Entry 1 School Information and Cover Page

Created: 06/22/2018 • Last updated: 07/16/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer **(as of June 30, 2018)** or you may not be assigned the correct tasks.

a. SCHOOL NAME

(Select name from the drop down menu)

URBAN DOVE TEAM CS (REGENTS)

b. CHARTER AUTHORIZER (As of June 30th, 2018)

(For technical reasons, please re-select authorizer name from the drop down menu).

Regents-Authorized Charter School

c. DISTRICT / CSD OF LOCATION

NYC CSD 13

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	600 Lafayette Avenue Brooklyn, NY 11216	[redacted]		

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Amit Bahl
Title	School Leader
Emergency Phone Number (###-###-####)	[redacted]

e. SCHOOL WEB ADDRESS (URL)

www.udteam.org

f. DATE OF INITIAL CHARTER

06/2011

g. DATE FIRST OPENED FOR INSTRUCTION

08/2012

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Urban Dove Team Charter School (UD Team) is a completely unique and innovative alternative High School for over-aged, under-credited youth whose mission is to combine a rigorous academic curriculum with a hands-on, real-world vocational program, and an award-winning college readiness program that strives to give each graduate a high school diploma, a foundation for higher education, and the job skills needed to enter the world of work. Graduates of UD Team will be healthy, active, focused young adults ready to fulfill their potential. They will have a commitment to their futures, a positive connection to their community and a desire to take advantage of the opportunities before them.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Sport-Based Youth Development (SBYD) – Students who enter UD Team have academic deficits that the school needs to address. But given their lack of success at their previous high school, many likely suffer from a lack of confidence in their own ability to be successful in a formal academic environment. The school tackles this challenge directly by using its SBYD model to build students' belief in themselves. Their experiences on the sports field and as a team provides fuel for the work that happens in the classroom. The school uses the pillars of an SBYD methodology to engage, energize and educate its students. SBYD programs teach sports skills along with life and leadership skills in a safe, fun, and challenging environment, delivering to students caring relationships, facilitated and experiential learning, and vigorous physical activity. The curriculum is a combination of traditional varsity sports activities - practices and games, combined with youth development programming that includes workshops, Team Time (group counseling) and other health and wellness activities. Practice sessions resemble a varsity-level practice, including warm up and stretch, conditioning, individual skill building and team concepts. Weekly competition includes both an intra-mural league amongst teams within the school as well an external schedule against other schools.

	One of the key elements of the SBYD program is the coach. Each student at UD Team is placed on a single gender team at and each team is assigned a full time coach. The coach acts not only as the primary instructor for all activities during the SBYD block of time, but is also present throughout the school day to assist the student with any other issues they may have, playing the role at times of parent, guidance counselor, social worker and mentor.
Variable 2	Support Services – UD Team offers both group and one-on-one support services to all students. Group sessions focus on how individuals become part of a community and what it means to be a member of a “team” both on the field and off. Being a member of a sports team can have a transformative effect on young people, and the school uses this as a basis for establishing a positive, respectful school community over which all students feel ownership. The player-coach relationship is also a uniquely powerful one in which there exists a higher level of trust. Coaches and players use this bond as a way to stay informed, connected and supportive of each other. Referrals are made for all issues requiring professional care. UD Team has a department of Student Support Service (SSS), comprised of three full time Social Workers, Social Work interns, a Dean and a Director which focuses on the psychological and emotional needs of all students. SSS collaborates with all school staff members and family members to ensure that student needs are addressed at school and at home. SSS, along with other staff, conduct home visits as needed to address barriers of academic success, including excessive absence, family conflict, environmental stressors, mental health needs, concrete needs, and negative peer influences. SSS and family members will work together to identify strategies and interventions to address the problem, focusing strongly on parent/caregiver involvement.
Variable 3	More Time on Task – UD Team has an extended day/extended year schedule, with a school day beginning at 8:00 AM for breakfast and ending at 5:15 PM, and sometimes even later, at 7:30 or 8:00 PM after dinner and an evening program. The school does not follow the traditional model of school-day/after-school timeframes, and over the course of a Monday – Saturday week, students will receive intensive academic classroom instruction, career development training, one-on-one and group counseling, personalized academic support, internships, and instructional and competitive sports play. The school will requires students to participate in a mandatory summer program, which consists of academic instruction, summer job experiences and sports. Saturdays feature a mandatory academic advisement session where students receive one-one-support from

	volunteers and staff in subjects in which they need extra attention.
Variable 4	Same sex groupings - Students move through their time at UD Team in same sex teams both for sports and academic classes. Research has shown that in both sports and academics, students, especially females, benefit from same sex environments. In the sports arena, this is especially true as so much of the success young athletes have comes from their self-esteem and confidence in themselves. Young women develop both of these traits far more strongly in single-sex environments. Leadership skills are also diminished among young women when in co-ed environments. Gender bias and social norms reduce opportunities for young women to take leadership roles in co-ed environments, reinforcing negative stereotypes from others and from within themselves. Single sex environments have also been shown to break down stereotypes that might hinder students from choosing to pursue coursework and activities (such as sports for girls, and the arts for boys).
Variable 5	Multiple Intelligences - Urban Dove Team Charter School believes in a strength-based approach to instruction grounded in the work of Howard Garner’s theory of multiple intelligences. Recognizing that all students are intelligent but that this intelligence can be expressed in many different ways, UD Team strives to engage students who are often the least understood and successful in traditional schools. We recognize the need for our students to express themselves kinesthetically and therefore incorporate instructional approaches that use experiential learning as much as possible. Additionally, our SBYD program allows students to incorporate healthy doses of physical activity into each day. The SBYD program not only activates students’ bodies and minds, it allows for critical breaks from the long academic blocks found in traditional schools, which are detrimental to our students’ ability to focus and learn.
Variable 6	Differentiated Instruction - Remembering that the student is at the center of the work, teachers design each course starting with the students own knowledge and experience and connect every lesson to something that students already have as part of their schemata. Teachers get to know the students and plan lessons that connect an academically rigorous content to relevant issues and topics in the student’s life. Rather than assuming that students need remedial course work, critical thinking and problem solving will be central and a team spirit essential for academic achievement. Unlike other transfer schools where students are placed in classes by their individual credit needs and course content is static, at UD Team, students will move through classes with their teams and teachers will differentiate instruction to address the varying academic

	needs and learning styles of each student.
Variable 7	Targeted Interventions - For students who are dramatically behind their peers, targeted research-based and practice proven interventions will be employed to accelerate student progress. For example, students struggling with literacy skills and all incoming Year 1 students are given a program called READ 180 as part of their ELA curriculum. READ 180 is a flexible, rigorous and engaging program that brings students up to a functional reading level in a short period of time, helping to build a foundation of literacy that students will need to succeed in more advance coursework and on Regents exams. UD Team will use a similar program in 2016 – 2017 for math called MATH 180.
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2018

265

j. GRADES SERVED IN SCHOOL YEAR 2017-18

Check all that apply

Grades Served	Ungraded

k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes

k2. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Urban Dove
PHYSICAL STREET ADDRESS	[redacted]
CITY	
STATE	
ZIP CODE	
EMAIL ADDRESS	

I1. FACILITIES

Does the school maintain or operate multiple sites?

	No, just one site.

I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	600 Lafayette Avenue	[redacted]	NYC CSD 13	Ungraded	Yes	Year 3
Site 2						
Site 3						

I2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Amit Bahl	[redacted]		
Operational Leader	Mark Stevens			
Compliance Contact	Jai Nanda			
Complaint Contact	Amit Bahl			
DASA Coordinator	Kelly Schaffer			

m1. Are any sites in co-located space? If yes, please proceed to the next question.	No

IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC

m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.

Site 1 Certificate of Occupancy (COO)

https://nysed-cso-reports.fluidreview.com/resp/17175898/yFPTXS6fVy/

Site 1 Fire Inspection Report

https://nysed-cso-reports.fluidreview.com/resp/17175898/nBJtmqxAKU/

Site 2 Certificate of Occupancy

(No response)

Site 2 Fire Inspection Report

(No response)

Site 3 Certificate of Occupancy

(No response)

Site 3 Fire Inspection Report

(No response)

n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions).	Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Maximum Approved Enrollment	Increased maximum enrollment from 265 to 305	11.19.17	3/13/2018
2				
3				
4				
5				

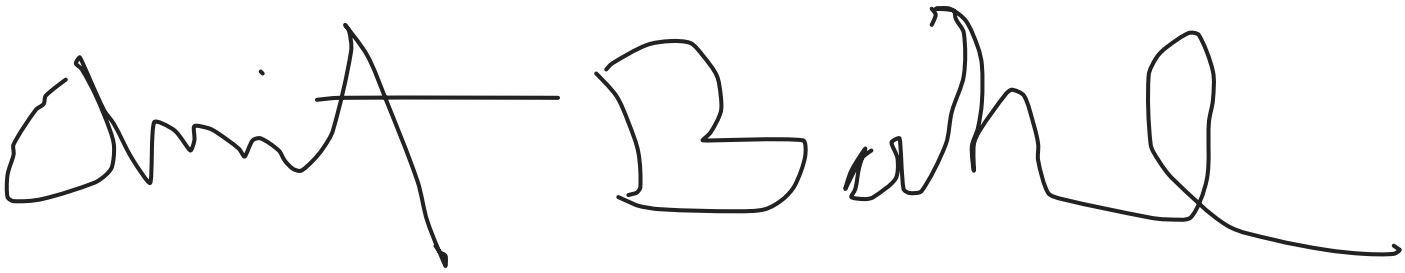
o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report.

