Entry 1 School Information and Cover Page (New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Created: 07/30/2019 • Last updated: 11/01/2019

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2019)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME (Select name from the drop down menu)	OICE CHARTER SCHOOL OF NEW YORK
a1. Popular School Name (Optional)	OICE
b. CHARTER AUTHORIZER (As of June 30th, 2019) Please select the correct authorizer as of June 30, 2019 or you may not be assigned the correct tasks.	NYCDOE Authorized Charter School
c. DISTRICT / CSD OF LOCATION	NYC CSD 30
d. DATE OF INITIAL CHARTER	1/2008
e. DATE FIRST OPENED FOR INSTRUCTION	8/2009

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of VOICE Charter School is to create a safe and healthy learning environment that will nurture, motivate, and challenge all of our children to achieve the highest level of academic excellence and to develop into mindful, responsible, contributing participants in t heir education, their community, and the diverse society in which we live.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

ariable 1	At VOICE staff and leadership believe that all students are capable of performing at high levels; and that adults are responsible for cultivating the right conditions and employing effective strategies to ensure that each student finds success. VOICE provides rigorous instruction and practice in all subjects, including the arts, to equip students with the habits and skills necessary to enter competitive high schools and eventually pursue high level work in the area of their choice. Despite limited resources in our area, we believe in offering a pedagogy of choice rather than one of poverty.
ariable 2	OICE implements a rigorous, Common Core aligned curriculum, utilizing Teachers College and EngageNY, to ensure that students are prepared to reach mastery in ELA and math. A spiraling curriculum in all subject areas allows students to build upon and develop skills and strategies at each level of instruction.
ariable 3	Unique to VOICE is arts infused model in which students take 5 10 arts/music classes per week. Rather than treating the arts as enrichment, we see these disciplines as necessary in exploring a full spectrum of modes of thinking, individual practice, group dynamics, and the world's cultural heritage. As such the arts programs at VOICE are taught with the same level of rigor, assessment, and differentiation as the core subjects.
ariable 4	We are a Professional Learning Community. VOICE's organizational culture is one that privileges collaboration,

	team decision making and peer leadership among staff. It is the responsibility of the Board and Principal to provide the necessary supports for this type of community to flourish: open communication, access to resources, professional development, opportunities for upward mobility, and a safe, joyful, student oriented environment.
ariable 5	A defining feature of our school is not only to engage in constant dialogue about our school values, formally and informally, among school staff, students, and parents. Regular professional development sessions and staff meetings are dedicated to teaching and learning school culture. School values concepts are integrated across subject areas and referenced often as touchstones of our school's community.
ariable 6	(No response)
ariable 7	(No response)
ariable 8	(No response)
ariable 9	(No response)
ariable 10	(No response)

Need additional space for variables	No
h. SCHOOL WEB ADDRESS (URL)	www.voicecharterschool.org
i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2018-19 SCHOOL YEAR (exclude Pre-K program enrollment)	810
j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2019 (exclude Pre-K program enrollment)	670

k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program students)

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2019-20?

	Yes, 2 sites

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	36 24 12th St. Long Island City 11106	18 361 1694	NYC CSD 30	3 8	8

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Franklin Headley	[redacted]		[redacted]
Operational Leader	Patrick Ford	[redacted]	[redacted]	[redacted]
Compliance Contact	Patrick Ford	[redacted]	[redacted]	[redacted]
Complaint Contact	Patrick Ford	[redacted]	[redacted]	[redacted]
DASA Coordinator	Patrick Ford	[redacted]	[redacted]	[redacted]
Phone Contact for After Hours Emergencies	Patrick Ford	[redacted]		[redacted]

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Site 1 Certificate of Occupancy (COO)

(No response)

Site 1 Fire Inspection Report

(No response)

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	37 15 13th St. Long Island City, NY 11101	18 361 1694	NYC CSD 30	K 2	No

m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Franklin Headley	[redacted]		[redacted]
Operational Leader	Patrick Ford			
Compliance Contact	Patrick Ford			
Complaint Contact	Patrick Ford			
DASA Coordinator	Patrick Ford			
Phone Contact for After Hours Emergencies	Patrick Ford			

m2b. Is site 2 in public (co-located) space or in private space?

Co located Space

m2c. Please list the terms of your current co-location.

	Date school will leave current co location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 2	N/A	No		No		Yes

CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2018-19 school year? (Please include approved or pending material and non-material arter revisions).

No

ATTESTATION

o. Individual Primarily Responsible for Submitting the Annual Report.

Name	Jen Pasek
Position	Consultant
Phone/Extension	[redacted]
Email	

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for t e revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Yes

Signature, Head of Charter School

Signature, President of the Board of Trustees

Date 2019/11/01

Thank you.

Entry 2 NYS School Report Card Link

Last updated: 07/30/2019

VOICE CHARTER SCHOOL OF NEW YORK

1. CHARTER AUTHORIZER (As of June 30th, 2019) (For technical r asons, please r select authorizer name from the drop down menu).	NYCDOE Authorized Charter School
2. NEW YORK STATE REPORT CARD **Provide a direct URL or web link to the most recent New York tate School Report Card for the charter school (See https://reportcards.nysed.gov/).** **(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)**	https://data.nysed.gov/essa.php?year=2018&state=yes

Entry 3 Progress Tward Goals

Created: 07/30/2019 • Last updated: 10/29/2019

PROGRESS TOWARD CHARTER GOALS

Board of Regents authorized and NYCDOE authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2018-19 Progress T ward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for the Community School District (CSD) in which the school is located.	NYS ELA Exam Gr. | VOICE | #30 3) 47% | 59% 4) 33% | 54% 5) 32% | 46% 6) 41% | 56%) 34% | 52% 8) 46% | 61% All 39% | 55%	Not Met	Elementary School was able to match the district average on multiple choice questions but not on constructed response items. We will be working with teachers to increase instructional time allotted to writing instruction and giving students more consistent constructive feedback on written work. Middle School will use standards based grading to batter target specific student learning gaps. They have hired a new dean to work with ELA team on improving

				differentiation and rigor. Middle school is using the Nancy Atwell curriculum, Notice and Note metacognitive reading strategies, and their ELA teacher will be attending NCTE.
Academic Goal 2	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for New ork City.	NYS ELA Exam Gr.|VOICE| NYC 3) 47% | 53% 4) 33% | 50% 5) 32% | 40% 6) 41% | 48%) 34% | 43% 8) 46% | 51% All) 39% | 47%	Not Met	Please refer to the aforementioned ELA strategies outlined above.
Academic Goal 3	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for the Community School District (CSD).	NYS Math Exam Gr. | VOICE | #30 3) 66% | 58% 4) 52% | 54% 5) 62% | 53% 6) 51% | 54%) 58% | 52% 8) 60% | 50% All 58% | 54%	Met	
Academic Goal 4	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for New ork City.	NYS Math Exam Gr. | VOICE | NYC 3) 66% | 53% 4) 52% | 49% 5) 62% | 46% 6) 51% | 44%) 58% | 42% 8) 60% | 36% All 58% | 46%	Met	
				In Elementary school,

Academic Goal 5	Based on the proficiency rates on the New York State ELA examination, the school will demonstrate positive academic growth in each year of the charter term.	NYS ELA Exam Gr.) 17 18|18 19 3) 41% | 47% 4) 47% | 33% 5) 38% | 32% 6) 52% | 41%) 54% | 34% 8) 79% | 46% All 50% | 39% "	Not Met	we saw ELA growth only in 3rd grade. Elementary school is dedicating PD time to supporting teachers to implement high quality RTI and training classroom assistants to implement Tier II intervention. Middle School is using the Nancy Atwell curriculum, Notice and Note, to teach students metacognition skills. Middle school ELA teachers are attending the NCTM conference.
Academic Goal 6	Based on the proficiency rates on the New York State Mathematics examination, the school will demonstrate positive academic growth in each year of the charter term.	NYS Math Exam Gr.) 17 18|18 19 3) 62% | 66% 4) 58% | 52% 5) 60% | 62% 6) 81% | 51%) 64% | 58% 8) 84% | 60% All 67% | 58%	Not Met	Elementary school is contracting an outside math coach to support teachers to teach problem solving and differentiation in math. In middle school, the math team is looping with students from 6th to 7th grade to offer greater continuity better knowledge of student needs. Middle school is switching to standards based grading to target specific student needs.
	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will	NYS ELA Exam		

Academic Goal	demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	ELA ELL 2017 18 = 16.07% 2018 19 =12.5 %	Not Met	
Academic Goal 8	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	NYS ELA Exam ELA SWD 2017 18 = 20.27% 2018 19 = 13.75%"	Not Met	Elementary school has hired a new special education coordinator to better support our students with disabilities and support teachers to design high quality academic interventions. Assistant teachers are being trained to conduct Tier II intervention in classrooms. Middle school has hired a new special education coordinator and a dean who specializes in special education. They are focusing their professional development on differentiation strategies.
Academic Goal 9	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced price lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for	NYS ELA Exam ELA ED 2017 18 = 49.09% 2018 19 = 37.20%"	Not Met	

	that applicable population in each year of the charter term.			
Academic Goal 10	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	NYS Math Exam Math ELL 2017 18 = 46.43% 2018 19 = 35.42%"	Not Met	Elementary school is contracting an outside math coach to support teachers to teach problem solving and differentiation in math. Middle school is using iready to support differentiated math instruction.

