



# Entry 1 School Information

Created: 07/26/2017 • Last updated: 08/01/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2017**) or you may not be assigned the correct tasks.

**a. SCHOOL NAME AND BEDS#** UTICA ACADEMY OF SCIENCE CS (REGENTS)

(Select name from the drop down menu)

**b. CHARTER AUTHORIZER** Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

**c. DISTRICT / CSD OF LOCATION** Utica

## d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	1214 Lincoln Ave Utica NY 13502			

## d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Mustafa Ersoy
Title	Director
Emergency Phone Number (###-###-####)	

**e. SCHOOL WEB ADDRESS (URL)** <http://www.uascs.org>

**f. DATE OF INITIAL CHARTER** 07/2017

**g. DATE FIRST OPENED FOR INSTRUCTION** 09/2013

# **h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

## MISSION STATEMENT

The Utica Academy of Science Charter School (UASCS) will provide support, challenges and opportunities for its students, and it will instill the necessary skills and knowledge in math, science, and technology to empower students, through high intellectual standards, preparing them for college, career, and citizenship. The school seeks to graduate students who can think critically and creatively, who are committed to a lifetime of learning and civic involvement, and who are conscious of local, global, and environmental issues.

# **h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief description of Key design elements are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	COLLEGE PREPARATION: Aligned in every way with the school’s mission to graduate college-ready and civic-minded students, the importance of college readiness is understood very well at UASCS. In addition to high quality instruction and curriculum, programs during school, after school, and during the summer that have been already developed and practiced to make sure that every student has an opportunity to attend college. The school has a college-bound culture in all its school building and provides extensive and targeted curriculum aimed at college preparation. In its first graduation class, UASCS has 100% high school graduation rate and 100% college acceptance rate, which is a culminating evidence of all our efforts and programs in creating and promoting a college going environment at UASCS. UASCS strengthen its ties with local and area colleges to provide college level dual credit courses at its high school building available for eligible sophomore, juniors and senior students. UASCS also signed an articulation agreement with Utica College and Mohawk Valley Community College to offer college connection programs at the college campuses which are free of charge for all eligible students. We envision that college-prep culture will not start and end in school, but rather become an entire lifestyle, including aspects such as homework and managing time wisely.
Variable 2	CURRICULA: In all 6-12 levels, UASCS promotes real-world

	<p>problem solving &amp; exploration in science and mathematics, interactive engagement and collaborative problem-solving opportunities, field trips to support its STEM curriculum including but not limited to MVCC 3-D printing fablabs, Adirondack Wild Center, Herkimer diamond field, science museums. The school also provide opportunities for the daily use of technology: computer laboratories, smartboard, IPAD one-on-one chromebooks, internet, apps. As stated in its mission, UASCS is focused on science, technology, engineering and math (STEM), which provide the necessary foundation for college entrance and careers in technical fields. STEM education is a high national priority because of lack of skilled workers in these fields.</p>
Variable 3	<p>INDIVIDUAL ATTENTION: UASCS schools offer a small, safe, nurturing environment to its students. UASCS has been operating on two buildings: Middle school building serving grades 6-7 with 155-165 students, and high school building serving grades 8-12 with 300-315 students. Each school has academic leader called dean of the school and a dean of students who deals with daily student issues. By creating a small school environment at its each location, UASCS creates a family atmosphere in which all staff members know each other and students. This provides a safer and more disciplined environment to our students and staff members. In math and ELA grade 6-9, there are two teachers with reduce student to teacher ratio to 1:12 in a typical math and ELA classes on average. Several courses offered in high school have small classroom environment as well. Both parent and staff surveys showed that they find the school's small environment in each school building and individual attention extremely valuable and safe. Our staff knows our students individually and works with them and their families to achieve the best possible outcome for each student. With its small school size and low student/teacher ratio, and the schools feel like a family.</p>
Variable 4	<p>ATTITUDES: UASCS has a celebratory atmosphere, and promotes positive attitudes through quarterly recognition and rewards for academic efforts and citizenship evidence through certificates, gift certificates, and invitations to an annual Dean's List Dinner (held at a banquet facility) for students and their families.</p> <p>At UASCS, volunteering is core to the school's identity. community service is an incredibly enriching experience that will benefit all students – personally, academically and professionally. UASCS set the bar high and requires its students to have at least 50 hours of community service for graduation. The community involvement directly carries the school experience into the real world, throughout higher education, work, family, and community and civic affairs. By recognizing challenges and taking part in solving them, students become better problem solvers and gain real-life</p>

	<p>application experience. Such success typically leads to a can-do attitude that spreads to academic and work pursuits. In turn, colleges and workplaces view volunteerism as a positive and desirable characteristic in applicants. These student volunteers are seen as more dependable, responsible, able to follow instructions, become committed citizens and having intrinsic motivation.</p>
Variable 5	<p><b>PARTICIPATION:</b> Students' success and performance are affected not only by teachers, but also by their parents and environment. Therefore, parental involvement is a significant part of our school's strategic goals. UASCS Parent Involvement Committee (PIC) constantly work with the local community, school administration, and teachers to plan activities and events and increase the parental participation throughout the year.</p>
Variable 6	<p><b>REFORM AND ACCOUNTABILITY:</b> The school must achieve academic and organizational excellence through outstanding instructional quality coupled with the school's key design elements to remain a viable educational alternative in the community. Student performance and teaching and learning are measured monthly and/or quarterly through data collected and tracked by multiple assessment instruments, including STAR Math and Reader Testing, Benchmark Exams utilizing DataDirector Software, and full-length practice tests for state assessments. Student performance are documented and reviewed by teachers, and school administrators. From these performance results, teachers will create intervention plans to improve individual student achievement. There is an extensive teacher observation and enrichment program, in which each and every teacher is visited biweekly and given feedback, with resources tailored for their individual needs using NYSED approved models, such as Danielson Framework for teacher evaluation and the Teachscape program. UASCS hired several instructional coaches who perform class observations as well as feedback to improve the instruction. There is research based evidence that performance-based accountability policies and the performance information they provide encourage teachers to work harder, be more instructionally focused, and develop their instructional capacities. Therefore, teachers are incentivized based on student performance, and extracurricular activities.</p>
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

**i. TOTAL ENROLLMENT ON JUNE 30, 2017** 408

**j. GRADES SERVED IN SCHOOL YEAR 2016-17**

Check all that apply

Grades Served	6, 7, 8, 9, 10, 11, 12
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**k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?** No

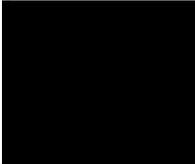
**I1. FACILITIES**

Does the school maintain or operate multiple sites?

	Yes, 2 sites
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**I2. SCHOOL SITES**

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	1214 Lincoln Ave Utica NY 13502		UTICA CITY SD	6-7	Yes	Rent/Lease
Site 2	160 School Lane, Frankfort, NY 13340		UTICA CITY SD	8-12	No	Rent/Lease
Site 3						

**I2a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Erdal Duman			
Operational Leader	Yusuf Akyar			
Compliance Contact	Erdal Duman			
Complaint Contact	Anthony Lee			

**I3. Please provide the contact information for Site 2.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Mustafa Ersoy			
Operational Leader	Yusuf Akyar			
Compliance Contact	Mustafa Ersoy			
Complaint Contact	Bruce Martin			

**m1. Is the school or are the school sites co-located?** No

**n1. Were there any revisions to the school’s charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions).** No

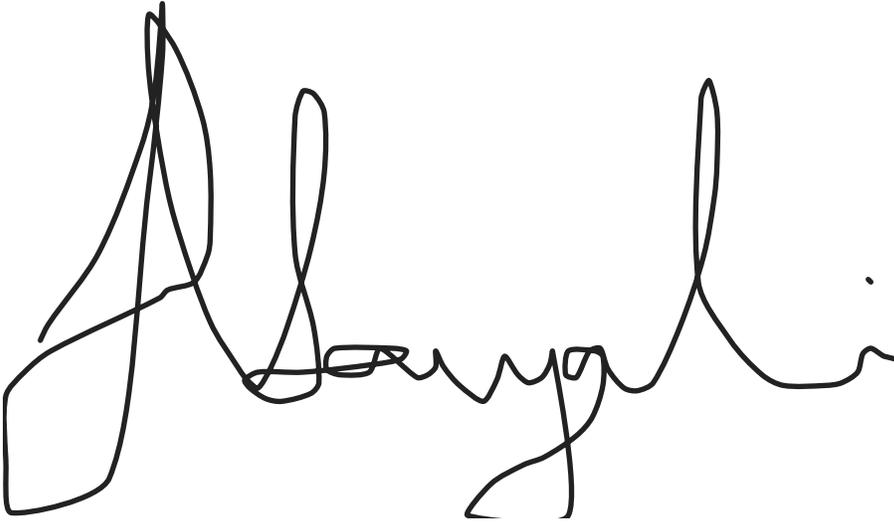
**o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report.**

Bekir Duz - Assistant Superintendent of Accountability

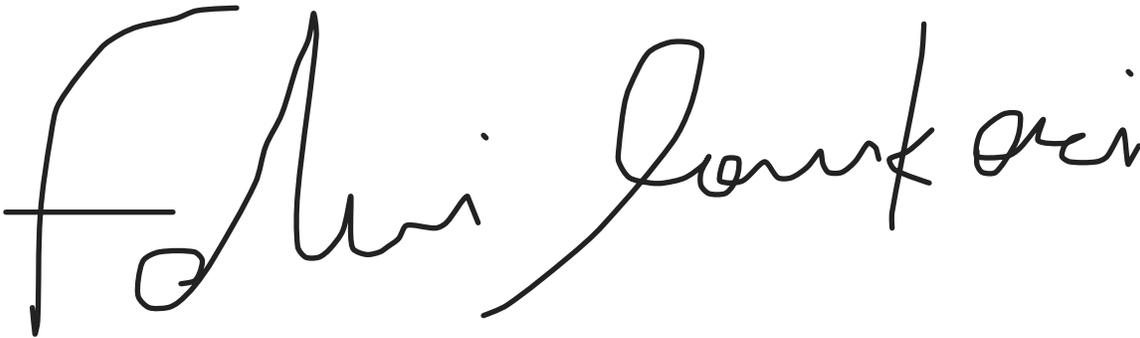
**p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink, appearing to read 'Bekir Duz', written in a cursive style.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink, appearing to read 'F. M. ...', written in a cursive style.

**Date**

(No response)

**Thank you.**





# Entry 2 NYS School Report Card Link

Last updated: 07/26/2017

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## **1. NEW YORK STATE REPORT CARD**

<https://data.nysed.gov/reportcard.php?year=2016&instid=800000075839>

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



# Entry 4 Expenditures per Child

Last updated: 08/01/2017

## Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	4048270
Line 2: Year End FTE student enrollment	407
Line 3: Divide Line 1 by Line 2	9946

## 2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016-17 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

### Notes:

**The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:**

**<http://www.p12.nysed.gov/psc/AuditGuide.html>.**

**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	1491033
Line 2: Management and General Cost (Column)	448633
Line 3: Sum of Line 1 and Line 2	1939666
Line 5: Divide Line 3 by the Year End FTE student enrollment	4765

**Thank you.**

# New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -  
Board of Regents -

## 2017-18 Budget & Cash Flow Template

### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Utica Academy of Science Charter School -**

**PROJECTED BUDGET FOR 2017-2018 -**

**July 1, 2017 to June 30, 2018 -**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	4,459,310	358,886	181,650	-	-	4,999,846
Total Expenses	3,448,129	159,499	189,000	-	1,015,218	4,811,847
Net Income	1,011,181	199,387	(7,350)	-	(1,015,218)	187,999
Actual Student Enrollment	410	20				-
Total Paid Student Enrollment	410	20				430

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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**REVENUE**

**REVENUES FROM STATE SOURCES**

Per Pupil Revenue

CY Per Pupil Rate

District of Location

\$9,780.00

School District 2 (Enter Name)  
School District 3 (Enter Name)  
School District 4 (Enter Name)  
School District 5 (Enter Name)

4,009,800	195,600	-	-	-	4,205,400
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
<b>4,009,800</b>	<b>195,600</b>				<b>4,205,400</b>

Special Education Revenue

-	126,575	-	-	-	126,575
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Grants

Stimulus

-	-	-	-	-	-
---	---	---	---	---	---

Other

160,000	-	5,775	-	-	165,775
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Other State Revenue

-	-	-	-	-	-
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**TOTAL REVENUE FROM STATE SOURCES**

<b>4,169,800</b>	<b>322,175</b>	<b>5,775</b>			<b>4,497,750</b>
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**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs

-	28,313	-	-	-	28,313
---	--------	---	---	---	--------

Title I

201,897	-	-	-	-	201,897
---------	---	---	---	---	---------

Title Funding - Other

11,084	-	-	-	-	11,084
--------	---	---	---	---	--------

School Food Service (Free Lunch)

-	-	175,875	-	-	175,875
---	---	---------	---	---	---------

Grants

Charter School Program (CSP) Planning & Implementation

-	-	-	-	-	-
---	---	---	---	---	---

Other

-	-	-	-	-	-
---	---	---	---	---	---

Other Federal Revenue

-	-	-	-	-	-
---	---	---	---	---	---

**TOTAL REVENUE FROM FEDERAL SOURCES**

<b>212,981</b>	<b>28,313</b>	<b>175,875</b>			<b>417,169</b>
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**LOCAL and OTHER REVENUE**

Contributions and Donations, Fundraising

-	-	-	-	-	-
---	---	---	---	---	---

Erate Reimbursement

31,416	3,491	-	-	-	34,907
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Interest Income, Earnings on Investments,

945	-	-	-	-	945
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NYC-DYCD (Department of Youth and Community Developmt.)

-	-	-	-	-	-
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Food Service (Income from meals)

-	-	-	-	-	-
---	---	---	---	---	---

Text Book

24,381	2,709	-	-	-	27,090
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Other Local Revenue

19,787	2,199	-	-	-	21,985
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**TOTAL REVENUE FROM LOCAL and OTHER SOURCES**

<b>76,529</b>	<b>8,398</b>				<b>84,927</b>
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**TOTAL REVENUE**

<b>4,459,310</b>	<b>358,886</b>	<b>181,650</b>			<b>4,999,846</b>
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**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

No. of Positions

Executive Management

-

-	-	-	-	-	-
---	---	---	---	---	---

Instructional Management

1.00

-	-	-	-	77,500	77,500
---	---	---	---	--------	--------

Deans, Directors & Coordinators

3.00

-	-	-	-	188,525	188,525
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**Utica Academy of Science Charter School**

**PROJECTED BUDGET FOR 2017-2018**

**July 1, 2017 to June 30, 2018**

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**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	-	-	-	-	-	-
Operation / Business Manager	2.00	-	-	-	95,000	95,000
Administrative Staff	3.00	-	-	-	89,067	89,067
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>9</b>				<b>450,092</b>	<b>450,092</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>						
Teachers - Regular	25.00	1,056,750	-	-	-	1,056,750
Teachers - SPED	1.00	-	46,000	-	-	46,000
Substitute Teachers	-	-	-	-	-	-
Teaching Assistants	6.00	160,017	-	-	-	160,017
Specialty Teachers	8.00	367,000	-	-	-	367,000
Aides	-	-	-	-	-	-
Therapists & Counselors	2.00	94,500	-	-	-	94,500
Other	1.00	20,000	-	-	-	20,000
<b>TOTAL INSTRUCTIONAL</b>	<b>43</b>	<b>1,698,267</b>	<b>46,000</b>			<b>1,744,267</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>						
Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	5.00	-	-	-	86,525	86,525
Security	-	-	-	-	-	-
Other	1.00	-	-	-	45,000	45,000
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>6</b>				<b>131,525</b>	<b>131,525</b>
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>58</b>	<b>1,698,267</b>	<b>46,000</b>		<b>581,617</b>	<b>2,325,884</b>
<b>PAYROLL TAXES AND BENEFITS</b>						
Payroll Taxes		129,917	3,519	-	44,494	177,930
Fringe / Employee Benefits		245,445	4,500	-	34,532	284,477
Retirement / Pension		181,218	5,391	-	31,178	217,787
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>556,580</b>	<b>13,410</b>		<b>110,204</b>	<b>680,194</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>2,254,847</b>	<b>59,410</b>		<b>691,821</b>	<b>3,006,078</b>
<b>CONTRACTED SERVICES</b>						
Accounting / Audit		-	-	-	10,836	10,836
Legal		-	-	-	15,000	15,000
Management Company Fee		-	-	-	-	-
Nurse Services		-	-	-	-	-
Food Service / School Lunch		-	-	189,000	-	189,000
Payroll Services		10,710	630	-	1,260	12,600
Special Ed Services		-	-	-	-	-
Titelment Services (i.e. Title I)		-	-	-	-	-