Jai Nanda, Executive Director, Urban Dove

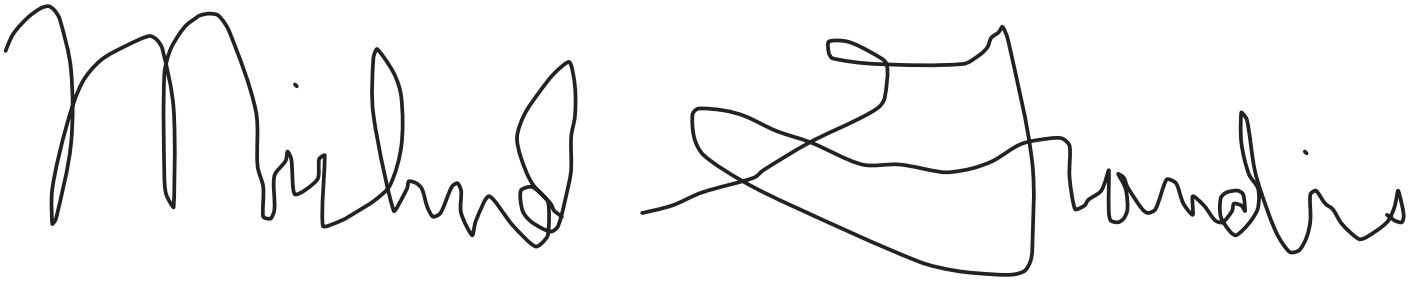
p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date 2018/07/16

Thank you.

FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 09.20.2017.

	PREMISES
Urban Dove Team Charter School 600 Lafayette Avenue Brooklyn NY 11216	Urban Dove Team Charter School 600 Lafayette Avenue Brooklyn NY 11216

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **09.01.2017.**

XXX The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ As of XXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises are free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: _____

Tomasz Korbas, Supervising Inspector, PBU

OFFICE OF THE PRESIDENT OF THE BOROUGH OF BROOKLYN

BUREAU OF BUILDINGS

CERTIFICATE OF OCCUPANCY

(Issued Pursuant to Article 1, Section 5, Building Code)

BROOKLYN, N. Y., Dec. 31 1929

OWNER Kings County Pharmaceutical Society.

ARCHITECT Tooker & Marsh

This is to certify that the NEW ~~ALTERED~~ BUILDING

Located at #598-608 Lafayette N.S.S. 100'0" E. of Nostrand Ave

has been COMPLETED substantially according to the approved plans and specifications and the requirements of the BUILDING CODE, and PERMISSION is hereby granted for the OCCUPANCY of said building for the following purposes:

This certificate supersedes all previously issued certificates.

STORY	LIVE LOADS LBS. PER SQ. FT.	PERSONS ACCOMMODATED MALE	FEMALE	TOTAL	USE
Basement		540	✓	540	[illegible]
Mezza	40	4	1	5	Janitor Apt.
First Story	75	540	60	600	School
Corridors	100	✓	✓	✓	
Vault	"	✓	✓	✓	
Library	150	✓	✓	✓	
Second	75	350	100	450	School
corridors	100				
Third	75	396	44	440	School
corridors	100				
Fourth	75	405	45	450	School
corridors	100				
Fifth	100	540	60	600	School
Lem. Prof	100				
Roof House	120	—	—	—	Machinery

Tenth to Maximum total enrollment will be 600 pupils

th Total occupancy School of Pharmacy.

Number of Buildings One (1)

Permit No. 338729

Work Completed 12/30/29

T. P. Flanagan
Superintendent of Buildings

Per [illegible]

10A-2085-28-CK

STATE OF NEW YORK)
COUNTY OF

Pursuant to CPLR 4518(c), this certification will serve to authenticate this document as a true and accurate copy of a record of the Department of Buildings. This record was made in the regular course of business of the Department of Buildings, it is the regular practice of the Department to make records of this type, and the record was made at or about the same time as the occurrence of the event recorded.

Dated: JAN 14 2004

Designated Certifying Officer

Entry 2 NYS School Report Card Link

Last updated: 07/16/2018

URBAN DOVE TEAM CS (REGENTS)

1. CHARTER AUTHORIZER (As of June 30th, 2018) (For technical reasons, please re-select authorizer name from the drop down menu).	REGENTS-Authorized Charter School
2. NEW YORK STATE REPORT CARD **Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/).** **(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).**	https://data.nysed.gov/profile.php?instid=800000070188

Entry 3 Progress Toward Goals

Last updated: 10/29/2018

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	Help the remaining Class of 2017 students continue on toward graduation, reaching a final overall graduation rate of at least 55%	ATS Graduation data	Met	
Academic Goal 2	Achieve a graduation rate for our 15 year old students of at least 40%	ATS Graduation data	Met	
Academic Goal 3	Achieve a graduation rate for our 16 year olds with less than 11 credits and 0 Regents of at least 40%	ATS Graduation Data	Not Met	The Class of 2018 has 20 students who fall into this category. To date, 2 (10%) have graduated, (9) 45% have dropped and (9) 45% remain enrolled. We anticipate that of the 9 who remain enrolled, 7 will graduate this year, bringing the total for the class to 11 (55%) which will allow us to meet our goal.

Academic Goal 4	Achieve a graduation rate for our 16 year olds with less than 11 credits and 1 or more Regents of at least 40%	ATS Graduation Data	Met	
Academic Goal 5	Achieve a college enrollment rate for the Class of 2018 of at least 35%.	UD Team Graduation and College Tracker	Met	
Academic Goal 6	Achieve an overall graduation rate for the Class of 2018 of 55%	ATS Graduation Tracker	Met	
Academic Goal 7	Achieve a graduation rate for Students with Disabilities of at least 50%	ATS Graduation Tracker	Met	
Academic Goal 8				

2. Do have more academic goals to add? No

3. Do have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Reach Enrollment capacity of 265 students	ATS Enrollment Data	Met	
Org Goal 2	Meet target goal for Students with Disabilities of at least 35% of enrolled students.	ATS Enrollment Data	Met	
Org Goal 3	Meet target goal for English Language Learners of at least 3.5% of enrolled students.	ATS Enrollment Data	Met	
Org Goal 4	Meet target goal for low income students of at least 90% of enrolled students.	ATS Enrollment data and FRLP forms	Met	
Org Goal 5	Board of Trustees had at least seven members as per By-Laws	Board Roster	Met	

5. Do you have more organizational goals to add? Yes

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 6	Board met twelve times during the year	Board Minutes	Met	
Org Goal 7	School school staff is in compliance with laws for teacher certification	State License Check	Met	
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

6. FINANCIAL GOALS

2017-18 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Maintain positive cash balance to cover all expenses	Monthly financial statements	Met	
Financial Goal 2	Complete the year with at least $500,000 in assets	Audited Financial Statements	Met	
Financial Goal 3	Receive a clean, unqualified audit	Audited financial statements and Management Letter	Met	
Financial Goal 4				
Financial Goal 5				

Entry 4 Expenditures per Child

Created: 07/16/2018 • Last updated: 07/25/2018

URBAN DOVE TEAM CS (REGENTS)Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html

Line 1: Total Expenditures	6362777
Line 2: Year End FTE student enrollment	265
Line 3: Divide Line 1 by Line 2	24010

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)

2. Any contracted administrative/management fee paid to other organizations or corporations

3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

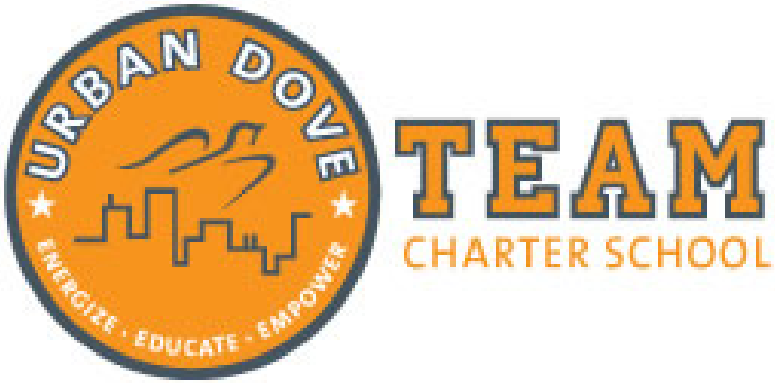
Notes:
The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	407406
Line 2: Management and General Cost (Column)	619992
Line 3: Sum of Line 1 and Line 2	1027398
Line 5: Divide Line 3 by the Year End FTE student enrollment	3877

Thank you.

