

I. SCHOOL INFORMATION AND COVER PAGE

Created Wednesday, July 31, 2013
Updated Thursday, August 01, 2013

Page 1

1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

321000860904 INTERNATIONAL LEADERSHIP CS

2. CHARTER AUTHORIZER

NYCDOE-Authorized Charter School

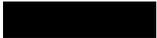
3. DISTRICT / CSD OF LOCATION

NYC CSD 10

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
2900 Exterior Street Bronx, New York 10463	718-562-2300	718-562-2335	elopez@ilchs.org

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Contact Name	Dr. Elaine Ruiz Lopez
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Title	Chief Executive Officer
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Emergency Phone Number (###-###-####)	

5. SCHOOL WEB ADDRESS (URL)

www.ilchs.org

6. DATE OF INITIAL CHARTER

2006-01-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2011-09-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2012-13 (as reported on BEDS Day)

(as reported on BEDS Day)

9. GRADES SERVED IN SCHOOL YEAR 2012-13

Check all that apply

 9

 10

 11

 12**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes/No	Name of CMO/EMO
No	

11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2013-14.

	Physical Address	Phone Number	District/C SD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	2900 Exterior Street Bronx, New York 10463	718-562-2300	CSD 10	9-12	Yes	Rent/Lease
Site 2						
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Elaine Ruiz Lopez	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Jenny Peguero	[REDACTED]		[REDACTED]
Compliance Contact	Dr. Elaine Ruiz Lopez	[REDACTED]		
Complaint Contact	Dr. Elaine Ruiz Lopez	[REDACTED]		

13. Are the School sites co-located?

No

14. Were there any revisions to the school's charter during the 2012-2013 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School

A handwritten signature in black ink that reads "E Ruiz Lopez". The signature is written in a cursive style with a large, looped "L" at the end.

Signature, President of the Board of Trustees

Thank you.

Signature Page for President of Board of Trustees

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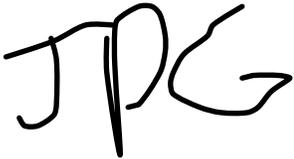
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321000860904 INTERNATIONAL LEADERSHIP CS

16. My signature below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).

- Yes
-

Signature, Board President

A handwritten signature in black ink, consisting of the letters J, P, C, and G in a stylized, cursive font.

Thank you.

Appendix A: Progress Toward Goals

Created Thursday, August 01, 2013

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1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://reportcards.nysed.gov/files/2009-10/CIR-2010-321000860904.pdf>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the Progress Toward Charter Goals are based on student performance data that the school will not have access to by August 1, 2013 (e.g., the NYS Assessment results), please list goals and explain this in the "Progress Towards Attainment" column. This information can be updated for Appendix A when available but no later than November 1, 2013. Board of Regents-authorized charter schools that opened for instruction in the fall of 2012 or that were renewed in 2012-13 will be held to the same charter-specific academic goals. Board of Regents-authorized charter schools will also be held accountable to Student Performance Benchmark 1 of the Performance Framework.

2012-13 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	75% of students who sit annually for Regents Exam in Integrated Algebra will pass this assessment.	NYS Regents Exams June 2013 Integrated Algebra	87%	
Academic Goal 2	75% of students who sit annually for Regents Exam in Living Environment will pass this assessment.	NYS Regents Exams June 2013 Living Environment	100%	
Academic Goal 3	ILCHS shall make AYP in English as measured by 80% or greater of 2009 cohort passing rate on the New York State English Regents Exam.	NYS Regents Exams June 2013 Comprehensive English	88%	
Academic Goal 4	ILCHS shall make AYP in Mathematics as measured by 80% or greater of 2009	Integrated Algebra	87%	

cohort passing the NYS Algebra Regents Exams.			
Academic Goal 5	ILCHS shall outperform neighboring community high schools in History as measured by the NYS Regents exams.	NYS Regents Exams June 2013 US History & Government Global History	US History 98% Global History 92%
Academic Goal 6	Student attendance rates will exceed those neighboring community district high schools as measured by data collected on daily attendance.	ATS Daily Attendance	95%
Academic Goal 7			
Academic Goal 8			

2a1. Do have more academic goals to add?

No

2a2. Do have more academic goals to add?

