Entry 1 School Information and Cover Page (New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Created: 06/26/2019 • Last updated: 07/31/2019

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2019)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME (Select name from the drop down menu)	URBAN DOVE TEAM CHARTER SCHOOL II
a1. Popular School Name (Optional)	UD Team II Bronx
b. CHARTER AUTHORIZER (As of June 30th, 2019) Please select the correct authorizer as of June 30, 2019 or you may not be assigned the correct tasks.	Regents Authorized Charter School
c. DISTRICT / CSD OF LOCATION	NYC CSD 7
d. DATE OF INITIAL CHARTER	11/2017
e. DATE FIRST OPENED FOR INSTRUCTION	08/2018

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Urban Dove Team Charter School II (UD Team II) is a completely unique and innovative alternative High School for over aged, under credited youth whose mission is to combine a rigorous academic curriculum with a hands on, real world vocational program, and an award winning college readiness program that strives to give each graduate a high school diploma, a foundation for higher education, and the job skills needed to enter the world of work. Graduates of UD Team II will be healthy, active, focused young adults ready to fulfill their potential. They will have a commitment to their futures, a positive connection to their community and a desire to take advantage of the opportunities before them.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Sports Based Youth Development UD Team features a completely unique sports, health and fitness curriculum that supports the academic framework of the school. Rather than just being a student at a school, students will be first a part of a team. Teams will practice together, play together, go to class together, receive support services together, and move through the school environment together. Each team will have coaches that teach, mentor, guide, counsel and develop them as students, athletes and citizens. Supported by Urban Dove's youth development model which supports, empowers and builds up students, the sports element will deliver a structured, disciplined, environment that will affect all aspects of the school. Coaches will emphasize communication, teamwork and leadership, build confidence and self esteem, and use sports to help students learn how to focus, manage emotions, be unselfish and become positive members of a community.
Variable 2	Support Services UD Team II will offer both group and one on one support services to all students. Group sessions will focus on how individuals become part of a community and what it means to be a member of a "team" both on the field and off. Being a member of a sports team can have a transformative effect on young people, and the school will use this as a basis for establishing a positive, respectful school community over which all students feel ownership.

	The player coach relationship is also a uniquely powerful one in which there exists a higher level of trust. Coaches and players will use this bond as a way to stay informed, connected and supportive of each other. Referrals will be made for all issues requiring professional care.
Variable 3	More Time on Task UD Team II has an extended day/extended year schedule, with a school day beginning at 8:00 AM for breakfast and ending at 5:15 PM, and sometimes even later, at 7:30 or 8:00 PM after dinner and an evening program. The school does not follow the traditional model of school day/after school timeframes, and over the course of a Monday Saturday week, students will receive intensive academic classroom instruction, career development training, one on one and group counseling, personalized academic support, internships, and instructional and competitive sports play. The school will requires students to participate in a mandatory summer program, which consists of academic instruction, summer job experiences and sports. Saturdays feature a mandatory academic advisement session where students receive one one support from volunteers and staff in subjects in which they need extra attention.
Variable 4	Same sex groupings Students move through their time at UD Team II in same sex teams both for sports and academic classes. Research has shown that in both sports and academics, students, especially females, benefit from same sex environments. In the sports arena, this is especially true as so much of the success young athletes have comes from their self esteem and confidence in themselves. Young women develop both of these traits far more strongly in single sex environments. Leadership skills are also diminished among young women when in co ed environments. Gender bias and social norms reduce opportunities for young women to take leadership roles in co ed environments, reinforcing negative stereotypes from others and from within themselves. Single sex environments have also been shown to break down stereotypes that might hinder students from choosing to pursue coursework and activities (such as sports for girls, and the arts for boys).
Variable 5	Multiple Intelligences Urban Dove Team Charter School II believes in a strength based approach to instruction grounded in the work of Howard Garner’s theory of multiple intelligences. Recognizing that all students are intelligent but that this intelligence can be expressed in many different ways, UD Team strives to engage students who are often the least understood and successful in traditional schools. We recognize the need for our students to express themselves kinesthetically and therefore incorporate instructional approaches that use experiential learning as much as possible. Additionally, our SBYD program allows students to

	incorporate healthy doses of physical activity into each day. The SBYD program not only activates students' bodies and minds, it allows for critical breaks from the long academic blocks found in traditional schools, which are detrimental to our students' ability to focus and learn.
Variable 6	Differentiated Instruction Remembering that the student is at the center of the work, teachers design each course starting with the students own knowledge and experience and connect every lesson to something that students already have as part of their schemata. Teachers get to know the students and plan lessons that connect an academically rigorous content to relevant issues and topics in the student's life. Rather than assuming that students need remedial course work, critical thinking and problem solving will be central and a team spirit essential for academic achievement. Unlike other transfer schools where students are placed in classes by their individual credit needs and course content is static, at UD Team, students will move through classes with their teams and teachers will differentiate instruction to address the varying academic needs and learning styles of each student.
Variable 7	Targeted Interventions For students who are dramatically behind their peers, targeted research based and practice proven interventions will be employed to accelerate student progress. For example, students struggling with literacy skills and all incoming Year 1 students are given a program called READ 180 as part of their ELA curriculum. READ 180 is a flexible, rigorous and engaging program that brings students up to a functional reading level in a short period of time, helping to build a foundation of literacy that students will need to succeed in more advance coursework and on Regents exams. UD Team will use a similar program in 2016 2017 for math called MATH 180.
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

Need additional space for variables	No
h. SCHOOL WEB ADDRESS (URL)	http://urbandove.org/schools/bronx/

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2018-19 SCHOOL YEAR (exclude Pre-K program enrollment)	110
j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2019 (exclude Pre-K program enrollment)	107

k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program students)

Check all that apply

Grades Served	Ungraded

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?	Yes

l2. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Urban Dove
PHYSICAL STREET ADDRESS	21 21 41st Avenue
CITY	Long Island City
STATE	New York
ZIP CODE	11101
EMAIL ADDRESS	[redacted]
CONTACT PERSON NAME	Jai Nanda

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2019-20?

	No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	[redacted]	[redacted]	NYC CSD 7	Ungraded	Yes, for all years/grades

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Sharon Aiuvalasit	[redacted]		[redacted]
Operational Leader	Dahiana Sanchez			
Compliance Contact	Jai Nanda			
Complaint Contact	Sharon Aiuvalasit			
DASA Coordinator	Richard Dobbins			
Phone Contact for After Hours Emergencies	Sharon Aiuvalasit		[redacted]	

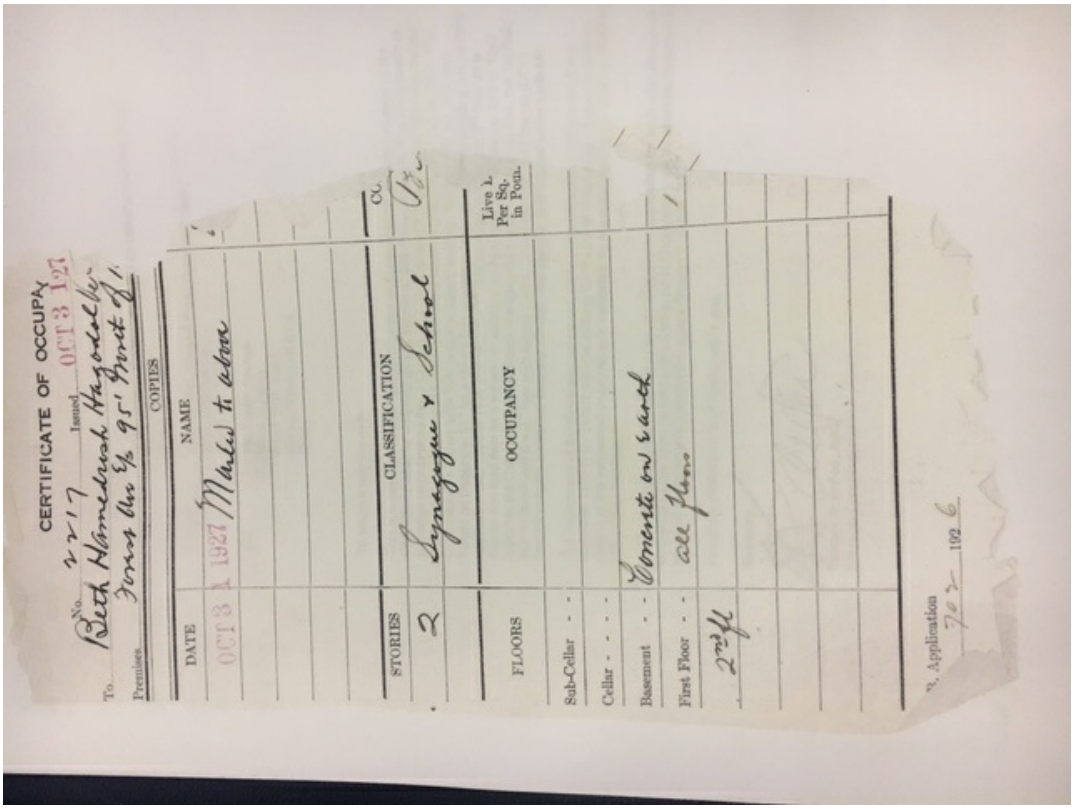
m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Site 1 Certificate of Occupancy (COO)



Site 1 Fire Inspection Report

https://nysed cso reports.fluidreview.com/resp/90051957/nBJtmqxAKU/

CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions).	No

ATTESTATION

o. Individual Primarily Responsible for Submitting the Annual Report.

Name	Jai Nanda
Position	Executive Director, Urban Dove CMO
Phone/Extension	[redacted]
Email	[redacted]

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Yes

Signature, Head of Charter School

Signature, President of the Board of Trustees

Date 2019/07/31

Thank you.

The City of New York

FIRE DEPARTMENT

BUREAU OF FIRE PREVENTION
9 METROTECH CENTER 3RD FLOOR - BROOKLYN, N.Y. 11201-3857

CITY OF NEW YORK

CHRIST CHURCH

860 FOREST AVE
BRONX, NY 10456

BLDGS DEPT APPL. NO: [redacted]
ACCOUNT NUMBER:
DATE OF APPROVAL: 04/17/19
DATE OF INSPECTION: 11/28/18
INSPECTOR NAME: H. NAZAR
PLAN NUMBER:
FLOOR(S) INSPECTED: FLS: C,B,1,2

PREMISES	*BOROUGH*
860 FOREST AVE	BRONX

LETTER OF APPROVAL

THIS LETTER OF APPROVAL COVERS THE SYSTEM INDICATED BELOW. IT IS SUBJECT TO ADMINISTRATIVE REVIEW AND AUDIT.