**Utica Academy of Science Charter School -**

**PROJECTED BUDGET FOR 2017-2018 -**

**July 1, 2017 to June 30, 2018 -**

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	PROGRAM SERVICES			SUPPORT SERVICES		TOTAL
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	
	185,298	20,589	-	-	205,887	411,774
Other Purchased / Professional / Consulting						
<b>TOTAL CONTRACTED SERVICES</b>	<b>196,008</b>	<b>21,219</b>	<b>189,000</b>		<b>232,983</b>	<b>639,210</b>
<b>SCHOOL OPERATIONS</b>						
Board Expenses	-	-	-	-	1,050	1,050
Classroom / Teaching Supplies & Materials	81,000	-	-	-	-	81,000
Special Ed Supplies & Materials	-	9,000	-	-	-	9,000
Textbooks / Workbooks	31,500	3,500	-	-	-	35,000
Supplies & Materials other	12,750	1,500	-	-	750	15,000
	35,700	4,200	-	-	2,100	42,000
Equipment / Furniture						
Telephone	8,568	504	-	-	1,008	10,080
Technology	102,574	12,068	-	-	6,034	120,675
Student Testing & Assessment						
Field Trips	13,500	1,500	-	-	-	15,000
Transportation (student)	13,500	1,500	-	-	-	15,000
Student Services - other	54,000	6,000	-	-	-	60,000
Office Expense	-	-	-	-	5,775	5,775
Staff Development	38,250	2,250	-	-	4,500	45,000
Staff Recruitment	8,500	500	-	-	1,000	10,000
Student Recruitment / Marketing	18,000	2,000	-	-	-	20,000
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	12,750	750	-	-	1,500	15,000
Fundraising	-	-	-	-	-	-
Other	30,345	1,785	-	-	3,570	35,700
<b>TOTAL SCHOOL OPERATIONS</b>	<b>460,937</b>	<b>47,057</b>			<b>27,287</b>	<b>535,280</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	38,858	2,286	-	-	4,572	45,715
Janitorial	34,000	2,000	-	-	4,000	40,000
Building and Land Rent / Lease	303,802	17,871	-	-	35,741	357,414
Repairs & Maintenance	43,350	2,550	-	-	5,100	51,000
Equipment / Furniture	4,000	500	-	-	500	5,000
Security	-	-	-	-	-	-
Utilities	65,578	3,858	-	-	7,715	77,150
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>489,587</b>	<b>29,064</b>			<b>57,628</b>	<b>576,279</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>46,750</b>	<b>2,750</b>			<b>5,500</b>	<b>55,000</b>

**Utica Academy of Science Charter School**

**PROJECTED BUDGET FOR 2017-2018**

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Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	4,459,310	358,886	181,650	-	-	4,999,846
Total Expenses	3,448,129	159,499	189,000	-	1,015,218	4,811,847
Net Income	1,011,181	199,387	(7,350)	-	(1,015,218)	187,999
Actual Student Enrollment	410	20				-
Total Paid Student Enrollment	410	20				430

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>3,448,129</b>	<b>159,499</b>	<b>189,000</b>		<b>1,015,218</b>	<b>4,811,847</b>
<b>NET INCOME</b>	<b>1,011,181</b>	<b>199,387</b>	<b>(7,350)</b>	-	<b>(1,015,218)</b>	<b>187,999</b>

ENROLLMENT - \*School Districts Are Linked To Above Entries\*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	410	20	430
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-
<b>TOTAL ENROLLMENT</b>	<b>410</b>	<b>20</b>	<b>430</b>
<b>REVENUE PER PUPIL</b>	<b>10,876</b>	<b>17,944</b>	<b>422</b>
<b>EXPENSES PER PUPIL</b>	<b>8,410</b>	<b>7,975</b>	<b>440</b>









**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Ahmet Ay

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Science Academies of New York

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

*Vice President and Secretary*

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
01/2013 - 06/2017	My wife worked as a chemistry teacher at SASES	Did not vote, did not participate in decision making.	Aylen Ay

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None	None	None	None	None

Amy Ay Signature 08/01/2017 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

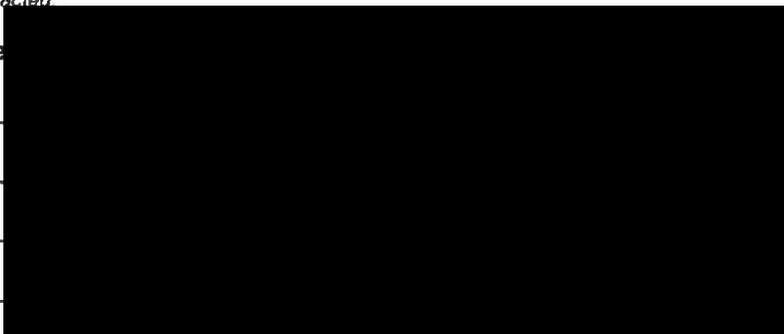
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Murat Baysal

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Science Academies of New York (SANY)

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

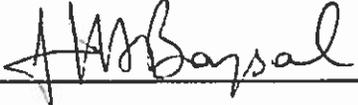
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i> None			
--	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
none				


8/1/2017

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Chanel M. Turnquest

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

SANY

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). member

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>None</u>	<u>None</u>		

None	None	None	None
------	------	------	------

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

Signature: Chanel M Tuznet Date: July 30, 2017

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_  
 Home Telephone: \_\_\_\_\_  
 Home Address: \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Muris Hadzic

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

SANY Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

*Treasurer*

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

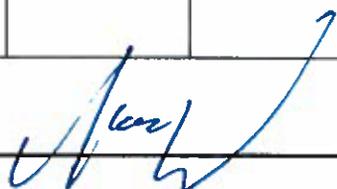
Please write "None" if applicable. Do not leave this space blank.

None

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="font-size: 2em; text-align: center;"><u>NONE</u></p>				

Signature



Date

7-31-17

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Fehmi Damkaci

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

SANY Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).  
*president*

2. Is the trustee an employee of any school operated by the Education Corporation?  
 \_\_\_ Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 \_\_\_ Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				
P.S. I also serve on board of Terra Science & Education, a non profit				

which has business with schools, but I or my immediate family members do not have financial benefit/interest in both organization

Signature fe - [Signature] Date 7-30-17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [Redacted]

Business Address: [Redacted]

E-mail Address: [Redacted]

Home Telephone: [Redacted]

Home Address: [Redacted]

**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

Trustee Name:

Rev. Sherman Dunmore

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Syracuse Academy of Science Charter  
Science Academies of New York B.O.

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Member

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

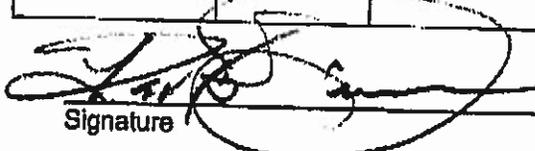
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None			

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				

Signature  Date 8/1/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

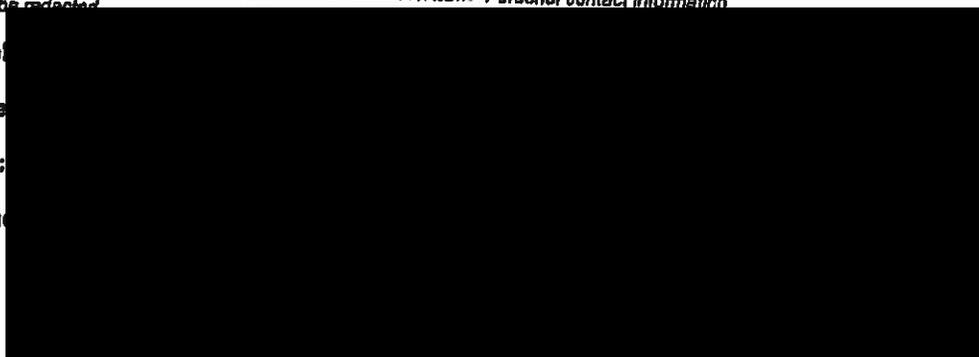
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

JAWAAD RASHEED

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

SANY

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
  
2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

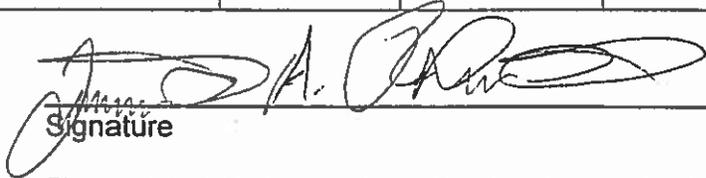
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
NONE	NONE	NONE	NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE	NONE	NONE	NONE	NONE

  
Signature

7-31-2017  
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

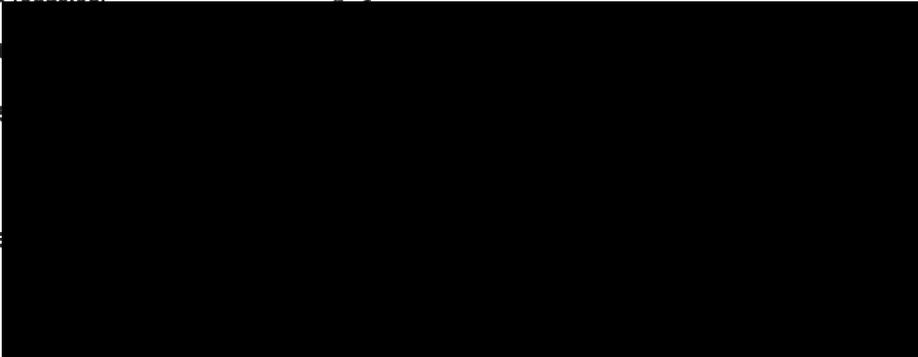
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:





# Entry 9 BOT Table

Last updated: 08/01/2017

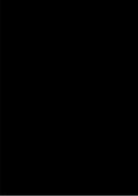
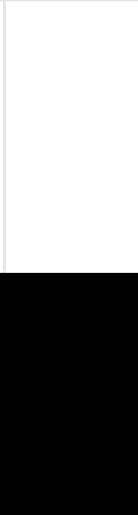
(tab across or use scroll bar at bottom of table)

## 1. Current Board Member Information

	Trustee Name	Email Addresses	Position on the Board	Committee Affiliations	Voting Member Per By-Laws? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)	Number of Board Mtgs Attended during 2016-17?
1	Fehmi Damkaci	[REDACTED]	Chair/Board President	Academic Committee Lead, Financial	Yes	K-12 charter school implementation and governance; high and middle school and college level teaching and leadership. Role: Leadership, educational programs,	Term 1: 8/2006 - 8/2008 Term 2: 8/2008 - 8/2011 Term 3 8/2011 - 8/2014 Term 4: 8/2014 - 8/2017	12

						financial operations, overall design, and application.		
2	Rev. Sherman Dunmore	[REDACTED]	Trustee/Member	Outreach	Yes	K-12 charter school implementation and governance, community leader, and former parent, current grandparent of SASCS. Role: Civic engagement and community outreach	Term 1: 9/2006 - 8/2007 Term 2: 8/2007 - 8/2010 Term 3: 8/2010 - 8/2013 Term 4: 8/2013 - 8/2016 Term 5: 8/2016 - 8/2019	5 or less
3	Ahmet Ay	[REDACTED]	Vice Chair/Vice	Financial and Academic	Yes	K-12 charter school implementation and governance; STEM Education. Role:	Term 1: 6/2012 - 7/2015	12

			President	mic		STEM Education and College Prep Programs and college relations.	2: 7/2015 - 8/2018	
4	Muris Hadzic		Treasurer	Financial, Lead	Yes	K-12 charter school governance, youth community leader, and mentor for community youth. Role: Community outreach, mentorship, and extracurricular activities.	Term 1: 2/2013 - 8/2016 Term 2: 8/2016 - 8/2019	6
						K-12 charter school governance, non-profit youth organizations and comm	Term	

5	Jawwad Rasheed		Trustee/Member	Academic	Yes	unity leader, college level teaching. Role: College prep programs and legal matters	1: 11/2014-8/2017	11
6	Channel Turnquest		Trustee/Member	Outreach, Lead	Yes	K-12 charter school governance, non-profit youth organizations and community leader, real-estate. Role: Community outreach and real-estate	Term 1: 7/2015 - 8/2016 Term 2: 8/2016 - 8/2019	12
7	Murat Baysal		Trustee/Member	Academic	Yes	K-12 charter school governance; STEM education. Role: STEM Education and	Term 1: 10/2015-8/2018	12

						Colleg e Prep Progra ms and relatio ns		
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								

**2. Total Number of Members on June 30, 2016** 7

**3. Total Number of Members Joining the Board 2016-17 School Year** 0

**4. Total Number of Members Departing the Board during the 2016-17 School Year** 0

**5. Number of Voting Members 2016-17, as set by the by-laws, resolution or minutes** 7

**6. Number of Board Meetings**            13  
**Conducted in the 2016-17 School**  
**Year**

**7. Number of Board Meetings**            12  
**Scheduled for the [2017-18](#)**  
**School Year**

**Thank you.**



# Entry 10 - Board Meeting Minutes

Last updated: 08/01/2017

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## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2016--June 2017.

**A. Provide a URL link to the** (No response)  
**Monthly Board Meeting Minutes**  
**which are posted on the School's**  
**web page.**

**OR**

**B. Upload All Monthly Board Meeting Minutes**

Combine into one .PDF file

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**Utica Academy of Science Charter School**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 7/12/2016  
**Place :** UASCS High School

- I. The regular meeting was called to order at 10.05 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Absent
Sherman Dunmore	Trustee	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present
Nick Bilge	Chief Financial Officer	No	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 6/7/2016

Motion by **Chanel Turnquest**, seconded by **Murat Baysal**

**Roll Call: Adopted unanimously**

**III. Agenda**

1. *Approval of new hires – executive session.*
2. *Approval of Employee Handbook*
3. *Approval of Lunch Company*
4. *Approval of Soccer Field*
5. *Approval of Purchase of 100 Chromebooks*

6. *Approval of renewal of Apple Education Services Contract*

**Discussion**

1. *Financial status and budget*
2. *Sunny Oswego Science Immersion Program*
3. *Board's self evaluation*
4. *Annual report signatures - online*
5. *High School Report*
6. *Superintendent's report*

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**, to adopt the agenda as presented.

**Roll Call: Adopted unanimously**

IV.  **Motion # 160712.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Sherman Dunmore**, seconded by **Chanel Turnquest**.  
Resolution # 160712.1 was **adopted unanimously**

**Motion # 160712.2**

RESOLVED, that 2016-2017 employee handbook is hereby approved.

Moved by **Ahmet Ay**, seconded by **Murat Baysal**.  
Resolution # 160712.2 was **adopted unanimously**

**Motion # 160712.3**

RESOLVED, that lunch services for 2016-2017 from Chartwell is hereby approved. Chartwell provides the lowest lunch as per meal cost. Lunch is the most used by the students, whereas the breakfast is used only by handful student which does not contribute to the total cost of the meals program. In addition, there have been several complaints regarding the quality and the management of the services by Aramark. The current bid by Aramark is not consistent with 7 CFR 210.16 (10) and NYS Education Law 305, in which the Commissioner is vested with the obligation of approving FSMC contracts that would thereby promote the best interest of the school district. Contracts containing a zero or extremely low management fee may not be in the best interest of the school district. 2. In two separate conversations with two separate NYS Nutrition Department employees it was verbally stated they would deny the Aramark bid based on the \$.02 management fee but would not put it in writing.

3. In the past year working with Aramark there have been many instances where they have not followed the indications of the contract, a few of them are:

a. The Halal chicken patties that were being served to the student body did not meet the nutritional requirements of the USDA National School Lunch Program for the high school students.

b. Many months we did not receive the menus in a timely manner, sometimes a week after the month started, the contract states we were to receive them 10 days prior to the

start of the month

c. They did not maintain staffing levels at all locations, so the assigned Food Service Manager spent four hours per day driving rather than being productive.

d. Aramark did not take into account the suggestions of the students and school staff which would have increased participation within the school Food Nutrition Program. With our current student body, participation should be a top priority since we do have such a high needs demographic

	Chartwell		American Food		Aramark	
	Breakfast	Lunch	Breakfast	Lunch	Breakfast	Lunch
Management Fee	\$0.21	\$0.21	\$0.32	\$0.46	\$0.02	\$0.02
Direct Cost	\$1.9847	\$2.2510	\$1.7800	\$2.5250	\$1.3421	\$2.5238
<b>Total Cost per meal</b>	<b>\$2.1947</b>	<b>\$2.4610</b>	<b>\$2.1000</b>	<b>\$2.9850</b>	<b>\$1.3621</b>	<b>\$2.5438</b>

Moved by **Sherman Dunmore**, seconded by **Ahmet Ay**.

Resolution # 160712.3 was **adopted unanimously**

**Motion # 160712.4**

RESOLVED, that soccer field construction by Majic Construction is hereby approved.

Astra Construction: \$61,500

Dea Construction: \$62,500

Majic Construction: \$48,700

Moved by **Jawwaad Rasheed**, seconded by **Chanel Turnquest**.

Resolution # 160712.4 was **all in favor but abstained by Ahmet Ay**

**Motion # 160712.5**

RESOLVED, that purchase of 100 chromebooks is hereby approved. Tabled because of the lack of three quotes.

Moved by Choose an item., seconded by Choose an item..

Resolution # 160712.5 was Choose an item.

**Motion # 160712.6**

RESOLVED, that renewal of Apple Education Services contract for student database license agreement for core system at \$39 per student for 2016-17 is the same as last year, is hereby approved. The price is not changed from last year.

Moved by **Chanel Turnquest**, seconded by **Jawwaad Rasheed**.

