



Entry 1 School Information and Cover Page

Created: 07/06/2018 • Last updated: 07/23/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

a. SCHOOL NAME RENAISSANCE ACAD CS OF THE ARTS (REGENTS)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER (As of June 30th, 2018) Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION Greece

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	299 Kirk Road Rochester, NY 14612			

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Craig Eichmann
Title	Chief Operating Officer
Emergency Phone Number (###-###-####)	

e. SCHOOL WEB ADDRESS (URL) <http://renacad.org/>

f. DATE OF INITIAL CHARTER 12/2013

g. DATE FIRST OPENED FOR INSTRUCTION 08/2014

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of the Renaissance Academy Charter School of the Arts is to provide children an enriched and rigorous education through the humanities and arts integration leading to success in college, careers and life.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	<p>Key Design Element: More time on Task We provide extended time-on-task opportunities for our students with uninterrupted sessions for ELA and math. Our longer day, and extended calendar all contribute to more time on task for our students. Additionally, we will partner with our parents to support opportunities for learning at home in the evenings, on weekends and vacations.</p> <p>How we accomplish this at RA: ACE Block Arts Integration Accommodations for students RTI Plans WBT to increase student engagement We track Classroom Engagement Averages Mindful Moments to increase focus Brain Breaks 8 academic nights per year for families</p>
Variable 2	<p>Key Design Element: A Disposition for Learning –Habits of the mind / Character Strengths</p> <p>A Habit of Mind means having a disposition toward behaving intelligently when confronted with problems, the answers to which are not immediately known: dichotomies, dilemmas, enigmas and uncertainties. Character strengths and virtues are an important part of the work of positive psychology. Positive Psychology is the scientific study of the strengths that enable individuals and communities to thrive. The field is founded on the belief that people want to lead meaningful and fulfilling lives, to cultivate what is best within themselves, and to enhance their experiences of love, work,</p>

and play. Employing Habits of Mind and Positive Psychology's character strengths and virtues together requires drawing forth certain patterns of intellectual behavior that produce powerful results. At RA we infuse this important work through all parts of the day using the Positivity Project.

How we accomplish this at RA:

Explicitly teach the attributes each day through the Positivity Project Lessons

Workshops through the Center For Youth

Boys Club

Mindfulness

ARTS Awards highlight children who possess the character strengths and dispositions

The Super Improver Walls reward improvements in these areas

Kindness Initiative

Highlighted on the Daily Announcements

Infused into the curriculum

Included in the family newsletters

H.U.G.S.

Variable 3

Key Design Element: A Focus on Literacy and Language – Speech and Language Support for All Learners

A Speech-Language Pathologist (SLP) is a critical member of our Primary Team who assesses, diagnoses and remediates children with speech, language, and cognitive maturational delays outside of the special education process. Renaissance Academy recognizes that young children develop at different maturational rates. We provide alternative modalities of expression and communication to support important language and comprehension milestones without undo classification. Our SLP models articulation, fluency, and other aspects of speech with which teachers will support language and communication development. A SLP will work collaboratively with classroom teachers through the planning, implementation, and reflection on lesson delivery. This provides scaffolded and focused support to address areas of delay.

Renaissance Academy Charter School of the Arts' focus on language acquisition and development will help students learn to communicate effectively with others and learn to solve problems and independently make decisions. Proper skills are necessary to communicate effectively. Improved communication through infused speech and language instruction will result in a better educational, social, and emotional experience for a child.

How we accomplish this at RA:

1 and ½ FTE Speech Language Pathologists on staff.

1 SLP exclusively works with Kindergarten and 1st grade by co-teaching in ELA

The SLP teaches the language objective and grows students abilities to use strategies to increase their expressive and

	<p>receptive language skills Students who would not classify for special education SLP support receive small group or individual speech services to remediate their areas of need Classes use visual schedules Anchor charts are used as silent teachers Schoolwide use of Accountable Talk Vocabulary lessons are explicitly taught in shared reading WBT uses gestures, mirroring and call and response.</p>
Variable 4	<p>Key Design Elements: A Focus on Numeracy and the Eight Mathematical Practices Renaissance Academy focuses on numeracy and the eight mathematical practices with its students. The shift to working with students on how to “do math” is a focus of the CCSS and has been linked to increased student achievement. A spiraled, vertically articulated curriculum is provided which will include the following topics: number sense, mathematical practices, operations and algebraic thinking, numbers and operations in base ten, number and operations with fractions, measurement and data and geometry. Formative anchor assessments are used to determine student achievement level with regard to the mathematical benchmarks throughout the year.</p> <p>How we accomplish this at RA: Computer based interventions: Symphony math and I-Ready Math journaling Problem based math approach Real world projects NWEA scores that indicate trends Exemplars : a resource that helps provide high quality word problems and real life activities Math coach Rewrote all curriculum Worked with a Professor of Mathematics Education to audit the program and make recommendations that we followed in our new math program</p>
Variable 5	<p>Key Design Elements: Character Education Creating a productive citizenry has always been a goal of public education. Most recently the need for more comprehensive character education programs in schools has become a priority. Thus, we have selected Character Education as one of the Key Design Elements of Renaissance Academy Charter School of the Arts educational program. Such programs allow students to learn about and develop positive personal attitudes, skills, and attributes.</p> <p>RA uses the positivity project as our character education program. The entire school students a different character strength and virtue each week. These are incorporated into</p>

	<p>various parts of our day.</p> <p>How we accomplish this at RA: ARTS Awards These are highlighted during the morning announcements Safety Patrol for 5th grades Counselors use social stories with students that focus on character education attributes Positivity Project discusses 24 strengths which include the Habits of Mind</p>
<p>Variable 6</p>	<p>Key Design Elements: Arts Integration In addition to complying with the New York State Learning Standards in the Arts (Music, Visual Arts, Dance, Theatre), the arts will be interwoven into other academic curriculum. Studies cited demonstrate conclusive evidence that Renaissance Academy’s program is likely to lead to increased student learning and achievement with the school’s anticipated student population. Teaching about and through the fine arts fosters positive emotional development by encouraging children to identify and analyze their feelings and develop a deeper understanding of themselves.</p> <p>How we accomplish this at RA: Each students receive three different art forms during Arts Integration Yearly training for staff around AI 5 full time AI teachers 2 AI nights for families to learn alongside their students Common planning time 2X each week for the classroom teachers and the AI teacher Enrichment opportunities Field trips that show the integration between academics and arts Performance and informances at school and in the community</p>
<p>Variable 7</p>	<p>Key Design Element: Extensive Support for our Students and Their Families</p> <p>Renaissance Academy believes partnering with parents and families will increase student achievement. We have built extensive support for our students and their families into our program design. RA has a school psychologist, social worker, director of safety and Wellness, a full-time school nurse, a coordinator special services, and a family services coordinator on staff. These staff members work in concert to address the needs that our students and our families may have. We have created Partnerships with Community agencies and other organizations that can provide support outside of the school day as well.</p> <p>How we accomplish this at RA:</p>

	<p>Nurse, social worker, psychologist and Family Services Coordinator</p> <p>Mindful Moments help children with self regulations</p> <p>The RTI process helps families and children who are experiencing educational or behavioral difficulties</p> <p>RAFFA Meetings often have a community service or agency in attendance</p> <p>CFY partnership provides respite to our families and other services</p> <p>CFT partnership provides a de-escalation and prevention specialist who works with our children in need</p> <p>There is extensive behavior support for our teachers</p> <p>FoodLink Backpack program: families are given food for the weekends</p> <p>Home visits</p> <p>Provide transportation to parent education activities and meetings as needed</p> <p>Newsletter provides helpful hints for the parents</p> <p>Parent conferences</p> <p>RA employs a coordinator of special services who liaises with the sending districts</p> <p>1 ½ speech language pathologists</p> <p>Communication apps</p> <p>The School Improvement Team has parent representation</p> <p>Active school website, Facebook page, Instagram and Twitter where information is shared with families</p>
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2018 379

j. GRADES SERVED IN SCHOOL YEAR 2017-18

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

11. FACILITIES

Does the school maintain or operate multiple sites?

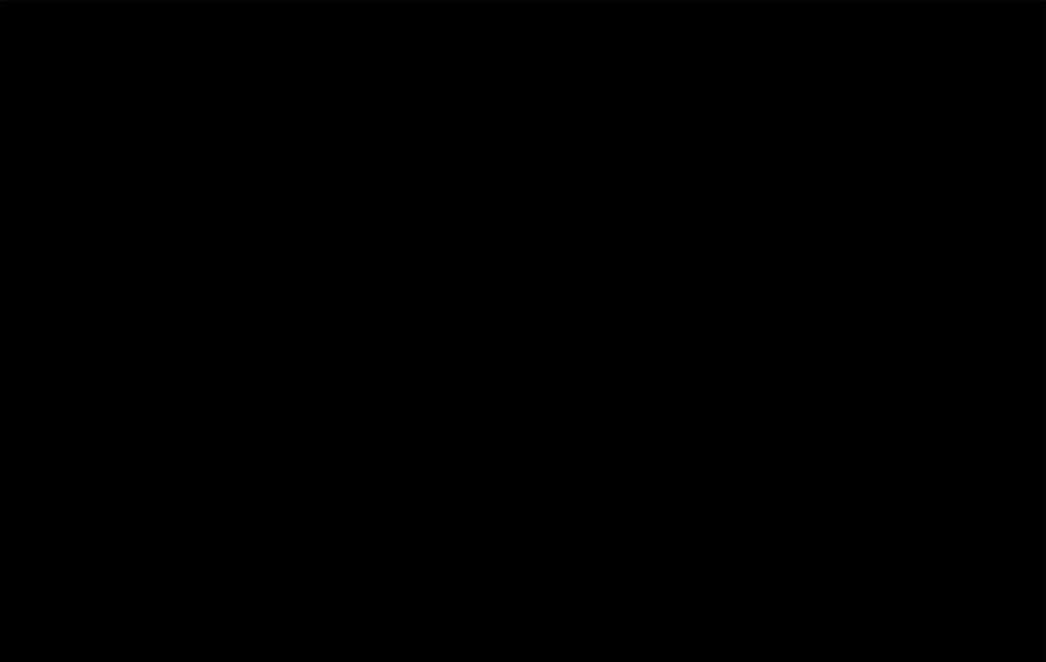
No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	299 Kirk Road Rochester, NY 14612		Greece	K-6	No	N/A
Site 2						
Site 3						

12a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Donna Marie Cozine, Ed.D.			
Operational Leader	Craig Eichmann			
Compliance Contact	Craig Eichmann			
Complaint Contact	Donna Marie Cozine, Ed.D.			
DASA Coordinator	Craven Rolle			

m1. Are any sites in co-located space? If yes, please proceed to the next question. No

IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC

m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.

Site 1 Certificate of Occupancy (COO)

<https://nysed-cso-reports.fluidreview.com/resp/17451728/yFPTXS6fVy/>

Site 1 Fire Inspection Report

<https://nysed-cso-reports.fluidreview.com/resp/17451728/nBjtmqxAKU/>

Site 2 Certificate of Occupancy

(No response)

Site 2 Fire Inspection Report

(No response)

Site 3 Certificate of Occupancy

(No response)

Site 3 Fire Inspection Report

(No response)

n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions). Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in organizational structure	1. Change Social Worker to School Psychologist 2. Addition of Director Elementary Education and Director of Intermediate Education	11/8/2016; 11/8/2016	2/15/2017
2	Change in Bylaws	1. Update to ensure it meets Federal, State & local Charter guidelines 2. Update min BOT meetings from 10 to 12.	1/9/2018; 5/8/2018	Pending NYSED Approval
3	Change in design or educational program	1. Change from curriculum series in SS/ELA to authentic texts. 2. Implementation of iReady multi-faceted online reading program	11/8/2016; 5/8/2018	2/15/2017; 5/29/2018
4	Change in student/family handbook	Updated contacts, visitor policy, code of conduct	4/10/2018	Pending NYSED Approval
5	Change in admissions/enrollment policy	Add lottery preference to employee's children	11/14/2017	11/16/2017

o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report. Donna Marie Cozine, Ed.D.

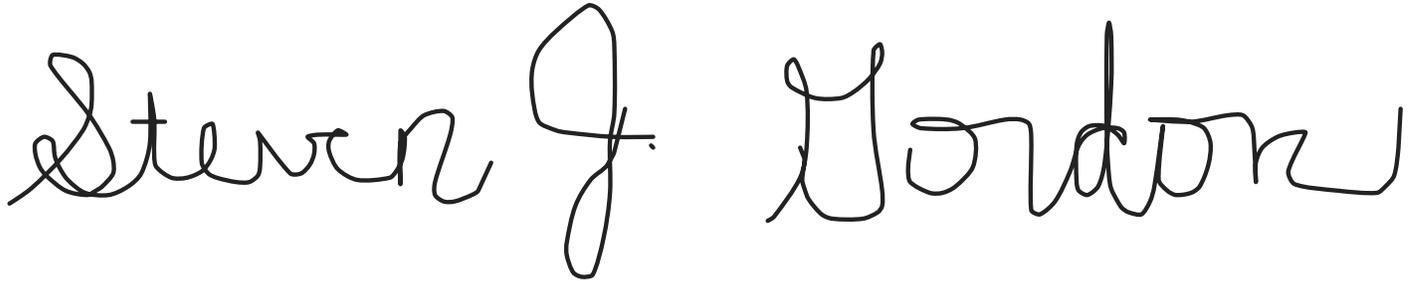
p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School

A handwritten signature in black ink, appearing to read "M. Lopez". The signature is fluid and cursive, with the first letter 'M' being particularly large and stylized.

Signature, President of the Board of Trustees

A handwritten signature in black ink, appearing to read "Steven J. Gordon". The signature is written in a clear, cursive style with distinct letter forms.

Date

2018/07/20

Thank you.



CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
299 KIRK ROAD
ROCHESTER, NEW YORK 14612

DISTRICT:

RENAISSANCE ACADEMY CHARTER-ARTS
DONNA MARIE COZINE
299 KIRK RD
ROCHESTER, NEW YORK 14612

Building ID: 261600880067

Issuance Date: January 02, 2018
Effective Date: November 01, 2017
Expiration Date: November 01, 2018

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED



CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

ATHLETIC STORAGE BUILDING
299 KIRK ROAD
ROCHESTER, NEW YORK 14612

DISTRICT:

RENAISSANCE ACADEMY CHARTER-ARTS
DONNA MARIE COZINE
299 KIRK RD
ROCHESTER, NEW YORK 14612

Building ID: 261600882032

Issuance Date: January 02, 2018
Effective Date: November 01, 2017
Expiration Date: November 01, 2018

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED



CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

STORAGE BUILDING #1
299 KIRK ROAD
ROCHESTER, NEW YORK 14612

DISTRICT:

RENAISSANCE ACADEMY CHARTER-ARTS
DONNA MARIE COZINE
299 KIRK RD
ROCHESTER, NEW YORK 14612

Building ID: 261600882022

Issuance Date: January 02, 2018
Effective Date: November 01, 2017
Expiration Date: November 01, 2018

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes No

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified?

Yes No

8. Have there been any fires in this facility since the last annual fire inspection?

Yes No

If yes, indicate:

a) Number of fires

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b) Total number of injuries

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c) Total cost of property damage

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Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: SCOTT A. MILLER Telephone #: [REDACTED]
Title: CEO Registry # 1191-74688
CODE ENFORCEMENT OFFICER (as designated by the NYS Secretary of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on 12/29/17 (date) as indicated in Section III-A above.

Name: Craig Eichmann Telephone #: [REDACTED]
Title: C.O.O.

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: Dr. Donna Marie Cozine Telephone #: [REDACTED]
Title: C.E.O. Electronic Signature (via NYSED Portal)



Entry 2 NYS School Report Card Link

Created: 07/06/2018 • Last updated: 07/17/2018

RENAISSANCE ACAD CS OF THE ARTS (REGENTS)

1. CHARTER AUTHORIZER (As of REGENTS-Authorized Charter School June 30th, 2018)

(For technical reasons, please re-select authorizer name from the drop down menu).

2. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/profile.php?instid=800000082488>

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



Entry 3 Progress Toward Goals

Created: 07/23/2018 • Last updated: 07/26/2018

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
				<p>This is a goal that is written to be attained by the end of the charter period therefore it cannot be achieved presently.</p> <p>RA was a K-5 school during the 2017-18 school year and will grow to K-6 by the end of the first charter period. Aggregate results of the 2016-2017 testing period revealed that in ELA 31 of RA’s student were proficient. While this is far from our goal of 75 of our students reaching that by the end of our charter period it was 23 higher than the RCSD, the district in which 91 of our</p>

Academic Goal 1

By the end of the charter period, 75 of students who have consistently attended RA for three years will score at Level 3 or above on the NYS ELA assessment.

NWEA map
Lexia Core 5
iReady data
ERA
DRA
Running Records
Benchmark
Assessments
NYS ELA Grade 3
Assessment
NYS ELA Grade 4
Assessment

Not Met

students live. NWEA, iReady and Lexia data revealed that the vast majority of our students met their projected growth targets by the end of the year. RA will continue to work to refine our academic program to lead to improved academic outcomes. Our instructional teams will review data and make changes necessary to fill gaps that may exist. We will work in earnest as an organization to analyze data and create action plans to move our children so they can reach the highest level of achievement.

RA will continue to use data to provide a roadmap for instruction. The school will use results of the NYS assessments to backward map to ensure the curriculum is meeting those standards in a meaningful way in all grade levels.

This is a goal that is written to be attained by the end of the charter period therefore it cannot be achieved presently.

Aggregate results of the 2017 ELA testing shows that RA outperformed the

<p>Academic Goal 2</p>	<p>By the end of the charter period, Renaissance Academy students will outperform RCSD by 10 percentage points in proficiency on the NYS ELA exam.</p>	<p>NYS ELA Grade 3 Assessment NYS ELA Grade 4 Assessment</p>	<p>Not Met</p>	<p>RCSD by 23 . This data shows that RA is trending toward achieving this goal by the close of its charter period. NWEA, iReady and Lexia data revealed that the vast majority of our students met their projected growth targets by the end of the year. RA will continue to work to refine our academic program to lead to improved academic outcomes. Our instructional teams will review data and make changes necessary to fill gaps that may exist. We will work in earnest as an organization to analyze data and create action plans to move our children so they can reach the highest level of achievement.</p>
<p>Academic Goal 3</p>	<p>By the end of the charter period, special education and economically disadvantaged students at RA will outperform students from RCSD when compared to equivalent grade levels and proficient categories on the</p>	<p>NYS Assessment Data for grades 3 and 4</p>	<p>Not Met</p>	<p>This is a goal that is written to be attained by the end of the charter period therefore it cannot be achieved presently.</p> <p>In ELA, economically disadvantaged students from outperformed the RCSD by 22 . In math, those student outperformed the RCSD by 5 .</p> <p>In ELA, students with disabilities from RA outperformed the RCSD by 13 . In</p>

NYS ELA exam.

math the same students outperformed their RCSD peers by 12 .

This data suggests that RA will reach this goal by the end of its charter period.

This is a goal that is written to be attained by the end of the charter period therefore it cannot be achieved presently.

Aggregate 2017 data indicated that RA's proficiency was 12 . This score is significantly lower than RA believes our children should be. RA has undergone a shift in math instruction including rewriting all math units.

RA believes that the Problem-Solving Math approach goes a long way in developing creative and critical thinkers. Which, in turn, prepares our children for the rigors of education and life. Furthermore, the children will develop problem solving skills that will transcend the math classroom. This is another cog in the Renaissance Academy machine to develop the whole child into a happy, healthy, and confident young person.

Academic Goal 4

By the end of the charter period, 75 of students who have attended RA consistently for three years will score at

iReady Data Symphony Math Benchmark Assessments NYS Math Grade 3

Not Met

Steps in the problem-solving approach to teaching mathematics:
Pose a realistic problem that can be solved using the math that is the objective for that particular lesson.

Give students time in small groups (or individually) to solve the problem in whatever way makes sense to them.
While students are working, the teachers circulate the room, collecting data and making anecdotal notes.

As the teacher circulates it is important not to offer instruction, but rather ask students questions to help them think through how they are attempting to solve the problem and voice their thinking.
Some students will use the entire time solving the original problem. While other students will need to further challenge.
Instruction should be differentiated accordingly.

As some groups or individuals find a solution, challenge them to find another way to solve the problem
As some groups or individuals find an alternative solution, challenge them to

Level 3 or above on the NYS Math assessment.

Assessment
NYS Math Grade 4
Assessment

find as many ways as possible to solve the problem

Bring the class together as a whole group to share some of the various ways of solving the problem. The teacher will identify students who can explain their solution to the class.

This step is natural differentiation as students get to discuss various methods that work for them and students who are struggling can hear and interact with these various solutions.

After a period of time in which students communicate their solutions, the teacher will then present another way of solving the problem. The new way (if it hasn't come from the students themselves) will make use of the mathematics that is intended to be taught during the lesson. This is the "direct instruction" phase of the lesson, allowing the teacher to explicitly show students a procedure, technique or algorithm.

At this point of the lesson, instruction continues based on

				<p>the needs of the class. The teachers can begin to pull small groups, using the data collected during the student work time to provide those in need of additional support more explicit and scaffolded instruction. The rest of the students would engage in math tasks that support their current level of understanding. If the teachers feel as if the entire class could benefit from additional practice, a new word problem could be dispersed, beginning the process again.</p> <p>RA will continue to use data to provide a roadmap for instruction. The school will use results of the NYS assessments to backward map to ensure the curriculum is meeting those standards in a meaningful way in all grade levels.</p>
Academic Goal 5	By the end of the charter period, Renaissance Academy students will outperform RCSD by 10 percentage points in proficiency	NYS Math Grade 3 Assessment NYS Math Grade 4 Assessment	Not Met	<p>This is a goal that is written to be attained by the end of the charter period therefore it cannot be achieved presently.</p> <p>Results of 2017 aggregate data indicate that RA outperformed the</p>

	on the NYS Math exam.			RCSD by 4 . This is obviously lower than the goal that RA has set.
Academic Goal 6	By the end of the charter period, special education and economically disadvantaged students at RA will outperform students from RCSD when compared to equivalent grade levels and proficient categories on the NYS Math exam	NYS Math Grade 3 Assessment NYS Math Grade 4 Assessment	Not Met	<p>This is a goal that is written to be attained by the end of the charter period therefore it cannot be achieved presently.</p> <p>In math, students with disabilities from RA outperformed the RCSD by 13 . In math the same students outperformed their RCSD peers by 12 .</p> <p>This data suggests that RA will reach this goal by the end of its charter period.</p>
Academic Goal 7	By the end of the charter period, ELL students at RA will outperform students from RCSD when compared to equivalent grade levels and proficient categories on the NYS Math exam	NYS Math Grade 3 Assessment NYS Math Grade 4 Assessment	Not Met	<p>This is a goal that is written to be attained by the end of the charter period therefore it cannot be achieved presently.</p> <p>RA will continue to recruit ELL students and provide them a high quality education.</p>
Academic Goal 8	By the end of the charter period, ELL students at RA will outperform students from RCSD when compared to equivalent grade levels and proficient categories on the NYS ELA exam	NYS ELA Grade 3 Assessment NYS ELA Grade 4 Assessment	Not Met	<p>This is a goal that is written to be attained by the end of the charter period therefore it cannot be achieved presently.</p> <p>RA will continue to recruit ELL students and provide them a high quality</p>

2. Do you have more academic goals to add? No

3. Do you have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	To improve the efficacy of the Board of Trustees to oversee the organization.	Board Self Assessment Results of Board Trainings	Met	
Org Goal 2	To review and revise all board policies.	All policies reviewed, updated and reviewed by counsel.	Met	
Org Goal 3	To add members to the board whose experience align to the board's needs.	The Board Table shows in increase in membership from 2016-2017 to 2017-2018.	Met	
Org Goal 4	Establish process to address ELL recruitment	Results of ELL recruitment effort.	Met	
Org Goal 5			Not Met	

5. Do you have more organizational goals to add? No

6. FINANCIAL GOALS

2017-18 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	End the year with a balanced budget.	End of Year financials	Met	
Financial Goal 2	Fund increase in benefits and salaries for RA faculty and staff.	Year end budget	Met	
Financial Goal 3	Address staff retention and compensation	Number of staff who chose not to return and reason	Met	
Financial Goal 4	Manage finances to enhance academic needs while enabling the building expansion	End of year financials	Met	
Financial Goal 5				



Entry 4 Expenditures per Child

Created: 07/06/2018 • Last updated: 10/27/2018

RENAISSANCE ACAD CS OF THE ARTS (REGENTS)Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	5510090
Line 2: Year End FTE student enrollment	380
Line 3: Divide Line 1 by Line 2	14500

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	493268
Line 2: Management and General Cost (Column)	0
Line 3: Sum of Line 1 and Line 2	493268
Line 5: Divide Line 3 by the Year End FTE student enrollment	1298

Thank you.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

FINANCIAL STATEMENTS

June 30, 2018



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INDEPENDENT AUDITORS' REPORT

To the Board of Trustees
Renaissance Academy Charter School of the Arts
Rochester, New York

We have audited the accompanying financial statements of Renaissance Academy Charter School of the Arts (a nonprofit organization), which comprise the balance sheets as of June 30, 2018 and 2017, and the related statements of cash flows for the years then ended, and the related statements of activities and functional expenses for the year ended June 30, 2018, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

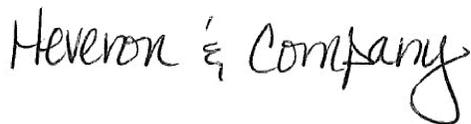
In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Renaissance Academy Charter School of the Arts as of June 30, 2018 and 2017, and its cash flows for the years then ended, and the changes in net assets and functional expenses for the year ended June 30, 2018 in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Renaissance Academy Charter School of the Arts' statements of activities and functional expenses for the year ended June 30, 2017, and we expressed an unmodified audit opinion on those audited financial statements in our report dated September 12, 2017. In our opinion, the summarized comparative information presented herein, as of and for the year ended June 30, 2017 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 10, 2018 on our consideration of Renaissance Academy Charter School of the Arts' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Renaissance Academy Charter School of the Arts' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Renaissance Academy Charter School of the Arts' internal control over financial reporting and compliance.