APPROVAL OF THE SYSTEMS(S) IS GRANTED IN ACCORDANCE WITH:

☐ **SELF CERTIFICATION** X☐ **INSPECTION** ☐ **PROFESSIONAL CERTIFICATION**

*GROUP E(EDU.,LO-RI,NON-SPK)FAS********** [redacted]
*MAN / SSC / COC**********
*CO DETECTION SYSTEM**********
*CCA, FOREST HILLS/NY**********
****
****

Sincerely,

Chief of Fire Prevention
City of New York

[redacted] 04/18/19 [redacted]

CERTIFICATE OF OCCUPA

No. 2217 Issued OCT 3 1927

To Beth Hamedrash Hagodol Ve

Premises Forest Ave E/s 95' North of

COPIES

DATE	NAME	
OCT 3 1927	Marked to above	

STORIES	CLASSIFICATION	CC
2	Synagogue & School	Oz

FLOORS	OCCUPANCY	Live L. Per Sq. in Pou.
Sub-Cellar - -		
Cellar - - - -		
Basement - -	Concrete on earth	
First Floor - -	all floors	1
2nd fl		

B. Application

702 192 6

Entry 2 NYS School Report Card Link

Last updated: 07/19/2019

URBAN DOVE TEAM CHARTER SCHOOL II

1. CHARTER AUTHORIZER (As of June 30th, 2019) (For technical reasons, please re select authorizer name from the drop down menu).	REGENTS Authorized Charter School
2. NEW YORK STATE REPORT CARD **Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/).** **(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)**	URL is not available

Entry 3 Progress Toward Goals

Last updated: 10/30/2019

PROGRESS TOWARD CHARTER GOALS

Board of Regents authorized and NYCDOE authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	Have students earn at least 60% of credits in Year 1	Jupiter transcript software	Met	
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add? No

3. Do have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2018-19 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Enroll at least 110 students in year 1 of the school	ATS Enrollment	Met	
Org Goal 2	Meet our target goal of 30% Students with Disabilities enrolled	ATS Enrollment	Met	
Org Goal 3	Meet our target goal of 16% ELL Students enrolled.	ATS Enrollment	Met	
Org Goal 4	Meet our target of 90% Low Income students enrolled.	Enrollment data and FRLP forms	Met	
Org Goal 5	Board of Trustees has at least 7 members as per By Laws	Board Roster	Met	
Org Goal 6	Board of Trustees meets 12 times per year	Board minutes	Met	
Org Goal 7	Comply with teacher certification requirements for all teachers	Teacher certification check	Met	
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				

Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add? No

6. FINANCIAL GOALS

2018-19 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Maintain a positive cash flow to meet monthly expenses	Financial statements	Met	
Financial Goal 2	Make escrow payment of $25,000 as required by charter	Bank account statement	Met	
Financial Goal 3	End the year with a surplus of cash	Financial statements	Met	
Financial Goal 4	End the year with at least $200,000 in assets	Balance Sheet	Met	
Financial Goal 5	Receive a clean and unqualified audit.	Audited financial statements	Met	

7. Do have more financial goals to add? No

Thank you.

Entry 4 Expenditures per Child

Created: 07/19/2019 • Last updated: 07/22/2019

URBAN DOVE TEAM CHARTER SCHOOL IISection Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2018-19 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html

Line 1: Total Expenditures	3335072
Line 2: Year End FTE student enrollment	107
Line 3: Divide Line 1 by Line 2	31168

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2018 19 Schedule of Functional Expenses)

2. Any contracted administrative/management fee paid to other organizations or corporations

3. Take the total from above and divide it by the year end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

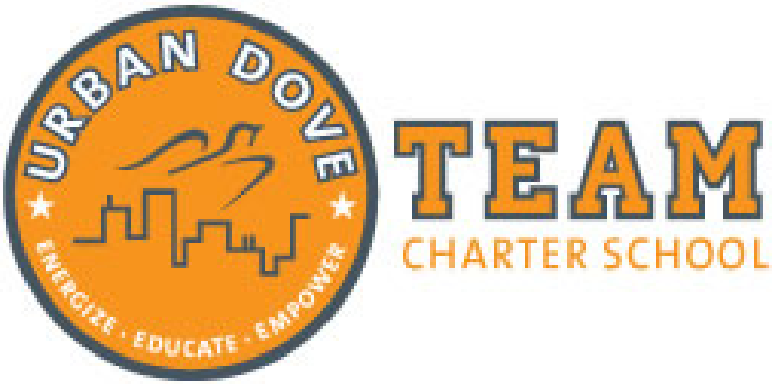
Notes:
The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	245450
Line 2: Management and General Cost (Column)	339999
Line 3: Sum of Line 1 and Line 2	585450
Line 5: Divide Line 3 by the Year End FTE student enrollment	5472

Thank you.

SCHALL & ASHENFARB Certified Public Accountants, LLC

IRA L. SCHALL, CPA
DAVID C. ASHENFARB, CPA
MICHAEL L. SCHALL, CPA



URBAN DOVE TEAM CHARTER SCHOOL

Audited Financial Statements In Accordance With Government Auditing Standards

June 30, 2019

307 Fifth Avenue, 15th Floor
New York, New York 10016
Tel: (212) 268-2800 Fax: (212) 268-2805
www.schallandashenfarb.com

URBAN DOVE TEAM CHARTER SCHOOL

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Schedule of Activities	15
Schedule of Functional Expenses	16
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SCHALL & ASHENFARB Certified Public Accountants, LLC

IRA L. SCHALL, CPA
DAVID C. ASHENFARB, CPA
MICHAEL L. SCHALL, CPA

Independent Auditor's Report

To the Board of Trustees of
Urban Dove Team Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of Urban Dove Team Charter School (the "School"), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

307 Fifth Avenue, 15th Floor
New York, New York 10016
Tel: (212) 268-2800 Fax: (212) 268-2805
www.schallandashenfarb.com

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Urban Dove Team Charter School as of June 30, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the School's 2018 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 24, 2018. In our opinion, the summarized comparative information presented herein as of and for the year-ended June 30, 2018 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Matter

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The additional information shown on pages 14-16 is presented for the purpose of additional analysis of the financial statements rather than to present the financial position, activities, and cash flows of the individual schools, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 22, 2019 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to solely describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Schall & Ashenfarb

Schall & Ashenfarb
Certified Public Accountants, LLC

October 22, 2019

URBAN DOVE TEAM CHARTER SCHOOL
STATEMENT OF FINANCIAL POSITION
AT JUNE 30, 2019
(With comparative totals at June 30, 2018)

	6/30/19	6/30/18*
Assets		
Cash and cash equivalents	$2,058,603	$382,957
Government grants receivable	277,275	155,661
Other receivables	7,679	56,388
Prepaid expenses	1,750	208,667
Due from affiliates (Note 3)	0	20,165
Restricted cash (Note 4)	100,301	75,228
Security deposit	24,851	200,000
Fixed assets, net (Note 5)	162,615	193,097
Total assets	$2,633,074	$1,292,163
Liabilities and Net Assets		
Liabilities:		
Accounts payable and accrued expenses	$111,551	$133,046
Accrued payroll and related liabilities	723,502	513,616
Government grant advances (Note 6)	73,068	35,240
Deferred revenue	5,740	59,530
Due to affiliates (Note 3)	145,848	0
Total liabilities	1,059,709	741,432
Net assets:		
Without donor restrictions	1,573,365	550,731
Total net assets	1,573,365	550,731
Total liabilities and net assets	$2,633,074	$1,292,163

* Reclassified for comparative purpose

The attached notes and auditor's report are an integral part of these financial statements.

URBAN DOVE TEAM CHARTER SCHOOL
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2019
(With comparative totals for the year ended June 30, 2018)

	6/30/19	6/30/18
Without donor restrictions:		
Public support and revenue:		
Public school district revenue: (Note 6)		
Resident student enrollment	$6,154,562	$3,849,321
Students with special education services	2,911,290	1,856,895
Subtotal public school district revenue	9,065,852	5,706,216
Government grants	2,049,415	971,459
Contributions	350,560	53,615
Other income	273	237
Total public support and revenue	11,466,100	6,731,527
Expenses:		
Program services:		
Regular education	6,141,875	4,070,967
Special education	2,266,945	1,127,956
Program transition	0	255,341
Total program services	8,408,820	5,454,264
Supporting services:		
Management and general	1,890,147	1,236,968
Fundraising	144,499	83,107
Total expenses	10,443,466	6,774,339
Change in net assets	1,022,634	(42,812)
Net assets - beginning of year	550,731	593,543
Net assets - end of year	$1,573,365	$550,731

The attached notes and auditor's report are an integral part of these financial statements.

URBAN DOVE TEAM CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2019
(With comparative totals for the year ended June 30, 2018)

	Program Services			Supporting Services			
	Regular Education	Special Education	Total Program Services	Management and General	Fundraising	Total Expenses 6/30/19	Total Expenses 6/30/18*
Personnel service costs:							
Salaries	$3,727,593	$1,166,968	$4,894,561	$671,912		$5,566,473	$3,785,394
Payroll taxes and employee benefits	728,242	228,500	956,742	174,238		1,130,980	764,519
Total personnel service costs	4,455,835	1,395,468	5,851,303	846,150	0	6,697,453	4,549,913
Professional development			0	110,334		110,334	60,428
Legal fees			0	36,349		36,349	26,315
Management company fees - institutional partner (Note 3)	368,441	265,129	633,570	333,458	144,499	1,111,527	666,833
Professional fees	55,036	14,476	69,512	123,823		193,335	173,930
Student and staff recruitment			0	32,636		32,636	16,048
Supplies and materials	102,624		102,624			102,624	58,112
Office expenses	52,655	37,635	90,290	48,644		138,934	64,257
Food services	16,259	11,295	27,554	11,741		39,295	28,457
Student services	237,914		237,914			237,914	149,094
Insurance	19,611	14,057	33,668	8,417		42,085	42,803
Technology	9,390	6,766	16,156	4,640		20,796	24,601
Equipment and furniture	11,884	8,439	20,323	5,083		25,406	10,618
Repairs and maintenance	116,264	83,233	199,497	49,874		249,371	134,240
Occupancy and facility costs	567,865	338,496	906,361	203,388		1,109,749	577,910
Utilities	55,702	39,942	95,644	23,911		119,555	84,348
Depreciation	72,395	52,009	124,404	31,100		155,504	88,474
Other			0	20,599		20,599	17,958
Total expenses	$6,141,875	$2,266,945	$8,408,820	$1,890,147	$144,499	$10,443,466	$6,774,339

* Reclassified for comparative purposes

The attached notes and auditor's report an integral part of these financial statements.