Resolution # 160712.6 was **adopted unanimously**

## V. Discussion Items

1. *Financial status and budget:* Since budget is reviewed and approved recently, there is not much to report and discuss at this point. The state may release additional per pupil fund, which is approved a year ago by the state, before the semester. This will be additional income for the school.

2. *Sunny Oswego Science Immersion Program*: Information is provided regarding students attended to high school summer research program.
3. *Board's self evaluation*: Board will do a self evaluation in its strategic meeting during early fall semester.
4. *Annual report signatures - online*
5. *High School report*: High school dean provided information regarding new programs: a) Dual Credit program with MVCC, b) College Connection Program for juniors and seniors with MVCC, c) AP language and composition course, d) STEP program with MVCC to encourage student to take careers in STEM fields, e) Tutoring program with Hamilton College offered at UASCS, f) College mentorship program which includes personal development, voluntary public services, physical fitness, expedition/exploration.

**VI. Superintendent's Report**

**School Dean Reports**

Total Current Enrollment	334
Female	152
Male	182
Demographics	
White	181
Black	51
Hispanic	60
Asian	47
Total number of SWD	21
Total number of LEP	47 ELL scholars and 10 w/ extended time <b>Total: 57</b>
Total number of students eligible for FRLP	33 reduced and 230 free as of 5/9/2016 <b>Total: 263</b>
Total Out of School Suspensions	High School → N/A Middle School → N/A

**June highlights:**

- **June Regents** have been successfully administered. The reports will be presented at the meeting

- **Three summer school sessions** will be in place in the following areas:
  - Bridge Program for new students
  - MS summer school
  - HS summer regent program
- **Summer Reading Project** has been introduced for all students. It is a great way of avoiding summer learning loss, especially in urban education. The scholars are assigned a summer reading along with an assignment, which will be evaluated in the fall.
- **UASCS offers great opportunities for the scholars in the fall of 2016.**
  - MVCC's Dual Credit Program
  - MVCC Bridge Program - College Credit option
  - AP Language for juniors
  - Science Technology Entry Program (STEP)
  - Hamilton College Tutoring Program

**School Activities:**

**June 3** → PIC Talent Show at HS

**June 10** → PIC Car Wash @ MS

**June 11** → 6<sup>th</sup> grade musical performance of Alice's Adventures at the High School

**Field Trips:**

**June 2** → 6<sup>th</sup> grade field trip to Wind Farm in Morrisville, NY and Chittenango State Park

**June 9** → 6th grade field trip to Darien Lake

**June 10** → 7th grade field trip to New Hartford Theater

**June 16** → 6th grade field trip to Herkimer Diamond Mines

**June 23** → 6<sup>th</sup> 7<sup>th</sup> grade field trip to the Towpath Feeder Canal in Boonville, NY

**June 23** → 6<sup>th</sup> 7th grade field trip to the Six Flags, Lake George, NY

**June 23** → 6<sup>th</sup> 7th grade field trip to Water Safari

**VII. Executive Session**

Motion by **Dunmore**, seconded by **Ay** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call: adopted unanimously**

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**VIII. Reconvene Public Session**

Motion by **Turnquest**, seconded by **Baysal**, to exit the executive session.

**Roll Call: adopted unanimously**

**IX. Public Comment on Any Agenda Topic**

Board President or designee opens the public comment session on any Agenda topic.

Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any agenda topic.

- X. Motion by **Jawwaad Rasheed**, seconded by **Ahmet Ay**, to adjourn the meeting at 10.39 pm.

**Roll Call: Adopted unanimously**

**Utica Academy of Science Charter School**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 8/9/2016  
**Place :** SASCs High School

- I. The regular meeting was called to order at 8.50 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Absent
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present
Nick Bilge	Ass. Superi. for Finance	No	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 6/7/2016

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**

**Roll Call: adopted unanimously**

**III. Agenda**

1. *Approval of new hires*
2. *Approval of board member term renewals*

**Discussion**

1. *Financial status and budget*

2. *Code of ethics policy and conflict of interest disclosures*
3. *Academic data presentation*
4. *Aramark*
5. *Superintendent's report*

Motion by **Murat Baysal**, seconded by **Ahmet Ay**, to adopt the agenda as presented.

**Roll Call: adopted unanimously**

IV.  **Motion # 160809.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.

Resolution # 160809.1 was **adopted unanimously**

**Motion # 160809.2**

RESOLVED, that Chanel Turnquest's BoT membership term renewal until August 2019 is hereby approved.

Moved by **Murat Baysal**, seconded by **Jawwaad Rasheed**.

Resolution # 160809.2 was **adopted unanimously**

**Motion # 160809.3**

RESOLVED, that Dr. Ahmet Ay's BoT membership term renewal until August 2019 is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Jawwaad Rasheed**.

Resolution # 160809.3 was **adopted unanimously**

V. **Discussion Items**

1. *Financial status and budget:* End of 15-16 budget has been summarized and discussed. The school received additional per-student funding from state. It is used to built the soccer field, which is highly requested by students and parents. The school's budget still tight for the year and school must utilize its recruitment and application through out the year to fill positions.
2. *Code of ethics policy and conflict of interest disclosures:* Members signed codes of ethics and financial disclosure forms. Dr. Damkaci reported serving on non-profit Terra board, which has relations with the school, however he does not have any financial gain therefore nothing to report. There is no other conflict of interests reported at the meeting.
3. *Academic data presentation:* Mr. Ersoy provided presentation on NYS test results, in comparison to state, district, and last year's performance. There are areas, which needs further investigation due to low performance compared to state average and district averages. In two of those areas, there were several opt-out students, which were high performing students. Star assessment comparison will be provided in the next month's meeting.

4. *Aramark*: The memo from Aramark regarding lunch program is discussed. The board decided to stay with its decision.

**VI. Superintendent's Report**

**VII. Executive Session**

Motion by **Chanel Turnquest**, seconded by **Jawwaad Rasheed.** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call: adopted unanimously**

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**VIII. Reconvene Public Session**

Motion by **Chanel Turnquest**, seconded by **Jawwaad Rasheed.**, to exit the executive session.

**Roll Call: adopted unanimously**

**IX. Public Comment on Any Agenda Topic**

Board President or designee opens the public comment session on any agenda topic. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any agenda topic.

- X. Motion by **Ahmet Ay**, seconded by **Murat Baysal**, to adjourn the meeting at 9.40 pm.  
**Roll Call: adopted unanimously**

**Utica Academy of Science Charter School**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 9/13/2016  
**Place :** UASCS High School

- I. The regular meeting was called to order at 7.21 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	present
Ahmet Ay	Vice President Board Secretary	Yes	present
Muris Hadzic	Treasurer	Yes	absent
Sherman Dunmore	Trustee	Yes	present
Jawwaad Rasheed	Trustee	Yes	present
Chanel Turnquest	Trustee	Yes	present
Murat Baysal	Trustee	Yes	present
Tolga Hayali	Superintendent	No	present
Bekir Duz	Assistant Superintendent	No	present
Yusuf Akyar	Assistant Superintendent	No	present

**Others present at the meeting: Mr Ersoy (UAS Director), Mr Kocak (SAS Director)**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 8/9/2016

Motion by **Murat Baysal**, seconded by **Ahmet Ay**

**Roll Call: adopted unanimously**

**III. Agenda**

1. *Approval of new hires – executive session*
2. *Approval of 2016-2017 Service Agreement between SASCS and UASCS*
3. *Approval of Board Members Term Renewal for Sherman Dunmore,*
4. *Approval of Board Members Term Renewal for Muris Hadzic*

5. *Approval of Policy Handbook*

**Discussion**

1. *Financial status and budget*
2. *2015-2016 school year State and STAR math and ELA test results summary*
3. *Superintendent's report*

Motion by **Sherman Dunmore**, seconded by **Chanelle Turnquest** to adopt the agenda as presented.

**Roll Call: adopted unanimously**

- IV.  **Motion #**  RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Sherman Dunmore**, seconded by **Chanelle Turnquest**.

Resolution #  was **adopted unanimously**

**Motion #160913.2**

RESOLVED, that 2016-2017 Service Agreement between SASCS and UASCS is hereby approved.

Moved by **Sherman Dunmore**, seconded by **Jawwaad Rasheed**.

Resolution # **160913.2** was **adopted unanimously**

**Motion #160913.3**

RESOLVED, that Muris Hadzic three years term serving on BoT until 8/2019 is hereby approved.

Moved by **Chanelle Turnquest**, seconded by **Ahmet Ay**.

Resolution # **160913.3** was **adopted unanimously**

**Motion #160913.4**

RESOLVED, that Sherman Dunmore three years term serving on BoT until 8/2019 is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanelle Turnquest**.

Resolution # **160913.4** was **adopted unanimously**

**Motion #160913.5**

RESOLVED, that Policy Handbook is hereby approved.

Moved by **Murat Baysal**, seconded by **Chanelle Turnquest**.

Resolution # **160913.5** was **adopted unanimously**

V. **Discussion Items**

1. *Financial status and budget:* The school is in the process of annual audit. The field work is done. There is no major issue. Financial policies and procedures in place have no issues. Auditors will present the financial statements in October meeting.
2. *2015-2016 school year State and STAR math and ELA test results summary:* The following data is presented and discussed. The school has a data coordinator who will be responsible for the training of teachers and analysis of monthly STAR testing and benchmarks. The school director will provide the monthly academic reporting. The school data also shows students are better prepared and proficient in multiple choice questions, and teachers are informed regarding improving instruction regarding critical thinking.

The school should talk to students, especially in 8<sup>th</sup> graders, whose performance in state tests may impact their 9<sup>th</sup> grade course selections.

#### 2015-2016 MATH

Grade	Total Tested	Proficient	Percentage	Opt Out # of Students	Possible % lost due to opt-out	Star Consolidated	Total Prof. without opt out	% Total Difference
6	60	17	28%	11	-2%	17%	26%	-9%
7	68	18	26%	3	0%	25%	26%	-1%
8	54	8	15%	9	2%	37%	17%	20%

#### 2015-2016 ELA

Grade	Total Tested	Proficient	Percentage	Opt Out # of Students	Possible % lost due to opt-out	Star Consolidated	Total Prof. without opt out	% Total Difference
6	62	7	11%	9	0%	17%	11%	6%
7	67	13	19%	4	1%	20%	20%	0%
8	58	15	26%	5	1%	20%	27%	-7%

3.

4. *Superintendent's report*

### VI. Superintendent's Report

Enrollment Targets (462 students)	Targets
Economically disadvantaged	78.1%
English Language Learners	14.7%
Student with disabilities	16.9%

### VII.

Retention Targets (462 students)	Targets
Economically disadvantaged	94.7%
English Language Learners	94.7%
Student with disabilities	92.7%

## School Dean Reports

**School:** Utica Academy of Science Charter School

**Month:** September 2016

Grade Level Ratios			Gender Ratios		
Grade Level	Count	Percentage	Gender	Count	Percentage

6	70	16.43%
7	100	23.47%
8	77	18.08%
9	71	16.67%
10	61	14.32%
11	23	5.4%
12	24	5.63%
Unknown	0	0%
TOTAL	426	100%

Male	209	49.06%
Female	217	50.94
TOTAL	426	100%

Ethnicity Ratios

Ethnicity	Count	Percentage
Hispanic or Latino	90	21.13%
Not Hispanic or Latino	323	75.82%
Unknown	13	3.05%
TOTAL	426	100%

Race Ratios

Race	Count	Percentage
American Indian or Alaska Native	26	6.1%
Asian	48	11.27%
Black or African American	77	18.08%
American Indian or Alaska Native, Black or African American	2	0.47%
Asian, Black or African American	1	0.23%
Native Hawaiian or Other Pacific Islander	2	0.47%
White	221	51.88%
American Indian or Alaska Native, White	0	0
Asian, White	2	0.47%
Black or African American, White	28	4.96%
American Indian or Alaska Native, Black or African American, White	0	0
Asian, Black or African American, White	0	0
Unknown	19	4.46%
TOTAL	426	100%

**Total Number of SWD**

Middle School	High School
11	18

**Total Number of LEP**

Middle School	High School
16	42

Total out of school suspensions 6-12	
Middle School	High School
0	0



1. 9/6 -9/7 UAS scholars had a half day grade level specific orientation and team building activities. Scholars had a warm welcome from new and returning staff.



2. 8/29 - 9/2 UAS Staff went through an intensive Summer Orientation with all staff at the high school location. The topics covered including but not limited to Google classroom PD, Engagement with Poverty in Mind Training, RtI, PBIS, UAS Non-negotiables
3. 8/22 - 8/25 UAS Staff went through an intensive department based literacy training by instructional coaches.

4. 8/15-8/19/16 UAS Staff participated in a week long professional development with several guest presenters: classroom management, curriculum and design, and student engagement and assessment.



5. On Friday, August 19, 2016, Summer school ELL's and Hamilton College students spent a day together at Hamilton College. ELL's experienced how to be a college students in one day.



**OSWEGO SUMMER INTERNS** — Zahryeya Williams and Natalia Torres work in a lab as part of the SUNY Oswego Summer Internship Program. Along with Williams and Torres, scholars Ismar Omeragic, Danae Rivera, and Ammar Arnautovic took part in the program. The paid internships lasted one month.

6. After three week of study at SUNY Oswego campus five UAS scholars presented Research projects at SUNY Oswego last Friday.
7. UAS IT director and Robotics coach Mr. Oz and Mr. Durmaz had their Robotics Kick-off in Utica on 9/10. Eight students attended the event. UAS will compete both at FIRST and FTC in this school year.

### VIII. Executive Session

Motion by **Jawwaad Rasheed**, seconded by **Sherman Dunmore** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call: adopted unanimously**

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**IX. Reconvene Public Session**

Motion by **Sherman Dunmore**, seconded by **Ahmet Ay**, to exit the executive session.

**Roll Call: adopted unanimously**

**X. Public Comment on Any Agenda Topic:**

Board President or designee opens the public comment session on any agenda topic.

Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any agenda topic.

**XI. Motion by **Jawwaad Rasheed**, seconded by **Chanelle Turnquest**, to adjourn the meeting at 8.39 pm.**

**Roll Call: adopted unanimously**

**Utica Academy of Science Charter School**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 10/11/2016  
**Place :** SASCS High School

- I. The regular meeting was called to order at 7.55 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Absent
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Absent
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present
Bekir Duz	Assistant Superintendent	No	Present
Yusuf Akyar	Assistant Superintendent	No	Present

**Others present at the meeting: Mr Muok (parent), Dr Kocak (SAS Director), Mr Ersoy (UAS Director)**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 9/13/2016

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**

**Roll Call: Adopted unanimously**

**III. Agenda**

1. *Approval of new hires*
2. *Approval of updated procurement policy*

3. *Approval of merger of Utica Academy of Science Education Corporation with Syracuse Academy of Science Education Corporation.*
4. *Approval of audit report*

**Discussion**

1. *Financial status and budget: audit report*
2. *STAR math and ELA test results summary*
3. *SASCS and UASCS merger application*
4. *Strategic goals*
5. *Superintendent's report*

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**, to adopt the agenda as presented.

**Roll Call: Adopted unanimously**

IV. **► Motion #161011.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.

Resolution # 161011.1 was **adopted unanimously**

**► Motion #161011.2**

RESOLVED, that updated procurement policy (Dean and supervisors may approve up to \$1,000 and director may approve up to \$5,000) to increase efficiency for small purchases, which are usually requested by teachers to address their classroom needs, is hereby approved.

Moved by **Murat Baysal**, seconded by **Ahmet Ay**.

Resolution # 161011.2 was **adopted unanimously**

**► Motion #161011.3**

RESOLVED, that Utica Academy of Science Education Corporation is hereby merged with Syracuse Academy of Science, with Syracuse Academy of Science as the surviving corporation, under the amended name "Science Academies of New York" and regrouping of the key design elements to align them with Syracuse Academy of Science is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.

Resolution # 161011.3 was **adopted unanimously**

**► Motion #161011.4**

RESOLVED, that audit report for year 2015-16 reported by our auditor is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Ahmet Ay**.

Resolution # 161011.4 was **adopted unanimously**

**V. Discussion Items**

1. *Financial status and budget:* Audit report and financials of 2015-16 was summarized by the auditor: no material weakness and deficiency were found, and all policies and procedures in place are good. There was no recommendation.
2. *STAR math and ELA test results summary:* The October results were analyzed in comparison with last year data. School director provided plans for this year to improve the academic performance of the school, especially at middle school levels. The board also asked for reporting of preparations for regents.
3. *SASCS and UASCS merger application:* Merger application and other related changes (The revision of key design elements and BoT meetings at Utica) has been discussed. The school will provide a general presentation for the board at next meeting. At this meeting the idea of merger and related changes are approved for preparation of the documents and holding meetings with staff and parents at both schools.
4. *Strategic goals:* Goals for the year has been discussed, including the ones set up last year. School will focus increasing its academic performance to put all subjects above district averages and few more above state averages in state tests and regents. Also, continuation of high staff retention rate as obtained last year. Establishing college going culture at High school with more college course offerings is another goal.
5. *Superintendent's report:* Soccer field and green house projects are completed. The school surpassed its goal for FRPL and reached to its ELL enrollment goals. The school has academic focus for the year for grades 6-8 in order to raise them up to state average through data planning and RTI planning. Also, keep the regents scores same as previous years.

