



Entry 1 School Information and Cover Page

Last updated: 08/02/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

a. SCHOOL NAME SCHOOL IN THE SQUARE PUBLIC CS (REGENTS)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER (As of June 30th, 2018) Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION NYC CSD 6

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	120 Wadsworth Ave. New York, NY 10033			

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Monica Merchant
Title	Director of Operations
Emergency Phone Number (###-###-####)	

e. SCHOOL WEB ADDRESS (URL) <https://www.schoolinthesquare.org/>

f. DATE OF INITIAL CHARTER 11/2015

g. DATE FIRST OPENED FOR INSTRUCTION 09/2016

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

School in the Square (S2) engages, educates and empowers adolescents in Washington Heights to respond mindfully and creatively to life's opportunities and challenges. S2 draws its name from the concept of the public square, where communities come together to solve problems and celebrate successes. We envision S2 as a place where students, families and educators are seen, heard and inspired, and where students build the academic foundations, emotional intelligence and leadership skills necessary to excel in college and professional life. In line with our commitment to equity and diversity, S2 is dedicated to serving all students by providing a differentiated and inclusive learning environment.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Extended Day – Our extended academic school day runs from 9:00 a.m. to 4:30 p.m., with the ability for students to arrive as early as 8:00 a.m. and depart as late as 5:15 p.m., giving them time for rich academic instruction, personalized attention, and unique extra-curricular opportunities
Variable 2	Extended Year – Our school calendar begins in August and includes an S2 orientation day prior to the first day of school
Variable 3	Partnerships – We connect our students with high-quality cultural and community partnerships that spark their passions.
Variable 4	Targeted Small Group Instruction - We offer co-teaching and small group instruction to our students, meeting them "where they are at" so that they can get the most out of the instruction being delivered to them.
Variable 5	(No response)
Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2018 201

j. GRADES SERVED IN SCHOOL YEAR 2017-18

Check all that apply

Grades Served	6, 7
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

I1. FACILITIES

Does the school maintain or operate multiple sites?

	No, just one site.
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I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	120 Wadsworth Ave. New York, NY 10033		NYC CSD 6	6, 7	Yes	6, 7
Site 2						
Site 3						

I2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Evan Meyers			
Operational Leader	Monica Merchant			
Compliance Contact	Monica Merchant			
Complaint Contact	Evan Meyers			
DASA Coordinator	Monica Merchant			

m1. Are any sites in co-located space? If yes, please proceed to the next question. No

IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC

m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.

Site 1 Certificate of Occupancy (COO)

<https://nysed-cso-reports.fluidreview.com/resp/17973813/yFPTXS6fVy/>

Site 1 Fire Inspection Report

<https://nysed-cso-reports.fluidreview.com/resp/17973813/nBjtmqxAKU/>

Site 2 Certificate of Occupancy

(No response)

Site 2 Fire Inspection Report

(No response)

Site 3 Certificate of Occupancy

(No response)

Site 3 Fire Inspection Report

(No response)

n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions). Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in admissions/enrollment policy	We made our policy clear that we exhaust our entire waitlist from lottery day before offering seats to students that did not go through the lottery, even if the applications after the lottery were from CSD 6.	03/27/2018	03/26/2018
2				
3				
4				
5				

o. Name and Position of Individual(s) Who Completed this Annual Report.

Monica Merchant, Director of Operations

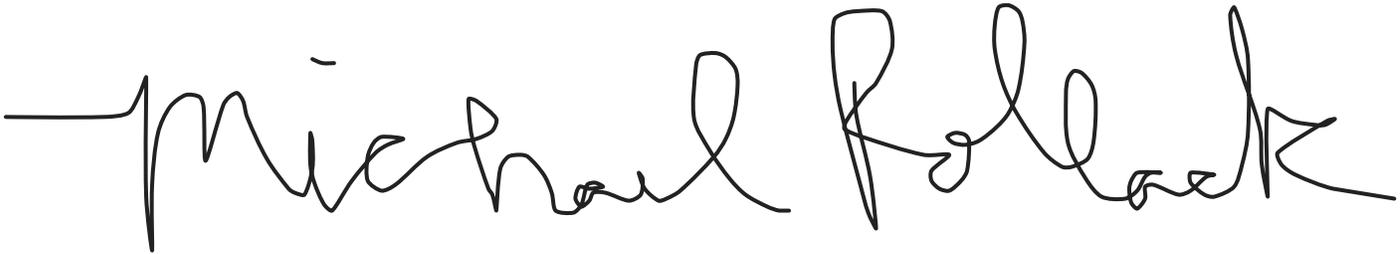
p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School

A handwritten signature in black ink, appearing to read "Meyer". The signature is fluid and cursive, with a large initial "M" and a long, sweeping tail.

Signature, President of the Board of Trustees

A handwritten signature in black ink, appearing to read "Michael Pollock". The signature is cursive and spans across the width of the page.

Date

2018/08/02

Thank you.



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 07.27.2017.