URBAN DOVE TEAM CHARTER SCHOOL
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2019
(With comparative totals for the year ended June 30, 2018)

	6/30/19	6/30/18*
Cash flows from operating activities:		
Change in net assets	$1,022,634	($42,812)
Adjustments to reconcile change in net assets		
to net cash provided by/(used for) operating activities:		
Depreciation	155,504	88,474
Changes in assets and liabilities:		
Restricted cash	(25,073)	(37)
Government grants receivable	(121,614)	(44,953)
Other receivables	48,709	(46,107)
Prepaid expenses	206,917	(164,500)
Due from affiliates	20,165	(20,165)
Security deposit	175,149	0
Accounts payable and accrued expenses	(21,495)	72,554
Accrued payroll and related liabilities	209,886	1,941
Government grant advances	37,828	(167,041)
Deferred revenue	(53,790)	59,530
Due to affiliates	145,848	0
Total adjustments	778,034	(220,304)
Net cash provided by/(used for) operating activities	1,800,668	(263,116)
Cash flows from investing activities:		
Purchase of fixed assets	(125,022)	(40,576)
Net cash used for investing activities	(125,022)	(40,576)
Net increase/(decrease) in cash and cash equivalents	1,675,646	(303,692)
Cash and cash equivalents - beginning of year	382,957	686,649
Cash and cash equivalents - end of year	$2,058,603	$382,957
Supplemental disclosures:		
Interest and taxes paid	$0	$0

* Reclassified for comparative purposes

The attached notes and auditor's report are an integral part of these financial statements.

URBAN DOVE TEAM CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

Note 1 - Organization and Nature of Activities

Urban Dove Team Charter School ("UDTCS"), located in Brooklyn, New York, is a not-for-profit education corporation chartered by the University of the State of New York Education Department. Beginning its initial school year in September 2012, UDTCS was launched to help the vulnerable, growing population of transfer students and is the first-ever alternative high school for over-aged, under-credited youth in New York City. Through a sports, health, and fitness curriculum, layered with a career and technical program, UDTCS is expanding its reach to energize, educate and empower youth. UDTCS completed the 2018-2019 fiscal year with an average enrollment of approximately 402 students. UDTCS is a publicly funded, privately managed school, which is independent of the New York City Department of Education ("NYCDOE").

On June 13, 2017, the Board of Regents of the State of New York, for and on behalf of the State Education Department, extended the provisional charter of UDTCS up through and including June 30, 2022 in accordance with the provisions of Article 56 of the Education Law.

On November 3, 2017, a new charter school was approved, Urban Dove Charter School II ("UDTCS II"). The financial statements reflect activity of both UDTCS and UDTCS II that operate as one legal entity, hereinafter referred to as the "School".

The School has been notified by the Internal Revenue Service that it is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been reflected in the accompanying financial statements. They have not been designated as a private foundation.

Note 2 - Significant Accounting Policies

a. Basis of Accounting

The financial statements have been prepared on the accrual basis of accounting which is the process of recognizing revenue and expenses when earned or incurred rather than received or paid.

Effective July 1, 2018, the School adopted the requirements of the Financial Accounting Standards Board's Accounting Standards Update No. 2016-14 – Not-for-Profit Entities (Topic 958): *Presentation of Financial Statements of Not-for-Profit Entities* (ASU 2016-14). This standard addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return between not-for-profit entities. A key change required by ASU 2016-14 is the net asset classes used in these financial statements. Amounts previously reported as unrestricted net assets are now reported as net assets without donor restrictions. A footnote on liquidity has also been added (Note 10). The changes required by the update have been applied retrospectively to all periods presented.

b. Basis of Presentation

The School reports information regarding their financial position and activities according to the following classes of net assets:

- *Net Assets Without Donor Restrictions* – represent those resources for which there are no restrictions by donors as to their use.

- *Net Assets With Donor Restrictions* – represent those resources, the uses of which have been restricted by donors to specific purposes or the passage of time and/or must remain intact, in perpetuity. The release from restrictions results from the satisfaction of the restricted purposes specified by the donor. The School did not have any net assets with donor restrictions at June 30, 2019 or June 30, 2018.

c. Cash and Cash Equivalents

Checking and money market accounts with local banks and highly liquid debt instruments purchased with an initial maturity of three months or less are considered to be cash and cash equivalents.

d. Concentration of Credit Risk

Financial instruments that potentially subject the School to concentration of credit risk consist of cash and money market accounts, which have been placed with a financial institution that management deems to be creditworthy. At year end and at various times throughout the year, material cash balances were in excess of FDIC insurance levels; however, the School has not experienced any losses from the failure of any financial institution.

e. Fixed Assets and Capitalization Policy

Furniture, equipment and leasehold improvements are stated at cost or at fair value on the date of the gift, if donated. The School capitalizes fixed assets in excess of pre-defined amounts that have a useful life of more than one year. Depreciation is computed using the straight-line method over the estimated useful life of the respective asset, as follows:

Office equipment – *5 years*
Computer equipment – *3 years*
Furniture and fixtures – *7 years*
Leasehold improvements – *Life of lease*

f. Revenue Recognition

Public school district revenue is recognized based on rates established by the School's funding source and the amount realizable on the accrual basis in the period during which services are provided.

All government grants have been recognized as income when earned, either based on performance of certain milestones or by incurring expenses that can be reimbursed under the terms of the grant agreement. The difference between cash received and revenue recognized is reflected as government grants receivable or refundable advances.

Contributions are recorded as revenue at the earlier of the receipt of cash or when pledges are considered unconditional in nature. Contributions are available for unrestricted use, unless specifically restricted by the donor, in which case they are recorded in the class of net assets with donor restrictions. If donor restrictions are satisfied in the same period the contribution were received, they are classified as without donor restrictions.

Contributions expected to be received within one year are recorded at net realizable value. Long-term pledges are recorded at fair value using a risk adjusted discounted rate. Conditional contributions are recognized as income when the conditions have been substantially met.

Management assesses the collectability of all outstanding receivables based upon historical trends and experience with donors and grantors. Based on that review, management has concluded that all receivables are collectible. As such, no allowance for uncollectible accounts was deemed necessary.

g. In-Kind Contributions

Donated services that create or enhance non-financial assets or require specialized skills, are provided by individuals possessing those skills, and would be purchased if not provided by donation, are recorded at fair value.

Although many board members contribute a significant amount of their time, these services have not been recorded because they do not meet the criteria outlined above.

h. Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the accompanying financial statements. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Allocations are determined by management on an equitable basis.

The expenses that are allocated include the following:

Expense	Method of Allocation
Salaries	Time and effort
Payroll taxes and employee benefits	Time and effort
Management company fees – institutional partner	Time and effort, Student Full-Time Equivalent ("FTE")
Professional fees	Space usage, Student FTE
Office expenses	Space usage, Student FTE
Food services	Space usage, Student FTE
Insurance	Space usage, Student FTE
Technology	Space usage, Student FTE
Equipment and furniture	Space usage, Student FTE
Repairs and maintenance	Space usage, Student FTE
Occupancy and facility costs	Space usage, Student FTE
Utilities	Space usage, Student FTE
Depreciation	Space usage, Student FTE

All other expenses have been charged directly to the applicable program or supporting services.

i. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

j. Accounting for Uncertainty in Income Taxes

The School does not believe its financial statements include any material, uncertain tax positions. Tax returns for periods ending June 30, 2016 and later are subject to examination by applicable taxing authorities.

k. Subsequent Events

Management has evaluated for potential recognition and disclosure events subsequent to the date of the statement of financial position through October 22, 2019, the date the financial statements were available to be issued. All events that have occurred subsequent to the statement of financial position date through our evaluation date that would require adjustment to or disclosure in the financial statements have been made.

l. Comparative Financial Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2018, from which the summarized information was derived.

m. New Accounting Pronouncement

On June 21, 2018, FASB issued ASU No. 2018-08, *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*. The ASU which becomes effective for the June 30, 2020 year, provides guidance on whether a receipt from a third-party resource provider should be accounted for as a contribution (nonreciprocal transaction) within the scope of Topic 958, Not-for-Profit Entities, or as an exchange (reciprocal) transaction.

In addition, FASB issued ASU No. 2014-09, *Revenue from Contracts with Customers*. The ASU, which becomes effective for the June 30, 2020 year, focuses on a principle-based model. It highlights the identification of performance obligations of the contract, determining the price and allocating that price to the performance obligation so that revenue is recognized as each performance obligation is satisfied.

Lastly, FASB issued ASU No. 2016-02, *Leases*. The ASU, which becomes effective for the June 30, 2021 year, requires the full obligation of long-term leases to be recorded as a liability with a corresponding "right to use asset" on the statement of financial position.

Management is in the process of evaluating the impact these standards will have on future financial statements.

Note 3 - Related party transactions

In October 2013, UDTCS signed an institutional partnership agreement ("IPA") with The Urban Dove, Inc. ("UD"), which is an affiliate by nature of common board members and management. The IPA serves as the foundation of the governance relationship between UDTCS and UD. During the year ended June 30, 2018 the agreement was amended. Among other terms, the management fee structure was revised to 10% of UDTCS's annual revenue.

Service fees charged by UD to the school amounted to $1,111,527 and $666,833 for the years ended June 30, 2019 and 2018, respectively. In 2018 approximately $19,000 of the fee charged was forgiven by UD and it is reflected as in-kind support on the Statement of Activities of UDTCS.

At June 30, 2019, UDTCS and UDTCS II had a payable outstanding in the amount of $107,676 and $38,172, respectively. At June 30, 2018, UDTCS and UDTCS II had a receivable outstanding in the amount of $3,416 and $16,749, respectively.

