

# I. SCHOOL INFORMATION AND COVER PAGE

Created Thursday, August 01, 2013

## Page 1

### 1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

261600860877 URBAN CHOICE CS

### 2. CHARTER AUTHORIZER

Regents-Authorized Charter School

### 3. DISTRICT / CSD OF LOCATION

Rochester

### 4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
545 Humboldt St. Rochester, NY 14610	585-288-5702	585-654-9882	ecavalier@urbanchoicecharter.org

### 4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES   Contact Name	Edward Cavalier
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES   Title	CEO
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES   Emergency Phone Number (###-###-####)	

### 5. SCHOOL WEB ADDRESS (URL)

www.urbanchoicecharter.org

### 6. DATE OF INITIAL CHARTER

2005-01-01 00:00:00

### 7. DATE FIRST OPENED FOR INSTRUCTION

2005-09-01 00:00:00

### 8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2012-13 (as reported on BEDS Day)

(as reported on BEDS Day)

## 9. GRADES SERVED IN SCHOOL YEAR 2012-13

Check all that apply

- K
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8

## 10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes/No	Name of CMO/EMO
No	

## 11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

## 12. SCHOOL SITES

Please list the sites where the school will operate in 2013-14.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	545 Humboldt St. Rochester, NY 14610	585-288-5702	ROCHESTER CITY SD	K-8	Yes	Rent/Lease
Site 2						
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Edward Cavalier	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader				
Compliance Contact				
Complaint Contact				

13. Are the School sites co-located?

No

14. Were there any revisions to the school's charter during the 2012-2013 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

Yes

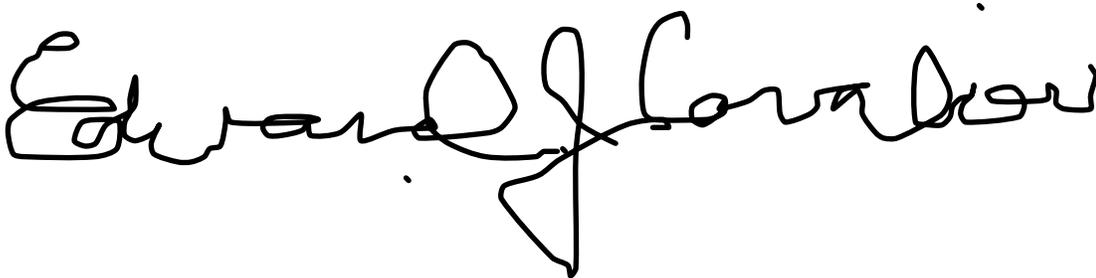
15. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Other	The school changed one of its assessment programs from the Stanford 10 to AIMSWEB.	February 2013	April 2013
2	Other	The school changed its tool for screening incoming Kindergarten students from the Bracken to Pearson's DIAL 4.	March 2013	May 2013
3	Change in schedule/calendar	The school swapped professional development days with school days in the spring for 2012-13 only. The number of school days and length of school day did not change	May 2013	Not applicable (per Susan Gibbons)
4				
5				

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees

Thank you.

# Signature Page for President of Board of Trustees

Created Thursday, August 01, 2013

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Page 1

261600860877 URBAN CHOICE CS

16. My signature below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

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- Yes
- 

Signature, Board President

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Thank you.



**Appendix B: Total Expenditures and Administrative Expenditures Per Child**

	<b>Expenditures per pupil (2012-13)</b>
Total Expenditures	\$14,219
Administrative Expenditures	\$3,188



**Financial A**

**School Name:**

**Date:**

**School Fiscal Contact Name:**

**School Fiscal Contact Email:**

**School Fiscal Contact Phone:**

**District of Location:**

**Authorizer:**

**Years of Operation:**

**Facility:**

**Grades Currently Served:**

**Planned Grades at Full Capacity:**

**Enrollment:**

**Max Enrollment:**

**Year of Most Recent Data**

**School Fiscal Contact Phone:**

**School Audit Firm Name:**

**School Audit Contact Name:**

**School Audit Contact Email:**

**School Audit Contact Phone:**

**Latest Audit Period (through June 30):**

**Do Not Use this Box**



## Audit Supplemental Data Request Form

*for Regents-Authorized Charter Schools*

**Urban Choice Charter School**

August 1, 2013

Dan Deckman

[REDACTED]  
Rochester City School District

SED

8

Private

K-8

K-8

400

400

2013

The Bonadio Group

Kelley Demonte

[kdemonte@bonadio.com](mailto:kdemonte@bonadio.com)

585-249-2864

2012

Urban Choice Charter School2012

**FILL IN GRAY CELLS**

**Urban Choice Charter School**

STATEMENTS OF FINANCIAL POSITION

FOR THE YEARS ENDED JUNE 30,

	<u>2013</u>	<u>2012</u>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$1,453,934	\$1,802,825
Grants and contracts receivable	-	68,424
Accounts receivables	-	10,875
Inventory	-	-
Prepaid Expenses	-	43,210
Contributions and other receivables	-	-
Other	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>\$1,453,934</b>	<b>\$1,925,334</b>
<b>OTHER ASSETS</b>		
Investments	\$35,000	\$35,000
Property, Plant and Equipment, Net	846,747	707,509
Restricted Cash	-	76,750
<b>OTHER ASSETS</b>	<b>\$881,747</b>	<b>\$819,259</b>
<b>TOTAL ASSETS</b>	<b>\$2,335,681</b>	<b>\$2,744,593</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued expenses	\$50,677	\$385,807
Accrued payroll and benefits	386,768	-
Refundable Advances	-	-
Dreferred Revenue	50,000	59,944
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	-	132,738
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$487,445</b>	<b>\$578,489</b>
<b>LONG-TERM DEBT, net current maturities</b>	<b>\$-</b>	<b>\$-</b>
<b>TOTAL LIABILITIES</b>	<b>\$487,445</b>	<b>\$578,489</b>
<b>NET ASSETS</b>		
Unrestricted	\$2,335,681	\$2,667,843
Temporarily restricted	-	76,750
<b>TOTAL NET ASSETS</b>	<b>\$2,335,681</b>	<b>\$2,744,593</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$2,823,126</b>	<b>\$3,246,332</b>
<i>Check</i>	<b>-487445</b>	<b>-501739</b>