Heveron & Company
Certified Public Accountants

Rochester, New York
October 10, 2018

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
BALANCE SHEETS
June 30, 2018 and 2017

ASSETS

	<u>2018</u>	<u>2017</u>
<u>Current Assets</u>		
Cash and Cash Equivalents	\$1,011,251	\$ 364,532
Accounts Receivable	52,982	46,702
Grants Receivable	<u>41,963</u>	<u>493,078</u>
Total Current Assets	<u>1,106,196</u>	<u>904,312</u>
<u>Fixed Assets</u>		
Building and Equipment, Net	<u>5,838,273</u>	<u>2,794,683</u>
TOTAL ASSETS	<u><u>6,944,469</u></u>	<u><u>3,698,995</u></u>

LIABILITIES AND NET ASSETS

<u>Current Liabilities</u>		
Accounts Payable	1,219,829	338,113
Current Portion of Long-Term Debt	<u>1,898,985</u>	<u>123,037</u>
Total Current Liabilities	<u>3,118,814</u>	<u>461,150</u>
<u>Long-Term Liabilities</u>		
Long-Term Debt	1,774,824	1,193,972
Less: Loan Acquisition Costs, Net	<u>(53,816)</u>	<u>(33,293)</u>
Net Long-Term Debt	<u>1,721,008</u>	<u>1,160,679</u>
Total Liabilities	<u>4,839,822</u>	<u>1,621,829</u>
<u>Net Assets</u>		
Unrestricted	2,014,647	1,918,895
Temporarily Restricted	<u>90,000</u>	<u>158,271</u>
Total Net Assets	<u>2,104,647</u>	<u>2,077,166</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$6,944,469</u></u>	<u><u>\$3,698,995</u></u>

See Independent Auditors' Report and Notes to Financial Statements.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
STATEMENT OF ACTIVITIES
For The Year Ended June 30, 2018
(With Comparative Totals For The Year Ended June 30, 2017)

	Unrestricted	Temporarily Restricted	<u>Totals</u>	
			2018	2017
<u>Revenues and Other Support:</u>				
Public School District:				
Revenue - Resident Student Enrollment	\$4,899,615	\$ -	\$4,899,615	\$4,002,895
Revenue - Students with Disabilities	191,529	-	191,529	380,584
Special Charter School Aid	-	-	-	139,237
Federal Grants	276,292	-	276,292	245,343
State Grants	18,618	-	18,618	303,684
Contributions	54,793	90,000	144,793	262,868
Interest Income	217	-	217	620
Other Income	6,507	-	6,507	9,756
Releases from Restrictions	<u>158,271</u>	<u>(158,271)</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Support	<u>5,605,842</u>	<u>(68,271)</u>	<u>5,537,571</u>	<u>5,344,987</u>
<u>Expenses:</u>				
<u>Program Services:</u>				
Regular Education	3,807,109	-	3,807,109	3,191,823
Special Education	<u>898,353</u>	<u>-</u>	<u>898,353</u>	<u>639,947</u>
Total Program Services Expense	4,705,462	-	4,705,462	3,831,770
<u>Supporting Services:</u>				
Management and General	<u>804,628</u>	<u>-</u>	<u>804,628</u>	<u>490,475</u>
Total Expenses	<u>5,510,090</u>	<u>-</u>	<u>5,510,090</u>	<u>4,322,245</u>
Change in Net Assets	95,752	(68,271)	27,481	1,022,742
Net Assets - Beginning of Year	<u>1,918,895</u>	<u>158,271</u>	<u>2,077,166</u>	<u>1,054,424</u>
Net Assets - End of Year	<u>\$2,014,647</u>	<u>\$ 90,000</u>	<u>\$2,104,647</u>	<u>\$2,077,166</u>

See Independent Auditors' Report and Notes to Financial Statements.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

STATEMENT OF FUNCTIONAL EXPENSES

For The Year Ended June 30, 2018

(With Comparative Totals For The Year Ended June 30, 2017)

	<u>2018</u> No. of Positions	<u>Program Services</u>		<u>Supporting</u> <u>Services</u>	<u>Totals</u>	
		<u>Regular</u> <u>Education</u>	<u>Special</u> <u>Education</u>	<u>Management</u> <u>and General</u>	<u>2018</u>	<u>2017</u>
Personnel Services Costs						
Instructional Personnel	64	\$1,901,453	\$ 553,452	\$ 50,500	\$2,505,405	\$2,049,174
Administrative Staff Personnel	9	182,072	27,206	394,170	603,448	418,370
Non-Instructional Personnel	<u>7</u>	<u>147,922</u>	<u>20,095</u>	<u>48,598</u>	<u>216,615</u>	<u>153,986</u>
Total Salaries	80	2,231,447	600,753	493,268	3,325,468	2,621,530
Pension Expense		33,807	8,452	8,397	50,656	8,943
Fringe Benefits and Payroll Taxes		<u>493,195</u>	<u>132,779</u>	<u>109,022</u>	<u>734,996</u>	<u>621,773</u>
Total Personal Services		<u>2,758,449</u>	<u>741,984</u>	<u>610,687</u>	<u>4,111,120</u>	<u>3,252,246</u>
Other Purchased Services		247,968	37,053	49,367	334,388	129,597
Repairs and Maintenance		121,397	18,139	15,504	155,040	135,007
Supplies and Materials		103,827	15,514	-	119,341	101,474
Utilities		86,242	12,887	12,188	111,317	87,640
Interest		82,350	12,305	12,639	107,294	75,457
Student Services		85,904	12,916	-	98,820	129,006
Depreciation		68,384	10,218	8,734	87,336	54,772
Technology		69,413	10,372	1,194	80,979	112,411
Equipment and Furnishings		57,766	8,632	-	66,398	35,198
Office Expense		21,324	3,186	36,893	61,403	51,695
Other Expenses		34,860	5,528	13,592	53,980	44,633
Insurance		32,960	4,925	4,209	42,094	28,029
Marketing and Recruitment		17,408	2,599	6,875	26,882	46,530
Staff Development		18,857	2,095	2,327	23,279	24,526
Legal Services		-	-	19,719	19,719	4,054
Accounting and Auditing Fees		<u>-</u>	<u>-</u>	<u>10,700</u>	<u>10,700</u>	<u>9,970</u>
Total Expenses		<u>\$3,807,109</u>	<u>\$ 898,353</u>	<u>\$ 804,628</u>	<u>\$5,510,090</u>	<u>\$4,322,245</u>

See Independent Auditors' Report and Notes to Financial Statements.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2018 and 2017

	<u>2018</u>	<u>2017</u>
<u>Cash Flows From Operating Activities</u>		
Revenue from School Districts	\$ 5,254,106	\$ 4,450,985
Grant Revenues	606,786	403,709
Contributions	144,793	262,868
Other Sources	6,724	10,375
Payments to Vendors for Goods and Services Rendered	(1,300,128)	(1,012,706)
Payments to Charter School Personnel for Services Rendered	<u>(4,111,120)</u>	<u>(3,312,246)</u>
Net Cash Flows Provided By Operating Activities	<u>601,161</u>	<u>802,985</u>
<u>Cash Flows From Investing Activities</u>		
Purchase of Fixed Assets	<u>(2,311,242)</u>	<u>(767,561)</u>
Net Cash Flows Used By Investing Activities	<u>(2,311,242)</u>	<u>(767,561)</u>
<u>Cash Flows From Financing Activities</u>		
Proceeds from Long-Term Debt	2,497,195	-
Payments on Long-Term Debt	(140,395)	(166,840)
Proceeds from Line of Credit	7,352	-
Payments on Line of Credit	<u>(7,352)</u>	<u>-</u>
Net Cash Flows Provided/(Used) By Financing Activities	<u>2,356,800</u>	<u>(166,840)</u>
Net Increase/(Decrease) in Cash and Cash Equivalents	646,719	(131,416)
Cash and Cash Equivalents - Beginning of Year	<u>364,532</u>	<u>495,948</u>
Cash and Cash Equivalents - End of Year	<u>\$ 1,011,251</u>	<u>\$ 364,532</u>

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2018 and 2017
(Continued)

	<u>2018</u>	<u>2017</u>
<u>Reconciliation of Change in Net Assets to Net Cash</u>		
<u>Provided by Operating Activities</u>		
Change in Net Assets	\$ 27,481	\$ 1,022,742
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation	87,336	54,772
Loan Acquisition Interest Expense	4,210	2,561
(Increase)/Decrease In:		
Accounts Receivable	(6,285)	88,794
Grants Receivable	451,115	(233,141)
Increase/(Decrease) In:		
Accounts Payable	37,304	(72,743)
Accrued Payroll	<u>-</u>	<u>(60,000)</u>
Net Cash Flows Provided By Operating Activities	<u>\$ 601,161</u>	<u>\$ 802,985</u>
 <u>Supplemental Disclosures</u>		
Cash Paid During The Year For:		
Interest	<u>\$ 103,084</u>	<u>\$ 72,896</u>

See Independent Auditors' Report and Notes to Financial Statements.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Renaissance Academy Charter School of the Arts (the School) is a nonprofit organization that was formed to provide children an enriched and rigorous educational experience, through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers in the Greece and Rochester, New York community. The School currently serves grades Kindergarten through 5th grade with plans to grow to a K-6 school. The school receives the majority of its funding from state and local governments, through local school districts. The school also receives federal and state grants, contributions, and other income.

The main programs of the School are as follows:

REGULAR EDUCATION: The School's instructional pedagogy is one based on active learning and inquiry-based lessons. Engaging students in the “why” of the lessons is as important to the teaching staff as is the final outcomes. The arts staff works diligently with the academic staff to integrate arts into the curriculum and to integrate academics into the arts, while keeping in alignment with the New York State Learning Standards.

SPECIAL EDUCATION: The School is open to all children and does not discriminate on the basis of ethnicity, national origin, gender, disability, or any other grounds that would be unlawful or deny the civil rights of any individual. In accordance with the Individuals with Disabilities Education Act, the Rehabilitation Act, and Section 504, and the Americans with Disabilities Act, the School provides a free and appropriate education, in the least restrictive environment, to students with disabilities. The primary service delivery for students with special needs is inclusion. For students requiring supplemental services, the School ensures the required services are provided as outlined in the student's Individual Education Plan or 504 Plan.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting. The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

Basis of Presentation

In accordance with accounting principles generally accepted in the United States of America, the School reports information regarding its financial position and activities according to the existence and nature of donor restrictions in three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. There were no permanently restricted net assets at June 30, 2018 and 2017.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
NOTES TO FINANCIAL STATEMENTS
June 30, 2018
(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Presentation (Continued)

The School also records contributions received as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and nature of any donor restrictions.

Accounting principles generally accepted in the United States of America, allow the School to treat as unrestricted, any restricted revenue where the restrictions are met in the same year. The School has elected to follow that reporting method. As a result, all activities in which restrictions are met are recorded in the Unrestricted Net Asset class.

The following are descriptions of the School's net asset classifications:

Unrestricted:

Unrestricted net assets include undesignated resources that are available for the general support of the School's operations.

Temporarily Restricted Net Assets:

Temporarily restricted net assets result from contributions subject to donors' restrictions that expire with the passage of time or by actions of the School.

When donor restrictions from prior years expire, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as releases from restrictions. Temporarily restricted net assets consisted of the following at June 30:

	2018	2017
Excellence in Education	90,000	50,000
Restricted for Time	-	100,000
Parent Engagement	-	8,271
Total Temporarily Restricted Net Assets	\$ 90,000	\$ 158,271

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
NOTES TO FINANCIAL STATEMENTS

June 30, 2018
(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenue Recognition

A portion of the School's revenue is derived from grants and tuition. Amounts received, but not yet earned are reported as deferred revenue.

Funding sources may, at their discretion, amend the grant and contract amounts. In addition, reimbursement for expenses or return of funds, or both, may be requested as a result of noncompliance by the School with the terms of the grants and contracts. The School records such amendments, reimbursements, and returns of funds as an adjustment to revenue in the year of the amendment.

Contributions

Contributions are recorded at the time of receipt or when evidence of a non-conditional promise to give has been received. Promises subject to conditions are not recorded as income until those conditions have been met. Contributions that are expected to be received in future years are recorded at their present value. Contributions are recorded as unrestricted, unless they are subject to donor restrictions or are required to be used or expected to be received in future years.

Use of Estimates in the Preparation of Financial Statements

Accounting principles generally accepted in the United States of America, require management to make estimates and assumptions that affect the amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the amounts of revenue and expenses. Actual results could vary from those estimates.

Receivables

Receivables are stated at the amount management expects to collect. Amounts that management believes to be uncollectible after collection efforts have been completed are written off. In addition, if necessary, management provides an allowance to reduce receivables to amounts management expects will be collected. Management determined that no allowances were necessary at June 30, 2018 and 2017.

Cash and Cash Equivalents

For the purposes of the statements of cash flows, cash and cash equivalents include all cash on hand and in banks, which at times, may exceed federally insured limits. The School considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Certain of these accounts are not federally insured. The School has not experienced any losses in these accounts and does not believe it is exposed to any significant credit risk with respect to cash and cash equivalents.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and Cash Equivalents (Continued)

Cash and cash equivalents consisted of the following at June 30:

	<u>2018</u>	<u>2017</u>
Checking	\$ 902,145	\$ 15,621
Savings	<u>109,106</u>	<u>348,911</u>
Total	<u>\$1,011,251</u>	<u>\$ 364,532</u>

Fixed Assets

Property and equipment are stated at cost, less accumulated depreciation. The School capitalizes property and equipment with a cost of over \$5,000 and an estimated life of three or more years. The cost and accumulated depreciation of property items sold or retired are eliminated from the accounts. Minor expenditures for maintenance, repairs, and renewals are expensed. Donated assets are recorded at their estimated fair market value at the time of donation.

Fixed assets consisted of the following at June 30:

	<u>2018</u>	<u>2017</u>
Building and Improvements	\$ 3,337,294	\$ 2,297,423
Construction In Progress	2,525,881	499,624
Equipment	70,212	5,415
Land	89,964	89,964
Less: Accumulated Depreciation	<u>(185,078)</u>	<u>(97,743)</u>
Building and Equipment, Net	<u>\$ 5,838,273</u>	<u>\$ 2,794,683</u>

Depreciation is computed on a straight-line basis over the estimated useful lives of assets. The estimated useful lives used in computing depreciation are as follows:

	<u>Years</u>
Building and Improvements	40
Equipment	5

Depreciation expense amounted to \$87,336 and \$54,772 for the years ended June 30, 2018 and 2017, respectively.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
NOTES TO FINANCIAL STATEMENTS

June 30, 2018
(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Income Taxes

The Internal Revenue Service has determined that the School is qualified as a charity exempt under Section 501(c)(3) of the Internal Revenue Code. As a result, no provision for federal or state income taxes has been made.

Marketing

Marketing costs are expensed as incurred.

Functional Expenses

The costs of providing the various program services have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the program, and management and general categories.

An immaterial amount of fund raising costs for the years ended June 30, 2018 and 2017 is included in management and general expenses.

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2017 from which the summarized information was derived.

Reclassifications

Certain account balances as of June 30, 2017 have been reclassified to conform with the presentation as of June 30, 2018.

NOTE 2 - LINE OF CREDIT

The School has a line of credit with a maximum authorization of \$250,000. Advances against this line bears interest at 1.75% above the current bank prime rate. This line is secured by any cash, securities, instruments or other property of the School in possession of M&T Bank. There was no amount outstanding at June 30, 2018 and 2017.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
NOTES TO FINANCIAL STATEMENTS
June 30, 2018
(Continued)

NOTE 3 - LONG TERM DEBT

Long-term debt consists of the following at June 30:	<u>2018</u>	<u>2017</u>
<p>Note payable to Canandaigua National Bank, originally in the amount of \$955,500. There are loan acquisition costs of \$27,094 and \$29,351 at June 30, 2018 and 2017, respectively. This note bears interest at a rate of 4.79%. The interest rate will change in July 2020 and July 2025. Principal and interest are payable in monthly installments of \$7,488 through July 1, 2030. As part of the agreement, the School must maintain a debt service coverage ratio of not less than 1.2:1. This note is secured by a mortgage on the building.</p>	\$ 819,955	\$ 868,662
<p>Note payable to Canandaigua National Bank, originally in the amount of \$172,250. There are loan acquisition costs of \$3,638 and \$3,942 at June 30, 2018 and 2017, respectively. This note bears interest at a rate of 4.79%. The interest rate will change in July 2020 and July 2025. Principal and interest are payable in monthly installments of \$6,130 through January 1, 2031. As part of the agreement, the School must maintain a debt service coverage ratio of not less than 1.2:1. This note is secured by a second lien on the building mortgage.</p>	151,242	160,228
<p>Note payable to a related party (family relationship to CEO), originally in the amount of \$350,000. This note bears interest at a rate of 6%. Principal and interest are payable in monthly installments of \$6,766 through June 1, 2020. The remaining principal is due on June 30, 2020.</p>	228,075	288,119

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
NOTES TO FINANCIAL STATEMENTS

June 30, 2018
(Continued)

NOTE 3 - LONG TERM DEBT (Continued)

Note payable to Canandaigua National Bank, originally in the amount of \$772,000. There are loan acquisition costs of \$23,084 at June 30, 2018. This note bears interest at a rate of 4.99%. The interest rate will change in December 2022 and December 2027. Principal and interest are payable in monthly installments of \$6,130 through November 1, 2032. As part of the agreement, the School must maintain a debt service coverage ratio of not less than 1.2:1. This note is secured by a third lien on the building mortgage.

749,342 -

Construction loan payable to Canandaigua National Bank for maximum of \$1,760,000. The note originated in March 2018. Interest only payments of 1% above prime are payable on the principal amount during the construction loan period. The loan matures no later than May 1, 2019 and will be converted to a mortgage.

1,725,195 -

Total Debt	3,673,809	1,317,009
Less: Current Maturities	<u>(1,898,985)</u>	<u>(123,037)</u>
Long-Term Portion	1,774,824	1,193,972
Less: Loan Acquisition Costs	<u>(53,816)</u>	<u>(33,293)</u>
Net Long-Term Debt	<u>\$ 1,721,008</u>	<u>\$ 1,160,679</u>

Maturities of long-term debt for the years after June 30, 2019 are as follows:

<u>Year</u>	<u>Amount</u>
2020	\$ 255,839
2021	108,384
2022	114,682
2023	119,398
Thereafter	<u>1,176,521</u>
Total	<u>\$ 1,774,824</u>

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
NOTES TO FINANCIAL STATEMENTS

June 30, 2018
(Continued)

NOTE 4 - SPECIAL EDUCATION AND OTHER SERVICES

Rochester City School District provides some of the special education services required by students of the School. Transportation is provided by the Rochester City and Greece School Districts. The School was unable to determine a value for these services, thus, these financial statements do not reflect revenue or expenses associated with those services.

The School does need to offer special education services that are not provided through the Rochester City School District. The School has teachers on staff to provide these services; the revenue and expense for these services have been included in the financial statements.

The School also receives State Aid in the form of textbooks and computer software through the Rochester City School District. The total aid received for the years ended June 30, 2018 and 2017 was \$18,618 and \$21,508, respectively.

NOTE 5 - COMMITMENTS

The School has entered into a lease agreement under which they are leasing a copier. The lease expires in February 2022, and requires monthly payments of \$1,242. Future minimum lease payments are as follows for the year ended June 30:

<u>Year</u>	<u>Amount</u>
2019	\$ 14,908
2020	14,908
2021	14,908
2022	8,696

NOTE 6 - DONATED SERVICES

The School receives donated services that do not meet the criteria for recording as revenue and expense under accounting principles generally accepted in the United States of America. During the years ended June 30, 2018 and 2017, there were 10 and 9 board members who donated 800 and 675 hours, respectively. There were also 72 volunteers who provided 186 hours of service during the year ended June 30, 2018. There were no additional volunteers during the year ending June 30, 2017. Volunteers assisted with tutoring services, administrative duties, and in the library.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

(Continued)

NOTE 7 - PENSION EXPENSE

The School also has a 403(b) annuity retirement plan for its employees. Beginning February 2017, there is no minimum service requirement to participate in the plan. Prior to February 2017, the minimum service requirement stated that employees must be at least 21 years of age and work a minimum of 1,000 hours annually to participate. Eligible employees may also receive discretionary amounts the School contributes. The Board of Trustees voted to make a contribution to the plan for the years ended June 30, 2018 and 2017. Pension expense for the years ended June 30, 2018 and 2017 was \$50,656 and \$8,943, respectively.

NOTE 8 - SUBSEQUENT EVENTS

Subsequent events have been evaluated through October 10, 2018, which is the date the statements were available for issuance.

Subsequent to year-end, the School was approved for an interest free loan of \$650,000 to help fund improvements to the building from the contractor performing the construction.



REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Independent Auditors' Report

To the Board of Trustees
Renaissance Academy Charter School of the Arts

We have audited in accordance with the auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Renaissance Academy Charter School of the Arts (a nonprofit organization), which comprise the balance sheet as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 10, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Renaissance Academy Charter School of the Arts' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Renaissance Academy Charter School of the Arts' internal control. Accordingly, we do not express an opinion on the effectiveness of Renaissance Academy Charter School of the Arts' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



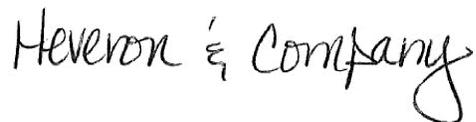
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Renaissance Academy Charter School of the Arts' financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Heveron & Company CPAs
Certified Public Accountants

Rochester, New York
October 10, 2018



Annual Financial Statement Audit Report

School Name:	Renaissance Academy Charter School of the Arts
Date (Report is due Nov. 1):	November 1, 2018
Primary District of Location (If NYC select NYC DOE):	Greece Central School District
If located in NYC DOE select CSD:	-
School Fiscal Contact Name:	
School Fiscal Contact Email:	
School Fiscal Contact Phone:	
School Audit Firm Name:	Heveron & Heveron
School Audit Contact Name:	Jeanne Beutner
School Audit Contact Email:	
School Audit Contact Phone:	
Audit Period:	2017-18
Prior Year:	2016-17

The following items are required to be included:

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	
Management Letter Response	N/A
Federal Single Audit (A-133)	N/A
Corrective Action Plan	N/A

Renaissance Academy Charter School of the Arts
Statement of Financial Position
as of June 30

	<u>2018</u>	<u>2017</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 1,011,251	\$ 364,532
Grants and contracts receivable	41,963	493,078
Accounts receivables	52,982	46,702
Prepaid Expenses	-	-
Contributions and other receivables	-	-
Other current assets	-	-
TOTAL CURRENT ASSETS	1,106,196	904,312
<u>NON-CURRENT ASSETS</u>		
Property, Building and Equipment, net	\$ 5,838,273	\$ 2,794,683
Restricted Cash	-	-
Security Deposits	-	-
Other Non-Current Assets	-	-
TOTAL NON-CURRENT	5,838,273	2,794,683
TOTAL ASSETS	<u>6,944,469</u>	<u>3,698,995</u>
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 1,219,829	\$ 338,113
Accrued payroll, payroll taxes and benefits	-	-
Current Portion of Loan Payable	1,898,985	123,037
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	-	-
Other Current Liabilities	-	-
TOTAL CURRENT	3,118,814	461,150
<u>LONG-TERM LIABILITIES</u>		
Loan Payable; Due in More than One Year	\$ 1,721,008	\$ 1,160,679
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
TOTAL LONG-TERM	1,721,008	1,160,679
TOTAL LIABILITIES	<u>4,839,822</u>	<u>1,621,829</u>

NET ASSETS

Unrestricted	\$	2,014,647	\$	1,918,895
Temporarily restricted		90,000		158,271
Permanently restricted		-		-
TOTAL NET ASSETS		<u>2,104,647</u>		<u>2,077,166</u>
TOTAL LIABILITIES AND NET ASSETS		<u>6,944,469</u>		<u>3,698,995</u>

**Renaissance Academy Charter School of the Arts
Statement of Activities
as of June 30**

	2018			2017
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	\$ 4,899,615	\$ -	\$ 4,899,615	\$ 4,002,895
State and Local Per Pupil Revenue - SPED	191,529	-	191,529	380,584
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	276,292	-	276,292	245,343
State and City Grants	18,618	-	18,618	303,684
Other Operating Income	6,507	-	6,507	148,993
Food Service/Child Nutrition Program	-	-	-	-
TOTAL OPERATING REVENUE	5,392,561	-	5,392,561	5,081,499
EXPENSES				
Program Services				
Regular Education	\$ 3,807,109	\$ -	\$ 3,807,109	\$ 3,191,823
Special Education	898,353	-	898,353	639,947
Other Programs	-	-	-	-
Total Program Services	4,705,462	-	4,705,462	3,831,770
Management and general	804,628	-	804,628	490,475
Fundraising	-	-	-	-
TOTAL EXPENSES	5,510,090	-	5,510,090	4,322,245
SURPLUS / (DEFICIT) FROM OPERATIONS	(117,529)	-	(117,529)	759,254
SUPPORT AND OTHER REVENUE				
Interest and Other Income	\$ 217	\$ -	\$ 217	\$ 620
Contributions and Grants	54,793	90,000	144,793	262,868
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	55,010	90,000	145,010	263,488
Net Assets Released from Restrictions / Loss on Disposal	\$ 158,271	\$ (158,271)	\$ -	\$ -
CHANGE IN NET ASSETS	95,752	(68,271)	27,481	1,022,742
NET ASSETS - BEGINNING OF YEAR	\$ 1,918,895	\$ 158,271	\$ 2,077,166	\$ 1,054,424
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-

NET ASSETS - END OF YEAR

\$ 2,014,647 \$ 90,000 \$ 2,104,647 \$ 2,077,166

**Renaissance Academy Charter School of the Arts
Statement of Cash Flows**

as of June 30

	<u>2018</u>	<u>2017</u>
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ -	\$ -
Revenues from School Districts	5,254,106	4,450,985
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	-	-
Grants Receivable	-	-
Due from NYS	-	-
Grant revenues	606,786	403,709
Prepaid Expenses	-	-
Accounts Payable	-	-
Accrued Expenses	-	-
Accrued Liabilities	-	-
Contributions and fund-raising activities	144,793	262,868
Miscellaneous sources	-	-
Deferred Revenue	-	-
Interest payments	-	-
Other	6,724	10,375
Payments to Vendors and Charter School Personnel for Services	(5,411,248)	(4,324,952)
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$ 601,161	\$ 802,985
CASH FLOWS - INVESTING ACTIVITIES	\$ -	\$ -
Purchase of equipment	-	-
Other	(2,311,242)	(767,561)
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$ (2,311,242)	\$ (767,561)
CASH FLOWS - FINANCING ACTIVITIES	\$ -	\$ -
Principal payments on long-term debt	2,356,800	(166,840)
Other	-	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$ 2,356,800	\$ (166,840)
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$ 646,719	\$ (131,416)
Cash at beginning of year	364,532	495,948
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 1,011,251	\$ 364,532

**Renaissance Academy Charter School of the Arts
Statement of Functional Expenses
as of June 30**

		2018						
		Program Services				Supporting Services		
	No. of Positions	Regular	Special	Other	Total	Fundraising	Management and General	Total
		Education	Education	Education				
		\$	\$	\$	\$	\$	\$	\$
Personnel Services Costs								
Administrative Staff Personnel	9.00	182,072	27,206	-	209,278	-	394,170	394,170
Instructional Personnel	64.00	1,901,453	553,452	-	2,454,905	-	50,500	50,500
Non-Instructional Personnel	7.00	147,922	20,095	-	168,017	-	48,598	48,598
Total Salaries and Staff	80.00	2,231,447	600,753	-	2,832,200	-	493,268	493,268
Fringe Benefits & Payroll Taxes		493,195	132,779	-	625,974	-	109,022	109,022
Retirement		33,807	8,452	-	42,259	-	8,397	8,397
Management Company Fees		-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	19,719	19,719
Accounting / Audit Services		-	-	-	-	-	10,700	10,700
Other Purchased / Professional / Consulting Services		247,968	37,053	-	285,021	-	49,367	49,367
Building and Land Rent / Lease		-	-	-	-	-	-	-
Repairs & Maintenance		121,397	18,139	-	139,536	-	15,504	15,504
Insurance		32,960	4,925	-	37,885	-	4,209	4,209
Utilities		86,242	12,887	-	99,129	-	12,188	12,188
Supplies / Materials		103,827	15,514	-	119,341	-	-	-
Equipment / Furnishings		57,766	8,632	-	66,398	-	-	-
Staff Development		18,857	2,095	-	20,952	-	2,327	2,327
Marketing / Recruitment		17,408	2,599	-	20,007	-	6,875	6,875
Technology		69,413	10,372	-	79,785	-	1,194	1,194
Food Service		-	-	-	-	-	-	-
Student Services		85,904	12,916	-	98,820	-	-	-
Office Expense		21,324	3,186	-	24,510	-	36,893	36,893
Depreciation		68,384	10,218	-	78,602	-	8,734	8,734
OTHER		<u>117,210</u>	<u>17,833</u>	-	<u>135,043</u>	-	<u>26,231</u>	<u>26,231</u>
Total Expenses		\$ 3,807,109	\$ 898,353	\$ -	\$ 4,705,462	\$ -	\$ 804,628	\$ 804,628

	2017
Total	
\$	\$
603,448	418,370
2,505,405	2,049,174
216,615	153,986
3,325,468	2,621,530
734,996	621,773
50,656	8,943
-	-
19,719	4,054
10,700	9,970
334,388	129,597
-	-
155,040	135,007
42,094	28,029
111,317	87,640
119,341	101,474
66,398	35,198
23,279	24,526
26,882	46,530
80,979	112,411
-	-
98,820	129,006
61,403	51,695
87,336	54,772
<u>161,274</u>	<u>120,090</u>
\$ 5,510,090	\$ 4,322,245



Entry 5c Additional Financial Docs

Last updated: 10/25/2018

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Section Heading

1. Management Letter

<https://nysed-cso-reports.fluidreview.com/resp/20054099/8mMlunnVv3/>

Explanation for not uploading the Management Letter. (No response)

2. Form 990

<https://nysed-cso-reports.fluidreview.com/resp/20054099/FINDqRIBTE/>

Explanation for not uploading the Form 990. (No response)

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit. N/A

4. CSP Agreed Upon Procedure Report

(No response)

Explanation for not uploading the procedure report. N/A

5. Evidence of Required Escrow Account

<https://nysed-cso-reports.fluidreview.com/resp/20054099/pN6H0Nalce/>

Explanation for not uploading the Escrow evidence. (No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan. N/A



Auditors' Communications

July 30, 2018

To The Board of Trustees
Renaissance Academy Charter School of the Arts
299 Kirk Road
Rochester, NY 14612

Dear Board Members:

This letter is intended only for the board and those responsible for management and governance. Although we did review some of your internal controls, we did not perform an examination of them that would allow us to give an opinion on the adequacy of your controls.