2. Do have more academic goals to add? Yes

2018-19 Progress T ward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 11	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	NYS Math Exam Math SWD 2017 18 = 38.36% 2018 19 = 30.38%"	Not Met	See Above Math Plan
	Where the school has an eligible subgroup			

Academic Goal 12	population (deemed as six or more students) of students eligible for the free or reduced price lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	NYS Math Exam Math ED 2017 18 = 65.44% 2018 19 = 55.49%"	Not Met	See Above Math Plan
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add? No

4. ORGANIZATIONAL GOALS

2018-19 Progress T ward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, the school self reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	School Attendance Data SIRS		VOICE Charter School had a 95% attendance rate in 2018 19. District rate unavailable.
Org Goal 2	Each year, the percentage of students enrolled in ATS on 10/31 of a given school year that are enrolled in ATS on 10/31 the following school year will exceed the rate of the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	School Records VOICE Charter School had a 86.86% retention rate in 2018 19.		District rate unavailable.
Org Goal 3	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners.	NYCDOE Demographic Snapshot (not including former ELLs and SWDs) VOICE enrolled 18% and NYC District 30 enrolled 16% ELL students.	Met	
Org	Each year, the school will meet or exceed any applicable student enrollment	NYCDOE Demographic Snapshot (not including former ELLs and SWDs)		

Goal 4	targets, as prescribed by the Board of Regents, for students with disabilities.	VOICE enrolled 16% and NYC District 30 enrolled 15% SWD students.	Met	
Org Goal 5	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.	NYCDOE Demographic Snapshot (not including former ELLs and SWDs) VOICE enrolled 79% and NYC District 30 enrolled 69% ED students.	Met	
Org Goal 6	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.	BEDS Day Enrollment Records 89% of ELL students returned for the 2018 19 school year.	Met	
Org Goal 7	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.	BEDS Day Enrollment Records 92% of SWD students returned for the 2018 19 school year.	Met	
Org Goal 8	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.	BEDS Day Enrollment Records 89% of ED students returned for the 2018 19 school year.	Met	
	In each year of the charter term, parents will express satisfaction with the school’s program, based on the NYC	NYCDOE School		

Org Goal 9	DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.	Survey 46% of parents completed survey. Our overall school survey scores were not all higher than the NYC Averages in the six areas of school conditions and practices in the Framework for Great Schools drive improved student learning.	Not Met	
Org Goal 10	In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.	NYCDOE School Survey 60% of staff completed survey. Please refer to the above info for survey results.	Not Met	
	In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey.			

Org Goal 11	The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher. (Relevant for schools serving grades 6 12 only)	NYCDOE School Survey 96% of students completed survey. Please refer to the above info for survey results.	Not Met	
Org Goal 12	Each year, the school with meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS. (This goal applies only to schools that are no longer “growing” grades within the current charter term.)	BEDS Day Enrollment Records Approved enrollment of 731 in 2018 19. BEDS Day enrollment was 684.	Met	
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				

Org Goal 20				

5. Do have more organizational als to add? No

6. FINANCIAL GOALS

2018-19 Progress T ward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	Official Financial Audit to be Submitted November 1	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	School Financial Records	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add? No

Thank you.

Entry 4 Expenditures per Child

Last updated: 07/30/2019

VOICE CHARTER SCHOOL OF NEW YORKSection Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** tak total expenditur s (from the unaudited 2018-19 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses o pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: Audit Guide available within the portal or on the NYSED website at: http://www.p12.nysed.gov/psc/regentsoversightplan/otherdocuments/auditguide2018.pdf.

Line 1: Total Expenditur s	12334218
Line 2: Y ar End FTE student enrollment	670
Line 3: Divide Line 1 by Line 2	18409

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditur s per Child" first *add* together the following:

1. Take the r levant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2018 19 Schedule of Functional Expenses)

2. Any contracted administrative/management fee paid to other organizations or corporations

3. Take the total from above and divide it by the year end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditur s: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and r porting, human r esources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://w .p12.nysed.gov/psc/AuditGuide.html.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: R levant P rsonnel Services Cost (Row)	920229
Line 2: Management and General Cost (Column)	388583
Line 3: Sum of Line 1 and Line 2	1308812
Line 5: Divide Line 3 by the Y ar End FTE student enrollment	1953

Thank you.

VOICE CHARTER SCHOOL

FINANCIAL STATEMENTS

JUNE 30, 2019 AND 2018

MBAF
CERTIFIED PUBLIC ACCOUNTANTS AND ADVISORS

VOICE CHARTER SCHOOL

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MBAF
CERTIFIED PUBLIC ACCOUNTANTS AND ADVISORS

INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees
VOICE Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of VOICE Charter School (the "School"), which comprise the statements of financial position as of June 30, 2019 and 2018, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of VOICE Charter School as of June 30, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 7, 2019 on our consideration of VOICE Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering VOICE Charter School's internal control over financial reporting and compliance.

MBAF CPAs, LLC

New York, NY
October 7, 2019

VOICE CHARTER SCHOOL

STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2019 AND 2018

ASSETS	**2019**	**2018**
Cash	$ 2,829,122	$ 3,344,783
Cash - restricted	70,000	70,000
Grants and other receivables	307,196	573,941
Investments	1,499,045	-
Prepaid expenses and other assets	303,239	401,213
Property and equipment, net	2,481,610	2,561,358
Construction in progress	298,513	203,338
TOTAL ASSETS	**$ 7,788,725**	**$ 7,154,633**
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts payable and accrued expenses	$ 115,939	$ 222,489
Accrued salaries and other payroll related expenses	1,827,574	1,782,221
Deferred rent	1,203,721	1,188,593
TOTAL LIABILITIES	3,147,234	3,193,303
NET ASSETS		
Net assets - without donor restrictions	4,641,491	3,961,330
TOTAL LIABILITIES AND NET ASSETS	**$ 7,788,725**	**$ 7,154,633**

The accompanying notes are an integral part of these financial statements.

VOICE CHARTER SCHOOL

STATEMENTS OF ACTIVITIES

FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

	2019	2018
OPERATING REVENUE WITHOUT DONOR RESTRICTIONS		
State and local per pupil operating revenue	$ 11,603,322	$ 11,070,699
Government grants and contracts	1,354,756	1,295,687
	12,958,078	12,366,386
EXPENSES		
Program services	10,701,270	10,046,106
Management and general	1,642,334	1,651,788
	12,343,604	11,697,894
SURPLUS FROM SCHOOL OPERATIONS	614,474	668,492
SUPPORT AND OTHER INCOME		
Contributions, grants, and other income	54,834	48,268
Investment income, net	5,130	-
Interest income	5,723	9,955
	65,687	58,223
CHANGE IN NET ASSETS WITHOUT DONOR RESTRICTIONS	680,161	726,715
NET ASSETS - BEGINNING OF YEAR	3,961,330	3,234,615
NET ASSETS - END OF YEAR	**$ 4,641,491**	**$ 3,961,330**

The accompanying notes are an integral part of these financial statements.

VOICE CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2019

		Program Services			Supporting Services	
		General Education	Special Education	Total Program	Management and General	2019
Personnel services costs:	**No. of Positions**					
Instructional personnel	81	$ 5,400,518	$ 1,038,499	$ 6,439,017	$ -	$ 6,439,017
Administrative personnel	32	-	-	-	920,229	920,229
Total salaries and staff	113	5,400,518	1,038,499	6,439,017	920,229	7,359,246
Payroll taxes and employee benefits		1,356,327	74,901	1,431,228	195,069	1,626,297
Retirement benefits		332,197	65,563	397,760	141,688	539,448
Professional development		252,626	-	252,626	5,682	258,308
Legal fees		10,000	-	10,000	44,109	54,109
Audit and accounting fees		21,384	-	21,384	29,633	51,017
Professional fees - other		86,856	13,956	100,812	17,157	117,969
Other contracted services		81,959	40,748	122,707	81,998	204,705
Student and staff recruitment		105,074	-	105,074	450	105,524
Curriculum / classroom expenses		329,656	47,527	377,183	-	377,183
Student field trips and incentive programs		38,475	6,574	45,049	-	45,049
Parent activities		3,570	-	3,570	-	3,570
Postage, printing, and copying		3,087	-	3,087	1,029	4,116
Insurance		49,310	-	49,310	6,724	56,034
Information technology		165,043	-	165,043	20,463	185,506
Leased equipment		12,280	-	12,280	1,670	13,950
Repairs and maintenance		134,064	18,847	152,911	20,349	173,260
Occupancy and facility costs		525,505	75,977	601,482	82,730	684,212
Utilities		55,439	-	55,439	7,560	62,999
Depreciation and amortization		266,177	25,517	291,694	39,773	331,467
Other expense		57,731	-	57,731	15,677	73,408
Office expense		5,824	59	5,883	10,344	16,227
		$ 9,293,102	**$ 1,408,168**	**$ 10,701,270**	**$ 1,642,334**	**$ 12,343,604**

The accompanying notes are an integral part of these financial statements.