**FILL IN GRAY CELLS**

**Urban Choice Charter School**

**STATEMENTS OF ACTIVITIES**

FOR THE YEARS ENDED JUNE 30,

	2013			2012
	Unrestricted	Temporarily Restricted	Total	Total
<b>REVENUE, GAINS AND OTHER SUPPORT</b>				
State & Local Operating Revenue	\$4,960,968	\$-	\$4,960,968	\$4,886,962
Federal - Title and IDEA	260,000	-	260,000	307,575
Federal - Other	-	-	-	-
State and City Grants	-	-	-	-
Contributions and private grants	81,988	-	81,988	9,840
After school revenue	-	-	-	-
Other	19,520	-	19,520	26,833
Food Service/Child Nutrition Program	<u>237,460</u>	<u>-</u>	<u>237,460</u>	<u>200,016</u>
<b>TOTAL REVENUE, GAINS AND OTHER SUPPORT</b>	\$5,559,936	\$-	\$5,559,936	\$5,431,226
<b>EXPENSES</b>				
Program Services				
Regular Education	\$3,669,567	\$-	\$3,669,567	\$3,565,940
Special Education	643,825	-	643,825	637,168
Other Programs	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Program Services	\$4,313,392	\$-	\$4,313,392	\$4,203,108
Supporting Services				
Management and general	\$1,246,406	\$-	\$1,246,406	\$1,102,293
Fundraising	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL OPERATING EXPENSES</b>	\$5,559,798	\$-	\$5,559,798	\$5,305,401
<b>SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS</b>	\$138	\$-	\$138	\$125,825
Contributions				
Foundations	\$-	\$-	\$-	\$-
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	-	-	-	-
Miscellaneous income	-	-	-	-
Net assets released from restriction	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	\$-	\$-	\$-	\$-
<b>CHANGE IN NET ASSETS</b>	\$138	\$-	\$138	\$125,825
NET ASSETS BEGINNING OF YEAR	\$2,335,681	\$-	\$2,335,681	\$2,040,279
PRIOR YEAR/PERIOD ADJUSTMENTS	<u>138</u>	<u>-</u>	<u>138</u>	<u>-</u>
<b>NET ASSETS - END OF YEAR</b>	\$2,335,957	\$-	\$2,335,957	\$2,166,104

	2012-13			2013-14		Comments
	2012-13 Budget (Adjusted)	2012-13 Projection	Variance	2013-14 Budget Proposal	2013-14 v. 2012-13 Variance	
Number of Students - RCSD	390	390	-	394	4	
Number of Students - Suburban	5	5	-	6	1	
<b>Total Students</b>	<b>395</b>	<b>395</b>	<b>-</b>	<b>400</b>	<b>5</b>	
<b>REVENUES</b>						
Rochester CSD (\$12,090 per pupil)	4,715,100	4,715,100	-	4,763,460	48,360	<i>Flat core aid funding</i>
Suburban Districts (\$11,577 avg. per pupil)	66,452	66,452	-	69,462	3,010	<i>Flat core aid funding</i>
E-Rate Reimbursements	25,000	25,000	-	30,000	5,000	<i>Does not include major equipment purchase</i>
High Cost Aid	190,000	150,000	40,000	140,000	(10,000)	<i>Assumes continued funding decline</i>
Flow-Through Revenue	72,000	72,000	-	72,000	-	
Title I	135,000	130,433	4,567	150,000	19,567	
Title II	25,000	18,028	6,972	20,000	1,972	<i>Assumes continued funding decline</i>
Title IV	-	-	-	0	-	
ARRA Monies	-	-	-	0	-	
Title Revenue (July and August Only)	100,000	100,000	-	120,000	20,000	
State/Local Grants			-	0	-	
Food Service Income	165,000	165,000	-	170,000	5,000	
Food Service - Parents	7,500	7,500	-	7,500	-	
Interest Income	2,500	2,500	-	2,500	-	
Field Trip Income	2,000	2,000	-	2,000	-	
Fundraising Revenue	10,000	16,000	(6,000)	16,000	-	
STEM Grant		50,000	(50,000)	50,000	-	<i>Approved by Farash for 13-14</i>
Miscellaneous Income						
Transfer from Savings						
<b>Total Revenues</b>	<b>5,515,552</b>	<b>5,520,013</b>	<b>(4,461)</b>	<b>5,612,922</b>	<b>92,909</b>	
<b>EXPENDITURES</b>						
<b>Personnel</b>	<b>4,254,640</b>	<b>4,076,000</b>	<b>178,640</b>	<b>4,171,000</b>	<b>95,000</b>	