Those charged with management and governance are responsible for:

- safeguarding your assets,
- ensuring that your resources are used as directed by funders, donors, and as required by charities laws and your own articles of incorporation,
- assuring that you are complying with laws, regulations, contracts and grants associated with your funding,
- properly recording and reporting results of operations and account balances, and
- proper business practices, operating procedures, documentation and controls.

Our audit was designed to help you with those responsibilities, and is also designed and intended to help you to benchmark your administrative operations to best practices.

Our Responsibilities to You

As part of our audit we are required to inform you of significant deficiencies and material weaknesses in your controls that we become aware of.

Controls are procedures, policies, and responsibilities that you put in place to make sure that appropriate transactions take place and are reported properly on your financial statements. Examples of controls are timely billing for services you perform, ensuring proper payments are received and recorded, and measures to prevent overpayment of payroll or vendors.



Control deficiencies result when proper procedures are not in place to assure that appropriate transactions are carried out, recorded and reported properly.

Significant deficiencies are control deficiencies or combinations of control deficiencies that are less severe than material weaknesses, yet important enough to merit attention by those charged with governance.

Material weaknesses are significant deficiencies or combinations of significant deficiencies such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

The Role of Internal Controls

Internal controls are managements' standards to safeguard your assets. They include the following components:

- Setting expectations of integrity and ethical conduct, with actions such as proper hiring and training,
- Assessing risks based on your operations and your staffing,
- Establishing control activities, such as separation of responsibilities, to reduce risks,
- Communications from senior management to all involved staff about internal controls, and
- Monitoring - ongoing evaluation of whether controls are appropriate and are working.

General Observations

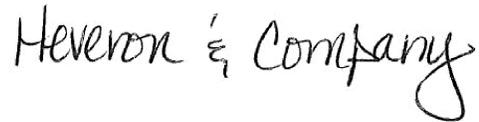
Our general observations are that:

- Your recordkeeping system is appropriate for your financial recording and reporting needs, including allocation of revenue and expense to various programs.
- Recordkeeping appears to be done in a timely, complete and conscientious manner.
- Internal controls are good.
- The attitude of management regarding the importance of proper systems and controls seems appropriate.
- We did not have disagreements with management in connection with our audits or difficulties in performing the audits, and to our knowledge, management did not consult with other CPAs about audit issues.
- We did not become aware of fraud or illegal acts, and there were no significant financial statement adjustments or unusual transactions.
- No material accounting adjustments were left unrecorded.
- There were no major changes in accounting policies and procedures or in estimating for things such as the useful lives of equipment items, bad debts or functional allocations.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this communication is solely to describe the scope of our testing of internal control over financial reporting and the results of that testing. This communication is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Company's internal control over financial reporting. Accordingly, this communication is not suitable for any other purpose.

Sincerely,

A handwritten signature in cursive script that reads "Heveron & Company". The signature is written in black ink and is positioned below the word "Sincerely,".

Heveron & Company CPAs

Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.
▶ Go to www.irs.gov/Form990 for instructions and the latest information.

A For the 2017 calendar year, or tax year beginning **JUL 1, 2017** and ending **JUN 30, 2018**

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization Renaissance Academy Charter School of the Arts Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite 299 Kirk Road City or town, state or province, country, and ZIP or foreign postal code Rochester, NY 14612 F Name and address of principal officer: Steven Gordon same as C above	D Employer identification number <div style="background-color: black; width: 100%; height: 20px;"></div> E Teleph <div style="background-color: black; width: 100%; height: 20px;"></div> G Gross receipts \$ 5,537,571. H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions) H(c) Group exemption number ▶
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		
J Website: ▶ www.renacad.org		
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶		
L Year of formation: 2014		M State of legal domicile: NY

Part I Summary

1	Briefly describe the organization's mission or most significant activities: Enriched and rigorous educational experience through the infusion of humanities and art.	
2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.	
3	Number of voting members of the governing body (Part VI, line 1a)	3 10
4	Number of independent voting members of the governing body (Part VI, line 1b)	4 10
5	Total number of individuals employed in calendar year 2017 (Part V, line 2a)	5 110
6	Total number of volunteers (estimate if necessary)	6 82
7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a 0.
7b	Net unrelated business taxable income from Form 990-T, line 34	7b 0.
8	Contributions and grants (Part VIII, line 1h)	8 790,387. 439,703.
9	Program service revenue (Part VIII, line 2g)	9 4,545,242. 5,091,144.
10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	10 620. 217.
11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	11 9,756. 6,507.
12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	12 5,346,005. 5,537,571.
13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	13 0. 0.
14	Benefits paid to or for members (Part IX, column (A), line 4)	14 0. 0.
15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	15 3,252,246. 4,111,121.
16a	Professional fundraising fees (Part IX, column (A), line 11e)	16a 0. 0.
16b	Total fundraising expenses (Part IX, column (D), line 25) ▶	16b 0.
17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	17 1,069,999. 1,398,969.
18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	18 4,322,245. 5,510,090.
19	Revenue less expenses. Subtract line 18 from line 12	19 1,023,760. 27,481.
20	Total assets (Part X, line 16)	20 3,698,995. 6,944,469.
21	Total liabilities (Part X, line 26)	21 1,620,811. 4,839,822.
22	Net assets or fund balances. Subtract line 21 from line 20	22 2,078,184. 2,104,647.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer Steven Gordon, Chairperson Type or print name and title	Date <div style="background-color: black; width: 100%; height: 20px;"></div>
Paid Preparer Use Only	Print/Type preparer's name Jeanne Beutner	Preparer's signature Jeanne Beutner
	Firm's name ▶ Heveron & Company CPAs, PLLC	Date 10/11/18
	Firm's address ▶ 260 Plymouth Avenue South Rochester, NY 14608	Check if self-employed <input type="checkbox"/> PTIN <div style="background-color: black; width: 100%; height: 20px;"></div>
		Firm's EIN <div style="background-color: black; width: 100%; height: 20px;"></div>
		Phone number <div style="background-color: black; width: 100%; height: 20px;"></div>

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

Renaissance Academy Charter
School of the Arts

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

Renaissance Academy Charter School of the Arts is committed to improving the quality of education to nurture children in the Rochester area into an enlightened adolescent.
Continued on Schedule O

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 3,807,109. including grants of \$) (Revenue \$ 4,906,122.)

REGULAR EDUCATION: Our instructional pedagogy is one based on active learning and inquiry based lessons. Engaging students in the "why" of the lessons is as important to our teaching staff as are the final outcomes. Our arts staff works diligently with the academic staff to integrate arts into the curriculum and to integrate academics into the arts, while keeping in alignment with the New York State Learning Standards. The School received \$268,296 in Title I/II funding though the NY State Education Department for their regular education program.

4b (Code:) (Expenses \$ 898,353. including grants of \$) (Revenue \$ 191,529.)

SPECIAL EDUCATION: The School is open to all children and does not discriminate on the basis of ethnicity, national origin, gender, disability, or any other grounds that would be unlawful or deny the civil rights of any individual. In accordance with the Individuals with Disabilities Education Act, the Rehabilitation Act, and Section 504, and the Americans with Disabilities Act, the School provides a free and appropriate education, in the least restrictive environment, to students with disabilities. The primary service delivery for students with special needs is inclusion. For students requiring supplemental services, the School contracts with local individuals or agencies to provide the required services outlined in the student's Individual Education Plan or 504 Plan.

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses **4,705,462.**

**Renaissance Academy Charter
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Part IV Checklist of Required Schedules

		Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	1	X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors?</i>	2	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>	3		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>	4		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>	5		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>	6		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>	7		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>	8		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>	9		X
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>	10		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.			
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	11a	X	
b Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>	11b		X
c Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>	11c		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>	11d		X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	11e		X
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	11f		X
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	12a	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>	12b		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>	13	X	
14a Did the organization maintain an office, employees, or agents outside of the United States?	14a		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>	14b		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>	15		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>	16		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>	17		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	18		X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>	19		X

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Part IV Checklist of Required Schedules (continued)

	Yes	No
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		X
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>	X	
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		X
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If "Yes," complete Schedule L, Part II</i>	X	
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
b A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>	X	
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>		X
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>	X	
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		X
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19?	X	

Note. All Form 990 filers are required to complete Schedule O

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Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
1b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
1c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
2b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	X	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
3b	If "Yes," has it filed a Form 990-T for this year? If "No," to line 3b, provide an explanation in Schedule O		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
4b	If "Yes," enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
5b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
5c	If "Yes," to line 5a or 5b, did the organization file Form 8886-T?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
6b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
7a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		X
7b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
7c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
7d	If "Yes," indicate the number of Forms 8282 filed during the year		
7e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
7f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
7g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
7h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		
9	Sponsoring organizations maintaining donor advised funds.		
9a	Did the sponsoring organization make any taxable distributions under section 4966?		
9b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		
10	Section 501(c)(7) organizations. Enter:		
10a	Initiation fees and capital contributions included on Part VIII, line 12		
10b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities		
11	Section 501(c)(12) organizations. Enter:		
11a	Gross income from members or shareholders		
11b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)		
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
12b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year		
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
13a	Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.		
13b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans		
13c	Enter the amount of reserves on hand		
14a	Did the organization receive any payments for indoor tanning services during the tax year?		X
14b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		

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Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
1b	Enter the number of voting members included in line 1a, above, who are independent		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
7b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
8a	a The governing body?	X	
8b	b Each committee with authority to act on behalf of the governing body?	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?		X
10b	b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
11b	Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
12b	b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
12c	c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	X	
13	Did the organization have a written whistleblower policy?	X	
14	Did the organization have a written document retention and destruction policy?	X	
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
15a	a The organization's CEO, Executive Director, or top management official	X	
15b	b Other officers or key employees of the organization		X
	If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
16b	b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

- 17** List the states with which a copy of this Form 990 is required to be filed **NY**
- 18** Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain in Schedule O)
- 19** Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, address, and telephone number of the person who possesses the organization's books and records: **The Organization - 299 Kirk Road, Rochester, NY 14612**

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Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) Dale Klein Secretary	1.00	X		X				0.	0.	0.
(2) Alan S. Lockwood Chairperson	3.00	X		X				0.	0.	0.
(3) Steven Gordon Treasurer	2.00	X		X				0.	0.	0.
(4) Bert A. Brinkerhoff Member at Large	2.00	X						0.	0.	0.
(5) Marilyn Patterson Grant, Ed.D Vice Chair	2.00	X		X				0.	0.	0.
(6) Makini Beck, Ed.D Member at Large	1.00	X						0.	0.	0.
(7) Zachary Harrison Member at Large	1.00	X						0.	0.	0.
(8) Aaron Rosen Member at Large	2.00	X						0.	0.	0.
(9) Dr. Guy Arie Member at Large	1.00	X						0.	0.	0.
(10) Janine Barry Member at Large	1.00	X						0.	0.	0.
(11) Donna Marie Cozine, Ed.D. Head of Academics	40.00			X				142,096.	0.	22,603.
(12) Craig Eichmann Chief Operating Officer	40.00			X				71,857.	0.	7,982.

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Form 990 (2017)

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514	
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e	294,910.				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	144,793.				
	g Noncash contributions included in lines 1a-1f: \$		26,614.				
	h Total. Add lines 1a-1f		439,703.				
	Program Service Revenue	2 a <u>Student Tuition</u>	Business Code 611710	4,899,615.	4,899,615.		
b <u>Students with Disabili</u>		611710	191,529.	191,529.			
c							
d							
e							
f All other program service revenue							
g Total. Add lines 2a-2f			5,091,144.				
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		217.			217.	
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
	6 a Gross rents	(i) Real	(ii) Personal				
		b Less: rental expenses					
		c Rental income or (loss)					
		d Net rental income or (loss)					
	7 a Gross amount from sales of assets other than inventory	(i) Securities	(ii) Other				
		b Less: cost or other basis and sales expenses					
		c Gain or (loss)					
		d Net gain or (loss)					
	8 a Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18	a					
		b Less: direct expenses	b				
		c Net income or (loss) from fundraising events					
	9 a Gross income from gaming activities. See Part IV, line 19	a					
b Less: direct expenses		b					
c Net income or (loss) from gaming activities							
10 a Gross sales of inventory, less returns and allowances	a						
	b Less: cost of goods sold	b					
	c Net income or (loss) from sales of inventory						
Miscellaneous Revenue		Business Code					
11 a <u>Other Program Revenue</u>	900099		6,507.	6,507.			
	b						
	c						
	d All other revenue						
	e Total. Add lines 11a-11d		6,507.				
12 Total revenue. See instructions.		5,537,571.	5,097,651.	0.	217.		

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Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	239,964.		239,964.	
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	3,119,623.	2,832,200.	287,423.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	45,509.	42,259.	3,250.	
9 Other employee benefits	456,930.	413,827.	43,103.	
10 Payroll taxes	249,095.	212,147.	36,948.	
11 Fees for services (non-employees):				
a Management				
b Legal	19,719.		19,719.	
c Accounting	10,700.		10,700.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	334,388.	285,021.	49,367.	
12 Advertising and promotion	26,882.	20,007.	6,875.	
13 Office expenses	127,801.	90,908.	36,893.	
14 Information technology	80,979.	79,785.	1,194.	
15 Royalties				
16 Occupancy	266,357.	238,665.	27,692.	
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	23,279.	20,952.	2,327.	
20 Interest	107,294.	94,655.	12,639.	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	87,336.	78,602.	8,734.	
23 Insurance	42,094.	37,885.	4,209.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a Classroom Supplies	119,341.	119,341.		
b Other Student Services	98,820.	98,820.		
c				
d				
e All other expenses	53,979.	40,388.	13,591.	
25 Total functional expenses. Add lines 1 through 24e	5,510,090.	4,705,462.	804,628.	0.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here if following SOP 98-2 (ASC 958-720)

Renaissance Academy Charter
School of the Arts

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Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year
Assets	1 Cash - non-interest-bearing	15,621.	1	902,144.
	2 Savings and temporary cash investments	348,911.	2	109,107.
	3 Pledges and grants receivable, net	493,078.	3	41,963.
	4 Accounts receivable, net	46,702.	4	52,982.
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instr). Complete Part II of Sch L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges		9	
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 6,023,351.		
	b Less: accumulated depreciation	10b 185,078.	2,794,683.	10c 5,838,273.
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11		12	
	13 Investments - program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11		15	
16 Total assets. Add lines 1 through 15 (must equal line 34)		3,698,995.	16 6,944,469.	
Liabilities	17 Accounts payable and accrued expenses	337,095.	17	1,219,829.
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L	288,119.	22	228,075.
	23 Secured mortgages and notes payable to unrelated third parties	995,597.	23	3,391,918.
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26 Total liabilities. Add lines 17 through 25		1,620,811.	26 4,839,822.
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.			
	27 Unrestricted net assets	1,919,913.	27	2,014,647.
	28 Temporarily restricted net assets	158,271.	28	90,000.
	29 Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
33 Total net assets or fund balances		2,078,184.	33 2,104,647.	
34 Total liabilities and net assets/fund balances		3,698,995.	34 6,944,469.	

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Renaissance Academy Charter
School of the Arts

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	5,537,571.
2	Total expenses (must equal Part IX, column (A), line 25)	2	5,510,090.
3	Revenue less expenses. Subtract line 2 from line 1	3	27,481.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	2,078,184.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	-1,018.
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	2,104,647.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

	Yes	No
1 Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
b Were the organization's financial statements audited by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? _____ If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	X	
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133? _____		X
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits _____		

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge ...						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources ...						
9 Net income from unrelated business activities, whether or not the business is regularly carried on ...						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2017 (line 6, column (f) divided by line 11, column (f))	14	%
15 Public support percentage from 2016 Schedule A, Part II, line 14	15	%
16a 33 1/3% support test - 2017. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 33 1/3% support test - 2016. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10% -facts-and-circumstances test - 2017. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10% -facts-and-circumstances test - 2016. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge ...						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2013	(b) 2014	(c) 2015	(d) 2016	(e) 2017	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources ...						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ►

Section C. Computation of Public Support Percentage

15 Public support percentage for 2017 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2016 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2017 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2016 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests - 2017. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ►

b 33 1/3% support tests - 2016. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ►

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ►

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer (b) and (c) below.</i>		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.</i>		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer 10b below.</i>		
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
b A family member of a person described in (a) above?		
c A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in Part VI.		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).		
3 By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.		

Section E. Type III Functionally Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).		
2 Activities Test. Answer (a) and (b) below.		
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.	Yes	No
b Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.		
3 Parent of Supported Organizations. Answer (a) and (b) below.		
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in Part VI.		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.		

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Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI.) **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions)	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount		(A) Prior Year	Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

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Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI). See instructions.	
7 Total annual distributions. Add lines 1 through 6.	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	
9 Distributable amount for 2017 from Section C, line 6	
10 Line 8 amount divided by line 9 amount	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2017	(iii) Distributable Amount for 2017
1 Distributable amount for 2017 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2017 (reasonable cause required- explain in Part VI). See instructions.			
3 Excess distributions carryover, if any, to 2017			
a			
b From 2013			
c From 2014			
d From 2015			
e From 2016			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2017 distributable amount			
i Carryover from 2012 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2017 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2017 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4.			
5 Remaining underdistributions for years prior to 2017, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI . See instructions.			
6 Remaining underdistributions for 2017. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI . See instructions.			
7 Excess distributions carryover to 2018. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2013			
b Excess from 2014			
c Excess from 2015			
d Excess from 2016			
e Excess from 2017			

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Part VI

Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

Multiple horizontal lines for supplemental information.

Schedule B

(Form 990, 990-EZ, or 990-PF)

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.
▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2017

Name of the organization

Renaissance Academy Charter
School of the Arts

Employer identification number



Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

501(c)(3) (enter number) organization

4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

527 political organization

Form 990-PF

501(c)(3) exempt private foundation

4947(a)(1) nonexempt charitable trust treated as a private foundation

501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000; or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I, II, and III.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year ▶ \$ _____

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

LHA For Paperwork Reduction Act Notice, see the instructions for Form 990, 990-EZ, or 990-PF. Schedule B (Form 990, 990-EZ, or 990-PF) (2017)

Name of organization Renaissance Academy Charter School of the Arts	Employer identification number <div style="background-color: black; width: 100px; height: 15px; margin-top: 5px;"></div>
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Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	United States Department of Education 299 Kirk Road Rochester, NY 14612	\$ 7,996.	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input checked="" type="checkbox"/> (Complete Part II for noncash contributions.)
2	University of the State of NY Education 299 Kirk Road Rochester, NY 14612	\$ 268,296.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	Konar Foundation 299 Kirk Road Rochester, NY 14612	\$ 90,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
4	Rochester City School District 299 Kirk Road Rochester, NY 14612	\$ 22,715.	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input checked="" type="checkbox"/> (Complete Part II for noncash contributions.)
	_____ _____ _____	\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
	_____ _____ _____	\$ _____	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization Renaissance Academy Charter School of the Arts	Employer identification number <div style="background-color: black; width: 100px; height: 15px; margin-top: 5px;"></div>
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Part II Noncash Property (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions.)	(d) Date received
1	Paid Telephone and Internet expenses for the Organization.	\$ 7,996.	
4	Textbooks	\$ 22,715.	
	_____ _____ _____	\$ _____	

Name of organization Renaissance Academy Charter School of the Arts	Employer identification number <div style="background-color: black; width: 100px; height: 15px; margin-top: 5px;"></div>
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Part III Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of \$1,000 or less for the year. (Enter this info. once.) ▶ \$ _____
 Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	
(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
(e) Transfer of gift			
Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee	

SCHEDULE D (Form 990)

Department of the Treasury Internal Revenue Service

Supplemental Financial Statements

Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b. Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2017

Open to Public Inspection

Name of the organization Renaissance Academy Charter School of the Arts Employer identification number

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

Table with 3 columns: Question, (a) Donor advised funds, (b) Funds and other accounts. Rows include total number at end of year, aggregate value of contributions, grants, and end of year, and two yes/no questions about donor property and grant fund usage.

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

Table with 3 columns: Question, (a) Donor advised funds, (b) Funds and other accounts. Rows include purpose of easements, total number and acreage, number of easements on historic structures, and monitoring details.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

Table with 3 columns: Question, (a) Donor advised funds, (b) Funds and other accounts. Rows include reporting requirements for art and historical treasures.

Renaissance Academy Charter
School of the Arts

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

- a Public exhibition
- b Scholarly research
- c Preservation for future generations
- d Loan or exchange programs
- e Other _____

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

	Amount
c Beginning balance	1c
d Additions during the year	1d
e Distributions during the year	1e
f Ending balance	1f

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

Part V Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment _____ %
- b Permanent endowment _____ %
- c Temporarily restricted endowment _____ %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

	Yes	No
(i) unrelated organizations	3a(i)	
(ii) related organizations	3a(ii)	
b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?	3b	

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land		89,964.		89,964.
b Buildings		5,863,175.	171,607.	5,691,568.
c Leasehold improvements				
d Equipment		70,212.	13,471.	56,741.
e Other				
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				5,838,273.

Renaissance Academy Charter
School of the Arts

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

SCHEDULE E
(Form 990 or 990-EZ)

Schools

OMB No. 1545-0047

2017

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 13, or Form 990-EZ, Part VI, line 48.**

▶ **Attach to Form 990 or Form 990-EZ.**

▶ **Go to www.irs.gov/Form990 for the latest information.**

Name of the organization **Renaissance Academy Charter School of the Arts** Employer identification number **[REDACTED]**

Part I

	YES	NO
1 Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?	X	
2 Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?	X	
3 Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe. If "No," please explain. If you need more space, use Part II	X	
<u>During the registration period, our application packet states "Your child will not be discriminated against based upon information provided" in the application.</u>		
4 Does the organization maintain the following?		
a Records indicating the racial composition of the student body, faculty, and administrative staff?	X	
b Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?		X
c Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?	X	
d Copies of all material used by the organization or on its behalf to solicit contributions?		X
If you answered "No" to any of the above, please explain. If you need more space, use Part II. <u>We do not give scholarships. We are a free public charter school. We do not seek contributions. We have not solicited contributions. If we do, we will include information that we will not discriminate.</u>		
5 Does the organization discriminate by race in any way with respect to:		
a Students' rights or privileges?		X
b Admissions policies?		X
c Employment of faculty or administrative staff?		X
d Scholarships or other financial assistance?		X
e Educational policies?		X
f Use of facilities?		X
g Athletic programs?		X
h Other extracurricular activities?		X
If you answered "Yes" to any of the above, please explain. If you need more space, use Part II.		
6a Does the organization receive any financial aid or assistance from a governmental agency?	X	
b Has the organization's right to such aid ever been revoked or suspended?		X
If you answered "Yes" on either line 6a or line 6b, explain on Part II.		
7 Does the organization certify that it has complied with the applicable requirements of sections 4.01 through 4.05 of Rev. Proc. 75-50, 1975-2 C.B. 587, covering racial nondiscrimination? If "No," explain on Part II	X	

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or Form 990-EZ.

Schedule E (Form 990 or 990-EZ) 2017

Part II **Supplemental Information.** Provide the explanations required by Part I, lines 3, 4d, 5h, 6b, and 7, as applicable.

Also provide any other additional information.

Line 6 - Explanation of Government Financial Aid:

6a)

1. Title I and Title IIA/Federal Government Grants

2. Funds for student aid, which is formula driven for regular education and special education students with driven needs.

3. Textbook Aid

4. IDEA Grant

5. E-Rate Grant

**SCHEDULE J
(Form 990)**

Compensation Information

OMB No. 1545-0047

2017

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

For certain Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees
 ▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 23.
 ▶ Attach to Form 990.
 ▶ Go to www.irs.gov/Form990 for instructions and the latest information.

Name of the organization **Renaissance Academy Charter School of the Arts** Employer identification number [REDACTED]

Part I Questions Regarding Compensation

	Yes	No
1a Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items. <input type="checkbox"/> First-class or charter travel <input type="checkbox"/> Travel for companions <input type="checkbox"/> Tax indemnification and gross-up payments <input type="checkbox"/> Discretionary spending account <input type="checkbox"/> Housing allowance or residence for personal use <input type="checkbox"/> Payments for business use of personal residence <input type="checkbox"/> Health or social club dues or initiation fees <input type="checkbox"/> Personal services (such as, maid, chauffeur, chef)		
b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain	1b	
2 Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked on line 1a?	2	
3 Indicate which, if any, of the following the filing organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III. <input type="checkbox"/> Compensation committee <input type="checkbox"/> Independent compensation consultant <input type="checkbox"/> Form 990 of other organizations <input type="checkbox"/> Written employment contract <input type="checkbox"/> Compensation survey or study <input checked="" type="checkbox"/> Approval by the board or compensation committee		
4 During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:		
a Receive a severance payment or change-of-control payment?	4a	X
b Participate in, or receive payment from, a supplemental nonqualified retirement plan?	4b	X
c Participate in, or receive payment from, an equity-based compensation arrangement?	4c	X
If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III.		
Only section 501(c)(3), 501(c)(4), and 501(c)(29) organizations must complete lines 5-9.		
5 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:		
a The organization?	5a	X
b Any related organization?	5b	X
If "Yes" on line 5a or 5b, describe in Part III.		
6 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:		
a The organization?	6a	X
b Any related organization?	6b	X
If "Yes" on line 6a or 6b, describe in Part III.		
7 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments not described on lines 5 and 6? If "Yes," describe in Part III	7	X
8 Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III	8	X
9 If "Yes" on line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?	9	

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) 2017

Renaissance Academy Charter
School of the Arts

Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that aren't listed on Form 990, Part VII.

Note: The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title		(B) Breakdown of W-2 and/or 1099-MISC compensation			(C) Retirement and other deferred compensation	(D) Nontaxable benefits	(E) Total of columns (B)(i)-(D)	(F) Compensation in column (B) reported as deferred on prior Form 990
		(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation				
(1) Donna Marie Cozine, Ed.D. Head of Academics	(i)	142,096.	0.	0.	1,592.	21,011.	164,699.	0.
	(ii)	0.	0.	0.	0.	0.	0.	0.
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
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	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							



Part III Supplemental Information

Provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8, and for Part II. Also complete this part for any additional information.

Part I, Line 3:

The full founding Board of Trustees met 6 times to review data solicited by two Board of Trustees from other comparable institutions and also met with the Head of Academics three times to discuss expectations and remunerations comparable to responsibilities.

SCHEDULE L
(Form 990 or 990-EZ)

Transactions With Interested Persons

OMB No. 1545-0047

2017

Open To Public Inspection

Department of the Treasury
Internal Revenue Service

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 25a, 25b, 26, 27, 28a, 28b, or 28c, or Form 990-EZ, Part V, line 38a or 40b.**

▶ **Attach to Form 990 or Form 990-EZ.**

▶ **Go to www.irs.gov/Form990 for instructions and the latest information.**

Name of the organization **Renaissance Academy Charter School of the Arts** Employer identification number **[REDACTED]**

Part I Excess Benefit Transactions (section 501(c)(3), section 501(c)(4), and 501(c)(29) organizations only).

Complete if the organization answered "Yes" on Form 990, Part IV, line 25a or 25b, or Form 990-EZ, Part V, line 40b.

1 (a) Name of disqualified person	(b) Relationship between disqualified person and organization	(c) Description of transaction	(d) Corrected?	
			Yes	No

- 2 Enter the amount of tax incurred by the organization managers or disqualified persons during the year under section 4958 ▶ \$ _____
- 3 Enter the amount of tax, if any, on line 2, above, reimbursed by the organization ▶ \$ _____

Part II Loans to and/or From Interested Persons.