VOICE CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2018

		Program Services			Supporting Services	
		General Education	Special Education	Total Program	Management and General	2018
Personnel services costs:	**No. of Positions**					
Instructional personnel	74	$ 4,799,826	$ 991,243	$ 5,791,069	$ -	$ 5,791,069
Administrative personnel	33	-	-	-	917,446	917,446
Total salaries and staff	107	4,799,826	991,243	5,791,069	917,446	6,708,515
Payroll taxes and employee benefits		1,223,482	62,508	1,285,990	183,720	1,469,710
Retirement benefits		500,208	91,061	591,269	86,979	678,248
Professional development		200,541	-	200,541	37,226	237,767
Legal fees		-	-	-	51,579	51,579
Audit and accounting fees		20,531	-	20,531	31,538	52,069
Professional fees - other		59,529	80,406	139,935	6,630	146,565
Other contracted services		169,347	-	169,347	117,827	287,174
Student and staff recruitment		120,090	-	120,090	-	120,090
Curriculum / classroom expenses		279,507	47,043	326,550	-	326,550
Student field trips and incentive programs		54,489	8,818	63,307	-	63,307
Parent activities		2,032	-	2,032	-	2,032
Postage, printing, and copying		2,009	-	2,009	902	2,911
Insurance		47,962	-	47,962	6,540	54,502
Information technology		180,187	537	180,724	25,233	205,957
Leased equipment		12,997	-	12,997	1,847	14,844
Repairs and maintenance		142,843	19,986	162,829	17,467	180,296
Occupancy and facility costs		520,091	77,962	598,053	80,902	678,955
Utilities		50,130	-	50,130	6,836	56,966
Depreciation and amortization		216,914	22,982	239,896	32,498	272,394
Other expense		40,845	-	40,845	27,926	68,771
Office expense		-	-	-	18,692	18,692
		$ 8,643,560	**$ 1,402,546**	**$ 10,046,106**	**$ 1,651,788**	**$ 11,697,894**

The accompanying notes are an integral part of these financial statements.

VOICE CHARTER SCHOOL

STATEMENTS OF CASH FLOWS

FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

	2019	2018
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from operating revenue	$ 13,224,823	$ 12,231,744
Cash received from interest income	5,723	9,955
Other cash received	53,576	48,268
Cash paid to employees and suppliers	(11,960,232)	(10,872,921)
NET CASH PROVIDED BY OPERATING ACTIVITIES	1,323,890	1,417,046
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of investments	(1,492,657)	-
Purchase of property and equipment	(194,437)	(235,188)
Proceeds from sale of property and equipment	-	632
Construction in progress	(152,457)	(127,851)
NET CASH USED IN INVESTING ACTIVITIES	(1,839,551)	(362,407)
NET (DECREASE) INCREASE IN CASH	(515,661)	1,054,639
CASH AND CASH - RESTRICTED - BEGINNING OF YEAR	3,414,783	2,360,144
CASH AND CASH - RESTRICTED - END OF YEAR	**$ 2,899,122**	**$ 3,414,783**
Reconciliation of change in net assets to net cash provided by operating activities:		
Change in net assets	$ 680,161	$ 726,715
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	331,467	272,394
Unrealized gain on investments	(6,388)	-
Deferred rent	15,128	30,913
Changes in operating assets and liabilities:		
Grants and other receivables	266,745	(134,642)
Prepaid expenses and other assets	97,974	81,462
Accounts payable and accrued expenses	(106,550)	96,390
Accrued salaries and other payroll related expenses	45,353	343,814
NET CASH PROVIDED BY OPERATING ACTIVITIES	**$ 1,323,890**	**$ 1,417,046**
SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION:		
Non-cash investing activities:		
Construction in progress placed into service and included in property and equipment	$ 57,282	$ 478,193
Cash and cash - restricted:		
Cash	$ 2,829,122	$ 3,344,783
Cash - restricted	70,000	70,000
Total	$ 2,899,122	$ 3,414,783

The accompanying notes are an integral part of these financial statements.

1. NATURE OF THE ORGANIZATION

VOICE Charter School (the "School") aims to create a safe and healthy learning environment that will nurture, motivate, and challenge all of our children to achieve the highest level of academic excellence and to develop into mindful, responsible, contributing participants in their education, their community, and the diverse society in which we live. The School incorporates music into a rigorous academic program. On January 15, 2008, the Board of Regents of the University of the State of New York granted the School a provisional charter valid for a term of five years and renewable upon expiration. The charter was renewed for an additional 5 years on January 15, 2013 for the period ending June 30, 2018. On March 12, 2018, the charter was renewed for an additional 5 years for the period ending June 30, 2023.

On October 3, 2008, the School, as determined by the Internal Revenue Service, was approved for Federal income tax exemption under section 501(a) of the Internal Revenue Code ("IRC") as an organization described in Section 501(c)(3) of the IRC. It is also currently exempt under a similar provision under New York State income tax laws. The School has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) of the IRC and qualifies for deductible contributions as provided in section 170(b)(1)(A)(ii) of the IRC. The School's primary sources of income are government grants, contracts, and per pupil funding. VOICE Charter School, located in Long Island City, Queens, primarily educates children residing in District 30.

In fiscal year 2019, the School operated classes for students in kindergarten through eighth grade.

The New York City Department of Education ("NYCDOE") provides free lunches and transportation directly to a majority of the School's students.

2. SIGNIFICANT ACCOUNTING POLICIES

Financial Statement Presentation

The School's financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP").

The classification of the School's net assets and its support, revenues, and expenses is based on the existence or absence of donor-imposed restrictions. It requires that the amounts for each of the two classes of net assets – with donor restrictions or without donor restrictions – be displayed in a statement of financial position and that the amount of change in each of those classes of net assets be displayed in a statement of activities.

These classes are defined as follows:

Net Assets with Donor Restrictions consist of contributions and other inflows of assets whose use is subject to donor-imposed restrictions that are more specific than broad limits reflecting the nature of the not-for-profit entity, the environment in which it operates and the purposes specified in its articles of incorporation or bylaws or comparable documents. Donor-imposed restrictions may be temporary in nature, such as stipulating that resources may be used only after a specified date or limited to specific programs or services. Certain donor imposed restrictions are perpetual in nature.

Net Assets without Donor Restrictions consist of contributions and other inflows of assets whose use is not subject to donor-imposed restrictions. This net asset category includes both contributions not subject to donor restrictions and exchange transactions, such as state and local per pupil operating revenue.

Cash – restricted

Cash – restricted consists of an escrow account of $70,000, which is held for contingency purposes as required by the NYCDOE.

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Grants and Other Receivables

Grants and other receivables represent unconditional promises by government agencies and donors. Grants and other receivables that are expected to be collected within one year and recorded at net realizable value amount to $307,196 and $573,941 at June 30, 2019 and 2018, respectively. The School has determined that no allowance for uncollectible accounts is necessary as of June 30, 2019 and 2018. Such estimate is based on management's assessments of the creditworthiness of its donors, the aged basis of its receivables, as well as current economic conditions and historical information.

Revenue Recognition

Revenue from state and local governments resulting from the School's charter status is based on the number of students enrolled and is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the School when qualifying expenditures are incurred and billable. Funds received in advance for which qualifying expenditures have not been incurred, if any, are reflected as refundable advances from state and local government grants in the accompanying statement of financial position.

Premises Provided by Government Authorities

The School does not record any in-kind contributions and related costs with respect to dedicated and shared space provided to it by the NYCDOE (see Note 10) as the premises are temporary in nature, is excess shared space whereby a fair value cannot be determined and is industry practice.

Property and Equipment

Property and equipment are stated at cost less accumulated depreciation. Property and equipment are being depreciated in accordance with the straight-line method over their estimated useful lives. Leasehold improvements are amortized over the shorter of the life of the asset or the life of the lease (See Note 5). The School has established a $5,000 threshold above which assets are capitalized. Property and equipment acquired with certain government contract funds is recorded as expenses pursuant to the terms of the contract in which the government funding source retains ownership of the property. Maintenance and repairs are charged to expense as incurred; major renewals and betterments are capitalized. Construction in progress is not depreciated until it is placed into service.

Impairment

The School reviews long-lived assets to determine whether there has been any permanent impairment whenever events or circumstances indicate the carrying amount of an asset may not be recoverable. If the sum of the expected future undiscounted cash flows is less than the carrying amount of the assets, the School recognizes an impairment loss. No impairment losses were recognized for the years ended June 30, 2019 and 2018.