K-8 Payroll	3,283,033	3,110,000	173,033	3,200,000	90,000	See salary scale/schedule
Staff Incentives	10,000	21,000	(11,000)	16,000	(5,000)	Holiday bonus
Payroll Expenses	961,607	945,000	16,607	955,000	10,000	
<b>School Program Expenses</b>	<b>195,700</b>	<b>239,500</b>	<b>(43,800)</b>	<b>201,200</b>	<b>(38,300)</b>	
Curriculum/textbooks, etc	20,000	41,000	(21,000)	30,000	(11,000)	
Music Instruments	0	0	-	500	500	
Classroom Supplies	20,000	24,000	(4,000)	24,000	-	
Friday Celebration	5,000	4,500	500	5,000	500	
Upper School Sports - Offsite (JCC)	10,000	9,500	500	2,500	(7,000)	Scaled back JCC w/ new bus
Staff and Professional Development	30,000	30,000	-	30,000	-	
Special Events/Staff/Parent Events	6,000	5,000	1,000	5,000	-	
Nurse's Supplies	1,500	3,000	(1,500)	1,500	(1,500)	
Assessments	15,000	23,000	(8,000)	15,500	(7,500)	
Classroom and School Furniture	7,500	6,500	1,000	7,000	500	
Technology/Computers	30,000	32,000	(2,000)	25,000	(7,000)	
Software	7,500	10,000	(2,500)	8,000	(2,000)	
BOCES	5,000	6,000	(1,000)	5,500	(500)	
Library & Reference	2,000	3,000	(1,000)	2,200	(800)	
Field Trips	4,000	4,000	-	4,500	500	
Field Trip Transportation	11,000	16,500	(5,500)	14,000	(2,500)	Includes bus ownership cost
MS Class Trips	13,000	13,000	-	13,000	-	
Student Incentives	5,200	6,000	(800)	5,500	(500)	
Grade 8 Graduation	3,000	2,500	500	2,500	-	
<b>After School Expenses</b>	<b>81,146</b>	<b>107,040</b>	<b>(25,894)</b>	<b>97,500</b>	<b>(9,540)</b>	
Summer School	35,000	25,000	10,000	20,000	(5,000)	
Summer School - Non Title Students	5,000	2,000	3,000	2,000	-	
After School Expenses - Non Title Students	18,146	-	18,146	0	-	
Counseling/Character Camp	15,000	12,000	3,000	10,000	(2,000)	Character camp
February/April Camp	3,000	16,000	(13,000)	14,000	(2,000)	April camp
Summer School Interns	5,000	-	5,000	0	-	
Basketball Program	0	-	-	1,500	1,500	
STEM Program		52,040	(52,040)	50,000	(2,040)	
<b>Title Expenses (incl IDEA)</b>	<b>300,000</b>	<b>230,433</b>	<b>69,567</b>	<b>250,000</b>	<b>19,567</b>	
<b>Food Service</b>	<b>190,000</b>	<b>201,000</b>	<b>(11,000)</b>	<b>191,000</b>	<b>(10,000)</b>	
Food Service Expense	175,000	185,000	(10,000)	177,000	(8,000)	
Snacks	10,000	12,000	(2,000)	10,000	(2,000)	

Kitchen Supplies & Equip	5,000	4,000	1,000	4,000	-	
<b>Facilities Management</b>	<b>403,454</b>	<b>399,185</b>	<b>4,269</b>	<b>423,905</b>	<b>24,720</b>	
Facilities Lease - POC	239,135	239,135	-	263,905	24,770	<i>Scheduled increase</i>
Property taxes	42,800	42,800	-	43,700	900	<i>3% increase</i>
Property Insurance	26,750	26,750	-	27,550	800	<i>3% increase</i>
Umbrella Insurance	6,269	8,500	(2,231)	8,750	250	<i>3% increase</i>
Utilities	30,000	30,000	-	31,000	1,000	<i>3% increase</i>
Building Maintenance	25,000	26,500	(1,500)	23,000	(3,500)	
Building Improvements	25,000	20,000	5,000	20,000	-	
Trash Removal	3,500	4,500	(1,000)	4,000	(500)	<i>New vendor</i>
Security	5,000	1,000	4,000	2,000	1,000	
<b>Professional Fees</b>	<b>110,650</b>	<b>146,650</b>	<b>(36,000)</b>	<b>130,650</b>	<b>(16,000)</b>	
Payroll Service/Benefit Admin	8,500	9,500	(1,000)	9,500	-	<i>Likely new vendor</i>
Legal Fees	10,000	8,500	1,500	10,000	1,500	
CPA/Audit	17,000	15,000	2,000	16,000	1,000	
Professional Svcs/Consultants	50,000	40,000	10,000	20,000	(20,000)	
Bookkeeper	-	-	-	4,000	4,000	
IT Specialist	10,000	8,500	1,500	11,000	2,500	
Health Director Services	5,150	5,150	-	5,150	-	
Contracted Services (CFY)	-	45,000	(45,000)	45,000	-	<i>Center for Youth - ATS</i>
Memberships	-	6,000	(6,000)	6,000	-	
Website Management	10,000	9,000	1,000	4,000	(5,000)	<i>Maintenance only</i>
<b>Office Expenses</b>	<b>87,000</b>	<b>92,250</b>	<b>(5,250)</b>	<b>86,000</b>	<b>(6,250)</b>	
Phones, Internet, Cable	25,000	25,000	-	24,000	(1,000)	<i>Drop cable service</i>
Office Equipment/Furniture	5,000	5,000	-	4,000	(1,000)	
Office Supplies	20,000	25,000	(5,000)	23,000	(2,000)	
Postage and Shipping Expense	12,000	11,500	500	12,000	500	
Equipment Rental Expense (Copier)	20,000	24,000	(4,000)	21,000	(3,000)	
Fingerprinting Expense	1,000	500	500	500	-	
Miscellaneous Expense	2,500	1,000	1,500	1,000	-	
Gifts	1,500	250	1,250	500	250	
<b>Promotional Expenses</b>	<b>15,000</b>	<b>17,500</b>	<b>(2,500)</b>	<b>15,000</b>	<b>(2,500)</b>	
Travel Expense (Conferences/Workshops)	5,000	5,000	-	5,000	-	
Development Expenses	-	2,500	(2,500)	0	(2,500)	
Advertising	3,500	3,500	-	3,500	-	
Printing, Newsletter	5,000	5,000	-	5,000	-	
Parent/Community Events	-	-	-	0	-	
Parent Teacher Association	1,500	1,500	-	1,500	-	
<b>Board Expenses</b>	<b>12,751</b>	<b>9,751</b>	<b>3,000</b>	<b>13,000</b>	<b>3,249</b>	
Board Insurance	2,751	2,751	-	3,000	249	