No

2b. ORGANIZATIONAL GOALS

2012-13 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	ILCHS will retain student enrollment by 85% or greater by end of first year for second term of charter.	ATS and student attendance 95%.	Yes. Goal attained as evidenced by Progress Report A rating and Annual ATS data.	
Org Goal 2	ILCHS will retain teachers by 80% or greater by second year of second term of charter.	As measured by teachers returning for the next academic year.	Yes. Goal attained as evidenced by teacher retention at Eighty percent (80%) until end of academic year.	
Org Goal 3	ILCHS will maintain a Parent Association and Council (PAC) with representation on the Board of Trustees.	Increased parent participation in the school's governance matters and the development plans toward school expansion.	Quarterly Meetings held with school leadership and parent advisory council. Monthly meetings with PA. Two Parents represented on BOT	
Org Goal 4	ILCHS will build a new school facility and secure private financing to accomplish this goal.	Securing financing to for the and build out of a 30, 000 SF school building for the 2013-2014 school year.	Yes. Goal attained and 17.5 Million dollars secured in Municipal Bond Financing. The land for was paid in full and construction of new school facility has begun.	
Org Goal 5	ILCHS will maintain a fiscally viable organization.	ILCHS demonstrated a positive cash flow and surplus to meet its organizational goals for a new facility.	Yes. See Annual Audits posted on our website www.ilchs.org We have been able to meet our school's financial goals and maintain our fiscal viability.	

2b.1 Do you have more organizational goals to add?

Yes

2012-13 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 6	Retaining a highly qualified Director of Finance.	We successfully identified and hired a Director of Finance to maintain and sustain our school finances. As a result, we were able to secure financing for the build out of a 30, 000 SF new school facility for the 2013-2014 school year.		
Org Goal 7				

Org Goal 8
Org Goal 9
Org Goal 10
Org Goal 11
Org Goal 12
Org Goal 13
Org Goal 14
Org Goal 15

2c. FINANCIAL GOALS

2012-13 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1	ILCHS will maintain and sustain a fiscally viable operation and maintain a positive cash flow at the end of fiscal year.	Audited and Unaudited Financial Statements	Yes. Progress made as evidenced by our audited and unaudited financial statements.	
Financial Goal 2	ILCHS will attract funders whom are interested in providing financial support for the expansion of our school and build out of new facility.	Increase our appeal to the funding community and the private corporate sector through our high level of academic performance.	Yes. We were able to partner with NYC Build Corporation to secure 17.5 million in Municipal Bond Financing.	
Financial Goal 3	ILCHS will was able to pay off an initial loan in the amount of 1 million dollars and to purchase a lot of land in the amount of 3 Million dollars.	Municipal Bond financing provided purchase of lot of land.	Yes. Progress made as evidenced by the land acquired.	
Financial Goal 4				
Financial Goal 5				

B. Financial Information

**APPENDIX B
TOTAL EXPENDITURES AND ADMINISTRATIVE EXPENDITURES PER CHILD
FISCAL YEAR 2012-2013**

TOTAL NUMBER OF STUDENTS: 292

<u>EXPENSES</u>	<u>2012-2013</u>	<u>EXPENDITURE PER CHILD</u>	<u>PERCENTAGE OF EXPENDITURE</u>
Program Services	\$ 3,392,677.00	\$ 11,618.76	65%
General and Administrative	\$ 1,839,244.00	\$ 6,298.78	35%
Total Expenses	\$ 5,231,921.00	\$ 17,917.54	100%
General and Administrative Per child (less employee benefits)	\$ 1,137,929.71	\$ 3,897.02	

Appendix E: Disclosure of Financial Interest Form

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321000860904 INTERNATIONAL LEADERSHIP CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2012-13 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at: <http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/>.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <http://fluidsurveys.com/account/surveys/210748/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.

Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

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321000860904 INTERNATIONAL LEADERSHIP CS

1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

2. Total Number of Members Joining Board during the 2012-13 school year

2

3. Total Number of Members Departing the Board during the 2012-13 school year

0

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

9

5. How many times did the Board meet during the 2012-13 school year?

10

6. How many times will the Board meet during the 2013-14 school year?

12

Thank you.

D. Enrollment and Retention

Describe the efforts the charter school has utilized in 2012-2013 to attract and retain a greater enrollment of students with disabilities, English language learners, and students who are eligible for free and reduced priced lunch; and describe the school's plans for meeting or making progress toward its enrollment and retention targets in 2013-2014.