Complete if the organization answered "Yes" on Form 990-EZ, Part V, line 38a or Form 990, Part IV, line 26; or if the organization reported an amount on Form 990, Part X, line 5, 6, or 22.

(a) Name of interested person	(b) Relationship with organization	(c) Purpose of loan	(d) Loan to or from the organization?		(e) Original principal amount	(f) Balance due	(g) In default?		(h) Approved by board or committee?		(i) Written agreement?	
			To	From			Yes	No	Yes	No	Yes	No
Barbara Cozine	Family r	Building	X		350,000.	228,075.		X	X		X	
Total						▶ \$	228,075.					

Part III Grants or Assistance Benefiting Interested Persons.

Complete if the organization answered "Yes" on Form 990, Part IV, line 27.

(a) Name of interested person	(b) Relationship between interested person and the organization	(c) Amount of assistance	(d) Type of assistance	(e) Purpose of assistance

See Part V for Continuations

Part IV Business Transactions Involving Interested Persons.

Complete if the organization answered "Yes" on Form 990, Part IV, line 28a, 28b, or 28c.

(a) Name of interested person	(b) Relationship between interested person and the organization	(c) Amount of transaction	(d) Description of transaction	(e) Sharing of organization's revenues?	
				Yes	No
Barbara Cozine	Family relationship	11,000.	Paid consul		X

Part V Supplemental Information

Provide additional information for responses to questions on Schedule L (see instructions).

Schedule L, Part II, Loans To and From Interested Persons:

(a) Name of Person: Barbara Cozine

(b) Relationship with Organization: Family relationship with Head of Academics

(c) Purpose of Loan: Building acquisition

Sch L, Part IV, Business Transactions Involving Interested Persons:

(a) Name of Person: Barbara Cozine

(b) Relationship Between Interested Person and Organization: Family relationship with Head of Academics

(d) Description of Transaction: Paid consultant

**SCHEDULE M
(Form 990)**

Noncash Contributions

OMB No. 1545-0047

2017

Open To Public Inspection

Department of the Treasury
Internal Revenue Service

- ▶ Complete if the organizations answered "Yes" on Form 990, Part IV, lines 29 or 30.
- ▶ Attach to Form 990.
- ▶ Go to www.irs.gov/Form990 for the latest information.

Name of the organization **Renaissance Academy Charter School of the Arts** Employer identification number XXXXXXXXXX

Part I Types of Property

	(a) Check if applicable	(b) Number of contributions or items contributed	(c) Noncash contribution amounts reported on Form 990, Part VIII, line 1g	(d) Method of determining noncash contribution amounts
1 Art - Works of art				
2 Art - Historical treasures				
3 Art - Fractional interests				
4 Books and publications	X		18,618.	
5 Clothing and household goods				
6 Cars and other vehicles				
7 Boats and planes				
8 Intellectual property				
9 Securities - Publicly traded				
10 Securities - Closely held stock				
11 Securities - Partnership, LLC, or trust interests				
12 Securities - Miscellaneous				
13 Qualified conservation contribution - Historic structures				
14 Qualified conservation contribution - Other				
15 Real estate - Residential				
16 Real estate - Commercial				
17 Real estate - Other				
18 Collectibles				
19 Food inventory				
20 Drugs and medical supplies				
21 Taxidermy				
22 Historical artifacts				
23 Scientific specimens				
24 Archeological artifacts				
25 Other (ERATE)	X	1	7,996.	
26 Other				
27 Other				
28 Other				

29 Number of Forms 8283 received by the organization during the tax year for contributions for which the organization completed Form 8283, Part IV, Donee Acknowledgement **29** 0

	Yes	No
30a During the year, did the organization receive by contribution any property reported in Part I, lines 1 through 28, that it must hold for at least three years from the date of the initial contribution, and which isn't required to be used for exempt purposes for the entire holding period?		X
b If "Yes," describe the arrangement in Part II.		
31 Does the organization have a gift acceptance policy that requires the review of any nonstandard contributions?		X
32a Does the organization hire or use third parties or related organizations to solicit, process, or sell noncash contributions?		X
b If "Yes," describe in Part II.		
33 If the organization didn't report an amount in column (c) for a type of property for which column (a) is checked, describe in Part II.		

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule M (Form 990) 2017

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2017

Open to Public
Inspection

Name of the organization	Renaissance Academy Charter School of the Arts	Employer identification number	[REDACTED]
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Form 990, Part III, Line 1, Description of Organization Mission:

Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and art rooted in a culture of high academic standards leading to a strong sense of possibility and aspiration.

Form 990, Part VI, Section B, line 11b:

A completed Form 990 is reviewed at a Finance Committee meeting and then shared at a full board meeting.

Form 990, Part VI, Section B, Line 12c:

The organization provides each officer and director with the conflict of interest policy when they are elected or appointed. The policy is also reviewed annually. If a potential conflict with any officer or director arises, the organization follows the conflict of interest policy and documents that in meeting minutes.

Form 990, Part VI, Section B, Line 15a:

The Full founding Board of Trustees met 6 times to review data solicited by two Board of Trustees from other comparable institutions and also met with the Head of Academics three times to discuss expectations and remunerations comparable to responsibilities. The Academy has no other key employees.

Form 990, Part VI, Section C, Line 19:

The Academy makes its governing documents, conflict of interest policy, and financial statements available to the public upon request.

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule O (Form 990 or 990-EZ) (2017)

732211 09-07-17



Inspired by Arts. Empowered by Learning.

1. Management letter
Please see attached.



Auditors' Communications

July 30, 2018

To The Board of Trustees
Renaissance Academy Charter School of the Arts
299 Kirk Road
Rochester, NY 14612

Dear Board Members:

This letter is intended only for the board and those responsible for management and governance. Although we did review some of your internal controls, we did not perform an examination of them that would allow us to give an opinion on the adequacy of your controls.

Those charged with management and governance are responsible for:

- safeguarding your assets,
- ensuring that your resources are used as directed by funders, donors, and as required by charities laws and your own articles of incorporation,
- assuring that you are complying with laws, regulations, contracts and grants associated with your funding,
- properly recording and reporting results of operations and account balances, and
- proper business practices, operating procedures, documentation and controls.

Our audit was designed to help you with those responsibilities, and is also designed and intended to help you to benchmark your administrative operations to best practices.

Our Responsibilities to You

As part of our audit we are required to inform you of significant deficiencies and material weaknesses in your controls that we become aware of.

Controls are procedures, policies, and responsibilities that you put in place to make sure that appropriate transactions take place and are reported properly on your financial statements. Examples of controls are timely billing for services you perform, ensuring proper payments are received and recorded, and measures to prevent overpayment of payroll or vendors.



Control deficiencies result when proper procedures are not in place to assure that appropriate transactions are carried out, recorded and reported properly.

Significant deficiencies are control deficiencies or combinations of control deficiencies that are less severe than material weaknesses, yet important enough to merit attention by those charged with governance.

Material weaknesses are significant deficiencies or combinations of significant deficiencies such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

The Role of Internal Controls

Internal controls are managements' standards to safeguard your assets. They include the following components:

- Setting expectations of integrity and ethical conduct, with actions such as proper hiring and training,
- Assessing risks based on your operations and your staffing,
- Establishing control activities, such as separation of responsibilities, to reduce risks,
- Communications from senior management to all involved staff about internal controls, and
- Monitoring - ongoing evaluation of whether controls are appropriate and are working.

General Observations

Our general observations are that:

- Your recordkeeping system is appropriate for your financial recording and reporting needs, including allocation of revenue and expense to various programs.
- Recordkeeping appears to be done in a timely, complete and conscientious manner.
- Internal controls are good.
- The attitude of management regarding the importance of proper systems and controls seems appropriate.
- We did not have disagreements with management in connection with our audits or difficulties in performing the audits, and to our knowledge, management did not consult with other CPAs about audit issues.
- We did not become aware of fraud or illegal acts, and there were no significant financial statement adjustments or unusual transactions.
- No material accounting adjustments were left unrecorded.
- There were no major changes in accounting policies and procedures or in estimating for things such as the useful lives of equipment items, bad debts or functional allocations.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this communication is solely to describe the scope of our testing of internal control over financial reporting and the results of that testing. This communication is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Company's internal control over financial reporting. Accordingly, this communication is not suitable for any other purpose.

Sincerely,

Heveron & Company

Heveron & Company CPAs



Inspired by Arts. Empowered by Learning.

2. Federal Single Audit - *not applicable.*



Inspired by Arts. Empowered by Learning.

3. CSP Agreed-Upon Procedure Report - *not applicable.*



Inspired by Arts. Empowered by Learning.

4. Evidence of Required Escrow Account
Please see attached.



Renaissance Academy Charter School of th
299 Kirk Rd
Rochester NY 14612-3377

FINANCIAL SUMMARY AS OF 07-31-18	
[REDACTED] Regular Savings	\$ 75,011.16

A 130-year-old can be tech-savvy, too. Smart solutions for convenient banking. CNBank.com/Online.

Regular Savings

ACCOUNT [REDACTED]

STATEMENT PERIOD FROM 05-01-18 THROUGH 07-31-18

STARTING BALANCE		75,005.49
DEPOSITS	+	5.67
WITHDRAWALS	-	.00
MAINTENANCE FEES	-	.00
ENDING BALANCE	=	75,011.16

DEPOSITS

DATE	DESCRIPTION	AMOUNT
07-31	Credit Interest	5.67

ACCOUNT / INTEREST INFORMATION

INTEREST PAID THIS YEAR 16.84

ANNUAL PERCENTAGE YIELD EARNED DISCLOSURE FROM 05-01-18 THROUGH 07-31-18

ANNUAL PERCENTAGE YIELD EARNED	.03%
AVERAGE DAILY COLLECTED BALANCE	75,005.49
INTEREST EARNED	5.67

SUMMARY OF OVERDRAFT (OD), INSUFFICIENT (NSF), AND UNCOLLECTED FUNDS (UCF) FEES

DESCRIPTION OF FEES	TOTAL FOR THIS PERIOD	TOTAL YEAR-TO-DATE
TOTAL OVERDRAFT FEES (OD, NSF, UCF ITEMS PAID)	.00	.00
TOTAL RETURNED ITEM FEES (NSF ITEMS NOT PAID)	.00	.00



Inspired by Arts. Empowered by Learning.

5. Corrective Action Plan for Audit Findings and Management Letter Recommendation -
not applicable.



Entry 5d Financial Services Contact Information

Last updated: 07/30/2018

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

RENAISSANCE ACAD CS OF THE ARTS (REGENTS)Section Heading

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Barbara Cozine	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Heveron & Company CPAs, PLLC	[REDACTED]	[REDACTED]	[REDACTED]

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -
Board of Regents -

2018-19 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Renaissance Academy Charter School of the Arts -

PROJECTED BUDGET FOR 2018-2019 -

July 1, 2018 to June 30, 2019 -

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	5,993,569	1,080,826	-	-	-	7,074,395
Total Expenses	5,520,814	1,001,873	-	-	650,843	7,173,530
Net Income	472,755	78,953	-	-	(650,843)	(99,135)
Actual Student Enrollment	403	57				-
Total Paid Student Enrollment	-	-				-

	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL

REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

Greece	\$12,569.00	326,794	50,276	-	-	-	377,070
Rochester City School District	\$13,872.00	5,021,664	679,728	-	-	-	5,701,392
Churchville-Chili	\$11,712.00	-	11,712	-	-	-	11,712
East Irondequoit	\$13,147.00	39,441	-	-	-	-	39,441
Fairport	\$12,237.00	12,237	12,237	-	-	-	24,474
Gates-Chili	\$13,949.00	153,439	27,898	-	-	-	181,337
Additional per pupil aid		139,237	-	-	-	-	139,237
		5,692,812	781,851				6,474,663

Special Education Revenue

Grants

Stimulus

Other

Other State Revenue

	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

TOTAL REVENUE FROM STATE SOURCES

	5,692,812	781,851					6,474,663
--	------------------	----------------	--	--	--	--	------------------

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

Title I

Title Funding - Other

E-Rate

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

		250,000	-	-	-	-	250,000
	214,502	34,919	-	-	-	-	249,421
	42,142	6,805	-	-	-	-	48,947
	6,880	1,120	-	-	-	-	8,000
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

TOTAL REVENUE FROM FEDERAL SOURCES

	263,524	292,844					556,368
--	----------------	----------------	--	--	--	--	----------------

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Interest Income, Earnings on Investments,

Credit Card Redemption

Rent

Food Service (Income from meals)

Text Book

Software

Kindergarten and 6th grade graduation

	-	-	-	-	-	-	-
	129	21	-	-	-	-	150
	3,440	560	-	-	-	-	4,000
	1,720	280	-	-	-	-	2,000
	-	-	-	-	-	-	-
	21,391	3,482	-	-	-	-	24,873
	8,033	1,308	-	-	-	-	9,341
	2,520	480	-	-	-	-	3,000

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

	37,233	6,131					43,364
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Renaissance Academy Charter School of the Arts

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Actual Student Enrollment	403	57				-
Total Paid Student Enrollment	-	-				-

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
TOTAL REVENUE		5,993,569	1,080,826				7,074,395
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS							
	No. of Positions						
Executive Management	0.40		-	-	-	51,956	51,956
Instructional Management	3.60	209,805	34,154			55,221	299,180
Deans, Directors & Coordinators	1.00	22,369	3,641			26,010	52,020
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	1.00		-	-	-	80,110	80,110
Administrative Staff	4.00		-	-	-	149,473	149,473
TOTAL ADMINISTRATIVE STAFF	10	232,173	37,796			362,770	632,739
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	20.00	800,512	130,316	-	-	-	930,828
Teachers - SPED	8.50		402,137	-	-	-	402,137
Substitute Teachers	1.00	47,300	7,700	-	-	-	55,000
Teaching Assistants	14.00	401,273	65,323	-	-	-	466,596
Specialty Teachers	11.00	462,855	75,349	-	-	-	538,204
RTI and Title I Teachers	5.50	179,244	29,179	-	-	-	208,423
Therapists & Counselors	4.80	210,331	34,240	-	-	-	244,571
Other	-	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	64.80	2,101,515	744,244				2,845,759
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	0.10	5,160	840	-	-	-	6,000
Librarian	1.00	36,842	5,998	-	-	-	42,840
Custodian	4.00	101,801	14,543	-	-	4,848	121,192
Outreach Coordinator	1.00		-	-	-	55,080	55,080
Lunch Aides	0.60	14,190	2,310	-	-	-	16,500
TOTAL NON-INSTRUCTIONAL	6.70	157,994	23,691			59,928	241,612
SUBTOTAL PERSONNEL SERVICE COSTS	81.50	2,491,682	805,730			422,698	3,720,110
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		297,609	-			-	297,609
Fringe / Employee Benefits		1,024,430	-			-	1,024,430
Retirement / Pension		95,556	-			-	95,556
TOTAL PAYROLL TAXES AND BENEFITS		1,417,595					1,417,595
TOTAL PERSONNEL SERVICE COSTS		3,909,277	805,730			422,698	5,137,705
CONTRACTED SERVICES							
Accounting / Audit			-	-	-	12,000	12,000

Renaissance Academy Charter School of the Arts

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Net Income	472,755	78,953	-	-	(650,843)	(99,135)
Actual Student Enrollment	403	57				-
Total Paid Student Enrollment	-	-				-

	PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
Legal		-	-	-	20,000	20,000
Security Services	40,500	4,500	-	-	5,000	50,000
Management Company Services						
Nurse Serves						
IT Services	24,300	2,700	-	-	3,000	30,000
Food Service / School Lunch	-	-	-	-	-	-
Payroll Services					5,000	5,000
Special Ed Services	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-
HR Services					3,000	3,000
Curriculum Development	17,200	2,800				20,000
Other Purchased / Professional / Consulting	13,760	2,240	-	-	24,000	40,000
TOTAL CONTRACTED SERVICES	95,760	12,240			72,000	180,000

SCHOOL OPERATIONS

Board Expenses		-	-	-	2,500	2,500
Fees and Charges, Bank, etc.					1,500	1,500
Business Expenses Other					1,000	1,000
Classroom / Teaching Supplies & Materials	24,080	3,920	-	-	-	28,000
Classroom Copying and copying supplies and Materials	21,500	3,500				25,000
Special Areas Supplies & Materials	21,500	3,500				25,000
Special Ed Supplies & Materials	1,720	280	-	-	-	2,000
Textbooks / Workbooks	25,800	4,200	-	-	-	30,000
Textbook offset - books on loan from districts	21,391	3,482				24,873
Supplies & Materials Curriculum	-	-	-	-	-	-
Supplies & Materials Library	4,300	700				5,000
Equipment / Furniture	25,800	4,200	-	-	-	30,000
Telephone	5,160	840	-	-	-	6,000
Technology	60,750	6,750	-	-	7,500	75,000
Student Testing & Assessment	9,460	1,540	-	-	-	11,000
Field Trips	12,900	2,100	-	-	-	15,000
Afterschool Enrichment	9,460	1,540				11,000
Transportation (student)	55,900	9,100	-	-	-	65,000
Student Services - other	15,480	2,520	-	-	-	18,000
Student Needs Fund	2,150	350				2,500
Office Expense	21,060	2,340	-	-	2,600	26,000
Staff Development	19,780	3,220	-	-	-	23,000
Staff Recruitment	5,160	840	-	-	-	6,000
Student Recruitment / Marketing	4,300	700	-	-	-	5,000
School Meals / Lunch	-	-	-	-	-	-
School Nurse Supplies	1,290	210				1,500
Travel (Staff)	1,620	180	-	-	200	2,000

Renaissance Academy Charter School of the Arts

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

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Net Income	472,755	78,953	-	-	(650,843)	(99,135)
Actual Student Enrollment	403	57				-
Total Paid Student Enrollment	-	-				-

	PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
Fundraising	-	-	-	-	-	-
Kindergarten and 6th grade graduation	4,300	700				5,000
Misc Fees, etc					1,000	1,000
Back to School Event	5,590	910				6,500
Parent Education Activities	860	140				1,000
Parent Meeting Expenses	860	140				1,000
Parent Engagement Activities	860	140				1,000
Other	-	-	-	-	-	-
TOTAL SCHOOL OPERATIONS	383,031	58,042			16,300	457,373
FACILITY OPERATION & MAINTENANCE						
Insurance	36,450	4,050		-	4,500	45,000
Janitorial	15,390	1,710	-	-	1,900	19,000
Maint Supplies & Materials	10,530	1,170			1,300	13,000
Repairs and Maint .Facilities	44,550	4,950			5,500	55,000
Repairs and Maint. Grounds	40,500	4,500			5,000	50,000
Building and Land Rent / Lease	-	-	-	-	-	-
Equipment / Furniture	18,905	2,101	-	-	2,334	23,340
Building First Mortgage (P & I)	72,779	8,087			8,985	89,850
Phase I Second Mortgage (P & I)	13,426	1,492			1,658	16,575
Phase III Third Mortgage (P & I)	59,580	6,620			7,356	73,555
Phase IV construction Loan and Mortgage	134,136	14,904			16,560	165,600
Building Mortgage (P & I) Expense Private	65,770	7,308			8,120	81,198
Nichols Team Interest Free Loan	364,500	40,500			45,000	450,000
Taxes	1,987	221			245	2,453
Security	12,150	1,350	-	-	1,500	15,000
Utilities	97,200	10,800	-	-	12,000	120,000
TOTAL FACILITY OPERATION & MAINTENANCE	987,853	109,761			121,957	1,219,571
DEPRECIATION & AMORTIZATION	144,894	16,099			17,888	178,881
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-			-	-
TOTAL EXPENSES	5,520,814	1,001,873			650,843	7,173,530
NET INCOME	472,755	78,953			(650,843)	(99,135)

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
Greece	26	4	30
Rochester City School District	362	49	411
Churchville-Chili		1	1
East Irondequoit	3		3

Renaissance Academy Charter School of the Arts

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Net Income	472,755	78,953	-	-	(650,843)	(99,135)
Actual Student Enrollment	403	57				-
Total Paid Student Enrollment	-	-				-

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Fairport	1	1	2			
Gates-Chili	11	2	13			
			-			
TOTAL ENROLLMENT	403	57	460			
REVENUE PER PUPIL	14,872	18,962	-			
EXPENSES PER PUPIL	13,699	17,577	-			

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Total depreciation and amortization 178,881

The Dissolution escrow was taken care of the first 3 years of operation

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Dr. Marilyn Patterson Grant

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Renaissance Academy Charter School of the Arts

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Vice President

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><u>None</u> Please write "None" if applicable. Do not leave this space blank.</p>			

--	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

Handwritten Signature

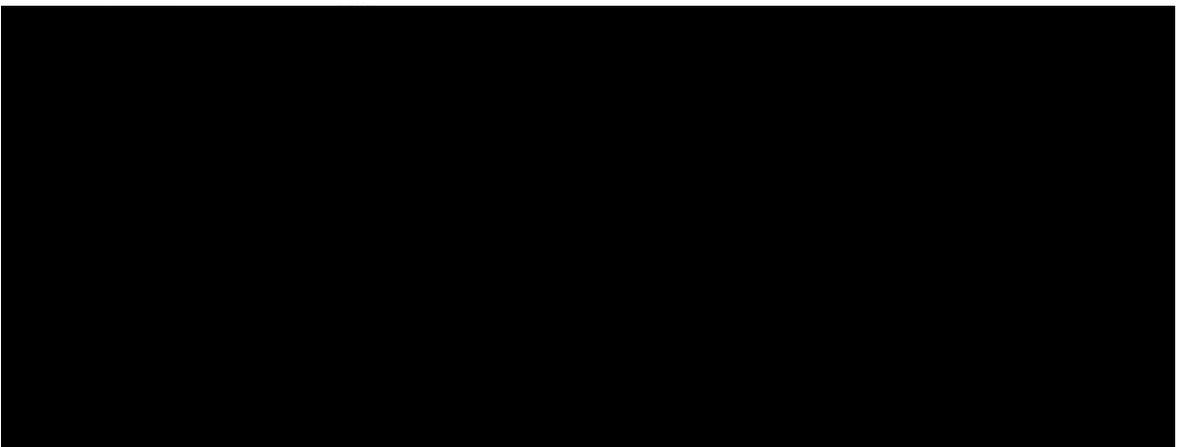
 Signature

7/9/18

 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone
Business Address
E-mail Address
Home Telephone
Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Zachary B. Harrison

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Renaissance Academy Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Member, Governance Committee

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

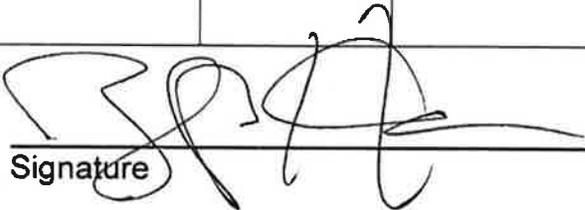
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>None</u>	<u>None</u>	<u>None</u>	<u>None</u>

Please write None if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	None
<i>Please write "None" if applicable. Do not leave this space blank.</i>				



7/6/2018

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Tele

Business Add

E-mail Address

Home Telepho

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Dale Klein

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Renaissance Academy Charter School of the Arts

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

 Guy Arie

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

 Renaissance Academy

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Member

2. Is the trustee an employee of any school operated by the Education Corporation?

 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>None <i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

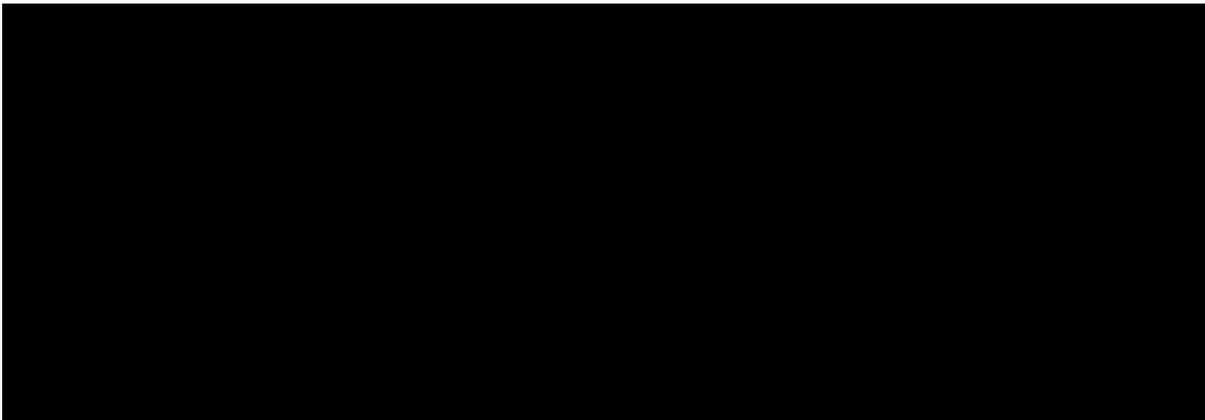
Signature



Date

7/6/2018

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



~~Rever~~ Bert

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Mr. Bert Brinkerhoff

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Renaissance Academy Charter School of the Arts

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). *Treasurer*

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>NONE</i> Please write "None" if applicable. Do not leave this space blank.</p>			

NONE			
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>NONE</p> <p>Please write "None" if applicable. Do not leave this space blank.</p>				

BW PVA Signature 7/13/2018 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

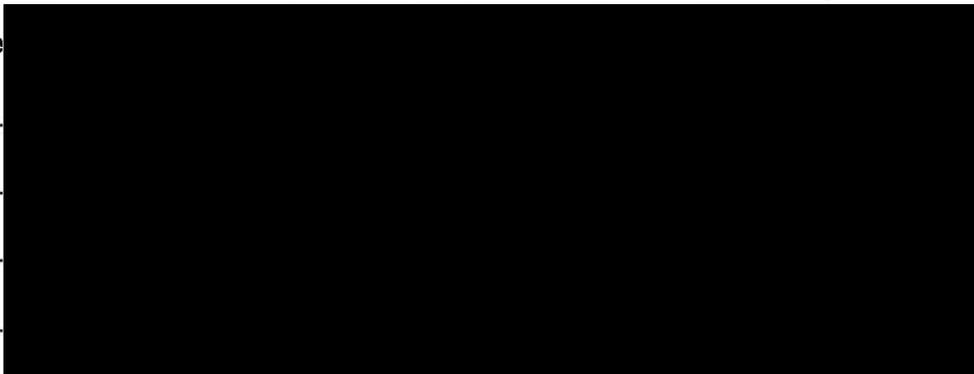
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Dr. Makini Beck

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Renaissance Academy Charter School of the Arts

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). *Member-at-large*

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc. *None*

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**. *None.*

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

C. Matini Beck

Signature

7/13/18

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

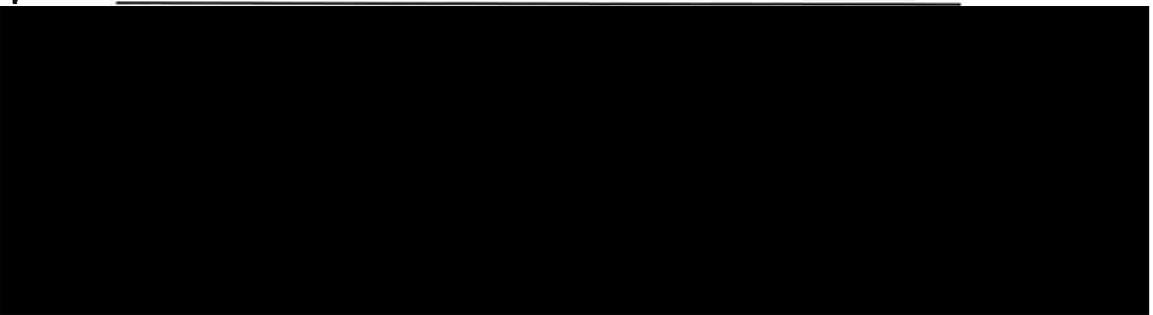
Business Telephone: _____

Business Address: _____

E-mail Address: _____

cel
Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Mrs. Janine Barry

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Renaissance Academy Charter School of the Arts