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Deferred Rent

In accordance with U.S. GAAP, rent expense is recognized on a straight-line basis over the life of the lease, including future scheduled escalations of rent, rather than in accordance with lease payments. Deferred rent represents the adjustment to future rents as a result of using the straight-line method.

Functional Allocation of Expenses

Expenses that can be directly identified with a specific program or supporting service are charged accordingly. Other expenses by function have been allocated among program and supporting service classifications based upon benefits received.

Subsequent Events

The School has evaluated events through October 7, 2019, which is the date the financial statements were available to be issued.

Income Taxes

The School follows the accounting standard for uncertainty in income taxes. The standard prescribes a minimum recognition threshold and measurement methodology that a tax position taken or expected to be taken in a tax return is required to meet before being recognized in the financial statements. It also provides guidance for derecognition, classification, interest and penalties, disclosure and transition.

The School files informational returns in the federal jurisdictions. With few exceptions, the School is no longer subject to federal income tax examinations for fiscal years before 2016.

The School believes that it has appropriate support for the positions taken on its tax returns. Nonetheless, the amounts ultimately paid, if any, upon resolution of the issues raised by the taxing authorities may differ materially from the amounts accrued for each year. Management believes that its nonprofit status would be sustained upon examination.

Should there be interest on underpayments of income tax, the School would classify it as interest expense. The School would classify penalties in connection with underpayments of tax as “other expense.”

The School is subject to tax reportable on Form 990T consisting of unrelated business income because they have provided pre-tax transportation benefits to employees.

Investments

Investments are recorded at fair value based upon quoted market prices. The related dividend and interest income is recorded as interest income in the statement of activities. Unrealized gains are recorded as investment income net of related expenses in the accompanying statement of activities.

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fair Value Measurements and Fair Value – Definition and Hierarchy

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

Accounting standards establish a fair value hierarchy for inputs used in measuring fair value that maximizes the use of observable inputs and minimizes the use of unobservable inputs by requiring the most observable units be used when available. Observable inputs are those that market participants would use in pricing the asset or liability based on market data obtained from sources independent of the School. Unobservable inputs reflect the School's assumptions about inputs used by market participants at the measurement date. The fair value hierarchy is categorized into three levels based on inputs as follows:

Level 1 - Valuation based on quoted prices in active markets for identical assets or liabilities that the School has the ability to access.

Level 2 - Valuation based on quoted prices in markets that are not active or for which all significant inputs are observable, either directly or indirectly.

Level 3 - Valuation based on inputs that are unobservable and significant to the overall fair value measurement.

Level 3 assets and liabilities measured at fair value are based on one or more of three valuation techniques. The three valuation techniques are as follows:

Market approach - Prices and other relevant information generated by market transactions involving identical or comparable assets or liabilities;

Cost approach - Amount that would be required to replace the service capacity of an asset (i.e. replacement cost); and

Income approach - Techniques to convert future amounts to a single present value amount based on market expectations (including present value techniques, option-pricing models, and lattice models).

Adoption of Accounting Pronouncements

Financial Statement Presentation
During the year ended June 30, 2019, the School adopted Accounting Standards Update 2016-14, Not-for-Profit Entities (Topic 958) – *Presentation of Financial Statements of Not-for-Profit Entities*. The update amends the current reporting model for not-for-profit organizations and enhances their required disclosures. The major changes include, but are not limited to: (a) requiring the presentation of two classes of net assets now titled "net assets without donor restrictions" and "net assets with donor restrictions," (b) modifying the presentation of underwater endowment funds and related disclosures, (c) requiring the use of the placed in service approach to recognize the expirations on gifts used to acquire or construct long-lived assets absent explicit donor restrictions otherwise, (d) requiring the presentation of an analysis of expenses by function and nature, (e) requiring the disclosure of information regarding liquidity and availability of resources, and (f) presenting investment return net of external and direct internal investment expenses. In addition, the update removes the requirement that statements of cash flows using the direct method also present a reconciliation consistent with the indirect method. The School has applied the update retrospectively to all periods presented and adjusted the presentation of these financial statements accordingly. As a result, the School reclassified amounts formerly classified as unrestricted net assets to net assets without donor restrictions. The adoption of this update had no other material effect on the School's financial position and changes in net assets. In addition, the School has elected to continue to present a reconciliation in the statement of cash flows consistent with the indirect method.

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Recent Accounting Pronouncements

In May 2014, the Financial Accounting Standards Board ("FASB") issued an accounting standards update which affects the revenue recognition of entities that enter into either (1) certain contracts to transfer goods or services to customers or (2) certain contracts for the transfer of nonfinancial assets. The update indicates an entity should recognize revenue in an amount that reflects the consideration the entity expects to be entitled to in exchange for the goods or services transferred by the entity. The update is to be applied to the beginning of the year of implementation or retrospectively and is effective for annual periods beginning after December 15, 2018 and in interim periods in annual periods beginning after December 15, 2019. Early application is permitted but no earlier than annual reporting periods beginning after December 31, 2016. The School is currently evaluating the effect the update will have on its financial statements.

In June 2018, the FASB issued an accounting standards update in an effort to clarify and improve the scope and the accounting guidance for contributions received and contributions made. The FASB believes the update should assist entities in (1) evaluating whether transactions should be accounted for as contributions (non-reciprocal transactions) within the scope of not-for-profit guidance, or as an exchange (reciprocal) transaction subject to other guidance and (2) determining whether a contribution is conditional or not. The update is effective on a modified prospective basis for fiscal years beginning after December 15, 2018, and interim periods within annual periods beginning after December 15, 2019, with early adoption permitted. The School is currently evaluating the potential accounting, transition, and disclosure effects the update will have on its financial statements.

In February 2016, the FASB issued an accounting standards update which amends existing lease guidance. The update requires lessees to recognize a right-of-use asset and related lease liability for many operating leases now currently off-balance sheet under current US GAAP. Also, the FASB has issued amendments to the update with practical expedients related to land easements and lessor accounting. The School is currently evaluating the effect the update will have on its financial statements but expects upon adoption that the update will have a material effect on the School's financial condition due to the recognition of a right-of-use asset and related lease liability. The School does not anticipate the update having a material effect on the School's results of operations or cash flows, though such an effect is possible.

The update originally required transition to the new lease guidance using a modified retrospective approach which would reflect the application of the update as of the beginning of the earliest comparative period presented. A subsequent amendment to the update provides an optional transition method that allows entities to initially apply the new lease guidance with a cumulative-effect adjustment to the opening balance of equity in the period of adoption. If this optional transition method is elected, after the adoption of the new lease guidance, the School's presentation of comparative periods in the financial statements will continue to be in accordance with current lease accounting. The School is evaluating the method of adoption it will elect. The update is effective for fiscal years beginning after December 15, 2020, and for interim periods within fiscal years beginning after December 15, 2021, with early application permitted.

3. LIQUIDITY MANAGEMENT AND AVAILABILITY OF RESOURCES

The School maintains a policy of structuring its financial assets to be available as its general expenditures, liabilities and other obligations come due. In addition, the School invests excess cash in U.S. Government Securities, which are highly liquid investments.

The School's financial assets available within one year of the statement of financial position date for general expenditures are as follows:

3. LIQUIDITY MANAGEMENT AND AVAILABILITY OF RESOURCES (CONTINUED)

	2019	2018
Cash	$ 2,829,122	$ 3,344,783
Cash - restricted	70,000	70,000
Grants and other receivables	307,196	573,941
Investments	1,499,045	-
Total financial assets	4,705,363	3,988,724
Less amounts unavailable for general expenditures within one year due to:		
Restricted by contract with time or purpose	(70,000)	(70,000)
Total financial assets available to management for general expenditures within one year	$ 4,635,363	$ 3,918,724

In managing its liquidity needs, the School had a committed line of credit of $500,000, which was never drawn down since the inception of the agreement. The School's internal cash is sufficient for their needs and during the year ended June 30, 2019, the School cancelled the line of credit (See Note 10).

At June 30, 2019 and 2018, the School has no board designated net assets.

4. INVESTMENTS

Determination of Fair Values

The valuation methodologies used to determine the fair values of assets and liabilities under the "exit price" notion reflect market-participant objectives and are based on the application of the fair value hierarchy that prioritizes observable market inputs over unobservable inputs. The School measures the fair values of the U.S. Government Securities based on quoted market prices.

The preceding method may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair value. Furthermore, although the School believes its valuation method is appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The School's investments are exposed to various risks such as interest rate, market, and credit risks. Due to the level of risks associated with these investments, it is at least reasonably possible that changes in the values of these investments will occur in the near term and that such changes could materially affect the amounts reported in the statement of financial position and the statement of activities.

The following tables present by level, within the fair value hierarchy, the School's investments at fair value as of June 30, 2019. As required by fair value measurement accounting standards, investments are classified in their entirety based upon the lowest level of input that is significant to the fair value measurement.

