



Entry 1 School Information and Cover Page

Created: 07/25/2018 • Last updated: 07/27/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

a. SCHOOL NAME REACH ACAD CS (REGENTS)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER (As of June 30th, 2018) Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION Buffalo

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	115 Ash Street	[REDACTED]		

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Linda Marszalek
Title	Head of School
Emergency Phone Number (###-###-####)	[REDACTED]

e. SCHOOL WEB ADDRESS (URL) <http://www.reachacademycharter.org/>

f. DATE OF INITIAL CHARTER 07/2016

g. DATE FIRST OPENED FOR INSTRUCTION 08/2017

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

~Our Mission, Our Promise~

The Mission of the REACH Academy Charter School is to ensure the achievement of high academic standards for City of Buffalo students through a hands-on authentic learning environment. Scholars of REACH Academy Charter School will learn the value of Service, Leadership, Character and Citizenship, along with effective Communication Skills as evident in reading, writing, mathematical and technological competencies. REACH Academy Charter School will provide the tools for scholars to rise above the limitations often posed by poverty, disability and the struggle to achieve English Language Proficiency.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	<p>1. Instructional Design - The Six Point Plan to Increasing Student Achievement will improve student learning and achievement*. This model encapsulates an effective way to ensure high student achievement as outlined in the school’s mission by allowing for continuous evaluation of student progress and immediate modification to the student’s learning plan when needed. The six points are:</p> <ol style="list-style-type: none">1. Setting Up a Culture of High Expectations2. Articulating the Curriculum3. Ensuring Best Instructional Practices<ul style="list-style-type: none">. Administering Common Benchmark Assessments5. Providing Interventions6. Monitoring Progress
Variable 2	<p>2. Authentic Classroom Learning Environments - It has been clearly documented that student engagement increases when students are cognitively involved and thinking critically about the content. (Wilmington, 2007.) Authenticity has a major impact on student engagement and includes meaningful tasks that are real or have purpose, include student choice, and are product focused (Schlechty, 2002). The classrooms at REACH Academy Charter School will be designed as “mini” real world environments based on developmentally appropriate themes. One theme in</p>

kindergarten may be the setting of a Supermarket. Classroom themes aligned with the CCSS standards and content may include environments such as: An Airplane/Airport, Exploring the Farm, The Construction of a House, Fairy Tales, etc. As students get older the themes develop into broader, more sophisticated concepts such as: Types of Weather, Exploring Our Emotions, The Rainforest, etc. In fifth grade, for example, themes might include: Types of Whales, Understanding Chemistry, and Physics in Action. As stated in the school’s mission, the classroom design is a hands-on, authentic learning environment intended to broaden the background experiences and vocabulary of students who live in poverty and expand learning opportunities for all students at risk of academic failure*. It has been reported that an average student going to kindergarten living in poverty has an estimated .2 million fewer language experiences than an average middle class student. This study showed that students from poverty hear as many as 30 million fewer words by the time they turn three compared to children from average income households (Hart and Risley, 200). In order to bridge the gap for those in poverty, an enormous amount of rich authentic language experiences and exposure to a wide range of books across a variety of genres are essential (Snow. and Shattuck, 201). Each classroom will have a large inventory of authentic texts which will be included in the budget. This will provide parents and students a variety of high quality rich and unique educational opportunities*.

Variable 3

3. Balanced Literacy Approach - Literacy Focused - A basic belief at REACH Academy Charter School is that students in poverty need an enormous amount of rich language experiences to bridge the gap that poverty creates. As stated in the school’s mission statement, the students will be provided the tools to rise above the limitations often posed by poverty. Students who are at-risk for academic failure will engage in multiple, focused, literacy experiences throughout their school day. Using Fountas and Pinnell’s model for Guided Reading and Lucy Calkin’s model for The Reader’s and Writer’s Workshop as the basic literacy curriculum, students will receive a highly personalized approach in literacy instruction. This approach will use best practices to improve student learning and achievement by providing scholars with an integrated and comprehensive standards-based literacy program using innovative teaching and learning methods*. Through the use of mini-lessons, teachers will facilitate literacy standards through the context of on-going, purposeful student work. Students will use “accountable talk” to learn and communicate ideas as they analyze their work based on models that meet the standards. Rituals and routines will be defined, practiced and will be a part of a productive teaching and learning environment. Scholars will contribute in book discussion

groups, participate in author genre studies, maintain reading logs and a writer's notebook, conference with teachers and publish a wide variety of documents. This will provide parents and students a variety of high quality rich and unique educational opportunities* The balanced literacy approach will provide a structure and support that will enable all students to acquire the knowledge, skills, habits and dispositions needed to meet or exceed standards in reading, writing, listening and speaking. Other components of a Balanced Literacy Model will also be incorporated such as independent reading and writing, books on tape, word study, vocabulary and research that students will work at daily. This documented growth will demonstrate the school's accountability for student progress in all curricular areas aligned with the New York State assessments*. REACH Academy Charter School will invest in high-quality, on-going staff development from experienced authors or widely recognized trainers in the field to ensure ongoing professional learning opportunities for all faculty and staff*. Cost of these invaluable learning opportunities for all staff will be reflected in the budget.

Variable

. Utilizing Technology to Enhance Instruction, Engagement and Learning - Gallup's 2013 State of America's Schools Report showed that only 55% of US K-12 students are "engaged" in the learning process, while 28% are "not engaged," and 17% are "actively disengaged." At RACS, teachers will create situations that encourage students to be engaged. Engaged students are those who are actively learning by dynamically constructing, dissecting, analyzing, comparing, collaborating, contributing, creating and reflecting upon information and ideas. At REACH Academy Charter School , technology is a vital tool that will be used to foster student engagement through active learning tasks. Teachers will use technology based instructional methods that encourage students to actively engage with curriculum to increase students' overall academic engagement. The benefits of including technology are many, including; providing students with real-world problem solving opportunities; providing students with experimental methods for reaching a conclusion, and encouraging students to think about and discuss learning activities during and after a lesson. Additionally, REACH Academy Charter School will increase engagement through instructional methods that utilize technology by making use of visual displays (for comparing, constructing, dissecting and analyzing); creating opportunities where students have choices on how they interact with content; allowing for opportunities to collaborate both within the classroom and across classrooms or the world; and by using up-to-date real world news in teaching

Variable 5

(No response)

Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2018 157

j. GRADES SERVED IN SCHOOL YEAR 2017-18

Check all that apply

Grades Served	K, 1
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

l1. FACILITIES

Does the school maintain or operate multiple sites?

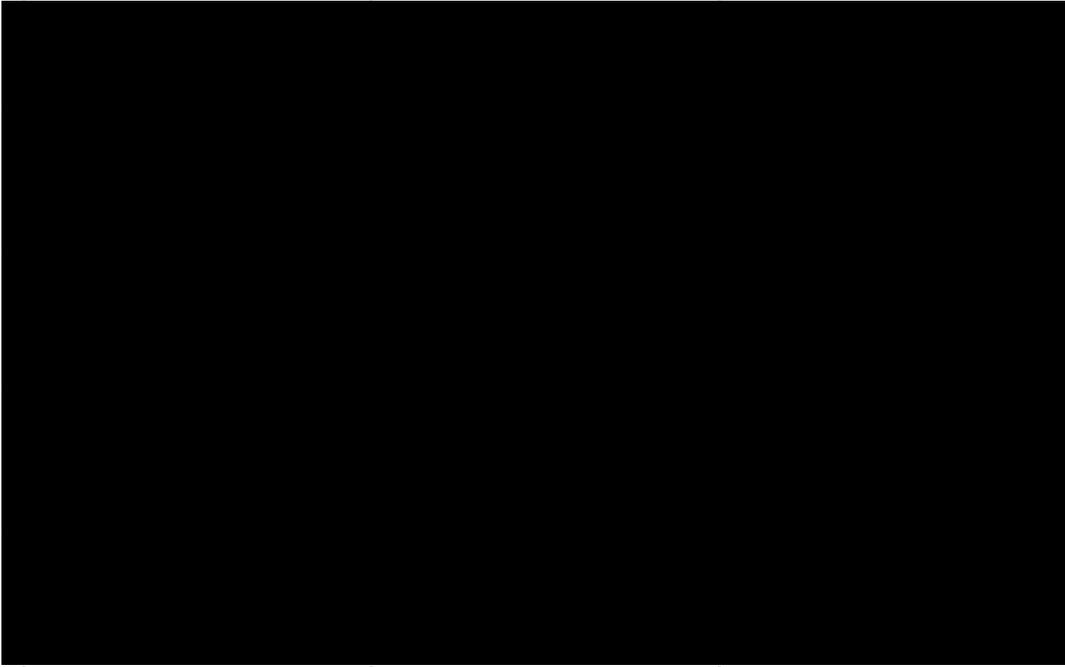
	No, just one site.
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12. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	115 Ash Street Buffalo, NY 1 20		Buffalo	K-2	No	N/A
Site 2						
Site 3						

12a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Linda Marszalek			
Operational Leader	Amie Caster			
Compliance Contact	Michael Olsen			
Complaint Contact	Robin Nellis			
DASA Coordinator	Lisa Rogers			

m1. Are any sites in co-located space? If yes, please proceed to the next question. No

IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC

m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.

Site 1 Certificate of Occupancy (COO)

https://nysed-cso-reports.fluidreview.com/resp/1786_960/yFPTXS6fVy/

Site 1 Fire Inspection Report

https://nysed-cso-reports.fluidreview.com/resp/1786_960/nBjtmqxAKU/

Site 2 Certificate of Occupancy

(No response)

Site 2 Fire Inspection Report

(No response)

Site 3 Certificate of Occupancy

(No response)

Site 3 Fire Inspection Report

(No response)

n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions). No

o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report. N/A - School was not in operation during the 2016-17 school year

p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School

A handwritten signature in black ink that reads "Linda Marszalek". The signature is written in a cursive style with large, flowing loops.

