Hill

II. Trustees Excused:

Mary Scheeler, Dr. Hahn

III. Trustees Absent:

Ms. Peterson

IV. Staff in Attendance:

Jill Keicher – AAO

V. Others in Attendance:

Jonathan D. Schechter Esq., Tamika Morris, Ms. Bruno, Mr. Norton

The meeting was called to order by James C. Muffoletto at 8:10 a.m.

Proof of Public Notice was provided for the meeting.

Next, there was a discussion of the approval and correction of the Minutes dated February 12, 2015. Upon motion duly made by Ricky Scott and seconded by Janet Hill, it was:

RESOLVED, that the February 12, 2015 Minutes are corrected and approved.

VI. General Update: Jill Keicher, AAO

Ms. Keicher provided the monthly update for the School which included the following topics:

1. SED Update from Visit. No word or draft report has been received. The Charter School office team said they would be approximately thirty days from their visit.

2. Professional Development. Cindy Rice from Expeditionary Learning was at the School on February 24, 2015. She met with teachers during their grade level meetings and focused on standards aligning to targets and assessments. Julie Lorusso from BOCES was at the School on February 26, 2015. She met with teachers during their planning time and focused on writing. On February 27, 2015, first grade teacher Theresa Lyness and Sherrie Kerl (TOSA) attended "Classroom as a Behavioral System" , an offsite workshop at Erie-1 BOCES. On March 3, 2015, Amy Dimaggio and Sherrie Kerl went to offsite training and strategies to teach vocabulary across subject areas presented by the Regional Adult Education Network. On March 9, 2015, Andrea Tamarazio from BOCES was at the School and met with teachers during grade level meetings focusing on the upcoming exams and looking at the modules. On March 12, 2015, Aimee Bruno, a sixth grade teacher, and Lisa Pavlak, art teacher, attended "Motivating and Managing Hard to Reach Uninterested and Disruptive Students" presented by Brian Mendler.

3. Leaders Retreat. The leaders retreat was held in Portland, Maine February 24 through 26, 2015 and was attended by Darci Novak and Jill Keicher. The theme was adaptive changes and challenges.

4. Dr. Bowen. Dr. Bowen was at the School on March 9, 2015 and reviewed with Darci Novak her professional goals for the year and they will be meeting again in May.

5. Academic Committee Meeting. Upon meeting with the Academic Committee it was noted that six days of school were needed to be added to the end of the school year to make sure that we are in compliance with the Charter for 200 instructional days.

6. Alcott Meeting. On March 11, 2015, the Chief Academic Officer met with Alcott's personnel to review the first draft of the Employee Handbook.

7. Miscellaneous. On March 13, 2015, there was an in-house professional development session where staff and faculty revisited the professional commitments which were agreed to and executed in the beginning of the year and shared additional EL resources such as Common Ground and Professional Learning Packs. Exhibition Night is March 26, 2015 from 5 p.m. to 7 p.m. and there will be a Scholastic Book Fair. The Chief Academic Officer will be meeting with Ken Rogers on March 26, 2015 regarding his assistance with the School's Strategic Planning. A fourth round of Acuity assessments for K through 2 are scheduled for the week of March 23, 2015.

8. Dashboard Review. There was a detailed review of the dashboard.

VII. Parent Liaison. Tamika Morris reported the following for recruitment: radio ad set to run from March 16 through 26, 2015 on WBLK; Niagara Gazette half page ad ran March 15, 2015 in the Life Style section; smaller corner ads will be in the Niagara Gazette on 3/23, 3/25 and 3/30; a flyer was posted at the Social Services Building on Tenth Street, in Niagara Falls Public Library and at the Boys and Girls Club indicating the School is accepting application; presentations were held at both the DiFranceso and Donovan Center pre-K establishments and the Niagara County Headstart Program came. Ms. Morris reported she is still waiting for parent surveys to come on so she can tally the parent survey results. Ms. Morris was proud to announce

the backpack program has 74 students, and the next FSA meeting will be April 1 at 6:00 p.m. at the Niagara Falls Public Library. There was no report for technology.

VIII. Academic Committee: The Academic Report was given by Janet Hill. The Academic Committee reviewed the results of the third round of Acuity assessments. The Committee discussed increasing the rigor of the School's evaluation of teachers to align more with SED recommendations. She also indicated Niagara University would be interested in sending student teachers to the School.

IX. Governance. Lynn Kirshy reported that the Governance Committee had not met. The committee is awaiting its review of the proposed Board Handbook from the Northeast Charter School Association.

X. Financial. This report was given by Ricky Scott, Treasurer. There was a review of the budget vs. actual. Mr. Scott reviewed various anticipated line item changes and indicated that such changes would not affect the overall budget.

XI. Unfinished Business. There was no unfinished business.

XII. New Business. Design Principle Spotlight: Ms. Keicher then proceeded to announce the Design Principle Spotlight students for March: The Design Principle Spotlight was Diversity and Inclusion.:

Taylor Brown
Chloe Corsaro
Paige Matthews
TreVion Thomas
Xavier Mack
Rose Shaffer
Dewayne Jamison
Ashley Nagelhout
James Robinson
Myasia Brinson
Niya Panell
Nick Levick
Azrieana Hewitt
Jacob Phillips
Kitana Groom
James Humber
Laritza Esponda
Zackary Chafin
Danelys Dilone

Ms. Keicher also reported the teacher of the month was 5th grade teacher, Ms. Bernstein.

On motion duly made by Ricky Scott and seconded by James Phillips, the Board went into Executive Session to review matters of attorney/client privilege and protected student information.

Upon motion duly made by Ricky Scott and Seconded by Janet Hill, and approved, the Board came out of Executive Session.

At 9:20 a.m. a motion made by Janet Hill and seconded by Ms. Strible, motion was made to adjourn the meeting. The motion passed with all in favor.

As corrected at 4/21/15 meeting.

Janet Hill

Janet Hill, Vice President

Doc #434044.4

MINUTES
OF
REGULAR MEETING OF BOARD OF TRUSTEES
OF
NIAGARA CHARTER SCHOOL (the "School")
HELD ON APRIL 23, 2015 at 8:00 a.m.

I. Trustees in Attendance:

Kristine Strible, Lynn Kirshy, Jamie Chafin, Mr. Patterson (SED Approval Pending), Ricky Scott, Janet Hill, Mary Scheeler

II. Trustees Excused:

James C. Muffoletto, James Phillips

III. Trustees Absent:

Ms. Peterson, Dr. Hahn

IV. Staff in Attendance:

Darci Novak – CAO
Jill Keicher – AAO

V. Others in Attendance:

Jonathan D. Schechter Esq., Tamika Morris, Ms. Bruno, Ms. Keetch

The meeting was called to order by Janet Hill at 8:00 a.m. who would be chairing the meeting.

Proof of Public Notice was provided for the meeting.

Next, there was a discussion of the approval and correction of the Minutes dated March 17, 2015. Upon motion duly made by Ricky Scott and seconded by Ms. Chafin, it was:

RESOLVED, that the March 17, 2015 Minutes as corrected are approved.

VI. General Update: Darci Novak, CAO

Ms. Novak provided the monthly update for the School which included the following topics:

1. Vision Statement. A vision statement was distributed and reviewed at the meeting. After review and discussion, and motion made by Ms. Kirshy and seconded by

Mary Scheeler it was : RESOLVED to approve the following vision statement for the Niagara Charter School:

> "Niagara Charter School is committed to fostering the unique potential of each child by providing a challenging character-based academic program. Niagara Charter School empowers students as life- long learners, resourceful and practical thinkers, active citizens and future leaders."

2. Classroom Champion Program. Ms. Novak discussed an opportunity for students to work with Olympians in a mentoring capacity. Fourth grade teacher, Ms. Granto, has applied and approved for Phase 1 of the program.

3. Employee Handbook. Ms. Novak reported that the School is very close to having a final Employee Handbook. The same is being reviewed by counsel.

4. Professional Development. Ms. Novak reported that May will be a very busy month for professional development with Expeditionary Learning in house, off-site professional development and BOCES training days.

5. Strategic Plan. Ms. Novak met with Mr. Rogers regarding his interview process with respect to the implementation of the Strategic Plan for the School.

6. State Assessments. Ms. Novak reported only one student opted out of testing in Grades 3 through 6, one student tested with the first book but opted out of books 2 and 3. The School did offer an attendance incentive that if there was 100% attendance that they would get a pizza party. Three homerooms had perfect attendance.