SCHALL & ASHENFARB Certified Public Accountants, LLC

IRA L. SCHALL, CPA
DAVID C. ASHENFARB, CPA
MICHAEL L. SCHALL, CPA



Audited Financial Statements In Accordance With Government Auditing Standards

June 30, 2018

307 Fifth Avenue, 15th Floor
New York, New York 10016
Tel: (212) 268-2800 Fax: (212) 268-2805
www.schallandashenfarb.com

URBAN DOVE TEAM CHARTER SCHOOL

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SCHALL & ASHENFARB Certified Public Accountants, LLC

IRA L. SCHALL, CPA
DAVID C. ASHENFARB, CPA
MICHAEL L. SCHALL, CPA

Independent Auditor's Report

To the Board of Trustees of
Urban Dove Team Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of Urban Dove Team Charter School (the "School"), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

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www.schallandashenfarb.com

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Urban Dove Team Charter School as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the School's 2017 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 24, 2017. In our opinion, the summarized comparative information presented herein as of and for the year-ended June 30, 2017 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Matter

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The additional information shown on pages 13-15 is presented for the purpose of additional analysis of the financial statements rather than to present the financial position, activities, and cash flows of the individual schools, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 24, 2018 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to solely describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Schall & Ashenfarb

Schall & Ashenfarb
Certified Public Accountants, LLC

October 24, 2018

URBAN DOVE TEAM CHARTER SCHOOL
STATEMENT OF FINANCIAL POSITION
AT JUNE 30, 2018
(With comparative totals at June 30, 2017)

	6/30/18	6/30/17
Assets		
Cash and cash equivalents	$382,957	$686,649
Government grants receivable	155,661	110,708
Other receivables	56,388	10,281
Prepaid expenses	208,667	44,167
Due from affiliates (Note 6)	20,165	0
Restricted cash (Note 3)	75,228	75,191
Security deposit	200,000	200,000
Fixed assets, net (Note 4)	193,097	240,995
Total assets	$1,292,163	$1,367,991
Liabilities and Net Assets		
Liabilities:		
Accounts payable and accrued expenses	$646,662	$572,167
Deferred revenue	59,530	0
Government grant advances (Note 5)	35,240	202,281
Due to affiliates (Note 6)	0	0
Total liabilities	741,432	774,448
Net assets:		
Unrestricted	550,731	593,543
Total net assets	550,731	593,543
Total liabilities and net assets	$1,292,163	$1,367,991

The attached notes and auditor's report are an integral part of these financial statements.

URBAN DOVE TEAM CHARTER SCHOOL
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2018
(With comparative totals for the year ended June 30, 2017)

	6/30/18	6/30/17
Unrestricted:		
Public support and revenue:		
Public school district revenue: (Note 5)		
Resident student enrollment	$3,849,321	$3,638,085
Students with special education services	1,856,895	1,540,795
Subtotal public school district revenue	5,706,216	5,178,880
Government grants	971,459	600,352
Contributions	53,615	3,450
Other income	237	1,174
Total public support and revenue	6,731,527	5,783,856
Expenses:		
Program services:		
Regular education	4,070,967	4,109,349
Special education	1,127,956	1,157,375
Program transition	255,341	0
Total program services	5,454,264	5,266,724
Supporting services:		
Management and general	1,236,968	1,096,294
Fundraising	83,107	35,000
Total supporting services	1,320,075	1,131,294
Total expenses	6,774,339	6,398,018
Change in net assets	(42,812)	(614,162)
Net assets - beginning	593,543	1,207,705
Net assets - ending	$550,731	$593,543

The attached notes and auditor's report are an integral part of these financial statements.

URBAN DOVE TEAM CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2018
(With comparative totals for the year ended June 30, 2017)

	Program Services				Supporting Services				
	Regular Education	Special Education	Program Transition	Total Program Services	Management and General	Fundraising	Total Supporting Services	Total Expenses 6/30/18	Total Expenses 6/30/17
Personnel service costs:									
Salaries	$2,486,633	$648,687	$164,267	$3,299,587	$487,416		$487,416	$3,787,003	$3,602,829
Payroll taxes and employee benefits	490,366	127,922	26,168	644,456	118,377		118,377	762,833	840,928
Total personnel service costs	2,976,999	776,609	190,435	3,944,043	605,793		605,793	4,549,836	4,443,757
Professional development				0	61,942		61,942	61,942	23,844
Legal fees				0	24,675		24,675	24,675	1,700
Management company fees - institutional partner (Note 6)	262,106	102,285		364,391	191,784	83,107	274,891	639,282	350,000
Professional fees Student and staff	48,954	12,791	27,551	89,296	113,825		113,825	203,121	244,833
recruitment				0	14,705		14,705	14,705	7,654
Supplies and materials	15,015	5,877	37,220	58,112			0	58,112	32,651
Office expenses	36,267	14,615		50,882	13,375		13,375	64,257	82,762
Food services	14,595	5,889		20,484	7,973		7,973	28,457	26,502
Student services Insurance	148,959		135	149,094			0	149,094	174,384
Technology	24,398	9,845		34,243	8,560		8,560	42,803	44,211
Equipment and furnishings	13,430	5,419		18,849	5,752		5,752	24,601	20,549
Repairs and maintenance	6,052	2,442		8,494	2,124		2,124	10,618	19,400
Occupancy and	76,517	30,875		107,392	26,848		26,848	134,240	126,876
facility costs	350,010	121,900		471,910	106,000		106,000	577,910	568,217
Utilities	47,235	19,060		66,295	18,053		18,053	84,348	99,939
Depreciation	50,430	20,349		70,779	17,695		17,695	88,474	114,647
Other				0	17,864		17,864	17,864	16,092
Total expenses	$4,070,967	$1,127,956	$255,341	$5,454,264	$1,236,968	$83,107	$1,320,075	$6,774,339	$6,398,018

The attached notes and auditor's report an integral part of these financial statements.

URBAN DOVE TEAM CHARTER SCHOOL
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2018
(With comparative totals for the year ended June 30, 2017)

	6/30/18	6/30/17
Cash flows from operating activities:		
Change in net assets	($42,812)	($614,162)
Adjustments to reconcile change in net assets to net cash used for operating activities:		
Depreciation expense	88,474	114,647
Changes in assets and liabilities:		
Restricted cash	(37)	(38)
Government grants receivable	(44,953)	(34,587)
Other receivables	(46,107)	3,642
Prepaid expenses	(164,500)	7,331
Accounts payable and accrued expenses	74,495	124,798
Government grant advances	(167,041)	(188,804)
Deferred revenue	59,530	0
Due from affiliates	(20,165)	0
Total adjustments	(220,304)	26,989
Net cash used for operating activities	(263,116)	(587,173)
Cash flows from investing activities:		
Purchase of fixed assets	(40,576)	(38,110)
Net cash used for investing activities	(40,576)	(38,110)
Net decrease in cash and cash equivalents	(303,692)	(625,283)
Cash and cash equivalents - beginning of year	686,649	1,311,932
Cash and cash equivalents - end of year	$382,957	$686,649
Supplemental disclosures:		
Interest and taxes paid	$0	$0

The attached notes and auditor's report are an integral part of these financial statements.

URBAN DOVE TEAM CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

Note 1 - Organization and Nature of Activities

Urban Dove Team Charter School ("UDTCS"), located in Brooklyn, New York, is a not-for-profit education corporation chartered by the University of the State of New York Education Department. Beginning its initial school year in September 2012, UDTCS was launched to help the vulnerable, growing population of transfer students and is the first-ever alternative high school for over-aged, under-credited youth in New York City. Through a sports, health, and fitness curriculum, layered with a career and technical program, UDTCS is expanding its reach to energize, educate and empower youth. UDTCS completed the 2017-2018 fiscal year with an average enrollment of approximately 265 students. UDTCS is a publicly funded, privately managed school, which is independent of the New York City Department of Education ("NYCDOE").

On December 14, 2010, UDTCS was granted a provisional charter under the University of the State of New York, by the Board of Regents for and on behalf of the Education Department of the State of New York. After being approved for a planning year, UDTCS opened in August 2012. The initial charter term ran from July 1, 2012 through June 30, 2017. On June 13, 2017, such provisional charter was renewed by the Board of Regents through June 30, 2022 in accordance with the provisions of Article 56 of the Education Law.

On October 22, 2013, the Board of Regents of the University of the State of New York, for and on behalf of the State Education Department approved the name change of UDTCS from Urban Dove Charter School to Urban Dove Team Charter School.

On November 3, 2017, a new charter school was approved, Urban Dove Charter School II (UDTCS II). The financial statements reflect activity of both UDTCS and UDTCS II, hereinafter referred to as the "School".

The School has been notified by the Internal Revenue Service that it is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been reflected in the accompanying financial statements. They have not been designated as a private foundation.

Note 2 - Significant Accounting Policies

a. Basis of Presentation

The accompanying financial statements have been prepared using the accrual basis of accounting, which is the process of recognizing revenue and expenses when earned or incurred rather than received or paid.

The School's net assets are classified based upon the existence or absence of donor-imposed restrictions as follows:

- *Unrestricted* – represent those resources for which there are no restrictions by donors as to their use.

- *Temporarily restricted* – represent those resources, the uses of which have been restricted by donors to specific purposes or the passage of time. The release from restrictions results from the satisfaction of the restricted purposes specified by the donor. Temporarily restricted contributions, the requirements of which are met in the year of donation, are reported as unrestricted. The School did not have any temporarily restricted net assets at June 30, 2018 or June 30, 2017.