Board Expenses	10,000	7,000	3,000	10,000	3,000	
Board Secretary	-	-	-	0	-	
Board Mailings	-	-	-	0	-	
<b>Bank Charges</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>500</b>	<b>-</b>	
<b>Total Expenses</b>	<b>5,650,841</b>	<b>5,519,809</b>	<b>131,032</b>	<b>5,579,755</b>	<b>59,946</b>	
<b>Surplus/(Deficit)</b>	<b>(135,289)</b>	<b>204</b>	<b>(135,493)</b>	<b>33,167</b>	<b>32,963</b>	

# Appendix E: Disclosure of Financial Interest Form

Created Tuesday, July 09, 2013

Updated Thursday, August 01, 2013

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## Page 1

261600860877 URBAN CHOICE CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2012-13 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at: <http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/>.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <http://fluidsurveys.com/account/surveys/210748/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.

Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

# Appendix F: BOT Membership Table

Created Thursday, August 01, 2013

## Page 1

261600860877 URBAN CHOICE CS

### 1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	Frank Rossi	Chair/President	Yes	Education Professor	1st term (expires June 30, 2015)	Executive Committee, Governance Committee
2	Sidney Moore	Vice Chair/Vice President	Yes	Banking/HR	2nd term (expires June 30, 2015)	Executive Committee, Governance Committee
3	John Page	Secretary	Yes	Business/Management/Nonprofit	2nd term (expires June 30, 2016)	Executive Committee, Finance Committee
4	Spiro Ziogas	Treasurer	Yes	Banking	2nd term (expires June 30, 2015)	Executive Committee, Finance Committee
5	Nelson Blish	Member	Yes	Business/Management/Science	1st term (expires June 30, 2015)	
6	Megan Bosco	Member	Yes	Government	1st term (expires June 30, 2015)	Governance Committee
7	Thomas Felton, Jr.	Member	Yes	Education	2nd term (expires June 30, 2014)	Finance Committee
8	Joan Moorehead	Member	Yes	Higher Education/Community Relations	1st term (expires June 30, 2015)	Parent Involvement Committee
9	Christine Murray	Member	Yes	Education Professor	1st term (expires June 30, 2014)	
10	Antwan Williams	Member	Yes	Governance/HR/Community Relations	1st term (expires June 30, 2015)	Parent Involvement Committee
11						
12						
13						
14						
15						
16						
17						

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18

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19

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20

2. Total Number of Members Joining Board during the 2012-13 school year

5

3. Total Number of Members Departing the Board during the 2012-13 school year

5

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

21

5. How many times did the Board meet during the 2012-13 school year?

12

6. How many times will the Board meet during the 2013-14 school year?

12

Thank you.

**URBAN CHOICE CHARTER SCHOOL  
BOARD OF TRUSTEES – MINUTES  
THURSDAY, AUGUST 2, 2012**

- Present:** Hanif Abdul-Wahid, Ed Cavalier, Susan Fox, Sidney Moore, John Page, Lisa Richards, Lynn Vacanti
- Absent:** Tonya Dickerson, Thomas Felton, Jr., Frank Rossi, Spiro Ziogas
- Media Notification:** Erica Bryant of the Democrat and Chronicle was notified of the August 2, 2012 Board of Trustees meeting on July 23, 2012. Public notice was also posted in the school and published in the school newsletter.

The Board of Trustees Meeting was called to order at 6:05 p.m. by Hanif Abdul-Wahid.

Voting for motions 120802.1 and 120802.2 was coordinated via email due to an inadvertent omission of approval of the minutes and the lack of a quorum due to Sidney abstaining from the vote.

**Motion 120802.1** Upon a motion by Sidney Moore and duly seconded by Susan Fox, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the June 7, 2012 minutes.

Voting in the affirmative: Hanif Abdul-Wahid, Tonya Dickerson, Thomas Felton, Jr., Susan Fox, Sidney Moore, John Page, Lisa Richards, Frank Rossi, Lynn Vacanti, Spiro Ziogas

Voting in the negative: None

Motion 120802.1 passed 10 to 0

**Finance Report – Spiro Ziogas (*Refer to Attachment A*)**

➤ Topics of discussion were as follows:

- Financial Results
- Banking relationships
- FDIC insurance and excess funds
- CEO's areas of interest

**Motion 120802.2**

Upon a motion by Susan Fox and duly seconded by Lisa Richards, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the establishment of a banking relationship with First Niagara Bank, N.A., and that the authorized signers for such accounts established in that banking institution be as follows: Edward J. Cavalier, Viviane Stover, Spiro Ziogas, John Bliss and that this motion is considered final with no need for further BOT approval.