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). *Chair, HR Committee*

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

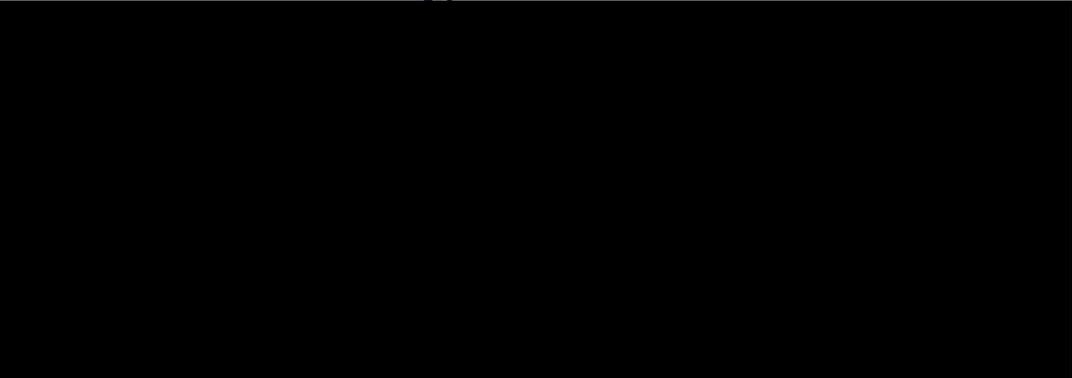
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i> →</p>				

Jamini S. Bandy
 Signature

7/13/18
 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone
Business Address
E-mail Address
Home Telephone
Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Mr. Steve Gordon

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Renaissance Academy Charter School of the Arts

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). *President*

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 ___ Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>2014-15</i>	<i>LOANED MONEY TO</i> <small>Please write "None" if applicable. Do not leave this space blank.</small>	<i>LOAN PAID OFF</i> <i>A FEW YEARS AGO</i>	<i>STEVEN GORDON</i>

--	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

M. J. Jordan

7/14/18

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Dr. Aaron Rosen

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Renaissance Academy Charter School of the Arts

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

board member

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes ___ **X** No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

___ Yes ___ **X** No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>None</i> Please write "None" if applicable. Do not leave this space blank.			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				

Ann Rosen
Signature

7/23/18
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

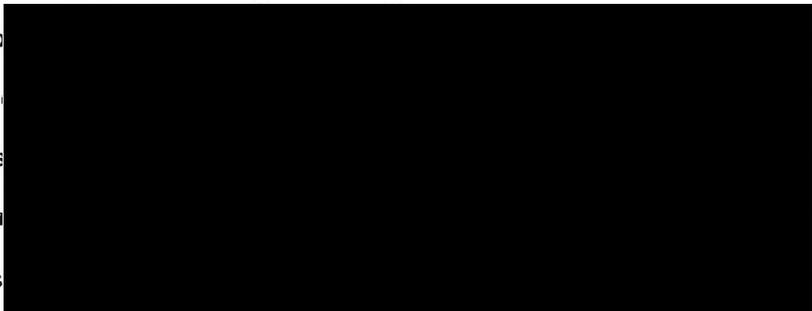
Business Telep

Business Addr

E-mail Address

Home Telephon

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Mr. Alan Lockwood

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Renaissance Academy Charter School of the Arts

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Chairperson

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Boylan Code LLP <i>Please write "None" if applicable.</i>	Legal representation	\$10,000	Alan S. Lockwood/contract attorney <i>Do not leave this space blank.</i>	Disclosure to Board; no direct financial interest in the fees collected

Alan S. Lockwood

7-24-18

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address





Entry 8 BOT Table

Created: 07/06/2018 • Last updated: 07/26/2018

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Steve [REDACTED]	Chair	De Facto member of committees	Yes	2	01/13/2018	01/13/2021	12
2	Marilynn Patterson Grant, Ed.D [REDACTED]	Vice Chair	Academic, Development	Yes	2	04/14/2017	04/14/2020	11
3	Mr. Zac Harrison [REDACTED]	Secretary	Governance	Yes	1	06/13/2017	06/13/2020	11
4	Aaron Rosen [REDACTED]	Trustee/Member	Development Governance	Yes	1	04/11/2017	04/11/2020	9
5	Dr. Guy Arie [REDACTED]	Trustee/Member	Academic	Yes	1	05/09/2018	05/09/2020	5 or less
6	Mrs. Janine Barry [REDACTED]	Trustee/Member	Human Resources	Yes	1	05/09/2018	05/09/2021	5 or less

7	Dale Klein [Redacted]	Trustee/Member	Human Resource, Governance	Yes	2	04/10/2018	04/10/2020	12
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8	Dr. Makini Bek [Redacted]	Trustee/Member	Academic	Yes	1	06/13/2017	06/13/2020	8
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9	Bert Brinkerhoff [Redacted]	Treasurer	Finance	Yes	2	04/14/2018	04/14/2021	8
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1a. Are there more that 9 members of the Board of Trustees? No

2. Total number of members on June 30, 2018 9

3. Total number of members joining the Board during the 2017-18 school year 5

4. Total number of members departing the Board during the 2017-18 school year 1

5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes 10

6. Number of Board meetings conducted during the 2017-18 School Year 12

7. Number of Board meetings 12
scheduled for the coming 2018-
19 school year

Thank you.



Entry 9 - Board Meeting Minutes

Last updated: 07/23/2018

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

RENAISSANCE ACAD CS OF THE ARTS (REGENTS)

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?

No

the charter school's website.

B. Upload all monthly Board meeting minutes, which should match the number of meetings held during the 2017-18 school year.

Combine all monthly meeting minutes into one .PDF file.

<https://nysed-cso-reports.fluidreview.com/resp/17793971/wNFCVDEEJA/>

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
2017-18 BOARD MINUTES – COMPOSITE

APPROVED MINUTES

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees
June 13, 2017

Location: 299 Kirk Road, Rochester, New York 14612

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

Welcome/Call to Order and Introductions 5:13 PM

- **Members Present:** Zachary Harrison, Steve Gordon, Alan Lockwood, Marilyn Patterson-Grant, Dale Klein
- **Members Absent:** Makini Beck, Aaron Rosen, Bert Brinkerhoff
- **Others Present:** Donna Marie Cozine, Michelle Gannon-notetaker

Approval of Consent Agenda Items

[Note: *Single items can be removed from the list and considered separately at the request of a Board of Trustees member***]**

- **Motion 56.4 to approve Consent Agenda for Items listed below:**
- **(Motion 56.5 to approve Minutes from May 9, 2017 Board Meeting.)**
- **(Motion 56.6 to approve June 13, 2017 Agenda.)**
- **Motion to approve: Steve Gordon Seconded: Dale Klein**
- **Ayes: 5 Nays: 0**

Chief Educational Officer [Donna Marie Cozine]

- Dr. Cozine informed the Board on the preliminary NYSED Mid-Term Site Visit Report, as it has been presented to her for factual corrections.
- Dr. Patterson-Grant suggested that each board member go through and list the issues, make suggestions, and assign tasks to board members/administrators with deadlines. She agreed to create a schematic for this task.

Finance Committee

- **Motion 56.7 to approve the proposed budget for the 2017-2018 School Year.**
- **Discussion:** Previously discussed.
- **Motion to approve: Dale Klein Seconded: Steve Gordon**
- **Roll Call Vote:**
 - **Alan Lockwood *Aye**
 - **Marilynn Patterson-Grant *Aye**

- **Steve Gordon** ***Aye**
- **Dale Klein** ***Aye**
- **Bert Brinkerhoff** ***Absent**
- **Zachary Harrison** ***Aye**
- **Aaron Rosen** ***Absent**
- **Makini Beck** ***Absent**

- Dr. Cozine informed the Board of the upcoming grant monies: \$100K from Farash Foundation, \$50K from Konar Foundation, and \$32K from Greater Rochester Health Foundation for an additional social worker position.

Facilities Committee [Steven Gordon, Alan Lockwood]

- None.

Human Resources Committee (Alan Lockwood)

- Work meeting in July to evaluate CEO, to finalize the Tuition Reimbursement policy, and to determine Raise vs. Bonus for employees.

Governance Committee (Dale Klein)

- **Motion 56.8 to elect Alan Lockwood, Board Chair; Marilyn Patterson-Grant, Vice-Chair; Dale Klein, Secretary; and Steven Gordon, Treasurer.**
- **Motion to approve: Zachary Harrison Seconded: Dale Klein**
- **Ayes: 5 Nays: 0**
- Committee assignments will be determined at the August meeting.
- Dr. Makini Beck, Dr. Aaron Rosen and Mr. Zachary Harrison are all three officially Renaissance Academy Board of Trustee members.

Resource Development Committee (Marilynn Patterson-Grant)

- Meeting on Thursday, June 15 at 3:30pm
- Feasibility Study is moving along.

Old Business

- None.

New Business

- None.

Public Comments

- None.

Adjournment at 6:09 PM

- **Motion 56.9 to approve adjournment:**
- **Motion to approve: Seconded:**

Ayes: 5 Nays: 0

APPROVED Minutes

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

August 8, 2017

Location: 299 Kirk Road, Rochester, New York 14612

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

Welcome/Call to Order and Introductions at 5:07 PM

- Members Present: Dr. Aaron Rosen, Zac Harrison, Dale Klein, Alan Lockwood, Steven Gordon, Dr. Marilynn Patterson-Grant
- Members Absent: Bert Brinkerhoff, Dr. Makini Beck
- Others Present: Dr. Donna Marie Cozine, Craig Eichman, New hires

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

- **Motion 57.6** to approve Consent Agenda for Items listed below:
- **(Motion 57.7** to approve Minutes from June 13, 2017 Board Meeting.)
- **(Motion 57.8** to approve Minutes from June 29, 2017 Called Board Meeting.)
- **(Motion 57.9** to approve August 8, 2017 Agenda.)
- **(Motion 58.0** to approve Officers)
- **(Motion 58.1** to approve Committee Members)
- Motion to approve: Dale Klein Seconded: Zac Harrison
- Ayes: 6 Nays: 0

Appointment of New Hires – Alan Lockwood exercised his prerogative as Chair to allow the appointment of new hires as the first item, followed by celebration cake and a continuation of the agenda as presented with the organizational meeting items.

- Dr. Cozine reviewed the status of staffing. A total of 19 staff have either been provided with a new opportunity within the organization or are new hires to our school. Dr. Cozine announced the following appointments:
 - Emily Nichol – 5th Grade Classroom Teacher
 - Emily Brickman – 3rd Grade Classroom Teacher
 - Mary Kay Bradley – Speech Language Pathologist
 - Hayley Perruccio – Kindergarten Classroom Teacher
 - Keith Parish – Kindergarten Classroom Teacher
 - Mekko Mongeon – formerly an Assistant Teacher with RA now appointed to

the 3rd Grade Classroom Teacher team.

Alan Lockwood, Chair recognized the HR committee has reviewed the credentials of recommended staff changes as well as new staff hires. The HR committee recommends that the Board approve the new hires as presented. Alan Lockwood reminded those present that this motion requires a roll call vote.

- **Motion 58.2** to approve new hires for the 2017-2018 school year.
- Motion to approve: Steve Gordon Seconded: Dr. Rosen
- Roll Call Vote:
 - Alan Lockwood - Aye
 - Marilynn Patterson-Grant - Aye
 - Steven Gordon - Aye
 - Dale Klein - Aye
 - Bert Brinkerhoff – Not Present
 - Zachary Harrison - Aye
 - Aaron Rosen - Aye
 - Makini Beck – Not Present

Six attending Board members in favor, zero nays. The motion carries. Mr. Lockwood congratulated the new hires to the RA Family.

Organizational Meeting:

- The following were disseminated to Board of Trustee Members to review prior to the next meeting:
 - Mission and Key Design Elements
 - Trustees Roles and Responsibilities

Committee assignments

- Alan Lockwood, Chair explained that committee assignments were based on his understanding of the strengths of each board member. Dr. Cozine is invited to attend any and all committee meetings. The following assignments were suggested:
- Four Standing Committees:
 - Human Resources – Dale Klein, Marilyn, Makini Beck, non-Board member Janine Barry with Alan Lockwood in attendance at committee meetings as de-facto chair until someone assumes that role.
 - Finance – Remains the same as the prior year with Bert Brinkerhoff, Craig Eichmann, Alan Lockwood and Steve Gordon
 - Development –Marilyn Patterson-Grant will carryover as the chairperson, Makini Beck, two non-Board members, staff member Oscia Miles. Discussion regarding the need for this committee to have six members for the coming year to focus on development effort as well as the inclusion of staff member Oscia Miles who will attend all committee meetings as part of her internship with Dr. Cozine.
 - Governance – Dale Klein as Chair, Steve Gordon, Zach Harrison and Aaron Rosen.
- Other Committees:

- Facilities – subcommittee of Finance & Audit - Craig Eichmann, Steve Gordon, Zach Harrison and Alan Lockwood.
- Alan reviewed the board classes and explained in order to balance out the number of members leaving at a given year Zac Harrison will serve a two-year term while all other will serve a 3-year term.
- Alan reviewed the officers for the 2017-2018 school year:
 - Chair: Alan Lockwood
 - Vice-Chair: Dr. Marilyn Patterson-Grant
 - Secretary: Dale Klein
 - Treasurer: Steven Gordon

Motion 58.3: to accept the committee assignments with the addition of Oscia Miles to the Development Committee.

Motion 58.4: to approve the one-time exception of term served by Zach Harrison to two years, recognizing there are not term limits but with the intent to balance out the board members vacating in any given year. With all members in favor the acceptance of the committee assignments and the approval of one-timer term exception for Zach Harrison carried.

- Alan proposed that for the remainder of this Board year an assistant secretary and an assistant treasury be appointed to prepare them for the position for the 2018-2019 school year. Following discussion this topic was tabled pending further review.

Chief Educational Officer Report [Dr. Donna Marie Cozine]

- The CEO's Annual Report was provided to each Board of Trustees member and Dr. Cozine provided a brief overview of the sections and how it has been aligned to the NYSED CSO Performance Framework.
- Dr. Cozine invited the board to review the annual report and send any questions to her prior to September's meeting.
- An overview of staffing attrition/turnover. Data relevant to our region shows our attrition rate is lower than nearly all other Charter schools. There are only two charter schools who have a more favorable retention rate. Discussion regarding the breakdown of teachers only indicates that the retention rate is similar to available data reported for other area schools. Dr. Cozine reports that we are nearly fully staffed or have strong candidates for open positions.
- Dr. Cozine pointed out the final version of the year 3 NYSED state visit on page 47.

Finance Committee Report

- Report summary of 2016-2017
- The objectives for 2017-2018 were reviewed.
- The Auditors have been making some adjustments based on their audit therefore, financials have not been but are very close to being finalized.
- The Finance Chair spoke of the amount of money that has been brought in through grant writing and complimented the school on securing the extra funds.

- Payroll was under the budget partly due to insurance quotes versus actual expenses. Also, vacated position of Parent Liaison is understating payroll expenses at this time.
- General expenses were 3% over the budget line item.
- Finance Committee met recently to discuss the Farish Foundation Grant money and to consider utilizing those plus some surplus funds to cover the summer school program busses and the Center for Youth position. The bus expenditure was higher than anticipated, leaving a gap necessary to cover the Center for Youth position that could not be covered with only Fairsh Grant monies. Other items that affected this were discussed.
- Craig Eichmann explained the assessment as it relates to future building plans. Craig explained the potential for use of a bonding company versus the current bank. These options will be further investigated.
- Craig is pursuing best path forward to secure new building permits and stay on a timeline that will match our current plans for completion.
- Dr. Cozine and Nan Westervelt will meet to discuss the Capital Campaign plans.

Facilities Committee Report [Steven Gordon, Alan Lockwood]

- Report summary of 2016-2017.
- Objectives for 2017-2018.

Human Resources Committee Report (Alan Lockwood)

- Report summary of 2016-2017. Had a lengthy meeting July 25 that reviewed committee and re-capped goals accomplished in the prior year:
 - Investigating ways to increase staff retention
 - Adopted 403b match (approved by Board and in currently in place)
 - Revised the Health Benefit Package – authorized the use of excess benefit allotment to be used in a HSA.
 - Tuition reimbursement policy submitted to the Board with the guideline of reimbursement at the rate of SUNY system tuition. Two courses per year allowed with a preliminary indication the year prior by April 1st in order to provide adequate funds in the budget.

Discussion regarding parameters and clarification. Dr. Cozine advised that all coursework should be completed with satisfactory performance and be a student in good standing in order to receive tuition reimbursement. Also, a statement to the effect that it is expected that a staff member taking advantage of tuition reimbursement stays on at our school for at least one more year after the completion of the course. Dr. Cozine proposed the following changes for Board consideration and approval:

Paragraph One (last sentence): If you are a full-time regular employee having completed your probationary period and are in good standing you are eligible for reimbursement of up to a maximum \$3000 (three thousand dollars). You must secure a passing grade of B or

better. It is expected that the employee will stay at RA for one year following the completion of the course.

First bullet point will state that by April 1st you must provide intent to use this benefit.

Second bullet – by August 15th, September 15th and May 15th of the year in which courses will be taken you must submit the details of the course you intend to take.

All coursework may not exceed \$3000 maximum reimbursement per employee per year for exclusive use toward tuition expenses.

Motion 58.5 HR Committee Motion to Adopt Tuition Reimbursement Policy with the above revisions.

Motion to approve: Alan Seconded: Zach

Voice Roll Call:

Ayes: 6 Nays: 0 Motion carried.

Objectives for 2017-2018. Janine's suggestion, undertake a full compensation review for teachers and staff including benefits and salary and compare so that at the end we can use that result to contain attrition.

Governance Committee Report (Dale Klein)

- Report summary of 2016-2017. Added three new board members with the potential to add one more.. We have started a review of policies and procedures. Zac will be working with Dan Westervelt to have an online repository for all policies and procedures. Zac advised that Michelle leading effort to combine important documents into one spot. This will allow for accountability for documents, staff, board and teachers. Zac with work with Dan and Michelle to understand where we are now and where we want to be to determine who should have access to documents. This is a continuing initiative to review and update as needed policies in this regard. The second initiative is to create a central depository for policy acts and pertinent documents to keep items in order and avoid confusion.
- Objectives for 2017-2018. Identify needs for new board members and look at prospective board members. Complete the initiative for review of Policies and Procedures.

Resource Development Committee Report (Dr. Marilyn Patterson-Grant)

- Report summary of 2016-2017.
- Marilyn handed out document of initiatives for the year. Kudos to Nan Westervelt, Director of Arts who has been shepherding the resource development committee in their work. Also to Donna Marie for her active support of the development committee.
- Dr. Grant reviewed the committee's goals for the 2017-2018 school year.
- Key initiatives either discussed or implemented were provided on the handout.
- Oricia is a valued member of the committee who provided for review a draft of fundraising goals/objectives for the 2017-18 year. The committee is currently reviewing the proposal which includes branding/sale for the RA clothing sale, Coin

Wars which engages the children, Friday Fun Night, Sports Day, Barnes & Noble and Buta Pub 2.0 evening event.

New Business

- Trustees must sign the RA Code of Ethics and Conflict of Interest Policies then provide it to Dale to file.
- Committee assignments for 2017-2018.

- **Motion 58.6** to approve revisions to the Organizational Chart (Non-Material Charter Change, attached.)
- Motion to approve: Steven Seconded: Aaron
- Ayes: 6 Nays:

- **Motion 58.7** to approve revised Responsible Use Policy (Non-Material Charter Change, attached.)
- Motion to approve: Steve Seconded: Aaron
- Ayes: 6 Nays:

- **Motion 58.8** to approve Alternative to Suspension Coordinator position and job description for the 2017-2018 school year. Not a new position but a change in title and a change in job description.
- Motion to approve: Steve Gordon Seconded: Zac Harrison
- Call Vote: 6 Ayes / 0 Nays – No further discussion – Motion carried.

State Review Reflection:

Alan Lockwood, Chair introduced that Marilynn proposed a rubric to react to State Review. Marilyn expressed concern of the observations made as they reflect to the Board vis a vis due diligence. Specific action plan including a Board Member and a staff member. Alan suggested that the Board take matrix prepared by Marilyn and identify 10 or 12 problems and look at them to ensure that everyone has a clear understanding of the proposed or completed resolution. Additionally, strategies for how to sustain this. Craig Eichmann agreed to create a rubric to review with Board and staff before state visits. Dr. Cozine suggested that she and Craig will review and discuss with staff, then have Governance Committee review with Dr. Cozine and Craig with proposals at the Governance Committee meeting on 8/24/2017. The timeline will be that the whole Board will be informed and updated by the end of August. This was agreed by all parties involved.

Upcoming Events:

Family fun event is scheduled for September 9th, 2017 to include Board Members at a table to meet parents. Oscia is working on the details and we will provide food. The families will pay \$5 for up to four people and the school will subsidize a portion of the cost of the caterer. In addition, community agencies will have tables, carnival-style games will be provided as well as raffles. Oscia Miles is coordinating this event.

Parent orientation: Next Monday, 8/14 –Thursday. 8/17/2017.

Public Comments

None noted.

Adjournment at 7:15 PM

- **Motion 58.9** to approve adjournment:
- Motion to approve: Steve Gordon Seconded: Aaron Rosen
- Ayes: 6 Nays: 0

APPROVED Minutes

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

September 12, 2017

Location: 299 Kirk Road, Rochester, New York 14612

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

Welcome/Call to Order and Introductions 5:10 PM

- **Members Present: Aaron Rosen, Zac Harrison, Dale Klein, Alan Lockwood, Steven Gordon, Marilynn Patterson-Grant, Bert Brinkerhoff,**
- **Members Absent Dale Klein, Makini Beck**

Others Present: Donna Marie Cozine, Craig Eichman, Michelle Gannon, Oscia Miles, Kimberly Felton

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

- **No agenda or minutes for approve. Minutes from August Meeting will be approved at the September meeting.**

Human Resources Committee Report (Alan Lockwood)

- Appointment of New Hires – Mr. Craig Eichmann shared that after an extensive search an offer was presented to Ms. Kimberly Felton for the position of Family Services Coordinator. Ms. Felton accepted the offer. Most recently Ms. Felton has worked at St. John Fisher College in a position that involved many of the skills required to help us reach our goals for the Family Services Coordinator.
 - **Motion 59.0 to approve the hiring of Ms. Kimberly Felton for the position of Family Services Coordinator**

Steve Gordon Yes
Aaron Rosen Yes
Bert Brinkerhoff Yes
Zac Harrison Yes
Alan Lockwood Yes

Ayes: 5 Nays: 0

Mr. Lockwood welcomed Ms. Felton who expressed appreciation for the opportunity to serve RA.

- Appointment of New Hire – Dr. Cozine presented information with regard to a new position for consideration.

This position would be for a Curriculum and Instruction Specialist to assist with curriculum writing as well as support the Math coach in our continuing effort to improve our Math Program.

Motion 59.1 to approve new position new position: Curriculum and Instructional Specialist:

- **Steve Gordon Yes**
- **Aaron Rosen Yes**
- **Bert Brinkerhoff Yes**
- **Zac Harrison Yes**
- **Alan Lockwood Yes**
- Ayes: 5 Nays: 0

- Mr. Lockwood provided rationale to support amending the bylaws in order to add a permanent committee for Academic Review. Dr. Cozine added that an ad-hoc committee is working under the guidance of Dr. Makini Beck, Dr. Jason Burman, Caitlin Loury, Jackie Simpson. One more Board member would be recommended.
- **Motion 59.2 to approve** amending the bylaws to provide for a standing committee for Academic Review

Alan Lockwood Yes
Steven Gordon, Yes
Aaron Rosen Yes
Zachary Harrison Yes
Bert Brinkerhoff Yes

Finance Committee Report (Bert Brinkerhoff)

- Bert Brinkerhoff provided a summary of the Auditor's report. Informational materials relative to the audit were distributed to attending members. The audit was favorable. Mr. Lockwood referred the members to the summary on page 3 describing the statistics of our program expenses. Essentially, our revenues cover our current liabilities 2:1 which is an indicator that we are very strong in this regard.
- We will be using an outside source for substitute teachers so all documentation will be handled by that agency.

- Mr. Brinkerhoff referred members to the summary of Revenue/Expenses. The balance sheet summary indicates we are in solid shape.
- Our financials are solid.
- Our procedures are sound.
- Motion 59.2 to approve the audit report. Zac Harrison Seconded: Steve Gordon

Ayes: 5 Nays: 0

Chief Educational Officer Report [Donna Marie Cozine]

Dr. Cozine will not be in attendance for the October meeting. In her absence, Mr. Curtis Woods, Dean of Students will present an update to the Board on the newly-instituted Center for Youth program. The Center for Youth program has been in place for only two weeks and we are already able to report positive results with regard to student behavior. Ms. Tameka Jones who coordinates our program and her Director of School Based Programs from Center For Youth, Paul Clark will also be in attendance.

Dr. Cozine updated the Board on our State Data Comparisons (document provided). RA is doing very well in ELA but not as well in Math. We will continue to provide the high quality instruction we have in ELA but will add additional support and focus with the goal of raising the Math scores. This data has been shared with our Math consult from St. John Fisher College who will assist us in creating an action plan. We will be implementing additional assessment tools.

The Back to School event was a success. It was fun, the parents were amazed with the new building. Parents have had a lot of positive comments about our staff/faculty. Dr. Cozine reported that we did receive three late summer resignations. Both of our music teachers resigned to join School of the Arts High School. We did recruit two new replacements. Jose Flores is relocating from San Antonio and Tammy Reddinger has returned from teaching in China. They join us with over 20 years of experience and we are fortunate to have retained such talented teachers.

We hired a teacher who came for one day, then quit. The way our pay schedule works we ended up paying her for two weeks because the structure is such that with returning staff we pay the benefits and they receive a check first week. This scenario leaves a situation like the one that just occurred where someone comes to work for a few days but ends up paid for the entire two week pay period. Mr. Eichmann explained that this occurs in the teaching industry when a teacher quits without giving notice because we are paying in 'real time' in order to avoid staff going without paychecks over the summer, then waiting until the end of September to receive checks in arrears of service. We have made adjustments to minimize the impact when this scenario occurs but the HR Committee may find a more effective means when they review the process. The Board will ask Janine Barry to provide feedback from an HR perspective.

Dr. Cozine and Mrs. Jackie Simpson are interviewing for an RTI position. We currently have a total enrollment of 391 at this time.

Facilities Committee Report [Steven Gordon, Alan Lockwood]

Discussion regarding a recent meeting with Canandaigua National Bank. Dr. Cozine and Mr. Eichmann will be providing all necessary support documentation to them.

Motion 59.3 to approve the loan

Steve Gordon Yes

Aaron Rosen Yes

Bert Brinkerhoff Yes

Zac Harrison Yes

Alan Lockwood Yes

Resource Development Committee Report (Marilynn Patterson-Grant)

Extensive discussion. Dr. Grant suggested that it would be beneficial for the Board members to see slides of examples of the questions and skills asked of young people on assessments. Dr. Cozine will schedule this into a future meeting. Assessment calendars were provided.

Dr. Cozine reported that the Summer Program was theme-based, well received and attended.

The report was reviewed section by section for the Board members.

Old Business

New Business

Public Comments

Adjournment at 7:16 PM

- **Motion 59.4 to approve adjournment:**
- **Motion to approve: Steve Seconded: Aaron**
- **Ayes: 6 Nays:**

APPROVED Meeting Minutes

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

October 10, 2017

Location: 299 Kirk Road, Rochester, New York 14612

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

Welcome/Call to Order and Introductions 5:03 PM

- **Members Present:** Aaron Rosen, Dale Klein, Marilynn Patterson-Grant, Steve Gordon, Alan Lockwood
- **Members Absent:** Makini Beck, Zac Harrison, Bert Brinkerhoff
- **Others Present:** Craig Eichmann, Michelle Gannon, Jackie Simpson, Curtis Woods, Tameka Woods, Ms. Brooks from Center for Youth

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

- **Motion 59.5 to approve Consent Agenda for Items listed below:**
- **(Motion 59.6 to approve Minutes from August 8, 2017 Board Meeting.)**
- **(Motion 59.7 to approve Minutes from September 12, 2017 Called Board Meeting.)**
- **(Motion 59.8 to approve October 10, 2017 Agenda.)**
- **Motion to approve: Steve Gordon Seconded: Aaron Rosen**
- **Ayes: 5 Nays: 0**

Chief Educational Officer Report [Donna Marie Cozine]

- Annual Report included in Board binders.
- Presentation by Dean of Students, Mr. Curtis Woods.
- Mr. Woods and Ms. Jones presented information on the Chill Room program, and the partnership with the Center for Youth.