7. SED Visit. The School is still waiting results from the SED visit.

8. Project SOAR RFP. A request for a proposal for Project SOAR, a program of Cradle Beach Camp, was submitted and reviewed. The program is summarized in the RFP attached to the Minutes and after discussion it was determined that the School submit the RFP for Project SOAR to apply for 40 students to receive the benefit of this program. On motion duly made by Ms. Kirshy and seconded by Ms. Chafin, it was: RESOLVED that the School submit the RFP to Project SOAR to service 40 students in the program.

9. Dashboard Review. There was detailed review of the dashboard and discussion with respect to student discipline and the like.

VII. Parent Liaison. Tamika Morris reported that Exhibition Night had 77 families attend which was about average. She also reported that the next FSA meeting would be May 13, 2015 at the Niagara Falls Public Library and there is planning for a Family Fund Night at school for all families to attend. In addition, the lottery was held on April 1, 2015 and the School is still attempting to fill its kindergarten. In addition, Ms. Morris will now be taking the lead in registering the students so that she may build a better relationship with parents, obtain better data collection for recruitment in advertising and parents needs are immediately addressed; for

example, uniforms and the like. In addition, Ms. Morris reported that she met with the Niagara Catholic Principal and Admissions Director and will be working closely with the Admissions Director to have 6th grade visits at Niagara Catholic.

VIII. Financial. The financial report was given by Ricky Scott, Treasurer. There was a review of the budget vs. actual. Mr. Scott reviewed various line items to review what changes would be affected with the budget.

IX. Academic Committee. The report was given by Janet Hill. She reported there was no meeting as they are waiting on the Acuity results.

X. Governance. The next Governance Committee meeting is May 14, 2015. They are presently working with Northeast Charter School's network to have the Board Manual finalized and assisting Mr. Rogers where needed in coordinating interview process for the strategic plan.

XI. Unfinished Business. There was no unfinished business.

XII. New Business. Design Principle Spotlight: The Design Principle Spotlight was the Natural World, and the students from March were:

Jakiya Searight
Natilya Dewberry
Darryl Green
Azzaraya Porter
Jalitza Esponda
Aiden Hewitt
Desmond Byers
Ayanna Hilson
Valentina Groom
Ayame Akers
Shaleea Ellison
Jorden McDougald
Sakaria Stewart
Neriah Johnson-Murphy
Aalivia Fair
Kameren Herbert
Anaya Jamison
Darshayla Moore
Olivia Francis

XIII. Executive Session. On motion duly made by Ricky Scott and seconded by Lynn Kirshy, the Board voted to go into Executive Session to review matters of attorney/client privilege at 9:15 a.m. Upon motion duly made by Ricky Scott and seconded by Janet Hill, and approved, the Board came out of Executive Session at 9:40 a.m. and agreed to adopt the following resolutions:

1. On motion was made by Mary Scheeler and seconded by Ricky Scott, the Board approved the following Resolution: RESOLVED, the Board regretfully accepted the letter of resignation from James Phillips, a 9 year Board of Trustee Member, and wished him the best of luck and look forward to his continued assistance at the School.

2. On motion made by Ms. Strible and seconded by Ms. Chafin, the Board approved the following Resoluton: RESOLVED Mary Scheeler is appointed as Secretary of the Board of Trustees until such time as her successor is elected and qualified.

Upon motion duly made by Ricky Scott and seconded by Ms. Chafin, a motion was made to adjourn the meeting at 9:45 a.m.. The motion passed with all in favor.

Mary Scheeler, Secretary
As corrected at May 19, 2015 meeting

Doc #436256.3

MINUTES
OF
REGULAR MEETING OF BOARD OF TRUSTEES
OF
NIAGARA CHARTER SCHOOL (the "School")
HELD ON MAY 19, 2015 at 8:00 a.m.

I. Trustees in Attendance:

Kristine Strible, Lynn Kirshy, Jamie Chafin, Mr. Patterson, Janet Hill, Mary Scheeler, James C. Muffoletto, Ms. Peterson

II. Trustees Excused:

Ricky Scott

III. Trustees Absent:

Dr. Hahn

IV. Staff in Attendance:

Darci Novak – CAO
Jill Keicher – AAO

V. Others in Attendance:

Jonathan D. Schechter Esq., Tamika Morris, Ms. Bruno, Ms. Keetch

The meeting was called to order by James C. Muffoletto at 8:06 a.m.

Proof of Public Notice was provided for the meeting.

Next, there was a discussion of changing the agenda to reflect that Mary Scheeler will be giving the academic report and James C. Muffoletto will be giving the financial report. A motion was made by Mr. Patterson, seconded by Ms. Scheeler, and it was:

RESOLVED, that Mary Scheeler provide the Academic Committee report for today's meeting and James C. Muffoletto provide the financial report for today's meeting.

Next, there was discussion of correcting the minutes. Upon motion made by Janet Hill and seconded by Mary Scheeler, with James C. Muffoletto, abstaining, it was:

RESOLVED, that the April 23, 2015 minutes as corrected are approved.

VI. General Update: Darci Novak, CAO

Ms. Novak provided the monthly update for the School which included the following topics:

1. Teacher Appreciation Week. Ms. Novak indicated that Teacher Appreciation Week was May 4, 2015 through May 8, 2015.

2. Fingerprinting and Background Checks. Ms. Novak reported that Metrodata Services will be providing fingerprinting and background checks for the sum of $29.00 each.

3. State Assessments. Scoring was successfully completed and scan sheets have been entered. Keep our fingers crossed that there will be continued success with the School.

4. SED Site Visit Report. Ms. Novak reviewed the SED Site Visit Report and the responses submitted with the Board. Overall, the Board was very pleased with the report and will take all recommendations into consideration.

5. Professional Development. Ms. Novak reported that professional development was continuing with BOCES and Expeditionary Learning and they plan to have 17 support days next year.

6. Buffalo State Professional Development. On May 1, 2015, they will host their PDS (Professional Development Schools) meeting here at NCS. Ms. Bruno, Ms. Sclafani, and Ms. Kerl will be presenting at this event. The topic will be Learning Walks.

7. Graduation. Kindergarten graduation is June 12, 2015 at 10:30 a.m. and 6th grade graduation is June 19, 2015 at 10:00 a.m. All Board members have been invited.

8. Acuity: Final Acuity assessments have been scheduled. Students took a total of four benchmark assessments this year.

9. National Elementary Honor Society. The National Elementary Honor Society induction ceremony is scheduled for May 27, 2015 at 3:00 p.m. All Board members are invited.

10. Handbook. The Handbook as prepared by Alcott is presently being reviewed by attorney Hugh Carlin on behalf of the school.

11. Dashboard Review. There was a detailed review of the dashboard and, including but not limited to, discussion with respect to student discipline.

VII. Parent Liaison.

1. FSA Fundraiser. Tamika Morris reported that there will be an FSA fundraiser to raise funds via Niagara Chocolates to donate funds to both the kindergarten and 6th grade graduations. The plan is to donate $250 per grade level to assist with graduation costs.

2. Family Night. There is a projected date of June 11, 2015 for Family Night.

3. Parent Meeting with Strategic Plan Consultant Kenneth Rogers. There is a tentative date of June 18, 2015 for a parent meeting in a relaxed environment to meet with Mr. Rogers.

4. FSA Meeting. The next FSA meeting will be Wednesday, June 3, 2015 at the Niagara Falls Public Library.

5. Back Pack Program. This month the Back Pack Program serviced 73 students.

6. Niagara Catholic Visit. The 6th grade visited Niagara Catholic on May 7, 2015. It was a fun engaging visit for the children and the School and Ms. Morris have a good relationship with the new Admissions Director there.

7. Visits to Gaskill and LaSalle Prep. Ms. Morris reported that she is also planning visits to the two City of Niagara Falls middle schools to help the children acclimate once they graduate.

VIII. Financial. The financial report was given by James C. Muffoletto. There was a review of budget to actual as well as various line items. Mr. Muffoletto reported that all is well. The School is very pleased with its engagement with Alcott Employment Services. He also noted that the transportation line item is down.

IX. Academic Committee. The report was given by Mary Scheeler. At the moment there was nothing of significance to report.