PREMISES

School in the Square
120 Wadsworth ave
New York NY 10033

School in the Square
120 Wadsworth ave
New York NY 10033

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **07.20.2017**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ As of XXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Tomasz Korbas

Examined by: _____

Tomasz Korbas, Supervising Inspector, PBU

DEPARTMENT OF BUILDINGS

BOROUGH OF MANHATTAN, THE CITY OF NEW YORK

No. 51107

Date December 21, 1959

CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C.26-181.0 to C.26-187.0 inclusive Administrative Code 2.1.3.1. to 2.1.3.7. Building Code.)

This certificate supersedes C. O. No. 51471

To the owner or owners of the building or premises:

THIS CERTIFIES that the new ~~school building~~ building—premises located at

651-655 West 179th Street

Block 2163 Lot 41 & 42

conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.B. ~~book~~ No.— 40-1957

Construction classification— **Class 1**
fireproof

Occupancy classification— **Public Building**

. Height **Basmt. & 4** stories, **62.5** feet.

Date of completion— **December 17, 1959**

. Located in **Residence** Use District.

B Area **1 1/4**

. Height Zone at time of issuance of permit **464-1959; 1962-1958**

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	
Cellar	on ground				Pipe space.
Basement	on ground & 100	100	100	200	Recreation room, toilets, coat room and foyer.
1st story	60 & 100	60	60	120	Classrooms, office, toilet and entrance foyer.
2nd & 3rd stories	60 & 100 each	60	60	120 each	Classrooms, offices and toilets, on each story.
4th story	100	60	60	120	Gymnasium, boys' lockers, office and toilets.
4th story mezzanine	60		20	20	Lockers.
Roof	100	15	15	30	Storage and open play area.

NOTE: Premises to be used in conjunction with the Washington Heights Hellenic Orthodox Church.

Interior Fire Alarm system approved by Fire Department December 18, 1959.

See also Sections 2.1.3.1. and 2.1.3.2. of the Building Code, C.26-187.0 Adm. Code
 "Prior to the occupancy of a structure erected on or after January 1, 1933, the intended occupancy of any portion of such structure shall be stated in the certificate of occupancy issued for such structure."

[Signature]
Borough Superintendent



NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof, or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing in height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the discretionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with any authorized direction to remove encroachments into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Buildings at this time; that Section 646F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

"§ 646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent of the borough in which the installation has been made. Such approval shall be recorded on the certificate of occupancy."

Additional copies of this certificate will be furnished to persons having an interest in the building or premises, upon payment of a fee of fifty cents per copy.



Entry 2 NYS School Report Card Link

Last updated: 08/02/2018

SCHOOL IN THE SQUARE PUBLIC CS (REGENTS)

1. CHARTER AUTHORIZER (As of June 30th, 2018) REGENTS-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

2. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://data.nysed.gov/reportcard.php?instid=800000086906&year=2017&createreport=1&enrollment=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&staffcounts=1&38ELA=1&38MATH=1&naep=1&nyseslat=1&elemELA=1&elemMATH=1&unweighted=1>



Entry 3 Progress Toward Goals

Last updated: 08/02/2018

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	Metric 1: Each year, S2’s aggregate Performance Index (PI) on the state ELA and math exams will meet or exceed that year’s Annual Measurable Objective set forth in the NCLB accountability system and will attain status of “In Good Standing” under the state’s NCLB accountability system.	NYS test results		We will supply data and reflection for the 11/1/18 report
Academic Goal 2	Metric 2: Each year, the percentage of all tested students in at least their second year at S2 and performing at or above Level 3 on the state ELA and mathematics exams will be greater than that of students in	NYS test results		We will supply data and reflection for the 11/1/18 report

	the same tested grades in Community School District (CSD) 6.			
Academic Goal 3	Metric 3: Each year, 90% of students who test two or more years behind grade level and who have attended S2 for at least one full year will demonstrate at least 1.5 years growth per year in ELA and Math based on pre and post assessments.	MAP Test	Not Met	We have hired a team of data consultants for next school year to help us more effectively analyze data to drive our instruction. Further, we have hired an additional Director of Curriculum and instruction so that we now have two people to coach our teachers. Finally, we have hired a second ELL teacher because a lot of our most struggling students are English Language Learners.
Academic Goal 4	Metric 4: Each subgroup of S2 students will make Adequate Yearly Progress in mathematics and ELA as defined by NCLB and measured by NYSED.	NYS test results		We will supply data and reflection for the 11/1/18 report
Academic Goal 5	Metric 5: At least 70% of S2 English Language Learners (ELLs) who have been continuously enrolled for two or more years will score proficient or better on the NYSESLAT exam and no longer be designated as ELLs by the time they are promoted to the 9th grade.	NYSESLAT results		We will supply data and reflection for the 11/1/18 report
Academic Goal				

6				
Academic Goal 7				
Academic Goal 8				

2. Do we have more academic goals to add? No

3. Do we have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Metric 1: By the end of Year 1, a minimum of 85% of students and parents/guardians will indicate that they are satisfied with the level of support, care, and respect they receive from their educators and advisors as evidenced by Board-created surveys.	Parent Surveys each year, not just in year one.	Met	
Org Goal 2	Metric 2: 85% of students completing 8th grade, who have attended S2 for three years, will have visited at least four college campuses.	Documentation of all school-supported visits		School will report on this in the 2018-19 Annual Report.