June 30, 2019	Fair Value on a Recurring Basis	Quoted Market Prices in Active Market for Identical Assets (Level 1)	Other Significant Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
U.S. Government Securities	$ 1,499,045	$ 1,499,045	$ -	$ -

4. INVESTMENTS (CONTINUED)

Determination of Fair Values (continued)

The aggregate cost basis, gross unrealized gains and losses, and fair market value of the investments at June 30, 2019, are as follows:

June 30, 2019	Cost	Gross Unrealized Gains	Gross Unrealized Losses	Fair Value
U.S. Government Securities	$ 1,492,657	$ 6,388	$ -	$ 1,499,045

The components of the activity of the School's U.S. Government Securities as of June 30, 2019 were as follows:

June 30,	2019
Investments, beginning of year	$ -
Purchase of investments	1,492,657
Unrealized gain on investments reported at fair value	6,388
Investments, end of year	**$ 1,499,045**

The School's U.S. Government Securities are scheduled to mature on various dates between September 2019 and June 2021.

5. PROPERTY AND EQUIPMENT

Property and equipment consist of the following as of June 30:

	2019	2018	Estimated Useful Lives
Furniture and fixtures	$ 502,245	$ 487,489	7 years
Musical instruments	6,610	6,610	3 years
Computers	278,845	231,640	3 years
Software	35,425	35,425	3 years
Leasehold improvements	3,127,827	2,938,069	Life of lease
	3,950,952	3,699,233	
Less: accumulated depreciation and amortization	(1,469,342)	(1,137,875)	
	$ 2,481,610	**$ 2,561,358**	

Depreciation and amortization expense for the years ended June 30, 2019 and 2018 was $331,467 and $272,394, respectively.

6. CONSTRUCTION IN PROGRESS

The School is undergoing construction at its St. Rita location in order to bring the building up to code and receive a new certificate of occupancy from the City due to the expansion of the School. The School operates on a work-order basis and has not entered into any long-term contracts. At June 30, 2019 and 2018, construction in progress was $298,513 and $203,338, respectively.

6. CONSTRUCTION IN PROGRESS (CONTINUED)

At June 30, 2019, 100% of the project has been completed and the School will place the remaining construction in progress into service upon receipt of the certificate of occupancy from the City.

7. PENSION PLAN

The School participates in the Teachers' Retirement System of the City of New York ("TRS" or the "Plan"), which covers principals and teachers. Employees enrolled in the Plan are required to contribute a range of 0% to 6% depending on when they enrolled in the Plan. Employees become vested in the School's contribution to the Plan after ten years of service. The School's contribution is a rate based on actuarial assumptions and methods. During the years ended June 30, 2019 and 2018, the School used a rate of 10.23% and 11.19%, respectively.

For the years ended June 30, 2019 and 2018, the School incurred pension expense of $454,693 and $608,566, respectively, which is included in retirement benefits in the accompanying statement of functional expenses.

Accounting standards require employers participating in multiemployer plans to provide detailed quantitative and qualitative disclosures for these plans. TRS, which is sponsored by the City of New York, does not impose an expiration date on participating employers. The zone status is consistent with the Pension Protection Act and is for the Plan's year-end at June 30, 2018. The zone status is based on information provided in the TRS Comprehensive Annual Financial Report, which includes information from TRS' actuary and is certified by TRS' auditor. Among other factors, plans in the red zone are generally less than 65 percent funded, plans in the yellow zone are less than 80 percent funded and plans in the green zone are at least 80 percent funded. TRS did not report a rehabilitation plan. Information related to the Plan is comprised of the following:

			Contributions	
Pension Fund	*Plan Month/Day End Date*	*Zone Status*	*2019*	*2018*
Teachers' Retirement System	06/30	*Yellow – As of June 30, 2018*	*$454,693*	*$608,566*

Employees may also participate in a Tax-Deferred Annuity ("TDA") Program, which is defined-contribution pension plan. Employees may contribute as little as 1% of their salary to the TDA Program and as much as their designated Maximum Contribution Rate. This rate is based on their salary and the allowable maximum contribution amount the Internal Revenue Service ("IRS") has established for that year.

In July 2014, the School opted to participate in a 403(b) Plan, which is open for salary reduction contributions to all employees of the School. There is a base and match contribution given to employees who are at least 21 years of age and who have reached the minimum service requirement of at least six months of eligibility service at the School. Eligibility service is defined as service in a salaried position that does not qualify as a TRS position. The vesting period for the 403(b) Plan is based on a vesting table where it takes two years to be partially vested and six years to be fully vested. The 403(b) Plan calls for the School to make a base contribution of 3.5% of an eligible employee's salary and match 100% of an eligible employee's contribution up to 10% of their fiscal year salary. The base and matching contributions will not be offered to employees who participate in the TRS plan. The School incurred 403(b) Plan expenses of $84,755 and $69,682 for the years ended June 30, 2019 and 2018, respectively.

8. RISK MANAGEMENT

The School is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; injuries to employees; and natural disasters. The School maintains commercial insurance to help protect itself from such risks.

The School entered into contractual relationships with certain governmental funding sources. The governmental agencies may request return of funds as a result of noncompliance by the School, as well as additional funds for the use of facilities. The accompanying financial statements make no provision for the possible disallowance or refund.

9. CONCENTRATIONS

Financial instruments that potentially subject the School to concentrations of credit risk consist principally of cash deposits. Accounts are insured by the Federal Deposit Insurance Corporation ("FDIC") up to $250,000.

The School received approximately 90% of its total revenue from per pupil funding from the NYCDOE during each of the years ended June 30, 2019 and 2018.

The School's grants and other receivables consist of two major grantors as of June 30, 2019. The School's grants and other receivables consist of three major grantors as of June 30, 2018.

The School's payables consist of four major vendors as of June 30, 2019. The school's payables consist of three major vendors as of June 30, 2018.

10. COMMITMENT AND CONTINGENCIES

In June 2011, the School entered into a lease agreement with The Roman Catholic Church of St. Rita for leasing the premises at 36-24 12th Street, Long Island City, New York 11106. The lease term is from July 1, 2011 to June 30, 2031. Future minimum rental lease payments are as follows:

June 30,	
2020	$ 663,365
2021	679,949
2022	696,947
2023	714,371
2024	732,230
Thereafter	5,664,620
	$ 9,151,482

Rent expense and occupancy costs for the years ended June 30, 2019 and 2018 was $684,212 and $678,955, respectively, and is included in occupancy and facility costs on the statement of functional expenses.

The School also shares space with P.S. 111 Jacob Blackwell located at 37-15 13th Street, Queens, New York 11101. The School occupies 8,971 square feet at this location, and shares another 7,828 square feet. There is no lease or agreement in place for the shared space and no rent is charged to the School.

The School entered into an agreement with a bank whereby it is permitted to borrow up to $500,000 under a line of credit. The line of credit is available until it is cancelled by either the School or the bank. Interest is payable on any outstanding balance at the greater of the bank's prime rate or the bank's minimum interest rate, plus 0.5%. During the year ended June 30, 2019, the School cancelled its line of credit with the bank.

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

To the Board of Trustees
VOICE Charter School

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of VOICE Charter School (the "School"), which comprise the statements of financial position as of June 30, 2019, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 7, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the School in a separate letter dated October 7, 2019.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

MBAF CPAs, LLC

New York, NY
October 7, 2019

Entry 5c Additional Financial Docs

Created: 10/30/2019 • Last updated: 11/01/2019

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Section Heading

1. Management Letter

https://nysed cso reports.fluidreview.com/resp/118928366/8mMIunnVv3/

Explanation for not uploading the Management Letter. (No response)

2. Form 990

(No response)

Explanation for not uploading the Form 990. Extension Request Will Be Filed

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Fe eral Single Audit. Not Applicable

4. CSP Agreed Upon Procedure Report

(No response)

Explanation for not uploading the procedure report. Not Applicable

5. Evidence of Required Escrow Account

***Note:* For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is $100,000.**

https://nysed_cso_reports.fluidreview.com/resp/118928366/pN6H0Nalce/

Explanation for not uploading the Escrow evidence. (No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

a. The person responsible
b. The date action was taken, or will be taken
c. Description of the action taken
d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan. Not Applicable

Entry 5d Financial Services Contact Information

Last updated: 07/30/2019

R gents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information r quested and upload the independent auditor's report and internal controls reports as one combined file.