Voting in the affirmative: Hanif Abdul-Wahid, Tonya Dickerson, Thomas Felton, Jr., Susan Fox, John Page, Lisa Richards, Frank Rossi, Lynn Vacanti, Spiro Ziogas

Voting in the negative: None

Abstaining from the vote: Sidney Moore

Motion 120802.2 passed 9 to 0

**Governance Report – Susan Fox**

- Susan shared that she and Ed are meeting with two potential BOT candidates tomorrow. Recruiting continues and will be a focal point for this year.

**CEO Report – Ed Cavalier**

- Administrative calendar was distributed
- Shared plans for two new exciting programs – Saturday Character Camp and Saturday STEM Program
- American Portfolios is sponsoring the charity golf tournament – UCCS and the Golisano Childrens Hospital will benefit from funds raised (estimated to be approximately \$4-5K)
- Excerpts from the draft report from the SED site visit report were shared with plans for improvement
- Michael Sereno, Administrative Intern, presented an overview of:
  - Summer School
  - Assessment Calendar
  - Intended Outcomes and Success Measures
  - Student Achievement
- Enrollment is down in some grades while there is a waiting list for others
  - Discussed option of advertising for sixth grade openings
- Food service contract – improvements being made
  - Determining structure – working to minimize waste while increasing quality
  - Budget adjustments being made to eliminate profit on food service
  - Super breakfasts were offered during summer school

- Web page is being redesigned – hope to have this completed in one to two months
  - Outdated
  - Will have individual teacher pages
  - Parents will be able to obtain school information
- At September 6 BOT meeting, a professional photographer will take photos of board members
- Playground Issues
  - A student will be starting kindergarten and has an allergy to mulch
  - Met with committee on special ed and Parish to determine their willingness to help
  - A safety audit will take place
- Technology Proposal
  - Jackie Fluent, IPAD Technology Teacher shared a presentation on technology needs (*Refer to Attachment B*)
    - ✓ Benefits of Increased Technology
    - ✓ Implementation and Support
    - ✓ Equipment and Cost
- A discussion followed related to the benefits of the technology proposal in addressing the concerns expressed in the SED site visit report

**Motion 120802.3**                      Upon a motion by Susan Fox and duly seconded by Lisa Richards, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the expenditure for the technology proposal with a cap for spending not to exceed \$120,000.

Voting in the affirmative:      Hanif Abdul-Wahid, Susan Fox, Sidney Moore, John Page, Lisa Richards, Lynn Vacanti

Voting in the negative:          None

Motion 120802.3 passed 6 to 0

- Proposal to discuss with landlord to add air conditioning to nine classrooms
  - Board requested further study to determine what it would take to air condition the remaining five classrooms
  - Ed will work with Vivi to update the Board
- Proposal to increase the budget for classroom supplies, furniture and equipment
  - Under-budgeted for these items
  - Some teachers have provided “wish lists”
  - Board requested:
    - ✓ Hold until all teachers have provided their input
    - ✓ Items and supplies be catalogued/tagged for inventory and tracking purposes
    - ✓ More information, research, and solid figures and then Board will consider approving

- Board highly recommends revising budget for next year – referencing best practices of other schools – including technology budgets.
  - Spiro can guide process for going over budget – approving proposed monies or increasing the budget.
  - Board would like to follow the recommendation of the Finance Committee

**Principal Report – Eric Robinson (presenting in John Bliss’s absence) – (Refer to Attachment C)**

- Ed shared that the most noted changes coming are one school-wide arrival time and one school-wide dismissal time to make arrival and dismissal run more effectively while accommodating the new K-8 yellow bus system
- Breakfast times may be changed so all classes are finished and starting their instruction time by 8:55 a.m.

**Chair Report – Hanif Abdul-Wahid**

- Requesting that all committees report on the following at the September BOT Meeting:
  - Time and date when meeting
  - What the committee is working on
  - Status of committee members participating

**Motion 120802.4**

Upon a motion by Hanif Abdul-Wahid and duly seconded by Susan Fox, the following was submitted for adoption:  
 RESOLVED that the Board of Trustees adjourn the meeting at 8:20 p.m.

Voting in the affirmative: Hanif Abdul-Wahid, Susan Fox, Sidney Moore, John Page, Lisa Richards, Lynn Vacanti

Voting in the negative: None

Motion 120802.4 passed 6 to 0

**Next Board Meeting:**

Thursday, September 6 at 6:00 p.m.

**URBAN CHOICE CHARTER SCHOOL  
BOARD OF TRUSTEES – MINUTES  
THURSDAY, SEPTEMBER 6, 2012**

**Present:** Hanif Abdul-Wahid, Ed Cavalier, Thomas Felton, Jr., Tonya Dickerson, Susan Fox, Sidney Moore, John Page, Frank Rossi, Lynn Vacanti, Spiro Ziogas

**Absent:** Lisa Richards

**Media Notification:** Erica Bryant of the Democrat and Chronicle was notified of the September 6, 2012 Board of Trustees meeting on August 31, 2012. Public notice was also posted in the school and published in the school newsletter.

The Board of Trustees Meeting was called to order at 6:13 p.m. by Hanif Abdul-Wahid.

- Board member introductions
- Susan introduced two prospective board members in attendance:
  - Joan Moorehead: Joan shared that she is a long-time Rochester resident and East High School graduate. She is passionate about education and supporting youth and would like to ensure that students obtain the best education possible.
  - Antwan Williams: Antwan shared that he coordinates programs at Rochester Works - an agency helping to pair youth with summer jobs.

**Motion 120906.1** Upon a motion by Susan Fox and duly seconded by Lynn Vacanti, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the August 2, 2012 minutes.