Org Goal 3	Metric 1: At least 90% of students and parent/guardian respondents will express satisfaction with our overall program as evidenced by surveys.	DOE Parent and student surveys		we will supply data and reflection for the 11/1/17 report
Org Goal 4	Metric 2: Average daily attendance will be 95% or higher (excluding students with extenuating circumstances) as evidenced by NYC DOE's Automate the Schools (ATS).	Student Information System reports (Infinite Campus)	Met	
Org Goal 5	Metric 3: Student year-to-year retention rate will be 90% or higher as evidenced by ATS (excluding students who leave S2 for a change in residence).	ATS/Student Information System reports (Infinite Campus)	Met	

5. Do you have more

Yes

organizational goals to add?

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 6	Metric 4: At least 80% of students' parents/guardians will attend student-led conferences.	Sign-in sheets	Met	
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

6. FINANCIAL GOALS

2017-18 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Entry 4 Expenditures per Child

Last updated: 08/02/2018

SCHOOL IN THE SQUARE PUBLIC CS (REGENTS)Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	4704338
Line 2: Year End FTE student enrollment	202
Line 3: Divide Line 1 by Line 2	23289

2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	318180
Line 2: Management and General Cost (Column)	470433
Line 3: Sum of Line 1 and Line 2	788613
Line 5: Divide Line 3 by the Year End FTE student enrollment	3904

Thank you.



Entry 5d Financial Services Contact Information

Created: 08/02/2018 • Last updated: 08/03/2018

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

SCHOOL IN THE SQUARE PUBLIC CS (REGENTS)Section Heading

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Monica	[REDACTED]	

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Joseph Albano	[REDACTED]		2

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
	4th Sector	Robert Keogh	[REDACTED]			1

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -
Board of Regents -

2018-19 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

School in the Square Public Charter School

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	5,499,951	1,215,657	102,900	-	577,000	7,395,508
Total Expenses	4,684,458	1,436,470	105,000	-	1,105,898	7,331,826
Net Income	815,493	(220,813)	(2,100)	-	(528,898)	63,682
Actual Student Enrollment	233	61				
Total Paid Student Enrollment	-	-				

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

NYCDOE

\$15,308.00

- School District 2 (Enter Name)
- School District 3 (Enter Name)
- School District 4 (Enter Name)
- School District 5 (Enter Name)

4,500,552	-	-	-	-	4,500,552
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
4,500,552					4,500,552

Special Education Revenue

Grants

Stimulus

Other

Other State Revenue

-	947,025	-	-	-	947,025
105,083	27,511	-	-	-	132,594
780,629	204,371	-	-	-	985,000
-	-	-	-	-	-

TOTAL REVENUE FROM STATE SOURCES

5,386,264	1,178,907				6,565,171
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REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

-	36,750	-	-	-	36,750
73,500	-	-	-	-	73,500
16,758	-	-	-	-	16,758
-	-	102,900	-	-	102,900
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
90,258	36,750	102,900			229,908

TOTAL REVENUE FROM FEDERAL SOURCES

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

-	-	-	-	577,000	577,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
23,429	-	-	-	-	23,429
-	-	-	-	-	-
23,429				577,000	600,429

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

TOTAL REVENUE

5,499,951	1,215,657	102,900		577,000	7,395,508
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management

Instructional Management

Deans, Directors & Coordinators

CFO / Director of Finance

Operation / Business Manager

2.00					
-					
3.00					
-					
1.00					

-	-	-	-	330,000	330,000
-	-	-	-	-	-
232,262	60,807	-	-	42,864	335,933
-	-	-	-	-	-
-	-	-	-	112,500	112,500

School in the Square Public Charter School

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	5,499,951	1,215,657	102,900	-	577,000	7,395,508
Total Expenses	4,684,458	1,436,470	105,000	-	1,105,898	7,331,826
Net Income	815,493	(220,813)	(2,100)	-	(528,898)	63,682
Actual Student Enrollment	233	61				
Total Paid Student Enrollment	-	-				