X. Governance. This report was given by Lynn Kirshy. There was a discussion regarding the Board completing their assessment tool. There was also a discussion of nominations for parent and teacher open Trustees. Ms. Kirshy was charged with having the Governance Committee notify the parents and teachers of the available one year Board positions for parents and teachers. Thereafter, there was discussion to reduce the Board from 11 members to 9 members comprising 5 at-large members, 2 teacher members and 2 parent members. A motion was made by Mary Scheeler and seconded by Janet Hill to that effect. The Board then decided to table discussion until after Executive Session. There was also discussion of the Strategic Planning Committee to work with Kenneth Rogers directly and it was determined that Darci Novak, Ms. Chafin, Ms. Hill, Ricky Scott and Tamika Morris will work on this Committee.

XI. Unfinished Business. There was no unfinished business.

XII. New Business. Design Principle Spotlight: The Design Principle Spotlight was Solitude and Reflection, and the students for April were:

Jordan Jacobs
Aubrie Carmona
Timothy Gray
Isaac Sears Van Anden
Xavier Mack
Aariyanna Staples
Denes Cabrera
Kerrylee Simmons
Warren Williams
Deavon Brown
Zion Davis
Andre Stokes
David Cabrera
Jaylon Hayes
Aaron Sandusky
Tyler Sullivan
Nathaniel Smith

XIII. Executive Session. On motion duly made by Lynn Kirshy and seconded by Mary Scheeler, the Board voted to go into Executive Session to review matters of attorney/client privilege. The Board went into Executive Session at approximately 9:15 a.m. At approximately 9:40 a.m., the Board came out of Executive Session and upon motion of Mr. Patterson and seconded by Ms. Hill, the Board voted on the tabled resolution set forth above during the Governance Report as follows:

> RESOLVED, that effective July 1, 2015 and thereafter, the Board consist of 9 Board members, 5 at-large members, 2 teacher members and 2 parent members.

The Board is seeking 1 at-large member.

Ms. Scheeler expressed interest in remaining on the Board.

There was also discussion to revisit and review the law to determine if there is a conflict of interest in having teachers remaining and serving on the Board.

Upon motion duly made by Mr. Patterson and seconded by Ms. Scheeler, a motion was made to adjourn the meeting at 9:45 a.m. The motion passed with all in favor.

Mary J. Scheeler

Mary Scheeler, Secretary

Doc #438255.2

MINUTES
OF
NIAGARA CHARTER SCHOOL BOARD OF TRUSTEES
ANNUAL MEETING
HELD ON
JUNE 16, 2015 at 8:00 a.m.

I. Trustees in Attendance:

Lynn Kirshy, Jamie Chafin, Mr. Patterson, Janet Hill, Mary Scheeler, Ms. Peterson, Ricky Scott

II. Trustees Excused:

James C. Muffoletto, Christine Strible

III. Trustees Absent:

Dr. Hahn

IV. Staff in Attendance:

Darci Novak – CAO
Jill Keicher – AAO

V. Others in Attendance:

Jonathan D. Schechter Esq., Tamika Morris, Ms. Bruno, Ms. Keetch

The meeting was called to order by Janet Hill at 8:10 a.m.

Proof of Public Notice was provided for the meeting.

Next, there was a discussion of revising the Agenda to reflect that there will be a discussion regarding Attorney General opinion for Teacher Trustees. Upon motion duly made by Ms. Scheeler and seconded by Mr. Patterson it was:

RESOLVED, that the Agenda will be updated to include a topic regarding discussion of the Attorney General opinion regarding Teacher Trustees.

VI. Annual Review of School Year - Darci Novak

Ms. Novak indicated it was a very successful 2014-2015 school year.

The teachers, staff, and students have all worked extremely hard, and because of their continued hard work we have seen gains in proficiency levels. The School is not where it

needs to be yet, but is looking forward to this year's test scores and what the future will bring.

She is prepared and confident in submitting a renewal application this summer, and is optimistic in receiving a long term charter. As always, the entire staff will continue to work to strengthen the schools culture, climate, and academic programs.

VII. Discussion regarding Attorney General Opinion Regarding Teacher Trustees:

There was next a discussion as to whether or not the School should continue to have Teacher Trustees on the Board. After a lengthy discussion, including issues regarding legalities of same and the fact that SED has informed the School that it believes that teachers should not be Board Trustees, upon motions duly made by Ricky Scott and seconded by Mr. Patterson, it was:

RESOLVED, that the Board maintain its existing Board structure in accordance with its current By-Laws and Charter.

Six Trustees voted for the Resolution and one opposed; it was also:

RESOLVED, that the Board authorize attorney Jonathan D. Schechter to request an opinion from the State Attorney General's Office as to whether teachers may remain on the Board of Trustees of the Charter School in the event that they are (1) non voting members or that they (2) have limited voting rights not allowing them to vote on issues that would cause a conflict of interest.

The motion was approved. Six Trustees voted for the Resolution and one opposed.

and it was further:

RESOLVED, that the Board not fill the Teacher Trustee seats until such time as further clarification is given with respect to the NYS conflict of interest statute.

Six Trustees voted for the Resolution and one opposed.

VIII. Board Elections:

The meeting then continued with the Board elections. Upon motion duly made by Mr. Patterson and seconded by Ricky Scott, Jamie Chafin was nominated to serve as a Parent Trustee for a one year term. The motion was passed with all in favor.

There was no other nomination for the second Parent Trustee seat. It was requested that Attorney Jonathan D. Schechter prepare a letter regarding the open parent position and to send the same to Ms. Morris and Ms. Kirshy so they can get it to the parent or caregivers who may be interested in serving on the Board.

Upon motion duly made and seconded, Mary Scheeler was nominated by Janet Hill and seconded by Lynn Kirshy to serve a three year term on the Board of Trustees as an at-large member. The Resolution was passed with all in favor.

It was requested that the Minutes note that Dr. Hahn be thanked for all of her hard work as an at-large member and that she be requested to remain on the Academic Committee.

IX. Officer Elections.

The Board discussed officer elections and the Board determined that it would continue proceeding with the following officers and upon motion duly made by Mr. Patterson and seconded by Ms. Kirshy, it was

RESOLVED that the following individuals were appointed as officers of the Niagara Charter School Board of Trustees:

James C. Muffoletto:	President
Janet Hill:	Vice President
Ricky Scott:	Treasurer
Mary Scheeler:	Secretary

X. Committee Chairs:

The Board decided to table the Committee Members until July, 2015.

Upon motion duly made by Mary Scheeler and seconded by Mr. Patterson, the meeting was duly adjourned at 9:05 a.m.

Mary J. Scheeler

Mary Scheeler, Secretary

MINUTES
OF
REGULAR MEETING OF BOARD OF TRUSTEES
OF
NIAGARA CHARTER SCHOOL (the "School")
HELD ON JUNE 16, 2015 at 9:10 a.m.

I. Trustees in Attendance:

Lynn Kirshy, Jamie Chafin, Mr. Patterson, Janet Hill, Mary Scheeler, Ms. Peterson, Ricky Scott

II. Trustees Excused:

James C. Muffoletto; Christine Strible

III. Trustees Absent:

Dr. Hahn

IV. Staff in Attendance:

Darci Novak – CAO
Jill Keicher – AAO

V. Others in Attendance:

Jonathan D. Schechter Esq., Tamika Morris, Ms. Bruno, Ms. Keetch

The meeting was called to order by Janet Hill at 9:10 a.m.

Proof of Public Notice was provided for the meeting.

Next, there was a discussion of revising the Agenda to reflect that Mary Scheeler will be giving the academic report. A motion was made by Mr. Patterson, seconded by Ms. Scheeler, and it was:

RESOLVED, that Mary Scheeler provide the Academic Committee Report for the meeting.

Next, there was discussion of correcting the minutes. Upon motion made by Janet Hill and seconded by Ricky Scott, it was:

RESOLVED, that the May 19, 2015 minutes as corrected are approved.

VI. General Update: Darci Novak, CAO

Ms. Novak provided the monthly update for the School which included the following topics:

1. The Ride for the Center for Missing and Exploited Children. Ms. Novak indicated the 100 mile ride stopped at the School, and students in Grades 3-6 stood outside to cheer and greet them. The riders high-fived students, and students were able to sign some riders' shirts. This was the first year NCS participated as a stop on the ride; the School looks forward to being a stop for the ride again next year and having all students participate in the event.

2. Family Fun Night and Kindergarten Graduation. Ms. Novak indicated that these events were held and were attended by the parents and it went off really well.

3. Earth Spirit Day. This has become an annual year-end event that the students and staff enjoy. Earth Spirit provides all day presentation sessions for staff and students. Groups circulate from one presentation to the next, learning about different animals, habitats and environmental topics.

4. Dashboard Review. There was a detailed review of the dashboard and discussion with respect to issues relating to same.