- *Permanently restricted* – represents activity restricted by donors that must remain intact in perpetuity. The School did not have any permanently restricted net assets at June 30, 2018 or June 30, 2017.

b. Cash and Cash Equivalents
Checking and money market accounts with local banks and highly liquid debt instruments purchased with an initial maturity of three months or less are considered to be cash and cash equivalents.

c. Concentration of Credit Risk
Financial instruments that potentially subject the School to concentration of credit risk consist of cash and money market accounts, which have been placed with a financial institution that management deems to be creditworthy. At year end and at various times throughout the year, material cash balances were in excess of FDIC insurance levels; however, the School has not experienced any losses from the failure of any financial institution.

d. Fixed Assets and Capitalization Policy
Furniture, equipment and leasehold improvements are stated at cost or at fair value on the date of the gift, if donated. The School capitalizes fixed assets in excess of pre-defined amounts that have a useful life of more than one year. Depreciation is computed using the straight-line method over the estimated useful life of the respective asset, as follows:

Office equipment – *5 years*
Computer equipment – *3 years*
Furniture and fixtures – *7 years*
Leasehold improvements – *Life of lease*

e. Deferred Rent
Rent expense is recognized on the straight-line basis over the life of the lease. In periods where rent expense is recognized in excess of cash payments, primarily due to free rent received at the beginning of the lease, deferred rent is recorded. As future payments exceed the annual expense recognized, deferred rent will be reduced to zero by the end of the lease term.

f. Contributions
Contributions are recorded as revenue at the earlier of the receipt of cash or when a pledge is considered unconditional in nature. Contributions are available for unrestricted use, unless specifically restricted by the donor, in which case they are recorded as temporarily restricted.

Contributions expected to be received within one year are recorded at net realizable value. Long-term pledges are recorded at fair value using a risk adjusted discount rate. Conditional contributions are recognized as income when the conditions have been substantially met.

g. Revenue

Program revenue is recognized on the accrual basis based on the number of students enrolled using rates established by the School's funding sources.

Government grants are recognized as revenue when the expenditure is reimbursable from the grantor. The difference between cash received and the amount recognized as revenue is reflected as grants receivable or refundable advances.

h. In-Kind Contributions

Donated services that create or enhance non-financial assets or require specialized skills, are provided by individuals possessing those skills, and would be purchased if not provided by donation, are recorded at fair value.

Although many board members contribute a significant amount of their time, these services have not been recorded because they do not meet the criteria outlined above.

i. Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the accompanying financial statements. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

j. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

k. Accounting for Uncertainty in Income Taxes

The School does not believe its financial statements include any material, uncertain tax positions. Tax returns for periods ending June 30, 2015 and later are subject to examination by applicable taxing authorities.

l. Subsequent Events

Management has evaluated for potential recognition and disclosure events subsequent to the date of the statement of financial position through October 24, 2018, the date the financial statements were available to be issued. No events have occurred subsequent to the statement of financial position date, through our evaluation date that would require adjustment to or disclosure in the financial statements.

m. Comparative Financial Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2017, from which the summarized information was derived.

n. New Accounting Pronouncement

On August 18, 2016, the Financial Accounting Standards Board (FASB) issued an Accounting Standards Update (ASU) No. 2016-14, *Presentation of Financial Statements of Not-for-Profit Entities*. The ASU, which becomes effective for the June 30, 2019 year, focuses on improving the current net asset classification requirements and information presented in the financial statements and notes that is useful in assessing a not-for-profit's liquidity, financial performance and cash flows.

On June 21, 2018, FASB issued ASU No. 2018-08, *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*. The ASU which becomes effective for the June 30, 2020 year, with early implementation permitted, provides guidance on whether a receipt from a third-party resource provider should be accounted for as contributions (nonreciprocal transactions) within the scope of Topic 958, Not-for-Profit Entities, or as exchange (reciprocal) transactions.

FASB issued ASU No. 2014-09, *Revenue from Contracts with Customers*. The ASU, which becomes effective for the June 30, 2020 year, focuses on a principle-based model. It highlights the identification of performance obligations of the contract, determining the price and allocating that price to the performance obligation so that revenue is recognized as each performance obligation is satisfied.

In addition, FASB issued ASU No. 2016-02, *Leases*. The ASU, which becomes effective for the June 30, 2021 year, requires the full obligation of long-term leases to be recorded as a liability with a corresponding "right to use asset" on the statement of financial position.

The School has not yet evaluated the impact these standards will have on future financial statements.

Note 3 - Restricted Cash

An escrow account has been established to meet the requirement of NYCDOE. The purpose of this account is to ensure sufficient funds are available for an orderly dissolution or transition process in the event of termination of the charter or school closure.

Note 4 - Fixed Assets

At year end, fixed assets consisted of the following:

	6/30/18	6/30/17
Furniture and equipment	$431,143	$390,567
Leasehold improvements	223,467	223,467
	654,610	614,034
Less: accumulated depreciation	(461,513)	(373,039)
Fixed assets, net	$193,097	$240,995

Note 5 - Government Grant Advance - New York City Department of Education

	6/30/18	6/30/17
Beginning grant (advance)/receivable	($202,281)	($391,085)
Funding based on allowable FTE's	5,706,216	5,178,880
Advances received	(5,539,175)	(4,990,076)
Ending grant advance	($35,240)	($202,281)

Note 6 - Due From Affiliates

In October 2013, UDTCS signed an institutional partnership agreement ("IPA") with The Urban Dove, Inc. ("UD"), which is an affiliate by nature of common board members and management. The IPA serves as the foundation of the governance relationship between UDTCS and UD. During the year ended June 30, 2018 the agreement was amended. Among other terms, the management fee structure was revised to 10% of UDTCS's annual revenue.

Service fees charged by UD to the school amounted to $639,282 and $350,000 for the years ended June 30, 2018 and 2017, respectively. In 2018 approximately $19,000 of the fee charged was forgiven by UD and it is reflected as in-kind support on the Statement of Activities of UDTCS. At June 30, 2018, UDTCS and UDTCS II had a receivable outstanding in the amount of $3,416 and $16,749, respectively. At June 30, 2017, UDTCS' statement of financial position reflected no amount due to or from UD.

Note 7 - Significant Concentrations

The School is dependent upon grants from NYCDOE to carry out its operations. Approximately 83% and 90%, of the School's total public support and revenue was realized from NYCDOE in 2018 and 2017, respectively. If NYCDOE were to discontinue funding, it would have a severe economic impact on the School's ability to operate.

Note 8 - Defined Contribution Plan

The School offers a voluntary 401(k) plan for its employees. Employees who have completed six months of service and have attained age 21 are eligible to participate in voluntary salary deferrals. Employees can make pretax contributions up to a maximum as set by law, subject to IRS restrictions. The School may make a discretionary matching contribution equal to a uniform percentage of eligible salary deferrals. Employees who are employed on the last day of the plan year and who have completed one year of service are eligible to participate in the School's discretionary matching contribution. There were no discretionary matching contributions for the years ended June 30, 2018 and 2017.

Note 9 - Commitments and Contingencies

Government contracts are subject to audit by the grantor. Management does not believe that any audits, if they were to occur, would result in material disallowed costs, and has not established any reserves. Any disallowed costs would be recorded in the period notified.

UDTCS entered into an operating lease for classroom space and administrative offices and extended the lease agreement through June 30, 2019. In addition, UDTCS II entered into a licensing agreement that includes the lease for classroom space and administrative offices that expires June 30, 2019 and has the option to be extended for 1 year on a month to month basis.

Future minimum lease payments are as follows:

		Amount
Year ending:	June 30, 2019	$1,055,000
Total		$1,055,000

URBAN DOVE TEAM CHARTER SCHOOL
SCHEDULE OF FINANCIAL POSITION
AT JUNE 30, 2018

	Urban Dove Team Charter School	Urban Dove Team Charter School II	Total	Eliminations	Total
	Assets				
Cash and cash equivalents	$367,713	$15,244	$382,957		$382,957
Government grants receivable	139,336	16,325	155,661		155,661
Other receivables	56,388		56,388		56,388
Prepaid expenses	47,867	160,800	208,667		208,667
Due to affiliates	181,520	16,749	198,269	($178,104)	20,165
Restricted cash	75,228		75,228		75,228
Security deposit	200,000		200,000		200,000
Fixed assets, net (Note 4)	168,226	24,871	193,097		193,097
Total assets	$1,236,278	$233,989	$1,470,267	($178,104)	$1,292,163
	Liabilities and Net Assets				
Liabilities:					
Accounts payable and accrued expenses	$573,512	$73,150	$646,662		$646,662
Deferred revenue	59,530		59,530		59,530
Government grant advances	35,240		35,240		35,240
Due to affiliates		178,104	178,104	($178,104)	0
Total liabilities	668,282	251,254	919,536	(178,104)	741,432
Net assets:					
Unrestricted	567,996	(17,265)	550,731		550,731
Total net assets	567,996	(17,265)	550,731	0	550,731
Total liabilities and net assets	$1,236,278	$233,989	$1,470,267	($178,104)	$1,292,163

The attached notes and auditor's report are an integral part of these financial statements.