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Administrative Staff	4.00	140,933	36,896	-	26,009	203,838
TOTAL ADMINISTRATIVE STAFF	10	373,195	97,703		511,373	982,271
INSTRUCTIONAL PERSONNEL COSTS						
Teachers - Regular	18.00	1,308,906	-	-	-	1,308,906
Teachers - SPED	6.00	-	470,811	-	-	470,811
Substitute Teachers	2.00	70,000	-	-	-	70,000
Teaching Assistants	-	-	-	-	-	-
Specialty Teachers	5.00	359,423	-	-	-	359,423
Aides	-	-	-	-	-	-
Therapists & Counselors	-	-	165,000	-	-	165,000
Other	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	31	1,738,329	635,811			2,374,140
NON-INSTRUCTIONAL PERSONNEL COSTS						
Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	2.00	-	-	-	81,510	81,510
Security	-	-	-	-	-	-
Other	-	59,439	15,561	-	-	75,000
TOTAL NON-INSTRUCTIONAL	2	59,439	15,561		81,510	156,510
SUBTOTAL PERSONNEL SERVICE COSTS	43	2,170,963	749,075		592,883	3,512,921
PAYROLL TAXES AND BENEFITS						
Payroll Taxes	-	166,078	57,304	-	45,355	268,737
Fringe / Employee Benefits	-	262,244	90,486	-	71,618	424,348
Retirement / Pension	-	65,129	22,472	-	17,787	105,388
TOTAL PAYROLL TAXES AND BENEFITS		493,451	170,262		134,760	798,473
TOTAL PERSONNEL SERVICE COSTS		2,664,414	919,337		727,643	4,311,394
CONTRACTED SERVICES						
Accounting / Audit	-	-	-	-	17,000	17,000
Legal	-	-	-	-	10,300	10,300
Management Company Fee	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-
Payroll Services	-	30,767	8,055	-	5,678	44,500
Special Ed Services	-	-	6,365	-	-	6,365
Titlement Services (i.e. Title I)	-	2,500	-	-	-	2,500
Other Purchased / Professional / Consulting	-	474,833	124,312	-	87,630	686,775
TOTAL CONTRACTED SERVICES		508,100	138,732		120,608	767,440
SCHOOL OPERATIONS						
Board Expenses	-	3,183	-	-	-	3,183
Classroom / Teaching Supplies & Materials	-	98,407	-	-	-	98,407
Special Ed Supplies & Materials	-	-	9,167	-	-	9,167
Textbooks / Workbooks	-	-	-	-	-	-

School in the Square Public Charter School

PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	5,499,951	1,215,657	102,900	-	577,000	7,395,508
Total Expenses	4,684,458	1,436,470	105,000	-	1,105,898	7,331,826
Net Income	815,493	(220,813)	(2,100)	-	(528,898)	63,682
Actual Student Enrollment	233	61				
Total Paid Student Enrollment	-	-				

	PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
Supplies & Materials other	65,682	17,196	-	-	12,122	95,000
Equipment / Furniture	31,113	8,145	-	-	5,742	45,000
Telephone	3,457	905	-	-	638	5,000
Technology	57,386	15,024	-	-	10,591	83,001
Student Testing & Assessment	15,764	4,127	-	-	2,909	22,800
Field Trips	31,113	8,145	-	-	5,742	45,000
Transportation (student)	-	-	-	-	-	-
Student Services - other	100,252	26,246	-	-	18,501	144,999
Office Expense	35,261	9,231	-	-	6,507	50,999
Staff Development	55,312	14,481	-	-	10,208	80,001
Staff Recruitment	19,329	5,060	-	-	3,567	27,956
Student Recruitment / Marketing	14,265	3,735	-	-	-	18,000
School Meals / Lunch	-	-	105,000	-	-	105,000
Travel (Staff)	1,037	272	-	-	191	1,500
Fundraising	-	-	-	-	-	-
Other	27,656	7,240	-	-	5,104	40,000
TOTAL SCHOOL OPERATIONS	559,217	128,974	105,000		81,822	875,013
FACILITY OPERATION & MAINTENANCE						
Insurance	41,484	10,861	-	-	7,656	60,001
Janitorial	-	-	-	-	-	-
Building and Land Rent / Lease	681,024	178,294	-	-	125,682	985,000
Repairs & Maintenance	-	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-	-
Security	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	722,508	189,155			133,338	1,045,001
DEPRECIATION & AMORTIZATION	101,944	26,689			18,814	147,447
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	128,275	33,583			23,673	185,531
TOTAL EXPENSES	4,684,458	1,436,470	105,000		1,105,898	7,331,826
NET INCOME	815,493	(220,813)	(2,100)		(528,898)	63,682

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
NYCDOE	233	61	294
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-
TOTAL ENROLLMENT	233	61	294
REVENUE PER PUPIL	23,605	19,929	350
EXPENSES PER PUPIL	20,105	23,549	357

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Joel Talish

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

School in the Square Public Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ **Yes** ___ **x** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

___ **Yes** ___ **x** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i>			
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE				

Signature _____ Date _____

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telep _____
Business Addre _____
E-mail Address: _____
Home Telephon _____
Home Address: _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

PETER GATOF

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

School in the Square Public Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank. "</i>			
<i>NONE</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
<i>NONE</i>				

Signature

[Handwritten Signature]