**Voting in the affirmative:** Hanif Abdul-Wahid, Thomas Felton, Jr., Tonya Dickerson, Susan Fox, Sidney Moore, John Page, Frank Rossi, Lynn Vacanti, Spiro Ziogas

**Voting in the negative:** None

Motion 120906.1 passed 9 to 0

## CEO Report – Ed Cavalier

### Topics of discussion:

- Staff development (preparation for opening of school) set the stage for one of the finest openings he has experienced in 45 years
- 396 students currently enrolled – working on filling four openings
- Ten “no show” students – two of these are related to need for vaccines, one or more of these are related to transportation issues
- Working with Sarkis (food service) to provide breakfast including fresh fruit for all students served at no charge. Support has been provided by Sarkis and they are working hard to prove that their program can work for our students.
- New rugs were installed in classrooms
- All students are riding on yellow buses with consistent arrival and dismissal times
- Instruction begins by 9 a.m. each morning
- There were issues with a few buses on the first day and dismissal took until 4:20 p.m. - buses left at 4:09 p.m. today.
- The transportation issues became apparent very late. All parents were instructed by the Transportation Department to file an application by April 1. It was the third week of August that we were informed that only 200 parents had filed. We immediately began following up with parents regarding their applications.
- Two other major issues:
  - Playground – not an anticipated expenditure
    - ✓ While exploring options for playground surface material to eliminate an issue with a mulch allergy for one of our students, an inspection of the playground resulted in a determination that there are many critical structural issues and it is not safe
    - ✓ After sharing this information with the landlord, we received communication that they are not responsible for the school and have no interest in revising the playground
    - ✓ Playground will be demolished this weekend
    - ✓ Presented to finance committee that Joe Burkart was contacted – gave preliminary estimate of \$30-50K for a new playground – could be slightly more depending on the surface – an allergenic surface will not be suitable
    - ✓ Hanif requested that three quotes be obtained for the playground and then the BOT will review and make a decision about approval of the expenditure
  - Air Conditioning Classrooms
    - ✓ At board’s request, went back to electrician to obtain additional information. This is the same plan that exists at True North Charter School. We need two electrical panels and air conditioners for classrooms. The cost to air condition 16 classrooms is a total of \$36K +
- A discussion took place about investing in this property that we do not own. While there is a need to limit improvements, it was decided that there is a need to spend the money if it impacts the students’ learning.
- Playground, air conditioners, and technology will be our property and could go with us if the location for UCCS changes in the future

**Motion 120906.2** Upon a motion by Sidney Moore and duly seconded by Frank Rossi, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the expenditure of \$36K + for two electrical panels and air conditioning of 16 classrooms in the elementary building.

Voting in the affirmative: Hanif Abdul-Wahid, Thomas Felton, Jr., Tonya Dickerson, Susan Fox, Sidney Moore, John Page, Frank Rossi, Lynn Vacanti, Spiro Ziogas

Voting in the negative: None

Motion 120906.2 passed 9 to 0

- John Bliss shared a presentation on assessment tools and support (*Refer to Board File for Full Report*)
  - Pinwheel is an instructional model – five best practices:
    1. Learning Centers
    2. Consistent Home Communication
    3. Efficient Use of Technology
    4. Students Need to be Held Accountable
    5. Teachers Need to Assess Learning
  - 2012-2013 UCCS Assessment Calendar
  - Shared AIMSweb Overview – data-based assessments, guidelines, and expectations
- Carl Parris, Program Manager for the Center for Youth Services, has been assigned to us
- Hired a teacher as instructional support teacher in the ATS Room – a supervised suspension program – resulting in no down time for students

#### **Governance Report – Susan Fox**

- Recruiting on an on-going basis – interested in talking with new prospective members – welcome introductions to others via email
- Will discuss planning for training for this year
- Would like to recruit parents for the board – will follow up on suggestion of sending letter to parents seeking interested candidates

#### **Finance Report – Spiro Ziogas (*Refer to Attachment A*)**

- Working hard to fill openings
- Small discrepancy on payroll line due to transitions
- Discussed Ed's request for increasing some budget items – will review
- Furniture line item and classroom supply item –
- School is financially sound

- Bonadio currently working on the audit – planning on no issues but will report findings
- Discussed having the audit presented to the BOT

#### **Chair Report – Hanif Abdul-Wahid**

- Committees were formed at the board retreat to provide support
- All board members are assigned to a committee
- Chair will recruit, build, and direct the committees

#### **Student Achievement Committee Report – Lynn Vacanti, Chair**

- Met at the end of August and began discussions
- Current ideas are as follows:
  - Make appointments to observe and see what is happening in classrooms (observations only – no judgment)
  - Teachers to join the committee – one elementary and one middle school teacher
  - Student involved on the committee
  - Engagement
  - Redefine
  - Professional development
  - Lay groundwork only – this is not about judging teachers or staff – only interested in sharing and learning
- Open to suggestions from other teachers and staff
- Next focus will be setting goals and recruiting teachers
- There may be some overlapping with the Teacher Quality Committee

#### **Teacher Quality Committee Report – Frank Rossi, Chair**

- Met in July to identify focus
- John Bliss shared the changing culture
- Identifying resources including professional development opportunities
- Survey of staff
- Have not met as full committee yet
- Would like to add a member or two from partners to obtain that perspective
- Staff will help to identify those areas – large numbers volunteered

#### **Parent Involvement Committee Report – Tonya Dickerson, Chair**

- Met several times at the end of the school year
- Met with the PTA – have similar goals
- Mission is to get involved parents and keep them involved along with getting those not involved
- Parents need support to become involved

- Survey will be provided to parents
- Met with the PTA

Hanif shared that he would like committee dates and times posted on the website

**Public Comments**

- Discussions involved:
  - Joining committees
  - Clarification about starting and ending times for school
  - Inspection of the playground
  - Finding a building that we own

**Motion 120906.3**                      Upon a motion by Tonya Dickerson and duly seconded by Susan Fox, the following was submitted for adoption: RESOLVED that the Board of Trustees enter executive session.