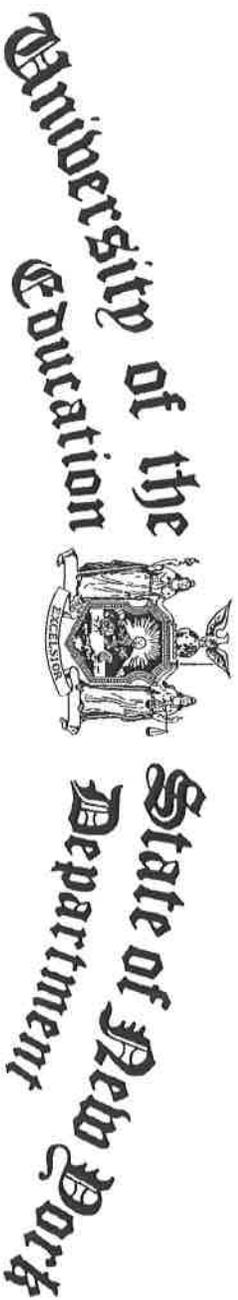
Signature, President of the Board of Trustees

A handwritten signature in black ink that reads "Antoni Pruzyna". The signature is written in a cursive style with large, flowing loops.

Date

2018/07/25

Thank you.



CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

REACH ACADEMY CHARTER SCHOOL
115 ASH STREET
BUFFALO, NEW YORK 14204

DISTRICT:

REACH ACADEMY CHARTER SCHOOL
LINDA MARSZALEK
115 ASH ST
BUFFALO, NEW YORK 14204

Building ID: 140600888001

Issuance Date: August 03, 2017
Effective Date: September 01, 2017
Expiration Date: September 01, 2018

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

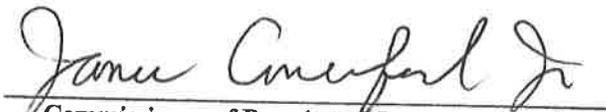


CITY OF BUFFALO

Certificate of Occupancy

Certificate No.: 201913

In accordance with the appropriate laws of the State of New York and/or the Ordinances of the City of Buffalo the structure(s) located at **115 ASH**, Buffalo, New York, having been inspected and found to conform substantially to applicable laws, ordinances, rules or regulations, said structure(s) is hereby certified for occupancy. This certificate is issued subject to the limitation herein specified and is valid until revoked unless automatically voided by the conditions set forth on the reverse side of this certificate.


Commissioner of Permit and Inspection Services

Date Issued: 07/28/2017

Total Occupancy: TWO STORY CHARTER SCHOOL WITH PARKING AND PLAYGROUND

No. Units: NA **No. Stories:** 2 **No. Rooms:** NA **Building Type:** 3-B

Construction: ORDINARY, SPRINKLED **Class:** E

Zoning District: N-3E **Smoke Detectors:** Y **Carbon Monoxide Detectors:** Y

Permit No: 76979 **Permit Date:** 04/06/2005 **Receipt No:** PER PERMIT

Inspector: DAVID GRUNDY **Date Inspected:** 07/28/2017

<u>Story</u>	<u>Use</u>
BASEMENT	N/A
1 st Floor:	CLASSROOMS, OFFICES, LUNCHROOM, NURSES' STATION, GYMNASIUM, UTILITY ROOMS, STORAGE ROOM, ELEVATOR ROOM.
2 nd Floor	CLASSROOMS, OFFICES, GYMNASIUM, MEZZANINE, UTILITY ROOMS, STORAGE ROOMS
3 rd Floor	N/A

SEE REVERSE SIDE

The University of the State of New York
 THE STATE EDUCATION DEPARTMENT
 Office of Facilities Planning - Room 1060 Education Building Annex
 Albany, New York 12234

6/2018

PUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the NYS Uniform Fire Prevention and Building Code, NYS 2016 Uniform Code Supplement, 2015 International Fire Code, and 2015 International Property Maintenance Code.

District/School Name

R	E	A	C	H	A	C	A	D	E	M	Y	C	N	O	R	T	O	R	S	C	N	O
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

Facility/Building Name

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Street Address (NO PO Box Numbers)

1	1	5	A	S	H	S	T	R	E	E	T												
---	---	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--

City/Town/Village

Zip Code

B	U	F	F	A	L	O	N	Y														
---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--

INSTRUCTIONS

- Read the "Manual for Fire and Building Safety Inspections in Public Schools" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) International Fire Code and Property Maintenance Code. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

**Part I: General Information and Fire/Life Safety History
(to be completed annually)**

6

The annual fire safety inspection for this building took place on:

Month	Day	Year	

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction <input checked="" type="checkbox"/>	f) Bus Maintenance w/ or w/out storage
b) Administration	g) Public Library
c) Storage	h) Vacant
d) Maintenance	i) Other (specify)
e) Bus Storage Only	

2. Is there a fire sprinkler system in this facility? Yes No

If yes, is the sprinkler alarm connected with the building alarm? Yes No

3. Is there a fire hydrant system for facility protection? Yes No

If yes, indicate ownership of the system.

Public Owned School Owned Other _____ (specify)

4. Indicate the ownership of this facility.

Leased Owned _____ Other _____ (specify)

5. What is the current gross square footage of this facility?
(to the nearest whole ten feet)

						8	7	8	1	8

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Section F405 of the 2015 International Fire Code and F403.5.4 of the NYS 2016 Uniform Code Supplement. Yes No

b) Average time to evacuate this facility:

		2		1	9

Minutes Seconds

c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session.

Yes No

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes No

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified? *N/A*

Yes No

8. Have there been any fires in this facility since the last annual fire inspection?

Yes No

If yes, indicate:

a) Number of fires

	0
--	---

b) Total number of injuries

	0
--	---

c) Total cost of property damage

\$

									0
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Part II: Public School Fire Safety Non-Conformance Report Sheet

School District _____
Facility # _____

Building Name _____

Part II-A (to be completed for public schools only - except "Big 4")				Part II-B				Part II-B				Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected
01A-2				08A-2				120-2				19D-1			
01B-1				08B-2				13A-2				19E-1			
01C-1				08C-2				13B-2				19F-1			
01D-1				08D-2				14A-2				19G-1			
01E-1				08E-2				14B-2				19H-2			
02A-2				09A-2				14C-2				20A-1			
02B-1				09B-2				14D-1				20B-1			
02C-3				09C-1				14E-1				20C-1			
02D-1				09D-1				15A-2				21A-3			
02E-2				09F-2				15B-1				22A-3			
02F-3				09G-2				15C-2				22B-3			
02G-2				10A-2				15D-2				22C-3			
03A-3				10B-2				15E-1				23A-1			
03B-1				10C-1				16A-2				23B-1			
04A-2				10D-1				16B-2				23C-1			
04B-2				11A-2				16C-2				23D-2			
04C-1				11B-1				17A-3				24A-3			
05A-3				11C-2				17B-2				25A-3			
05B-2				11D-2				17C-2							
05C-2				11E-1				17D-2							
06A-1				12A-1				17E-1							
06B-1				12B-3				17F-3							
06C-1				12C-2				17G-1							
06D-2				12D-2				17H-2							
06E-3				12E-1				17I-2							
06F-1				12F-1				17J-1							
06G-1				12G-1				17K-1							
06H-2				12H-1				17L-1							
07A-3				12I-1				18A-2							
07B-2				12J-1				18B-2							
07C-2				12K-1				18C-2							
				12L-1				19A-3							
				12M-1				18D-2							
				12N-1				19B-2							
								19C-1							

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

Inspector
The inspector has been provided with a copy of the previous year's school fire safety report:

Yes _____ No _____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:
Fire Safety Inspector: Name Lt. Brian Scoulon
Date 6/8/18

Final Inspection (if required):
Fire Safety Inspector: Name _____

Registry # NY0045203 (26E-4)

Date _____ Registry # _____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Brian Scanton Telephone #: ()
Title: Lt. Registry # NY0045203
(as designated by the NYS Secretary of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on _____ (date) as indicated in Section III-A above.

Name: _____ Telephone #: () _____
Title: _____

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: _____ Telephone #: () _____
Title: _____ Electronic Signature (via NYSED Portal)



Entry 2 NYS School Report Card Link

Last updated: 07/25/2018

REACH ACAD CS (REGENTS)

1. CHARTER AUTHORIZER (As of June 30th, 2018) REGENTS-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

2. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/profile.php?instid=800000087935>

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



Entry 3 Progress Toward Goals

Created: 07/26/2018 • Last updated: 11/01/2018

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	Reduce the number of significantly behind benchmark for 1st graders in the school by 50%. Since this is the first year the school has been in session, all first graders are new to REACH Academy and have an overall significantly low number of students at benchmark: 69% - Student Significantly Behind in Reading 9% - Below but within one year of benchmark 22% - Were at Benchmark at the beginning of 1st grade for reading.	Fountas and Pinnell Leveled Literacy Assessment We reduced the number of students who were significantly behind by more than 50% 28% - Students Significantly Behind at the end of 1st grade 20% - Below but within one year of benchmark 52% - Were at Benchmark or above at the end of 1st grade for reading.	Met	
		Fountas and Pinnell Leveled Literacy		

Academ ic Goal 2	The percentage of students who are approaching benchmark and those that met benchmark or above will be at least 75% of our Kindergarten students at the end of the year.	Assessment. 7% - Significantly below grade level at the end of Kindergarten, 19% - Approaching Benchmark 66% - Met or Exceeded Benchmark Total percent of scholars who are approaching benchmark or are at Benchmark and above is 94%	Met	
Academ ic Goal 3	The percentage of students who know at least 20 sight words by the end of kindergarten will be at least 75% of the grade.	Frey's List of Sight Words 93% of the students in Kindergarten knew at least 20 or more sight words by the end of the school year.	Met	
Academ ic Goal 4	The percentage of students who know at least 100 sight words by the end of first grade will be at least 75% of the grade.	Frey's List of Sight Words 81% of the students in First Grade knew at least 100 or more sight words by the end of the school year.	Met	
Academ ic Goal 5				
Academ ic Goal 6				
Academ ic Goal 7				
Academ ic Goal 8				

