Entry 1 School Information

Created: 06/30/2017 • Last updated: 07/31/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer **(as of June 30, 2017)** or you may not be assigned the correct tasks.

a. SCHOOL NAME AND BEDS#

(Select name from the drop down menu)

OPPORTUNITY CS (NYC CHANCELLOR)

b. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

NYCDOE-Authorized Charter School

c. DISTRICT / CSD OF LOCATION

NYC CSD 3

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	Opportunity Charter 240 W. 113th Street 4th Floor New York, NY 10026	[redacted]	[redacted]	

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Anthony Rivera
Title	Operations Manager
Emergency Phone Number (###-###-####)	[redacted]

e. SCHOOL WEB ADDRESS (URL)

http://www.opportunitycharter.org/

f. DATE OF INITIAL CHARTER

05/2004

g. DATE FIRST OPENED FOR INSTRUCTION

08/2004

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

At Opportunity Charter School, we welcome all students in grades 6 through 12, regardless of previous academic success: students who are yearning to learn, students who have fallen behind, students who have been told their aspirations are beyond reach. Through a positive belief in every student's promise, we are committed to bringing their potential to life.

We provide staff and students with a safe, supportive environment in which to pursue personal development through an individualized plan tailored to their unique needs. We nurture intellectual and personal growth. Students receive differentiated instruction in every curricular area from our highly-trained staff, with the goal of expanding their higher cognitive functioning. Our school culture is performance-driven and results-oriented. Students graduate having achieved a clearly demonstrated academic and social foundation, as well as a deep understanding of their own strengths and weaknesses.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief description of Key design elements are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Rigorous Standards-Based Curriculum: Opportunity Charter School's (OCS) curriculum was developed by teachers, is aligned to Common Core Learning Standards (CCLS), and uses the Understanding By Design (UBD) model. Standards are used to select complex texts, formulate tiered unit vocabulary, and create performance tasks, exemplars, and unit assessments. Each unit meets the school's criteria for rigor, as judged by its attention to inquiry, questioning techniques, assessments, and performance tasks. The units follow the instructional shifts of the CCLS and build on higher-order thinking skills.
Variable 2	Student-Led Instruction: Students follow the inquiry model of instruction in class. In middle school, teachers introduce class discussion that is led by students through Depth of Knowledge (DOK) questioning techniques. In high school, student experience the process of gradual release of responsibility.
Variable 3	Excellent Teaching:

	Teachers become knowledgeable about their students' instructional needs and work to ensure that students are performing at their highest potential. Teachers facilitate student learning by engaging them in rigorous and meaningful discussions about the content. Teachers submit weekly lesson plans early so principals can review and offer feedback. After each observation, teachers are provided with targeted and specific feedback based on school's priority areas.
Variable 4	College Focus: All students are reminded that they can go to college. In middle school, students engage in Career Day and discuss college goals in a Finance Park class. In high school, students attend advisory classes weekly to help them prepare for college and also get individualized college counseling with the college counselor and career coordinator. In high school, students visit two and four year institutions in upstate New York. Students also explore Career and Technical Education programs within New York City.
Variable 5	Citizenship: The school follows a Positive Behavior Intervention and Supports (PBIS) system named TORRCH. The acronym stands for the five expectations of the school: tolerance, organization, responsibility, respect, cooperation, and hard work. In middle school, students are also grouped in team building Houses to incorporate these expectations into community service. In high school, students have advisory, which serves as a vehicle for developing students' character and assisting them with being productive citizens.
Variable 6	Teacher Training and Growth: Teachers work in Professional Learning Communities (PLCs) to develop and strengthen their pedagogical skills. Teachers focus specifically on prioritizing school-wide initiatives, implementing strategies, and collecting and analyzing student work using specific protocols. PLCs read and share professional literature, watch instructional videos and conduct inter-visitations. Learning teams create goals, monitor progress and plan for adjustments in their curriculum.
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2017	415

j. GRADES SERVED IN SCHOOL YEAR 2016-17

Check all that apply

Grades Served	6, 7, 8, 9, 10, 11, 12

k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?	No

l1. FACILITIES

Does the school maintain or operate multiple sites?