Voting in the affirmative:      Hanif Abdul-Wahid, Thomas Felton, Jr., Tonya Dickerson, Susan Fox, Sidney Moore, John Page, Frank Rossi, Lynn Vacanti, Spiro Ziogas

Voting in the negative:          None

Motion 120906.3 passed 9 to 0

**Motion 120906.4**                      Upon a motion by Spiro Ziogas and duly seconded by Tonya Dickerson, the following was submitted for adoption: RESOLVED that the Board of Trustees end executive session.

Voting in the affirmative:      Hanif Abdul-Wahid, Thomas Felton, Jr., Tonya Dickerson, Susan Fox, Sidney Moore, John Page, Frank Rossi, Lynn Vacanti, Spiro Ziogas

Voting in the negative:          None

Motion 120906.4 passed 9 to 0

**Motion 120906.5**                      Upon a motion by Spiro Ziogas and duly seconded by Tonya Dickerson, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 8:10 p.m.

Voting in the affirmative: Hanif Abdul-Wahid, Thomas Felton, Jr., Tonya Dickerson, Susan Fox, Sidney Moore, John Page, Frank Rossi, Lynn Vacanti, Spiro Ziogas

Voting in the negative: None

Motion 120906.5 passed 9 to 0

**Next Board Meeting:**

Thursday, October 4 at 6:00 p.m.

**URBAN CHOICE CHARTER SCHOOL  
BOARD OF TRUSTEES – MINUTES  
THURSDAY, OCTOBER 4, 2012**

**Present:** Hanif Abdul-Wahid, Susan Fox, Lisa Richards, Frank Rossi, Spiro Ziogas

**Absent:** Ed Cavalier, Thomas Felton, Jr., Tonya Dickerson, Sidney Moore, John Page, Lynn Vacanti

**Media Notification:** Erica Bryant of the Democrat and Chronicle was notified of the October 4, 2012 Board of Trustees meeting on September 30, 2012. Public notice was also posted in the school and published in the school newsletter.

The Board of Trustees meeting was called to order at 6:08 p.m. by Hanif Abdul-Wahid.

Voting for motions 121004.1 – 121004.3 was coordinated via email due to the lack of a quorum.

**Motion 121004.1** Upon a motion by Spiro Ziogas and duly seconded by Susan Fox, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the September 6, 2012 minutes.

**Voting in the affirmative:** Hanif Abdul-Wahid, Thomas Felton, Jr., Tonya Dickerson, Susan Fox, Sidney Moore, John Page, Lisa Richards, Frank Rossi, Lynn Vacanti, Spiro Ziogas

**Voting in the negative:** None

Motion 121004.1 passed 10 to 0

**Mission Minute**

Smart Board installation completed and teachers are happy with the teaching tool. Students are interacting with improved behavior. This provides enrichment for the school - a very positive addition.

**CEO Report – Rick Grybos**

- Enrollment is at 389 students as of 10/4/12 with plans to add 11 students by 10/22/12 to bring us to full enrollment

- New Programs
  - Saturday Character Camp to begin on October 13
  - STEM Program to begin on October 13
  - After School Program to begin on October 15
  - ATS room is operational – served 22 students through the last week of September
    - ✓ Attempt to keep students in school rather than sending them out if behavior does not meet expectations
    - ✓ Goal is improved behavior with numbers in ATS diminishing
    - ✓ Intent is to keep students in the classrooms and pull them out as little as possible
    - ✓ Discussion followed to clarify the objectives and goals of this room
  - Dignity Act Initiative for math – through math groupings, allows for students to work with many different students with changing groups
  - K-8 curriculum map provides Scope and Sequence for Common Core
  - Math Expressions implemented grade K – grade 6 and aligned with Common Core Standards
  - Additional Spanish and Music instruction – program aligned with Charter
  - Common planning time for all teachers K-8
  - ELA and Math taught at a common time K-6
  - Dignity Act Initiative implemented school wide (Character Education Program K-8) integrated in all subject areas
- New Technology
  - Laptops for staff
  - Smart Board installation began week of October 1
- Assessment
  - AIMSWEB implemented grades K-8
  - Stanford Testing is completed grades 1-5
  - New York State Practice Exams grades 3-8
  - Portfolios reviewed
  - Progress Reports will go home October 10
- State Audit Began October 3
  - Final reports expected in six months or more. This audit will provide us with the opportunity to address weaknesses.
- Community Events
  - Family picnic – approximately 130 in attendance
  - PTA meeting on Saturday after Parent Forum, new officers elected and membership drive is underway
  - Open House – October 25
  - Book Fair – October 9-12
  - Volunteer schedules are set for 20
  - Website under construction and expected to be up and running in four weeks
- Playground
  - Demolition is complete
  - Applied for grant through First Niagara
  - Three companies preparing bids

- Professional Development
  - September 28 sessions conducted for Differentiated Instruction and Response to Intervention; Planning and Using Smart Boards in Classrooms
  - Sessions on Differentiated Instruction, Response to Intervention, and Co-Teaching will continue throughout the year
- Administration
  - Set weekly leadership meeting schedule and format for agendas, minutes and follow through
  - Completed DRAFT Work Plan Format to address the identified needs from SED Site Visit Report
  - Began process to develop and update Standard Operating Procedure (SOP) Manual
- Suggested visibility for new officers named to the PTA on the website
- Next board meeting – with Ed – response to SED report