In May 2018, the School entered into a licensing agreement with UD that includes the lease for UDTCS II classroom space and administrative offices. That agreement expired June 30, 2019 and was extended for 1 year on a month to month basis. Licensing fee paid to UD was $354,862 and $160,000 for the years ended June 30, 2019 and 2018, respectively.

Note 4 - Restricted Cash

An escrow account has been established to meet the requirement of NYCDOE. The purpose of this account is to ensure sufficient funds are available for an orderly dissolution or transition process in the event of termination of the charter or school closure.

Note 5 - Fixed Assets

At year end, fixed assets consisted of the following:

	6/30/19	6/30/18
Furniture and equipment	$556,165	$431,143
Leasehold improvements	223,467	223,467
	779,632	654,610
Less: accumulated depreciation	(617,017)	(461,513)
Fixed assets, net	$162,615	$193,097

Note 6 - Government Grant Advances - New York City Department of Education

	6/30/19	6/30/18
Beginning grant advances	($35,240)	($202,281)
Funding based on allowable FTEs	9,065,852	5,706,216
Advances received	(9,103,680)	(5,539,175)
Ending grant advances	($73,068)	($35,240)

Note 7 - Significant Concentrations

The School is dependent upon grants from NYCDOE to carry out its operations. Approximately 79% and 85%, of the School's total public support and revenue was realized from NYCDOE in 2019 and 2018, respectively. If NYCDOE were to discontinue funding, it would have a severe economic impact on the School's ability to operate.

Note 8 - Defined Contribution Plan

The School offers a voluntary 401(k) plan for its employees. Employees who have completed six months of service and have attained age 21 are eligible to participate in voluntary salary deferrals. Employees can make pretax contributions up to a maximum as set by law, subject to IRS restrictions. The School may make a discretionary matching contribution equal to a uniform percentage of eligible salary deferrals. Employees who are employed on the last day of the plan year and who have completed one year of service are eligible to participate in the School's discretionary matching contribution. There were no discretionary matching contributions for the years ended June 30, 2019 and 2018.

Note 9 - Commitments and Contingencies

Government contracts are subject to audit by the grantor. Management does not believe that any audits, if they were to occur, would result in material disallowed costs, and has not established any reserves. Any disallowed costs would be recorded in the period notified.

The School entered into an operating lease for UDTCS classroom space and administrative offices and extended the lease agreement through June 30, 2019. On May 29, 2019, the lease was re-assigned to a different landlord and the terms were renegotiated extending the lease through June 30, 2022.

The School leases space from a related party on a month to month basis for UDTCS II and has no future lease commitments. See Note 3 for related party transaction details.

Future minimum lease payments are as follows:

		Amount
Year ending:	June 30, 2020	$184,476
	June 30, 2021	190,020
	June 30, 2022	195,720
Total		$570,216

Note 10 - Availability and Liquidity

The School maintains cash on hand to be available for its general expenditures, liabilities, and other obligations for on-going operations. As part of its liquidity management plan, the School operates its programs within a board approved budget and relies on earned income and government grants to fund its operations and program activities.

Financial assets at year-end:	
Cash and cash equivalents	$2,058,603
Government grants receivable	277,275
Other receivables	7,679
Financial assets available to meet cash needs for general expenditures within one year	$2,343,557

As of June 30, 2019, there are no internal or external limits imposed on the School's financial assets.

URBAN DOVE TEAM CHARTER SCHOOL
SCHEDULE OF FINANCIAL POSITION
AT JUNE 30, 2019

	Urban Dove Team Charter School	Urban Dove Team Charter School II	Total	Eliminations	Total
Assets					
Cash and cash equivalents	$1,426,853	$631,750	$2,058,603		$2,058,603
Government grants receivable	14,985	262,290	277,275		277,275
Other receivables	7,679		7,679		7,679
Prepaid expenses		1,750	1,750		1,750
Due from affiliates	162,505		162,505	($162,505)	0
Restricted cash	75,265	25,036	100,301		100,301
Security deposit	24,851		24,851		24,851
Fixed assets, net (Note 5)	71,392	91,223	162,615		162,615
Total assets	$1,783,530	$1,012,049	$2,795,579	($162,505)	$2,633,074
Liabilities and Net Assets					
Liabilities:					
Accounts payable and accrued expenses	$79,862	$31,689	$111,551		$111,551
Accrued payroll and related liabilities	521,369	202,133	723,502		723,502
Government grant advances	43,587	29,481	73,068		73,068
Deferred revenue		5,740	5,740		5,740
Due to affiliates	107,676	200,677	308,353	($162,505)	145,848
Total liabilities	752,494	469,720	1,222,214	(162,505)	1,059,709
Net assets:					
Without donor restrictions	1,031,036	542,329	1,573,365		1,573,365
Total net assets	1,031,036	542,329	1,573,365	0	1,573,365
Total liabilities and net assets	$1,783,530	$1,012,049	$2,795,579	($162,505)	$2,633,074

URBAN DOVE TEAM CHARTER SCHOOL
SCHEDULE OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2019

	Urban Dove Team Charter School I	Urban Dove Team Charter School II	Total
Without donor restrictions:			
Public support and revenue:			
Public school district revenue:			
Resident student enrollment	$4,533,551	$1,621,011	$6,154,562
Students with special education services	2,163,575	747,715	2,911,290
Subtotal public school district revenue	6,697,126	2,368,726	9,065,852
Government grants	795,930	1,253,485	2,049,415
Contributions	25,560	325,000	350,560
Other income	237	36	273
Total public support and revenue	7,518,853	3,947,247	11,466,100
Expenses:			
Program services:			
Regular education	4,178,633	1,963,242	6,141,875
Special education	1,619,130	647,815	2,266,945
Program transition			0
Total program services	5,797,763	2,611,057	8,408,820
Supporting services:			
Management and general	1,160,640	729,507	1,890,147
Fundraising	97,410	47,089	144,499
Total expenses	7,055,813	3,387,653	10,443,466
Change in net assets	463,040	559,594	1,022,634
Net assets - beginning of year	567,996	(17,265)	550,731
Net assets - end of year	$1,031,036	$542,329	$1,573,365

URBAN DOVE TEAM CHARTER SCHOOL
SCHEDULE OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2019

	Urban Dove Team Charter School I						Urban Dove Team Charter School II						
	Program Services			Supporting Services			Program Services			Supporting Services			
	Regular Education	Special Education	Total Program Services	Management and General	Fundraising	Total Expenses	Regular Education	Special Education	Total Program Services	Management and General	Fundraising	Total Expenses	Total
Personnel service costs:													
Salaries	$2,625,635	$901,140	$3,526,775	$435,848		$3,962,623	$1,101,958	$265,828	$1,367,786	$236,064		$1,603,850	$5,566,473
Payroll taxes and employee benefits	518,012	177,785	695,797	115,624		811,421	210,230	50,715	260,945	58,614		319,559	1,130,980
Total personnel service costs	3,143,647	1,078,925	4,222,572	551,472	0	4,774,044	1,312,188	316,543	1,628,731	294,678	0	1,923,409	6,697,453
Professional development				39,397		39,397				70,937		70,937	110,334
Legal fees				5,353		5,353				30,996		30,996	36,349
Management company fees - institutional partner (Note 3)	247,271	179,833	427,104	224,792	97,410	749,306	121,170	85,296	206,466	108,666	47,089	362,221	1,111,527
Professional fees	31,596	9,452	41,048	87,087		128,135	23,440	5,024	28,464	36,736		65,200	193,335
Student and staff recruitment				16,930		16,930				15,706		15,706	32,636
Supplies and materials	59,379		59,379			59,379	43,245		43,245			43,245	102,624
Office expenses	32,422	23,391	55,813	21,850		77,663	20,233	14,244	34,477	26,794		61,271	138,934
Food services	12,612	8,728	21,340	8,203		29,543	3,647	2,567	6,214	3,538		9,752	39,295
Student services	144,815		144,815			144,815	93,099		93,099			93,099	237,914
Insurance	14,374	10,370	24,744	6,186		30,930	5,237	3,687	8,924	2,231		11,155	42,085
Technology	8,923	6,437	15,360	4,441		19,801	467	329	796	199		995	20,796
Equipment and furniture	4,172	3,010	7,182	1,797		8,979	7,712	5,429	13,141	3,286		16,427	25,406
Repairs and maintenance	79,457	57,324	136,781	34,195		170,976	36,807	25,909	62,716	15,679		78,395	249,371
Occupancy and facility costs	298,328	168,334	466,662	100,415		567,077	269,537	170,162	439,699	102,973		542,672	1,109,749
Utilities	41,806	30,161	71,967	17,992		89,959	13,896	9,781	23,677	5,919		29,596	119,555
Depreciation	59,831	43,165	102,996	25,748		128,744	12,564	8,844	21,408	5,352		26,760	155,504
Other				14,782		$14,782				5,817		$5,817	20,599
Total expenses	$4,178,633	$1,619,130	$5,797,763	$1,160,640	$97,410	$7,055,813	$1,963,242	$647,815	$2,611,057	$729,507	$47,089	$3,387,653	$10,443,466

SCHALL & ASHENFARB Certified Public Accountants, LLC

IRA L. SCHALL, CPA
DAVID C. ASHENFARB, CPA
MICHAEL L. SCHALL, CPA

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Trustees of
Urban Dove Team Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Urban Dove Team Charter School (the "School"), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended and the related notes to the financial statements, and have issued our report thereon dated October 22, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Schall & Ashenfarb

Schall & Ashenfarb
Certified Public Accountants, LLC

October 22, 2019

URBAN DOVE TEAM CHARTER SCHOOL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2019

Current Year:

None

Prior Year Follow-Up:

None

NYSED.gov Annual Financial Statement Audit Report

School Name:	Urban Dove Team Charter School II
Date (Report is due Nov. 1):	November 1, 2019
Primary District of Location (If NYC select NYC DOE):	New York City Department of Education
If located in NYC DOE select CSD:	NYCSD #7
School Fiscal Contact Name:	Rose Temba
School Fiscal Contact Email:	[redacted]
School Fiscal Contact Phone:	
School Audit Firm Name:	Schall and Ashenfarb
School Audit Contact Name:	David Ashenfarb
School Audit Contact Email:	[redacted]
School Audit Contact Phone:	
Audit Period:	2018-19
Prior Year:	2017-18