URBAN DOVE TEAM CHARTER SCHOOL
SCHEDULE OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2018

	Urban Dove Team Charter School I	Urban Dove Team Charter School II	Total
Unrestricted:			
Public support and revenue:			
Public school district revenue:			
Resident student enrollment	$3,849,321		$3,849,321
Students with special education services	1,856,895		1,856,895
Subtotal public school district revenue	5,706,216	0	5,706,216
Government grants	695,953	275,506	971,459
Contributions	53,615		53,615
Other income	237		237
Total public support and revenue	6,456,021	275,506	6,731,527
Expenses:			
Program services:			
Regular education	4,070,967		4,070,967
Special education	1,127,956		1,127,956
Program transition		255,341	255,341
Total program services	5,198,923	255,341	5,454,264
Supporting services:			
Management and general	1,199,538	37,430	1,236,968
Fundraising	83,107	0	83,107
Total supporting services	1,282,645	37,430	1,320,075
Total expenses	6,481,568	292,771	6,774,339
Change in net assets	(25,547)	(17,265)	(42,812)
Net assets - beginning	593,543	0	593,543
Net assets - ending	$567,996	($17,265)	$550,731

The attached notes and auditor's report are an integral part of these financial statements.

URBAN DOVE TEAM CHARTER SCHOOL
SCHEDULE OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2018

	Urban Dove Team Charter School I							Urban Dove Team Charter School II			
	Program Services			Supporting Services							
	Regular Education	Special Education	Total Program Services	Management and General	Fundraising	Total Supporting Services	Total Expenses	Program Transition	Management and General	Total Expenses	Total
Personnel service costs:											
Salaries	$2,486,633	$648,687	$3,135,320	$468,496		$468,496	$3,603,816	$164,267	$18,920	$183,187	$3,787,003
Payroll taxes and employee benefits	490,366	127,922	618,288	117,797		117,797	736,085	26,168	580	26,748	762,833
Total personnel service costs	2,976,999	776,609	3,753,608	586,293	0	586,293	4,339,901	190,435	19,500	209,935	4,549,836
Professional development				60,428		60,428	60,428		1,514	1,514	61,942
Legal fees				24,675		24,675	24,675			0	24,675
Management company fees - institutional partner (Note 6)	262,106	102,285	364,391	191,784	83,107	274,891	639,282			0	639,282
Professional fees	48,954	12,791	61,745	103,108		103,108	164,853	27,551	10,717	38,268	203,121
Student and staff recruitment				12,105		12,105	12,105		2,600	2,600	14,705
Supplies and materials	15,015	5,877	20,892			0	20,892	37,220		37,220	58,112
Office expenses	36,267	14,615	50,882	12,796		12,796	63,678		579	579	64,257
Food services	14,595	5,889	20,484	7,973		7,973	28,457			0	28,457
Student services	148,959		148,959			0	148,959	135		135	149,094
Insurance	24,398	9,845	34,243	8,560		8,560	42,803			0	42,803
Technology	13,430	5,419	18,849	4,712		4,712	23,561		1,040	1,040	24,601
Equipment and furnishings	6,052	2,442	8,494	2,124		2,124	10,618			0	10,618
Repairs and maintenance	76,517	30,875	107,392	26,848		26,848	134,240			0	134,240
Occupancy and facility costs	350,010	121,900	471,910	106,000		106,000	577,910			0	577,910
Utilities	47,235	19,060	66,295	16,573		16,573	82,868		1,480	1,480	84,348
Depreciation	50,430	20,349	70,779	17,695		17,695	88,474			0	88,474
Other				17,864		17,864	17,864			0	17,864
Total expenses	$4,070,967	$1,127,956	$5,198,923	$1,199,538	$83,107	$1,282,645	$6,481,568	$255,341	$37,430	$292,771	$6,774,339

The attached notes and auditor's report an integral part of these financial statements.

SCHALL & ASHENFARB Certified Public Accountants, LLC

IRA L. SCHALL, CPA
DAVID C. ASHENFARB, CPA
MICHAEL L. SCHALL, CPA

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Trustees of
Urban Dove Team Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Urban Dove Team Charter School (the "School"), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended and the related notes to the financial statements, and have issued our report thereon dated October 24, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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New York, New York 10016
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www.schallandashenfarb.com

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Schall & Ashenfarb

Schall & Ashenfarb
Certified Public Accountants, LLC

October 24, 2018

URBAN DOVE TEAM CHARTER SCHOOL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2018

Current Year:

N/A

Prior Year Follow-Up:

2017-001 – This matter was resolved.

Annual Financial Statement Audit Report

School Name:	Urban Dove Team Charter School
Date (Report is due Nov. 1):	-
Primary District of Location (If NYC select NYC DOE):	New York City Department of Education
If located in NYC DOE select CSD:	NYCSD #13
School Fiscal Contact Name:	Rose Temba
School Fiscal Contact Email:	[redacted]
School Fiscal Contact Phone:	
School Audit Firm Name:	Schall and Ashenfarb
School Audit Contact Name:	David Ashenfarb
School Audit Contact Email:	[redacted]
School Audit Contact Phone:	
Audit Period:	2017-18
Prior Year:	2016-17

The following items are required to be included:

1.) The independent auditor's report on financial statements and notes.
2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	Included in submission
Management Letter Response	not required
Federal Single Audit (A-133)	Report noquired as fedral spending did not exceed threshold
Corrective Action Plan	none required

Urban Dove Team Charter School
Statement of Financial Position
as of June 30

	2018	2017
CURRENT ASSETS		
Cash and cash equivalents	$ 382,957	$ 686,649
Grants and contracts receivable	155,661	110,708
Accounts receivables	56,388	10,281
Prepaid Expenses	208,667	44,167
Contributions and other receivables	20,165	-
Other current assets	-	-
TOTAL CURRENT ASSETS	823,838	851,805
NON-CURRENT ASSETS		
Property, Building and Equipment, net	$ 193,097	$ 240,995
Restricted Cash	75,228	75,191
Security Deposits	200,000	200,000
Other Non-Current Assets	-	-
TOTAL NON-CURRENT	468,325	516,186
TOTAL ASSETS	**1,292,163**	**1,367,991**
CURRENT LIABILITIES		
Accounts payable and accrued expenses	$ 646,662	$ 67,901
Accrued payroll, payroll taxes and benefits	-	504,266
Current Portion of Loan Payable	-	-
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	59,530	-
Other Current Liabilities	35,240	202,281
TOTAL CURRENT	741,432	774,448
LONG-TERM LIABILITIES		
Loan Payable; Due in More than One Year	$ -	$ -
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
TOTAL LONG-TERM	-	-
TOTAL LIABILITIES	741,432	774,448

NET ASSETS		
Unrestricted	$ 550,731	$ 593,543
Temporarily restricted	-	-
Permanently restricted	-	-
TOTAL NET ASSETS	550,731	593,543
TOTAL LIABILITIES AND NET ASSETS	**1,292,163**	**1,367,991**

Urban Dove Team Charter School
Statement of Activities
as of June 30

	2018			2017
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	$ 3,849,321	$ -	$ 3,849,321	$ 3,638,085
State and Local Per Pupil Revenue - SPED	1,856,895	-	1,856,895	1,540,795
State and Local Per Pupil Facilities Revenue	317,415	-	317,415	321,114
Federal Grants	565,950	-	565,950	267,686
State and City Grants	88,094	-	88,094	11,552
Other Operating Income	-	-	-	-
Food Service/Child Nutrition Program	-	-	-	-
TOTAL OPERATING REVENUE	6,677,675	-	6,677,675	5,779,232
EXPENSES				
Program Services				
Regular Education	$ 4,070,967	$ -	$ 4,070,967	$ 4,109,349
Special Education	1,127,956	-	1,127,956	1,157,375
Other Programs	255,341	-	255,341	-
Total Program Services	5,454,264	-	5,454,264	5,266,724
Management and general	1,236,968	-	1,236,968	1,096,294
Fundraising	83,107	-	83,107	35,000
TOTAL EXPENSES	6,774,339	-	6,774,339	6,398,018
SURPLUS / (DEFICIT) FROM OPERATIONS	(96,664)	-	(96,664)	(618,786)
SUPPORT AND OTHER REVENUE				
Interest and Other Income	$ 237	$ -	$ 237	$ 1,174
Contributions and Grants	53,615	-	53,615	3,450
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	53,852	-	53,852	4,624
Net Assets Released from Restrictions / Loss on Disposal	$ -	$ -	$ -	$ -
CHANGE IN NET ASSETS	(42,812)	-	(42,812)	(614,162)
NET ASSETS - BEGINNING OF YEAR	$ 593,543	$ -	$ 593,543	$ 1,207,705
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-

NET ASSETS - END OF YEAR	$ 550,731	$ -	$ 550,731	$ 593,543

FILL IN GRAY CELLS

Urban Dove Team Charter School

Statement of Cash Flows

as of June 30

	2018	2017
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	$ (42,812)	$ (614,162)
Revenues from School Districts	-	-
Accounts Receivable	(46,107)	3,642
Due from School Districts	-	-
Depreciation	88,474	114,647
Grants Receivable	(44,953)	(34,587)
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	(164,500)	7,331
Accounts Payable	74,495	124,798
Accrued Expenses	-	-
Accrued Liabilities	(167,041)	(188,804)
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	59,530	-
Interest payments	-	-
Other	(20,165)	-
Other	(37)	(38)
NET CASH PROVIDED FROM OPERATING ACTIVITIES	$ (263,116)	$ (587,173)
CASH FLOWS - INVESTING ACTIVITIES	$	$
Purchase of equipment	(40,576)	(38,110)
Other	-	-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	$ (40,576)	$ (38,110)
CASH FLOWS - FINANCING ACTIVITIES	$	$
Principal payments on long-term debt	-	-
Other	-	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	$ -	$ -
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	$ (303,692)	$ (625,283)
Cash at beginning of year	686,649	1,311,932
CASH AND CASH EQUIVALENTS AT END OF YEAR	$ 382,957	$ 686,649