	No, just one site.

l2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	240 W. 113th 4th Floor New York, NY 10026	[redacted]	CSD 3	6-12	Yes	DOE space
Site 2						
Site 3						

l2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Lenny Goldberg	[redacted]		
Operational Leader	Anthony Rivera			
Compliance Contact	Anthony Rivera			
Complaint Contact	Anthony Rivera			

m1. Is the school or are the school sites co-located?

Yes

m2. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	NA	No		No		Yes
Site 2						
Site 3						

n1. Were there any revisions to the school's charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report.

Aaron Hawn, Director of Analytics and Evaluation, with staff input

p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Yes

Signature, Head of Charter School

Signature, President of the Board of Trustees

Date

2017/06/30

Thank you.

Entry 2 NYS School Report Card Link

Last updated: 07/14/2017

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

https://data.nysed.gov/reportcard.php?instid=800000057639&year=2016&createreport=1&allchecked=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&hscompleters=1&hsnoncompleters=1&postgradcompleters=1&38ELA=1&38MATH=1&48SCI=1&naep=1&cohort=1&regents=1&nysaa=1&nyseslat=1&elemELA=1&elemMATH=1&elemSci=1&secondELA=1&secondMATH=1&unweighted=1&gradrate=1

Entry 3 Progress Toward Goals

Created: 07/14/2017 • Last updated: 07/31/2017

PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2017. If the goals are based on student performance data that the school will not have access to before August 1, 2017 (e.g., the NYS Assessment results), please state this in the last column. The information can be updated when available. Please complete and submit no later than November 1, 2017.

1. ACADEMIC STUDENT PERFORMANCE GOALS

2016-17 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	The 2016-17 school year was the fifth year of a five-year renewal for OCS: no charter goals are listed in the approved charter contract.			
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				

2. Do have more academic goals to add? No

3. Do have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2016-17 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	The 2016-17 school year was the fifth year of a five-year renewal for OCS: no charter goals are listed in the approved charter contract.			
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				

5. Do you have more organizational goals to add? No

6. FINANCIAL GOALS

2016-17 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	The 2016-17 school year was the fifth year of a five-year renewal for OCS: no charter goals are listed in the approved charter contract.			
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

Entry 4 Expenditures per Child

Created: 06/29/2017 • Last updated: 07/26/2017

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html

Line 1: Total Expenditures	11667066
Line 2: Year End FTE student enrollment	420
Line 3: Divide Line 1 by Line 2	27779

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016-17 Schedule of Functional Expenses)

2. Any contracted administrative/management fee paid to other organizations or corporations

3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	447527
Line 2: Management and General Cost (Column)	648590
Line 3: Sum of Line 1 and Line 2	1096117
Line 5: Divide Line 3 by the Year End FTE student enrollment	2610

Thank you.

	Budget Draft Jul '17 - Jun 18
Government Grants	12,398,795.00
Contributed Income	90,000.00
Interest Income	4,000.00
Misc. Income	1,000.00
Total Income	12,493,795.00
Personnel	10,531,946.12
OTPS	1,961,848.88
Total Expense	12,493,795.00
Net Income	**(0.00)**

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

June Smith

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Opportunity Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Chair, Board of Trustees
   Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____Yes X No

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
   ____Yes X No

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.	NONE		

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.		NONE		

Signature 7/10/17 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: [redacted]

Home Telephone [redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Alice Cutler

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Opportunity Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Vice chair

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank. None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank. None				

Alice Cutler 7/11/17

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Teleph[redacted]

Business Addres[redacted]

E-mail Address: [redacted]

Home Telephone[redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Robert Zellner

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Opportunity Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	*Please write "None" if applicable. Do not leave this space blank.*		

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	*Please write "None" if applicable. Do not leave this space blank.*			

Signature

7/13/17
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telepho[redacted]

Business Address

E-mail Address:

Home Telephone:

Home Address:

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Eric London

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Opportunity Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Member of Board of Trustees

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** __x__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** __x__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank. None	None	NA	None

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank. NONE	NA	None	None	NA

Eric D. London 7/14/17

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telepho[redacted]

Business Addres[redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Tracy Hampton Frazier

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Optimus Charter

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____Yes X No

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
   ____Yes X No

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank. None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. None Do not leave this space blank.				

Signature 7/14/17 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telep

Business Addr

E-mail Address

Home Telephor

Home Address:

[redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Margaret (Peggy) Culver

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Opportunity Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). None Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____Yes _X_No

   If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
   ____Yes _X_No

   If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank. None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None.**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank. None				

Margaret Culver 7/19/17

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address [redacted]

Home Telephon [redacted]

Home Address [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Melba Wilson

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Opportunity Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?