The following items are required to be included:

1.) The independent auditor's report on financial statements and notes.
2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	included in submission
Management Letter Response	not required
Federal Single Audit (A-133)	Report not required as federal spending did not exceed threshold
Corrective Action Plan	none required

Urban Dove Team Charter School II
Statement of Financial Position
as of June 30

	2019	2018
CURRENT ASSETS		
Cash and cash equivalents	$ 2,058,603	$ 382,957
Grants and contracts receivable	277,275	155,661
Accounts receivables	7,679	56,388
Prepaid Expenses	1,750	208,667
Contributions and other receivables	-	20,165
Other current assets	-	-
TOTAL CURRENT ASSETS	2,345,307	823,838
NON-CURRENT ASSETS		
Property, Building and Equipment, net	$ 162,615	$ 193,097
Restricted Cash	100,301	75,228
Security Deposits	24,851	200,000
Other Non-Current Assets	-	-
TOTAL NON-CURRENT	287,767	468,325
TOTAL ASSETS	**2,633,074**	**1,292,163**
CURRENT LIABILITIES		
Accounts payable and accrued expenses	$ 835,053	$ 646,662
Accrued payroll, payroll taxes and benefits	-	-
Current Portion of Loan Payable	-	-
Due to Related Parties	145,848	-
Refundable Advances	-	-
Deferred Revenue	5,740	59,530
Other Current Liabilities	73,068	35,240
TOTAL CURRENT	1,059,709	741,432
LONG-TERM LIABILITIES		
Loan Payable; Due in More than One Year	$ -	$ -
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
TOTAL LONG-TERM	-	-
TOTAL LIABILITIES	1,059,709	741,432

NET ASSETS		
Unrestricted	$ 1,573,365	$ 550,731
Temporarily restricted	-	-
Permanently restricted	-	-
TOTAL NET ASSETS	1,573,365	550,731
TOTAL LIABILITIES AND NET ASSETS	**2,633,074**	**1,292,163**

Urban Dove Team Charter School II
Statement of Activities
as of June 30

	2019			2018
	Unrestricted	Temporarily Restricted	Total	Total
OPERATING REVENUE				
State and Local Per Pupil Revenue - Reg. Ed	$ 6,154,562	$ -	$ 6,154,562	$ 3,849,321
State and Local Per Pupil Revenue - SPED	2,911,290	-	2,911,290	1,856,895
State and Local Per Pupil Facilities Revenue	903,336	-	903,336	317,415
Federal Grants	755,216	-	755,216	565,950
State and City Grants	390,863	-	390,863	88,094
Other Operating Income	-	-	-	-
Food Service/Child Nutrition Program	-	-	-	-
TOTAL OPERATING REVENUE	11,115,267	-	11,115,267	6,677,675
EXPENSES				
Program Services				
Regular Education	$ 6,141,875	$ -	$ 6,141,875	$ 4,070,967
Special Education	2,266,945	-	2,266,945	1,127,956
Other Programs	-	-	-	255,341
Total Program Services	8,408,820	-	8,408,820	5,454,264
Management and general	1,890,147	-	1,890,147	1,236,968
Fundraising	144,499	-	144,499	83,107
TOTAL EXPENSES	10,443,466	-	10,443,466	6,774,339
SURPLUS / (DEFICIT) FROM OPERATIONS	671,801	-	671,801	(96,664)
SUPPORT AND OTHER REVENUE				
Interest and Other Income	$ 273	$ -	$ 273	$ 237
Contributions and Grants	350,560	-	350,560	53,615
Fundraising Support	-	-	-	-
Investments	-	-	-	-
Donated Services	-	-	-	-
Other Support and Revenue	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	350,833	-	350,833	53,852
Net Assets Released from Restrictions / Loss on Disposal	$ -	$ -	$ -	$ -
CHANGE IN NET ASSETS	1,022,634	-	1,022,634	(42,812)
NET ASSETS - BEGINNING OF YEAR	$ 550,731	$ -	$ 550,731	$ 593,543
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-

NET ASSETS - END OF YEAR	$ 1,573,365	$ -	$ 1,573,365	$ 550,731

Urban Dove Team Charter School II
Statement of Cash Flows
as of June 30

	2019	2018
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	$ 1,022,634	$ (42,812)
Revenues from School Districts	-	-
Accounts Receivable	48,709	(46,107)
Due from School Districts	-	-
Depreciation	155,504	88,474
Grants Receivable	(121,614)	(44,953)
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	206,917	(164,500)
Accounts Payable	(21,495)	74,495
Accrued Expenses	-	-
Accrued Liabilities	247,714	(167,041)
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	(53,790)	59,530
Interest payments	-	-
Other	166,013	(20,165)
Other	150,076	(37)
NET CASH PROVIDED FROM OPERATING ACTIVITIES	$ 1,800,668	$ (263,116)
CASH FLOWS - INVESTING ACTIVITIES	$	$
Purchase of equipment	(125,022)	(40,576)
Other	-	-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	$ (125,022)	$ (40,576)
CASH FLOWS - FINANCING ACTIVITIES	$	$
Principal payments on long-term debt	-	-
Other	-	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	$ -	$ -
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	$ 1,675,646	$ (303,692)
Cash at beginning of year	382,957	686,649
CASH AND CASH EQUIVALENTS AT END OF YEAR	$ 2,058,603	$ 382,957

Urban Dove Team Charter School II
Statement of Functional Expenses
as of June 30

		2019						
		Program Services				Supporting Services		
	No. of Positions	Regular Education	Special Education	Other Education	Total	Fundraising	Management and General	Total
Personnel Services Costs		$	$	$	$	$	$	$
Administrative Staff Personnel	24.00	-	-	-	-	-	671,912	671,912
Instructional Personnel	58.00	3,260,349	1,166,968	-	4,427,317	-	-	-
Non-Instructional Personnel	9.00	467,244	-	-	467,244	-	-	-
Total Salaries and Staff	91.00	3,727,593	1,166,968	-	4,894,561	-	671,912	671,912
Fringe Benefits & Payroll Taxes		728,242	228,500	-	956,742	-	174,238	174,238
Retirement		-	-	-	-	-	-	-
Management Company Fees		368,441	265,129	-	633,570	144,499	333,458	477,957
Legal Service		-	-	-	-	-	36,349	36,349
Accounting / Audit Services		-	-	-	-	-	-	-
Other Purchased / Professional / Consulting Services		55,036	14,476	-	69,512	-	123,823	123,823
Building and Land Rent / Lease		567,865	338,496	-	906,361	-	203,388	203,388
Repairs & Maintenance		116,264	83,233	-	199,497	-	49,874	49,874
Insurance		19,611	14,057	-	33,668	-	8,417	8,417
Utilities		55,702	39,942	-	95,644	-	23,911	23,911
Supplies / Materials		102,624	-	-	102,624	-	-	-
Equipment / Furnishings		11,884	8,439	-	20,323	-	5,083	5,083
Staff Development		-	-	-	-	-	110,334	110,334
Marketing / Recruitment		-	-	-	-	-	32,636	32,636
Technology		9,390	6,766	-	16,156	-	4,640	4,640
Food Service		16,259	11,295	-	27,554	-	11,741	11,741
Student Services		237,914	-	-	237,914	-	-	-
Office Expense		52,655	37,635	-	90,290	-	48,644	48,644
Depreciation		72,395	52,009	-	124,404	-	31,100	31,100
OTHER		-	-	-	-	-	20,599	20,599
Total Expenses		$ 6,141,875	$ 2,266,945	$ -	$ 8,408,820	$ 144,499	$ 1,890,147	$ 2,034,646

	2018
Total	
$	$
671,912	487,416
4,427,317	2,839,637
467,244	459,950
5,566,473	3,787,003
1,130,980	762,833
-	-
1,111,527	639,282
36,349	24,675
-	-
193,335	203,121
1,109,749	577,910
249,371	134,240
42,085	42,803
119,555	84,348
102,624	58,112
25,406	24,601
110,334	61,942
32,636	14,705
20,796	10,618
39,295	28,457
237,914	149,094
138,934	64,257
155,504	88,474
20,599	17,864
$ 10,443,466	$ 6,774,339

Entry 5c Additional Financial Docs

Last updated: 11/01/2019

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Section Heading

1. Management Letter

https://nysed_cso_reports.fluidreview.com/resp/119137298/8mMIunnVv3/

Explanation for not uploading the Management Letter.	(No response)

2. Form 990

(No response)

Explanation for not uploading the Form 990.	Our Form 990 is being prepared and will be uploaded and/or sent to NYSED as soon as it is available

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit.	The school did not expend federal funds in excess of the $750,000 threshold.

4. CSP Agreed Upon Procedure Report

https://nysed_cso_reports.fluidreview.com/resp/119137298/dQZm1h8CfC/

Explanation for not uploading the procedure report.	(No response)

5. Evidence of Required Escrow Account

***Note:* For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is $100,000.**

https://nysed_cso_reports.fluidreview.com/resp/119137298/pN6H0Nalce/

Explanation for not uploading the Escrow evidence.	(No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

a. The person responsible
b. The date action was taken, or will be taken
c. Description of the action taken
d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan.	No Corrective Action Plan is required as there were no findings in the Audit

URBAN DOVE TEAM CHARTER SCHOOL

THE BOARD

Heather Bushong
ICM Partners

Patricia Charlemagne
Educational Alliance

Andrew Ehigiator
UJ Media, LLC

Patrick Fagan
NYC Dept. of Education

Michael Grandis
Tantalus Systems

Wanda Morales
NYC Dept. of Education

Spencer Rothschild
Barrio Foods

Kevin Turton
718 imaginations, Inc.

Amit Bahl
School Leader, Brooklyn

Sharon Aiuvalasit
School Leader, Bronx

October 22, 2019

Schall & Ashenfarb, CPA's, LLC
307 Fifth Avenue, 15th Floor
New York, NY 10016

This representation letter is provided in connection with your audit of the financial statements of Urban Dove Team Charter School ("UDTCS"), which comprise the statement of financial position as of June 30, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of October 22, 2019, the following representations made to you during your audit.

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated June 1, 2019, including our responsibility for the preparation and fair presentation of the financial statements, in accordance with US GAAP.

2. The financial statements referred to above are fairly presented in conformity with U.S. GAAP.

3. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

4. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.