2. Do have more academic goals to add? No

3. Do have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	REACH Academy Charter School will stay on budget and have at least \$50,000 in reserve at the end of the fiscal school year.	Remaining Budget at end of the fiscal year. We had at least %50,000 in reserve at the end of the fiscal school year.	Met	
Org Goal 2	REACH Academy Charter School will retain 90% of its effective teaching staff for the 2018-2019 school year.	REACH Academy Charter School retained 90% of its effective teaching staff for the 2018-2019 school year.	Met	
Org Goal 3				
Org Goal 4				
Org Goal 5				

5. Do you have more organizational goals to add?

No

6. FINANCIAL GOALS

2017-18 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	REACH Academy Charter School will have a clean audit with no significant deficiencies or material weaknesses identified during the audit.	Independent Auditor's Report REACH Academy Charter School had a clean audit with no significant deficiencies or material weaknesses identified during the audit.	Met	
Financial Goal 2	REACH Academy Charter School will stay on budget and have at least \$50,000 in reserve at the end of the fiscal school year.	Remaining Budget at end of the fiscal year. We had at least %50,000 in reserve at the end of the fiscal school year.	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Entry 4 Expenditures per Child

Created: 07/26/2018 • Last updated: 11/01/2018

REACH ACAD CS (REGENTS)Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	2198257
Line 2: Year End FTE student enrollment	156
Line 3: Divide Line 1 by Line 2	14091

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	391897
Line 2: Management and General Cost (Column)	29252
Line 3: Sum of Line 1 and Line 2	421149
Line 5: Divide Line 3 by the Year End FTE student enrollment	270

Thank you.

REACH ACADEMY CHARTER SCHOOL

FINANCIAL STATEMENTS

June 30, 2018

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INDEPENDENT AUDITORS' REPORT

The Board of Trustees
REACH Academy Charter School

We have audited the accompanying balance sheet of REACH Academy Charter School (the School) as of June 30, 2018, and the related statements of activities and cash flows for the period June 14, 2016 (date of inception) through June 30, 2018, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2018, and the changes in its net assets and cash flows for the period June 14, 2016 (date of inception) through June 30, 2018 in accordance with accounting principles generally accepted in the United States of America.

Additional Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The additional schedule of expenses is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 1, 2018, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

A handwritten signature in blue ink that reads "Lumsden & McCormick, LLP". The signature is written in a cursive, flowing style.

November 1, 2018

REACH ACADEMY CHARTER SCHOOL

Balance Sheet

June 30, 2018

Assets

Current assets:

Cash	\$	507,129
Grants receivables		16,369
Prepaid expenses and other		17,666
		<u>811,164</u>

Property and equipment, net (Note 2)

257,059

\$ 798,223

Liabilities and Net Assets

Current liabilities:

Accounts payable	\$	141,420
Accrued expenses		673,783
		<u>815,203</u>

Net assets:

Unrestricted (16,980)

\$ 798,223

REACH ACADEMY CHARTER SCHOOL

Statement of Activities

For the period June 14, 2016 (date of inception) through June 30, 2018

Changes in unrestricted net assets:

Support and revenue:

Public school districts:

Revenue - resident student enrollment

\$ 2,028,411

Revenue - students with disabilities

163,119

Federal grants

856,046

Contributions

63,690

Interest and other income

24,109

Total support and revenue

3,135,375

Expenses:

Program expenses:

Regular education

2,100,848

Special education

199,854

Other program

212,698

Supporting services:

Management and general

638,955

Total expenses

3,152,355

Change in net assets

(16,980)

Net assets - beginning

-

Net assets - ending

\$ (16,980)

Statement of Cash Flows

For the period June 14, 2016 (date of inception) through June 30, 2018

Operating activities:

Cash received from public school districts	\$ 2,191,530
Cash received from federal grants	839,677
Cash received from contributions	63,690
Cash received from other sources	24,109
Payments to employees for services and benefits	(1,554,097)
Payments to vendors and suppliers	(753,059)

Net operating activities	<u>811,850</u>
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Investing activities:

Property and equipment expenditures	<u>(304,721)</u>
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Net change in cash	507,129
---------------------------	---------

Cash - beginning	<u>-</u>
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Cash - ending	<u>\$ 507,129</u>
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Reconciliation of change in net assets to net cash flows from operating activities:

Change in net assets	\$ (16,980)
Adjustments to reconcile change in net assets to net cash flows from operating activities:	
Depreciation	47,662
Changes in other operating assets and liabilities:	
Grants and other receivables	(16,369)
Prepaid expenses and other	(17,666)
Accounts payable	141,420
Accrued expenses	673,783

Net operating activities	<u>\$ 811,850</u>
---------------------------------	-------------------

Notes to Financial Statements

1. Summary of Significant Accounting Policies:

Organization and Purpose:

REACH Academy Charter School (the School), chartered on June 14, 2016, operates a charter school in the City of Buffalo, New York (the City) authorized by the Board of Regents of the University of the State of New York. Pursuant to its charter application, the School began operations in the fiscal year ended June 30, 2018 offering classes from kindergarten through first grade and plans to add one grade per year through 2022. The School has been chartered through June 2022 at which time it must apply to renew its charter for another term.

The School’s accompanying statements of activities and cash flows are presented for the period beginning June 14, 2016 (date of inception) through June 30, 2018 to facilitate state reporting requirements.

Summarized startup related activity included in the statement of activities for the period June 14, 2016 through June 30, 2017 is as follows:

Total revenue (primarily Federal grants)	\$ 532,120
Total expenses	<u>(347,720)</u>
Net assets	<u>\$ 184,400</u>

Cash:

Cash in financial institutions potentially subjects the School to concentrations of credit risk since it may exceed insured limits at various times throughout the year. The School complies with a requirement to hold no less than \$25,000 in an escrow account to pay legal and audit expenses that would be associated with dissolution should it occur.

Receivables:

Receivables are stated at the amounts management expects to collect from outstanding balances. Balances outstanding after management has used reasonable collection efforts are written off through a charge to bad debts expense and a credit to accounts receivable. An allowance is considered unnecessary by management because all significant amounts deemed uncollectible are written off each year.

Property and Equipment:

Property and equipment is stated at cost net of accumulated depreciation. Depreciation is provided over estimated asset service lives using the straight-line method. Maintenance and repairs are charged to operations as incurred; significant improvements are capitalized.

Enrollment Fees:

The School is reimbursed based on the approved operating expense per pupil of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved operating expense per pupil and the full time equivalent enrollment of the students in the Charter School residing in the district. The School’s enrollment fees are received primarily from the City.

Fees and Grants:

The School is the recipient of awards and reimbursements from federal, state and local sources. The awards and reimbursements are subject to compliance and financial audits by the funding source. Management believes no significant adjustments are necessary to recognized amounts.

The School records grant awards accounted for as exchange transactions as deferred revenue until related services are performed.

Income Taxes:

The School is a 501(c)(3) organization exempt from taxation under Section 501(a) of the Internal Revenue Code.

Transportation and Food Services:

The City of Buffalo School District provides transportation and food services at no charge. The value of these services has not been recorded in these financial statements.

Use of Estimates:

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Cost Allocation:

The School's costs of providing its various programs and activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Subsequent Events:

The School has evaluated events and transactions for potential recognition or disclosure through November 1, 2018 (the date the financial statements were available to be issued).

2. Property and Equipment:

	2018
Building improvements	\$ 4,947
Instructional and office equipment	299,774
	<u>304,721</u>
Less accumulated depreciation	47,662
	<u>\$ 257,059</u>

3. Retirement Plan:

The School participates in the New York State Teachers' Retirement System (TRS) which is a cost-sharing multiple employer public employee retirement system. TRS offers a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

TRS is administered by the New York State Teachers' Retirement Board and provides benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. TRS issues a publicly available financial report that contains financial statements and required supplementary information for the system. The report may be obtained from the New York State Teachers' Retirement System at www.nystrs.org.

TRS requires employee contributions of 3% of salary for the first 10 years of service for those employees who joined between July 1976 and December 2009. Participants hired on or after January 1, 2010 through March 31, 2012 are required to contribute 3.5% of compensation throughout their active membership in TRS. Participants hired on or after April 1, 2012 are required to contribute 3.5% of compensation through March 31, 2013. Beginning April 1, 2013, those participants contribute a percentage ranging from 3% to 6% each year, based on their level of compensation. No employee contribution is required for those hired prior to July 1976. Pursuant to Article 11 of the Education Law, an actuarially determined contribution rate is established annually by the New York State Teachers' retirement Board. The rate is 9.80% of the annual covered payroll for the year ended June 30, 2018, and 11.72% for the year ended June 30, 2017.

The required contributions for the period ended June 30, 2018 was \$111,827.

The School also adopted a 403(b) plan covering essentially all employees effective as of September 1, 2017. The School contributes a fixed amount to the plan, for eligible non-instructional employees, subject to certain limits. The School's pension expense was \$6,250 for the period ending June 30, 2018.

4. Operating Lease:

In March 2017, the School began to lease the School's building under the terms of a non-cancelable arrangement. The lease contains various terms, including two optional five-year renewals and an obligation to pay any unamortized rent in the event of default by the School. Total rental costs are amortized over the ten-year term of the lease agreement. Rental expense under this lease was \$601,440 for the period ended June 30, 2018. Accrued rent of \$495,440 is included in accrued expenses on the accompanying balance sheet as of June 30, 2018.