**VI. Superintendent's Report**

**School Dean Reports**

**October 2016**

<b>Enrollment Targets (462 students)</b>	<b>Targets</b>	<b>Actual</b>
<b>Economically disadvantaged</b>	<b>78.1%</b>	
<b>English Language Learners</b>	<b>14.7%</b>	
<b>Student with disabilities</b>	<b>16.9%</b>	

<b>Retention Targets (462 students)</b>	<b>Targets</b>	
<b>Economically disadvantaged</b>	<b>94.7%</b>	
<b>English Language Learners</b>	<b>94.7%</b>	
<b>Student with disabilities</b>	<b>92.7%</b>	

**Grade Level Ratios**

<b>Grade Level</b>	<b>Count</b>	<b>Percentage</b>
6	64	15.5%
7	95	23.3%
8	74	17.92%
9	70	16.95%

**Gender Ratios**

<b>Gender</b>	<b>Count</b>	<b>Percentage</b>
Male	206	49.88%
Female	207	50.12
<b>TOTAL</b>	<b>413</b>	<b>100%</b>

**Ethnicity Ratios**

10	60	14.53%
11	27	6.54%
12	23	5.57%
Unknown	0	0%
TOTAL	413	100%

Ethnicity	Count	Percentage
Hispanic or Latino	92	22.28%
Not Hispanic or Latino	320	77.48%
Unknown	1	0.24%
TOTAL	413	100%

#### Race Ratios

Race	Count	Percentage
American Indian or Alaska Native	28	6.78%
Asian	51	12.35%
Black or African American	73	17.68%
American Indian or Alaska Native, Black or African American	3	0.73%
Asian, Black or African American	1	0.24%
Native Hawaiian or Other Pacific Islander	2	0.48%
White	224	54.24%
American Indian or Alaska Native, White	0	0
Asian, White	2	0.48%
Black or African American, White	26	6.3%
American Indian or Alaska Native, Black or African American, White	0	0
Asian, Black or African American, White	0	0
Unknown	3	0.73%
TOTAL	413	100%

#### Total Number of Free Reduced Lunch

Free Lunch	Reduced lunch	Paid Lunch
296 (80%)	31(8%)	41(12%)

#### Total Number of SWD

Middle School	High School
10	18

#### Total Number of LEP

Middle School	High School
11	42

#### Total out of school suspensions 6-12

Middle School	High School

### Annual Back to School BBQ - 2016



We had a great turn out for UAS Annual Back to School BBQ - Parents had an opportunity to meet and greet with teachers and sign up for all available clubs and programs at UAS. Thank you for all who came and supported us.

### UAS College Cafe'



UAS school design is becoming a reflection of a college going culture. The main lobby is turned to be a college cafe where scholars can study during study halls and seniors can tutor lower classmen.

### Hamilton College Tutors



16 Hamilton College Students have started after school tutoring program at UAS. The students tutors pull out students in math and ELA classes and tutor individually and in small groups.

#### **VII. Executive Session**

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call: Adopted unanimously**

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

#### **VIII. Reconvene Public Session**

Motion by **Ahmet Ay**, seconded by **Murat Baysal**, to exit the executive session.

**Roll Call: Adopted unanimously**

#### **IX. Public Comment on Any Agenda Topic**

Board President or designee opens the public comment session on any agenda topic. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any agenda topic.

#### **X. Motion by **Ahmet Ay**, seconded by **Murat Baysal**, to adjourn the meeting at 9.24 pm.**

**Roll Call: Adopted unanimously**

**Utica Academy of Science Charter School**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 11/8/2016  
**Place :** UASCS High School

- I. The regular meeting was called to order at 9.10 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Present
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present

**Others present at the meeting:** Mr. Duz, Assist. Superintendent, Mr. Akyar, Assist. Superintendent, Mr. Kocak, Director of SASCS, Mr Ersoy, Director of UASCS.

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Motion by Choose an item., seconded by Choose an item.

**Roll Call:** Choose an item.

**III. Agenda**

1. *Approval of SASCS and UASCS merger application*
2. *Approval of combining and rephrasing the current key design elements of UASCS to align with key design elements of SASCS as part of the merger application.*
3. *Approval of changing the requirement of UASCS board meeting location being Utica every other month to once a year as part of the merger application.*

Motion by **Murat Baysal**, seconded by **Ahmet Ay**, to adopt the agenda as presented.  
**Roll Call: approved unanimously**

IV. **► Motion #161108.1**

RESOLVED, that Utica Academy of Science Education Corporation is hereby merged with Syracuse Academy of Science, with Syracuse Academy of Science as the surviving corporation, under the amended name "Science Academies of New York Charter Schools", a.k.a. "SANY Charter Schools" is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Ahmet Ay**.  
Resolution # 161104.1 was **approved unanimously**

**► Motion #161108.2**

RESOLVED, that combining and rephrasing the current key design elements of UASCS to align with key design elements of SASCS as part of the merger application is hereby approved.

	<i>Proposed Key Design Element Titles</i>	<i>Current Key Design Element Titles</i>
1	College Preparation	1. College Preparatory
2	Focused on STEM and Environment	2. Focus on STEM 3. Environmental Education
3	Glocal Education	4. Glocal Education 5. Youth Leadership Program
4	Student Centered School Structure	6. Tutoring and Afterschool Programs
5	Parental Involvement and home visits	7. Parental Involvement
6	Performance based accountability	8. Performance-based Accountability

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.  
Resolution # 161108.2 was **approved unanimously**

**► Motion #161108.3**

RESOLVED, that of changing the requirement of UASCS board meeting location being Utica every other month to once a year as part of the merger application is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Ahmet Ay**.  
Resolution # 161011.3 was **approved unanimously**

**► Motion #161108.4**

RESOLVED, that, after merging, Utica Academy of Science Charter School will give enrollment preference to the students of Syracuse Academy of Science Charter School if they relocate from Syracuse to Utica as its existing in-network students, and allow cross-network sibling preference to the students of Syracuse Academy of Science Charter School is hereby approved.

Moved by **Ahmet Ay**, seconded by **Murat Baysal**.  
Resolution # 161108.4 was **approved unanimously**

V. **Discussion Items**

1. *The benefits of merger for UASCS has been discussed.*

**VI. Superintendent's Report**

**VII. Executive Session**

Motion by Choose an item., seconded by Choose an item. to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Choose an item.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**VIII. Reconvene Public Session**

Motion by Choose an item., seconded by Choose an item., to exit the executive session.

**Roll Call:** Choose an item.

Public Session was reconvened at .

**IX. Public Comment on Any Agenda Topic**

Board President or designee opens the public comment session on any agenda topic. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any agenda topic.

X. Motion by **Murat Baysal**, seconded by **Ahmet Ay**, to adjourn the meeting at 9.30 pm.

**Roll Call: approved unanimously**

**Utica Academy of Science Charter School**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date** : 11/4/2016  
**Place** : **UASCS High School**

- I. The regular meeting was called to order at 7:32 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	present
Ahmet Ay	Vice President Board Secretary	Yes	present
Muris Hadzic	Treasurer	Yes	absent
Sherman Dunmore	Trustee	Yes	absent
Jawwaad Rasheed	Trustee	Yes	absent
Chanel Turnquest	Trustee	Yes	present
Murat Baysal	Trustee	Yes	present
Tolga Hayali	Superintendent	No	present

**Others present at the meeting: Shakia Walton, Monalisa Fermin-Fennell, Larry Fennell**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 10/11/2016

Motion by **Chanele**, seconded by **Murat Baysal**

**Roll Call: approved**

**III. Agenda**

1. *Approval of I-990*

**Discussion**

1. *Presentation by Parent involvement Committee*
2. *Financial status and budget*
3. *STAR math and ELA and Benchmark test results summary*

4. SASCS and UASCS merger application
5. Superintendent's report

Motion by **Chanel**, seconded by **Murat Baysal**, to adopt the agenda as presented.  
**Roll Call: Approved unanimously**

- IV.  **Motion #161104.1**  
 RESOLVED, that I-990 tax, which is prepared by auditor for 2015 is hereby approved.

Moved by **Murat Baysal**, seconded by **Ahmet Ay**.  
 Resolution # 161104.1 was **Approved unanimously**

**V. Discussion Items**

1. Presentation by Parent involvement Committee
2. Financial status and budget:
3. STAR math and ELA and Benchmark test results summary:
4. SASCS and UASCS merger application
- 5.

**VI. Superintendent's Report**

Enrollment Targets (462 students)	Targets	Actual
Economically disadvantaged	78.1%	89%
English Language Learners	14.7%	12.2% +
Student with disabilities	16.9%	7.1%

Retention Targets (462 students)	Targets	
Economically disadvantaged	94.7%	
English Language Learners	94.7%	
Student with disabilities	92.7%	

Grade Level Ratios			Gender Ratios		
Grade Level	Count	Percentage	Gender	Count	Percentage
6	64	15.65%	Male	203	49.63%
7	94	22.98%	Female	206	50.37%
8	74	18.09%	TOTAL	409	100%
9	70	17.11%	Ethnicity Ratios		
10	58	14.18%	Ethnicity	Count	Percentage
11	26	6.36%	Hispanic or Latino	90	22%
12	23	5.62%	Not Hispanic or Latino	319	78%
Unknown	0	0%	Unknown	0	0%
TOTAL	409	100%			

<b>TOTAL</b>	<b>409</b>	<b>100%</b>
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**Race Ratios**

<b>Race</b>	<b>Count</b>	<b>Percentage</b>
American Indian or Alaska Native	29	7.09%
Asian	49	11.98%
Black or African American	74	18.09%
American Indian or Alaska Native, Black or African American	3	0.73%
Asian, Black or African American	1	0.24%
Native Hawaiian or Other Pacific Islander	2	0.49%
White	223	54.52%
American Indian or Alaska Native, White	0	0
Asian, White	1	0.24%
Black or African American, White	27	6.6%
American Indian or Alaska Native, Black or African American, White	0	0
Asian, Black or African American, White	0	0
Unknown	0	0
<b>TOTAL</b>	<b>409</b>	<b>100%</b>

<b>Free lunch</b>	<b>Reduced lunch</b>	<b>Paid lunch</b>
<b>304(80%)</b>	<b>34(9%)</b>	<b>44(11%)</b>

<b>Total Number of SWD</b>	
<b>Middle School</b>	<b>High School</b>
<b>11</b>	<b>18</b>
<b>Total Number of LEP</b>	
<b>Middle School</b>	<b>High School</b>
<b>12</b>	<b>38</b>
<b>Total out of school suspensions - Nov</b>	
<b>Middle School</b>	<b>High School</b>
<b>1</b>	<b>2</b>

School Activities provided within November Newsletters: (see attached)

**VII. Executive Session**

Motion by Choose an item., seconded by Choose an item. to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Choose an item.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**VIII. Reconvene Public Session**

Motion by Choose an item., seconded by Choose an item., to exit the executive session.

**Roll Call:** Choose an item.

**IX. Public Comment on Any Agenda Topic**

Board President or designee opens the public comment session on any agenda topic. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any agenda topic.

- X. Motion by **Chanel**, seconded by **Murat Baysal**, to adjourn the meeting at 8.20 pm.  
**Roll Call: Approved**

**Utica Academy of Science Charter School**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 12/13/2016  
**Place :** SASCS High School

- I. The regular meeting was called to order at 7.05 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Present
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting and Special Board meeting of 11/8/2016

Motion by **Ahmet Ay**, seconded by **Muris Hadzic**

**Roll Call: approved unanimously**

**III. Agenda**

1. *Approval of new hires*
2. *Approval of working with a consultant to submit ERATE application for 2017-2018 for UASCS*
3. *Approval of renewal of medical, dental, and vision insurance*

**Discussion**

1. *Financial status and budget*

2. *STAR math and test results summary*
3. *SASCS and UASCS merger application*
4. *Fall teacher survey summary*
5. *1:1 chrome project for next year*
6. *Superintendent's report*

Motion by **Murat Baysal**, seconded by **Muris Hadzic**, to adopt the agenda as presented.

**Roll Call: approved unanimously**

IV.  **Motion #161213.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Jawwaad Rasheed**, seconded by **Murat Baysal**.

Resolution # 161104.1 was **approved unanimously**

**Motion #161213.2**

Whereas the E-rate application is complicated and can be rejected based on small mistakes in applications, RESOLVED, that hiring USA Investment Group LLC as a consulting company with a fee in the amount of 6% of the total reimbursement and \$1,000 annual fee to prepare ERATE application is hereby approved.

Moved by **Jawwaad Rasheed**, seconded by **Ahmet Ay**.

Resolution # 161104.2 was **approved unanimously**

**Motion #161213.3**

Whereas self-managed insurance policy was effective and cost effective, however Blue Cross Blue shield provided a similar deal without a risk, and the school would like to minimize its risk regarding the insurance policy, especially as its number of staff increase; RESOLVED, that changing medical insurance provider to Blue Cross Blue Shield and renewing dental, vision, and disability benefit insurances with the current providers is hereby approved.

Moved by **Jawwaad Rasheed**, seconded by **Murat Baysal**.

Resolution # 161213.3 was **approved unanimously**

V. **Discussion Items**

1. *Financial status and budget:* Food company was changed a year ago and feedback was received from the students and parents regarding the new company and it is very positive. Everyone, including staff is happy with the service and food quality.
2. *STAR math and test results summary:* benchmark test results and STAR test results has been shared and discussed in length.
3. *SASCS and UASCS merger application:* Enrollment policy has been discussed, the benefits for staff members, etc.
4. *Fall teacher survey summary:* Recognitions and areas of improvement have been discussed. Teacher salaries for Utica have been discussed for next year in the light of the feedback received from staff. The leaders have talked among themselves

regarding changes and improvements. The director has already implemented some of these changes.

5. *1:1 chrome project for next year:* One chrome per student (5<sup>th</sup> grade and up) project, and chromes can be given to students to take home. The schools, which have similar programs, will be visited to learn their program and its benefit.

## VI. Superintendent's Report

### School Dean Report

**School:** Utica Academy of Science Charter School

**Month:** December 2016

#### Grade Level Ratios

Grade Level	Count	Percentage
6	64	15.6%
7	95	23.2%
8	76	18.5%
9	68	16.5%
10	57	13.9%
11	27	6.5%
12	23	5.6%
Unknown	0	0%
<b>TOTAL</b>	<b>410</b>	<b>100%</b>

#### Gender Ratios

Gender	Count	Percentage
Male	203	49.51%
Female	207	50.49%
<b>TOTAL</b>	<b>410</b>	<b>100%</b>

#### Ethnicity Ratios

Ethnicity	Count	Percentage
Hispanic or Latino	91	22.2%
Not Hispanic or Latino	319	77.8%
Unknown	0	0%
<b>TOTAL</b>	<b>410</b>	<b>100%</b>

#### Race Ratios

Race	Count	Percentage
American Indian or Alaska Native	29	7.07%
Asian	51	12.44%
Black or African American	75	18.29%
American Indian or Alaska Native, Black or African American	3	0.73%
Asian, Black or African American	1	0.24%
Native Hawaiian or Other Pacific Islander	2	0.49%
White	221	53.9%
American Indian or Alaska Native, White	0	0
Asian, White	1	0.24%
Black or African American, White	27	6.59%
American Indian or Alaska Native, Black or African American, White	0	0
Asian, Black or African American, White	0	0
Unknown	0	0
<b>TOTAL</b>	<b>410</b>	<b>100%</b>

Free lunch

Reduced lunch

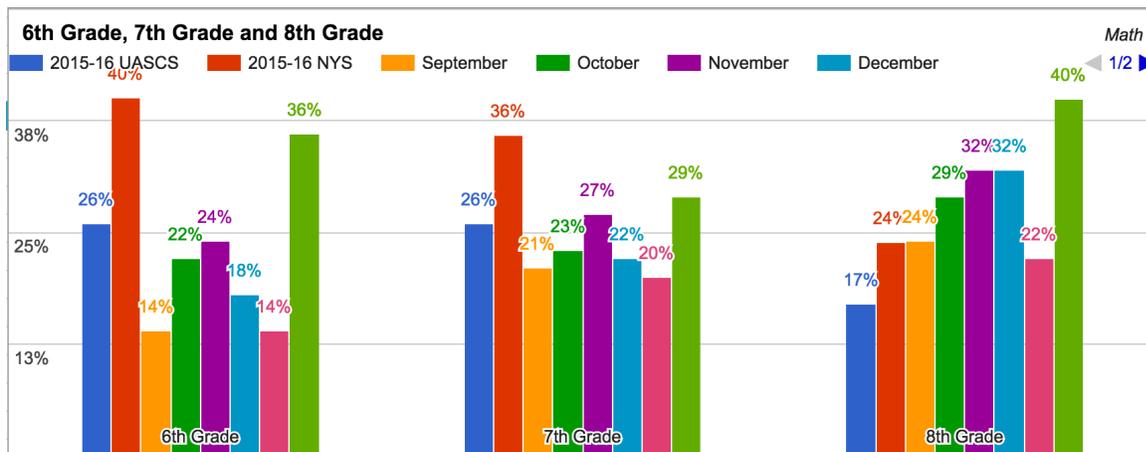
Paid lunch

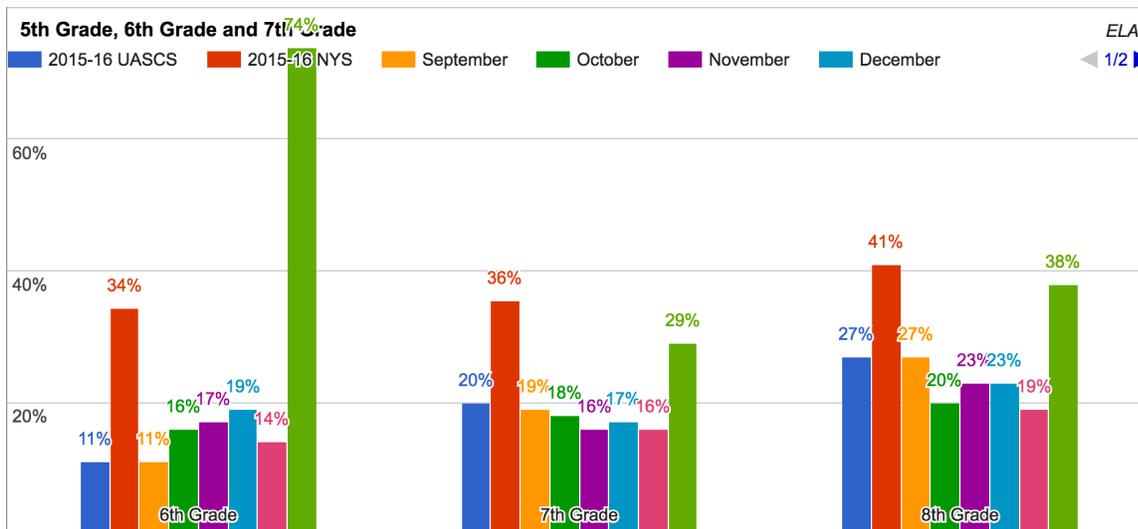
315(76.82%)	40(9.75%)	54(12.68%)
<b>Total Number of SWD</b>		
<b>Middle School</b>	<b>High School</b>	
11	18	
<b>Total Number of LEP</b>		
<b>Middle School</b>	<b>High School</b>	
12	39	
<b>Total out of school suspensions K-12</b>		
<b>Middle School</b>	<b>High School</b>	
2	3	

Enrollment Targets (462 students)	Targets	Actual (%)
Economically disadvantaged	78.1%	87
English Language Learners	14.7%	13
Student with disabilities	16.9%	7

December 2016 monthly e-newsletter is attached.