Date

7.5.17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

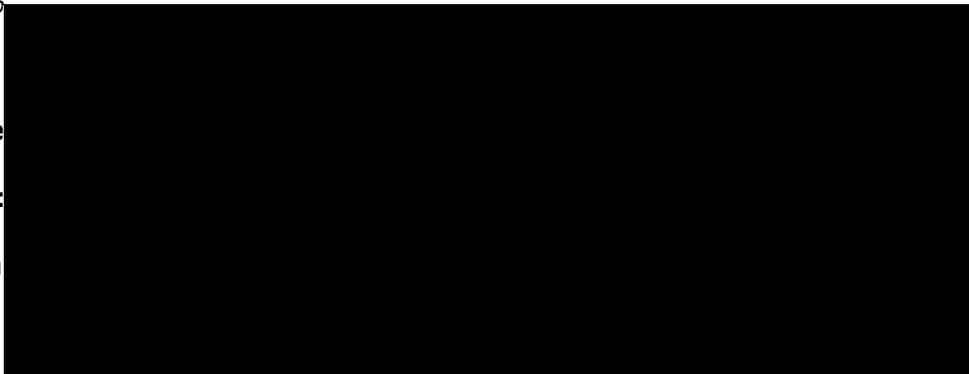
Business Telep

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Scott Levenson

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):
School in the Square Public Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
Academic Committee Chair

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.
None

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank. <i>None</i></p>				

Scott
 Signature

7/19/18
 Date

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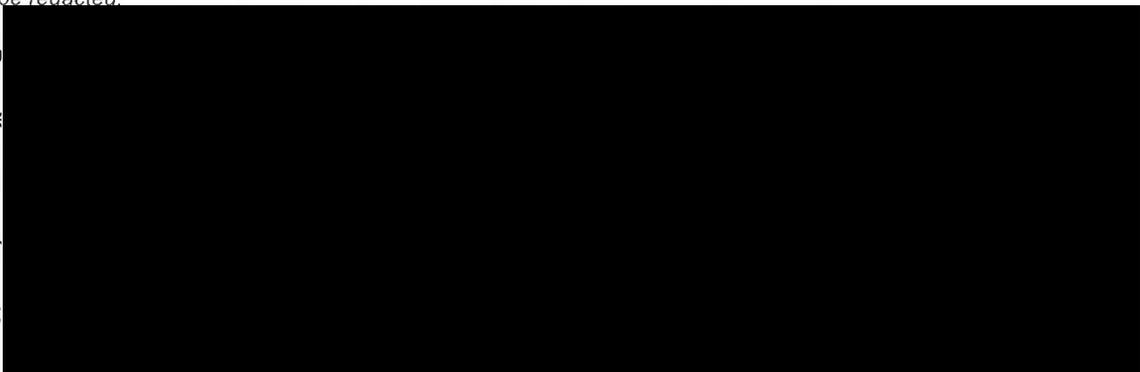
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Scott C. Gottlieb

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

School in the Square Public Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Board Member

2. Is the trustee an employee of any school operated by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

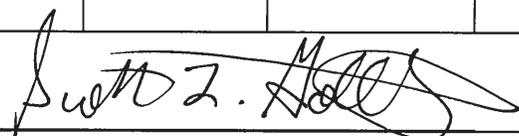
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

	None		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				


7/11/18

Signature Date

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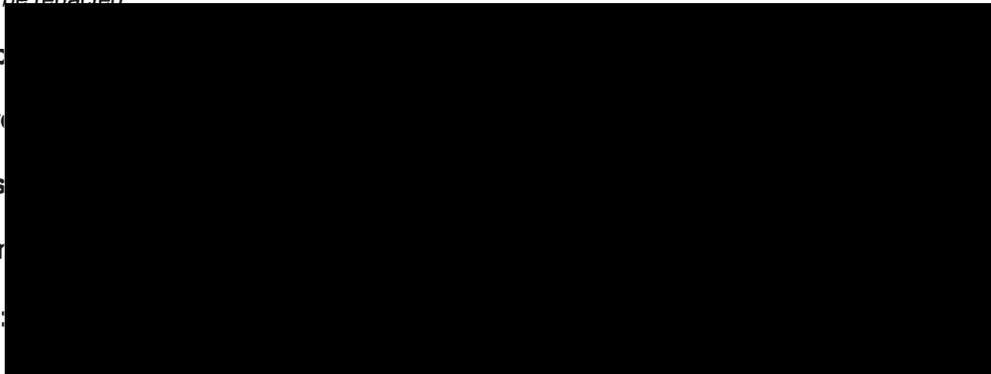
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

MINDY TUCKER

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

School in the Square Public Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

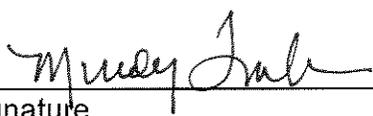
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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i> NONE			
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> NONE				


 Signature

8/2/18
 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Tele
Business Add
E-mail Address
Home Telepho
Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Michelle J. DeLong

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

School in the Square Public Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

Aaron Listhaus

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

School in the Square Public Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

None

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

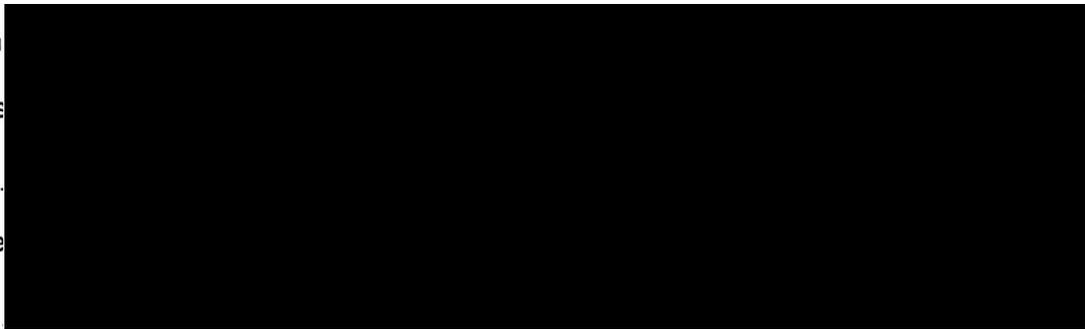
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;">None</p>				