Future minimum annual rental payments due at June 30, 2018 are:

2019	\$ 212,000
2020	318,000
2021	424,800
2022	575,000
2023	575,000
Thereafter	<u>2,300,000</u>
	<u>\$ 4,404,800</u>

In July 2018, the School entered into a non-cancelable sublease for a portion of the building whereby future minimum annual rentals to be received are \$26,128, \$45,080, and \$46,432 for fiscal years ended 2019, 2020, and 2021, respectively.

REACH ACADEMY CHARTER SCHOOL

Additional Information
Schedule of Expenses

For the period June 14, 2016 (date of inception) through June 30, 2018

	No. of Positions	Program Services			Supporting Services	Total
		Regular Education	Special Education	Other Program	Management and General	
Salaries						
Administrative staff	4.0	\$ -	\$ -	\$ -	\$ 361,844	\$ 361,844
Instructional	31.0	857,705	93,812	-	-	951,517
Non-Instructional	5.0	-	-	26,803	-	26,803
Total salaries	40.0	857,705	93,812	26,803	361,844	1,340,164
Fringe benefits and payroll taxes		244,375	26,728	7,637	103,095	381,835
Classroom supplies and materials		150,344	18,582	-	-	168,926
Contracted services		78,152	8,227	119,285	-	205,664
Insurance		17,531	1,096	1,096	2,191	21,914
Occupancy		481,152	30,072	30,072	60,144	601,440
Office expense		1,122	-	3,366	23,564	28,052
Other expenses		4,449	278	278	556	5,561
Payroll processing		2,502	274	78	1,055	3,909
Professional fees		-	-	-	8,503	8,503
Recruitment		32,420	4,007	-	-	36,427
Repairs and maintenance		-	-	-	53,897	53,897
Screening assessment and fingerprinting		6,597	412	412	825	8,246
Staff development		39,566	2,473	2,473	4,945	49,457
Student activities		17,508	2,164	-	-	19,672
Technology		20,226	1,264	1,264	2,528	25,282
Telephone		11,102	694	694	1,387	13,877
Transportation		-	-	12,029	-	12,029
Temporary help		30,459	1,904	1,904	3,807	38,074
Uniforms		20,715	2,560	-	-	23,275
Utilities		46,793	2,924	2,924	5,848	58,489
		2,062,718	197,471	210,315	634,189	3,104,693
Depreciation		38,130	2,383	2,383	4,766	47,662
Total		\$ 2,100,848	\$ 199,854	\$ 212,698	\$ 638,955	\$ 3,152,355

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Trustees
REACH Academy Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of REACH Academy Charter School (the School), which comprise the balance sheet as of June 30, 2018, and the related statements of activities and cash flows for the period June 14, 2016 (date of inception) through June 30, 2018, and the related notes to the financial statements, and have issued our report thereon dated November 1, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in blue ink that reads "Lynden & McCormick, LLP". The signature is written in a cursive, flowing style.

November 1, 2018



Annual Financial Statement Audit Report

School Name:	REACH Academy Charter School
Date (Report is due Nov. 1):	November 1, 2018
Primary District of Location (If NYC select NYC DOE):	Buffalo City School District
If located in NYC DOE select CSD:	-
School Fiscal Contact Name:	
School Fiscal Contact Email:	
School Fiscal Contact Phone:	
School Audit Firm Name:	Lumsden & McCormick LLP
School Audit Contact Name:	Thomas Burns
School Audit Contact Email:	
School Audit Contact Phone:	
Audit Period:	2017-18
Prior Year:	2016-17

The following items are required to be included:

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	N/A - Per discussion with Thomas Burns, there were no significant deficiencies.
Management Letter Response	N/A - See above.
Federal Single Audit (A-133)	N/A - REACH Academy Charter School did not expend Federal funds in excess of the Single Audit Threshold.
Corrective Action Plan	N/A - See above.

REACH Academy Charter School
Statement of Financial Position
as of June 30

	<u>2018</u>	<u>2017</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 507,129	\$ -
Grants and contracts receivable	16,369	-
Accounts receivables	-	-
Prepaid Expenses	17,666	-
Contributions and other receivables	-	-
Other current assets	-	-
TOTAL CURRENT ASSETS	541,164	-
<u>NON-CURRENT ASSETS</u>		
Property, Building and Equipment, net	\$ 257,059	\$ -
Restricted Cash	-	-
Security Deposits	-	-
Other Non-Current Assets	-	-
TOTAL NON-CURRENT	257,059	-
TOTAL ASSETS	<u>798,223</u>	<u>-</u>
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 815,203	\$ -
Accrued payroll, payroll taxes and benefits	-	-
Current Portion of Loan Payable	-	-
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	-	-
Other Current Liabilities	-	-
TOTAL CURRENT	815,203	-
<u>LONG-TERM LIABILITIES</u>		
Loan Payable; Due in More than One Year	\$ -	\$ -
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
TOTAL LONG-TERM	-	-
TOTAL LIABILITIES	<u>815,203</u>	<u>-</u>

NET ASSETS

Unrestricted	\$ (16,980)	\$ -
Temporarily restricted	-	-
Permanently restricted	-	-
TOTAL NET ASSETS	(16,980)	-
TOTAL LIABILITIES AND NET ASSETS	<u>798,223</u>	<u>-</u>

**REACH Academy Charter School
Statement of Activities
as of June 30**

	2018			2017
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	\$ 2,028,411	\$ -	\$ 2,028,411	\$ -
State and Local Per Pupil Revenue - SPED	163,119	-	163,119	-
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	856,046	-	856,046	-
State and City Grants	-	-	-	-
Other Operating Income	87,799	-	87,799	-
Food Service/Child Nutrition Program	-	-	-	-
TOTAL OPERATING REVENUE	3,135,375	-	3,135,375	-
EXPENSES				
Program Services				
Regular Education	\$ 2,100,848	\$ -	\$ 2,100,848	\$ -
Special Education	199,854	-	199,854	-
Other Programs	212,698	-	212,698	-
Total Program Services	2,513,400	-	2,513,400	-
Management and general	638,955	-	638,955	-
Fundraising	-	-	-	-
TOTAL EXPENSES	3,152,355	-	3,152,355	-
SURPLUS / (DEFICIT) FROM OPERATIONS	(16,980)	-	(16,980)	-
SUPPORT AND OTHER REVENUE				
Interest and Other Income	\$ -	\$ -	\$ -	\$ -
Contributions and Grants	-	-	-	-
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	-	-	-	-
Net Assets Released from Restrictions / Loss on Disposal	\$ -	\$ -	\$ -	\$ -
CHANGE IN NET ASSETS	(16,980)	-	(16,980)	-
NET ASSETS - BEGINNING OF YEAR	\$ -	\$ -	\$ -	\$ -
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-

NET ASSETS - END OF YEAR

\$ (16,980) \$ - \$ (16,980) \$ -

**REACH Academy Charter School
Statement of Cash Flows**

as of June 30

	<u>2018</u>	<u>2017</u>
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ (16,980)	\$ -
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	47,662	-
Grants Receivable	(16,369)	-
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	(17,666)	-
Accounts Payable	141,420	-
Accrued Expenses	673,783	-
Accrued Liabilities	-	-
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	-	-
Interest payments	-	-
Other	-	-
Other	-	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$ 811,850	\$ -
CASH FLOWS - INVESTING ACTIVITIES	\$	\$
Purchase of equipment	(304,721)	-
Other	-	-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$ (304,721)	\$ -
CASH FLOWS - FINANCING ACTIVITIES	\$	\$
Principal payments on long-term debt	-	-
Other	-	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$ -	\$ -
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$ 507,129	\$ -
Cash at beginning of year	-	-
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 507,129	\$ -

**REACH Academy Charter School
Statement of Functional Expenses
as of June 30**

		2018						
		Program Services				Supporting Services		
	No. of Positions	Regular	Special	Other	Total	Fundraising	Management and General	Total
		Education	Education	Education				
		\$	\$	\$	\$	\$	\$	\$
Personnel Services Costs								
Administrative Staff Personnel	4.00	-	-	-	-	-	361,844	361,844
Instructional Personnel	31.00	857,705	93,812	-	951,517	-	-	-
Non-Instructional Personnel	5.00	-	-	26,803	26,803	-	-	-
Total Salaries and Staff	40.00	857,705	93,812	26,803	978,320	-	361,844	361,844
Fringe Benefits & Payroll Taxes		244,375	26,728	7,637	278,740	-	103,095	103,095
Retirement		-	-	-	-	-	-	-
Management Company Fees		-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	-	-
Accounting / Audit Services		-	-	-	-	-	-	-
Other Purchased / Professional / Consulting Services		117,710	10,817	121,679	250,206	-	14,190	14,190
Building and Land Rent / Lease		481,152	30,072	30,072	541,296	-	60,144	60,144
Repairs & Maintenance		-	-	-	-	-	53,897	53,897
Insurance		17,531	1,096	1,096	19,723	-	2,191	2,191
Utilities		57,895	3,618	3,618	65,131	-	7,235	7,235
Supplies / Materials		150,344	18,582	-	168,926	-	-	-
Equipment / Furnishings		-	-	-	-	-	-	-
Staff Development		39,566	2,473	2,473	44,512	-	4,945	4,945
Marketing / Recruitment		32,420	4,007	-	36,427	-	-	-
Technology		20,226	1,264	1,264	22,754	-	2,528	2,528
Food Service		-	-	-	-	-	-	-
Student Services		17,508	2,164	12,029	31,701	-	-	-
Office Expense		1,122	-	3,366	4,488	-	23,564	23,564
Depreciation		38,130	2,383	2,383	42,896	-	4,766	4,766
OTHER		25,164	2,838	278	28,280	-	556	556
Total Expenses		\$ 2,100,848	\$ 199,854	\$ 212,698	\$ 2,513,400	\$ -	\$ 638,955	\$ 638,955

	2017
Total	
\$	\$
361,844	-
951,517	-
26,803	-
1,340,164	-
381,835	-
-	-
-	-
-	-
-	-
264,396	-
601,440	-
53,897	-
21,914	-
72,366	-
168,926	-
-	-
49,457	-
36,427	-
25,282	-
-	-
31,701	-
28,052	-
47,662	-
<u>28,836</u>	-
<u>\$ 3,152,355</u>	<u>\$ -</u>



Entry 5c Additional Financial Docs

Last updated: 11/01/2018

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Section Heading

1. Management Letter

(No response)

Explanation for not uploading the Management Letter.