**December 2016 STAR testing results:**





## Benchmark ASSESSMENT RESULTS

Math	6th Grade	7th Grade	8th Grade
2015-16 UASCS	26%	26%	17%
2015-16 NYS	40%	36%	24%
September	14%	21%	24%
October	22%	23%	29%
November	24%	27%	32%
December	18%	22%	32%
Benchmark I	36%	29%	40%

ELA	6th Grade	7th Grade	8th Grade
2015-16 UASCS	11%	20%	27%
2015-16 NYS	34%	36%	41%
September	11%	19%	27%
October	16%	18%	20%
November	17%	16%	23%
December	19%	17%	23%
Benchmark I	74%	29%	38%

### VII. Executive Session

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call: approved unanimously**

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**VIII. Public Comment on Any Agenda Topic**

Board President or designee opens the public comment session on any agenda topic.  
Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any agenda topic.

- IX. Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**, to adjourn the meeting at 8.40 pm  
**Roll Call: approved unanimously**

**Utica Academy of Science Charter School**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 1/10/2017  
**Place :** UASCS High School

- I. The regular meeting was called to order at 7.20 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Present
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular and Special Board Meeting of 12/13/2016

Motion by **Ahmet Ay**, seconded by **Jawwaad Rasheed**

**Roll Call: approved unanimously**

**III. Agenda**

1. *Approval of new hires*
2. *Approval of updated enrollment policy for UASCCS subject to merger approval.*
3. *Approval of budget revision for the second half of the school year.*
4. *Approval of updated Foil policy*

## **Discussion**

1. *Financial status and budget*
2. *STAR math and reading test results summary*
3. *Superintendent's report*

Motion by **Ahmet Ay**, seconded by **Chanel Turnquest**, to adopt the agenda as presented.

**Roll Call: approved unanimously**

### IV. **Motion #170110.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.

Resolution # 170110.1 was **approved unanimously**

### **Motion #170110.2**

Whereas UASCS has submitted a merger application with SASCS, therefore few changes has been made into enrollment policy to include statement to allow student of school register to other school, RESOLVED that updated enrollment policy subject to merger approval is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.

Resolution # 170110.2 was **approved unanimously**

### **Motion #170110.3**

WHEREAS certain budget line items have surpassed or may surpass before the year end as budgeted and some items may not be spent, therefore those are updated as presented, RESOLVED, that UASCS budget revision is hereby approved.

Moved by **Murat Baysal**, seconded by **Ahmet Ay**.

Resolution # 170110.3 was **approved unanimously**

### **Motion #170110.4**

WHEREAS existing foil policy has been updated to make it more aligned with the NYS law and school operation, RESOLVED, that updated FOIL policy is hereby approved.

Moved by **Jawwaad Rasheed**, seconded by **Ahmet Ay**.

Resolution # 170110.4 was **approved unanimously**

## V. **Discussion Items**

1. *Financial status and budget:* The updated budget has been reviewed regarding all changes since July. School's financial being is good and will save more funds with the updated budget. Board also reviewed the financial summary.
2. *Superintendent's report:* Staff recruitment and student recruitment has been discussed. Board will receive and salary increase proposal in March for hard to find teachers. MVCC provides free college courses and Utica College offers \$100 per course.

## **VI. Superintendent's Report**

No STAR administered due to benchmarks this month.

### **Grade Level Ratio's**

-6th grade-65 students- 15.78%

-7th grade-95 students-23.06%

-8th grade-76 students-18.45%

-9th grade-69 students-16.75%

-10th grade-56 students-13.59%

-11th grade- 28 students-6.8%

-12th grade- 23 students-5.58%

### **Gender Ratio's**

-Male students: 204- 49.51%

-Female students: 208-50.49%

### **Ethnicity Ratio's**

-Hispanic or Latino: 91 students-22.09%

-Not Hispanic or Latino: 321 students-77.91%

### **Race Ratio's**

-American Indian or Alaska Native: 29 students-7.04%

-Asian: 51 students-12.38%

-Black or African American: 76 students- 18.45%

-American Indian or Alaska Native, Black or African American: 3 students-0.73%

-Asian, Black or African American: 1 student-0.24%

-Native Hawaiian or Other Pacific Islander: 2 students-0.49%

-White: 221 students- 53.64%

-Asian, White: 1 student- 0.24%

-Black or African American, White: 28 students-6.8%

## Suspension Ratio's

UAS Middle School: 0/160

UAS High School: 1/252 student's suspended-0.39%

<b>Enrollment Targets (412 students)</b>	<b>Targets</b>	<b>Actual (%)</b>
<b>Economically disadvantaged</b>	<b>78.1%</b>	<b>85.1%</b>
<b>English Language Learners</b>	<b>14.7%</b>	<b>12.37%</b>
<b>Student with disabilities</b>	<b>16.9%</b>	<b>6.79%</b>
<b>Retention Targets (412 students)</b>	<b>Targets</b>	
<b>Economically disadvantaged</b>	<b>78.1%</b>	<b>85.1%</b>
<b>English Language Learners</b>	<b>14.7%</b>	<b>12.37%</b>
<b>Student with disabilities</b>	<b>16.9%</b>	<b>6.79%</b>

## School Activities

- Annual Toy Drive – Holly Days – UAS participated Annual Toy Drive in December. Thank you for everyone who generously donated toys to the ones who need it the most.
- MS Holiday Concert took place on the last day of the school. Scholars enjoyed time with nice songs played by Mr. Costanzo and the scholars
- Saturday School is full with over 70 students in December. Students receive individual and small group help in math, ELA and other core subjects.

## VII. Executive Session

Motion by Choose an item., seconded by Choose an item. to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Choose an item.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

## VIII. Reconvene Public Session

Motion by Choose an item., seconded by Choose an item., to exit the executive session.

**Roll Call:** Choose an item.

## IX. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item.

Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any agenda topic.

- X. Motion by **Ahmet Ay**, seconded by **Murat Baysal**, to adjourn the meeting at 8.14 pm.  
**Roll Call:** approved unanimously

**Utica Academy of Science Charter School and**

**Board of Trustees**

**Regular Meeting**

**Minutes**

**Date :** 2/14/2017  
**Place :** UASCS High School

- I. The regular meeting was called to order at 7.15 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Yes
Ahmet Ay	Vice President Board Secretary	Yes	Yes
Muris Hadzic	Treasurer	Yes	Yes
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Yes
Chanel Turnquest	Trustee	Yes	Yes
Murat Baysal	Trustee	Yes	Yes
Tolga Hayali	Superintendent	No	Yes

**Others present at the meeting:** Assistant superintendent of Finance, assistant superintendent of accountability, parent, Dr. Cetinkaya

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 1/10/2017

Motion by **Muris Hadzic**, seconded by **Ahmet Ay**

**Roll Call: Approved unanimously**

**III. Agenda**

1. *Approval of new hires*
2. *Approval of updated UAS bylaws, as merged entity*
3. *Approval of trade-in current 15 passenger Ford van with 2017 Ford Transit*
4. *Approval of Utica business credit card from Chase Bank. Current M&T credit card will be cancelled*

## **Discussion**

1. *Financial status and budget*
2. *STAR math and reading test results summary*
3. *Merger*
4. *Graduation rates and college attendance*
5. *Terra Science and Education funding for students for state proficiency*
6. *Superintendent's report*

Motion by **Muris Hadzic**, seconded by **Murat Baysal**, to adopt the agenda as presented.

**Roll Call: Approved**

### IV. **► Motion #170214.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Jawwaad Rasheed**, seconded by **Ahmet Ay**.

Resolution # 170214.1 was **approved**

### **► Motion #170214.2**

WHEREAS by-laws are updated with the request of NYSED attorney to be aligned with new conflict of interest laws,

RESOLVED, that updated UAS Bylaws and SANY Bylaws is hereby approved.

Moved by **Murat Baysal**, seconded by **Muris Hadzic**.

Resolution # 170214.2 was **approved**

### **► Motion #170214.3**

WHEREAS insurance policy and school transportation policy changes and the age of the current van (4 years old), therefore it needs an update with a smaller

RESOLVED, that trade-in the current Ford van with 2017 Ford Transit 10 passenger van from Koerner Ford \$22,057.50 with trade in value shown below is hereby approved.

- Koerner Ford: New Price: \$34,657.50 (including all fees) – Trade-in Value: \$12,600
- Davidson Ford: New Price: \$35,300.00 (no fees are included) – Trade-in Value: \$10,500
- Romano Ford: New Price: \$35,380 (no fees are included)– Trade-in Value: \$11,800

Moved by **Jawwaad Rasheed**, seconded by **Muraty Baysal**.

Resolution # 170214.3 was **approved, except Ahmet Ay objection**

### **► Motion #170214.4**

WHEREAS the school has customer care issues such as delayed bank statements etc,

RESOLVED, that opening a business credit card from Chase Bank and closing the current M&T credit card is hereby approved.

Moved by **Muris Hadzic**, seconded by **Ahmet Ay**.

Resolution # 170214.4 was **approved**

### V. **Discussion Items**

1. *Financial status and budget:* Internal auditor provided summary of the financial summary. There minor issues regarding inventory and purchasing which were corrected. In addition, the financial statements and financial summary has been discussed.
2. *STAR math and reading test results summary:* Math results steadily increases according to the Star testing. The school providing extensive tutoring with Hamilton college students and have topic coach for teachers. For ELA subject students still struggle, 7<sup>th</sup> grade ELA teacher left due to family reasons. The school will provide winter and spring break schools for identified students. There is also ELA coach available on a daily basis.
3. *Merger:* The status of merger application has been shared. It is expected to be approved in March or April Regents meeting.
4. *Graduation rates and college attendance:* expected graduation rate is around 92% compared to 66% in district. 100% of the students accepted into college, mostly 4-year colleges. This is the school's first cohort and very promising.
5. *Terra Science and Education funding for students for state test proficiency:* Terra Science and Education will provide an I-pad for students who achieves level 4 in ELA and/or Math state tests at 6-8<sup>th</sup> grades. The selection will be made by lottery among student at level 4 in each subject to motivate students to study and do better.

## **VI. Superintendent's Report**

### **UASCS Director's Monthly Report for FEBRUARY 2017:**

#### **Grade Level Ratio's**

- 6th grade-62 students- 15.31%
- 7th grade-94 students-23.21%
- 8th grade-74 students-18.27%
- 9th grade-66 students-16.03%
- 10th grade-57 students-14.07%
- 11th grade- 29 students-7.16%
- 12th grade- 23 students-5.68%

#### **Gender Ratio's**

- Male students: 200- 49.38%
- Female students: 205-50.62%

#### **Ethnicity Ratio's**

- Hispanic or Latino: 89 students-21.98%
- Not Hispanic or Latino: 316 students-78.02%

#### **Race Ratio's**

- American Indian or Alaska Native: 29 students-7.16%
- Asian: 50 students-12.35%
- Black or African American: 76 students- 18.77%
- American Indian or Alaska Native, Black or African American: 3 students-0.74%
- Asian, Black or African American: 1 student-0.25%
- Native Hawaiian or Other Pacific Islander: 2 students-0.49%
- White: 215 students- 53.09%
- Asian, White: 1 student- 0.25%

-Black or African American, White: 28 students-6.91%

### Suspension Ratio's

UAS Middle School: 2/156-1.28%

UAS High School: 5/249 students suspended-2.0%

UAS:

Enrollment Targets (405 students)	Targets	Actual (%)
Economically disadvantaged	78.1%	86.17%
English Language Learners	14.7%	13.08%
Student with disabilities	16.9%	7.16%
Retention Targets (462 students)	Targets	
Economically disadvantaged	94.7%	
English Language Learners	94.7%	
Student with disabilities	92.7%	

January Regents have been a success for our scholars - at the moment 21 out of 23 seniors **(91% graduation rate)** completed all requirements and ready for graduation. Our team works relentlessly with the remaining ELL students to get them ready for graduation.

- UAS Boys modified Game won by 30 points
- UAS JV Team won against Madison Central School Team
- Saturday school continues with 70-80 students each weekend
- UAS Blood Drive was a success. Both students and staff participated in the blood drive organized by Red Cross.
- PIC Fundraiser: UAS Nite Out @ Panera Bread, Pizza Kit Fundraiser
- Student Council organized a Movie Night @ Middle School
- Feb 7 - Advocacy Day in Albany - UAS participate with a team of students, parents and UAS staff to meet with our local representatives in Albany
- Feb 9 congressman Brindisi will visit UAS and meet with UAS parents about the immigrant parents.

### VII. Executive Session

Motion by **Ahmet Ay**, seconded by **Muris Hadzic** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call: Approved**

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### VIII. Reconvene Public Session

Motion by **Muris Hadzic**, seconded by **Murat Baysal**, to exit the executive session.

**Roll Call: approved**

### IX. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item.  
Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any agenda topic.

- X. Motion by **Ahmet Ay**, seconded by **Chanel Turnquest**, to adjourn the meeting at 8.45 pm.  
**Roll Call: approved**

**Utica Academy of Science Charter School**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 3/21/2017  
**Place :** SASCS High School

- I. The regular meeting was called to order at 7.15 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Present
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present

**Others present at the meeting: Dr. Kocak, Mr Bilge, Mr Akyar, Mr Duz, Mr. Ersoy**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 2/14/2017

Motion by **Jawwaad Rasheed**, seconded by **Chanel Turnquest**

**Roll Call: Adopted unanimously**

**III. Agenda**

1. *Approval of new hires*
2. *Approval of disaster recovery plan*
3. *Approval of sweep account agreement for UAS checking account.*
4. *Approval of updated financial practices policy.*

5. *Approval of updated Edgar policy.*

### **Discussion**

1. *Financial status and budget*
2. *Internal audit report*
3. *STAR math and reading test results summary*
4. *Superintendent's report*
5. *Schooltool database*
6. *Terra scholarship awards*
7. *Committee for organizational structure after merger*

Motion by **Ahmet Ay**, seconded by **Murat Baysal**, to adopt the agenda as presented.

**Roll Call: Adopted unanimously**

#### IV. ► **Motion #170314.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.

Resolution # 170314.1 was **adopted unanimously**

#### ► **Motion #170314.2**

Whereas, in the event of a disaster, The Data Disaster Recovery Plan document identifies the computer recovery facility that has been designated as backup if the functional areas are disabled in order to retrieval of necessary data to resume normal function post-disaster. This document lists the Utica Academy of Science Charter School District Office personnel designated as the Data Disaster Recovery Management Team.

RESOLVED, that updated disaster recovery plan is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.

Resolution # 170314.2 was **adopted unanimously**

#### ► **Motion #170314.3**

Whereas, UAS usually have more balance than the FDIC insured amount in the checking accounts, it is highly recommended to look into other options such as setting up a sweep account. It is imperative to safeguard the assets as much as possible. By switching to sweep account, not only school will safeguard its assets, and also school will eliminate any potential concerns raised by auditors in the future. Also, sweep account will provide interest income for the school on an annual basis.