VII. Parent Liaison.

Ms. Morris reported again that Family Fun Night was a success with 97 families in attendance; that the parent meeting has been set with consultant Ken Rogers and that the backpack program has currently 73 students and was featured on Channel 4 of June 15, 2015. The Board saw a copy of the video.

VIII. Financial. The financial report was given by Ricky Scott. There was a review of budget to actual as well as various line items. For the final budget and approval for the year, Mr. Scott report that there would be a $50,000 line allocated towards the bonuses. Upon motion duly made by Ms. Chafin and seconded by Mr. Patterson, it was:

RESOLVED, that the 2014-2015 budget as presented to the meeting is approved. It was passed with one abstention by Ms. Kirshy.

Next, there was discussion of the budget for the upcoming school year. Upon a detailed review, there was a motion made by Ricky Scott and seconded by Ms. Chafin and it was

RESOLVED to approve the 2015-2016 budget for the school year. All approved with one abstention – Ms. Kirshy abstained.

IX. Academic Committee. The report was given by Mary Scheeler. She reported that they met and reviewed the APPR with Ms. Keicher and Ms. Novak. The evaluations for the teachers would be based on the APPR scores as follows: 60% of the score based on observation; 20% of the score based on State test scores and 20% of the scores based on school-based test scores. It

was noted that the replacement of the Terra Nova tests with Acuity tests has substantially increased the rigor of the 20% school based test score.

X. Governance. This report was given by Lynn Kirshy. Ms. Kirshy indicated that the Governance Committee would be meeting with Ken Rogers to review the continued time line for the School Strategic Plan.

XI. Governance continued: The handbook is still being reviewed and the Board will commence with its self assessment. It was discussed that in the future the Finance Committee may be tasked with evaluating the business manager and Ms. Novak evaluating the community liaison. Ms. Kirshy thanked the Board for allowing her to serve as a Trustee.

XII. Unfinished Business. There was no unfinished business.

XIII. New Business. Design Principle Spotlight: The Design Principle Spotlight was Service and Compassion, and the students for May were:

Camden Davis
Anazja Smith
Anaya Jamison
Kamaya Evans
Aliyah Johnson
Saree Cap
Nikolas Baxter
Aniyah Bones
Unique Streeter
Tamya Porter
Jamia Booker
Latiesha Ellison
Skyler Barry
Neriah Johnson-Murphy
Nominated by Ms. Kirshy-Chavaia Miller
Nominated by Mrs. Yates-Dazion Parrish
Music - Larry Miller
Art - Keyona Bean
Gym - Leah Strong

The next scheduled meeting of the Board would be July 21, 2015 at 9:00 a.m.

The meeting was duly adjourned at 10:34 a.m.

Mary Scheeler, Recording Secretary

Doc #439632.1

Community Liaison Annual Report

As a part of the school's design, Niagara Charter School has a position for Community Liaison. A majority of the work performed by the Community Liaison revolves around advertisement and recruitment of students. The Community Liaison employed various methods of recruitment through use of various media outlets and visits into the community. This portion of the report serves to highlight the various methods used, along with attached proof of said attempts throughout the 2014-2015 school year.

Flyer Distribution

Flyers were distributed across Niagara County. The majority of the advertisements were placed within the inner city of Niagara Falls. The following includes the list of places the flyers could be found: the Niagara Falls Boys and Girls Club, the Niagara County Social Services building, the Niagara Falls Public Library, the Donovan Center Pre-k on Main St. in Niagara Falls, the DiFrancesco Center on 24th St. in Niagara Falls, and within many departments at the Trott Access center located in the center of the city of Niagara Falls on 11th Street.

Community Engagement

Flyers were posted within various departments in the Trott Access center. The Trott Access center houses a variety of programs and services that are utilized by the target population. Some of these programs include: Early intervention, the Niagara County Department of Motor Vehicles, Niagara County Social Services, Niagara County Community College, and the Work Source One employment training center(among others). The Community Liaison established a relationship with the employment training agency individuals to build a foundation for future recruitment efforts.

Internet Access

For the convenience of families with internet access, a direct link to apply is located on the newly revamped Niagara Charter School website. This allows applications to be both completed and submitted online, giving families who may not have access to a vehicle, the same opportunity to apply as those who do have access to vehicles and visit the school in person to complete applications.

Niagara County Head Start

The Community Liaison visited the Niagara Falls establishments of Niagara County Head Start to conduct presentations on February 18th and March 12, 2015. The community Liaison also conducted a tour and held an "in-house" information session for pre-k parents at Niagara Charter School on March 10, 2015. Niagara County Head Start is a federal pre-school program for low-income families. It serves over 400 children each year. Niagara County Head Start distributed flyers to their students in both their Lockport and Niagara Falls locations. Niagara charter School flyers were put up in the parent rooms at all locations and the parent/community involvement workers were given applications as well. Parents at each presentation were provided information on Niagara Charter School through the distribution of pamphlets, examples shown of uniform and student communicators, and they were also introduced to Expeditionary Learning models with examples used by current students during the tour. Applications were also given to parents upon request for family and friends.

Scheduling was attempted by the Community Liaison with Kindergarten teachers and the Special Education coordinator of Niagara Charter School to present at Niagara County Head Start. The Special education coordinator's participation in these presentations, are directly

connected to the recruitment of students with disabilities. Due to the Head Start program closing its doors permanently in June of 2015, scheduling was declined by program coordinators at Niagara County Head Start for this particular presentation. A new Head Start program is set to open by September of 2015. Plans to establish and maintain a relationship with the coordinators of the new program are being formulated and will be set in motion upon the opening of the new Head Start program. Future recruitment efforts for students with disabilities will continue through the 2015-2016 school year with inclusion of this resource.

Niagara Charter Advertisement Efforts

In March of 2014 a Radio ad on 93. 7 WBLK ran from the 16th to the 28th. The ad had a total of 142 "plays" which ran from Sunday-Sunday of each week, reaching an audience of 58,300 individuals. On March 15, 2015, a half-page ad was placed in the Niagara Gazette's Sunday paper. According to the Niagara Gazette, the Sunday paper is their most purchased and farthest reaching paper. Niagara Charter also ran another ad that was featured on the front page of the Niagara Gazette on March 23rd, March 25th, and March 30, 2015. The front-page ad location in the weekly paper increased reach to the target audience. Social media outlets such as Facebook are also used to update parents on recruitment efforts and encourage families to apply to Niagara Charter School.

English Language Learners and Recruitment

Niagara Charter School's Community Liaison is Latin-American (speaking both English and Spanish) and has the ability to communicate with English Language Learner parents and students. During visits to establishments within the community, the Community Liaison has had the ability to inform Spanish speaking parents about Niagara Charter School and assist in the

translating of information for Spanish speaking individuals. In respect to efforts and recruitment of English Language Learner students, the language barrier is breached, increasing the chances and opportunities for recruitment of this particular type of student.

Future Advertisement and Recruitment Efforts

As the 2015-2016 school year approaches, two separate ads are set to run in both the Niagara Gazette and a subscription based magazine called "Buffalo Spree". The ad for Buffalo Spree is set to run in the September issue. This ad will list that applications are accepted year-round. Niagara Charter School's open house (August 27, 2015) will be listed in the Niagara Gazette issue set to run August 15, 2015. With future ad dates set outside the timeframe of Niagara Charter School's open house, this will be the only spot used to attract not only current families, but potential families as well. Niagara Charter School will also be featured in the Niagara Gazette each Sunday for the entire month of September (9/6 - 9/27). This particular feature will be article-based, providing information to parents in the biggest selling paper that the Niagara Gazette has; it will also be featured within a variety of categories such as: business & industry, tourism & hospitality, arts & education, and more. This serves to increase the reach of Niagara Charter School and attract more families.

Data collection (in the form of information gathered during the registration process) will also serve to aid recruitment efforts based on the information provided by parents themselves. Questions such as, "how did you hear about us" and "why did you choose Niagara Charter School" will assist in future marketing strategies geared toward recruitment and increase effectiveness of any and all implemented efforts. With the above listed tactics, advertisement and recruitment efforts continue to be made and improved upon for the 2015-2016 school year.

Now Accepting Applications

For the 2015-2016 School Year

NIAGARA
Charter School

- FREE public school
- Extended school day and school year
- Afterschool Programs
- Art, Music, and Physical Education for all students
- Preference given to free and reduced lunch students
- Students with Disabilities and English Language Learners are encouraged to apply.