We have held numerous Open Houses throughout the 2012-2013 Academic Year in which we have targeted English Language Learners (ELL), students and families whom are eligible for Free and Reduced Lunch (FRL) and Students With Disabilities (SWD). Our charter school enrollment is approximately 300 students. The CSD in which our charter school is located has a disproportionate number of Special Needs students based on its enrollment of over 6000 High School age students. Therefore, we cannot provide a statistically competitive or fair comparable percentage with the CSD for this purpose.

In addition, we have also advertised in several community and citywide Spanish language newspaper such as "**El Diario**" the number one major Spanish language newspaper in NYC; to recruit ELL and Special Needs Students. We have also conducted targeted outreach to high needs middle schools with large populations of ELL and SWD in the neighboring school district where our charter school is located.

The CSD in which our charter school is located has a disproportionate number of Special Needs students based on its enrollment of over 6000 High School age students. Therefore, we cannot provide a statistically competitive or fair comparable percentage with the CSD for this purpose. For the previous academic year, we met our target on Free and Reduced Lunch Eligible, ELL and SWD pursuant to our charter. Our Enrollment and Retention targets in 2013-2014 are as follows.

2013-2014 Enrollment & Retention Targets

Enrollment	Retention
FRL 80%	95%
ELL 15%	95%
SWD 12%	95%

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, August 01, 2013

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/da3cf7a508b553be27001f5317e378>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Doreen Bermudez

2. Charter School Name:

International Leadership Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Parent Representative

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

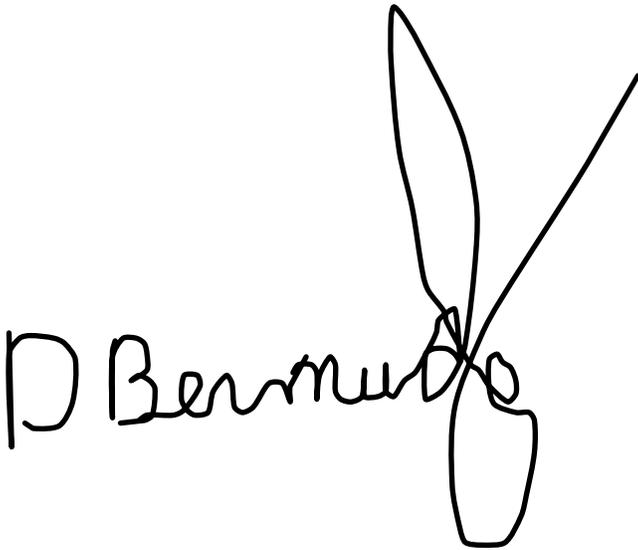
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink. The signature consists of the letters 'D Bernundo' written in a cursive style. The 'D' is large and loops around the first part of the name. The 'B' is also large and loops around the 'e'. The 'n' and 'u' are connected. The 'd' is a simple vertical stroke. The 'o' is a simple oval. The signature is written on a light gray background.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, August 01, 2013

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/cc10a8e5d8bc22128981175bfa5b28>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Dr. Doris Torres

2. Charter School Name:

International Leadership Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Treasurer

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Doris Torres

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, August 01, 2013

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/c0c7aee84ba078151df2e55ca18a27>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Dr. Elaine Ruiz Lopez

2. Charter School Name:

International Leadership Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Other, please specify...: Founding Trustee

9. Are you a trustee and also an employee of the school?

Yes

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	Chief Executive Officer & Head of School
[TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	Executive Management of Academic, Organizational Growth and Fiscal Outcomes & Leadership Team
[TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	153,000.00
[TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	January 9, 2006

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Glains Ruiz Lopez". The signature is written in a cursive style with a large, stylized initial 'G' and 'L'.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, August 01, 2013

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/818c48fb3db04109b7c006841cc77>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Lupe Samuels

2. Charter School Name:

International Leadership Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Secretary

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Ruben Moreno". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, August 01, 2013

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/ccac7be4222301edb13696ce49a1e3>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

John Paul Gonzalez

2. Charter School Name:

International Leadership Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Chair/President

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

(No response)

13a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

	Date(s) of Transactions	Nature of Financial Interest/Transaction	Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion)	Name of Person Holding Interest and Relationship to You
1				
2				
3				
4				
5				

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

(No response)

14a. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write None.

	Organization Conducting Business with the School	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Member with Interest	Steps Taken to Avoid Conflict of Interest
1					
2					
3					
4					
5					

Signature of Trustee