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5. Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable. This specifically includes the methodology for the statement of functional expenses.

6. Related party relationships and transactions, have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.

7. All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.

8. We are aware that we have passed on recording one adjustment related to the overstatement of depreciation in the amount of $20,648 in the current year which relate to the prior year. We feel the impact on the financial statements is immaterial to the financial statements as a whole. There are no other uncorrected misstatements that are immaterial, both individually and in the aggregate, to the financial statements as a whole.

9. There were no known actual or possible litigation, claims, and assessments required to be accounted for and disclosed in accordance with U.S. GAAP

10. Material concentrations, if applicable, have been appropriately disclosed in accordance with U.S. GAAP.

11. There were no guarantees, either written or oral, under which the organization is contingently liable, that are required to be recorded or disclosed in accordance with U.S. GAAP.

Non Attest Services

In regard to the non-attest services provided by you, we have:

1. Assumed all management responsibilities.

2. Designated an individual with suitable skill, knowledge, or experience to oversee the services.

3. Evaluated the adequacy and results of the services performed.

4. Accepted responsibility for the results of the services.

Brooklyn, NY 11216 • P 718-783-8232 • F 718-783-8239 • E info@urbandove.org • W www.urbandove.org

THE BOARD

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As part of your audit, you prepared the draft financial statements and related notes. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have assumed all management responsibilities. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.

Information Provided

1. We have provided you with:

a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
b) Additional information that you have requested from us for the purpose of the audit.

c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
d) Minutes of the meetings of the governing board or summaries of actions of recent meetings for which minutes have not yet been prepared.

2. All material transactions have been recorded in the accounting records and are reflected in the financial statements.

3. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.

4. We have no knowledge of any fraud or suspected fraud that affects the organization and involves:

a) Management,
b) Employees who have significant roles in internal control, or
c) Others where the fraud could have a material effect on the financial statements.

5. We have no knowledge of any allegations of fraud or suspected fraud affecting the organization's financial statements communicated by employees, former employees, grantors, regulators, or others.

6. We have no knowledge of any instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.

7. We are not aware of any pending or threatening litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements in accordance with U.S. GAAP.

URBAN DOVE TEAM CHARTER SCHOOL

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8. We have disclosed to you the identity of the organization's related parties and all the related party relationships and transactions of which we are aware.

9. The organization has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.

10. We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.

11. Urban Dove Team Charter School is an exempt organization under Section 501(c)(3) of the Internal Revenue Code. Any activities of which we are aware that would jeopardize the Organization's tax-exempt status, and all activities subject to tax on

12. unrelated business income or excise or other tax, have been disclosed to you and appropriately reported. All required filings with tax authorities are up-to-date.

13. There have been no instances that have occurred, or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance

14. There have been no instances that have occurred, or are likely to have occurred, of noncompliance with provision of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.

15. There have been no instances that have occurred, or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.

Michael Grandis
Chair of the Board of Trustees

Rose Temba
Director of Finance & Human Resources

SCHALL & ASHENFARB Certified Public Accountants, LLC

IRA L. SCHALL, CPA
DAVID C. ASHENFARB, CPA
MICHAEL L. SCHALL, CPA

INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED UPON PROCEDURES

To the Board of Trustees of
Urban Dove Team Charter School II

We have performed the procedures enumerated below, which were agreed to by the management of Urban Dove Team Charter School II and the New York State Education Department solely to assist the specified parties in evaluating the School's assertion to New York State Education Department that it has maintained compliance with the requirements of the CSP grant and Federal and NYSED guidelines in managing the CSP grant for the year ended June 30, 2019. The school's management is responsible for these procedures. The sufficiency of these procedures is solely the responsibility of the parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which the report has been requested or for any other purpose.

The procedures we performed, and our results are as follows:

Procedure #1: We will obtain the detail of expenditures incurred for the period under review relating to the CSP grant from the Charter School's accounting software and reconcile to the grant revenue recorded by the Charter School. If the CSP grant revenue does not equal the grant expenditures, we will investigate the differences.

Results: We obtained the detail of expenditures incurred for the year ended June 30, 2019 relating to the CSP grant. The expenses from the detail of expenditures agreed to the CSP grant revenue recorded in the books.

Procedure #2: We will obtain the NYSED approved CSP grant award information, including the budget and any amendments, to determine if the revenue and expenditures recorded for the period appear reasonable.

Results: Based on the NYSED approved CSP grant award information reviewed, the revenue and expenditures recorded for the period appeared reasonable.

307 Fifth Avenue, 15th Floor
New York, New York 10016
Tel: (212) 268-2800 Fax: (212) 268-2805
www.schallandashenfarb.com

Procedure #3: We will select a sample of expenditures from the detail obtained in Procedure #1.

a. Payroll – We will select 10 items or 10% of the total number of payroll items charged to the grant, whichever is less.

b. Other expenses – We will select 10 items or 10% of the total number of other expense items charged to the grant, whichever is less.

c. Using the above selected items, we will:

   i. Determine if the expenditure was in accordance with the purpose of the grant and that pre-opening expenditures are charged to pre-opening periods. (See non-regulatory guidance on the CSP grant at http://www.p12.nysed.gov/psc/grants.html).

   ii. Determine if the expenditure falls into an approved budget category.

   iii. Determine if the expenditure was charged to the appropriate fiscal period.

Results: There were 22 payroll items and 24 other expenses related to the CSP grant during the year ended June 30, 2019. Therefore, we selected 3 payroll items and 3 other expense items charged to the grant and determined that:

a. The expenditures were in accordance with the purpose of the grant.

b. The expenditures fell into approved budget categories.

c. The expenditures were charged to the appropriate fiscal period.

Procedure #4: We obtained FS-25 form(s) submitted to NYSED during the period under review and perform the following:

a. Trace expenditures selected in Procedure #3 to requests for reimbursement. Determined that items requested for reimbursement had previously been expended or were expended within a month following the request for reimbursement. If items have not yet been requested for reimbursement, inquire of responsible charter school officials as to the plan for requesting reimbursement, and determine if a receivable is recorded, if appropriate.

b. If FS-25 forms included amounts on Line 4 (Cash Expenditures Anticipated During Next Month).

Result:

a. We traced the expenditures selected in Procedure #3 to their corresponding FS-25 form submitted and determined that they all were spent prior to the request for reimbursement.

b. We selected one FS-25 and noted that it did not include an amount on Line 4.

Procedure #5: For schools with a weighted lottery during the period under review we will:

a. Obtain documentation that the school received permission from the NYSED Charter School Office for the weighted lottery.

b. Obtain the results of the weighted lottery.

- Note that weighted lotteries must be conducted using the NYSED Weighted Lottery Generator (WLG). When the WLG is used, a copy of the "lottery PDF" should be observed. (This PDF is generated after the WLG has conducted the lottery.)

Result: Urban Dove Team Charter School II did not use a weighted lottery during the period under review.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to, and did not conduct an examination, or review, the objective of which would be the expression of an opinion or conclusion, on these procedures. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of Urban Dove Team Charter School II and the New York State Education Department, and it is not intended to be and should not be used by anyone other than the specified parties.

Schall & Ashenfarb

Schall & Ashenfarb
Certified Public Accountants, LLC

October 31, 2019

SIGNATURE BANK

565 Fifth Avenue
New York, New York 10017

Statement Period
From July 01, 2019
To July 31, 2019

00003854 MSIGDDA0802 06 000000000 8 181
URBAN DOVE TEAM CHARTER SCHOOL
ESCROW
600 LAFAYETTE AVE 3RD FL
BROOKLYN NY 11216

PRIVATE CLIENT GROUP 181
565 FIFTH AVENUE
NEW YORK, NY 10017

See Back for Important Information

Primary Account: [redacted] **0**

AVOID BUSINESS E-MAIL FINANCIAL FRAUD! PLEASE VISIT THE "PRIVACY & SECURITY" SECTION LOCATED UNDER THE "ABOUT US" HEADING AT WWW.SIGNATURENY.COM. SELECT "BUSINESS E-MAIL COMPROMISE" TO READ THE RECENT NEWS FROM THE FEDERAL BUREAU OF INVESTIGATION REGARDING FRAUD TARGETING BUSINESSES, INCLUDING GUIDANCE ON WHAT YOU CAN DO TO REDUCE YOUR RISK OF BECOMING A VICTIM. SIGNATURE BANK BELIEVES THAT THIS IS IMPORTANT NEWS TO SHARE WITH OUR CLIENTS. WE ARE MAKING IT AVAILABLE TO YOU FOR YOUR INFORMATION AND ANY ACTION THAT YOU MAY CONSIDER APPROPRIATE.

Signature Relationship Summary		Opening Bal.	Closing Bal.
BANK DEPOSIT ACCOUNTS			
[redacted]	MONOGRAM INSURED MMA	25,035.78	25,042.16
	RELATIONSHIP TOTAL		25,042.16

SIGNATURE BANK

URBAN DOVE TEAM CHARTER SCHOOL
ESCROW
600 LAFAYETTE AVE 3RD FL
BROOKLYN NY 11216

PRIVATE CLIENT GROUP 181
565 FIFTH AVENUE
NEW YORK, NY 10017

Primary Account: [redacted] 0

MONOGRAM INSURED MMA 1503489364

Summary

Previous Balance as of July	01, 2019	25,035.78
1 Credits		6.38
Ending Balance as of July	31, 2019	25,042.16

Deposits and Other Credits

Jul 31	Interest Paid	6.38

Daily Balances

Jun 30	25,035.78	Jul 31	25,042.16

Interest Summary

Year-To-Date Interest	42.16		
Interest Paid This Period	6.38	Annual Percentage Yield Earned	0.30 %
Avg. Balance this Period	25,035.78	Days in Period	31

Entry 5d Financial Services Contact Information

Last updated: 10/30/2019

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

URBAN DOVE TEAM CHARTER SCHOOL IISection Heading

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Dahiana Sanchez	[redacted]	[redacted]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Rose Temba	[redacted]	[redacted]	6

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
	Schall & Ashenfarb	David Ashenfarb	[redacted]	[redacted]	[redacted]	10

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2019-20 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing **RED** triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Urban Dove Team Charter School II