7/2/18
 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:
Business Address:
E-mail Address:
Home Telephone:
Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Michael Pollack

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

School in the Square Public Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

President

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

[Handwritten Signature]

8/2/18

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

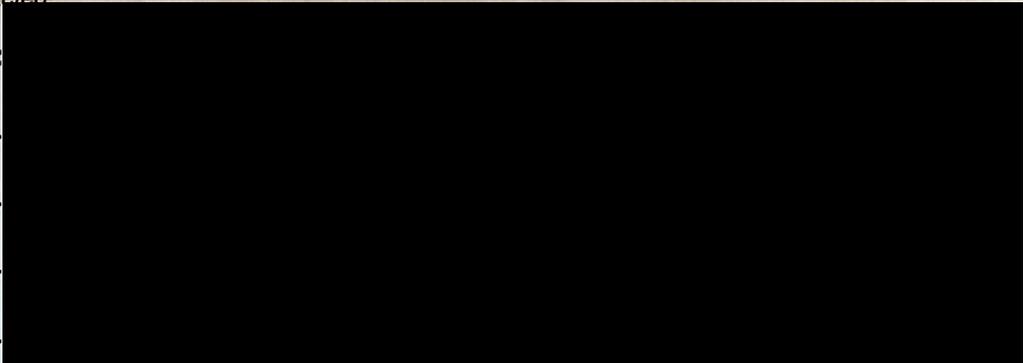
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

_____ WALTER RENDON _____

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

School in the Square Public Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

GOVERNANCE

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ **Yes** ___ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

___ **Yes** ___ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

NONE	NONE	NONE	NONE
------	------	------	------

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE	NONE	NONE	NONE	NONE

Walter Rendon August 2, 2018
 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

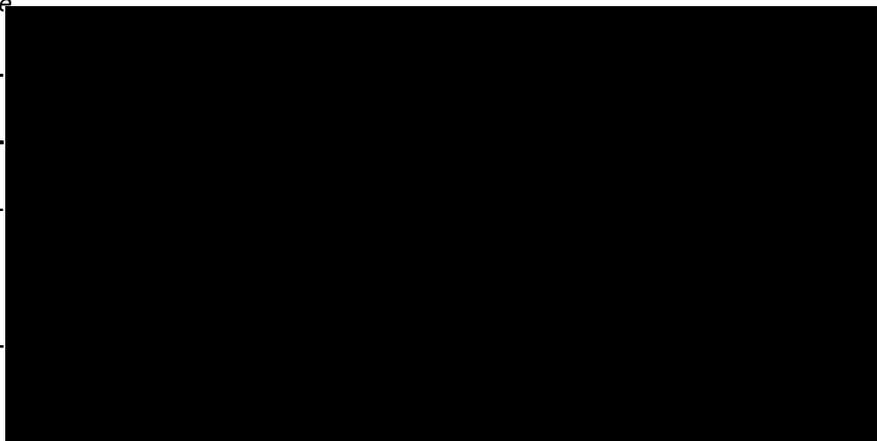
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____





Entry 8 BOT Table

Last updated: 08/02/2018

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Michelle DeLong, [REDACTED]	Secretary	Governance	Yes	2	07/01/2016	06/30/2019	7
2	Scott Gottlieb, [REDACTED]	Trustee/Member	Development Real Estate	Yes	2	07/01/2016	06/30/2020	7
3	Scott Levenson [REDACTED]	Trustee/Member	Academic Development	Yes	2	07/01/2016	06/30/2021	10
4	Aaron Listhaus, [REDACTED]	Trustee/Member	Academic	Yes	2	07/01/2016	06/30/2020	8
5	Michael Pollack, [REDACTED]	Chair	Finance Governance Real Estate	Yes	2	07/01/2016	06/30/2021	11
6	Walter Rendon, [REDACTED]	Trustee/Member	Governance	Yes	2	07/01/2016	06/30/2019	10
	Joel Talish, [REDACTED]							

7	[REDACTED]	Trustee/Member	Development	Yes	2	07/01/2016	06/30/2019	9
8	Mindy Tucker, [REDACTED]	Treasurer	Finance Governance Real Estate Development	Yes	2	07/01/2016	06/30/2021	9
9	Peter Gatof, [REDACTED]	Trustee/Member	Development	Yes	1	10/24/2017	06/30/2020	5 or less

1a. Are there more than 9 members of the Board of Trustees? No

2. Total number of members on June 30, 2018 9

3. Total number of members joining the Board during the 2017-18 school year 1

4. Total number of members departing the Board during the 2017-18 school year 0

5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes 9

6. Number of Board meetings conducted during the 2017-18 School Year 11

7. Number of Board meetings 12
scheduled for the coming 2018-
19 school year

Thank you.