Finance Committee Report

- Did not meet today.

Facilities Committee Report [Steven Gordon, Alan Lockwood]

- Craig met with appraiser from CNB to capture value of the building and the updates. They had a few more questions that Craig needs to answer, and will update as information comes available.
- Anticipates an answer from the bank this week.
- Contingency plan will be to work with a Bond company.

Aaron Rosen left the meeting at 5:48PM.

Human Resources Committee Report (Alan Lockwood)

- None given.

Governance Committee Report (Dale Klein)

- Change meeting day for Governance Committee: Fourth Monday at 1pm at Panera Bread.
- Did not meet last month, will meet this month to nail down policies and procedures.

Resource Development Committee Report (Marilynn Patterson-Grant)

- Each Board member will answer Nan’s 4 questions and will send them to her, to be addressed at the November meeting.
- Regarding Capital Campaign, there is not a pressing need to conduct a capital campaign at this time. Based on budget projections and income, it won’t be absolutely necessary.

Old Business

- MPG’s chart - Alan said that Zac has begun to address some of the issues.
- Add to November agenda - address MPG’s chart.
- Academic Standards committee - November agenda.
- Accelerate payment of debt? Per Alan, take a look at that.
- Overall compensation levels - do we need to initiate a significant one-time adjustment to salaries.
- Academic wishlists - What adjustments made to the budget to jazz up programs? (with surplus)

Dale Klein left at 6:02pm. No longer a quorum!

New Business

- **Motion 59.9 to approve hiring for the Special Education 5th Grade teacher, Michael Hennessy.**
- **Motion to approve:** The motion was not made, as the Board didn’t have a quorum.
Seconded:
- **Ayes:** **Nays:**

Public Comments

- **None**

Adjournment at 6:12 PM

- **Motion 60.0 to approve adjournment:**
- **Motion to approve:** No motion. **Seconded:**
- **Ayes:** **Nays:**

APPROVED Meeting Minutes

**RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees**

November 14, 2017

Location: 299 Kirk Road, Rochester, New York 14612

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

Meeting was called to order at 5:04 pm by Chairperson, Mr. Alan Lockwood.

Members present:

Dr. Aaron Rosen, Mrs. Dale Klein, Mr. Bert Brinkerhoff, Mr. Steven Gordon, Mr. Alan Lockwood,
Mr. Zac Harrison, Dr. Makini Beck

Members not present:

Dr. Marilyn Patterson-Grant (pre-arranged)

Approval of Consent Agenda Items

[Note: *Single items can be removed from the list and considered separately at the request of a Board of Trustees member***]**

- ! Motion 60.1 to approve Consent Agenda for Items listed below:
- ! (Motion 60.2 to approve Minutes from August 8, 2017 Board Meeting.)
- ! (Motion 60.3 to approve Minutes from September 12, 2017 Called Board ! Meeting.) !
- ! (Motion 60.4 to approve Minutes from October 10, 2017 Board Meeting.)
- ! (Motion 60.5 to approve November 14, 2017 Agenda.)

Motion to approve: Dr. Aaron Rosen **Seconded:** Mr. Steven Gordon **Vote:**
Motion carried

Ayes: 5 Nays: 0

Resolved: Agenda for the meeting on 14 November 2017 approved without modification.

Resolved: Minutes from 08 August 2017, 12 September 2017, 10 October 2017 approved without modification.

Chief Educational Officer Report [Dr. Donna Marie Cozine]

Mr. Lockwood presented in the absence of Dr. Cozine the motion to approve hiring Mrs. Taylor Fraser, Assistant Teacher for the M.A.C. class. **Motion 60.6** to approve new hiring of Assistant Teacher, Taylor Fraser

- ! **Motion to Approve:** Mr. Birkerhoff **Seconded:** Zac Harrison !
Ayes: 6 **Nays:** 0 !

- ! **Motion 60.7 to approve SAVE Plan**

- ! Mr. Bradley Hurst, Director of Safety and Wellness reviewed the document provided to the Board. Mr. Hurst reviewed new lighting and cameras, and fire prevention. Mr. Hurst participated in A.L.I.C.E. (Alert, Lockdown, Inform, Counter, Evacuate) training to learn how to respond to a situation where an intruder may

be present. Lastly Mr. Hurst advised that we are prepared for our inspection from the local police/fire department.

- ! **Motion to approve SAVE Plan:** Mr. Steve Gordon **Seconded:** Mrs. Dale Klein

- **Ayes: 7 Nays: 0**

Mr. Lockwood thanked Mr. Hurst and expressed appreciation for having a well trained faculty member responsible for this critical component of our policies.

- ! **Motion 60.8 to approve the revised Admissions Policy** (Enrollment Policy including weighing for ELLS)
Revisions included a formula inserted for weighted lottery process. **Motion to Approve:** Mrs. Dale Klein **Seconded:** Mr. Steve Gordon
Ayes: 7 Nays: 0

Mr. Lockwood would like all the committees to submit their written report to the board in advance which would then be appended to the minutes.

Development Committee Report (Dr. Aaron Rosen)

- ! Dr. Rosen shared that Oscia Miles will be leaving.
- ! Feasibility Study – we are reaching out to past donors and identifying potential donors. We are developing a plan and laying the ground work for the future development plan implementation.
- ! We are focusing on the Math Scores at this time.
- ! Dr. Rosen showed 10 packages of 10 note cards valued at \$100. The cards are all art from our RA students. Board members are asked to either buy them or sell them. Packs of 5 are also available.
- ! Nan Westervelt will distribute many of the projects that Oscia did. For a consult fee of \$500 she has secured Melissa Hall to assist in preparing our development plan. Melissa has an impressive resume with a background in this area.
- ! **Motion 60.9 to Approve hiring Melissa Hall:** Mrs. Dale Klein **Seconded:** Mr. Bert Brinkerhoff
Ayes: 7 Nays: 0

Finance Committee Report (Bert Brinkerhoff)

- ! The Form 990 was reviewed by the Finance Committee and provided to all Board Members in advance of the meeting. Finance Committee Recommends approval of the Form 990 as presented by Hevron & Hevron, CPA.
- ! Motion 61.0 to allow Hevron & Hevron to submit Form 990 Tax Return
- ! **Motion to Approve:** Mr. Zac Harrison **Seconded:** Dr. Makini Beck !
Ayes: 7 Nays:

Mr. Brinkerhoff further reports that after review of the current financials the school is in good financial shape.

Facilities Committee Report [Steven Gordon, Alan Lockwood]

- Bank commitment letter for 1.7 million to finance the phase 4A. The results of the appraisal were lower than anticipated and create a debt to asset calculation that may not support immediate moving forward with 4b.
- Mr. Gordon and Mr. Lockwood both stated that we may need to delay 4b for a period of time in order to regroup and focus on recertification. Mrs. Klein reminded the members that Craig Eichmann did state that although not ideal, the current space is adequate.
- ! The Nichols Group really was key to this project moving forward.
- ! **Motion 61.1 to approve and accept the commitment letter:** Mr. Brinkerhoff
- ! **Seconded:** Dr. Aaron Rosen
- ! **Roll Call:**
- ! Dr. Aaron Rosen-yes
- ! Mrs. Dale Klein-yes
- ! Mr. Bert Brinkerhoff-yes
- ! Mr. Alan Lockwood-yes
- ! Mr. Zac Harrison -yes
- ! Dr. Makini Beck-yes

Human Resources Committee Report (Alan Lockwood)

Mr. Lockwood reported that the committee met regarding the overall compensation and benefits for teachers and staff at RA for a future recommendation to the Board. Comparing it to our own hiring rubric and the benchmark from other schools we will continue to review and will have a report for the Board. This initial review indicates that we are close and any necessary increases to be competitive would be minor. Whatever the outcome the proposal would be a year-end adjustment.

Governance Committee Report (Dale Klein)

Mrs. Klein reported that Janine Barry has agreed to join the board. Mrs. Barry has a much-needed and appreciated background in Human Resources.

Motion 61.2 to approve Janine Barry as Board Member

The Renaissance Academy Charter School of the Arts Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Mrs. Janine Barry as a final candidate to its Board of Trustees, with a term expiring on 11/2020, pending approval by SED. The resolution approving Mrs. Janine Barry is formally adopted upon SED's approval.

- ! **Motion to Approve:** Dr. Rosen **Seconded:** Mr. Zac Harrison !
Ayes: 7 Nays: 0 (

Mr. Harrison shared that he attended a workshop with Dr. Cozine that provided excellent tools for more effective Board meetings. Discussion regarding hiring a Board Coach continued. Mrs. Klein said before hiring a coach we should have at least a short presentation from any perspective coach. Mr. Lockwood suggested we table this

pending the review of the topic from the Governance Committee. The Governance committee will meet the 4th Monday after Thanksgiving.

Resource Development Committee Report (Dr. Marilynn Patterson-Grant)

Dr. Marilynn Patterson-Grant was not in attendance. Information provided by Dr. Grant is included in the printed CEO Report to the Board provided by Dr. Cozine.

Education Committee Report (Dr. Makini Beck)

The education committee met twice with Jason Berman from SJFC. Our goal is to increase Math/ELA by 10%. Under consideration is a Dashboard (charts that shows where our numbers are) for both the organizational as well as Academic. This would be a useful reporting tool for the Board as well as for due diligence for the State. Our next goal is to determine if routine teacher assessments are good predictors of how well our students perform on state exam.

Old Business

New Business

Dr. Makini Beck asked if future meetings could be relocated to a space in our building that does not have so much outside noise. All agreed and Mr. Lockwood will speak with Dr. Cozine regarding future meetings possibly held in the new Atrium.

Public Comments

There being no further business Mr. Lockwood moved to adjourn the November 14, 2017 meeting of the Renaissance Academy Charter School of the Arts Board of Trustees.

Adjournment at 6:24 PM

- **Motion 61.3 to approve adjournment:**
- **Motion to approve: Mr. Birkerhoff Seconded: Mr. Zac Harrison**
- **Ayes: 6 Nays: 0**

APPROVED MEETING MINUTES

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees
December 12, 2017
Location: 299 Kirk Road, Rochester, New York 14612

Welcome/Call to Order and Introductions 5:02 PM

Members Present: Mr. Alan Lockwood, Dr. Marilyn Patterson Grant, Mr. Steven Gordon, Mr. Bert Brinkerhoff, Mrs. Dale Klein, Dr. Makini Beck, Mr. Zachary Harrson

Members Absent: Dr. Aaron Rosen

Others Present: Dr. Donna Marie Cozine, Craig Eichmann, Ms. Melissa Hall

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

Motion 61.4 to approve Consent Agenda for Items listed below:

(Motion 61.5 to approve Minutes from November 14, 2017 Board Meeting.)

Motion to approve: Mr. Steve Gordon Seconded: Bert Brinkerhoff

Ayes: 7 Nays: 0

Resource Development Committee Report (Dr. Marilyn Patterson-Grant)

Dr. Patterson-Grant introduced a guest at the Board Meeting. Ms. Melissa Hall is the recommended Development Consultant from the Development Committee. With a background in grant writing at the Federal and State level as well as over a decade of experience in special events/planning/operations Ms. Hall is highly qualified to assist in the committee's special projects including the Buta Pub charity event. The Board welcomed Ms. Hall and thanked her for willingness to serve.

The Development Committee will take the feedback from the Board Feasibility Study and will use the information at their January meeting to plan a Draft RA Development Plan. Ms. Hall and Mrs. Westervelt will be assisting in this endeavor. The key points will include:

- How Fundraising is a part of our overall organizational structure.
- Identify the gathering of information related to our critical needs.
- Estimate fundraising cost for budgetary consideration.
- Establish Financial Goals
- Draft a Timeline
- Establish Measurements and Benchmarks.

In addition, the Board was invited to join the upcoming Barnes & Noble fundraising event. In closing, on behalf of the entire committee Dr. Patterson-Grant extended appreciation and well-wishes to Ms. Oscia Miles, a valued member of the Development Committee as she pursues her new career path.

Chief Educational Officer Report [Dr. Donna Marie Cozine]

Motion 61.6 to approve hiring Kristin Loftus. Math Specialist Start Date: 1/2/2018

- Motion to approve: Mr. Gordon Seconded: Mrs. Klein
- Ayes: 6 Nays: 0

Dr. Cozine presented her report. We continue to balance teaching children how to take the tests with general education instruction. We have had an increase in attendance for our

RAFFA meetings. Dr. Cozine shared that on Friday, 12/15 we will host a contingency of 13 Israeli Federation representatives for a tour of our school.

We had a resignation of a special education teacher and our internal math coach moved into that classroom role. As a result, Dr. Cozine is recommending hiring the replacement for the math coach position. Dr. Cozine and Dr. Grant are partnering to explore how to reach out to our local refugee program.

Current student enrollment as of December 4th is 380 children with the expectation that our school will be adding a few more students in the coming weeks.

Additionally, Dr. Cozine provided the Board of Trustees with detailed information listed below.

Focus: Educational Success:

Benchmark: Student Performance

- The instructional leadership team has been looking at all fall benchmark assessments to determine instructional priorities.
- Longitudinal data is being compiled to look at trends and forecast which students demonstrate proficiency at the state level and which students are on the cusp; individual learning plans are being created to address areas of weakness.

Benchmark: Teaching and Learning

- We are implementing school-wide test attack strategies based on our WBT protocols.
- We've used the NWEA scores and other internal measures to focus instruction in ELA and math.
- Formative assessments are being to our cusp students to determine what additional supports they may need to pass the state assessments in the spring. We are backward planning from the exam to ensure the kids have instruction in the core areas tested as well as in test taking strategies.
- We are currently writing curriculum for Grade 5 ELA and math at all grades.

Benchmark: Culture, Climate and Family Engagement

- The SIT team has sent out a parent survey to gauge parent satisfaction and areas of focus. The team will look at the data in January to set goals. Effective 12/4 about 20% of families responded.
- This month's RAFFA meeting was on interpreting your child's NWEA scores and Family Financial Management. Approximately 14 parents attended.

Focus Area: Organizational Soundness

Benchmark: Fiscal Management:

- RA is doing well, overall under budget in many areas.
- There are some small outstanding grants for which RA has applied.

Benchmark: Organizational Capacity:

- In the final stages of identifying a Curriculum and Instruction Specialist and Math Coach. We hope both positions will be filled when we return from holiday break.
- We are looking at an intensive after school program for cusp children prior to the testing season. We will need additional funding to provide transportation home for the children.

Focus Area: Faithfulness to Charter and Law

Benchmark: Mission and Key Design Elements

- RA is consistently meeting the mission of the school and faithful to the Key Design Elements outlined in the charter application.

Benchmark: Enrollment, Recruitment and Retention

- RA is reaching out the Refugees helping Refugees as well as the Muslim Volunteer Network in Rochester to work on developing partnerships
- Kathleen Lamb, a retired education from the RCSD, came to RA for a tour. She is working with No One Left Behind on finding schools for Middle Eastern refugees. She felt our school would be a good option for families.
- RA will be participating in the common application that is being created by E3 and funded by E3 by a grant from the Konar Foundation:
 - The common app goes live in January.
 - RA is currently working on getting the word out to our current families through social media and letters to parents. They will handle advertising (radios, billboards, press conference).
 - We have branding guidelines for our website, just waiting on E3 Rochester to provide me with logos or icons.
 - RA will be hosting an open house during January for potential families.

Finance Committee Report (Bert Brinkerhoff)

Mr. Brinkerhoff reviewed the five-month performance through November. Mr. Brinkerhoff reported that we are in good financial order.

- Motion 61.7 to approve Corporation Resolution for Borrowing between Renaissance Academy Charter School of the Arts and Canandaigua National Bank and Trust Company.
- Motion to Approve: Mr. Steve Gordon Seconded: Mr. Bert Brinkerhoff
Ayes: 7 Nays:0

Roll call:

Mr. Alan Lockwood – Yes
 Dr. Marilynn Patterson Grant – Yes
 Mr. Steven Gordon – Yes
 Mr. Bert Brinkerhoff – Yes
 Mrs. Dale Klein – Yes
 Dr. Makini Beck – Yes
 Mr. Zachary Harrson - Yes

Facilities Committee Report [Steven Gordon, Alan Lockwood]

Mr. Gordon reported we are on track to move forward with the bank. It has been a smooth process since we are using the same lenders. We have completed pre-planning for Phase 4A. A formal ground breaking ceremony is planned for after the holidays.

Human Resources Committee Report (Alan Lockwood)

The full committee met and are continuing to review the overall compensation and benefits of all staff. We are collecting data to compare data. Two comparable Charter Schools have been identified to assist in the process of benchmarking. We will also benchmark it against the RCSD. The committee will look at a matrix in January to identify areas where there may be additional adjustments that need to be made or some changes that need to be made in order to ensure they can be built into the budget for the upcoming year.

Governance Committee Report (Dale Klein)

- Review Board Improvement Matrix (attached to these minutes as Addendum A). Dr. Cozine explained that this document is color coded. If it is coded green it is in process. If it coded blue it is completed. If it is coded red Dr. Cozine is recommending that it is items that are focused on. There are items related to operations and policies that warrant additional board input. Dr. Cozine will make revisions and re-share it with the members for input/review.
- Dr. Cozine and Mr. Harrison will share potential Board Coach recommendations to provide assistance to the Board particularly through the re-chartering process. Dr. Patterson-Grant suggested a process for selection of a potential coach. Dr. Cozine and Zach Harrison will get names and move forward with screening potential coaching candidates.
- Student retention data has been collected. When student transfers we track the reasons. The majority leave not because they are unhappy but because of life changes, moving or if issues with their IEP present that we cannot address. Mr. Lockwood would like to invite in legal counsel to update the Board on items that are relevant to charter schools.

(5:45 pm – Mr. Brinkerhoff excused himself from the meeting)

- Review Strategic Plan – tabled for next meeting. Mrs. Klein will send to everyone.
- Plan Board Retreat – The Board Retreat will be planned.
- The Board will go paperless and share via Dropbox.
- Board Self-Assessment – Mrs. Klein will share more information.
- We will continue to explore potential future board members.

Education Committee Report (Dr. Makini Beck)

Dr. Beck shared that it would be prudent to secure a coach for Dr. Cozine to assist in writing the re-chartering application or possibly complete this task entirely. The application will be available in April and will be due in August. Mrs. Dale Klein has recommendations for experienced candidates to fill this role. The academic committee is focused on raising scores.

The committee reviewed benchmark data for both NWEA and ELA. Based on the outcome of the reviews and forecasting strategies to assess their needs are being implemented. Dr. Cozine is in the process of writing a math movement grant.

Dr. Cozine created both an Organizational and Academic Dashboard. Suggestions were offered to refine the Academic Dashboard. Dr. Beck will provide edits for suggested chart presentation. The Organizational Chart will be monthly, the Academic will be related to our calendar.

The academic committee is working toward utilizing the Parent Corner of our website. We are also providing more opportunities for parents/families to be involved in our school and activities.

Old Business

- Motion 61.8 Approve Admissions and Enrollment Policy
- Motion to Approve: Mr. Lockwood Seconded: Mr. Gordon
Ayes: 6 Nays: 0

New Business

Committee to begin work on Re-chartering under the direction of Dr. Donna Marie Cozine. Dr. Donna Marie Cozine, Dr. Barbara Cozine, & Sue Locco comprise a committee that will focus on the path forward for changing out status from a Title I Focus School to a Title I School. To that end the following motion is proposed:

- Motion 61.9 to allow the RA Title I Planning committee to determine program improvement needs and to develop a plan to change its status from a "Title I focus school" to a "Title I School-wide program school"
- Motion to Approve: Mrs. Klein Seconded: Dr. Mekini Beck
Ayes: 6 Nays:

Dr. Cozine hosted a recent site visit and meeting with Rochester Regional Health. There is a need for more services to support our student population with regard to the emotional well-being. This would not take the place of our counselors. It would complement for those students who need additional support. This would be a medical resource for our families right here on our campus. In order to explore the possibility of Rochester Regional Health partnering with our school next year the following motion was introduced:

- Motion 62.0 to allow Dr. Cozine to begin working with Rochester Regional Health to establish a satellite mental health clinic on campus for the 2018-19 school year.
- Motion to Approve: Mrs. Klein Seconded: Mr. Harrison
Ayes: 6 Nays: 0

Public Comments

n/a

Adjournment at 6:50 PM

- Motion 62.1 to approve adjournment:
- Motion to approve: Dr. Grant Seconded: Mr. Harrison
- Ayes: 6 Nays:

APPROVED Meeting Minutes

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

January 9, 2018

Location: 299 Kirk Road, Rochester, New York 14612

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

Welcome/Call to Order and Introductions 5:02 PM

- **Members Present:** Mr. Alan Lockwood, Dr. Marilyn Patterson-Grant, Mr. Steven Gordon, Dr. Aaron Rosen, Mr. Bert Brinkerhoff, Dr. Makini Beck, Mr. Zach Harrison, Mrs. Dale Klein (arrived at 5:18 p.m.)
- **Members Absent:**
- **Others Present:** Dr. Donna Marie Cozine, Mr. Craig Eichmann

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

- **Motion 62.1 to approve Consent Agenda for Items listed below:**
- **(Motion to approve Minutes from December 12, 2017 Board Meeting.)**
- **(Motion to approve December 12, 2017 Agenda.)**
- **Motion to approve:** Mr. Gordon **Seconded:** Dr. Rosen
- **Ayes: 7 Nays: 0**

Chief Educational Officer Report [Dr. Donna Marie Cozine]

Dr. Cozine provided a detailed report to the Board (attached to these minutes as Addendum A). Dr. Cozine shared that the school Encore After School Enrichment Program, second session began on January 8th. Approximately one-third of our student body is participating in the program that includes Cooking, Spring Play Rehearsal, Theater Tech, Dance, Jr. Choir and Girl Talk. Each program includes a culminating event. The Board will receive updates with event details in future Organizational Dashboards.

The Liaison from the State of New York will be visiting our school on May 10, 2018. They will be reviewing our program including policies and procedures.

Dr. Cozine thanked Dr. Grant for her assistance in reaching out to foster relationships that will help develop of ESOL program. Dr. Grant has provided Dr. Cozine and our school with invaluable guidance forging new community connections.

Our upcoming Kindergarten Open House advertised by Good Schools.org will be held on January 26, 2018 from 1 pm -3 pm and 5pm-7pm. RA is encouraging an online application process but will allow for paper applications when needed.

Dr. Cozine shared with the Board of Trustees the updated website home page. If visitors click on the About on the Home page they will have easy to follow, clear descriptions of various areas of our program.

Development Committee Report (Dr. Aaron Rosen)

Dr. Patterson-Grant reports that Nan Westervelt and Ms. Hall have developed a plan which will be reviewed in the coming weeks by the committee. A report to the Board will be provided at the regular February meeting of the Board of Trustees.

Finance Committee Report (Bert Brinkerhoff)

Mr. Brinkerhoff will be sending via email minor adjustments and clarifications to the current financial statements.

Facilities Committee Report [Steven Gordon, Alan Lockwood]

Mr. Eichmann reported that we now have a retention pond and are keeping the high-quality topsoil that was the result of creating the pond for future use by the builders. The builders have a deadline of July 31, 2018 for completing the next building. They are moving along as planned and are on track to complete and get the Certificate of Occupancy by July 31, 2018.

Dr. Cozine reported that our boilers are not performing as needed and that in our budget planning going forward we will have to factor in the cost of replacing both boilers at the cost of \$60,000.

Human Resources Committee Report (Alan Lockwood)

The committee did not have a report at this time.

Governance Committee Report (Dale Klein)

Mrs. Klein reported that Mrs. Janine Barry is moving forward in the process of providing all necessary documents/fingerprinting to be cleared for serving on our Board. Mrs. Klein

asked the Board to think about qualities in a candidate to serve on the Board and to share names of any viable candidates for consideration.

Dr. Cozine reported that our attorney has reviewed our Discipline policy. Our attorney has recommended that we also have a DASA (Dignity for All Students) policy. Dr. Cozine and Mr. Woods, Dean of Students are working to create that document.

The Board acknowledges that the following documents are still awaiting approval:
Student and Family Handbook
Employee Handbook
Attendance Policy
Fiscal Policies and Procedures

The Board acknowledges that in addition to the policies presented for approval the following previously approved policies:

Acceptable Use
Organizational Conflict of Interest Policy
Organizational Conflict of Interest Policy and related Transaction Policy
School SAVE Plan
Admissions and enrollment Policy
403B Match

Approval of the Resolution regarding Policies.

WHEREAS the Board has instructed the Governance Committee to review all policies and plans as part of their improvement project,

WHEREAS The Governance Committee has recommended the adoption of the policies/plans set forth for approval.

WHEREAS individual Board members have had sufficient time to review documents prior to this meeting,

NOW, THEREFORE, IT IS RESOLVED, that the policies be adopted by separate motions for the following policies/plans: Medications and Administrations Plan, Medical Screening, Code of Ethics, By-Laws, FOIL Policy, Student Disciplinary Code, Complaint Policy, Staff Complaint Policy, FERPA Policies, School Wellness Plan, Health and Safety Plan, Conditional Appointment, Transportation Plan.

Motion 62.2 Approval of the Medications and Administrations Plan

Motion to approve: Mr. Zach Harrison Seconded: Mrs. Dale Klein

Ayes: 8 Nays: 0

There being no further discussion Motion 62.2 Approval of the Medications and Administrations Plan carried.

Motion 62.3 Approval of the Medical Screening

Motion to approve: Mr. Zach Harrison Seconded: Mrs. Dale Klein

Ayes: 8 Nays: 0

There being no further discussion Motion 62.3 Approval of the Medical Screening carried.

Motion 62.4 Approval of the Code of Ethics

Motion to approve: Mr. Zach Harrison Seconded: Mrs. Dale Klein

Ayes: 8 Nays: 0

There being no further discussion Motion 62.4 Approval of the Code of Ethics carried.

Motion 62.5 Approval of the By-Laws

Motion to approve: Mr. Zach Harrison Seconded: Mrs. Dale Klein

Ayes: 8 Nays: 0

There being no further discussion Motion 62.5 Approval of the By-Laws carried.

Motion 62.6 Approval of the FOIL policy

Motion to approve: Mr. Zach Harrison Seconded: Mrs. Dale Klein

Ayes: 8 Nays: 0

There being no further discussion Motion 62.6 Approval of the FOIL policy carried.

Motion 62.7 Approval of the Student Disciplinary Code

Motion to approve: Mr. Zach Harrison Seconded: Mrs. Dale Klein

Ayes: 8 Nays: 0

There being no further discussion Motion 62.7 Approval of the Student Disciplinary Code carried.

Motion 62.8 Approval of the Complaint Policy

Motion to approve: Mr. Zach Harrison Seconded: Mrs. Dale Klein

Ayes: 8 Nays: 0

There being no further discussion Motion 62.8 Approval of the Complaint Policy carried.

Motion 62.9 Approval of the Staff Complaint Policy

Motion to approve: Mr. Zach Harrison Seconded: Mrs. Dale Klein

Ayes: 8 Nays: 0

There being no further discussion Motion 62.9 Approval of the Staff Complaint Policy carried.

Motion 63.0 Approval of the FERPA Policies

Motion to approve: Mr. Zach Harrison Seconded: Mrs. Dale Klein

Ayes: 8 Nays: 0

There being no further discussion Motion 63.0 Approval of the FERPA Policies carried.

Motion 63.1 Approval of the School Wellness Plan

Motion to approve: Mr. Zach Harrison Seconded: Mrs. Dale Klein

Ayes: 8 Nays: 0

There being no further discussion Motion 63.1 Approval of the School Wellness Plan carried.

Motion 63.2 Approval of the Health and Safety Plan

Motion to approve: Mr. Zach Harrison Seconded: Mrs. Dale Klein

Ayes: 8 Nays: 0

There being no further discussion Motion 63.2 Approval of the Health and Safety Plan carried.