RESOLVED, that sweep account agreement for UAS checking account is hereby approved.

Moved by **Muris Hadzic**, seconded by **Chanel Turnquest**.

Resolution # 170314.3 was **adopted unanimously**

#### ► **Motion #170314.4**

Whereas the existing policies are updated to reflect the existing organizational structures

and practices,

RESOLVED, that updated financial practices policy for UAS is hereby approved.

Moved by **Ahmet Ay**, seconded by **Muris Hadzic**.  
Resolution # 170314.4 was **adopted unanimously**

► **Motion #170314.5**

Whereas, based on the audit recommendations, we updated the Uniform Grant Guidance. The key points are:

- internal controls over federal awards - must have a proper policy
- must document how payroll and other costs are allocated
- need to have procedures on how indirect costs are allocated
- need to have written purchasing policies, if we have cost reimbursement contracts
- need to monitor sub-recipients, if we pass any of the funding on to other organizations

RESOLVED, that updated Edgar policies for UAS is hereby approved.

Moved by **Muris Hadzic**, seconded by **Murat Baysal**.  
Resolution # 170314.5 was **adopted unanimously**

## V. Discussion Items

1. *Financial status and budget:* Financial summary has been discussed. Financial policy and procedures has been discussed. Edgar policy has been discussed.

2. *Internal audit report:* UAS March 2017 Internal Audit Report

- Payroll Testing:
  - 15 Employee salaries, benefit deductions and contracts tested.  
Exceptions were shared with the business office.
- Cash Disbursement Testing:
  - 20 Cash Disbursements Tested  
Exceptions were shared with the business office
- Bank Reconciliations:
  - Bank reconciliations are completed without any exceptions.
- Financial Statements:
  - Financial Statements prepared along with financial ratios and presented in the financial dashboard
- Student Files Testing
  - Randomly picked 38 student files, checked if there is proof of residency matching the address in the database. 4 exceptions noted as well as some recommendations shared with the admissions person.

2. *STAR math and reading test results summary:* School director provided academic data for 3<sup>rd</sup>-8<sup>th</sup> grades. Board members asked questions about the intervention programs, teacher support, additional instruction and moving students from lower levels to higher level. School should provide consolidated data for Star testing and Utica district levels.
3. *Schooltool database*

Extended discussion on the school database within the SAS & UAS admin team

Webinar: Wednesday June 15, at 10:00 and In person presentation: Friday June 24th, at 10:00

1. Less expensive than the existing system: \$39/student vs \$18/student + set up cost, however in the long run it will be cheaper. The overall cost over three years \$120,000 for the Schooltools, existing SIS system is \$180,000; savings around \$60,000 over three years. There is third quote from Redicker (\$15 additional cost for other features requested by the school), which is Boston based school. However, the services and their quality and compliance with NYS are not the same, therefore the school decided to use Schooltools.
2. NYS-based product and widely used in the state of New York
3. Reliable customer service
4. More features to address our needs:
  - a) Master and individual schedule
  - b) State data reporting
  - c) Custom Reporting
5. Suggested by the Onondaga BOCES and the NYS Principals
6. Schooltool covers the majority of NYS districts
7. It was ranked #1 for Software Development companies for 2010 in the Rochester by Business Journal!
8. Large teamwork with 180 employees
9. Schooltool gives District Administrators the ability to easily track and report on data in up-to-date formats required by their districts. Administrators can access accurate, timely data and share information district-wide.
  - a) Report and perform district-wide data analysis using dashboards
  - b) Easy-to-use advanced search
  - c) Easily track, monitor, and report on faculty and students
  - d) Access to a powerful NYS validation report
  - e) View students' discipline and attendance history
  - f) Communicate with school and district personnel
  - g) Access critical information via mobile app
  - h) Create user-defined screens and assessments for unique district data
  - i) Online help for all users
10. Schooltool provides centralized tools and up-to-date information to easily produce and manage complex schedules for districts K-12. Counselors have access to scheduling features, current and historical information, and reporting

capabilities necessary to easily manage and streamline the multitude of tasks required of them on a daily basis.

4. *Terra scholarship awards*: All scholarships opportunities given for UAS/SAS students were presented. The document has been shared with all teachers and parents. Terra will also provide discretionary incentive for ELA and Math teachers starting next year. Their policy will be shared with the school.
5. *Committee for organizational structure after merger*: The board charged a committee of Dr. Damkaci, Dr Ay, Dr Baysal and Chanel Turnquest to discuss the organizational structure in the light of merger, future growth and achieving higher academic results. The committee will meet with several school administrators to receive feedback before bringing a recommendation the board.

#### **VI. Superintendent's Report**

Monthly Consolidated STAR Reading and Math State Performance Reports + its comparison to previous Months' Consolidated reports and previous year's School and State test results.

Will be submitted separately on Friday, 3/11.

#### Grade Level Ratio's

-6th grade-62 students- 15.27%

-7th grade-94 students-23.15%

-8th grade-75 students-18.47%

-9th grade-67 students-16.50%

-10th grade-56 students-13.79%

-11th grade- 29 students-7.14%

-12th grade- 23 students-5.67%

#### Gender Ratio's

-Male students: 200- 49.26%

-Female students: 206-50.74%

#### Ethnicity Ratio's

-Hispanic or Latino: 90 students-22.17%

-Not Hispanic or Latino: 316 students-77.83%

## Race Ratio's

- American Indian or Alaska Native: 28 students-6.9%
- Asian: 49 students-12.07%
- Black or African American: 76 students- 18.72%
- American Indian or Alaska Native, Black or African American: 3 students-0.74%
- Asian, Black or African American: 1 student-0.25%
- Native Hawaiian or Other Pacific Islander: 2 students-0.49%
- White: 218 students- 53.69%
- Asian, White: 1 student- 0.25%
- Black or African American, White: 28 students-6.9%

## Suspension Ratio's

UAS Middle School: 0/156

UAS High School: 1/250 student's suspended-0.4%

UAS:

Enrollment Targets (411 students)	Targets	Actual (%)
Economically disadvantaged	78.1%	86.50%
English Language Learners	14.7%	13.50%
Student with disabilities	16.9%	7.1%
Retention Targets (411 students)	Targets	
Economically disadvantaged	78.1%	86.50%
English Language Learners	14.7%	13.50%
Student with disabilities	16.9%	7.1%

- 100% College acceptance, 1.5 million scholarship and at the moment 91% graduation rate...
- Tutoring and RtI updates -
  - Feb 4, 11, 18 (on average 70 students)
  - Winter study camp 3 days (35 MS students attended)
  - Hamilton college tutors / MVCC tutors
- UAS Alternative Enrichment Program Presentation: We need an alternative enrichment program for Young scholar program and building our own program
- GENIUS Olympiad - 7 Writing and 3 Art Projects are submitted
- Assemblyman A Brindisi Met with UAS Parents to discuss Refugee Ban and his support at UAS HS Library on 2/9 at 6pm.
- Utica Board Meeting and Recent Concerns with the District Communication - Recent Issues

- Payment Delay – they have a hold on UAS check due to alleged student address conflict
- Transportation issues– constant complains from parents (lost two students earlier in the year due to bus issues)
- Special Ed. irregularities – There are several cases that they denied and or delayed SPED services for UAS students.

-Interventions

- Periodic meeting with the superintendent and his leadership team
- Invite Utica BoT and admins to the charter school for a visit
- Outreach to Utica community – We determined over 20 community organizations and we have been visiting and presenting the school including refugee center, literacy coalition, ...
- Organize the 2nd media panel in April 2017
- Help needed for reaching out to community foundation, chamber of commerce in Utica, and Indium...

## VII. Executive Session

Motion by **Chanel Turnquest**, seconded by **Murat Baysal** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call: Adopted unanimously**

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

## VIII. Reconvene Public Session

Motion by **Murat Baysal**, seconded by **Chanel Turnquest**, to exit the executive session.

**Roll Call: Adopted unanimously**

## IX. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any agenda topic.

- X. Motion by **Chanel Turnquest**, seconded by **Murat Baysal**, to adjourn the meeting at 8.48 pm .  
**Roll Call: Adopted unanimously**

**Utica Academy of Science Charter School and**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 4/11/2017  
**Place :** UASCS High School

- I. The regular meeting was called to order at 9.05 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Absent
Sherman Dunmore	Trustee	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present

**Others present at the meeting:** Mr Kocak, Mr. Akyar, Mr Duz, Mr Bilge

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 3/21/2017

Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**

**Roll Call: adopted unanimously**

**III. Agenda**

1. *Approval of new hires*
2. *Approval of UAS updated budget*

**Discussion**

1. *Financial status and budget*
2. *Internal audit report*

3. *STAR math and reading test results summary*
4. *ELA state test report*
5. *Superintendent's report*
6. *Teacher discretionary salary award (dashboard) offered by Terra*
7. *Charter renewal application*
8. *News about UAS and hiring a PR company*
9. *Committee for organizational structure after merger*

Motion by **Ahmet Ay**, seconded by **Chanel Turnquest**, to adopt the agenda as presented.

**Roll Call: adopted unanimously**

IV. **► Motion #170411.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Murat Baysal**, seconded by **Ahmet Ay**.

Resolution # 170411.1 was **adopted unanimously**

**► Motion #170411.2**

Whereas some expenses are decreased and income has increased, resulted higher surplus for the year;

RESOLVED, that updated UAS budget is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.

Resolution # 170411.2 was **adopted unanimously**

V. **Discussion Items**

1. *Financial status and budget*: We have reviewed the budget in comparison to updated budget. Line items, which showed change, have been reviewed. In addition, financial summary dashboard was reviewed. The school is in good shape financially and with the updated the budget, the school will end the year with more funds, which can be used as reserve funds in future years.
2. *Internal audit report*: : Internal auditor report was shared; included payroll and cash disbursement testing results.
3. *STAR math and reading test results summary*: : STAR and benchmark testing results has been summarized by the school director as shown below. Concerns by the board members have been raised regarding certain grade levels, which are below state level. 8<sup>th</sup> grade math is expected to be higher than state average, others might be lower than state but higher than the district averages.
4. *ELA state test report*: School directors report on ELA state testing attendance and related issues. Terra scholarships or students achieving level 3-4 may have an impact in increasing attendance (lowering opt-out) this year.

5. *Teacher discretionary salary award (dashboard) offered by Terra:* Terra science and Education will provide salary award upto \$3,000 only for State test teachers and based on performances.
6. *Charter renewal application:* The board discussed renewal application and possible expansion plan for the school. The board has decided to apply for elementary school application to increase its success at middle and high school grades.
7. *News about UAS and hiring a PR company:* the school needs to do positive PR rather than reactionary PR. Especially we need to focus on our academic outcomes to promote our school.
8. *Committee for organizational structure after merger:* Committee has met with all school deans and directors for 15-30 min to gather their input regarding current structure, current issues related to structure, dual leadership model. After meeting further, committee will provide its recommendation to the board in next meeting.

## VI. Superintendent's Report

### Grade Level Ratios

- 6th grade-61 students- 15.1%
- 7th grade-95 students-23.51%
- 8th grade-75 students-18.56%
- 9th grade-65 students-16.09%
- 10th grade-56 students-13.86%
- 11th grade- 29 students-7.18%
- 12th grade- 23 students-5.69%

### Gender Ratios

- Male students: 200- 49.5%
- Female students: 204-50.5%

### Ethnicity Ratios

- Hispanic or Latino: 89 students-22.03%
- Not Hispanic or Latino: 315 students-77.97%

### Race Ratios

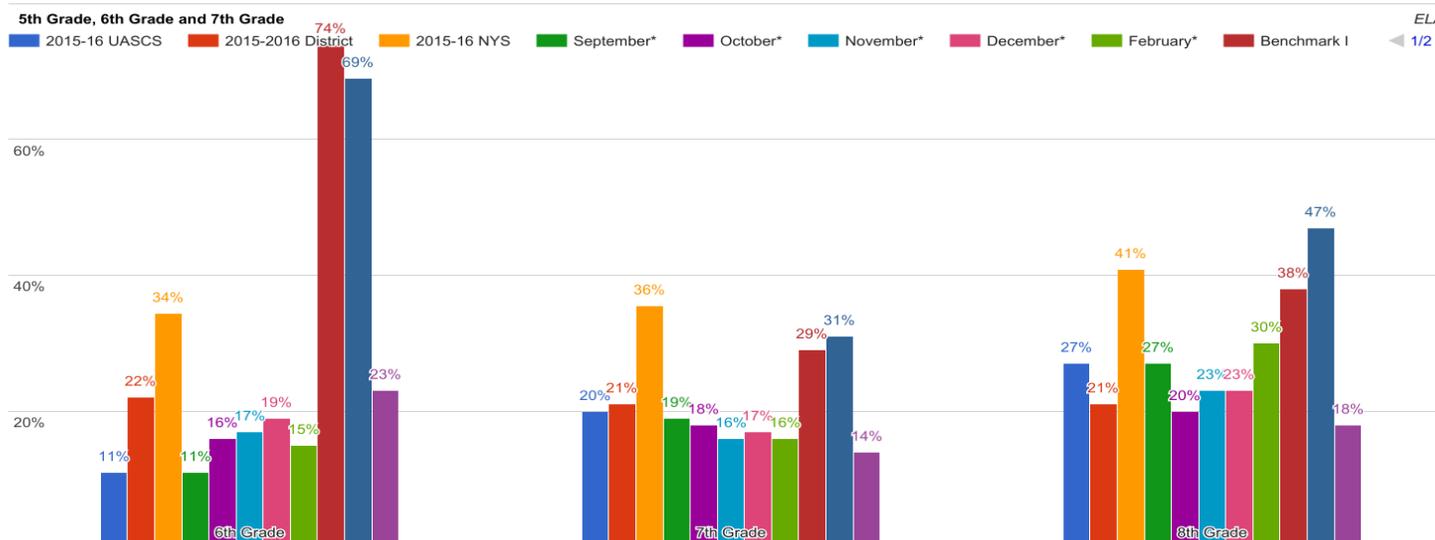
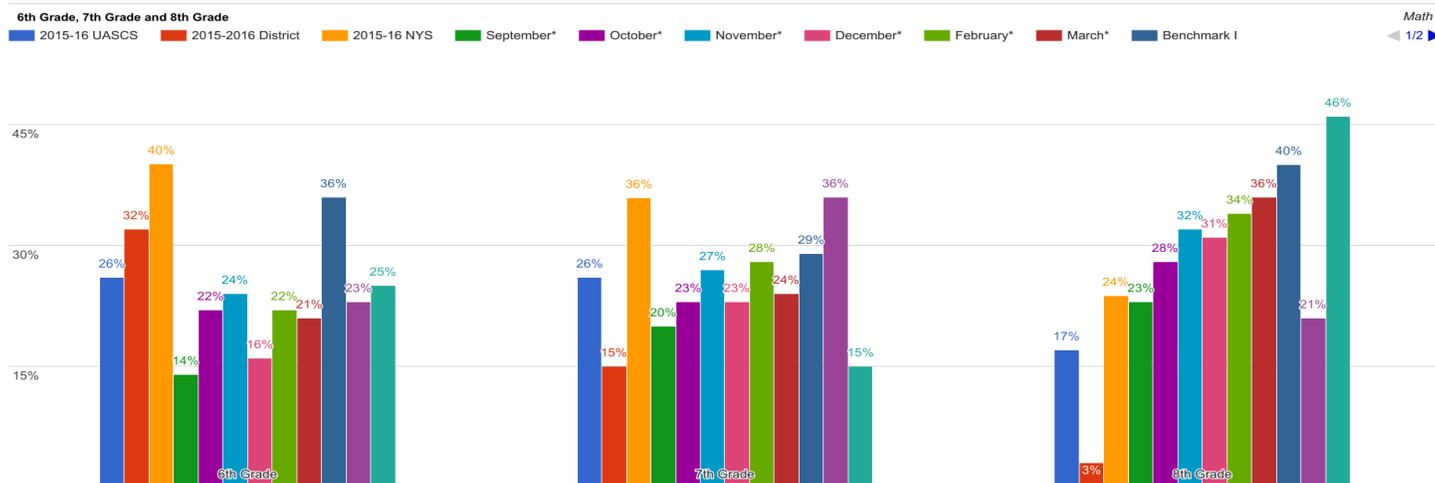
- American Indian or Alaska Native: 28 students-6.93%
- Asian: 49 students-12.13%
- Black or African American: 76 students- 18.81%
- American Indian or Alaska Native, Black or African American: 3 students-0.74%
- Asian, Black or African American: 1 student-0.25%
- Native Hawaiian or Other Pacific Islander: 2 students-0.50%
- White: 217 students- 53.71%
- Asian, White: 1 student- 0.25%
- Black or African American, White: 27 students-6.68%

### Suspension Ratios

- UAS Middle School: 2/156 student's suspended-1.3%
- UAS High School: 3/248 student's suspended-1.2%

<b>Enrollment Targets (462 students)</b>	<b>Targets</b>	<b>Actual (%)</b>
<b>Economically disadvantaged</b>	<b>78.1%</b>	<b>86.4%</b>
<b>English Language Learners</b>	<b>14.7%</b>	<b>13.6%</b>
<b>Student with disabilities</b>	<b>16.9%</b>	<b>7.4%</b>
<b>Retention Targets (462 students)</b>	<b>Targets</b>	
<b>Economically disadvantaged</b>	<b>94.7%</b>	

<b>English Language Learners</b>	<b>94.7%</b>	
<b>Student with disabilities</b>	<b>92.7%</b>	



- **Former Congressman Arcuri Visited UAS HS** – On Thursday, March 23, 2017, Michael Arcuri visited our school and spoke to our students. Michael Arcuri is a politician who was the U.S. Representative for New York's 24th congressional district from 2007 to 2011.
- **UAS Rebuilding its Greenhouse with the Support of Community** – After March snowstorm Stella, the greenhouse had collapsed. With the initiation of Weather club supervisor Jeff Mathew and the students, UAS raised \$875 so far as well as the support from local construction company Majic Construction, we built a new greenhouse in a week. Thank you for all who supported our cause.
- **2nd Annual Talent Show is a success** - UAS celebrated scholar's talent at the Second Annual UAS Talent Show on March 24. We want to thank our PIC for planning this event.