VOICE CHARTER SCHOOL OF NEW YORKSection Heading

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Thomas Ficeto	[redacted]	

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Y ars Working With This Audit Firm
	Marc Taub	[redacted]		10

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Addr ss	Email	Phone	Y ars with Firm

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VOICE Charter School

PROJECTED BUDGET FOR 2019-2020

July 1, 2019 to June 30, 2020

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	12,086,093	1,615,047	-	-	-	13,701,140
Total Expenses	9,888,054	2,110,625	-	-	1,267,504	13,701,140
Net Income	2,198,038	(495,578)	-	-	(1,267,504)	0
Actual Student Enrollment	667	114				-
Total Paid Student Enrollment	667	114				667

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	CY Per Pupil Rate						
District of Location	*$16,150.00*	10,776,895	1,528,412	-	-	-	12,305,307
School District 2 (Enter Name)		-	-	-	-	-	-
School District 3 (Enter Name)		-	-	-	-	-	-
School District 4 (Enter Name)		-	-	-	-	-	-
School District 5 (Enter Name)		-	-	-	-	-	-
		10,776,895	1,528,412				12,305,307
Special Education Revenue		-	-	-	-	-	-
Grants							
Stimulus		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other State Revenue		871,043	-	-	-	-	871,043
TOTAL REVENUE FROM STATE SOURCES		11,647,938	1,528,412				13,176,350
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	86,635	-	-	-	86,635
Title I		204,750	-	-	-	-	204,750
Title Funding - Other		35,235	-	-	-	-	35,235
School Food Service (Free Lunch)		-	-	-	-	-	-
Grants							
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other Federal Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		239,985	86,635				326,621
LOCAL and OTHER REVENUE							

Contr butions and Donations, Fundraising		-	-	-	-	-	-
Erate Reimbursement		58,680	-	-	-	-	58,680
Interest Income, Earnings on Investments,		37,524	-	-	-	-	37,524
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-
Food Service (Income from meals)		-	-	-	-	-	-
Text Book		54,628	-	-	-	-	54,628
Other Local Revenue		47,338	-	-	-	-	47,338
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		198,170					198,170
TOTAL REVENUE		12,086,093	1,615,047				13,701,140
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions						
Executive Management	1.00	103,719	-	-	-	103,719	207,438
Instructional Management	3.00	390,100	-	-	-	-	390,100
Deans, Directors & Coordinators	10.00	704,018	-	-	-	-	704,018
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	3.00	-	-	-	-	339,093	339,093
Administrative Staff	15.00	688,951	-	-	-	93,948	782,899
TOTAL ADMINISTRATIVE STAFF	32	1,886,788				536,760	2,423,548
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	24.00	1,870,511	-	-	-	-	1,870,511
Teachers - SPED	15.00	-	1,158,891	-	-	-	1,158,891
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	13.00	471,008	-	-	-	-	471,008
Specialty Teachers	18.00	1,381,341	-	-	-	-	1,381,341
Aides	-	-	-	-	-	-	-
Therapists & Counselors	4.00	-	441,894	-	-	-	441,894
Other	-	65,065	-	-	-	-	65,065
TOTAL INSTRUCTIONAL	74	3,787,926	1,600,786				5,388,711
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	-
L brarian	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL							
SUBTOTAL PERSONNEL SERVICE COSTS	106	5,674,714	1,600,786			536,760	7,812,259
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		-	-	-	-	-	-
Fringe / Employee Benefits		1,169,482	354,966	-	-	207,879	1,732,327
Retirement / Pension		487,190	147,874	-	-	86,600	721,663
TOTAL PAYROLL TAXES AND BENEFITS		1,656,672	502,839			294,479	2,453,990

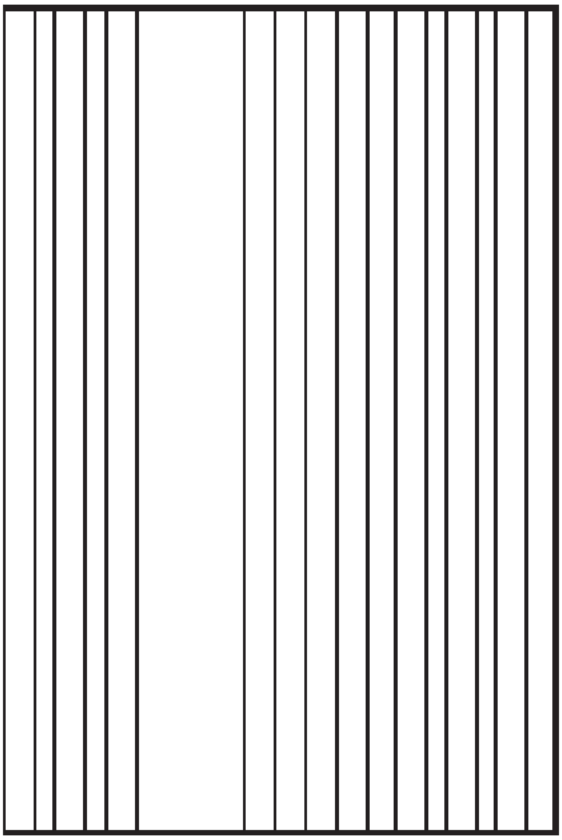
TOTAL PERSONNEL SERVICE COSTS	**7,331,386**	**2,103,625**			**831,239**	**10,266,249**
CONTRACTED SERVICES						
Accounting / Audit	-	-	-	-	58,210	58,210
Legal	-	-	-	-	82,000	82,000
Management Company Fee	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-
Payroll Services	39,035	-	-	-	5,323	44,358
Special Ed Services	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	14,000	14,000
Other Purchased / Professional / Consulting	152,708	-	-	-	20,824	173,532
TOTAL CONTRACTED SERVICES	**191,743**				**180,357**	**372,100**
SCHOOL OPERATIONS						
Board Expenses	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	130,549	-	-	-	-	130,549
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	140,679	-	-	-	-	140,679
Supplies & Materials other		-	-	-	-	-
Equipment / Furniture	13,358	-	-	-	1,822	15,180
Telephone	11,069	-	-	-	1,509	12,578
Technology	153,296	-	-	-	20,904	174,201
Student Testing & Assessment	57,556	-	-	-	-	57,556
Field Trips	39,194	-	-	-	-	39,194
Transportation (student)	52,364	-	-	-	-	52,364
Student Services - other	21,100	-	-	-	-	21,100
Office Expense		-	-	-	45,310	45,310
Staff Development	246,061	7,000	-	-	33,554	286,615
Staff Recruitment	77,409	-	-	-	10,556	87,965
Student Recruitment / Marketing	26,020	-	-	-	-	26,020
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	1,056	-	-	-	144	1,200
Fundraising	-	-	-	-	-	-
Other	75,436	-	-	-	10,287	85,723
TOTAL SCHOOL OPERATIONS	**1,045,148**	**7,000**			**124,085**	**1,176,234**
FACILITY OPERATION & MAINTENANCE						
Insurance	56,155	-	-	-	7,657	63,812
Janitorial	118,293	-	-	-	16,131	134,424
Building and Land Rent / Lease	596,036	-	-	-	81,278	677,314
Repairs & Maintenance	91,816	-	-	-	12,520	104,336
Equipment / Furniture	-	-	-	-	-	-
Security	52,800	-	-	-	7,200	60,000
Utilities	51,601	-	-	-	7,036	58,637
TOTAL FACILITY OPERATION & MAINTENANCE	**966,700**				**131,823**	**1,098,523**
DEPRECIATION & AMORTIZATION	353,077	-	-	-	-	353,077

DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	434,957
TOTAL EXPENSES	**9,888,054**	**2,110,625**			**1,267,504**	**13,701,140**
NET INCOME	**2,198,038**	**(495,578)**	**-**	**-**	**(1,267,504)**	**0**

ENROLLMENT - *School Districts Are Linked To Above Entries*	**REGULAR EDUCATION**	**SPECIAL EDUCATION**	**TOTAL ENROLLED**
District of Location	667	114	667
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-
TOTAL ENROLLMENT	**667**	**114**	**667**
REVENUE PER PUPIL	18,112	14,217	-
EXPENSES PER PUPIL	14,818	18,579	-

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

List exact titles and staff FTE"s (Full time eqiuilivalent)



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Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Marc cohen

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Voice Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). President

2. Is the trustee an employee of any school operated by the Education Corporation?

____**Yes** X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

____**Yes** X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

DocuSigned by:
Marc Cohen
C8CF366DA6E0416...

6/7/2019

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [redacted]

Business Address:

E-mail Address:

Home Telephone:

Home Address:

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Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Christopher Doyle

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Voice Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Vice Chair

2. Is the trustee an employee of any school operated by the Education Corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
Nine				

DocuSigned by:
Christopher Doyle
C7084A1A7AF0439...

6/23/2019

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone

Business Address:

E-mail Address:

Home Telephone:

Home Address:

[redacted]

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Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Robert de Luna

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

VOICE Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?

____**Yes** X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

____**Yes** X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

DocuSigned by:
Robert de Luna
C649935A25A846D...

6/11/2019

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redact

Business Telephone: [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Casey Lamb

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

VOICE Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Education Accountability Committee Chair; member of Executive Committee

2. Is the trustee an employee of any school operated by the Education Corporation?

____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			
4/30/19	VOICE paid for 2 tickets to attend the education conference and VOICE was granted	This doesn't need to be a conflict of interest	

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
Schools That Can	VOICE is a member	$2000	Casey Lamb	Being transparent with the

DocuSigned by:
Casey Lamb
7BDD73E848B5417...