Motion 63.3 Approval of the Conditional Appointment

Motion to approve: Mr. Zach Harrison Seconded: Mrs. Dale Klein

Ayes: 8 Nays: 0

There being no further discussion Motion 63.3 Approval of the Conditional Appointment carried.

Motion 63.4 Approval of the Transportation Plan

Motion to approve: Mr. Zach Harrison Seconded: Mrs. Dale Klein

Ayes: 8 Nays: 0

There being no further discussion Motion 63.4 Approval of the Transportation Plan carried.

Governance Committee – Other Business

Mrs. Klein directed Mrs. Nancy Goethel to send the Board Self-Assessment Survey via Survey Monkey.

Education Committee Report (Dr. Makini Beck)

Dr. Cozine reported that we having difficulty identifying a qualified candidate for the Curriculum Specialist. The Board reviewed the current Organizational Dashboard. The academic dashboard will be updated and provided to the Board next month.

Old Business

New Business

Dr. Patterson-Grant suggested a Board sponsored and attended breakfast for staff appreciation.

Public Comments

-

Adjournment at 6:10 PM

- **Motion to 63.4 approve adjournment:**
- **Motion to approve: Dr. Patterson-Grant Seconded: Mr. Bert Brinkerhoff**
- **Ayes: Nays:**

Addendum A:



CEO Report to the Board

January, 2018

Focus: Educational Success:

Benchmark: Student Performance

- RA continues to create classroom assessments that mirror the expectations on the ELA and math state assessments.
- Teachers will be assessing reading levels via the DRA-2 this month.
- NWEA testing will occur next month and we will be able to see the impact of our efforts across all instructional areas

Benchmark: Teaching and Learning

- RA continues to make math instruction a priority at all grade levels. Dr. Schwartz is still reviewing our math unit maps and providing feedback from a critical mathematical lens.
- Teachers continue to persevere through the new math curriculum. Students are demonstrating increased problem-solving skills and numeracy skills
- Students in grade 4 have been doing mock science performance tasks so that the teaching staff can plan instruction

Benchmark: Culture, Climate and Family Engagement

- Family ELA Nights K-2 January 17th, 3-5 January 18th
- The SIT team will be reviewing the results of the most recent parent survey
- The second session of our Encore program is beginning. Below is a list of offerings and the number of children who are being served:

Focus Area: Organizational Soundness

Benchmark: Fiscal Management:

- RA is doing well, overall under budget in many areas
- We are looking at revising our 2017-2018 budget to reflect actual expenses

- Barbara, Craig and DMC are beginning work on the 2018-2019 budget
- There are some small outstanding grants for which RA has applied

Benchmark: Organizational Capacity:

- Status of math coaching position.
- Status of the Curriculum and Instruction Specialist

Focus Area: Faithfulness to Charter and Law

- We are requesting 13 non-material revisions to go along with the policy revisions to ensure our policies accurately reflects our charter and NYS charter law.

Benchmark: Mission and Key Design Elements

- Our state site visit will be held on the morning of May 10th for 3 hours
- RA is consistently meeting the mission of the school and faithful to the Key Design Elements outlined in the charter application.

Benchmark: Enrollment, Recruitment and Retention

- Dr. Cozine is meeting with Hilda Rosario Escher from Ibero to share information about our program. Dr. Cozine will invite representatives from Ibero to tour RA in an effort to increase ELL Enrollment.
- The instructional team met with Chojoy Schroeder, retired ESOL educator, who was helpful in giving suggestions for outreach to ELL families. She has volunteered to bring members of our staff to refugee outreach events.
- The common application is up and running. RA has received 39 applications already. This is definitely higher than we have ever had before at this early date. There will be a press conference promoting the common application later this month.

APPROVED MEETING MINUTES

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

February 13, 2018

Location: 299 Kirk Road, Rochester, New York 14612

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

Welcome/Call to Order and Introductions 5:07 PM

Members Present:

Mr. Alan Lockwood, Chair
Dr. Marilyn Patterson Grant, Vice Chair
Mr. Steve Gordon, Treasurer
Mrs. Dale Klein, Secretary
Mr. Bert Brinkerhoff, Member at Large
Dr. Makini Beck, Member at Large
Mr. Zachary Harrison, Member at Large
Dr. Aaron Rosen, Member at Large

Members Absent:

Others Present: Dr. Donna Marie Cozine, Mr. Craig Eichmann, Ms. Melissa Hall, Mr. Guy Arie (perspective Board member) & Nan Westervelt

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

Motion 63.5 to approve Consent Agenda for Items listed below:

(Motion to approve January 9, 2018 Agenda.)

(Motion to approve Minutes from January 9, 2018 Board Meeting.)

Motion to approve: Mrs. Dale Klein **Seconded:** Mr. Zachary Harrison

Ayes: 7 Nays: 0

Development Committee Report (Dr. Aaron Rosen)

Mrs. Nan Westervelt presented with Ms. Melissa Hall. Together Mrs. Westervelt and Ms. Hall analyzed the feasibility study conducted by Cause and Effect. The outcome of which included a recommendation that private fund raising be a priority of the Board. Cause and Effect Strategies also recommended that staff be hired to assist in achieving this goal.

Ms. Hall drafted a case statement which was distributed to the Board members for review. Mrs. Westervelt referred the Board to the page 2 of the Case Study outlining the strategy moving forward to create the cultural fundraising and philanthropy.

(Dr. Grant arrived at 5:15 p.m.)

Ms. Hall outlined in theory how to begin to build an Annual Campaign.

Further discussion points:

- Dr. Cozine suggested that Cause and Effect along with Danforth Development should close the loop of the original focus groups who expected to meet again based on the original meetings.

- Mr. Lockwood suggested that we make a goal of planning for a Fall campaign but begin with a modest campaign and move forward with identifying specific things we need to fund.
- Dr. Grant suggested that our Development Committee meet with school leadership. The Committee needs to outline what is a realistic amount along with a process and a timeline.

Chief Educational Officer Report [Dr. Donna Marie Cozine]

The CEO Report to the Board (attached to these minutes as Addendum A).

Dr. Cozine updated and reviewed both Emergent Reading Assessment (ERA) & DRA Data.

- Scores were distributed to members.
- Kindergarten Students typically begin the school year as emerging readers and thus DRAs begin in January.
- 67% of our students are reading at a level 1. We strive for all students in Kindergarten to be at a level 4 by the end of the year.
- All our lower grades are doing well.
- We just closed the testing window today for NWEA Math. Data will be analyzed beginning tomorrow. The Board will be updated at the March meeting.
- Each year RA improves upon the prior year with incorporating writing, reading strategies and all trends are positive.
- NYS expects for Grades 3-5 that 75% of students will be at or above grade level.

Dr. Cozine shared that DRA is an internal measure that does not directly correlate to what the State is looking for. This is an accurate measure as an indicator of where our students are and where they will be projected to be when they test in a few months.

In addition to this we also replicate types of questions and queries that mirror the State exam. RA is piloting in four classes iReady, which is a program that may be replacing our internal exams if it works out to be a better match for preparing students for the exams. Statistically, 40% of our 4th grade passed the assessment last year. 25% of our fifth grade passed the assessment last year.

Dr. Cozine distributed the Problem-Focused Math Lesson Approach handout. Dr. Cozine provided background on the Common Core Math. After research and investment with our outside consultant we realized that we needed to use a problem based approach to math.

Dr. Cozine outlined how our classrooms utilize this problem based approach with students (figure it out yourself then teacher lead desired technique). The flexible grouping is determined after this two-part exercise is completed. The student Math journal entries are proving out growth over time.

Grades 3-5 also get math problems based on the State assessment. We are currently re-writing all of our units. Dr. Schwartz, an expert in this area has been instrumental working along with Dr. Cozine to refine this process.

Education Committee Report (Dr. Makini Beck)

The Education Committee in the process of reviewing a matrix outlining goals in addition to supporting the items identified in the CEO Report by Dr. Cozine.

Finance Committee Report (Bert Brinkerhoff)

Motion 63.6 to accept Resolution Authorized and Empowered Dr. Donna Marie Cozine to borrow \$6,000 from M&T Bank for the purchase of snow removal equipment.

Motion to approve: Mrs. Dale Klein Seconded: Dr. Makini Beck
Ayes: 8 Nays: 0

Facilities (Craig Eichmann):

Building and construction is on schedule. The retention pond is finished. Mr. Eichmann shared that the neighbors are very interested in our construction project. Many have visited or called and they are supportive of our school.

Human Resources Committee Report (Alan Lockwood)

Motion 63.7 to Recommend engaging Human Resources works to:

- a) Create a staff handbook**
- b) Create a Supervisor's Manual**
- c) Serve in the role of Human Resources generalist from July, 2018-December, 2018**

Motion to approve subject to the budget process:

Motion to approve: Mr. Bert Brinkerhoff Second: Mr. Zach Harrison
Ayes: 8 Nays: 0

Governance Committee Report (Dale Klein)

Janine Barry as new Board member in process. Mrs. Klein will be following up. Mr. Harrison, Dr. Cozine and Mrs. Klein met with Causeway. The Governance Committee is recommending that we hire Causeway to provide Board training. The total cost would be \$610 due to a grant offsetting the total fee.

Motion 63.8 Approval to retain Causeway for services.

Motion to approve: Mr. Zach Harrison Second: Dr. Makini Beck
Ayes: 8 Nays: 0

**Motion 63.9 Approval of the Student and Family Handbook
*Tabled pending final review of the Visitor Policy.***

Motion to approve: Seconded:
Ayes: Nays:

Mrs. Dale Klein left at 6:40 p.m.

Motion 64.0 Approval of the 403B Match Policy

Motion to approve: Mr. Steve Gordon Seconded: Dr. Marilyn Grant

Ayes: 7 Nays: 0

Motion 64.1 Approval of the Internet Safety Policy

Motion to approve: Mr. Zach Harrison Seconded: Dr. Marilyn Patterson Grant

Ayes: 7 Nays: 0

Motion 64.2 Approval of the Employee Agreement School Internet Device Policy

Motion to approve: Mr. Zach Harrison Seconded: Mr. Bert Brinkerhoff

Ayes: 7 Nays: 0

Further discussion: Mr. Eichmann reported that Student Recruitment has surpassed expectations. The combination of the common application, public awareness of our school and the addition of Mrs. Kimberly Felton has resulted in a rise in applications. Mrs. Felton has been dedicated to recruitment and serves as our Ambassador reaching out to perspective students/families. We will have to turn away at least 100 families in the upcoming academic year.

Dr. Grant publicly thanked Dr. Beck and Aaron for assistance with the Staff Appreciation luncheon.

Old Business

None.

New Business

None.

Public Comments

None.

Adjournment at 7:05 PM

- **Motion 64.3 to approve adjournment:**
- **Motion to approve:** Mr. Zach Harrison. **Seconded:** Mr. Steve Gordon
- **Ayes:** 7 **Nays:** 0

ADDENDUM A



CEO Report to the Board February, 2018

Focus: Educational Success:

Benchmark: Student Performance

- NWEA testing just ended early this week. Data will be shared at next month's meeting.
- DRA data will be shared at the meeting.

Benchmark: Teaching and Learning

- Presentation on math curriculum work will be done at meeting.

Benchmark: Culture, Climate and Family Engagement

- The Sweetheart dance was a great success. 75 families were in attendance.
- January's RAFFA meeting had 14 parents in attendance.
- 65 parents attended school events.
- 15 parents volunteered at school events.
- Family ELA nights were not as well attended as the math nights.
- Family science nights will be March 21st and 22nd.
- The SIT team reviewed the most recent parent survey responses were overwhelmingly positive. (The survey is included for Board review)

Focus Area: Organizational Soundness

Benchmark: Fiscal Management:

- RA is likely going to be functioning under an austerity budget for the 2018-2019 school year. More information will be presented under the Finance Committee.

Benchmark: Organizational Capacity:

Focus Area: Faithfulness to Charter and Law

- We are requesting 13 non-material revisions to go along with the policy revisions to ensure our policies accurately reflects our charter and NYS charter law.

Benchmark: Mission and Key Design Elements

- Our state site visit will be held on the morning of May 10th for 3 hours.

- RA is consistently meeting the mission of the school and faithful to the Key Design Elements outlined in the charter application.

Benchmark: Enrollment, Recruitment and Retention

- We have received 3 applications for ELL students.
- Overall we have 188 applications for the following school year.
 - K: 147
 - 1: 16
 - 2: 25
- Openings for next year:
 - K: 75
 - 1: <5
 - 2: <5

Enrollment Data
February 1, 2018

Grade Level	Enrolled	Wait list
K	71	11
1	68	31
2	69	10
3	92	
4	44	
5	36	

APPROVED MEETING MINUTES

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

March 13, 2018

Location: 299 Kirk Road, Rochester, New York 14612

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

Welcome/Call to Order and Introductions 5:05 PM

Members Present:

- Mr. Alan Lockwood
- Dr. Patterson-Grant
- Mr. Steve Gordon
- Mrs. Dale Klein
- Mr. Bert Brinkerhoff

Dr. Makini Beck

Members Absent:

Dr. Aaron Rosen, Mr. Zachary Harrison

Others Present:

Dr. Donna Marie Cozine, Mr. Craig Eichmann, Kristin Loftus, RA Math Specialist, Dr. Guy Arie

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

- **Motion 64.4 to approve Consent Agenda for Items listed below:**
- **(Motion to approve March 13, 2018 Agenda.)**
- **(Motion to approve Minutes from February 13, 2018 Board Meeting.)**
- **Motion to approve: Mr. Bert Brinkerhoff Seconded: Mrs. Dale Klein**
- **Ayes: 5 Nays: 0**

Chief Educational Officer Report [Dr. Donna Marie Cozine]

Presentation on how RA uses data to inform instruction by Mrs. Kristin Loftus, RA Math Specialist. Mrs. Loftus explained the method used to analyze students' responses to get to 2 point construction. During the process of the data dive strategies for helping students read with fidelity were discussed. How to use the CUBE strategy, read carefully and providing for mock tests. Using item analysis to build stamina and review topics that need review. We are providing for guided math practice for students that are doing fine to guide them to achieve even higher.

Dr. Cozine added that we utilized released questions from prior years. We are providing for dress rehearsals to remove the barrier of test anxiety for our students. We will continue to score our own tests so that we can identify areas that we need to focus on. We are doing lots of data driven work and we are so fortunate to have Mrs. Loftus, a Ph.D. candidate, writing curriculum and guiding our Math program.

(Dr. Makini Beck arrived at 5:15 p.m.)

Dr. Cozine shared student work samples taken from our students' math journals. The samples show growth over time. We have had a positive experience with the implementation of journaling. Dr. Grant shared that math is a thinking process and you can see the process of the students moving from a rudimentary math approach to the higher order thinking approach.

CUBES strategy has allowed us to have a school wide approach that can be applied to both math and ELA. The student reads for understanding then applies the CUBES strategy

(Circle the numbers, Underline the question, Box the action words, Evaluate the next steps to take and Solve the problem).

Science Night

March 22, 2017 we will host 60 students and their families. We expect well over 130 to host for dinner and science activities. Dr. Kelly, a parent in our school will be leading this with a contingency of students from Brockport. Dr. Cozine extended an invitation for any members of the Board that would like to join the event.

ELL Student Outreach

Dr. Cozine shared that Mrs. Kimberly Felton, Family Services Coordinator has been working diligently to recruit ESOL students.

School Safety

Dr. Cozine reviewed that we have 5-7 adults outside when the busses arrive. Teachers must turn in attendance by 9:00 a.m. If a student is absent, we send a Robo call. Our students are walked by the teachers to their busses and we utilize detailed lists. We check via radio to be certain that all classrooms are clear, the afterschool program is accounted for and all pick up students are accounted for. We have always been extra vigilant especially since we are not a neighborhood school. Mr. Eichmann, Mr. Hurst and the entire Administrative team work together to make this transition from school to home is a smooth as possible. We always have strategically placed our security and Mr. Hurst at the road and front door.

Education Committee Report (Dr. Makini Beck)

We are working on the re-chartering document that has ten sections. We are following a process for completing and reviewing each section. Northeast Charter Network will be working with us.

We are looking at ways to efficiently assess our students that would be better alternatives to DRAs and NWEAs. We have been piloting iReady in four of our classrooms. The feedback has been positive. It is a culturally responsive online program that walks them through skills in a game format using Avatars. The iReady is flexible and allows for individualized, differentiated programming. This program will meet the needs of all of our students, including students who need to learn at a higher level because it goes from K-8 levels versus the current programs that are only available K-5. The cost is the same if we switch programs but it is a charter revision.

Motion 64.5 to adopt iReady as a school-wide assessment tool

- Motion to approve: Mr. Steve Gordon Seconded: Mr. Brinkerhoff
- Ayes: 6 Nays: 0

(Bert Brinkerhoff excused himself at 6:10 p.m.)

Discussion regarding Dashboard data and how to best present data to the Board. Dr. Guy Arie offered his assistance in this area and will work with Dr. Cozine on how to best present relevant data at future meetings. Dr. Arie revised the RA Organizational Dashboard.

Development Committee Report (Dr. Aaron Rosen)

Dr. Grant shared the details of the upcoming German House “Reach for the Stars” with a goal of raising \$4000 for our school. Dr. Cozine, in honor of her Grandmother Kozma has donated \$30,000 to the school. This was matched by Dr. Barbara Cozine for a total of \$60,000 donated to our school. The Board passed a resolution to name the new library in her honor. The Helen J. and Theodore J. Kozma.

Finance Committee Report (Bert Brinkerhoff)

At this time the Finance committee is meeting to review the upcoming budget.

Facilities Committee Report [Steven Gordon, Alan Lockwood]

We anticipate that we can move items in mid-July and will get the C of O late August. Mr. Lockwood would like us to plan a grand opening. Dr. Grant suggested that in conjunction with the dedication of the new library we do the entire celebration and ribbon cutting.

Human Resources Committee Report (Alan Lockwood)

Governance Committee Report (Dale Klein)

Mrs. Klein reports that Mrs. Barry is still working on her paperwork. We do not have it in hand at this time. Dr. Arie has completed his paperwork and fingerprinting.

Motion 64.6 to approve Dr. Guy Arie as a Board Member

Motion [64.6]:

The Renaissance Academy Charter School of the Arts Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Dr. Guy Arie as a final candidate to its Board of Trustees, with a term expiring on 4/2021, pending approval by SED. The resolution approving Dr. Guy Arie is formally adopted upon SED’s approval.

- Motion to approve: Dr. Patterson-Grant Seconded: Mr. Gordon
- Ayes: 5 Nays: 0

Mrs. Klein and Mrs. Nancy Goethel will coordinate with submission of necessary paperwork to New York State.

Mrs. Klein reported that we need a new slate of officers in June. Please be thinking if you are interested in serving as an officer.

Mr. Zachary Harrison has been working with Causeway on future Board training and their suggestion is that we form a task force. If anyone has an interest in serving with Mrs. Klein, Dr. Cozine and Mr. Harrison please let her know.

Old Business

New Business

Public Comments

Adjournment at 6:45 PM

- ! **Motion 64.7 to approve adjournment:**
- ! **Motion to approve: Dr. Makini Beck Seconded: Dr. Patterson-Grant**
- ! **Ayes: 5 Nays:**

APPROVED MEETING MINUTES

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

April 10, 2018

Location: 299 Kirk Road, Rochester, New York 14612

***Mission:** Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

Welcome/Call to Order and Introductions PM

- ! **Members Present:** Dr. Rosen, Mr. Gordon, Mr. Lockwood, Dr. Grant, Mrs. Klein, Mr. Harrison, Dr. Beck
- ! **Members Absent:** Mr. Bert Brinkerhoff
- ! **Others Present:** Dr. Guy Arie (New Board Member At Large pending SED approval), Dr. Donna Marie Cozine (CEO), Mr. Craig Eichmann (COO), Mrs. Dorothy Davis (Grandparent of student at RA), Janine Barry (New Member at Large pending SED approval), Nancy Goethel (recording secretary)

Approval of Consent Agenda Items 5:05pm

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

- ! **Motion 64.8 to approve Consent Agenda for Items listed below:**
- ! **(Motion to approve April 10, 2018 Agenda.)**
- ! **(Motion to re-approve Minutes from November 14, 2017 Board Meeting)**
- ! **(Motion to approve Minutes from March 13, 2018 Board Meeting.)**
- ! **Motion to approve: Mrs. Klein Seconded: Mr. Brinkerhoff**
- ! **Ayes: 7 Nays: 0**

Mr. Alan Lockwood welcomed all attending. Boylan Code, LLP held a book drive and Mr. Lockwood delivered to our school a cart of over 100 books for RA. In addition, a coin jar fund drive proceeds were also provided to our school.

Chief Educational Officer Report [Dr. Donna Marie Cozine]

Review of Performance Framework

Dr. Cozine distributed the Performance Framework. Dr. Cozine provided a walk-through of the 10 bench marks that we will report on during the re-chartering process. The most important bench mark is number 1, which relates to the academic performance of our students. The Finance Committee will pay particular attention to Benchmarks 4 and 5.

Board training will be provided to the Trustee Members. The Board is advised to review the document in its entirety prior to the Board Training on May 3, 2018.

CEO Report (Attached as Addendum A)

We were invited to apply for a Konar Grant. We applied for one dedicated to Math Instruction that includes a summer Fellows program. We were granted \$91,000 by Konar. The Center for Youth program is very important to us. We do not have the funds in the budget for this position. Dr. Cozine has approached Farash Foundation and asked them to consider funding the 48K position. We are awaiting their response.

Craig reported on the official lottery held at 9 a.m. earlier today on 4/10/2018.

- We received a total of 266 applications for the available 75 Kindergarten seats.
- We had six ELL perspective students and two were favorably in the lottery.
- We have 30 siblings that applied.
- Sixty-six of the common applications selected only our school as a choice for their child.

We have to acknowledge our dedicated staff for creating the climate we enjoy with so many satisfied parents. Mrs. Kimberly Felton, our Family Services Coordinator has done an outstanding job with recruitment. We should consider moving forward forming an ad-hoc committee to consider replication or we can consider adding up to Grade 8. Further discussion on this topic is warranted.

Public Comment

Due to a time constraint, Dr. Cozine asked at this time to allow Mrs. Davis (Grandparent) to address the Board. Mrs. Davis shared her concerns regarding:

- Young teacher referred to her as Dorothy, which she considers disrespectful
- Believes that more Grandparents need to be in the building
- Would like to help Dr. Cozine

Mr. Lockwood thanked Mrs. Davis for her support and concern. Dr. Cozine invited Mrs. Davis to meet with Mr. Kimberly Felton to possibly collaborate and brainstorm ideas that would support a Parent University (a topic the SIT has been considering). (Ms. Davis excused herself from the meeting at 5:35 p.m.)

Education Committee Report (Dr. Makini Beck)

Dr. Beck shared that the committee met on April 9th. Discussion regarding how well tools we use to predict how well students will perform on state assessments was discussed. The committee is determining the best method for reporting data to the Board as well as what key information needs to be presented to the Board. Dr. Guy Arie is excellent with data so will be joining the Academic Team. NWEA exams are not proving to be as accurate an indicator of exam performance when compared to the tools utilized by classroom teachers. Students will be taking state assessments tomorrow for ELA and next month for Math. This data is not available for review until October/November.

Dr. Cozine recommended that we become a Schoolwide Title 1 program, which provides us with more latitude with our programs. It offers more opportunity for Grant funding as well.

- **Motion 64.9 to approve Schoolwide Title 1 Plan**
- **Motion to approve:** Dr. Grant **Seconded:** Mrs. Klein
- **Ayes: 7 Nays: 0**

Development Committee Report (Dr. Aaron Rosen)

Dr. Rosen reports that we have doubled the size of the venue and we have raised a substantial amount already through sponsors. Dr. Rosen is asking that all the members canvass their friends and help sell individual tickets there is an excellent opportunity to sell out all 200 seats. We will promote this event via social media.

Finance Committee Report (Alan Lockwood)

Mr. Lockwood referred the attendees to the printed proposed budget (attached as Addendum B). This budget does not include potential per-pupil increases in funding or grants that have been awarded in this calendar year that would be available for our use in the next year.

The Finance Committee recommends to the Board that they approve this budget as presented.

- **Motion 65.0 to approve 2018-2019 Budget**
- **Motion to approve:** Dr. Rosen **Seconded:** Mrs. Klein
- **! Ayes: 7 Nays: 0**

Roll Call:

Mr. Zach Harrison
Dr. Makini Beck
Mrs. Dale Klein
Dr. Marilynn Grant
Mr. Steve Gordon
Dr. Aaron Rosen
Mr. Alan Lockwood

(Mr. Gordon excused himself at 6:07 pm)

Facilities Committee Report [Steven Gordon, Alan Lockwood]

Mr. Eichmann reported that an issue with the Town of Greece holding in escrow funds for taxes that we are not liable for has been resolved and the funds have been deposited into our school accounts as of April 9, 2018.

Construction on the new building is moving along as projected.

Human Resources Committee Report (Alan Lockwood)

Governance Committee Report (Dale Klein)

Update on final review of verbiage for Visitor Policy in Student and Family Handbook. (Motion tabled February, 2018). The Board has been provided with the updated Visitor Policy. Dr. Grant and the Board reviewed and agreed on the following:

“Renaissance Academy Charter School of the Arts believes that our children learn valuable lessons by watching the behaviors and attitudes of adults.

- I will partner with the RA to promote an environment of high expectations for our parents, staff and students.
- I will engage in professional behavior with staff members or other RA families. I will abstain from making threats to their personal safety, using profane language or gestures. I understand the use of such language may lead to being banned from campus and/or police notification.
- I will demand a school environment free from drugs, tobacco and alcohol and I understand that the use of those on a school campus is illegal in the State of New York.
- I will ensure that my child attends school and will be on time and when he/she cannot, I will call the main office to notify them of my child's absence.
- I will call the office in advance of picking him/her up early from school. I will arrive before 3:00.
- I will be prompt in picking up my child for after school activities.
- I will contact my child's Director of Education if I have a serious concern.
- I will follow the Parent Complaint Policy if I have a concern.
- I will follow all policies and procedures outlined in the family handbook.

Motion 63.9 Approval of the Student and Family Handbook

- Motion to approve: Mrs. Klein Seconded: Mr. Harrison
- Ayes: 6 Nays: 0

Motion 65.1 to re-elect Board Member Alan Lockwood to another term as Chair of the Board of Trustees, determined as 4/2018 – 4/2021.

- Motion to approve: Mrs. Klein Seconded: Mr. Harrison
- Ayes: 6 Nays: 0

Motion 65.2 to re-elect Board Member Steve Gordon to another term as Treasurer, determined as 1/2018 – 1/2021.

- Motion to approve: Dr. Beck Seconded: Mrs. Klein
- Ayes: 6 Nays: 0

Motion 65.3 to re-elect Board Dale Klein to another term as Secretary, determined as 4/2018 – 4/2020.

- Motion to approve: Dr. Grant Seconded: Mr. Harrison
- Ayes: 6 Nays: 0

Motion 65.4 to re-elect Board Member at Large Bert Brinkerhoff to another term, determined as 4/2018 – 4/2021.

- Motion to approve: Mr. Harrison Seconded: Mrs. Klein
- Ayes: 6 Nays: 0

Mrs. Klein and Dr. Cozine had lunch with a perspective Board Member, Janet Mejias. It was a positive meeting and she was invited to join us on May 3, 2018 for Board Training. She may elect to begin on a committee or possibly be willing to be on the Board in the near future. Thank you Mr. Harrison for recommending her.

Old Business

New Business

Dr. Cozine shared that we have purchased a therapy dog who will live with our school social worker. She is a Newfie-Poo and is hypo-allergenic. The kids voted on names provided by staff. Her name is Remy (short for Remedy). Remy will be training and will join us in September.