Urban Dove Team Charter School
Statement of Functional Expenses
as of June 30

		2018						
		Program Services				Supporting Services		
	No. of Positions	Regular Education	Special Education	Other Education	Total	Fundraising	Management and General	Total
Personnel Services Costs		$	$	$	$	$	$	$
Administrative Staff Personnel	15.00	-	-	-	-	-	487,416	487,416
Instructional Personnel	38.00	2,190,950	648,687	-	2,839,637	-	-	-
Non-Instructional Personnel	6.00	295,683	-	164,267	459,950	-	-	-
Total Salaries and Staff	59.00	2,486,633	648,687	164,267	3,299,587	-	487,416	487,416
Fringe Benefits & Payroll Taxes		490,366	127,922	26,168	644,456	-	118,377	118,377
Retirement		-	-	-	-	-	-	-
Management Company Fees		262,106	102,285	-	364,391	191,784	83,107	274,891
Legal Service		-	-	-	-	-	24,675	24,675
Accounting / Audit Services		-	-	-	-	-	-	-
Other Purchased / Professional / Consulting Services		48,954	12,791	27,551	89,296	-	113,825	113,825
Building and Land Rent / Lease		350,010	121,900	-	471,910	-	106,000	106,000
Repairs & Maintenance		76,517	30,875	-	107,392	-	26,848	26,848
Insurance		24,398	9,845	-	34,243	-	8,560	8,560
Utilities		47,235	19,060	-	66,295	-	18,053	18,053
Supplies / Materials		15,015	5,877	37,220	58,112	-	-	-
Equipment / Furnishings		13,430	5,419	-	18,849	-	5,752	5,752
Staff Development		-	-	-	-	-	61,942	61,942
Marketing / Recruitment		-	-	-	-	-	14,705	14,705
Technology		6,052	2,442	-	8,494	-	2,124	2,124
Food Service		14,595	5,889	-	20,484	-	7,973	7,973
Student Services		148,959	-	135	149,094	-	-	-
Office Expense		36,267	14,615	-	50,882	-	13,375	13,375
Depreciation		50,430	20,349	-	70,779	-	17,695	17,695
OTHER		-	-	-	-	-	17,864	17,864
Total Expenses		$ 4,070,967	$ 1,127,956	$ 255,341	$ 5,454,264	$ 191,784	$ 1,128,291	$ 1,320,075

	2017
Total	
$	$
487,416	449,298
2,839,637	2,851,597
459,950	301,934
3,787,003	3,602,829
762,833	840,928
-	-
639,282	350,000
24,675	1,700
-	-
203,121	244,833
577,910	568,217
134,240	126,876
42,803	44,211
84,348	99,939
58,112	32,651
24,601	19,400
61,942	23,844
14,705	7,654
10,618	20,549
28,457	26,502
149,094	174,384
64,257	82,762
88,474	114,647
17,864	16,092
$ 6,774,339	$ 6,398,018

Entry 5c Additional Financial Docs

Created: 07/16/2018 • Last updated: 10/31/2018

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Section Heading

1. Management Letter

https://nysed-cso-reports.fluidreview.com/resp/17659739/8mMIunnVv3/

Explanation for not uploading the Management Letter.	(No response)

2. Form 990

(No response)

Explanation for not uploading the Form 990.	An extension has been filed and the Form 990 is not yet complete.

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit.	A Federal Single-Audit was not required by UD Team

4. CSP Agreed Upon Procedure Report

(No response)

Explanation for not uploading the procedure report.	The CSP Agreed Upon Procedure Report was not required by UD Team

5. Evidence of Required Escrow Account

https://nysed-cso-reports.fluidreview.com/resp/17659739/pN6H0Nalce/

Explanation for not uploading the Escrow evidence.	(No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

a. The person responsible
b. The date action was taken, or will be taken
c. Description of the action taken
d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan.	No Corrective Action Plan was required for UD Team

SCHALL & ASHENFARB Certified Public Accountants, LLC

IRA L. SCHALL, CPA
DAVID C. ASHENFARB, CPA
MICHAEL L. SCHALL, CPA

Observations and Recommendations

To Board of Directors of
Urban Dove Team Charter School

As a result of our audit for the year ended June 30, 2018, we want to provide a follow up on our observations and recommendations from the prior year's audit:

I – Follow-up on Prior Year Comments

NYC DOE per Pupil Funding – Proof of Residency
In the prior year, we noted that six student files in our test of 40, did not contain documentation of proof of residency.

We recommended that someone other than the person who maintains the student files review the student files to ensure proof of residency is documented.

Follow-up for fiscal year 2018: *Proof of residency was documented in all student file examined during our testing.*

Operating Reserve Policy
The School has not adopted a policy for operating reserves. NYSED has indicated that schools should have a viable operating reserve with a board approved policy. The purpose of the policy is to define and set goals for reserve funds, clearly describe authorization for use of reserves and outline requirements for reporting and monitoring. We recommended that the School adopt such a policy.

Follow-up for fiscal year 2018: *It was noted in the October board minutes that such a policy has been adopted.*

This communication is intended solely for the information and use of management, the board of directors, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

Schall & Ashenfarb
Certified Public Accountants, LLC

October 24, 2018

307 Fifth Avenue, 15th Floor
New York, New York 10016
Tel: (212) 268-2800 Fax: (212) 268-2805
www.schallandashenfarb.com

CHASE

JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218-2051

June 01, 2018 through June 29, 2018
Account Number: [redacted]

00111557 1 AV 00.378

00111557 DRE 802 143 18118 NNNNNNNNNNN T 1 000000000 64 760406 P2346

URBAN DOVE CHARTER SCHOOL
ESCROW ACCOUNT
600 LAFAYETTE AVE 3 FL
BROOKLYN NY 11216-1020

CUSTOMER SERVICE INFORMATION

Web site:	**www.Chase.com**
Service Center:	**1-877-425-8100**
Deaf and Hard of Hearing:	1-800-242-7383
Para Espanol:	1-888-622-4273
International Calls:	1-713-262-1679

18160011710003535100010000000

SAVINGS SUMMARY

Chase Business Select High Yield Savings

	INSTANCES	AMOUNT
Beginning Balance		**$75,225.03**
Deposits and Additions	1	2.97
Ending Balance	**1**	**$75,228.00**

Annual Percentage Yield Earned This Period	0.05%
Interest Paid This Period	$2.97
Interest Paid Year-to-Date	$18.62

There has been no activity on your account during this statement period. You may not receive a statement through the mail in the future if there is no activity on your account. You can always view your account activity and statement by logging on to your account through chase.com. If you have questions, please call us at the number on this statement.

Your monthly service fee was waived because you maintained an average savings balance of $10,000 or more during the statement period.

TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		**$75,225.03**
06/29	Interest Payment	**2.97**	75,228.00
	Ending Balance		**$75,228.00**

You earned a higher interest rate on your Chase Business Select High Yield Savings account during this statement period because you had a qualifying Chase BusinessSelect Checking account.

30 deposited items are provided with your account each month. There is a $0.20 fee for each additional deposited item.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS: Call us at 1-866-564-2262 or write us at the address on the front of this statement (non-personal accounts contact Customer Service) immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS: Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account. Deposit products and services are offered by JPMorgan Chase Bank, N.A. Member FDIC

JPMorgan Chase Bank, N.A. Member FDIC

Entry 5d Financial Services Contact Information

Last updated: 10/29/2018

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

URBAN DOVE TEAM CS (REGENTS)Section Heading

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Rose Temba	[redacted]	

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	David Ashenfarb	[redacted]		7

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the - Board of Regents -

2018-19 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing **RED** triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Urban Dove Team Charter School
PROJECTED BUDGET FOR 2018-2019
July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR	SPECIAL	OTHER	FUNDRAISING	MANAGEMENT &	TOTAL
Total Revenue	5,243,854	1,819,410	-	-	-	7,063,264
Total Expenses	3,576,826	1,204,015	-	-	2,353,572	7,134,413
Net Income	1,667,028	615,395	-	-	(2,353,572)	(71,149)
Actual Student Enrollment	295	90				-
Total Paid Student Enrollment	-	-				-