   ____Yes ✓No

   If ~~Yes, for each~~ school, please provide a description of the position(s) you hold, your ~~re~~sponsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____Yes ✓No

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or ~~any~~ of your immediate ~~family~~ members or any persons who live with you in your house have held or engaged ~~in~~ with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank. NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank. NONE				

Completed by School On behalf of Melba Wilson

Signature _____ Date 7/28/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____

[redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Marcell Hardy

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Opportunity Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?

   ____Yes ✓No

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____Yes ✓No

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.	None		

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.		None		

Completed by School on behalf of Marvel Hardy

Signature [signature] Date 7/28/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telepho[redacted]

Business Address[redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Antoinette Tamara Adam

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Opportunity Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____Yes ____No

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____Yes ✓No

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank. None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. None Do not leave this space blank.				

Completed by school on behalf of Board member

Signature _____ Date 7/28/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Entry 9 BOT Table

Created: 07/18/2017 • Last updated: 07/20/2017

(tab across or use scroll bar at bottom of table)

1. Current Board Member Information

	Trustee Name	Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)	Number of Board Mtgs Attended during 2016-17?
1	Melba Wilson	[redacted]	Trustee/Member	Career Development	Yes	Management	.3; 9/16; 9/19	5 or less
2	Rob Zellner	[redacted]	Treasurer	Finance	Yes	Finance	4.3; one-1 year & three-3year; 9/06; 9/19	6
3	Alice Cutler	[redacted]	Vice Chair/ Vice President	Career Development	Yes	Management	4.3; one-1 year & three-3year; 9/06; 9/19	9
4	June Smith	[redacted]	Chair/ Board President	Career Development/ Academic	Yes	Academic Publishing	2.3; 3 years; 9/10; 6/19	10

5	Peggy Culver	[redacted]	Trustee/Member	Career Development	Yes	Fundraising	2.3; 3 years; 9/10; 6/19	5 or less
6	Maxcel Hardy	[redacted]	Trustee/Member	Career Development	Yes	Culinary Arts	1; 3 years; 9/14; 6/17	6
7	Eric London	[redacted]	Trustee/Member	Academic	Yes	Public Relations	.6; 3 years; 9/15; 6/18	10
8	Tamara Adam	[redacted]	Trustee/Member	Academic	Yes	Special Education	.3; 3 years; 6/16; 6/19	5 or less
9	Tracy Hampton	[redacted]	Trustee/Member	Academic	Yes	Finance	.3; 3 years; 10/16; 10/19	6
10		[redacted]						
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								

2. Total Number of Members on June 30, 2016 10

3. Total Number of Members Joining the Board 2016-17 School Year	2
4. Total Number of Members Departing the Board during the 2016-17 School Year	1
5. Number of Voting Members 2016-17, as set by the by-laws, resolution or minutes	5-15
6. Number of Board Meetings Conducted in the 2016-17 School Year	10
7. Number of Board Meetings Scheduled for the 2017-18 School Year	10

Thank you.

Entry 10 - Board Meeting Minutes

Last updated: 07/18/2017

Instructions for submitting minutes of the BOT monthly meetings

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2016--June 2017.

A. Provide a URL link to the Monthly Board Meeting Minutes which are posted on the School's web page.

http://www.ocsny.org/board-of-trustees.html

OR

B. Upload All Monthly Board Meeting Minutes

Combine into one .PDF file

(No response)

Entry 11 Enrollment and Retention of Special Populations

Created: 07/14/2017 • Last updated: 07/25/2017

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2016-2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2017-2018.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Recruitment Targets 2016-17)	Describe Plans Toward Meeting Recruitment Targets 2017-18)
Economically Disadvantaged	OCS canvases in high traffic areas within the surrounding community in order to market to the economically disadvanatges families and educate them about OCS school as an option for their child. All elementary and middle schools in neighboring communities receive our application and promotional materials. These schools are predominantly occupied by economically disadvantaged students. This outreach allows schools throughout NYC to learn about OCS and identify students who will fit well with our structure and community. Families who attend open houses and admissions fairs are sent mailings, e-mailed, and called to ensure that potential families are familiar with the school and feel that their questions are answered. Parents and students are invited to one (or more) of our four open house events. These events give families the opportunity to learn about OCS, tour the facilities, and interact with community members.	OCS will continue the same efforts as in 2016-2017.
English Language Learners	We ensure all of our promotional materials and staff attending recruitment events are available in both English and Spanish. Our in house admissions staff at OCS speak Spanish as well. This allows our Spanish speaking families to understand and feel included in our school community.	OCS will continue the same efforts as in 2016-2017.
Students with Disabilities	Our promotional materials include information about our extensive Special Education offerings. In addition, all letters that go out to families and other NYC school officials directly state that we recruit students with general education and special education services.	OCS will continue the same efforts as in 2016-2017.