Entry 9 - Board Meeting Minutes

Last updated: 08/02/2018

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

SCHOOL IN THE SQUARE PUBLIC CS (REGENTS)

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?

Yes

the charter school's website.

A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2017-18 school year.

<https://www.schoolinthesquare.org/our-team/board-minutes>



Entry 10 Enrollment and Retention of Special Populations

Last updated: 08/02/2018

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

SCHOOL IN THE SQUARE PUBLIC CS (REGENTS)Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	We recruit heavily in our school district (CSD 6), which is a low-income district with 87% of students coming from poverty. Outreach included a mass mailing to students in our district as well as reaching out to the K-5 schools in our district to schedule time to meet with their families.	We will continue to recruit heavily in our school district (CSD 6), which is a low-income district.
English Language Learners	We recruit heavily in our school district (CSD 6), which is composed of 28% English Language Learners. We also translate all of our written materials, oral presentations, and Powerpoint slideshows into Spanish, the dominant language in our community.	We will continue to recruit heavily from our district and to translate all of our outreach.
Students with Disabilities	Again, because we recruit heavily in our district, which is composed of 27.8% students with disabilities, we attract a lot of students with disabilities. We offer integrated co-teaching, have an onsite social worker, and partner with the Dept. of Education to provide related services.	We will continue to provide the necessary services for students with special needs and to recruit from our district.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
Economically Disadvantaged	We have a full-time social worker, parent coordinator, and guidance counselor, and we get to know our families so that we can support those who need resources. We do not charge our students for field trips. We give all new families a uniform package and offer free/subsidized uniforms in subsequent years.	We will continue to our efforts from 2017-18. we have also brought another social worker onto our team.
English Language Learners	Our full-time English Language Learners teacher works with our ELLs both in the classroom and in small groups. We continue to translate all of our materials and presentations to our families.	We will continue to our efforts from 2017-18. We have also brought another English Language Learner teacher onto our team.
Students with Disabilities	We do a lot of small group work and offer integrated co-teaching in all of our subjects. We communicate with parents often to tell them how they can support their children's academic growth.	We will continue to our efforts from 2017-18. We have hired two new special education teachers onto our team.



Entry 11 Classroom Teacher and Administrator Attrition

Last updated: 08/02/2018

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
8.5	3	10	10	18.5

2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
3	0	1	1	4

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Not Applicable
--	----------------

Thank you



Entry 12 Uncertified Teachers

Last updated: 08/02/2018

**FTE Count of All Teachers 19
(Certified and Uncertified) as of
6/30/18**

FTE Count of All Certified Teachers as of 6/30/18 12.8

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

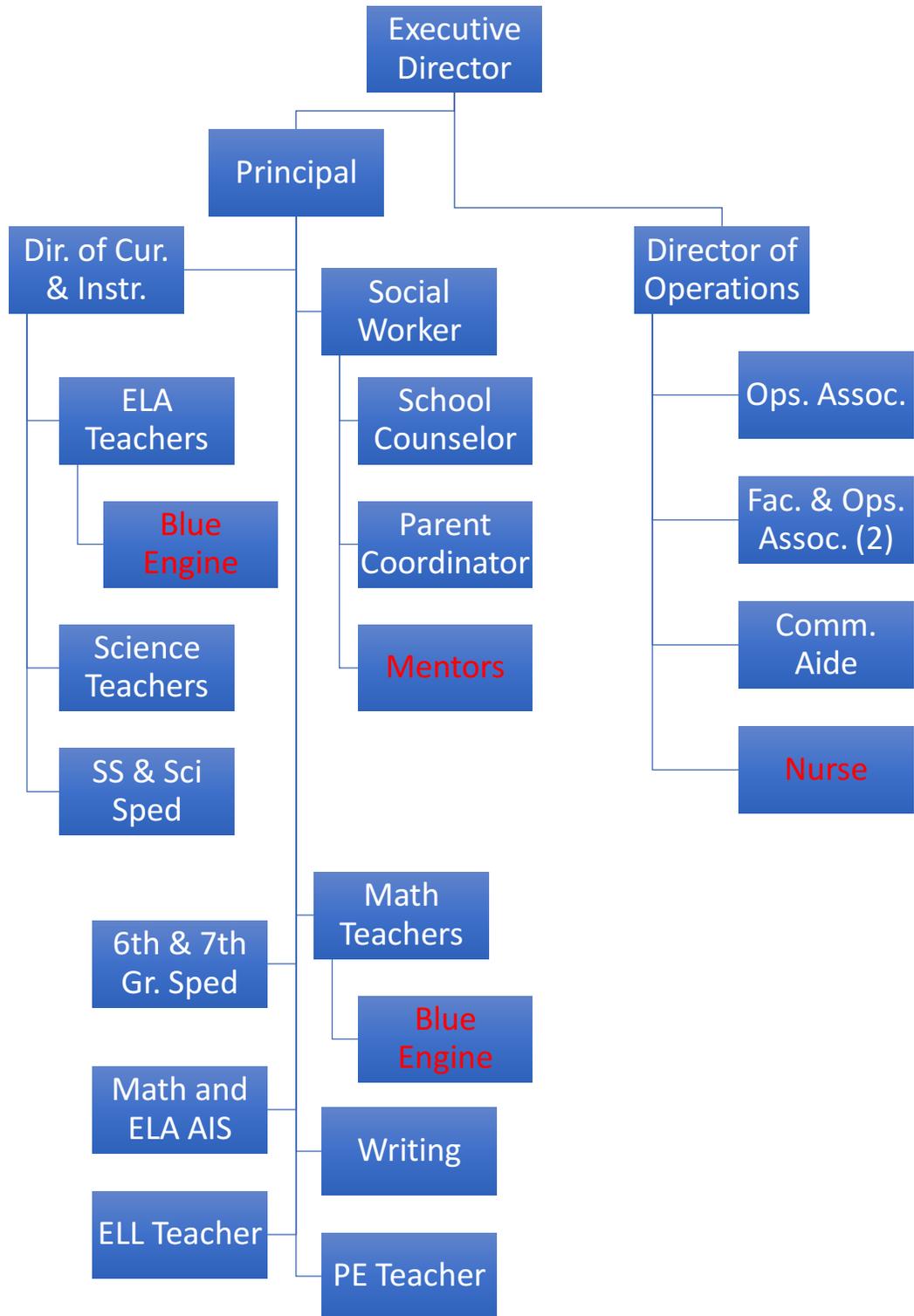
	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	6.2
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	3
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	1
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	2.2