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	**CY** Per Pupil Rate						
District of Location	*$15,307.00*	4,515,565	1,714,410	-	-	-	6,229,975
School District 2 (Enter Name)		-	-	-	-	-	-
School District 3 (Enter Name)		-	-	-	-	-	-
School District 4 (Enter Name)		-	-	-	-	-	-
School District 5 (Enter Name)		-	-	-	-	-	-
		4,515,565	1,714,410				6,229,975
Special Education Revenue		-	-	-	-	-	-
Grants							
Stimulus		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other State Revenue		543,289	-	-	-	-	543,289
TOTAL REVENUE FROM STATE SOURCES		5,058,854	1,714,410				6,773,264
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	105,000	-	-	-	105,000
Title I		115,000	-	-	-	-	115,000
Title Funding - Other		6,000	-	-	-	-	6,000
School Food Service (Free Lunch)		-	-	-	-	-	-
Grants							
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other Federal Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		121,000	105,000				226,000
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising		30,000	-	-	-	-	30,000
Erate Reimbursement		8,000	-	-	-	-	8,000
Interest Income, Earnings on Investments,		500	-	-	-	-	500
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-
Food Service (Income from meals)		-	-	-	-	-	-
Text Book		24,000	-	-	-	-	24,000
Other Local Revenue		1,500	-	-	-	-	1,500
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		64,000					64,000
TOTAL REVENUE		5,243,854	1,819,410				7,063,264
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL CO	No. of Positions						
School Leader	1.00	-	-	-	-	140,000	140,000
Instructional Management	-	-	-	-	-	-	-
Deans, Directors & Coordinators	3.00	-	-	-	-	276,888	276,888
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	-	-	-	-	-	-	-

Administrative Staff	11.00	-	-	-	-	423,744	423,744
TOTAL ADMINISTRATIVE STAFF	**15**					**840,632**	**840,632**
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	13.00	990,459	-	-	-	-	990,459
Teachers - SPED	13.00	-	927,930	-	-	-	927,930
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-	-
Specialty Teachers	-	-	-	-	-	-	-
Aides	-	-	-	-	-	-	-
Therapists & Counselors	6.00	347,580	-	-	-	-	347,580
Other	16.00	939,667	-	-	-	-	939,667
TOTAL INSTRUCTIONAL	**48**	**2,277,706**	**927,930**				**3,205,636**
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL							
SUBTOTAL PERSONNEL SERVICE COSTS	**63**	**2,277,706**	**927,930**			**840,632**	**4,046,268**
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		177,320	71,610	-	-	92,070	341,000
Fringe / Employee Benefits		210,860	85,155	-	-	109,485	405,500
Retirement / Pension		2,040	860	-	-	1,100	4,000
TOTAL PAYROLL TAXES AND BENEFITS		**390,220**	**157,625**			**202,655**	**750,500**
TOTAL PERSONNEL SERVICE COSTS		**2,667,926**	**1,085,555**			**1,043,287**	**4,796,768**
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	-	15,000	15,000
Legal		-	-	-	-	11,600	11,600
Management Company Fee		-	-	-	-	700,000	700,000
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		-	-	-	-	70,000	70,000
Special Ed Services		-	-	-	-	-	-
Titlement Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		-	-	-	-	81,000	81,000
TOTAL CONTRACTED SERVICES						**877,600**	**877,600**
SCHOOL OPERATIONS							
Board Expenses		-	-	-	-	150	150
Classroom / Teaching Supplies & Materials		32,650	-	-	-	-	32,650
Special Ed Supplies & Materials		-	35	-	-	-	35
Textbooks / Workbooks		24,075	-	-	-	-	24,075
Supplies & Materials other		-	-	-	-	-	-
Equipment / Furniture		-	-	-	-	41,000	41,000
Telephone		-	-	-	-	22,000	22,000
Technology		-	-	-	-	24,750	24,750
Student Testing & Assessment		-	-	-	-	-	-
Field Trips		15,000	-	-	-	-	15,000
Transportation (student)		1,200	-	-	-	-	1,200
Student Services - other		213,500	-	-	-	-	213,500
Office Expense		-	-	-	-	49,500	49,500
Staff Development		-	-	-	-	55,000	55,000
Staff Recruitment		-	-	-	-	5,000	5,000
Student Recruitment / Marketing		-	-	-	-	7,500	7,500
School Meals / Lunch		30,350	-	-	-	-	30,350
Travel (Staff)		-	-	-	-	585	585
Fundraising		-	-	-	-	-	-
Other		-	-	-	-	43,250	43,250

TOTAL SCHOOL OPERATIONS	**316,775**	**35**			**248,735**	**565,545**
FACILITY OPERATION & MAINTENANCE						
Insurance	35,625	7,125	-	-	4,750	47,500
Janitorial	63,750	12,750	-	-	8,500	85,000
Building and Land Rent / Lease	397,500	79,500	-	-	53,000	530,000
Repairs & Maintenance	33,750	6,750	-	-	4,500	45,000
Equipment / Furniture	-	-	-	-	-	-
Security	-	-	-	-	-	-
Utilities	61,500	12,300	-	-	8,200	82,000
TOTAL FACILITY OPERATION & MAINTENANCE	**592,125**	**118,425**			**78,950**	**789,500**
DEPRECIATION & AMORTIZATION	-	-	-	-	105,000	105,000
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-
TOTAL EXPENSES	**3,576,826**	**1,204,015**			**2,353,572**	**7,134,413**
NET INCOME	**1,667,028**	**615,395**	**-**	**-**	**(2,353,572)**	**(71,149)**

ENROLLMENT - *School Districts Are Linked To Above Entries*	**REGULAR EDUCATION**	**SPECIAL EDUCATION**	**TOTAL ENROLLED**
District of Location			-
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-
TOTAL ENROLLMENT			
REVENUE PER PUPIL	-	-	-
EXPENSES PER PUPIL	-	-	-

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

1 Guidance Coun; 1 Parent Coord; 2 Ops Mgrs; 6 Aides; 1 Security

3 Social Workers; 2 Deans; 1 SSS Assistant

16 Coaches

10% of Entitlement funds as per CMO contract

Field Trips, students awards and celebrations; SBYD program

Current lease

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Andrew Ehigiator

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): **Urban Dove Team Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). **MEMBER**

2. Is the trustee an employee of any school operated by the Education Corporation? **____Yes __X__No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

____Yes __X__No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

July 16, 2018

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Michael Grandis

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): **Urban Dove Team Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Chairman, Board of Trustees

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** ___X _**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Michael Franklin

Signature

July 16, 2018

Date

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Business Telephone: [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Kevin Turton

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): **Urban Dove Team Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

____**Yes** ___X _**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

July 16, 2018

Signature Date

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[redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School * Education Corporation Trustee *

Trustee Name: Patricia L. Charlemagne

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): **Urban Dove Team Charter School**

1. *List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Secretary

2. *Is the trustee an employee of any school operated by the Education Corporation?
____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. *Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

____**Yes** ___X _**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. *Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

5. *Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

July 16, 2018

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Tele [redacted]

Business Addr [redacted]

E-mail Addres [redacted]

Home Telepho [redacted]

Home Address [redacted]

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Patrick Fagan

Signature

July 16, 2018

Date

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Business Tele

Business Add

E-mail Addres

Home Telepho

Home Address

[redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Patrick Fagan

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): **Urban Dove Team Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** ___X _**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Spencer Rothschild

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): **Urban Dove Team Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation? ____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

__X__**Yes** ____**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am a member of the Board of Directors of Urban Dove, the school's CMO during the 18-19 school year. I have been a Board member since 2002 and I did not receive any salary for this position.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Spencer Rothschild July 16, 2018

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be red

Business Telephon [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Wanda Morales

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): **Urban Dove Team Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Board Member

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** ___X _**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

July 16, 2018

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be

Business Telepho

Business Address

E-mail Address:

Home Telephone:

Home Address:

Entry 8 BOT Table

Last updated: 07/16/2018

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Michael Grandis [redacted]	Chair	Governance	Yes	3	7/1/2016	6/30/2019	11
2	Patrick Fagan [redacted]	Treasurer	Finance	Yes	3	7/1/2017	6/30/2020	8
3	Patricia Charlemagne	Secretary	Finance	Yes	3	7/1/2018	6/30/2020	9
4	Spencer Rothschild [redacted]	Trustee/Member	Governance	Yes	3	7/1/2018	6/30/2021	9
5	Wanda Morales [redacted]	Trustee/Member	Academic	Yes	2	7/1/2016	6/30/2019	9
6	Kevin Turton [redacted]	Trustee/Member	Academic	Yes	2	7/1/2017	6/30/2020	7
	Andrew Ehigiator							

7	[redacted]	Trustee/Member	Academic	Yes	1	7/1/2016	6/30/2019	10
8								
9								

1a. Are there more that 9 members of the Board of Trustees?	No
2. Total number of members on June 30, 2018	7
3. Total number of members joining the Board during the 2017-18 school year	0
4. Total number of members departing the Board during the 2017-18 school year	0
5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes	7
6. Number of Board meetings conducted during the 2017-18 School Year	11
7. Number of Board meetings scheduled for the coming 2018-19 school year	12

Thank you.

Entry 9 - Board Meeting Minutes

Last updated: 07/20/2018

Instructions for submitting minutes of the BOT monthly meetings

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

URBAN DOVE TEAM CS (REGENTS)

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?	Yes

the charter school's website.