6/8/2019

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [redacted]

Business Address:

E-mail Address:

Home Telephone:

Home Address:

DocuSign Envelope ID: C8E4B1BE-5D6B-4B9A-AFE2-A50C7F49A95C

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Gavin Schryver

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

VOICE Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Member

2. Is the trustee an employee of any school operated by the Education Corporation?

____**Yes** X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

____**Yes** X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

DocuSigned by:
Gavin Schryver
AA27916530F3449...

6/11/2019

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

DocuSign Envelope ID: DE86E014-ED04-41E2-8C7F-61699FF1249D

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

David Conte

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Voice

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Board member

2. Is the trustee an employee of any school operated by the Education Corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			
none			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
none				

DocuSigned by:
David Conte
7951D60EF310456...

6/15/2019

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

DocuSign Envelope ID: B8072466-68FF-4A36-A9A6-6D9554CD6F06

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

John Yarmick

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

VOICE Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

DocuSigned by:
152388C2C7FD4FA...

6/7/2019

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [redacted]

Business Address:

E-mail Address:

Home Telephone:

Home Address:

DocuSign Envelope ID: 40B1C6D9-5244-40C8-B1F7-E907B3ED0CCD

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Loraine Enlow

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

VOICE Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). trustee

2. Is the trustee an employee of any school operated by the Education Corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			
none			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
none				

DocuSigned by:
Loraine Enlow
9C14D3DE256B419...

6/9/2019

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone

Business Address:

E-mail Address:

Home Telephone:

Home Address:

[redacted]

DocuSign Envelope ID: 2C183A04-EC97-40AC-94FC-A5047851A1ED

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Michael Karp

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Voice

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). none

2. Is the trustee an employee of any school operated by the Education Corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

DocuSigned by:
Michael Karp
0600B914548844F...

6/12/2019

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

DocuSign Envelope ID: B87705CE-D5D2-47AC-89B6-3636B7192CD7

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Michael guarini

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Voice Charter school

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Nominating committee

2. Is the trustee an employee of any school operated by the Education Corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

DocuSigned by:
Michael Guarini
A719251BEBC145F...

6/9/2019

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

DocuSign Envelope ID: B1B04C97-E2D5-436A-95CC-6C5AC3BC4556

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Richard R. Grassey Jr.

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Voice Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?

____**Yes** X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

____**Yes** X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

DocuSigned by:
Richard Grassey
34C833CE16044D3...

6/8/2019

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Jose Garzon

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

VOICE Charter School

–

1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

Trustee

. Are you an employee of any school operated by the education corporation?

Yes x **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

. Are you a past, urrent, or prospective employee of the charter s hool, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter s hool or education corporation; or do you serve as an employee, officer, or director of, or own a ontrolling interest in, a business or entity that ontracts, or does business with, or plans to ontract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes x **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to su h servi e. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions -3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transacti on	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	**None**	**None**	**None**

Please write "None" i applicable. Do not leave this space blank.No

5. Identify each individual, business, orporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, offi er or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	**None**	**None**	**None**	None

Please write "None" if applicable. Do not leave this space blank.

Submitted by VOIC on behalf of the board member who was unable to complete this form during the submission period.

_____ 8/01/2019

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Entry 8 BOT Table

Created: 07/30/2019 • Last updated: 08/01/2019

1. SUNY AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. EGENTS, NYCDOE, and BUFFALO BOE AUTHORIZED charter schools are required to provide information for all VOTING and NON VOTING trustees.

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
1	Marc Cohen [redacted]	Chair	Admissions & Planning Committee, Finance Committee, Audit Committee	Yes	4	/01/2018	6/30/2021	12
2	Chistopher Doyle [redacted]	Vice Chair	Education Advisory Committee	Yes	4	/01/2017	6/30/2020	
3	Robert de Luna [redacted]	Secretary	Admissions & Planning Committee	Yes	3	/01/2019	6/30/2022	12
4	Casey Lamb [redacted]	Trustee/Member	Education Advisory Committee (Chair)	Yes	2	/01/2019	6/30/2022	8
5	Jose Garzon [redacted]	Trustee/Member	Audit Committee	Yes	2	/01/2018	6/30/2021	5 or less

6	John Yarmick [redacted]	Trustee/Member	Finance Committee, Human Resources and Talent, Audit (Chair)	Yes	2	/01/2017	6/30/2020	9
	Richard Grassey [redacted]	Trustee/Member	Finance Committee (Chair), Audit Committee	Yes	3	/01/2018	6/30/2021	12
8	Michael Karp [redacted]	Trustee/Member	Education Advisory Committee, Human Resources and Talent (Chair)	Yes	3	/01/2018	6/30/2021	10
9	Loraine Enlow [redacted]	Trustee/Member		Yes	2	/01/2017	6/30/2020	5 or less

1a. Are there more than 9 members of the Board of rustees? Yes

1b. Current Board Member Information

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
10	Gavin Schryver [redacted]	Trustee/Member	Human Resources and Talent	Yes	1	/1/2016	6/30/2019	5 or less
11	David Conte [redacted]	Trustee/Member		Yes	1	/01/2016	/01/2018	5 or less
12	Michael Guarini [redacted]	Trustee/Member		Yes	1	4/24/2019	6/30/2021	5 or less
13	Christina Young [redacted]	Trustee/Member		Yes	3	/01/2018	1/16/2019	5 or less
14	Carmella Collier [redacted]	Parent Rep		No	3	9/01/2018	8/30/2019	5 or less
15								

1c. Are there more that 15 members of the Board of rustees? No

2. INFORMA ION ABOUT MEMBERS OF THE BO ARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. EGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2019	11
b.Total Number of Members Added During 2018 19	2
c. Total Number of Members who Departed during 2018 19	3
d.Total Number of members in 2018 19, as set by in Bylaws, Resolution or Minutes	5

3. Number of Board meetings held during 2018-19 12

4. Number of Board meetings cheduled for 2019-20 12

hank you.

Entry 9 - Board Meeting Minutes

Last updated: 07/30/2019

Instructions for submitting minutes of the BOT monthly meetings

R gents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2018 June 2019, which should match the number of meetings held during the 2018 19 school year.

VOICE CHARTER SCHOOL OF NEW YORK

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2018-19 school year, n the charter school's website?	Yes
A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2018-19 school year.	https://www.voicecharterschool.org/compliance

Entry 10 Enrollment and Retention of Special Populations

Last updated: 08/01/2019

Instructions for Reporting Enrollment and R tention Strategies

Describe the efforts the charter school has made in 2018 19 toward meeting targets to attract and r tain enrollment of students with disabilities, English language learners/Multilingual learn rs, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progr ss toward meeting its enrollment and retention targ ts in 2019 20.

VOICE CHARTER SCHOOL OF NEW YORKSection Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe R cruitment Efforts in 2018 19	Describe Recruitment Plans in 2019 20
Econom ically Disadva ntaged	"● The school uses a pr fer nce for applicants curr ntly in the Supplemental Nutrition Assistance Program (SNAP) wher by upon verification, the student is pulled up from lower in the list to fill one of the designated SNAP seats. The number of SNAP seats is set by the board and is calculated to a number to ensur incoming students do not sk w the school’s FRPL percentage below the targ t. ● The school discusses meal programs at the open house, on its application, and during tours. ● Support is offer d to assist families in completing all necessary paperwork to nsur eligible students participate in the lunch program and ar enrolled in FRPL programs if determined to be eligible. ● VOICE r cruits throughout the neighborhoods surrounding the school and in the local district. ● VOICE conducts outr ach through Urban Upbound, Hour Childr n, and the Boys and Girls Club of Astoria, so our application can r ach families r ceiving their services."	As VOICE continues to exceed the district's enrollment of economically disadvantaged students, we will continue to implement the measur s described. W continue to investigate new partnerships with community organizations that can act as outreach partners. Additionally we ar including Jacob Rijs Settlement House in our r cruitment efforts
	"● The school advertises Spanish, the language that pr dominates in our ar a. ● VOICE conducts outr ach with multilingual	

English Langua ge Learn r s/Multili ngual Learn r s	staff. ● VOICE conducts outr ach to local pr schools and private daycar providers. ● Advertising and school materials ar translated as needed. ● A Google Translate button is available on the VOICE website. ● Translation services ar provided with sufficient notice. ● The school contacts trusted service providers of immigrant communities, such as CHHAYA , to inform them and their clients of VOICE. ● VOICE provides applications to existing ELL par nts and encourages them to r ach out and contact families that they know and inform them about VOICE."	As VOICE continues to exceed the district's enrollment of ELLS, we will continue to implement the measur s described. W continue to investigate new partnerships with community organizations that can act as outr ach partners.
Student s with Disabilit ies	"● VOICE’s dir ct mail advertising and website highlight supports for special needs students. ● The school advertises to special needs communities. ● VOICE conducts outr ach to specialized feeder schools and programs. ● VOICE works with the intervention team to monitor incoming students to ensur those with pr viously undiagnosed disabilities ar properly diagnosed and provided with services."	As VOICE continues to exceed the district's enrollment of ELLS, we will continue to implement the measur s described. W continue to investigate new partnerships with community organizations that can act as outr ach partners.