There were no significant deficiencies or material weaknesses identified during the audit. As such, there was no management letter provided by the audit firm.

2. Form 990

(No response)

Explanation for not uploading the Form 990.

Last year's 990 was uploaded to the Document Vault. The next 990 is not due for some time.

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit.

The school did not expend federal funds in excess of the Single Audit Threshold of \$750,000.

4. CSP Agreed Upon Procedure Report

<https://nysed-cso-reports.fluidreview.com/resp/20307944/dQZm1h8CfC/>

Explanation for not uploading the procedure report.

(No response)

5. Evidence of Required Escrow Account

<https://nysed-cso-reports.fluidreview.com/resp/20307944/pN6H0Nalce/>

Explanation for not uploading the Escrow evidence. (No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan.

There were no significant deficiencies or material weaknesses identified during the audit. As such, there was no Corrective Action Plan was provided by the audit firm.

**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED UPON PROCEDURES**

The Board of Trustees
REACH Academy Charter School

We have performed the procedures identified below, which were agreed to by the management of REACH Academy Charter School (the School) and New York State Education Department (NYSED), solely to assist the specified parties in evaluating the School's assertion to NYSED that it has maintained compliance with the requirements of the Charter School Program (CSP) grant and Federal and NYSED guidelines in managing the CSP grant during the year ended June 30, 2018.

The sufficiency of these procedures is solely the responsibility of the specific users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures we performed and our results are as follows:

1. We will obtain the detail of expenditures incurred for the subject period relating to the CSP grant from the School's accounting software and reconcile to the grant revenue recorded by the School. If the CSP grant revenue does not equal the grant expenditures, we will investigate the differences.

RESULTS: Expenditures incurred related to the CSP grant are not segregated in the School's accounting software. Because of this, the detail of expenditures was obtained from the final expenditure report for the grant and was reconciled to the grant revenue recorded by the School.

2. We will obtain the NYSED approved CSP grant award information, including the budget and any amendments, to determine if the revenue and expenditures recorded for the period appear reasonable.

RESULTS: Revenue and expenditures recorded for the period do not exceed the approved budget.

3. We will select a sample of expenditures from the detail obtained in procedure 1.
 - a) Payroll - We will select 10 items or 10% of the total number of payroll items charged to the grant, whichever is less.
 - b) Other Expenses - We will select 10 items or 10% of the total number of items charged to the grant, whichever is less.
 - c) Using the above selected items, we will:
 - i. Determine if the expenditure is in accordance with the purpose of the grant and that pre-opening expenditures are charged to pre-opening periods.
 - ii. Determine if the expenditure falls into an approved budget category.
 - iii. Determine if the expenditure was charged to the appropriate fiscal period.

RESULTS: Sample of expenditures selected for payroll and other expenses were in accordance with the purpose of the grant, applied to an approved budget category, and charged to the appropriate fiscal period without exception.

4. We will obtain FS-25 forms submitted to NYSED during the subject period and perform the following:
 - d) Trace expenditures selected in procedure 3 to requests for reimbursement. Determine that items requested for reimbursement had previously been expended or were expended within a month following the request for reimbursement. If items have not yet been requested for reimbursement, inquire of responsible charter school officials as to the plan for requesting reimbursement, and determine if a receivable is recorded, if appropriate.
 - e) If FS-25 forms included amounts on Line 4 (Cash Expenditures Anticipated During Next Month), we will determine if the funds were expended within 1 month following the date of the request.

RESULTS: Inspected FS-25 forms submitted during the subject period and determined that the expenditures on Line 3 (Project Cash Expenditures to Date) selected for testing were incurred prior to request for reimbursement without exception. For two of three FS-25 forms submitted, amounts included on Line 4 (Cash Expenditures Anticipated During Next Month), were not spent within the next month. In the first case, \$200,000 was requested in April 2017, and \$55,548 was spent within a month. In the second case, \$83,100 was requested in March 2018, of which approximately \$13,000 was spent within the next month. In both cases, the remainder was spent by June 30th of each year.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to, and did not, conduct an examination or review, the objective of which would be the expression of an opinion, or conclusion, respectively, on the School's compliance with the requirements of the CSP grant. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of the School and NYSED, and it is not intended to be and should not be used by anyone other than the specified parties.



October 30, 2018

FOR INQUIRIES CALL: FOUNTAIN PLAZA OFFICE
(716) 848-3303

00 0 00042M NM 017

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REACH ACADEMY CHARTER SCHOOL
ESCROW ACCOUNT
115 ASH ST
BUFFALO NY 14204

ACCOUNT TYPE	
COMMERCIAL SAVINGS	

ACCOUNT NUMBER	STATEMENT PERIOD
██████████	APR.01-APR.30,2018

BEGINNING BALANCE	\$25,002.53
DEPOSITS & CREDITS	0.00
LESS CHECKS & DEBITS	0.00
INTEREST	2.05
LESS SERVICE CHARGES	0.00
ENDING BALANCE	\$25,004.58

INTEREST PAID YEAR TO DATE \$4.58

ACCOUNT ACTIVITY

POSTING DATE	TRANSACTION DESCRIPTION	DEPOSITS & OTHER CREDITS (+)	WITHDRAWALS & OTHER DEBITS (-)	DAILY BALANCE
04/01/2018	BEGINNING BALANCE			\$25,002.53
04/30/2018	INTEREST PAYMENT	\$2.05		25,004.58
	ENDING BALANCE			\$25,004.58

INTEREST RATE HISTORY

INTEREST RATE	BEGINNING DATE	ENDING DATE
0.10%	03/31/2018	04/30/2018

HOW TO BALANCE YOUR M&T BANK ACCOUNT

TO BALANCE YOUR ACCOUNT WITH THIS STATEMENT COMPLETE STEPS 1,2, & 3.

STEP 1 Place a checkmark (✓) beside each item listed on this statement which has a corresponding entry in your register.
Also place a checkmark next to the item in your register.

STEP 2 Add to your register:
(a) Any deposits and other credits shown on this statement which you have not already entered.
(b) Any interest this statement shows credited to your account.

STEP 3 Subtract from your register:
(a) Any checks or other withdrawals shown on this statement which you did not enter into your register.
(b) Any automatic loan payments or ATM or other electronic debits shown on this statement which you have not already subtracted.
(c) Any service charges shown on this statement which you have not already subtracted.

TO DETERMINE THE CURRENT BALANCE IN YOUR ACCOUNT:

STEP 4 List any outstanding checks or debits written in your register, but not yet appearing on your statement.

OUTSTANDING CHECKS AND OTHER DEBITS	
NUMBER	AMOUNT
1	\$
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
SUBTOTAL OF COLUMN 1	\$

OUTSTANDING CHECKS AND OTHER DEBITS	
NUMBER	AMOUNT
13	\$
14	
15	
16	
17	
18	
19	
20	
21	
22	
SUBTOTAL OF COLUMN 2	
SUBTOTAL OF COLUMN 1 +	
TOTAL OUTSTANDING CHECKS AND DEBITS	\$

STEP 5 Enter on this line the **Ending Balance** shown in the summary on the front of this statement.

\$	
----	--

STEP 6 Enter the **total of any deposits or other credits** shown on your register which are not shown on this statement.

\$	
----	--

STEP 7 Enter the **total of STEPS 5 & 6.**

\$	
----	--

STEP 8 Enter **TOTAL OUTSTANDING CHECKS & DEBITS** (from **STEP 4**).

\$	
----	--

STEP 9 Subtract **STEP 8** from **STEP 7** and enter the difference here.

\$	
----	--

This amount should be your current account balance.

If you have questions, think your statement is incorrect, or for information regarding Treasury Management Services, please contact your M&T Relationship Manager or the Commercial Service Team at 1-800-724-2240, Monday through Friday, 8am - 6pm ET.





Entry 5d Financial Services Contact Information

Last updated: 11/01/2018

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

REACH ACAD CS (REGENTS)Section Heading

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Linda Marszalek	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
Tom Burns	[REDACTED]	[REDACTED]	1

3. If applicable, please provide contact information for the school's outsourced financial services firm.

Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
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New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

Budget and Cash Flow Templates for the 2018 New Charter Applications

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1. - Complete ALL SIX tabs in **BLUE**
2. - Enter information into the **GRAY** cells
3. - Cells labeled in **ORANGE** contained guidance pertaining to that tab
4. - Cells containing **RED** triangles in the upper right corner in columns B thru G contain guidance on that particular line item
5. - Funding by School District information for all NYS School districts is located on the State Aid website at [State Aid--https://stateaid.nysed.gov/cha](https://stateaid.nysed.gov/cha) Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accommodate additional districts if necessary.
6. - Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicate the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

New York State Education Department
Request for Proposals to Establish Charter Schools
Authorized by the Board of Regents

New Application Budget(s) & Cash Flow(s) Templates

Please enter school name

Contact Name: Sally Smith
Contact Email: xxxxx@xxxxx.edu
Contact Phone: 555.555.5555 ext.555
District of Location

Examples

Pre-Opening Period Start month and day, 20xx to End month and day , 20xx
Operational Year ONE Start month and day, 20xx to End month and day , 20xx

**REACH Academy Charter School
PROJECTED BUDGET / OPERATING PLAN FOR YEAR TWO**

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.