A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2017-18 school year.	http://udteam.org/board-minute-meetings/

Entry 10 Enrollment and Retention of Special Populations

Created: 07/16/2018 • Last updated: 07/19/2018

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

URBAN DOVE TEAM CS (REGENTS)Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	The process of student outreach begins with the principals and academic deans of the public and charter high schools in CSD 13 and CSD 15 and then in public high schools in all remaining districts in Brooklyn, in order to identify struggling 9th and 10th grade students 16 years or younger who are at-risk of not accumulating sufficient credits to be promoted to the next grade. We have used both mail and telephone outreach campaigns to long-term absentees to introduce them to UDCS and to encourage them to return to school. School administrators will also meet with neighborhood-based high school representatives and Guidance Counselors to introduce them to the school. In addition, UDCS conducts several open houses in community-based facilities to allow students and families to meet the school faculty and staff. Due to the nature of our Enrollment Policy, Urban Dove Team Charter School has met or exceeded the District averages in enrolling students with disabilities, English Language Learners and students who are eligible for free or reduced lunch every year.	UD Team has exceeded targets for enrolling Economically Disadvantaged students each year of operation and thus will continue its existing strategies.
English Langua	To specifically target ELL students, all presentations and materials will be presented in English and Spanish. Urban	UD Team has met targets for enrolling English Language Learners each year of

ge Learners	Dove Team Charter School met the District average for ELL students, with 3.3% of our student population being English Language Learners.	operation and thus will continue its existing strategies.
Students with Disabilities	To specifically target special education populations, we emphasized the personalized nature of our educational program and explained the lengths that we go to in order to ensure that every student is achieving academically. In all community outreach, marketing documents, and presentations, we will emphasize that the school is a free, public, open-enrollment school that is open to both regular as well as special education students. We have also hired a Special Education Coordinator to help serve the needs of our SpEd population and to make sure all students are receiving the services required in the I.E.Ps. Urban Dove Team Charter School greatly exceeded District averages in Special Education students, with over 38% of our student population receiving Special Education services.	UD Team has exceeded targets for enrolling Students with Disabilities each year of operation and thus will continue its existing strategies.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
Economically Disadvantaged	All of UD Team's Key Design Elements, and in fact, our entire school model is designed to retain students with multiple risk factors, including those who are Economically Disadvantaged, English Language Learners and Students with Disabilities. These elements include a large adult-student ratio, increased time spent on youth development, a full inclusive environment, and targeted academic interventions.	UD Team has exceeded targets for retaining Economically Disadvantaged students each year of operation and thus will continue its existing strategies.
English Language Learners	All of UD Team's Key Design Elements, and in fact, our entire school model is designed to retain students with multiple risk factors, including those who are Economically Disadvantaged, English Language Learners and Students with Disabilities. These elements include a large adult-student ratio, increased time spent on youth development, a full inclusive environment, and targeted academic interventions.	UD Team has met targets for retaining English Language Learners each year of operation and thus will continue its existing strategies.
Students with Disabilities	All of UD Team's Key Design Elements, and in fact, our entire school model is designed to retain students with multiple risk factors, including those who are Economically Disadvantaged, English Language Learners and Students with Disabilities. These elements include a large adult-student ratio, increased time spent on youth development, a full inclusive environment, and targeted academic interventions.	UD Team has exceeded targets for retaining Students with Disabilities each year of operation and thus will continue its existing strategies.

Entry 11 Classroom Teacher and Administrator Attrition

Last updated: 07/24/2018

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 – 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 – 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/3018
	25	10	6	0	21

2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 – 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 – 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
	7	3	1	0	5

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

1. Classroom Teacher Attrition Table: We had to excess 3 special education teachers in the 17-18 school year. One of the teachers in the the departed category was promoted to a coordinator position.

2. Administrator Position Attrition Table: One of the positions that departed became the principal of UD Team II. Another positions was moved to the CMO level, and the third position was not replaced, rather their duties were reassigned.

4. Charter schools must ensure that all prospective employees receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes

Thank you

Entry 12 Uncertified Teachers

Created: 07/24/2018 • Last updated: 07/25/2018

FTE Count of All Teachers (Certified and Uncertified) as of 6/30/18	20
FTE Count of All Certified Teachers as of 6/30/18	9

Instructions for Reporting Percent of Uncertified Teachers

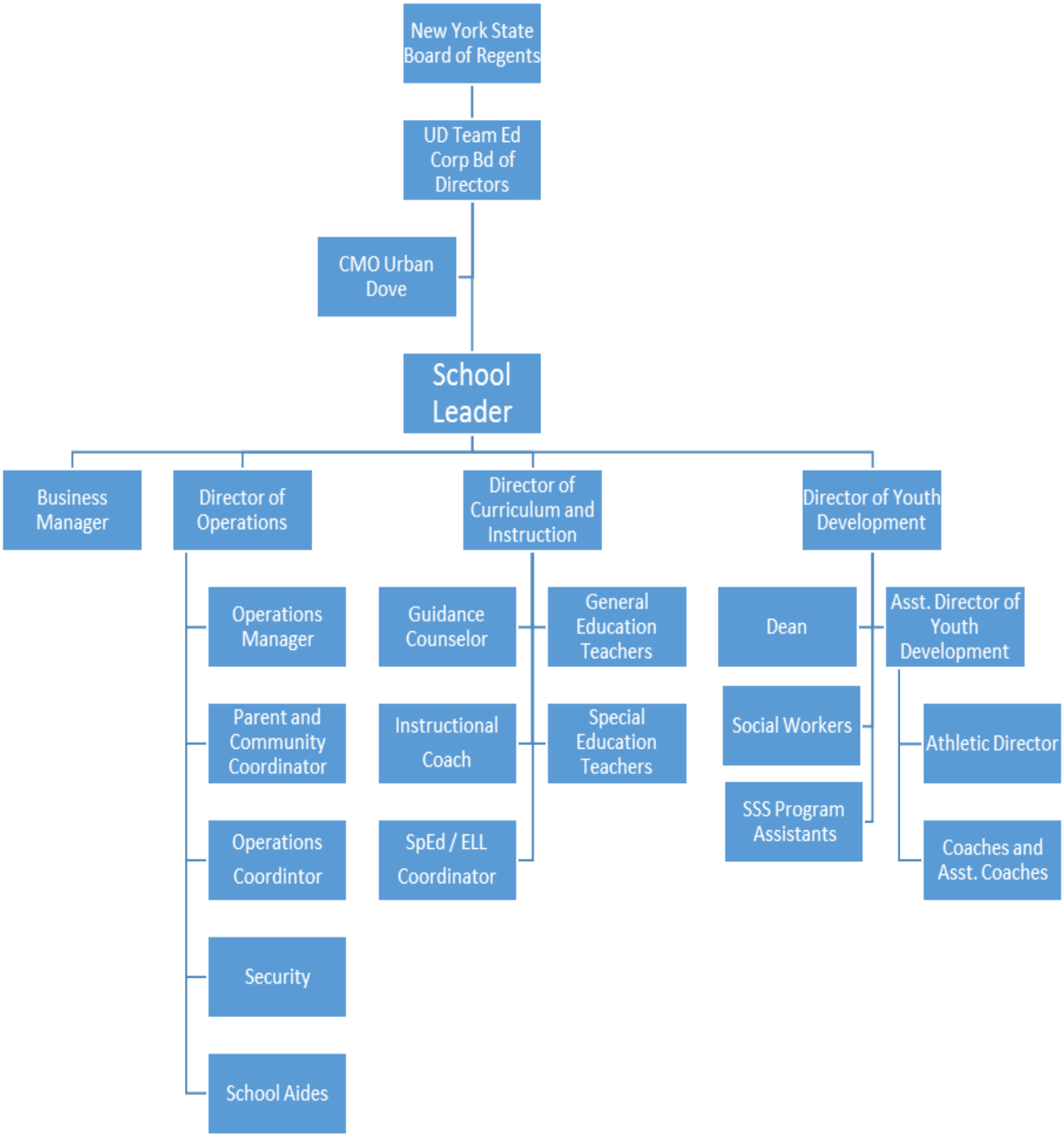
The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	11
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	6
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	1
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	4
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	0

Thank you.

Urban Dove Team Charter School Organizational Chart



2018 - 2019 School Calendar

2018			
August	12	Sunday	All staff reports
August	21	Tuesday	School Closed (Eid al Adha)
September	3	Monday	School Closed (Labor Day)
September	5	Tuesday	First Day for Students; Term 1 Begins
September	10 - 11	Monday and Tuesday	School Closed (Rosh Hashanah)
September	19	Wednesday	School Closed (Yom-Kippur)
October	8	Monday	School Closed (Columbus Day)
November	6	Tuesday	Staff PD-No Students
November	12	Monday	School Closed (Veterans Day)
November	22-23	Thursday and Friday	School Closed (Thanksgiving Recess)
November	30	Friday	Term 1 Ends
December	3	Monday	Term 2 Begins
December January	21-1	Friday through and including Tuesday	School Closed (Winter Recess)
2019			
January	21	Monday	School Closed (MLK Day)
January	22-25	Tuesday through Friday	Regents Week
January	28	Monday	Staff PD-No Students
February	5	Tuesday	School Closed (Lunar New Year)
February	18-22	Monday through Friday	School Closed (Midwinter Recess)
March	8	Friday	Term 2 Ends
March	11	Monday	Term 3 Begins
April	19-28	Friday through Friday	School Closed (Spring Recess)
May	27	Monday	School Closed (Memorial Day)
June	3	Tuesday	Regents Day
June	4	Wednesday	School Closed (Eid al-Fitr)
June	6	Thursday	Staff PD-No Students
June	17	Monday	Term 3 Ends
June	18-26	Tuesday through and including Wednesday	Regents Week
June	26	Wednesday	Last Day for ALL students and staff