**VII. Executive Session**

Motion by **Murat Baysal**, seconded by **Ahmet Ay** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call: adopted unanimously**

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**VIII. Reconvene Public Session**

Motion by **Ahmet Ay**, seconded by **Chanel Turnquest**, to exit the executive session.

**Roll Call: adopted unanimously**

**IX. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item.

Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any topic.

- X. Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**, to adjourn the meeting at 9.51 pm.

**Roll Call: adopted unanimously**

**Utica Academy of Science Charter School and**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 5/9/2017  
**Place :** SASCS High School

- I. The regular meeting was called to order at 7.19 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Absent
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 4/11/2017

Motion by **Ahmet Ay**, seconded by **Murat Baysal**

**Roll Call: Adopted unanimously**

**III. Agenda**

1. *Approval of new hires*
2. *Approval of contract renewals*
3. *Approval of academic calendar for 2017-2018 school year*
4. *Approval of updated organization structure*
5. *Approval of teacher salary scale for 2017-2018 school year*
6. *Approval of additional \$2,000 for the teachers of hard to find positions (math and ELA)*

7. *Approval of contractual agreement with the current services provider, Northland Communications, for telecommunication services*

### **Discussion**

1. *Financial status and budget*
2. *Presentation for Community Eligibility Provision (CEP) for school breakfast and lunch program*
3. *Internal audit report*
4. *Math state test report*
5. *Superintendent's report*
6. *Lottery results and enrollment update*
7. *Edoctrina to replace DataDirector as an online benchmark tool*

Motion by **Ahmet Ay**, seconded by **Chanel Turnquest**, to adopt the agenda as presented.

**Roll Call: Adopted unanimously**

IV. **► Motion #170509.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Murat Baysal**, seconded by **Chanel Turnquest**.  
Resolution # 170509.1 was **adopted unanimously**

**► Motion #170509.2**

Whereas, Superintendent recommends contract renewal for the teachers and staff in the attached list for 2017-2018 school year.

RESOLVED, that renewing the contracts for the teachers and staff in the attached list for 2017-2018 school year is hereby approved.

Moved by **Jawwaad Rasheed**, seconded by **Chanel Turnquest**.  
Resolution # 170509.2 was **adopted unanimously**

**► Motion #170509.3**

RESOLVED, that UAS academic calendar for 2017-2018 school year is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.  
Resolution # 170509.3 was **adopted unanimously**

**► Motion #170509.4**

Whereas, in order to increase organizational capacity, to expand and have school deans to dedicate all of their time for academics, operations and academics are separated by adding operations manager position for each school building making school deans only responsible for academics. The model is referred as dual leadership model and has been adapted by major charter school organizations and has been recommended by NYC

charter office as the best practice for charter schools

RESOLVED, that updated organizational structure effective July 1, 2017 is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.  
Resolution # 170509.4 was **adopted unanimously**

► **Motion #170509.5**

Whereas, per pupil aid is increased \$500 for 2017-2018 school year, school reflects that increase to teacher salaries by increasing base salaries \$3,000 in addition to their annual \$1,000 increase.

RESOLVED, that updated teacher salary scale for 2017-2018 school year is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.  
Resolution # 170509.5 was **all in favor but opposed by Dr. Ay, since he thinks scale for MS degree should be \$2,000 more, instead of \$1,000**

► **Motion #170509.6**

Whereas, math and ELA teachers in teacher market are scarce. In order to attract qualified candidates and retain our current teachers, school needs to be competitive in terms of salaries. These positions will be paid additional \$2,000 for 2017-2018 school year.

RESOLVED, that additional \$2,000 for the teachers of hard to find positions (math and ELA) for 2017-2018 school year is hereby approved.

Moved by **Murat Baysal**, seconded by **Ahmet Ay**.  
Resolution # 170509.6 was **adopted unanimously**

► **Motion #170509.7**

Whereas, RFP process for telecommunication services through E-Rate is finalized for 2017-2018 school year, the school has been using Northland services last two years at same pricing and the current proposal will keep it at the same pricing for next three years and does not require any structural change etc.

RESOLVED, that continuation of existing telecommunication services with Northland Communication is hereby approved.

Moved by **Jawwad Rasheed**, seconded by **Murat Baysal**.  
Resolution # 170509.7 was **adopted unanimously**

## V. Discussion Items

1. *Financial status and budget:* Proposed budget and financial summaries were reviewed by comparison of proposed budget vs this year's budget. Changes were highlighted for discussion. In addition, monthly financial summary has been reviewed.
2. *Presentation for Community Eligibility Provision (CEP) for school breakfast and lunch program:*

*Internal audit report:* UAS May 2017 Internal Audit Report

- Payroll Testing:
    - 10 Employee salaries, benefit deductions and contracts tested.  
Exceptions; Missing employment contracts / letters, 1 employee benefit deviation, and 1 immaterial salary deviation were shared with management
  - Cash Disbursement Testing:
    - 50 Cash Disbursements Tested  
No major exceptions and exceptions were shared with management
  - Bank Reconciliations:
    - Bank reconciliations are completed without any exceptions.
  - Financial Statements:
    - Financial Statements prepared along with financial ratios and presented in the financial dashboard
3. *Math state test report:* The opt out numbers were similar to ELA students, and there are few students who are at principals list who opt out, due to their parents objection to state testing.
  4. *Lottery results and enrollment update:* 462 students for next year and a waiting list. Applications continues for the school.
  5. *Edoctrina to replace DataDirector as an online benchmark tool:* These software are used for formative testing to create benchmark tests throughout the year. This software provides tests online and provide quick feedback. DataDirector will stop providing continued service, therefore the school will buy EDoctrina.

## VI. Superintendent's Report

Grade Level Ratios

- 6th grade-61 students- 15.14%
- 7th grade-94 students-23.33%
- 8th grade-73 students-18.11%
- 9th grade-67 students-16.63%
- 10th grade-56 students-13.9%
- 11th grade- 29 students-7.2%
- 12th grade- 23 students-5.71%

Gender Ratios

- Male students: 199- 49.38%
- Female students: 204-50.62%

Ethnicity Ratios

- Hispanic or Latino: 86 students-21.34%
- Not Hispanic or Latino: 317 students-78.66%

#### Race Ratios

- American Indian or Alaska Native: 26 students-6.45%
- Asian: 49 students-12.16%
- Black or African American: 77 students- 19.11%
- American Indian or Alaska Native, Black or African American: 3 students-0.74%
- Asian, Black or African American: 1 student-0.25%
- Native Hawaiian or Other Pacific Islander: 2 students-0.50%
- White: 218 students- 54.09%
- Asian, White: 1 student- 0.25%
- Black or African American, White: 26 students-6.45%

#### Suspension Ratios

UAS Middle School: 3/155 student's suspended-1.9%

UAS High School: 3/248 student's suspended-1.2%

Enrollment Targets (462 students)	Targets	Actual (%)
Economically disadvantaged	78.1%	86.6%
English Language Learners	14.7%	13.9%
Student with disabilities	16.9%	7.4%
Retention Targets (462 students)	Targets	
Economically disadvantaged	94.7%	86.6%
English Language Learners	94.7%	13.9%
Student with disabilities	92.7%	7.4%

**Euro Trip:** Several students and UAS staff attended a trip to Germany and Bosnia over the spring break. It was a great opportunity for students to interact with a different culture, attend classes and talk to students besides man sightseeing.

**Utica College Science Fair:** Utica Academy scholars participated annual Utica College Science Fair. Natalia Torres received a first place while several other students won second, third and fourth place medals with their science fair project. Congrats to all scholars.

**Green House:** UAS Green House is up and running. Thanks to our local donors and volunteers. We are able to make a healthy bowl of salad in June using tomatoes and peppers growing in the greenhouse.

## VII. Executive Session

Motion by **Ahmet Ay**, seconded by **Murat Baysal** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call: Adopted unanimously**

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

## VIII. Reconvene Public Session

Motion by **Murat Baysal**, seconded by **Chanel Turnquest**, to exit the executive session.  
**Roll Call: Adopted unanimously**

**IX. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item.  
Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any agenda topic.

- X. Motion by **Chanel Turnquest**, seconded by **Ahmet Ay**, to adjourn the meeting at 8.57 pm.  
**Roll Call: Adopted unanimously**

**Utica Academy of Science Charter School**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date** : 6/20/2017  
**Place** : SASCS High School

- I. The regular meeting was called to order at 9.40 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Ahmet Ay	Vice President Board Secretary	Yes	Present
Muris Hadzic	Treasurer	Yes	Present
Sherman Dunmore	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Murat Baysal	Trustee	Yes	Present
Tolga Hayali	Superintendent	No	Present

**Others present at the meeting:** Mr. Akyar, Mr. Duz, Mr. Bilge, and Mr. Tekin.

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 5/9/2017

Motion by **Ahmet Ay**, seconded by **Murat Baysal**

**Roll Call: Adopted unanimously**

**III. Agenda**

1. *Approval of new hires*
2. *Approval of contract renewals*
3. *Approval of uniform supplier contract*
4. *Approval of updated procurement policy*
5. *Approval of updated budget for UAS for 2016-17*
6. *Approval of budget for UAS for 2017-18*

7. *Approval of updated admin payscale*
8. *Approval of updated organizational structure*
9. *Approval of ceasing Utica Academy of Science Charter School due to merging with Syracuse Academy of Science Charter School as the surviving education corporation under the amended name Science Academies of New York (SANY) Charter Schools.*
10. *Approval of CEP Program*

### **Discussion**

1. *Financial status and budget*
2. *Internal audit report*
3. *Superintendent's report*
4. *SAS, SASC, and UAS merger approval and creation of Science Academies of New York (SANY)*
5. *Advertisement through WKTV and direct mailing*

Motion by **Ahmet Ay**, seconded by **Chanel Turnquest**, to adopt the agenda as presented.

**Roll Call: Adopted unanimously**

IV. **► Motion #170620.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Ahmet Ay**.

Resolution # 170620.1 was **adopted unanimously**

**► Motion #170620.2**

Whereas, Superintendent recommends contract renewal for the teachers and staff in the attached list for 2017-2018 school year.

RESOLVED, that renewing the contracts for the teachers and staff in the attached list for 2017-2018 school year is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.

Resolution # 170620.2 was **adopted unanimously**

**► Motion #170620.3**

Whereas, UAS has been contracted with Just The Right Stuff for school uniform during 2016-17 school year. There were no major complaints from parents so school wants to renew the contract with no price change for UAS.

RESOLVED, that renewing the existing contract at the same rate with Just The Right Stuff as school uniform supplier for UAS is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Ahmet Ay**.

Resolution # 170620.3 was **adopted unanimously**

► **Motion #170620.4**

Whereas, SAS, SASC and UAS will merge under one education corporation, school wants to increase threshold for 3 quotes from \$10K to \$20K in accordance with Chapter 56 of the Laws of 2010 amended section 103 of NYS General Municipal Law. The threshold for purchase contracts subject to competitive bidding is \$20,000.

RESOLVED, that updated procurement policy is hereby approved effective as of July 1, 2017.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.  
Resolution # 170620.4 was **adopted unanimously**

► **Motion #170620.5**

RESOLVED, that updated budget for UAS for 2016-17 is hereby approved.

Moved by **Murat Baysal**, seconded by **Chanel Turnquest**.  
Resolution # 170620.5 was **adopted unanimously**

► **Motion #170620.6**

RESOLVED, that budget for UAS for 2017-18 is hereby approved.

Moved by **Chanel Turnquest**, seconded by **Murat Baysal**.  
Resolution # 170620.6 was **adopted unanimously**

► **Motion #170620.7**

Whereas, new positions added to the admin payscale in conjunction with the new positions to the new organizational structure.

RESOLVED, that updated admin payscale for UAS with 2.5% annual increase is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.  
Resolution # 170620.7 was **adopted unanimously**

► **Motion #170620.8**

Whereas, there has been feedbacks regarding new organizational charts about especially for technology integration such as educational software, classroom technology and moving forward towards one on one chromebook initiative, IT Department are not fully disclosed in currently approved organizational structure. Therefore, in order to improve instructional technology use and oversee some of the responsibilities of operation managers such as event management, testing coordination, after school activity coordination etc., school wants to open a new position called Director of Information and Instructional technology.

RESOLVED, that updated organizational structure for UAS effective July 1 is hereby approved.

Moved by **Ahmet Ay**, seconded by **Murat Baysal**.  
Resolution # 170620.8 was **adopted unanimously**

► **Motion #170620.9**

Whereas, merging Syracuse Academy of Science Charter School (SAS), Syracuse Academy of Science and Citizenship Charter School (SASC), and Utica Academy of Science Charter School (UAS), with Syracuse Academy of Science Charter School as the surviving education corporation under the amended name Science Academies of New York (SANY) Charter Schools has been approved by Board of Regents. Due to approval of merger, UAS education corporation will be ceased and all legal documents such as bank accounts, 501c(3) and tax exemption, insurance, SAMS and DUNS documents will be updated with SANY's EIN number as of July 1, 2017.

RESOLVED, that ceasing Utica Academy of Science Charter School education corporation effective July 1, 2017 and all assets and documents will be transferred to SANY Charter School as the corporation, is hereby approved.

Moved by **Ahmet Ay**, seconded by **Chanel Turnquest**.  
Resolution # 170620.9 was **adopted unanimously**

► **Motion #170620.10**

Whereas, as presented in May Board Meeting, CEP Program for Utica Academy of Science make all students to be eligible for breakfast and lunch program.

RESOLVED, that CEP application for Utica Academy of Science is approved.

Moved by **Chanel Turnquest**, seconded by **Ahmet Ay**.  
Resolution # 170620.10 was **adopted unanimously**

► **Motion #170620.11**

RESOLVED, that the following monthly board meeting dates for 2017-18 is hereby approved.

SANY Schools BoT meetings will be held at Syracuse Academy High School (1001 Park Ave, Syracuse) unless noted. Utica Academy High School will have video conferencing available for all meetings. The meetings will start at 7 pm.

July 11, 2017  
August 8, 2017  
September 12, 2017  
October 10, 2017 (at Utica Academy High School)  
November 14, 2017  
December 12, 2017  
January 16, 2018  
February 13, 2018,  
March 13, 2018  
April 10, 2018 (at Utica Academy High School)

May 8, 2018

June 5, 2018

Moved by **Chanel Turnquest**, seconded by **Ahmet Ay**.

Resolution # 170620.11 was **adopted unanimously**

## V. Discussion Items

1. *Financial status and budget*

2. *Internal audit report*

<b>AUDIT SECTION</b>	<b>PROCEDURE</b>	<b>FINDING</b>
Purchases	9 cash disbursements reviewed to verify if there is adequate support for payment	purchases without PO
Disbursements	Invoice amounts agree to the payments	payments should be reprocessed
Payroll	1 employee salaries, benefit deductions tested	Ees' salaries were not tested
HR	To make sure fingerprints and contracts exist in the employee files	Ees without contracts
Inventory	To make sure electronics are recorded in the inventory.	n testing done
Student files	Match student addresses with student database with proper proof of residence	n testing done
Reconciliation	Review the cash register and verify there is no reconciliation discrepancies.	n exceptions noted
Financial Statements	Review the accounts for "0" balances. Review Budget vs. actual to make sure all the items are within the budget.	Se the financial summary dashboard for financial statements' notes.

3. *SAS, SASC, and UAS merger approval and creation of Science Academies of New York (SANY):* All three schools will be under one corporation, all will have same key design elements, board will have one board meetings. The school will operate [www.sany.org](http://www.sany.org) website as its main page for its educational corporation.

4. *Advertisement through WKTV and direct mailing:* It will be utilized through out the year for around \$8,000 to market UAS at greater Utica region.