Thank you.



ENGAGE ■ EDUCATE ■ EMPOWER

Organization Chart 2017



School Calendar
2018-19



Friday dismissal will take place at
3:16 p.m. unless otherwise noted.

Jul-18						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	SS	SS	SS	SS	SS	28
29	SS	SS				

Aug-18						
Su	M	Tu	W	Th	F	S
			SS	SS	SS	4
5	SS	SS	SS	SS	SS	11
12	PD	PD	PD	PD	PD	18
19	PD	PD	PD	PD	PD	25
26	O	O	29	30	31	

Sep-18						
Su	M	Tu	W	Th	F	S
						1
2	⊗	4	5	6	PD	8
9	⊗	⊗	12	13	14	15
16	17	18	⊗	20	21	22
23	24	25	26	27	PD	29/30

Oct-18						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	⊗	9	10	11	PD	13
14	15	16	17	18	19	20
21	22	23	24	25	PD	27
28	29	30	!			

Nov-18						
Su	M	Tu	W	Th	F	S
					1	2
3						10
4	5	FC	FC	8	9	10
11	⊗	13	14	15	PD	17
18	19	20	!	⊗	⊗	24
25	26	27	28	29	30	

Dec-18						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	PD	8
9	10	11	12	13	PD	15
16	17	18	19	20	!	22
23	⊗	⊗	⊗	⊗	⊗	29
30	⊗					

Jan-19						
Su	M	Tu	W	Th	F	S
		⊗	2	3	4	5
6	7	8	9	10	PD	12
13	14	15	16	17	18	19
20	⊗	22	23	24	PD	26
27	28	29	30	31		

Feb-19						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	PD	16
17	⊗	⊗	⊗	⊗	⊗	23
24	25	26	27	28		

Mar-19						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	PD	9
10	11	12	13	14	15	16
17	18	19	20	21	PD	23
24	25	26	27	28	29	30/31

Apr-19						
Su	M	Tu	W	Th	F	S
	1	ELA	4	5	6	
7	8	9	10	FC	FC	13
14	15	16	17	18	⊗	20
21	⊗	23	24	25	26	27
28	29	30				

May-19						
Su	M	Tu	W	Th	F	S
			Math	!	4	
5	6	7	8	9	10	11
12	⊗	⊗	⊗	⊗	⊗	18
19	20	21	22	23	24	25
26	⊗	28	29	30	31	

Jun-19						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	PD	PD	PD	PD	PD	29/30

- Notes**
- Half days dismissal - 12:30
 - Family conferences: 11:30 dismissal on first day; No school on second day
 - The last day of school for students is 6/21
 - Oct. 31 - Trip Day - early dismissal
 - Nov. 21 - Community Feast - early dismissal
 - Dec. 21 - Trip Day - early dismissal
 - May 3 - Trip Day - early dismissal
 - State Testing Days: ELA 4/2-4/3; Math - 5/1-5/2; Sci. (8th Gr.) 5/29 & 6/3

UPDATED 7/3/18

⊗	Building shut down
SS	Summer School
PD	No Students. Staff PD Day
⊗	Student 1/2 Day. Staff PD in p.m.
⊗	S2 Closed
⊗	Student half day - Staff full day
FC	Family Conferences
!	Event - Early dismissal- See notes.
	End of Quarter
O	Orientation - Special schedule
	NYS Testing