Niagara Charter School Mission

Niagara Charter School is dedicated to fostering the unique potential of each child by providing a rigorous academic program using the Expeditionary Learning approach designed to empower students as life-long learners, resourceful and practical thinkers, active citizens, and future leaders.

For more information or an application, stop by, call us, or visit our Website at: www.niagaracharter.org (You can now apply online!)
Niagara Charter School
2077 Lockport Rd.
Niagara Falls, NY 14304
(716) 297-4520

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Charter School

DEVELOPING **CHARACTER** BY CHALLENGING THE **MIND** AND **SPIRIT**

- Expeditionary Learning School
- Extended school day and school year
- School dress code and code of conduct
- Emphasis on character development, leadership, and self-management skills
- Connect classroom learning with real world activities, fieldwork and community projects
- Daily remedial and enrichment time

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NIAGARA COUNTY HEADSTART, INC.

ADMINISTRATIVE OFFICES

901 24th Street
Niagara Falls, NY 14301
Telephone: (716) 285-8883
FAX: (716) 285-8922

Touching Children
Reaching Families

SHAWN LICHT
Executive Director
ROBERT DiFRANCESCO
Board Chairman

CENTER TELEPHONES

Lockport	433-1055
Newfane	778-5802
Niagara Falls:	
DIFrancesco Center	285-1974
Donovan Center	285-8117
North Tonawanda	693-7660

RECEIVED 1/23/15

January 20, 2015

Ms. Tameka Morris
Parent and Community Liaison Worker
Niagara Charter School
2077 Lockport Road
Niagara Falls, New York 14304

Dear Ms. Morris:

This letter is to confirm your Niagara Charter School presentation at the DiFrancesco Head Start Center Parent Committee meeting, March 12, 2015 at 9:30 a.m. We are located at 901-24th Street, Niagara Falls, New York.

The Donovan Head Start Center's presentation is scheduled February 18, 2015 at 9:30 a.m. Their location is 1631 Main Street, Niagara Falls, New York.

Thank you.

Sincerely,

Dana Shank

Dana Shank
Parent/Community Involvement Worker

DS:jc
1-20-15

NIAGARA Charter School

Darci Novak <[redacted]>

Liaison Calendar Events

1 message

Tamika Brown <[redacted]> Tue, Jan 27, 2015 at 3:50 PM
To: Darci Novak <[redacted]> Jill Keicher <[redacted]>

Here are some upcoming events I have lined up!

February 18, 2015- Headstart presentation Donovan Center
March 10, 2015 @ 10:00am- Niagara Charter Headstart Tour at Niagara Charter
March 12, 2015- Headstart Presentation DiFrancesco Center

--
"The real problem is not whether machines think but whether men do." -B.F. Skinner

Tamika Morris
IT Coordinator/Community Liaison
Niagara Charter School
2077 Lockport Road
Niagara Falls, NY 14304
Phone: 716.297.4520
Fax: 716.297.4617

TAPSCAN®

ReachMaster Schedule Analysis

Niagara Charter

BUFFALO-NIAGARA FALLS FA14/SU14/SP14/WI14 (AVG) Maximi$er METRO Survey Area	ADULTS 25-54 Population/Intab:434,400/4,398 2 Week Schedule Analysis

Using Maximi$er METRO

SCHEDULE DESCRIPTION

DAYPART	# WKS	SPOT LENGTH	AVG RTG	CUME RTG	SPOTS	RATE	TOTAL COST	FREQ	NET REACH
WBLK-FM									
M-F 6A-10A	2	:30	1.9%	9.4%	6	$70	$840.00	3.2	30,900
M-F 10A-3P	2	:30	1.6%	8.6%	7	$70	$980.00	3.4	28,500
M-F 7P-12M	2	:30	1.0%	6.8%	4	$20	$160.00	2.0	17,000
SU 6A-10A	2	:30	0.8%	1.9%	4	$30	$240.00	3.9	6,900
SA 7P-12M	2	:30	1.0%	2.7%	4	$15	$120.00	3.5	9,600
M-SU 6A-12M	2	:30	1.3%	14.3%	46	$5	$460.00	9.3	56,200
TOTALS WEEK 1-2:			**1.3%**	**14.3%**	**142**	**$20**	**$2,800.00**	**14.0**	**58,300**

SCHEDULE COMPUTATIONS: 2 Weeks
ADULTS 25-54 POPULATION: 434,400

STATION	AVG RTG	CUME RTG	SPOTS	RATE	TOTAL COST	FREQ	NET REACH
WBLK-FM	1.3%	14.3%	142	$20	$2,800.00	14.0	58,300
TOTALS:	1.3%	14.3%	142	$20	$2,800.00	14.0	58,300

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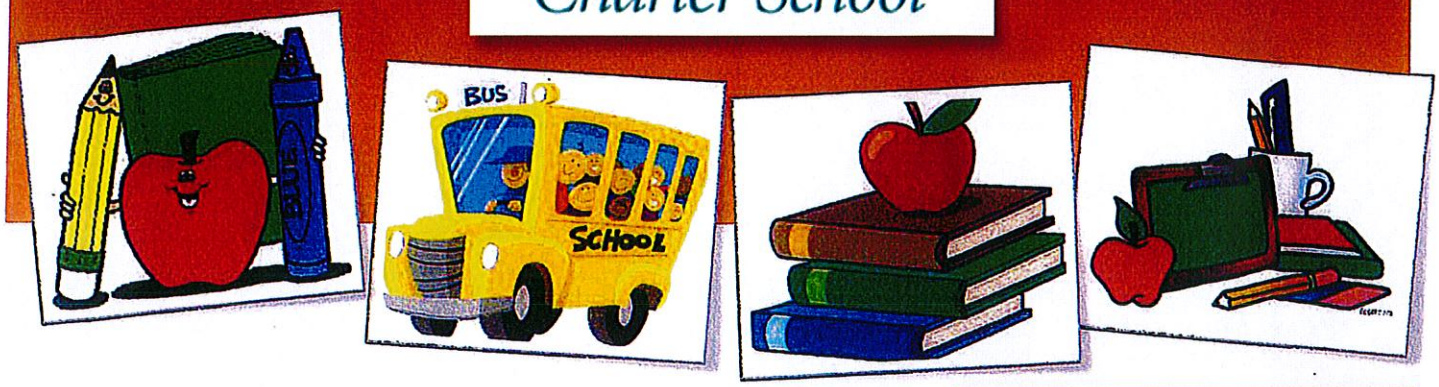
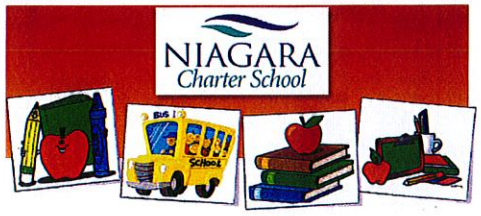
NIAGARA
Charter School



Now Accepting Applications

For the 2015-2016 School Year



- FREE public school
- Extended school day and school year
- Afterschool Programs
- Art, Music, and Physical Education for all students
- Preference given to free and reduced lunch students
- Students with Disabilities and English Language Learners are encouraged to apply.

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Niagara Charter School

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RA GAZETTE

MONDAY, MARCH 30, 2015
NIAGARA-GAZETTE.COM
IAGARA FALLS, NEW YORK • $1.00

NIAGARA
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For the 2015-2016 School Year

For more information or an application,
Stop by, Call, or Visit us at: www.niagaracharter.org
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ONE LAST BASKETBALL GAME FOR TOP, GRADUATING NIAGARA FRONTIER LEAGUE PLAYERS AT SILVER HOOPS CLASSIC. SPORTS/1B

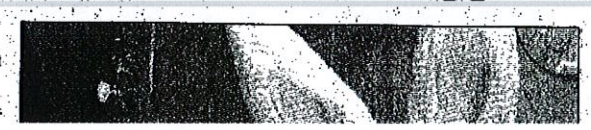
PAUL BATTSON/contributor

n left, Chloe Leidenfrost, Riley Jordan, and Tyler Richael make friends with Tyson who's looking for his forever home.

HOPPING IN

Niagara SPCA looks to build community support with third annual Easter Eggstravaganza

ICK PFEIFFER
feiffer@niagara-gazette.com



OWN OF WHEAT-

people coming forward to adopt the pets, we couldn't exist."

The crowds moved

Biosolid studies sought

WHEATFIELD: *Ortt requests DEC taking a more recent look at at impact of equate.*

BY MIA SUMMERSON
summerson.gazette@gmail.com

WHEATFIELD — Residents and elected officials in the Town of Wheatfield have been fighting the use of anaerobically digested waste as farm fertilizer for about a year, but now state officials are stepping in to help get to the bottom of the issue.