## VI. Superintendent's Report

### Grade Level Ratios

-6th grade-62 students- 15.20%

-7th grade-95 students-23.28%

-8th grade-74 students-18.14%

-9th grade-67 students-16.42%

-10th grade-58 students-14.22%

-11th grade- 29 students-7.11%

-12th grade- 23 students-5.64%

### Gender Ratios

-Male students: 200- 49.02%

-Female students: 208-50.98%

### Ethnicity Ratios

-Hispanic or Latino: 86 students-21.08%

-Not Hispanic or Latino: 322 students-78.92%

### Race Ratios

-American Indian or Alaska Native: 26 students-6.37%

-Asian: 49 students-12.01%

-Black or African American: 77 students- 18.87%

-American Indian or Alaska Native, Black or African American: 3 students-0.74%

-Asian, Black or African American: 1 student-0.25%

-Native Hawaiian or Other Pacific Islander: 2 students-0.49%

-White: 222 students- 54.41%

-Asian, White: 1 student- 0.25%

-Black or African American, White: 27 students-6.62%

### Suspension Ratios

UAS Middle School: 2/157 student's suspended-1.3%

UAS High School: 4/208 student's suspended- 1.9%

<b>Enrollment Targets (462 students)</b>	<b>Targets</b>	<b>Actual (%)</b>
<b>Economically disadvantaged</b>	<b>78.1%</b>	<b>86.8</b>
<b>English Language Learners</b>	<b>14.7%</b>	<b>13.7%</b>
<b>Student with disabilities</b>	<b>16.9%</b>	<b>7.3%</b>
<b>Retention Targets (462 students)</b>	<b>Targets</b>	

<b>Economically disadvantaged</b>	<b>94.7%</b>	<b>86.8%</b>
<b>English Language Learners</b>	<b>94.7%</b>	<b>13.7%</b>
<b>Student with disabilities</b>	<b>92.7%</b>	<b>7.3%</b>

- UAS Graduation rate is 100% in its first year. All 100% accepted to college. The graduation is on Sunday June 25 at 1pm at SUNY Poly Student Center.
- UAS is updating its program of studies based on the new pathways and courses that will be offered. To fulfill its college prep STEM mission, UASCS will offer sequence of courses in three main pathways including: health field, Computer science & engineering and general studies. The more specialized courses will be offered from MVCC and Utica College.
- 7th UAS scholars got a chance to put their skills that they had learned in class to the test, on May 24, when Ms. Young took her Home and Careers classes to the Enterprise America facility in Syracuse, New York. What the scholars would accomplish at Enterprise America was to successfully run a city for a day.
- 6th grade Scholars traveled to a wind farm in Fenner, NY where they put their classroom knowledge to work in answering and asking questions during their visit.
- 6th and 7th grade students visited five different labs at MVCC with hands-on activities including Biology, Chemistry, Physics, Anthropology and FAB Lab. They design their own 3-D toy and printed it.
- Around 50 students went on the field trip to New York State Museum in Albany and enjoyed the food court at CrossGates mall.
- The Senior Dinner is to honor the hard work and dedication of all graduating Utica Academy of Science seniors.

## VII. Executive Session

Motion by **Ahmet Ay**, seconded by **Chanel Turnquest** to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call: adopted unanimously**

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

## VIII. Reconvene Public Session

Motion by **Murat Baysal**, seconded by **Chanel Turnquest**, to exit the executive session.

**Roll Call: adopted unanimously**

## IX. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

- X. Motion by **Ahmet Ay**, seconded by **Chanel Turnquest**, to adjourn the meeting at 11.06 pm.  
**Roll Call: Adopted unanimously**



# Entry 11 Enrollment and Retention of Special Populations

Last updated: 07/26/2017

## Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2016-2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2017-2018.

## Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Recruitment Targets 2016-17)	Describe Plans Toward Meeting Recruitment Targets 2017-18)
Economically Disadvantaged	<p>§ Holding open houses for students and their parents to present school design/services</p> <p>§ Targeted mailing for those who have income less than \$50,000 and school age children</p> <p>§ Developing relationships with local non-profits to provide college scholarship opportunities to the successful economically disadvantaged students</p> <p>§ Advertising on media spots, including low profile and free news outlets to reach out to lower socioeconomic populations</p>	<p>§ Holding open houses for students and their parents to present school design/services</p> <p>§ Targeted mailing for those who have income less than \$50,000 and school age children</p> <p>§ Developing relationships with local non-profits to provide college scholarship opportunities to the successful economically disadvantaged students</p> <p>§ Advertising on media spots, including low profile and free news outlets to reach out to lower socioeconomic populations</p>
	<p>Reaching out to the significant refugee population in Utica through organizations, which provide services to immigrant population such as Refugee Center in Utica, Catholic Charities, Local church, mosques and other faith based locations and disseminate informational materials regarding the school in several languages Providing extensive ELL services in school design to expedite their proficiency level. Attend local events and community based celebrations to reach out the local community and parents including Annual Karen New Year Celebrations at MVCC, Utica BoilerMaker Race.</p>	<p>§ Providing extensive ELL services in school design to expedite their proficiency level</p> <p>§ Making the school brochures and application forms available in different languages at the school, delivered through targeted mailings, and distributed by hand in refugee community centers</p> <p>§ Using Google translator for its website and online application form to make them available in multiple languages</p> <p>§ Employing staff from refugee communities to have direct connection</p>

<p>English Language Learners</p>	<p>Making the school brochures and application forms available at the school, delivered through targeted mailings, and distributed by hand in refugee housing locations and community centers.</p> <p>Employing staff from refugee communities to have direct connection.</p> <p>Holding open houses for students and their parents to present school design/services.</p> <p>Emphasizing the special education and ELL services in the flyers and informational meetings to attract students from those populations.</p> <p>Drop off the school brochures with highlighted services in doctor's offices</p> <p>Developing relationship with local advocacy agencies that serve students with disabilities and distribute brochures to their students.</p> <p>Developing relationships with local non-profits to provide college scholarship opportunities to the successful economically disadvantaged students. i.e. On Point in Utica</p>	<p>§ Emphasizing the ELL services in the flyers and informational meetings to attract students from those populations</p> <p>§ Making current website and brochure highlights better chance for ELL students to enroll</p> <p>§ Requesting the address of parents with ELL students from district for direct mailing</p> <p>§ Providing after-school ELL program, including parents, to educate them on US culture and education system to make them more welcomed</p> <p>§ Assigning a staff member as ELL advisor in charge of ELL recruitment and providing point-person ELL parents at the school to assist the refugee parents regarding enrollment, and their kid's progress</p>
<p>Students with Disabilities</p>	<p>§ Making sure the regular classroom teachers are updated about the special requirements of the students with disabilities so that students with disabilities will feel comfortable to remain at UAS.</p> <p>§ Emphasizing the special education services in the flyers and informational meetings to attract students from those populations</p> <p>§ Developing relationship with local agencies that serves students with disabilities and distribute brochures to their students</p> <p>§ Adding a special education teacher to provide more attractive special education programs</p>	<p>§ Emphasizing the special education services in the flyers and informational meetings to attract students from those populations</p> <p>§ Developing relationship with local agencies such as Arise, Hillside, and Access that serves students with disabilities and distribute brochures to their students</p> <p>§ Adding one special education teacher to provide more attractive special education programs</p>

## Retention Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Retention Targets 2016-17)	Describe Plans Toward Meeting Retention Targets 2017-18)
Economically Disadvantaged	<p>Provide safe and secure small environment.</p> <p>Close connections with students' parents.</p> <p>Home visits to students' houses.</p> <p>Teachers providing snack to students who may need it.</p>	<p>Universal free breakfast and lunch.</p> <p>Provide safe and secure small environment.</p> <p>Close connections with students' parents.</p> <p>Home visits to students' houses.</p> <p>Teachers providing snack to students who may need it.</p>
English Language Learners	<p>§ Providing after-school ELL program, including parents, to educate them on US culture and education system to make them more welcomed</p> <p>§ Employing staff from refugee communities to have direct connection</p> <p>§ Providing extensive ELL services in school design to expedite their proficiency level</p>	<p>§ Providing after-school ELL program, including parents, to educate them on US culture and education system to make them more welcomed.</p> <p>§ Employing staff from refugee communities to have direct connection</p> <p>§ Providing extensive ELL services in school design to expedite their proficiency level</p>
Students with Disabilities	<p>§ Making sure the regular classroom teachers are updated about the special requirements of the students with disabilities so that students with disabilities will feel comfortable to remain at UAS.</p> <p>§ Emphasizing the special education services in the flyers and informational meetings to attract students from those populations</p> <p>§ Developing relationship with local agencies that provide services.</p> <p>§ Adding a special education teacher to provide more attractive special education programs</p>	<p>§ Making sure the regular classroom teachers are updated about the special requirements of the students with disabilities so that students with disabilities will feel comfortable to remain at UAS.</p> <p>§ Emphasizing the special education services in the flyers and informational meetings to attract students from those populations</p> <p>§ Developing relationship with local agencies that serves students with disabilities and distribute brochures to their students</p> <p>§ Adding a special education teacher to provide more attractive special education programs</p>



# Entry 12 Classroom Teacher and Administrator Attrition

Created: 07/26/2017 • Last updated: 08/28/2017

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

### Classroom Teacher Attrition Table

	FTE Classroom Teachers on June 30, 2016	FTE Classroom Teachers Departed 7/1/16 - 6/30/17	FTE Classroom Teachers Filling Vacant Positions 7/1/16 - 6/30/17	FTE Classroom Teachers Added in New Positions 7/1/16 - 6/30/17	FTE of Classroom Teachers on June 30, 2017
	24	11	11	4	28

### Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2016	FTE Administrators Departed 7/1/16 - 6/30/17	FTE Administrators Filling Vacant Positions 7/1/16 - 6/30/17	FTE Administrators Added in New Positions 7/1/16 - 6/30/17	FTE Administrative Positions on June 30, 2017
	3.33	0	0	0	3.33

Thank you



# Entry 12 Uncertified Teachers

Created: 08/01/2017 • Last updated: 08/28/2017

**FTE Count of All Teachers 28  
(Certified and Uncertified) as of  
June 30, 2017**

**FTE Count of All Certified 16  
Teachers as of June 30, 2017**

## Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

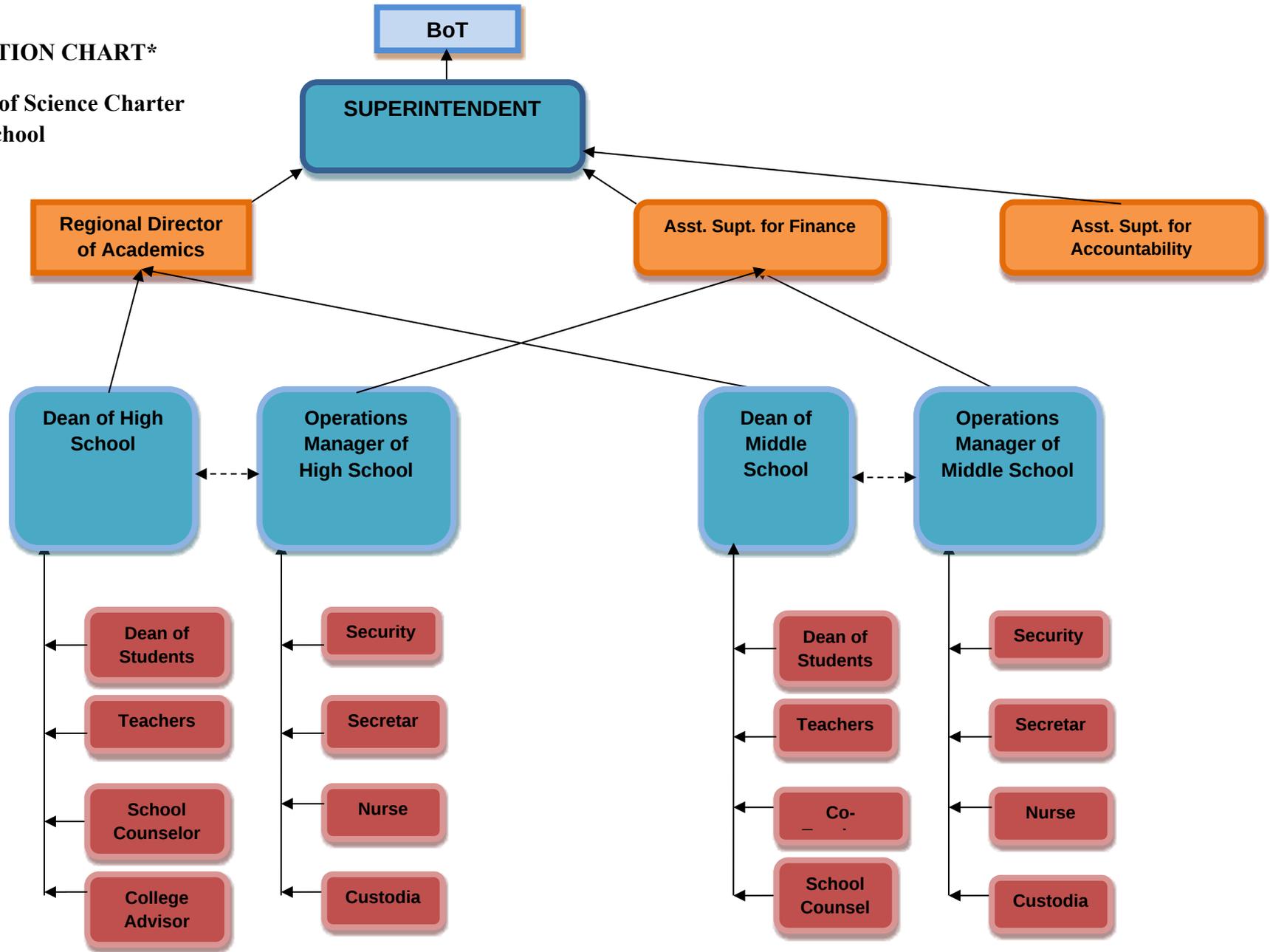
**FTE count of uncertified teachers on June 30, 2017, and each uncertified teacher should be counted only once.**

1. Total FTE count of uncertified teachers (6-30-17)	12
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-17)	8
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-17)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-17)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-17)	4
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-17)	0

**Thank you.**

**ORGANIZATION CHART\***

**Utica Academy of Science Charter School**



\*Each arrow with solid line indicates the reporting relationship. The arrow points to each staff's supervisor. Supervisors will be held accountable by the person they report to for the performance of all of their direct reports. Arrows with dashed lines indicate constant communication with no supervisory responsibility.



# UTICA ACADEMY OF SCIENCE CHARTER SCHOOL

# 2017-2018 Academic Calendar

SEPTEMBER 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 4 Labor Day
- 6 Orientation / 6 and 8 Graders
- 7 First Day of School - All
- 11-14 STAR Tests / 6-9 Graders
- 23 Back to School BBQ
- 25 Staff PD - 1/2 Day for Students

OCTOBER 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 6 5 Week Report Card
- 9 Columbus Day
- 11 PSAT
- 19-20 MS Math/ELA Benchmark
- 23 Staff PD - 1/2 Day for Students
- 24-27 1st Benchmark Exams

NOVEMBER 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 7 Superintendent's Day
- 10 Veterans' Day
- 10 1st Quarter MP Ends
- 13-16 STAR Tests / 6-9 Graders
- 17 Parent Teacher Conference-1/2 Day
- 22-24 Thanksgiving Recess
- 27 Staff PD - 1/2 Day for Students

DECEMBER 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 15 5 Week Report Card
- 18 Staff PD - 1/2 Day for Students
- 19-22 STAR Tests / 6-9 Graders
- 25-01 Winter Recess

JANUARY 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 4-5 MS Math/ELA Benchmark
- 8-12 2nd Benchmark Exams
- 15 M.L. King, Jr. Day
- 22-25 Regents Exams
- 26 2nd Quarter MP Ends
- 29 Staff PD - 1/2 Day for Students

FEBRUARY 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

- 12-16 STAR Tests / 6-9 Graders
- 19-23 Mid-Winter Recess
- 26 Staff PD - 1/2 Day for Students

MARCH 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 8-9 MS Math/ELA - Full Scale
- 9 5 Week Report Card
- 19-23 STAR Tests / 6-9 Graders
- 26 Staff PD - 1/2 Day for Students
- 30 Good Friday

APRIL 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 10 Admission Lottery
- 11-13 ELA NYS Assessments
- 13 3rd Quarter MP Ends
- 16 Staff PD / ELA Scoring Begins
- 16 Parent Teacher Conference - 1/2 Day
- 23-27 Spring Recess

MAY 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 1-3 Math NYS Assessments
- 4 Math Scoring Begins
- 15 Superintendent's Day
- 18 5 Week Report Card
- 21-24 STAR Tests / 6-9 Graders
- 28 Memorial Day

JUNE 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 4 8th Science Written Test
- 12-21 Regents Exams
- 22 No School
- 22 4th Quarter MP Ends

<span style="display: inline-block; width: 15px; height: 15px; background-color: yellow; border: 1px solid black;"></span> No School	<span style="display: inline-block; width: 15px; height: 15px; background-color: orange; border: 1px solid black;"></span> 1/2 Day for Students
<span style="display: inline-block; width: 15px; height: 15px; background-color: lightgreen; border: 1px solid black;"></span> Benchmark / STAR Testing	<span style="display: inline-block; width: 15px; height: 15px; background-color: lightblue; border: 1px solid black;"></span> Report Card / End of Marking Period
<span style="display: inline-block; width: 15px; height: 15px; background-color: lightcoral; border: 1px solid black;"></span> NYS Assessments / Regents	<span style="display: inline-block; width: 15px; height: 15px; background-color: purple; border: 1px solid black;"></span> Saturday School