PROJECTED BUDGET FOR 2018-2019

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	**4,671,494**	**1,387,256**	**-**	**-**	**-**	**6,058,750**
Total Expenses	**2,319,849**	**957,993**	**-**	**-**	**2,345,040**	**5,622,882**
Net Income	**2,351,645**	**429,263**	**-**	**-**	**(2,345,040)**	**435,868**
Actual Student Enrollment	**205**	**64**				**-**
Total Paid Student Enrollment	**-**	**-**				**-**

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	**CY** Per Pupil Rate						
District of Location	*$16,152.00*	3,311,160	1,302,256	-	-	-	4,613,416
School District 2 (Enter Name)		-	-	-	-	-	-
School District 3 (Enter Name)		-	-	-	-	-	-
School District 4 (Enter Name)		-	-	-	-	-	-
School District 5 (Enter Name)		-	-	-	-	-	-
		3,311,160	**1,302,256**				**4,613,416**
Special Education Revenue		-	-	-	-	-	-
Grants							
Stimulus		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other State Revenue		1,036,193	-	-	-	-	1,036,193
TOTAL REVENUE FROM STATE SOURCES		**4,347,353**	**1,302,256**				**5,649,609**
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	85,000	-	-	-	85,000
Title I		160,000	-	-	-	-	160,000
Title Funding - Other		20,000	-	-	-	-	20,000
School Food Service (Free Lunch)		-	-	-	-	-	-
Grants							
Charter School Program (CSP) Planning & Implementation		112,541	-	-	-	-	112,541
Other		-	-	-	-	-	-
Other Federal Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		**292,541**	**85,000**				**377,541**
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising		25,000	-	-	-	-	25,000
Erate Reimbursement		-	-	-	-	-	-
Interest Income, Earnings on Investments,		-	-	-	-	-	-
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-
Food Service (Income from meals)		-	-	-	-	-	-
Text Book		6,600	-	-	-	-	6,600
Other Local Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		**31,600**					**31,600**
TOTAL REVENUE		**4,671,494**	**1,387,256**				**6,058,750**
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions						
Executive Management	1.00	-	-	-	-	135,000	135,000
Instructional Management	-	-	-	-	-	-	-
Deans, Directors & Coordinators	10.00	-	-	-	-	579,646	579,646

Urban Dove Team Charter School II

PROJECTED BUDGET FOR 2018-2019

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	4,671,494	1,387,256	-	-	-	6,058,750
Total Expenses	2,319,849	957,993	-	-	2,345,040	5,622,882
Net Income	2,351,645	429,263	-	-	(2,345,040)	435,868
Actual Student Enrollment	205	64				-
Total Paid Student Enrollment	-	-				-

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	1.00	-	-	-	-	48,000	48,000
Administrative Staff	4.00	-	-	-	-	127,575	127,575
TOTAL ADMINISTRATIVE STAFF	16					890,221	890,221
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	8.00	619,000	-	-	-	-	619,000
Teachers - SPED	8.00	-	597,696	-	-	-	597,696
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-	-
Specialty Teachers	-	-	-	-	-	-	-
Aides	-	-	-	-	-	-	-
Therapists & Counselors	2.00	133,952	-	-	-	-	133,952
Other	10.00	501,948	-	-	-	-	501,948
TOTAL INSTRUCTIONAL	28	1,254,900	597,696				1,852,596
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL							
SUBTOTAL PERSONNEL SERVICE COSTS	44	1,254,900	597,696			890,221	2,742,817
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		114,798	54,903	-	-	79,859	249,560
Fringe / Employee Benefits		111,161	53,164	-	-	77,330	241,655
Retirement / Pension		2,990	1,430	-	-	2,080	6,500
TOTAL PAYROLL TAXES AND BENEFITS		228,949	109,497			159,269	497,715
TOTAL PERSONNEL SERVICE COSTS		1,483,849	707,193			1,049,490	3,240,532
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	-	15,000	15,000
Legal		-	-	-	-	15,000	15,000
Management Company Fee		-	-	-	-	605,000	605,000
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		-	-	-	-	65,000	65,000
Special Ed Services		-	-	-	-	-	-
Titlement Services (i e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		-	-	-	-	36,000	36,000
TOTAL CONTRACTED SERVICES						736,000	736,000
SCHOOL OPERATIONS							

Urban Dove Team Charter School II

PROJECTED BUDGET FOR 2018-2019

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	**4,671,494**	**1,387,256**	**-**	**-**	**-**	**6,058,750**
Total Expenses	**2,319,849**	**957,993**	**-**	**-**	**2,345,040**	**5,622,882**
Net Income	**2,351,645**	**429,263**	**-**	**-**	**(2,345,040)**	**435,868**
Actual Student Enrollment	**205**	**64**				**-**
Total Paid Student Enrollment	**-**	**-**				**-**

	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Board Expenses	-	-	-	-	500	500
Classroom / Teaching Supplies & Materials	45,000	-	-	-	-	45,000
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	6,600	-	-	-	-	6,600
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	45,000	-	-	-	3,500	48,500
Telephone	-	-	-	-	12,250	12,250
Technology	-	-	-	-	2,500	2,500
Student Testing & Assessment	-	-	-	-	-	-
Field Trips	25,000	-	-	-	-	25,000
Transportation (student)	-	-	-	-	-	-
Student Services - other	167,500	-	-	-	-	167,500
Office Expense	-	-	-	-	55,000	55,000
Staff Development	-	-	-	-	65,000	65,000
Staff Recruitment	-	-	-	-	1,500	1,500
Student Recruitment / Marketing	-	-	-	-	7,500	7,500
School Meals / Lunch	22,500	-	-	-	-	22,500
Travel (Staff)	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-
Other	-	-	-	-	22,000	22,000
TOTAL SCHOOL OPERATIONS	**311,600**				**169,750**	**481,350**
FACILITY OPERATION & MAINTENANCE						
Insurance	5,750	2,750	-	-	4,000	12,500
Janitorial	29,900	14,300	-	-	20,800	65,000
Building and Land Rent / Lease	457,700	218,900	-	-	318,400	995,000
Repairs & Maintenance	3,450	1,650	-	-	2,400	7,500
Equipment / Furniture	-	-	-	-	-	-
Security	-	-	-	-	-	-
Utilities	11,500	5,500	-	-	8,000	25,000
TOTAL FACILITY OPERATION & MAINTENANCE	**508,300**	**243,100**			**353,600**	**1,105,000**
DEPRECIATION & AMORTIZATION	16,100	7,700	-	-	11,200	35,000
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	25,000	25,000
TOTAL EXPENSES	**2,319,849**	**957,993**			**2,345,040**	**5,622,882**
NET INCOME	**2,351,645**	**429,263**	**-**	**-**	**(2,345,040)**	**435,868**

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	205	64	269
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-

Urban Dove Team Charter School II

PROJECTED BUDGET FOR 2018-2019

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	4,671,494	1,387,256	-	-	-	6,058,750
Total Expenses	2,319,849	957,993	-	-	2,345,040	5,622,882
Net Income	2,351,645	429,263	-	-	(2,345,040)	435,868
Actual Student Enrollment	205	64				-
Total Paid Student Enrollment	-	-				-

	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
TOTAL ENROLLMENT	205	64	269			
REVENUE PER PUPIL	22,788	21,676	-			
EXPENSES PER PUPIL	11,316	14,969	-			

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: **Andrew Ehigiator**

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): **Urban Dove Team Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

____**Yes** ___X_**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

June 26, 2019

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: **Heather Bushong**

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): **Urban Dove Team Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** ___X_**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

June 26, 2019

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be r

Business Telepho

Business Address

E-mail Address:

Home Telephone:

Home Address:

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: **Kevin Turton**

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): **Urban Dove Team Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Trustee

2. Is the trustee an employee of any school operated by the Education Corporation? ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** ___X _**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Kevin Turton Verified by PDFfiller 07/29/2019 June 26, 2019

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: **Michael Grandis**

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): **Urban Dove Team Charter Schools**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Trustee, Chairperson

2. Is the trustee an employee of any school operated by the Education Corporation? ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** ___X _**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

_____ _ June 26, 2019_____
Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _ [redacted]

Business Address: ___

E-mail Address: _____

Home Telephone: ____

Home Address: _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: **Patricia L. Charlemagne**

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): **Urban Dove Team Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Trustee, Secretary

2. Is the trustee an employee of any school operated by the Education Corporation? ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** ___X _**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Patricia L. Charlemagne June 26, 2019

Signature Date

Please note that this document is considered a public record and as such may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telep [redacted]

Business Addre

E-mail Address:

Home Telephon

Home Address:

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: **Patrick Fagan**

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): **Urban Dove Team Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Trustee, Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** ___X _**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

June 26, 2019

Signature Date

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Business Telep

Business Addr

E-mail Address

Home Telephor

Home Address:

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: **Spencer Rothschild**

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): **Urban Dove Team Charter School**

Type text here
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1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

__X__**Yes** ____**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am a member of the Board of Directors of Urban Dove, the school's CMO during the 18-19 school year. I have been a Board member since 2002 and I did not receive any salary for this position.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/ Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

June 26, 2019

Spencer Rothschild

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: **Wanda Morales**

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): **Urban Dove Team Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** ___X _**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

June 26, 2019

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Entry 8 BOT Table

Last updated: 07/19/2019

1. SUNY AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE AUTHORIZED charter schools are required to provide information for all VOTING and NON VOTING trustees.

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
1	Michael Grandis [redacted]	Chair	Governance	Yes	3	7/1/2016	6/30/2019	11
2	Patrick Fagan [redacted]	Treasurer	Finance	Yes	3	7/1/2017	6/30/2020	8
3	Patricia Charlemagne [redacted]	Secretary	Finance	Yes	3	7/1/2017	6/30/2020	7
4	Spencer Rothschild [redacted]	Trustee/Member	Governance	Yes	3	7/1/2018	6/30/2021	11
5	Wanda Morales [redacted]	Trustee/Member	Academic	Yes	2	7/1/2016	6/30/2019	9

6	Kevin Turton [redacted]	Parent Rep	Academic	Yes	2	7/1/2017	6/30/2020	6
7	Andrew Ehigiator [redacted]	Trustee/Member	Academic	Yes	1	3/1/2016	6/30/2020	11
8	Heather Bushong [redacted]	Trustee/Member	Governance	Yes	1	1/1/2019	6/30/2022	6
9								

1a. Are there more than 9 members of the Board of Trustees? No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2019	8
b.Total Number of Members Added During 2018 19	1
c. Total Number of Members who Departed during 2018 19	0
d.Total Number of members in 2018 19, as set by in Bylaws, Resolution or Minutes	8

3. Number of Board meetings held during 2018-19 12

4. Number of Board meetings scheduled for 2019-20	12

Thank you.