Robert Cliffe

At last week's Wheatfield Town Board meeting, Supervisor Robert Cliffe read a letter the town had received from Sen. Rob Ortt. The letter was sent to Joseph Martens, commissioner for the New York State Department

BACK TO SCHOOL

ELEMENTARY PACKAGE

BACK TO SCHOOL

1/8 Page - 2 col x 3.5" or 3 col x 2.25"
$175 - B&W / $225 Color

1/4 Page - 3 col x 4.75" or 2 col x7"
$275 - B&W / $349 Color

1/2 Page - 3 col x 9.75" or 5 col x4.75"
$399 - B&W / $499 Color

Full Page - 6 col x 9.75
$699 - B&W / $799 Color

Back Page - $950

Distributed in Niagara Gazette and Lockport Union-Sun & Journal

August 15, 2015
Deadline
July 31, 2015

This publication will be filled with information for all education levels represented from preschool to college.

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BUSINESS & INDUSTRY
Sunday, September 6
Deadline: Thurs., Aug 14
• New construction, new retail development, changing faces in leadership, business park expansion and so much more.

HEALTH CARE & AGING
Sunday, September 13
Deadline: Thurs., Aug 21
• New technologies, new people and new partnerships are helping transform our health care system and the way we age.

TOURISM & HOSPITALITY
Sunday, September 20
Deadline: Thurs., Aug 28
• New hotels and restaurants, renovations of local landmarks, new approaches to marketing the area and new leaders in the field.

ARTS & EDUCATION
Sunday, September 27
Deadline: Thurs., Sep 4
• New arts alliances, growing college campuses, big new projects and so much more.

ADVERTISING OPPORTUNITIES:

RATES:

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NIAGARA GAZETTE

Ask your account executive for details.
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Advertising Agreement

Buffalo Spree
The Magazine of Western New York

Business: Niagara Charter School

Business Owner/Contact:

Address: 2077 Lockport Rd

City: N.F. St.: NY Zip: 14304

Phone: (716) 297-4520 Cell Phone:

Fax:

Email: tamika.morris@niagaracharter.org

Website: niagaracharter.org

Bill Advertiser: X Bill Agency:

Business Category: school

Ad Agency:

Agency Contact:

Address:

City: St.: Zip:

Phone: Cell Phone:

Fax:

Email:

Website:

New Client: X # of Tear Sheets needed:

Publication/Events/ Sponsorship	Frequency	Insertion/ Issues	Size/ Special Section	Premium Position	Vertical/ Horizontal/ Square	Rate
Spree		Sept	1/4pg/ Schools			

Notes:

I _____ (Advertiser), of Niagara Charter School (Business Name) have accepted the terms & conditions of this Ad Agreement as stated on both sides of this form, this the 7/24 of _____, 2015.

Accepted by Wendy Bruers, representative of Buffalo Spree Publishing, Inc.

This agreement is made between Advertiser (further known as *Advertiser* or *Exhibitor*) AND Buffalo Spree Publishing, Inc. (further known as *BSP, Inc.*). WHEREBY *Advertiser* authorizes *Publisher* to insert advertisements into a *BSP, Inc.* publication on a frequency basis as indicated in accordance with current rate card rates. *Advertiser* has option to increase ad size and frequency at any time during said contract. Rates will be adjusted accordingly to reflect any changes based on current rate card rate. It is understood by the *Advertiser* and *BSP, Inc.* that the signature appearing on this contract is binding to both parties. The *Advertiser* whose authorized signature appears on this contract assumes the position of Guarantor with regard to payment and ad copy. *Advertiser* agrees to keep account current within 30 days.

Appendix I: Teacher and Administrator Attrition

Created: 07/21/2015
Last updated: 07/28/2015

Report changes in teacher and administrator staffing.

Page 1

Charter School Name:

Instructions for completing the Teacher and Administrator Attrition Tables

ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2014, the FTE for added staff from July 1, 2014 through June 30, 2015, and the FTE for any departed staff from July 1, 2014 through June 30, 2015 using the two tables provided.

2013-14 Teacher Attrition Table

	FTE Teachers on June 30, 2014	FTE Teachers Additions 7/1/14 – 6/30/15	FTE Teacher Departures 7/1/14 – 6/30/15
	19	0	1

2013-14 Administrator Position Attrition Table

	FTE Administrator Positions On 6/30/2014	FTE Administrator Additions 7/1/14 – 6/30/15	FTE Administrator Departures 7/1/14 – 6/30/15
	2	0	0

Thank you

Appendix J: Uncertified Teachers

Created: 07/21/2015
Last updated: 07/28/2015

"thirty per centum or 5 teachers, whichever is less"

To comply with NYS Education Law Section 2854(3)(a-1), please report the (FTE) count of uncertified and certified teaching staff as of the last day of school for the 2014-15 school year.

Page 1

Charter School Name:

Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf)

How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2014-15?

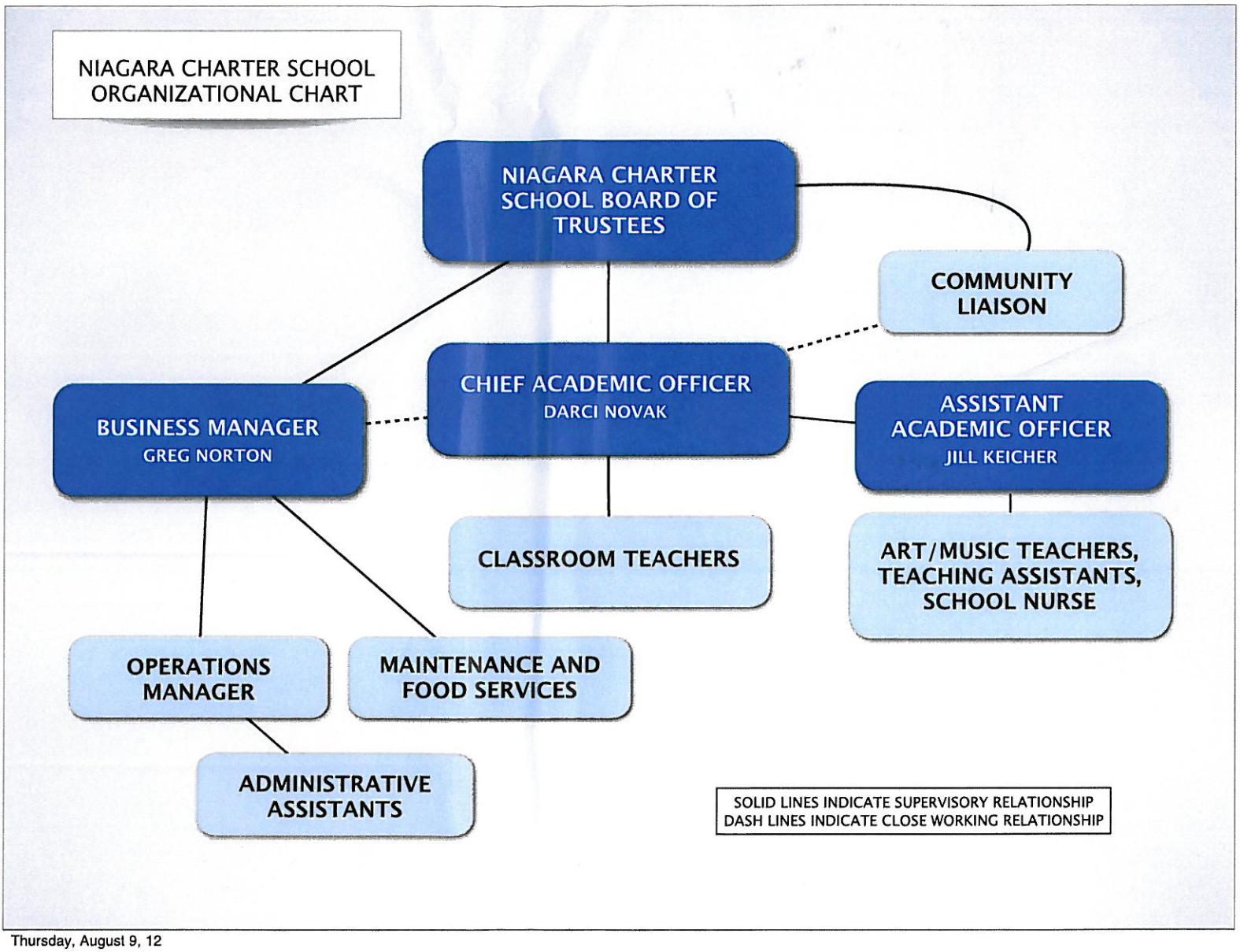
For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

	FTE - (June 30, 2015)
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	0
(ii) individuals who are tenured or tenure track college faculty	0
(iii) individuals with two years satisfactory experience through Teach for America	0
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	0
FTE count of uncertified teachers who do not fit into any of the four statutory categories	0
Total	0.0

How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2014-15?