Total Revenue	3,353,706	441,546	-	-	-	3,795,252
Total Expenses	3,696,534	-	-	-	-	3,743,634
Net Income	(342,828)	441,546	-	-	-	51,619
Actual Student Enrollment	229	15				-
Total Paid Student Enrollment	225	15				240

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please reference section/page number in application *if applicable*. For example, student enrollment would reference the page in the application that states enrollment targets.

Anticipate going up to 249 as the highest amount of enrollment for the 18-19 school year

PROGRAM SERVICES			SUPPORT SERVICES			TOTAL
REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL		

REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue	CY Per Pupil Rate	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
District of Location	13,005	2,926,125	195,075	-	-	-	3,121,200
School District 2 (Enter Name)		-	-	-	-	-	-
School District 3 (Enter Name)		-	-	-	-	-	-
School District 4 (Enter Name)		-	-	-	-	-	-
School District 5 (Enter Name)		-	-	-	-	-	-
		2,926,125	195,075	-	-	-	3,121,200
Special Education Revenue		-	246,471	-	-	-	246,471
Grants							
Stimulus		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other		160,000	-	-	-	-	160,000
TOTAL REVENUE FROM STATE SOURCES		3,086,125	441,546	-	-	-	3,527,671

Supplemental Tuition Based on 160 students from 17-18 x \$1,000.00

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs	10,435						10,435
Title I	90,133						90,133
Title Funding - Other	26,237						26,237
School Food Service (Free Lunch)	-						-
Grants							
Charter School Program (CSP) Planning & Implementation		140,776					140,776
Other		-					-
Other		-					-
TOTAL REVENUE FROM FEDERAL SOURCES		267,581					267,581

611 Flow Through Funds - Speech \$455 * 13 = \$5915 619 Flow Through Funds- \$1130 * 4 = \$4520

Title 1 Funding based on 17-18 amount

Title 2 Funding based on 17-18 amount

Remaining amount from CSP Grant (\$40,776.00) and \$100,000.00 carry over from this year's budget.

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising		-					-
Erate Reimbursement		-					-
Interest Income, Earnings on Investments,		-					-
NYC-DYCD (Department of Youth and Community Developmt.)		-					-
Food Service (Income from meals)		-					-
Text Book		-					-
OTHER		-					-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-					-

TOTAL REVENUE	3,353,706	441,546	-	-	-	3,795,252
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

	No. of Positions	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Executive Management	1.00	126,000					126,000
Instructional Management	-	-					-
Deans, Directors & Coordinators	4.00	318,100					318,100
CFO / Director of Finance	-	-					-
Operation / Business Manager	-	-					-
Administrative Staff	1.60	50,000					50,000
TOTAL ADMINISTRATIVE STAFF	6.60	494,100					494,100

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	13.00	612,175					612,175
Teachers - SPED	3.00	144,125					144,125
Substitute Teachers	-	-					-
Teaching Assistants	11.50	317,275					317,275
Specialty Teachers	4.65	209,116					209,116
Aides		-					-
Therapists & Counselors	1.00	40,500					40,500
Other	1.00	38,500					30,000

List exact titles included in the position category, if different from description, and staff FTE's (Full time equivalent)

Head of School/Director of Instruction

Director of Operations/Student Services, Director of Discipline/Family Service Coordinator, Director of Facilities/Technology, Chief Information Officer/In-Take

1.0 Clerk for Vestibule and .6 Bookkeeper

Total of 13 Full Time Classroom Teachers

Total of 3 Full Time Special Education Teachers (1 for each grade)

Total of 10 Full Time Teacher Assistants for K and 1st Grade and 3 (.5) Teacher Assts. for Grade 2

1.6 Physical Education (\$43,460 + \$30,000) + .8 Art (\$42,400) + .4 Music (\$16,536)+ 1.0 Reading Specialist (\$39,220) + .75 ESL Teacher (37,500)

1 Full Time Speech Language Pathologist

30,000 for subs

TOTAL INSTRUCTIONAL	34.15	1,361,691	-	-	-	-	1,353,191	
NON-INSTRUCTIONAL PERSONNEL COSTS								
Nurse	0.75	38,160	-	-	-	-	38,160	Nurse - .75 FTE
Librarian	1.00	46,000	-	-	-	-	53,000	.6 LMS + .4 Curriculum Supervisor
Custodian	-	-	-	-	-	-	-	
Security	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	
TOTAL NON-INSTRUCTIONAL	1.75	84,160	-	-	-	-	91,160	
SUBTOTAL PERSONNEL SERVICE COSTS	42.50	1,939,951	-	-	-	-	1,938,451	
PAYROLL TAXES AND BENEFITS								
Payroll Taxes		213,395	-	-	-	-	213,395	Payroll Taxes estimated at 11% of salaries
Fringe / Employee Benefits		290,993	-	-	-	-	290,993	Health Insurance, vision and dental costs are estimated at 15% of all salaries
Retirement / Pension	137,290	227,362	-	-	-	-	227,362	Retirement in NYTRS is estimated at 11.72% of all salaries
TOTAL PAYROLL TAXES AND BENEFITS		731,750	-	-	-	-	731,750	
TOTAL PERSONNEL SERVICE COSTS	42.50	2,671,701	-	-	-	-	2,670,201	
CONTRACTED SERVICES								
Accounting / Audit		12,000	-	-	-	-	12,000	Estimated Professional Accounting and Audit/990 Fees
Legal		3,500	-	-	-	-	3,500	Estimate for Legal Fees
Management Company Fee		-	-	-	-	-	-	
Nurse Services		1,500	-	-	-	-	1,500	Nurse Practitioner to over see Health Service and School Nurse
Food Service / School Lunch		-	-	-	-	-	-	
Payroll Services		6,000	-	-	-	-	6,000	Paychex Payroll (\$150 x 26 paychecks = \$3,900 - Increased by 50% for 18-19
Special Ed Services		55,000	-	-	-	-	55,000	Contracts for OT Services (\$40,000) and PT Services (\$15,000.00)
Titelment Services (i.e. Title I)		-	-	-	-	-	-	
Other Purchased / Professional / Consulting		20,000	-	-	-	-	20,000	Contract with Catholic Charities for Social Emotional Support
TOTAL CONTRACTED SERVICES		98,000	-	-	-	-	98,000	
SCHOOL OPERATIONS								
Board Expenses	-	500	-	-	-	-	500	
Classroom / Teaching Supplies & Materials		76,500	-	-	-	-	76,500	Student School Supplies - \$18,000 Instructional Supplies - \$18,000 Classroom Libraries - \$10,000 School Library Books \$20,000 Art \$3,500 Music \$2,000 P.E. \$2,500, PBIS - \$2,500
Special Ed Supplies & Materials		3,500	-	-	-	-	3,500	\$3,500 for Rtl
Textbooks / Workbooks		25,000	-	-	-	-	25,000	
Supplies & Materials other		11,000	-	-	-	-	11,000	F&P Kits \$7,500 Nurse Supplies \$2,500 Student Personal Needs \$1000
Equipment / Furniture		40,000	-	-	-	-	\$40,000	Classroom Design for 5 classrooms at \$8,000 each (\$40,000)
Telephone		-	-	-	-	-	-	
Technology		102,000	-	-	-	-	102,000	\$65,000 for Hardware, \$20,000 for Contracted Services, \$5,000 for Supplies and \$12,000 for Software
Student Testing & Assessment		-	-	-	-	-	\$6,500	Student Assessments
Field Trips		-	-	-	-	-	-	
Transportation (student)		\$25,000	-	-	-	-	25,000	\$15,000 for BPS Transportation \$10,000 for Lease for Vehicle for Weekly Field Trips
Student Services - other		63,000	-	-	-	-	63,000	Monthly Events - \$10,000 After School Club - \$20,000 Junior Achievement \$3,000 InterSession Labs and Summer School - \$30,000
Office Expense		30,000	-	-	-	-	30,000	Copier Lease and Usage - \$10,000 Office Supplies - \$20,000
Staff Development		67,000	-	-	-	-	67,000	Contracted Services for Staff Development - \$32,000 Supplies for Staff Development - \$9,000 Meals for Staff Development - \$6,000 Salaries for Addt. Time \$20,000
Staff Recruitment		3,500	-	-	-	-	3,500	Applicant Tracker
Student Recruitment / Marketing		13,500	-	-	-	-	13,500	(\$2,000 for BBQ, \$10,000 for Contracted Services, \$500 for Travel for Student Recruitment, \$1,000 for Student Recruitment Supplies.)
School Meals / Lunch		-	-	-	-	-	-	
Travel (Staff)		-	-	-	-	-	-	
Fundraising		-	-	-	-	-	-	
Other		1,000	-	-	-	-	1,000	Fingerprints \$1,000
TOTAL SCHOOL OPERATIONS		461,500	-	-	-	-	468,000	
FACILITY OPERATION & MAINTENANCE								
Insurance		25,000	-	-	-	-	25,000	
Janitorial		83,000	-	-	-	-	83,000	\$70,000 for Cleaning Service \$13,000 for Janitorial Supplies
Building and Land Rent / Lease		247,333	-	-	-	-	247,333	\$212,000 for Lease + \$35,333 for Security Deposit
Repairs & Maintenance		-	-	-	-	-	42,100	\$10,000 for Temp Help, \$10,000 for Contracted Services \$16,000 for Landscaping and Snowplowing, \$4,800 for Trash, \$1,800 for Carpet Services, \$500 for travel
Equipment / Furniture		-	-	-	-	-	-	
Security		-	-	-	-	-	-	
Utilities		85,000	-	-	-	-	85,000	
TOTAL FACILITY OPERATION & MAINTENANCE		440,333	-	-	-	-	482,433	
DEPRECIATION & AMORTIZATION		-	-	-	-	-	-	
DISSOLUTION ESCROW & RESERVES / CONTIGENCY		25,000	-	-	-	-	25,000	
TOTAL EXPENSES		3,696,534	-	-	-	-	3,743,634	
NET INCOME		(342,828)	441,546	-	-	-	51,619	

ENROLLMENT - *School Districts Are Linked To Above Entries*

District of Location
School District 2 (Enter Name)
School District 3 (Enter Name)
School District 4 (Enter Name)

REGULAR EDUCATION	SPECIAL EDUCATION	

-
-
-
-

School District 5 (Enter Name)

TOTAL ENROLLMENT	-	-	-	-	-
REVENUE PER PUPIL	-	-	-	-	-
EXPENSES PER PUPIL	-	-	-	-	-

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:
Dolores Prezyrna

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):
Reach Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Board of Trustees President

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

WILLIAM YELDER

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

REACH Academy CHARTER School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). VICE-PRESIDENT

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE	NONE		

Please write "None" if applicable. Do not leave this space blank.

NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="font-size: 4em; font-family: cursive;">NONE</p>				

William Yeld
Signature

7-30-18
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

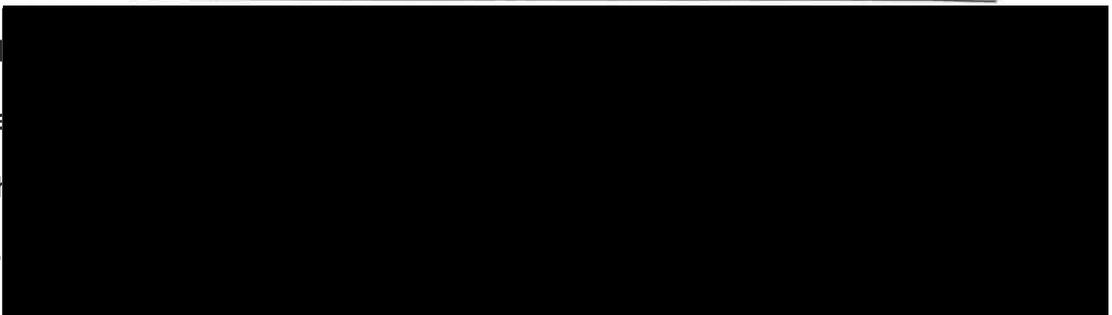
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Leslie Scott

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Beach Academy

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Board Member / Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;">NONE</p>				

Signature Justin E Scott Date 8/1/18

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be

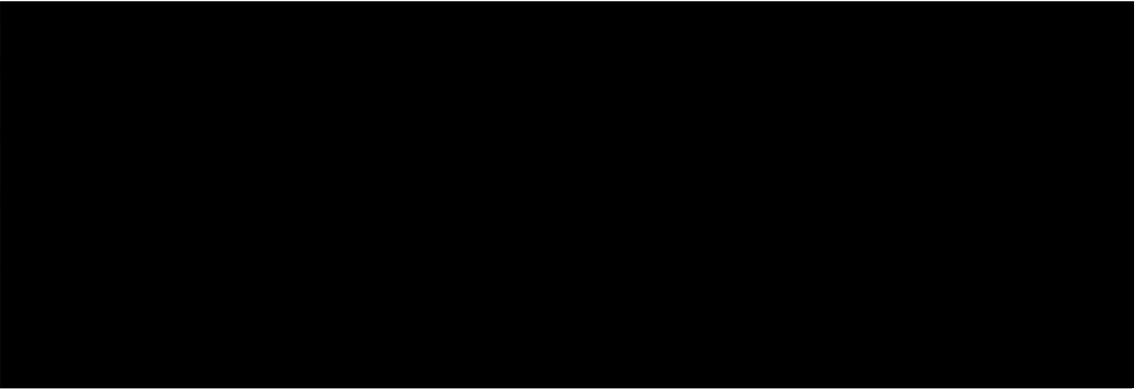
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Ryan E. Caster

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

REACH Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

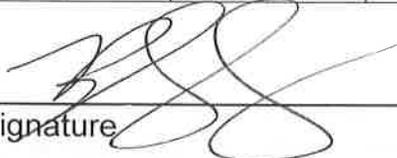
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

7/1/2017	Please write "None" if applicable. Employment	Did not vote on matters related to employee salaries; benefits	Do not leave this space blank. Amie Caster
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
Not applicable.				

Signature  Date 7/29/18

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

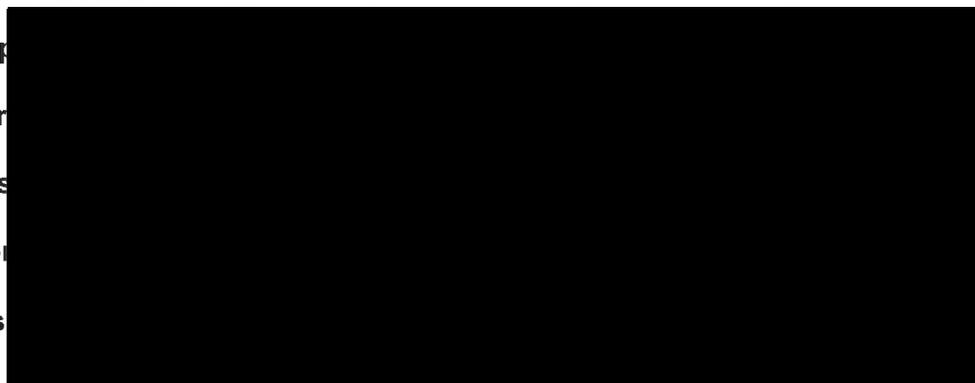
Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Christine Czech-Mann

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

REACH Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>None</i> write "None" if applicable. Do not leave this space blank.</p>			



Entry 8 BOT Table

Created: 07/26/2018 • Last updated: 07/27/2018

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Dr. Dolores Prezyna [Redacted]	Chair	Finance	Yes	1	7/1/2017	6/30/2020	10
2	William Yelder [Redacted]	Vice Chair	Community Representative	Yes	1	7/1/2017	6/30/2020	11
3	Leslie Scott [Redacted]	Secretary	None	Yes	2	7/1/2018	6/30/2021	6
4	Ryan Caster [Redacted]	Treasurer	Finance	Yes	1	7/1/2017	6/30/2019	9
5	Christine Mann [Redacted]	Trustee/Member	Finance	Yes	1	7/1/2017	6/30/2019	6
6	[Redacted]							

7								
8								
9								

1a. Are there more that 9 members of the Board of Trustees? No

2. Total number of members on June 30, 2018 5

3. Total number of members joining the Board during the 2017-18 school year 0

4. Total number of members departing the Board during the 2017-18 school year 0

5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes 5

6. Number of Board meetings conducted during the 2017-18 School Year 11

7. Number of Board meetings scheduled for the coming 2018-19 school year 12

Thank you.



Entry 9 - Board Meeting Minutes

Last updated: 07/27/2018

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

REACH ACAD CS (REGENTS)

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?

Yes

the charter school's website.

A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2017-18 school year.

<https://www.reachacademycharter.org/17-18-sy-bot-meeting-minutes>



Entry 10 Enrollment and Retention of Special Populations

Created: 07/25/2018 • Last updated: 08/01/2018

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

REACH ACAD CS (REGENTS)Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	REACH Academy Charter School has produced several brochures, flyers and advertising campaigns aimed at attracting City of Buffalo students on the east side of Buffalo. Major efforts have been focused on WBLK Radio, WWWS Radio and the Challenger Newspaper - all with a predominantly urban demographic. RACS has also participated in several Open houses and forums at Buffalo community centers, Head Start preschools, and at the Buffalo Family Help Center. RACS has also collaborated with Goodwill Industries, the Michigan Street Baptist Church, and the Willie Hutch Jones Educational and Sports Program - a program serving disadvantaged youth throughout the Buffalo area.	REACH Academy Charter School will continue building upon the relationships forged during the 2017-1018 school year. Marketing efforts are focused on WBLK Radio, and Outreach to the community through community centers, and Head Start programs. We hope to grow our work with the Michigan Street Baptist Church and the African American Cultural Center to provide expanded Black History Month programming to all of our scholars. After-School programming will continue to be provided through the Willie Hutch Jones program. The location of the school in the east side of Buffalo lends itself to attacking the most impoverished demographic in the city. Our school demographics exceeds that of Buffalo Public Schools for economically disadvantaged students.
English Language Learner	REACH Academy Charter School has a Community Representative on the Board of Trustees. He represents the school and promotes enrollment at many functions, meetings and cultural events. This year, he was involved with Juneteenth, an African American heritage festival held in Buffalo, and the Buffalo Puerto Rican Festival. He has also worked to bring in representatives of many different cultures to help in the	REACH Academy Charter School will be working with additional cultural publications in the coming year, including the Latino Voice Newsletter. RACS will also be promoting enrollment through agencies dealing directly with refugee families in Buffalo. The location of the school on the east side of Buffalo makes it a bit more challenging to attract