Entry 9 - Board Meeting Minutes

Last updated: 07/19/2019

Instructions for submitting minutes of the BOT monthly meetings

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2018 June 2019, which should match the number of meetings held during the 2018 19 school year.

URBAN DOVE TEAM CHARTER SCHOOL II

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2018-19 school year, on the charter school's website?	Yes
A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2018-19 school year.	http://urbandove.org/our team/our board/

Entry 10 Enrollment and Retention of Special Populations

Last updated: 07/22/2019

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2018 19 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019 20.

URBAN DOVE TEAM CHARTER SCHOOL IISection Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2018 19	Describe Recruitment Plans in 2019 20
Economically Disadvantaged	The process of student outreach begins with the principals and academic deans of the public and charter high schools in CSD 7 and CSD 8 and then in public high schools in all remaining districts in the Bronx, in order to identify struggling 9th and 10th grade students 16 years or younger who are at risk of not accumulating sufficient credits to be promoted to the next grade. We have used both mail and telephone outreach campaigns to long term absentees to introduce them to UDTCS and to encourage them to return to school. School administrators will also meet with neighborhood based high school representatives and Guidance Counselors to introduce them to the school. In addition, UDCS will run several open houses in community based facilities to allow students and families to meet the school faculty and staff. Due to the nature of our Enrollment Policy, Urban Dove Team Charter Schoos have met or exceeded the District averages in enrolling students who are eligible for free or reduced lunch and such was the case in our first year at UD Team II Bronx.	Urban Dove has exceeded targets for recruiting students who are economically disadvantaged and so we will continued to utilize our current strategies.
English Language	To specifically target ELL/MLL students, all presentations and materials will be	Urban Dove has met targets for recruiting students who are English Language

Learners/Multilingual Learners	presented in English and Spanish. Urban Dove Team Charter School II met the District average for ELL/MLL students, with 16% of our student population being ELL/MLLs.	Learners/Multi Language Learners and so we will continued to utilize our current strategies.
Students with Disabilities	To specifically target special education populations, we emphasized the personalized nature of our educational program and explained the lengths that we go to in order to ensure that every student is achieving academically. In all community outreach, marketing documents, and presentations, we will emphasize that the school is a free, public, open enrollment school that is open to both regular as well as special education students. We have a Special Education Coordinator to help serve the needs of our SpEd population and to make sure all students are receiving the services required in the I.E.Ps. Urban Dove Team Charter School II Bronx greatly exceeded District averages in Special Education students, with 40% of our student population receiving Special Education services.	Urban Dove has exceeded targets for recruiting Students with Disabilities and so we will continued to utilize our current strategies.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2018 19	Describe Retention Plans in 2019 20
Economically Disadvantaged	N/A	All of UD Team II's Key Design elements, and in fact, our entire school model is designed to retain students with multiple risk factors, including those who are Economically Disadvantaged. These elements in include a large adult student ratio, increased time spent on youth development and targeted academic interventions.
English Language Learners/Multilingual Learners	N/A	All of UD Team II's Key Design elements, and in fact, our entire school model is designed to retain students with multiple risk factors, including those who are English Language Learners/Multi language Learners. These elements in include a large adult student ratio, increased time spent on youth development and targeted academic interventions.
Students with Disabilities	N/A	All of UD Team II's Key Design elements, and in fact, our entire school model is designed to retain students with multiple risk factors, including those who are Students with Disabilities. These elements in include a large adult student ratio, increased time spent on youth development and targeted academic interventions.

Entry 11 Classroom Teacher and Administrator Attrition

Last updated: 07/22/2019

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2018-2019 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2018-2019 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2018; the FTE for any departed staff from July 1, 2018 through June 30, 2019; the FTE for added staff from July 1, 2018 through June 30, 2019; and the FTE of staff added in newly created positions from July 1, 2018 through June 30, 2019 using the tables provided.

1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/18	FTE Classroom Teachers Departed 7/1/18 6/30/19	FTE Classroom Teachers Filling Vacant Positions 7/1/18 6/30/19	FTE Classroom Teachers Added in New Positions 7/1/18 6/30/19	FTE of Classroom Teachers on 6/3019
	8	1	1	0	8

2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/18	FTE Administrators Departed 7/1/18 6/30/19	FTE Administrators Filling Vacant Positions 7/1/18 6/30/19	FTE Administrators Added in New Positions 7/1/18 6/30/19	FTE Administrative Positions on 6/30/19
	3	0	0	0	3

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

UD Team II Bronx did not operate in school year 2017 18, so the FTE for teachers (8) at 6/30/18 reflects the new hires we made for the start of the 18 19 school year. The same is true for the FTE for Administrators (3).

4. Charter schools must ensure that all prospective employees receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Not Applicable

Thank you

Entry 12 Uncertified Teachers

Last updated: 07/19/2019

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

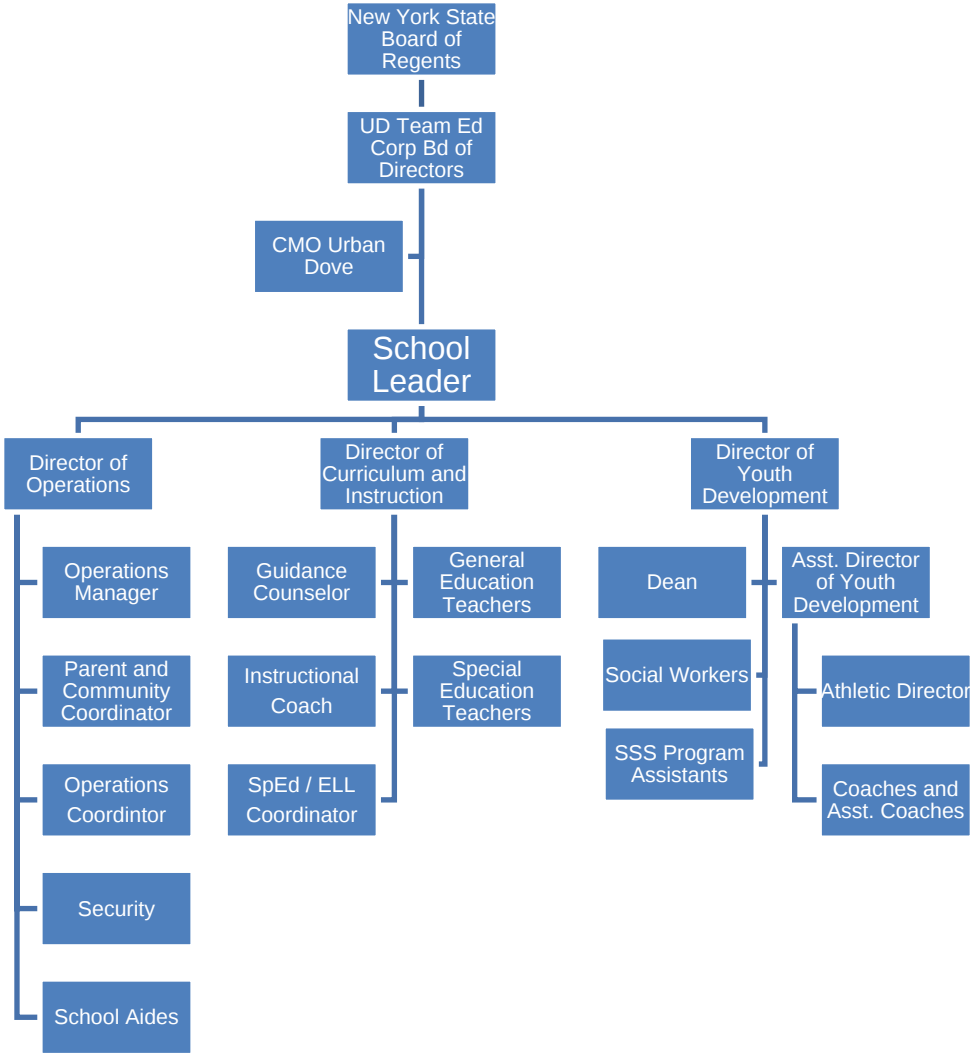
	FTE Count
1. Total FTE count of uncertified teachers (6 30 19)	3
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6 30 19)	1
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6 30 19)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6 30 19)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6 30 19)	2
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6 30 19)	0

FTE Count of All Uncertified Teachers as of 6/30/19 3

FTE Count of All Certified Teachers as of 6/30/19 5

Thank you.

Urban Dove Team Charter School II – Bronx Organizational Chart



URBAN DOVE TEAM CHARTER SCHOOL II

2019 – 2020 ACADEMIC CALENDAR

Sunday August 11	All Staff Report	Monday January 27	No Classes (Staff PD)
Tuesday and Wednesday August 13-14	August Regents	Monday through Friday February 17-21	School Closed (Mid Winter Recess)
Monday September 2	School Closed (Labor Day)	Friday March 13	Trimester Two Ends
Tuesday September 3	Year One Students Report	Monday March 16	Trimester Three Begins
Wednesday September 4	All Students Report Trimester One Begins	Thursday through Friday April 9-17	School Closed (Spring Recess)
Monday and Tuesday September 30-October 1	School Closed (Rosh Hashanah)	Monday May 25	School Closed (Memorial Day)
Wednesday October 9	School Closed (Yom Kippur)	Tuesday June 2	Regents Day
Monday October 14	School Closed (Columbus Day)	Thursday June 4	No Classed (Staff PD)
Tuesday November 5	No Classes (Election Day PD)	Tuesday June 16	Trimester Three Ends
Monday November 11	School Closed (Veteran's Day)	Wednesday through Friday June 17-June 25	June Regents
Thursday and Friday November 28-29	School Closed (Thanksgiving Recess)	Friday June 26	Last Day for all Students and Staff
Friday, December 6	Trimester One Ends		
Monday , December 9	Trimester Two Begins		
Monday through Friday December 23-January 3	School Closed (Winter Recess)		
Monday, January 20	School Closed, (MLK Holiday)		
Tuesday through Friday January 21-24	January Regents		