18

Thank you.



Thursday, August 9, 12

Mission:
Niagara Charter School is dedicated to fostering the unique potential of each child by providing a rigorous academic program using the Expeditionary Learning approach designed to empower students as life-long learners, resourceful and practical thinkers, active citizens, and future leaders.

Vision:
Niagara Charter School is an Expeditionary Learning School where students learn best through purposeful, hands-on experiences that provide opportunities to become active learners. Through learning expeditions, students are involved in original research, critical thinking, problem-solving, and building character along with academic skills.

Key Design Elements:

The Principles of an Expeditionary Learning (EL) School

Expeditionary Learning is a model for comprehensive school reform for elementary, middle, and high schools that emphasizes high achievement through active learning, character growth, and teamwork.

Design Principles

Expeditionary Learning harnesses the natural passion to learn and is a powerful method for developing the curiosity, skills, knowledge and courage needed to imagine a better world and work toward realizing it. Expeditionary Learning is built on ten design principles that reflect the educational values and beliefs of Outward Bound:

1. **The Primacy of Self-Discovery**: Learning happens best with emotion, challenge and the requisite support. People discover their abilities, values, passions, and responsibilities in situations that offer adventure and the unexpected. In Expeditionary Learning schools, students undertake tasks that require perseverance, fitness, craftsmanship, imagination, self-discipline, and significant achievement. A teacher's primary task is to help students overcome their fears and discover they can do more than they think they can.

2. **The Having of Wonderful Ideas**: Teaching in Expeditionary Learning schools fosters curiosity about the world by creating learning situations that provide something important to think about, time to experiment, and time to make sense of what is observed.

3. **The Responsibility for Learning**: Learning is both a personal process of discovery and a social activity. Everyone learns both individually and as part of a group. Every aspect of an Expeditionary Learning school encourages both children and adults to become increasingly responsible for directing their own personal and collective learning.

4. **Empathy and Caring**: Learning is fostered best in communities where students' and teachers' ideas are respected and where there is mutual trust. Learning groups are small in Expeditionary Learning schools, with a caring adult looking after the progress and acting as an advocate for each child. Older students mentor younger ones, and students feel physically and emotionally safe.

5. **Success and Failure**: All students need to be successful if they are to build the confidence and capacity to take risks and meet increasingly difficult challenges. But it is also important for students to learn from their failures, to persevere when things are hard, and to learn to turn disabilities into opportunities.

6. **Collaboration and Competition**: Individual development and group development are integrated so that the value of friendship, trust, and group action is clear. Students are encouraged to compete not against each other, but with their own personal best and with rigorous standards of excellence.

7. **Diversity and Inclusion**: Both diversity and inclusion increase the richness of ideas, creative power, problem-solving ability, and respect for others. In Expeditionary Learning schools, students investigate and value their different histories and talents as well as those of other communities and cultures. Schools and learning groups are heterogeneous.

8. **The Natural World**: A direct and respectful relationship with the natural world refreshes the human spirit and teaches the important ideas of recurring cycles and cause and effect. Students learn to become stewards of the earth and of future generations.

9. **Solitude and Reflection**: Students and teachers need time alone to explore their own thoughts, make their own connections, and create their own ideas. They also need time to exchange their reflections with other students and with adults.

10. **Service and Compassion:** We are crew, not passengers. Students and teachers are strengthened by acts of consequential service to others, and one of an Expeditionary Learning school's primary functions is to prepare students with the attitudes and skills to learn from and be of service.

Core Practice Benchmarks

The Core Practice Benchmarks describe Expeditionary Learning in practice: what teachers, students, school leaders, families, and other partners do in fully implemented Expeditionary Learning schools. Expeditionary Learning has five Core Practices:

LEARNING EXPEDITIONS	Project-based thematic studies, or learning expeditions, are the primary units of curriculum in Expeditionary Learning schools.
ACTIVE PEDAGOGY	Active Pedagogy describes school-wide use of effective and engaging instructional practices.

School Culture and Character	Expeditionary Learning builds and sustains a strong school culture that fosters character growth, high expectations, and equity.
Leadership and School Improvement	Expeditionary Learning helps school leaders to support high achievement and continuous improvement.
School Structures	At Expeditionary Learning schools, school leaders organize time, faculties, and students in a way that supports learning expeditions, active pedagogy, and an Expeditionary Learning school culture.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, August 25, 2015
Updated Friday, November 27, 2015
https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/4179da0c4db8e5a759

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	James C	Muffoletto

2. *Your Home Address:

2. *Your Home Address: | Street Address	[redacted]
2. *Your Home Address: | City/State	[redacted]
2. *Your Home Address: | Zip	[redacted]

3. *Your Business Address

3. *Your Business Address | Street Address	[redacted]
3. *Your Business Address | City/State	[redacted]
3. *Your Business Address | Zip	[redacted]

4. *Daytime Phone Number:

[redacted]

5. *E-mail Address:

[redacted]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NIAGARA CS (REGENTS) 400701860890

8. Select all positions you have held on the Board:

(check all that apply)

- Chair/President
- Treasurer

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, August 25, 2015
Updated Friday, November 27, 2015
https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/b77e42e784d6d5c934

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Leticia	Hahn

2. *Your Home Address:

2. *Your Home Address: | Street Address	[redacted]
2. *Your Home Address: | City/State	[redacted]
2. *Your Home Address: | Zip	[redacted]

3. *Your Business Address

3. *Your Business Address | Street Address	[redacted]
3. *Your Business Address | City/State	[redacted]
3. *Your Business Address | Zip	[redacted]

4. *Daytime Phone Number:

[redacted]

5. *E-mail Address:

[redacted]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NIAGARA CS (REGENTS) 400701860890

8. Select all positions you have held on the Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

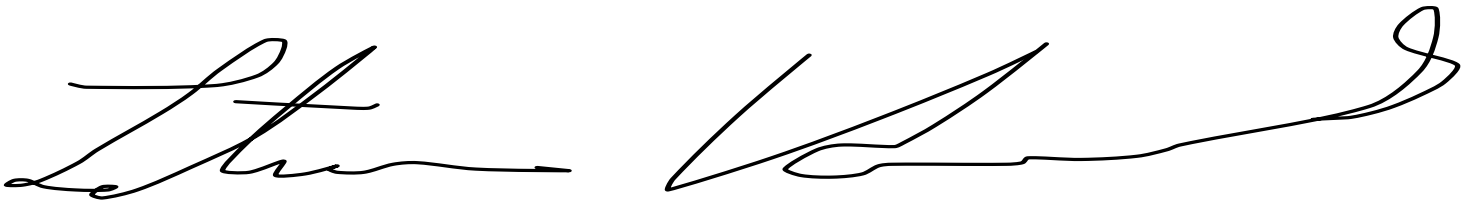
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Saturday, September 19, 2015

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Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Jaime	Chafin

2. *Your Home Address:

2. *Your Home Address: | Street Address	[redacted]
2. *Your Home Address: | City/State	[redacted]
2. *Your Home Address: | Zip	[redacted]

3. *Your Business Address

3. *Your Business Address | Street Address	[redacted]
3. *Your Business Address | City/State	[redacted]
3. *Your Business Address | Zip	[redacted]

4. *Daytime Phone Number:

[redacted]

5. *E-mail Address:

[redacted]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NIAGARA CS (REGENTS) 400701860890

8. Select all positions you have held on the Board:

(check all that apply)

- Parent Representative

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Saturday, November 07, 2015

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Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Mary	Scheeler

2. *Your Home Address:

2. *Your Home Address: | Street Address	[redacted]
2. *Your Home Address: | City/State	[redacted]
2. *Your Home Address: | Zip	[redacted]

3. *Your Business Address

3. *Your Business Address | Street Address	[redacted]
3. *Your Business Address | City/State	[redacted]
3. *Your Business Address | Zip	[redacted]

4. *Daytime Phone Number:

[redacted]

5. *E-mail Address:

[redacted]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NIAGARA CS (REGENTS) 400701860890