Each Board member received a 'Glorious Kindness' bookmark

Adjournment at 6:30 PM

- **Motion 65.5 to approve adjournment:**
- **Motion to approve:** Mrs. Dale Klein **Seconded:** Dr. Makini Beck
- **! Ayes:** 6 **Nays:** 0

APPROVED MEETING MINUTES

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

May 3, 2018

Location: 299 Kirk Road, Rochester, New York 14612

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

Welcome/Call to Order and Introductions 5:05 PM

Members Present: Mr. Alan Lockwood, Mr. Zach Harrison, Dr. Aaron Rosen,
Mr. Steven Gordon, Dr. Makini Beck, Bert Brinkerhoff, Dr. Marilynn
Patterson-Grant, Mrs. Dale Klein

Members Absent:

Others Present: Dr. Donna Marie Cozine (CEO), Mary Hadley (Causeway Community
Partners), Dr. Guy Arie (Member at Large pending SED approval), Mrs. Janine Barry
(Member at Large pending SED approval)

Approval of Consent Agenda Items

*[Note: Single items can be removed from the list and considered separately at the request of a
Board of Trustees member]*

- **Motion 65.6 to approve Consent Agenda for Items listed below:**
- **(Motion to approve May 3, 2018 Agenda.)**
- **Motion to approve:** Mr. Bert Brinkerhoff **Seconded:** Mr. Steve Gordon
- **Ayes: 8 Nays: 0**

Mr. Alan Lockwood welcomed the members and guests present. There being now new
business or public comments the Board moved into Executive Session.

Adjournment at 6:30 PM

- **Motion 65.7 to approve adjournment:**
- **Motion to approve:** Dr. Beck **Seconded:** Mrs. Klein
- **Ayes: 8 Nays: 0**

APPROVED MEETING MINUTES

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

May 8, 2018

Location: 299 Kirk Road, Rochester, New York 14612

Mission: *Renaissance Academy Charter School of the Arts will provide children an
enriched and rigorous educational experience through the infusion of the humanities
and arts rooted in a culture of high academic standards leading to success in college and
careers.*

Welcome/Call to Order and Introductions 5:05 PM

Members Present: Mr. Alan Lockwood, Mr. Zach Harrison, Dr. Aaron Rosen,
Mr. Steven Gordon, Dr. Makini Beck, Bert Brinkerhoff, Dr. Marilynn
Patterson-Grant, Mrs. Janine Barry

Members Absent: Mrs. Dale Klein, Dr. Guy Arie

Others Present: Dr. Donna Marie Cozine (CEO), Mr. Craig Eichmann, (COO),
Ms. Rachel Kennedy (RA Literacy Specialist)

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

- **Motion 65.8 to approve Consent Agenda for Items listed below:**
- **(Motion to approve May 8, 2018 Agenda.)**
- **(Motion to approve Minutes from April 10, 2018 Board Meeting.)**
- **Motion to approve: Mr. Bert Brinkerhoff **Seconded:** Mr. Steve Gordon**
- **Ayes: 6 Nays: 0**

Chief Educational Officer Report [Dr. Donna Marie Cozine]

Presentation from ELA Coach on data driven instruction.

Mrs. Rachel Kennedy, RA Literacy Specialist provided a presentation and overview of the various aspects of our ELA program. Mrs. Kennedy provided a visual organizational chart to track students from the beginning data point. This information assisted to narrow the focus for how to raise student performance. The team brainstormed and created a measurable goal for how to move students up a level. Six weeks later the team reassessed on the same point in the rubric.

A short survey was provided to the teachers to review the various methods employed to assist students in reaching their full potential. Feedback is still being collected. The process is a work in progress. After a brief question and answer period the Board thanked Mrs. Kennedy for her presentation.

(Dr. Grant and Mrs. Barry arrive)

ELL Recruitment Report:

Dr. Cozine shared the English Language (ESOL) report prepared by Mrs. Kimberly Felton, Family Services Coordinator with the Board. We are working diligently to improve outreach in this effort. This is a multi-faceted program effort. The full report is attached to these minutes as Addendum A.

Organizational Dashboard:

The Board reviewed the organizational dashboard (attached to these minutes as Addendum B). We will be adding ELL data once we start serving this population. Mr. Lockwood suggested that we add staff retention data that includes a trend line. Also, if the comparative data for enrollment can be shown to include the relevant enrollment numbers (minimum enrollment and current enrollment). An overhaul of the Organizational Dashboard should include percentages for all areas as well as numbers of students.

Attendance

Dr. Cozine has met with parents of students with excessive tardies or absences. Follow up letters have been sent. Attendance has improved with the progressive measures

utilizing a series of letters, phone calls and home visits. Tardiness continues to be an issue that needs to be addressed by working cooperatively with parents.

Education Committee Report (Dr. Makini Beck)

The committee continues to review best practices to partner with teachers to support data dives. There will be a review of the attendance policy. We will be considering ways to convey the Key Design Elements across the board for teachers and Board members.

The committee will determine the bench points for the proposed Academic Dashboard. They will meet with teachers for their input as well.

Development Committee Report (Dr. Aaron Rosen)

Dr. Rosen reported the German House Gala Update was a success. The committee was excited about what was accomplished. We generated four times more in funding for student programs over last year's event. If anyone is interested in being on the committee Dr. Rosen asked they please reach out.

Finance Committee Report (Bert Brinkerhoff)

The financials were reviewed. Mr. Eichmann will log a journal entry for the refund from Greece for improper tax collection. He further reported we anticipate to remain on budget as projected by the end of the year.

Facilities Committee Report [Steven Gordon, Alan Lockwood]

Mr. Eichmann reported that the building is on schedule. Concrete has been poured, the roof in in process and exterior finishes will be next on the timeline of construction. There is stone down where the new bus loop will be. The Nichols Team has been conscientious of our school and making certain that construction has a minimal impact on our school day.

Mr. Eichmann reported that due to the repair from the water main break (unrelated to the building construction) it has been recommended that we replace the pipes running to the building when we are building the new parking lot since it will already be ripped up as part of the new building construction currently underway. The additional expense incurred for this preventive measure will be reviewed by the committee. The Board will be kept apprised of details at future meetings.

Human Resources Committee Report (Alan Lockwood)

Mrs. Barry reported that the committee is in the process of completing Dr. Cozine's evaluation by the end of June.

Governance Committee Report (Dale Klein)

Mr. Alan Lockwood presented for consideration the following change to the By-Laws:

Renaissance Academy Charter School for the Arts Proposal regarding Trustee Terms

- 1) Three year terms, all ending at 3rd annual meeting following election or appointment.

- 2) If appointed to fill a vacancy caused by any event other than end of term, newly elected/appointed Trustee to serve out the balance of the unexpired term, then commence a new three-year term.
- 3) Election to expiring terms take place at annual meeting of the Board [July/August].
- 4) Re-balance the existing classes so we have as nearly equal classes as possible (e.g., 4-4-3).
- 5) Establish a two-full-term limit? To facilitate Board turnover.

It was agreed that this would be presented to NYSED for their review/input prior to a formal motion and charter revision.

Revised By-Laws

Upon motion duly moved, seconded and carried it was resolved that:

1. The Board of Trustees will schedule no fewer than 12 meetings annually.
2. The addition to the description of the Academic Committee (section 4.5) with the following description be added to the By-Laws:

“The function of the academic committee is to assure that the board sets annual academic goals and monitors progress toward those goals. Along with the CEO, the committee will review assessment data and make programmatic recommendations. The Board Chairperson shall designate the chair of the Academic Committee.”

- **Motion 65.9 to approve revised By-Laws (Non-Material Charter Change)**
- **Motion to approve:** Dr. Grant **Seconded:** Mr. Gordon
- **Ayes: 8 Nays: 0**

Revised Code of Ethics

Upon motion duly moved, seconded and carried it was resolved that:

A minor revision to correct Section 1.1. Code of Ethics. “All Trustees, officers, and employees of the Corporation must:” ..., Item e.

Current wording: “Shall disclose confidential information acquired in the course of official duties or use such information to further personal interests.” Will be revised to read the following **revised wording:** “Shall **not** disclose confidential information acquired in the course of official duties or use such information to further personal interests.”

Motion 66.0 to approve revised Code of Ethics (Non-Material Charter Change)

- **Motion to approve:** Mr. Gordon **Seconded:** Mr. Brinkerhoff
- **Ayes: 8 Nays: 0**

Old Business

New Business

2018-19 Yearly Calendar *(attached to these minutes as Addendum C):*

- **Motion 66.1 to approve the 2018-19 Yearly Calendar**
- **Motion to approve:** Mr. Harrison **Seconded:** Dr. Grant
- **Ayes: 8 Nays: 0**

Public Comments

None.

Adjournment at 6:30 PM

- **! Motion 66.2 to approve adjournment:**
- **! Motion to approve:** Mr. Harrison **Seconded:** Mr. Gordon
- **! Ayes: 8 Nays: 0**

APPROVED MEETING MINUTES

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

June 12, 2018

Location: 299 Kirk Road, Rochester, New York 14612

***Mission:** Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

Welcome/Call to Order and Introductions 5:05 PM

- **! Members Present:** Mr. Alan Lockwood, Mrs. Dale Klein, Mrs. Janine Barry, Dr. Guy Arie, Mr. Zac Harrison and Mr. Steve Gordon (via Video Conference)
- **! Members Absent:** Dr. Marilyn Patterson-Grant, Dr. Makini Beck, Mr. Bert Brinkerhoff
- **! Others Present:** Dr. Donna Marie Cozine, CEO

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

- **! Motion 66.3 to approve Consent Agenda for Items listed below:**
- **! (Motion to approve June 12, 2018 Agenda.)**
- **! (Motion to approve Minutes from May 3, 2018 Board Meeting.)**
- **! (Motion to approve Minutes from May 10, 2018 Board Meeting.)**
- **! Motion to approve:** Mrs. Dale Klein **Seconded:** Mr. Zac Harrison
- **! Ayes: 6 Nays: 0**

Chief Educational Officer Report [Dr. Donna Marie Cozine]

The full report is attached as Addendum A.

Dr. Cozine thank Dr. Arie who was instrumental in organizing the ERA/DRA2 data efficiently so as to produce useful charts. Dr. Cozine reviewed the data with the members present. Dr. Cozine and Mrs. Loury will spend time this summer creating a laser-focused plan for what ELA will look like in the First grade classrooms. This will be based on the current data and individualized to make sure that if there is a summer slide we are on top of it right away. There will be no lag time for RTI and it will begin right away to maximize instruction time.

The building will be closed the first week in July because there will not be water on. It is also the first week of the Math Fellows program. We will be providing the training for seven teachers at Hillel School. We will be using the Konar funds to train people to lead math teachers.

We are anticipating three ELL students this Fall and it looks like we will be full the first day of school.

Dr. Guy Arie will be assisting in producing data visuals for future Board reports as well as for Benchmark 1 for the rechartering document. Northeast Charter School Network has been reviewing the work that Dr. Barbara Cozine and Dr. Donna Marie Cozine has been doing with regard to the rechartering document.

Education Committee Report (Dr. Makini Beck)

Development Committee Report (Dr. Aaron Rosen)

The committee is exploring the various ways to move forward including:

- Engaging presenting donors

Finance Committee Report (Bert Brinkerhoff)

Mr. Lockwood advised that the finances are on track with no financial issues to report.

Facilities Committee Report [Steven Gordon, Alan Lockwood]

Human Resources Committee Report (Janine Barry)

An annual review for Dr. Cozine is in process with future plans for goal setting. HR Works is creating a new employee handbook.

After careful review, and in light of the departure of our Dean of Students and the retirement of Coordinator of Special Services, the following staffing change is recommended:

1. Combine the positions of Dean of Students and Coordinator of Special
2. Create the new position of Director of Student Support Services

Discussion: This position will streamline things by handling all the RTI and Support Services in addition to direct student support. This model will give Directors more time to be in classrooms and focus on instruction. It is a net budget issue of zero. Currently, our Dean of Students spends the bulk of his day responding to students in need of support.

Next year we will have two Center for Youth Services (CFY) staff members available to respond to student issues during the day. The first line of response will be the CFY followed by the social worker or school psychologist if appropriate.

- ! **Motion 66.4 to approve Director of Student Support Services position/job description:**
- ! **Motion to approve:** Mrs. Dale Klein **Seconded:** Mr. Zac Harrison
- ! **Ayes:** 6 **Nays:** 0

Governance Committee Report (Dale Klein)

Proposed Slate to be voted on in July 2018:

Mr. Steve Gordon, Chair

Dr. Marilyn Patterson Grant – Vice Chair

Mr. Zac Harrison – Secretary

Mr. Bert Brinkerhoff – Treasurer

Old Business

New Business

Mr. Lockwood stated this redraft of Habits of Mind includes specific language of how we are addressing it through the positivity project.

- ! **Motion 66.5 to approve Non-Material Charter Revision to update the description of Key Design Element Habits of Mind:**
- ! **Motion to approve:** Dr. Guy Arie **Seconded:** Mr. Zac Harrison
- ! **Ayes:** 6 **Nays:** 0

- ! **Motion 66.6 to approve Non-Material Charter Revision to update the description of Board of Trustees Roles and Responsibilities with the following revisions:**
- ! **Motion to approve:** Mrs. Dale Klein **Seconded:** Mrs. Janine Barry
- ! **Ayes:** 6 **Nays:** 0

Mr. Lockwood reported that this revises a bland paragraph into a succinct bulleted document. After further discussion, the members agreed the document as presented is fine with the following revisions: **Section – Specific Responsibilities** Item #2, bullet point 3 will be moved to be included in item #3, bullet point 4 and truncated to read “Set goals for him/her for each year”.

Item #8, bullet point 3 – delete this sentence referencing the Board provide a written report. Dr. Cozine provides a written CEO report to the board that tracks progress toward

charter mission so this bullet point is not necessary. In the future the Development Committee could provide this if deemed necessary.

At this time, Mr. Alan Lockwood formally resigned from the Board of Trustees effective at the end of this Board meeting. Mr. Lockwood will remain active and provide legal counsel as needed for RA. The members of the Board thanked him for his exemplary service to our school and community.

Public Comments

Adjournment at 6:55 PM

- **Motion to approve adjournment:**
- **Motion to approve:** Guy Arie **Seconded:** Zac Harrison
- **Ayes: 6 Nays: 0**



Entry 10 Enrollment and Retention of Special Populations

Last updated: 07/06/2018

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

RENAISSANCE ACAD CS OF THE ARTS (REGENTS)Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	Economically Disadvantaged: RA has made the retention targets for economically disadvantaged students. We have been able to meet these targets by recruiting at Head Start facilities, advertising in the Rochester area, attending the local public markets and handing out flyers, and participating in Charter School Fairs. Head Start facilities provide pre-school services to economically disadvantaged students.	Economically Disadvantaged: This has been an area of strength for RA. RA will continue to target Head Start preschool programs and other programs located in the needier areas of Rochester. RA will continue to survey parents around a variety of program components and use that data to increase retention. If a student shall leave our school we will follow-up on the reason and identify any need for improvement. We will share our teacher student ratio and
	English Language Learners: RA has consistently not met enrollment targets for ELL students. Over the past four years we have made significant efforts and it appears that the efforts are beginning to pay dividends. Our CEO assisted by one of our Board members sought out advice from a member of the ESOL community for recommendations and help. Phone calls and actual sit down meetings were held to improve upon our efforts to recruit ELL students. Following the advice, the Family Services Coordinator has taken exhaustive steps to reach out to a multitude of organizations. She and/or her predecessor have contacted organizations and completed items listed in our Admissions policy, which	

include The New Corner Settlement Organization, Catholic Charities, Rochester City Corner Adult Education Center, Head Start, Preschool contacts, Library Story Hours, Rochester City Recruitment Fair, Canvassing neighborhoods, and sharing informational brochures and flyers in both English and Spanish about our school programs and services. In addition she increased the range and number of contacts to include No One Left Behind, Mary's Place, a refugee outreach center, Rochester Refugee Resettlement Services, Saint's Place, Rochester Chin Christian Church, Refugees helping Refugees, Retired and active ESOL teachers, Boces, Ibero, a spanish community center, including their Early Childhood Services division, Lake Avenue Baptist Church and the Lighthouse Christian Fellowship Church, whose congregants include Burmese Refugees, the Maplewood library that sponsors ELL classes for various groups who come from Yemin, South East Asia, Nepal, Somalia, Berma, and Thailand, The Rochester Childfirst Network, a youth sports team, The Polish American Club, the Center for Refugee Clinic, Greece Community Learning Center, reached out to a number of apartment complexes that houses refugees/ELL families, University of Rochester Office of Minority Student Affairs, three Muslim organizations, a Latino Radio station, and local churches that have refugee congregants. The contacts included on site visits where she introduced herself, shared info about our school, hung posters and left literature about our school, multiple follow-up phone calls and emails, presentations at the sites, and six visitations to our school by groups from above, at these events we have brought or the facility has provided interpreters. RA has also produced outreach documents in spanish and arabic and shared the brochures widely in those communities. The Family Services coordinator attended a conference where she connected with a handful of agencies that she had contacted via phone prior to the conference and a couple of the organizations that she was able to interact with for the first time, including a pastor (Lighthouse Christian Fellowship) and a woman who does some outreach with ELL families. She also met an organization that

English Language Learners - RA will continue to develop relationships with Refugee and Immigration Centers, religious outreach centers, centers that have been established for individuals from other countries such as Ibero and other Spanish speaking organizations. Our Family Services Coordinator leads our outreach efforts. She has been diligent and wideranged in her outreach. A list of her outreach to date is listed in item 4 of this application. She will continue to develop and strengthen relationships with each of these contacts and to seek additional outreach opportunities and develop those for which she has already made contact. We will provide flyers about our school in both English and Spanish. We will continue to invite Center leaders and parents to tour our school, offering translation services when needed. We will follow the recommendations, (some are already in place) of ESOL specialists who we have brainstormed with to identify and recruit ELL students. These include but are not limited to, attending ethnic markets, going to libraries frequented by foreigners such as Maplewood Library, reaching out to Lake Avenue Baptist Church which has a population of Burmese citizens and refugee health centers, inquire where other schools are acquiring their ELL students from and bringing parents and their children from refugee centers to tour our school by bus.

supports ELL families that are hearing impaired and communicate through sign language.

The above efforts culminated in 2 applications to our school in 2017-2018 and 8 in 2018-2019. One student enrolled in 2017-2018 and three ELL students were selected at our 2018-2019 lottery and are registered for the 2018-2019 school year, several are on the waiting list, and others withdrew because only one of their children were selected in the lottery and the parents wanted their children to attend the same school. We have found that displaced refugees are unaware of school choice for their children and that they register their children at the public school where they are housed. In fact, RCSD enrolled 559 displaced students from Puerto Rico after Hurricane Maria this year, more than any other district in the state.

Students with Disabilities: RA aligns closely to the RCSD and Greece with regard to the percentage of students who are classified as students with disabilities. We have been able to accomplish this by recruiting for our kindergarten classes from a number of pre-school programs and UPK centers that service children with disabilities. As stated in the previous item, students who come to us from RCSD are declassified by RCSD prior to attending our school, negatively affecting our percentage of SWD, BEDS data indicate that pre-K students who attend RCSD remain as SWD. RA monitors students who were classified in Pre-school who are registered to start school with us closely. In fact we attend 4 to 5 meetings at their resident school prior to them starting school with us, in order to learn as much as we can about our students' needs. Each of these students begins their kindergarten year with an RTI plan. If after continuous progress monitoring shows no growth RA will request a meeting of the CSE to review data and determine eligibility for services. RA data on SWD indicates that the number of students who are classified as a SWD, increased by the close of the school year. Program services for students with disabilities is reviewed by our Director of Student Support Services and the Directors

Students with Disabilities: RA will continue to conduct outreach to organizations for students with disabilities including Head Start Preschool programs that provide special education services to students. RA will continue its current practice of attending the IEP meetings of incoming students as they transition to our school. We will review our program guided by the following: Are

Student
s with

Disabilities

of Education. They are guided by the following questions: Are students meeting their IEP goals? If they are not why? Do we need to make changes to our program to strengthen our approach to teaching students with disabilities? During our charter term when faced with evidence that we were not meeting the needs of a group of students, we worked with the NYSED office of special services, RCSD and our internal staff to create a 15:1 class. Since beginning that class, 2 students of the 11 in the class have moved out to a less restrictive environment and one has moved into the class because of his level of need. When student with disabilities leave our school, it is often because they need to be in a program that we do not have or they have moved to a different resident district.

RA's instructional program has proven to be impactful for our students with disabilities. Over the course of our charter term 10 students with disabilities have been DECLASSIFIED. The declassification of SWD is always the goal of education. The declassification of these students is definitive evidence that RA's program is meeting the needs of SWDs.

students meeting their IEP goals? If they are not why? Do we need to make changes to our program to strengthen our approach to teaching students with disabilities? We will continue to liaise with sending districts to advocate for services for students who are eligible for them.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
Economically Disadvantaged	<p>RA has also been able to provide more services or referral to serviced for our ED families with the addition of a full time Family Services Coordinator and Social Worker. RA uses survey data to determine levels of satisfaction and needs of families.</p>	<p>RA will continue to provide referrals and direct services to the families of our ED students. We will continue to use family surveys to identify needs that the families have and determine how those needs could be met.</p>
English Language Learners	<p>We had no ELL students during the 2017-2018 school year.</p>	<p>Retaining our ELL students will be critical during the 2018-2019 school year. The Family Services Coordinator will be responsible to ensure translators are at all family events and information is sent home in their language. She will also be responsible to reach out to the families once a month with a translator to discuss their level of satisfaction and determine if there are needs that must be met.</p> <p>The ELL teacher will make regular contact with families to ensure they are informed of what their children are learning and doing in school.</p>
Students with Disabilities	<p>As we have developed and have become more well-rounded and have been able to offer a continuum of special education services our retention of special education students has increased. RA employed a Coordinator of Special Services, one of her main jobs was to liaise between the family and the school and district of residence. She frequently spoke with parents to answer questions and address any concerns that they had. Parents had ongoing communication with their child's special education teacher and the coordinator of special services.</p>	<p>RA created the position of Director of Student Support Services to pull together the special education services, social emotional and behavioral services of our children. This position will create a direct line for parents with regard to the three support areas. Previously parents of special education students would have to reach out to the Dean, the Coordinator of Special Services and the therapist. RA anticipates that this will help increase retention of special ed. students.</p> <p>RA will also continue to offer the 15:1 class which will serve students in grades 3-5, this would allow for additional students who may need a more restrictive environment could have a program change to that classroom.</p>



Entry 11 Classroom Teacher and Administrator Attrition

Created: 10/01/2018 • Last updated: 10/04/2018

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
25	3	3	17.5	42.5

2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
6	0	0	1	7

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Not Applicable
--	----------------

Thank you



Entry 12 Uncertified Teachers

Created: 07/26/2018 • Last updated: 10/04/2018

**FTE Count of All Teachers 42.5
(Certified and Uncertified) as of
6/30/18**

**FTE Count of All Certified 38.5
Teachers as of 6/30/18**

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

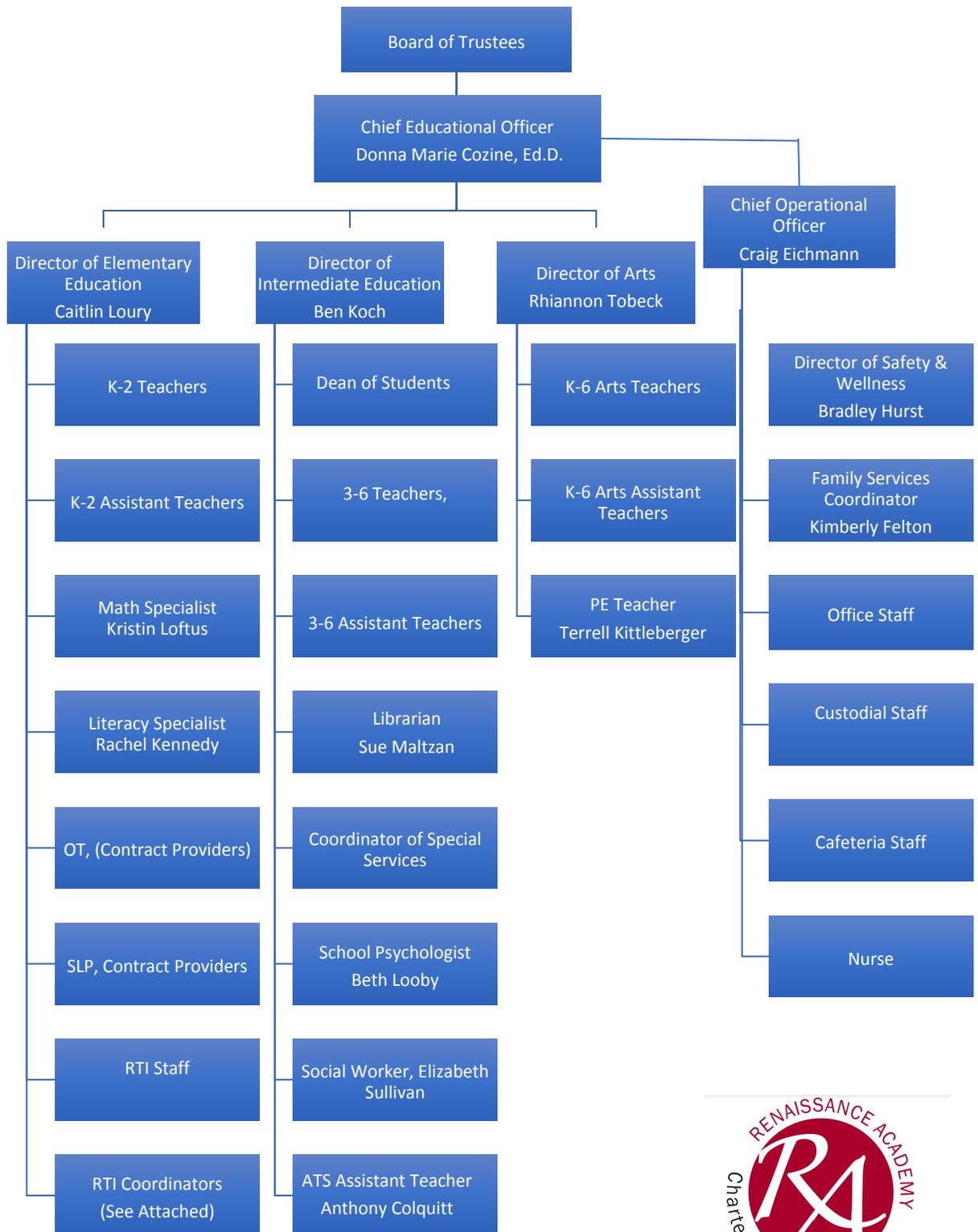
FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	4.0
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	3.0
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	0.0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	0.0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	1.0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	0.0

Thank you.

2018-2019 RA ORGANIZATIONAL CHART

299 Kirk Road, Rochester, New York 14612



BELL SCHEDULE:
 8:00 am-3:30pm
 (doors open to
 students at 8:00 am)
 190 Student Days
 200 Staff Days

RENAISSANCE ACADEMY | 2018-2019 CALENDAR



JULY 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST 2018						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

MARCH 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY 2019						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 2019						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- JUL 4 Independence Day – Building Closed
- AUG 13 New Staff Orientation
- AUG 16 Staff Report
- AUG 22 First Day of School
- AUG 22-24 1:00 Dismissal
- SEP 3 Labor Day – No School
- SEP 4 Staff Development – No School
- OCT 8 Columbus Day – No School
- OCT 24 1:00 Dismissal
- OCT 31 Halloween
- NOV 11 Veterans Day
- NOV 12 Veterans Day Observed – No School
- NOV 21 Parent/Teacher Conferences – No School
- NOV 22-23 Thanksgiving Recess – No School
- DEC 5 1:00 Dismissal
- DEC 21-31 Winter Recess – No School
- JAN 2 School Resumes
- JAN 21 M.L. King Day – No School
- JAN 30 1:00 Dismissal
- FEB 18-22 Winter Recess – No School
- MAR 6 1:00 Dismissal
- MAR 22 Staff Development – No School
- APR 15-19 Spring Recess – No School
- MAY 24 Staff Development – No School
- MAY 27 Memorial Day – No School
- JUN 25 Last Day of School – 1:00 Dismissal
- JUN 26 Staff Reports

	First Day of School
	Holiday/Recess
	Parent/Teacher Conference
	1:00 Dismissal
	Staff Development-No School