Retention Efforts T ward Meeting Targets

	Describe R tention Efforts in 2018 19	Describe Retention Plans in 2019 20
Econom ically Disadva ntaged	● VOICE’s population is mor than thr quarters economically disadvantaged, so student r tention efforts ar focused on maintaining a cultur of e xcellent academic programs, a positive school cultur , and fr quent home school communications.	VOICE will continue with curr nt practices.
English Langua ge Learn r s/Multili ngual Learn r s	"● VOICE loses mor ELL classified students to former ELL classification than it does to withdrawals. Efforts to r tain ELL students are larg ly similar to the general population discussed above. In addition, VOICE works to nsur that families of Form r ELL students whose par nts have not yet attained proficiency in English feel supported in their native language (through interpr tation services) and k pt involved in the school community (through events and curriculum that r cognize their community’s contributions). ● VOICE continually works to improve non English, non Spanish speaking par ntal involvement and linguistic support.	VOICE will continue with curr nt practices.
Student s with Disabilit ies	"• VOICE uses the approaches of Integrated Co Teaching (ICT), Special Education Teacher Support Services (SETSS), and counseling to provide an inclusive education to all students. • To improve the r tention rate of SWD, the intervention team coordinates with classroom teachers, par nts, and the CSE to nsur that the mandates of each student’s IEP ar met.	VOICE will continue with curr nt practices.

Entry 11 Classroom Teacher and Administrator Attrition

Last updated: 08/01/2019

R port changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition T bles

Charter schools must complete the tables titled 2018-2019 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2018-2019 school year Please provide the full time equivalent (FTE) of staff on June 30, 2018; the FTE for any departed staff from July 1, 2018 through June 30, 2019; the FTE for added staff from July 1, 2018 through June 30, 2019; and the FTE of staff added in newly created positions from July 1, 2018 through June 30, 2019 using the tables provided.

1. Classroom Teacher Attrition T ble

	FTE Classroom T achers on 6/30/18	FTE Classroom Teach rs Departed 7/1/18 6/30/19	FTE Classroom T achers Filling Vacant Positions 7/1/18 6/30/19	FTE Classroom Teach rs Add d in New Positions 7/1/18 6/30/19	FTE of Classroom Teach rs on 6/3019
	50	9	8	3	50.7

2. Administrator Position Attrition T ble

	FTE Administrativ Positions on 6/30/18	FTE Administrators Departed 7/1/18 6/30/19	FTE Administrators Filling Vacant Positions 7/1/18 6/30/19	FTE Administrators Added in New Positions 7/1/18 6/30/19	FTE Administrativ Positions on 6/30/19
	28.5	11.5	14	2	29.7

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional det il to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter schoo

(No r sponse)

4. Charter schools must ensure that all prospective employees receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Not Applicable

Thank you

Entry 12 Uncertified Teachers

Last updated: 08/01/2019

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column ap lies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

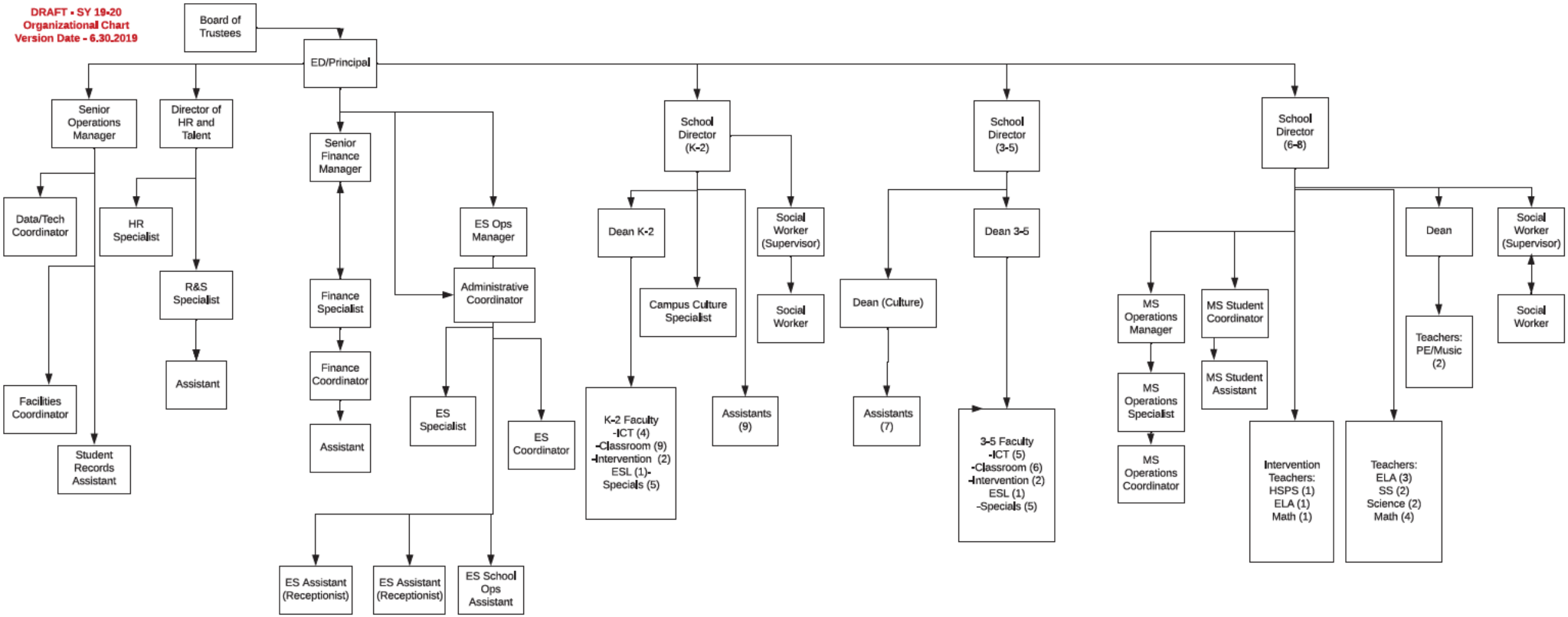
FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be ounted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6 30 19)	8
2. FTE count of uncertified teachers with at least thr years of elementary, middle or secondary classroom teaching xperience (6 30 19)	1
3. FTE count of uncertified teachers who ar tenur d or tenur track college faculty (6 30 19)	0
4. FTE count of uncertified teachers with two years of Tach for America experience (6 30 19)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military xperience (6 30 19)	3
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6 30 19)	4

FTE Count of All Uncertified Teachers as of 6/30/19	8
FTE Count of All Certified Teachers as of 6/30/19	42.7

Thank you.

DRAFT - SY 19-20
Organizational Chart
Version Date - 6.30.2019



2019-2020 School Calendar

VOICE Charter School

	Mon	Tue	Wed	Thu	Fri
	29	30	31	1	2
Aug 2019	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30
Sep 2019	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
	30	1	2	3	4
Oct 2019	7	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
	28	29	30	31	1
Nov 2019	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29
Dec 2019	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
	30	31	1	2	3
Jan 2020	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	31
Feb 2020	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28
Mar 2020	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
	30	31	1	2	3
Apr 2020	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	1
May 2020	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29
Jun 2020	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26

Holidays & Notes	
Deans and Ped Specialists Start	Aug 13, 2019
New Teachers Start	Aug 19, 2019
Continuing teachers start	Aug 20, 2019
New / Cont Assistants Start	Aug 22/23, 2019
Labor Day - No School	**Sep 2, 2019**
First Day of School- ***No bus all week***	Sep 3, 2019
First Day of bus service	*Sep 9, 2019*
Half Day PD w/Bus Service	Oct 3, 2019
Columbus Day - No School	**Oct 14, 2019**
Half Day PD w/Bus Service	Oct 17, 2019
Veterans Day All Day PD / No Students	**Nov 11, 2019**
Fall Conferences (Half day, ***No Bus***)	11/26/2019
Thanksgiving Break	***Nov 27 to Dec 1, 2019***
Christmas Break	***Dec 21, 2019 to Jan 5, 2020***
MLK Day - No School	Jan 20, 2020
Half Day PD w/Bus Service	Jan 28, 2020
Mid Winter Break	
Half Day PD w/Bus Service	Mar 5, 2020
Spring Conferences (Half day, ***No Bus***)	Mar 21, 2020
NYS ELA Tests	**March 24 & 25, 2020**
Easter/Passover Weekend Break	***Apr 9 to 12, 2020***
NYS Math Test	**April 21 & 22, 2020**
Spring Break - No School	**April 25 to May 3, 2020**
Memorial Day - No School	**May 25, 2020**
Last Day of School (1/2 day w/bus)	Jun 19, 2020
End of School PD**	Jun 22 to 24, 2020

173	Regular School Day
7	1/2 Day School
1	All Day PD (no students)
	School is closed
	Office staff only

180 full and half days of school

Blue text indicates day with bus service

Red text indicates day without bus service

*** designated make-up day(s) in event of school cancellation*

Calendar v2.1 -- May 29, 2019