8. Select all positions you have held on the Board:

(check all that apply)

- Secretary

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

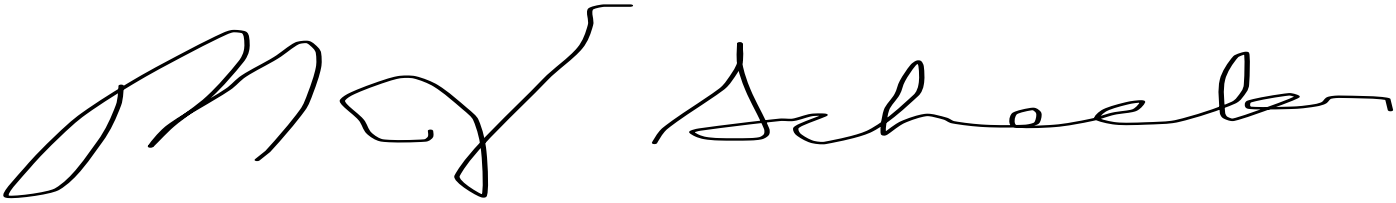
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, November 09, 2015
Updated Saturday, November 14, 2015
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Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Cleandrew	Patterson

2. *Your Home Address:

2. *Your Home Address: | Street Address	[redacted]
2. *Your Home Address: | City/State	[redacted]
2. *Your Home Address: | Zip	[redacted]

3. *Your Business Address

3. *Your Business Address | Street Address	[redacted]
3. *Your Business Address | City/State	[redacted]
3. *Your Business Address | Zip	[redacted]

4. *Daytime Phone Number:

[redacted]

5. *E-mail Address:

[redacted]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NIAGARA CS (REGENTS) 400701860890

8. Select all positions you have held on the Board:

(check all that apply)

- Other, please specify...: At Large member

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

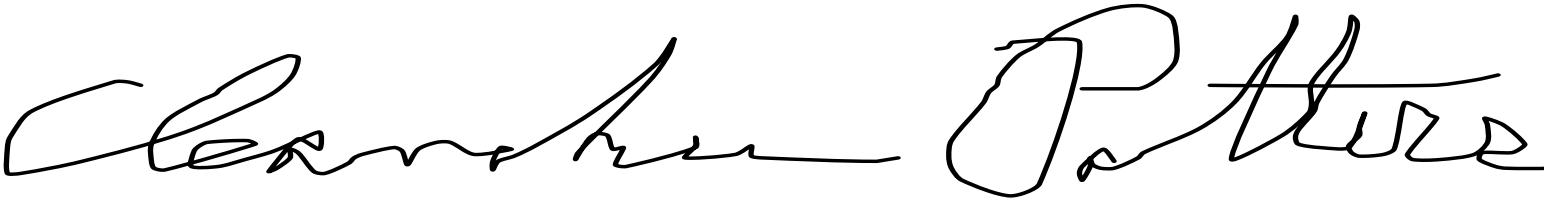
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, November 09, 2015

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Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Janet	Hill

2. *Your Home Address:

2. *Your Home Address: | Street Address	[redacted]
2. *Your Home Address: | City/State	[redacted]
2. *Your Home Address: | Zip	[redacted]

3. *Your Business Address

3. *Your Business Address | Street Address	[redacted]
3. *Your Business Address | City/State	[redacted]
3. *Your Business Address | Zip	[redacted]

4. *Daytime Phone Number:

[redacted]

5. *E-mail Address:

[redacted]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NIAGARA CS (REGENTS) 400701860890

8. Select all positions you have held on the Board:

(check all that apply)

- Vice Chair/Vice President
- Other, please specify...: former teacher representative/ current at-large member

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

Yes

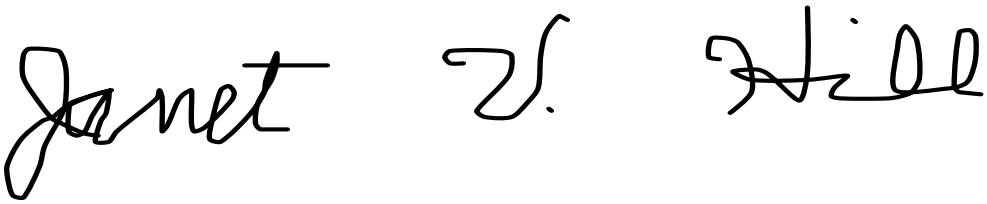
11a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

	Date(s) of Transactions	Nature of Financial Interest/Transaction	Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion)	Name of Person Holding Interest and Relationship to You
1	08/06-08/13	employee	did not vote or participate in discussions relating to financial items for teachers	Janet Hill/self
2				
3				
4				
5				

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, November 13, 2015

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Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Ricky Scott	

2. *Your Home Address:

2. *Your Home Address: | Street Address	[redacted]
2. *Your Home Address: | City/State	[redacted]
2. *Your Home Address: | Zip	[redacted]

3. *Your Business Address

3. *Your Business Address | Street Address	[redacted]
3. *Your Business Address | City/State	[redacted]
3. *Your Business Address | Zip	[redacted]

4. *Daytime Phone Number:

[redacted]

5. *E-mail Address:

[redacted]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NIAGARA CS (REGENTS) 400701860890

8. Select all positions you have held on the Board:

(check all that apply)

- Treasurer

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, August 25, 2015
Updated Friday, November 27, 2015
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Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	James C	Muffoletto

2. *Your Home Address:

2. *Your Home Address: | Street Address	[redacted]
2. *Your Home Address: | City/State	[redacted]
2. *Your Home Address: | Zip	[redacted]

3. *Your Business Address

3. *Your Business Address | Street Address	[redacted]
3. *Your Business Address | City/State	[redacted]
3. *Your Business Address | Zip	[redacted]

4. *Daytime Phone Number:

[redacted]

5. *E-mail Address:

[redacted]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NIAGARA CS (REGENTS) 400701860890

8. Select all positions you have held on the Board:

(check all that apply)

- Chair/President
- Treasurer

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Thursday, December 17, 2015

http://nysed.fluidsurveys.com/s/Regents-Appendix-E-BOT-Form/53a271784cf63fa6fd1320d0a37a9406d2aba8a4/

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Shirley	Peterson

2. *Your Home Address:

2. *Your Home Address: | Street Address	[redacted]
2. *Your Home Address: | City/State	[redacted]
2. *Your Home Address: | Zip	[redacted]

3. *Your Business Address

3. *Your Business Address | Street Address	[redacted]
3. *Your Business Address | City/State	[redacted]
3. *Your Business Address | Zip	[redacted]

4. *Daytime Phone Number:

[redacted]

5. *E-mail Address:

[redacted]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NIAGARA CS (REGENTS) 400701860890

8. Select all positions you have held on the Board:

(check all that apply)

- Parent Representative

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, August 25, 2015
Updated Friday, November 27, 2015
https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/b77e42e784d6d5c934

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Leticia	Hahn

2. *Your Home Address:

2. *Your Home Address: | Street Address	[redacted]
2. *Your Home Address: | City/State	[redacted]
2. *Your Home Address: | Zip	[redacted]

3. *Your Business Address

3. *Your Business Address | Street Address	[redacted]
3. *Your Business Address | City/State	[redacted]
3. *Your Business Address | Zip	[redacted]

4. *Daytime Phone Number:

[redacted]

5. *E-mail Address:

[redacted]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

NIAGARA CS (REGENTS) 400701860890

8. Select all positions you have held on the Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

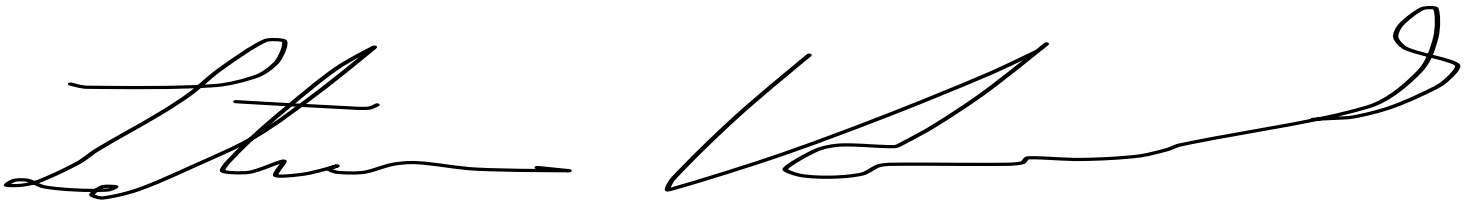
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Thank you.