s	<p>planning of our Multi-Cultural themed classrooms. In addition, RACS has 2 employees on staff who are bilingual and able to assist with translation issues. We also have access to Journey's End, a Buffalo agency working with refugee families and International Institute of Buffalo for additional translation services.</p>	<p>English language Learners as most of this demographic lives on the west side of the city. Our school demographics is lower than BPS for English Language Learners and we are actively working to combat this discrepancy.</p>
Students with Disabilities	<p>REACH Academy Charter School, in collaboration with the Buffalo Committee on Special Education, has worked to secure enrollment of students with disabilities. All RACS publications and marketing speak to our belief that all scholars can learn and that we are welcoming to all types of learners. We have worked with agencies such as Gateway-Longview and Baker Victory Services to promote enrollment as well. One of our Gateway-Longview placed scholars was featured in their agency's newsletter. RACS also promotes collaboration with Buffalo Hearing and Speech and Optimal Therapy Associates Services, both of which provide services to our scholars on site.</p>	<p>REACH Academy Charter School will continue to work with area agencies serving students with disabilities and their families. We plan to add additional agencies to that list in the hope of reaching even more families. RACS is also continuing to explore the possibility of adding a 12:1:1 classrooms to our school in an effort to serve even greater numbers of students with disabilities. Currently, our number of students with disabilities is below that of BPS. Several years ago, BPS moved to recommending 12:1:1 classes for students with disabilities in Kindergarten and first grades which has made it more difficult to attract students into an Inclusive Classroom. As the grades get higher and the addition of a 12:1:1 class in the future, we expect that we will have meet the target goal.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
Economically Disadvantaged	<p>REACH Academy Charter School believes retention is best achieved when scholars and their families are aware of the high expectations at school and are given many opportunities to be successful learners. To that end, RACS actively uses Social Media and Class Dojo to communicate with parents in a fun and timely manner about what is going on at school. Parents are welcome to visit school at any time and observe classes in session through our non-intrusive observation windows. RACS holds monthly events welcoming families and the community. The school also held Intersession Labs to help students maintain their learning momentum. The school provided free door-to-door transportation for Summer School session. Parent Surveys are also used to solicit input and offer direction. RACS also rolled out an RtI program this year, aimed at</p>	<p>REACH Academy Charter School will be adding a Parent Representative to the Board of Trustees. RACS will also be instituting a Call-out service to provide effective communication with our families. The school will also be re-booting our Family Council in an effort to facilitate more parent involvement.</p>

	<p>identifying and following up with supports for students experiencing difficulties.</p>	
<p>English Language Learners</p>	<p>In addition to the efforts described above, particular attention was paid to creation of the 1st annual REACH Academy Multi-Cultural Night. This was the most well-attended event of the school year and promoted a culture of diversity at REACH.</p>	<p>In addition to all items listed above, REACH Academy Charter School will explore additional multi-cultural programming for 2018-2019. RACS will also continue its Book Study group. This group chooses books on topics like Diversity, Racism, Urban Education, Social Injustice and the like and shares thoughts on them. Parents, community members and Board of Trustees Members participate as well.</p>
<p>Students with Disabilities</p>	<p>In addition to all efforts listed above, REACH Academy Charter School pays particular attention to collecting and studying data that is used to create interventions for struggling students. By adhering to our Six Point Plan to Increasing Student Achievement, we work to ensure high student achievement as outlined in the school’s mission by allowing for continuous evaluation of student progress and immediate modification to the student’s learning plan when needed. The six points are:</p> <ol style="list-style-type: none"> 1. Setting Up a Culture of High Expectations 2. Articulating the Curriculum 3. Ensuring Best Instructional Practices 4. Administering Common Benchmark Assessments 5. Providing Interventions 6. Monitoring Progress 	<p>In addition to all efforts listed above, REACH Academy Charter school will continue to explore addition of a 12:1:1 classroom, The school will continue to follow the Six Point Plan and the Rtl plan already in place to assure student success and retention.</p>



Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/25/2018 • Last updated: 07/27/2018

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
0	1	1	13	13

2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
3	0	0	1	4

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

We had one teacher who despite having 15 years teaching in a local public school district did not measure up to the high standards of rigor that we expected. Unfortunately, this lead us to the difficult decision to terminate her position and replace her immediately with a much more capable teacher.

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes
--	-----

Thank you



Entry 12 Uncertified Teachers

Created: 07/26/2018 • Last updated: 07/27/2018

**FTE Count of All Teachers 11.7
(Certified and Uncertified) as of
6/30/18**

FTE Count of All Certified Teachers as of 6/30/18

Instructions for Reporting Percent of Uncertified Teachers

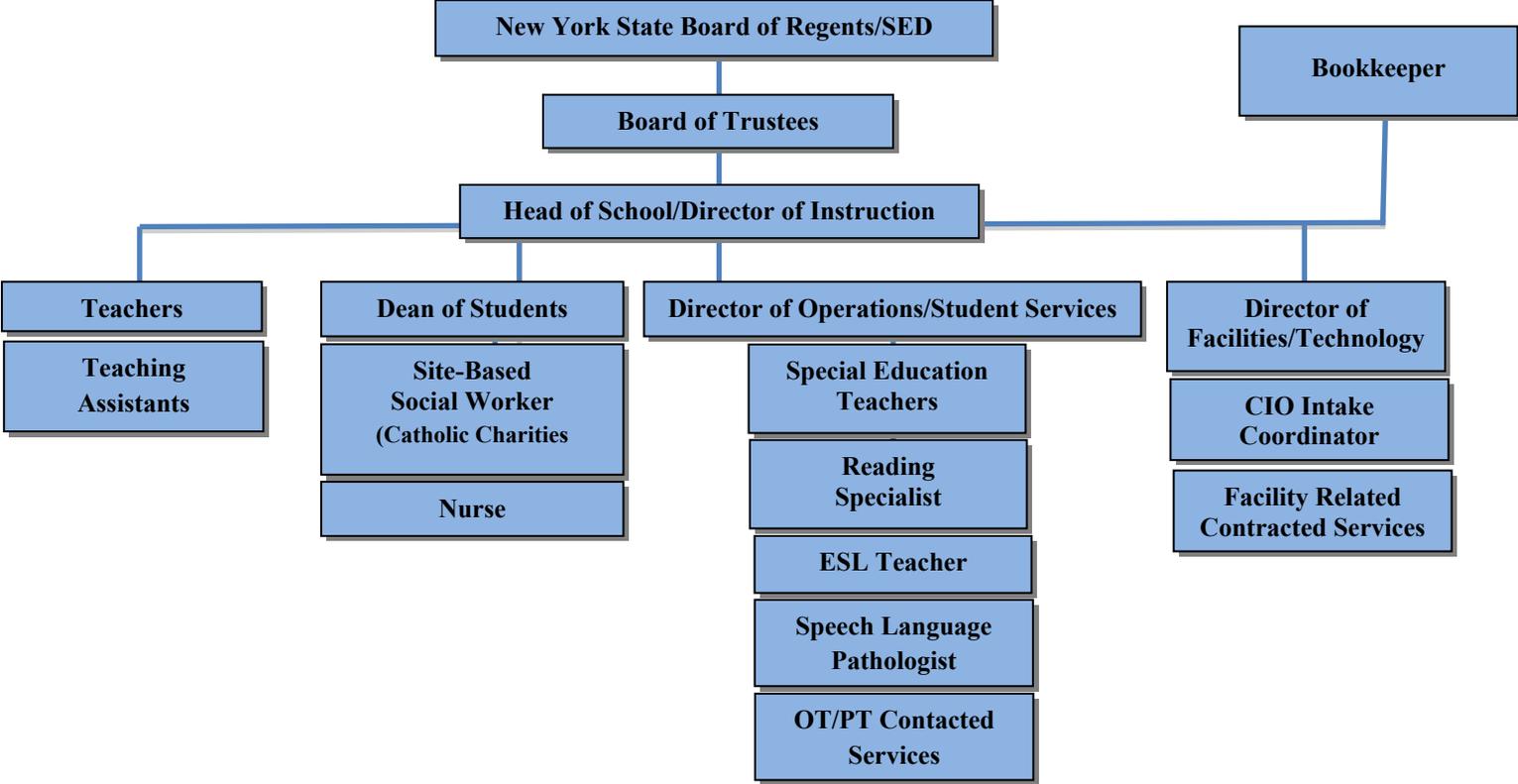
The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	1
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	0
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	1
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	0

Thank you.

REACH Academy Charter School Organizational Chart (Year 2)





2018-2019 REACH ACADEMY CHARTER SCHOOL CALENDAR

JULY 2018						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST 2018						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER 2018						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER 2018						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER 2018						
S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER 2018						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY 2019						
S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

MARCH 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY 2019						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 2019						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DAYS IN SESSION/DAYS OF ATTENDANCE					
MONTH	TEACHER DAYS	STUDENT DAYS	MONTH	TEACHER DAYS	STUDENT DAYS
AUGUST	15	5	FEBRUARY	15	15
SEPTEMBER	19	19	MARCH	21	21
OCTOBER	22	21	APRIL	16	15
NOVEMBER	18	18	MAY	21	20
DECEMBER	15	15	JUNE	20	18
JANUARY	21	21			

IMPORTANT DATES	
JULY	4 School Office Closed
AUGUST	13-17 New Teacher Orientation 20-24 All Teacher Orientation 27 First Day of Classes
SEPTEMBER	3 Labor Day (School Office Closed)
OCTOBER	3 Sup't. Conf. Day/Prof. Dev. (No School For Students) 8 Columbus Day (School Office Closed)
NOVEMBER	2 End of Quarter 1 6 Sup't. Conf. Day/Prof. Dev. 12 Veteran's Day (School Office Closed) 22-23 Thanksgiving Break (School Office Closed)
DECEMBER	24-31 Winter Recess
JANUARY	1 Winter Recess 18 End of Quarter 2 21 Martin Luther King Jr. Day (School Office Closed)
FEBRUARY	18 President's Day (School Office Closed) 19-22 Mid-Winter Recess/ Intercession Labs
APRIL	5 End of Quarter 3 11 Sup't. Conf. Day/Prof. Dev. 19-22 Spring Recess (School Office Closed) 23-26 Spring Recess/Intercession Labs
MAY	90 Sup't. Conf. Day/Prof. Dev. 24-27 Memorial Day (School Office Closed)
JUNE	26 End of Quarter 4/Last Day of School for Students 28 Last Day of School for Teachers

	School Closed
	School Office Closed
	Sup't Conference Day (No School for Students)
	End of the Quarter

188	Total Student Days
203	Total Staff Days