Retention Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Retention Targets 2016-17)	Describe Plans Toward Meeting Retention Targets 2017-18)
	OCS has a social worker for every grade that provides social emotional support to	A large majority of attrition at OCS happens between the 8th and 9th grade as students apply and transition to various high school

Economically Disadvantaged	students. We have a partnership with the Children’s Aid Society where students are provided free medical and dental care, as well as vision screening and eyeglasses at no cost to the families. The CAS program also provides families in need with food, clothing, and financial assistance, as well as supplying other resources to families undergoing hardship. The Children's Aid Society also provides a free enrichment program after school, during holiday breaks, and over the summer at not cost to OCS families.	programs. In 2017-18, OCS will extend interviews with exiting students to determine the most common reasons that students exit OCS after 8th grade and develop plans for addressing any concerns. In addition, since in many NYC schools it is not uncommon for middle school students to attend different high schools, for a variety of legitimate reasons, OCS will continue to search for a CSD or Citywide retention metric that compares OCS retention to other schools that contain both middle and high schools. Efforts towards meeting retention targets used in 2016-17 will also be applied in 2017-18.
English Language Learners	OCS has ESL teachers that provide services to students in and out of the classroom. A significant number of Spanish- and French-speaking administrative staff provide support to parents of ESL students.	A large majority of attrition at OCS happens between the 8th and 9th grade as students apply and transition to various high school programs. In 2017-18, OCS will extend interviews with exiting students to determine the most common reasons that students exit OCS after 8th grade and develop plans for addressing any concerns. In addition, since in many NYC schools it is not uncommon for middle school students to attend different high schools, for a variety of legitimate reasons, OCS will continue to search for a CSD or Citywide retention metric that compares OCS retention to other schools that contain both middle and high schools. Efforts towards meeting retention targets used in 2016-17 will also be applied in 2017-18.
Students with Disabilities	OCS has a learning specialist for every grade ensuring that the program and services on the IEP are met. All services are provided in-house for the student. OCS conducts the annual IEP meetings in-house at the school where the CSE representative comes to lead the meeting in order to make it more convenient for the family.	A large majority of attrition at OCS happens between the 8th and 9th grade as students apply and transition to various high school programs. In 2017-18, OCS will extend interviews with exiting students to determine the most common reasons that students exit OCS after 8th grade and develop plans for addressing any concerns. In addition, since in many NYC schools it is not uncommon for middle school students to attend different high schools, for a variety of legitimate reasons, OCS will continue to search for a CSD or Citywide retention metric that compares OCS retention to other schools that contain both middle and high schools. Efforts towards meeting retention targets used in 2016-17 will also be applied in 2017-18.

Entry 12 Classroom Teacher and Administrator Attrition

Created: 07/13/2017 • Last updated: 07/25/2017

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

Classroom Teacher Attrition Table

	FTE Classroom Teachers on June 30, 2016	FTE Classroom Teachers Departed 7/1/16 – 6/30/17	FTE Classroom Teachers Filling Vacant Positions 7/1/16 – 6/30/17	FTE Classroom Teachers Added in New Positions 7/1/16 - 6/30/17	FTE of Classroom Teachers on June 30, 2017
	39	21	17	1	35

Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2016	FTE Administrators Departed 7/1/16 – 6/30/17	FTE Administrators Filling Vacant Positions 7/1/16 – 6/30/17	FTE Administrators Added in New Positions 7/1/16 - 6/30/17	FTE Administrative Positions on June 30, 2017
	8	3	2	0	6

Thank you

Entry 13 Uncertified Teachers

Created: 07/13/2017 • Last updated: 07/19/2017

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

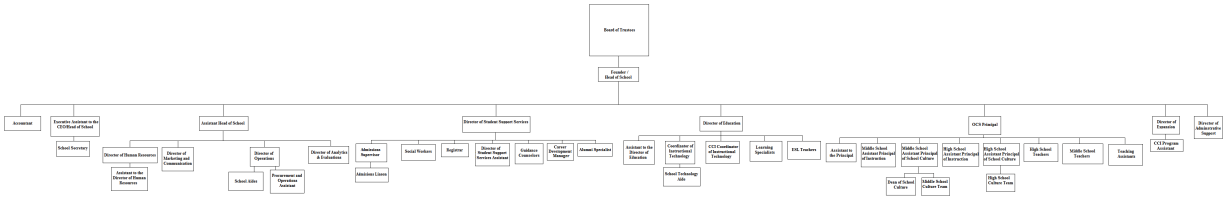
Staff Qualifications (June 30, 2017)

Note: Columns should sum to the FTE count of Teachers on June 30, 2017, and each teacher should be in only one column.

1. Total FTE Count of Uncertified Teachers (6-30-17)	4
2. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (6-30-17)	1
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-17)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-17)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-17)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-17)	3

Thank you.

Opportunity Charter School
Organizational Chart



Opportunity Charter School

School Calendar 2017 – 2018

August 21-25, Monday-Friday – All New Staff Report (Orientation Week)
August 28-31, Monday-Thursday - All Staff Report, All Staff PD
September 1, Friday - School Closed
September 4, Monday - Labor Day - School Closed
September 5-8, **Tuesday** – **Friday -** All Staff PD
September 7, Thursday – HS Students Report to Obtain Schedules
September 8, Friday - New High School Student Orientation (10am-12pm), New Middle School Student Orientation (1pm-3pm)
September 11, Monday – OCS First Day of School for All Students
September 21-22, Thursday & Friday –Rosh Hashanah- School Closed
October 4, Wednesday - PTA Meeting 5:30pm
October 9, Monday – Columbus Day - School Closed
October 19, Thursday – Open School Night 5pm–7pm
November 7, Tuesday – Election Day - No school for all students - All Staff Professional Development
November 14, Tuesday - End of First (1st) Quarter.
November 15, Wednesday - Second (2nd) Quarter Begins
November 21, Tuesday – PTC 1pm – 4pm & 5pm – 7pm. Half Day for All Students
November 22, Wednesday – All Students Dismiss at 12pm to start Thanksgiving Recess.
November 23-24, Thursday & Friday – Thanksgiving Recess –School Closed
December 6, Wednesday - PTA Meeting 5:30pm
December 25-January 1, Monday-Monday – Winter Recess-School Closed.
January 2, Tuesday - Students and Staff Return to School
January 15, Monday – Martin Luther King Jr. Day- School Closed
January 22-25, Monday-Thursday–NYS Regents Exams - High School
January 29, Monday – Staff PD Day-No students
January 30, Tuesday– End of Second (2nd) Quarter
January 31, Wednesday—Third (3rd) Quarter Begins
February 7, Wednesday- PTA Meeting 5:30pm
February 16-23, Friday-Friday– Lunar New Year & Midwinter Recess-School Closed
March 28, Wednesday- PTA Meeting 5:30pm
March 30-April 6, Friday-Friday – Spring Recess-School Closed
April 11-13, Wednesday-Friday- Middle School ELA State Exams
April 13, Friday- End of Third (3rd) Quarter
April 16, Monday- Fourth (4th) Quarter Begins

Your progress. Our passion.

Opportunity Charter School

April 24, Tuesday – PTC 1pm-4pm & 5pm-7pm. Half Day for All Students.
May 1-3, Tuesday-Thursday- Middle School State Math Exams
May 23-June 1, Wednesday-Friday- 8th Grade Science Performance Tests
May 28, Monday – Memorial Day – School Closed
June 4, Monday- 8th Grade Science Written Exam
June 5, Tuesday- End of Fourth (4th) Quarter
June 6, Wednesday- PTA Meeting 5:30pm
June 11, Monday – Last day of classes High School, Full Day
June 12-June 22, Tuesday-Friday-NYS Regents Exams-High School
June 15, Friday – Eid-al-Fitr –School Closed
June 22, Friday – 8th Grade Moving Up Ceremony
June 22, Friday – Last Day of School for All MS Students. Half Day for All MS Students.
June 26, Tuesday – High School Graduation