### **Governance Report – Susan Fox**

- Antwan Williams and Joan Moorehead, prospective board candidates, have completed one-on-one conversations, their applications and resumes have been reviewed, school tours completed, and are ready to be presented as candidates.
  - Antwan Williams:
    - ✓ Hanif has known him for many years
    - ✓ Susan served with him in Leadership Rochester
    - ✓ Product of the City School District
    - ✓ Lacked role models in higher education and had some struggles with secondary education
    - ✓ Worked hard to keep his grades up and was a direct beneficiary of his Resource Teacher that took personal interest and reached out to him
    - ✓ Earned a BS in Business Administration from Nazareth College
    - ✓ Outstanding citizen, strong candidate and great role model
    - ✓ Works for Rochester Works as a Youth Coordinator
    - ✓ Through professional experience, he is a great resource for partnerships.
  - Joan Moorehead:
    - ✓ Referred by Hanif
    - ✓ Admissions Counselor at MCC
    - ✓ Interested in finding opportunities to work on connecting the youth in the Rochester community
    - ✓ MCC has a huge presence and is involved with many civic and leadership organizations
    - ✓ Well connected in the community and an excellent candidate for serving on the board

**Motion 121004.2**

Upon a motion by Susan Fox and duly seconded by Frank Rossi, the following was submitted for adoption: **RESOLVED** that the

Board of Trustees approve Antwan Williams as a final candidate to be recommended to NYSED for review and approval to a term expiring June 30, 2015 and that this motion is considered final with no need for further BOT approval.

Voting in the affirmative: Hanif Abdul-Wahid, Thomas Felton, Jr., Tonya Dickerson, Susan Fox, Sidney Moore, John Page, Lisa Richards, Frank Rossi, Lynn Vacanti, Spiro Ziogas

Voting in the negative: None

Motion 121004.2 passed 10 to 0

**Motion 121004.3** Upon a motion by Susan Fox and duly seconded by Lisa Richards, the following was submitted for adoption: RESOLVED that the Board of Trustees approve Joan Moorehead as a final candidate to be recommended to NYSED for review and approval to a term expiring June 30, 2015 and that this motion is considered final with no need for further BOT approval.

Voting in the affirmative: Hanif Abdul-Wahid, Thomas Felton, Jr., Tonya Dickerson, Susan Fox, Sidney Moore, John Page, Lisa Richards, Frank Rossi, Lynn Vacanti, Spiro Ziogas

Voting in the negative: None

Motion 121004.3 passed 10 to 0

- Contacted the PTA in an attempt to identify parent board members. One to four parents or guardians can serve on the board. It was decided that reaching out through teachers to identify candidates is next approach.
- Planning for next training session related to consolidated training/team building
- Encouraging and welcoming input – one idea discussed at the last governance committee suggested expanding participation in the retreat to include the executive committee of the PTA and some key members of the leadership team from UCCS. Continue to foster the partnership between the board and the leadership committees.
- Will move forward to determine a date with conversations to take place at next board meeting.

**Finance Report – Spiro Ziogas (Refer to Attachment A)**

- Budget this year at a 0 surplus
- Per pupil will increase

- M&T representatives will be invited for a review of options for excess funds
- School is financially sound
- Bonadio will present audit results to the BOT at a future meeting

### **Chair Report – Hanif Abdul-Wahid**

#### **➤ Teacher Quality Committee Report – Frank Rossi, Chair**

- Met twice with ten staff members and Chris Murray from Brockport
- Looking to define what teacher quality is so all staff members reach that image
- Process – PLC's – make sure communication is ongoing in that process – everybody has a voice that is considered
- Professional development – helping all staff to become quality staff
- Take is from the presentation mode into the implementation mode – look at how that would happen
- Allow staff to see what models look like – internally and having staff members visit other places – best practices and returning to share
- PLC's – expanding
- Identify needs of the staff
- Peer coaching
- Teachers are looking for ways to improve instruction – find out how to implement these processes in the classroom
- Looking at on-line professional development

#### **➤ Student Achievement Committee Report – Susan Fox and Lisa Richards**

- Forward progress made
- Met as group once
  - ✓ Five teachers on team
  - ✓ Two middle school teachers
  - ✓ Two elementary school teachers
  - ✓ One counselor
- Beginning long conversation – trying to define what is student achievement for this committee
- Presenting ourselves 100% supportive – how the board can help teachers
- Conclusions have not been drawn
- Introductions and definitions shared by all committee members
- Setting goals for the school year
- If there are barriers, they can be identified – perhaps the largest goal for the committee

➤ **Parent Involvement Committee Report – Tonya Dickerson, Chair**

- Notes distributed via email

**Public Comments**

- Discussions involved:
- K-8 curriculum map
  - Spanish and music instruction
  - Size of kindergarten classes
  - Middle school wait list
  - State audit

**Next Board Meeting:**

Thursday, November 1, 2012

**URBAN CHOICE CHARTER SCHOOL  
BOARD OF TRUSTEES – MINUTES  
THURSDAY, NOVEMBER 1, 2012**

**Present:** Ed Cavalier, Tonya Dickerson, Susan Fox, Sidney Moore, Joan Moorehead (Pending Member), John Page, Frank Rossi, Lynn Vacanti, Spiro Ziogas

**Absent:** Hanif Abdul-Wahid (Arrived for Executive Session), Thomas Felton, Jr., Lisa Richards

**Media Notification:** Erica Bryant of the Democrat and Chronicle was notified of the November 1, 2012 Board of Trustees meeting on October 22, 2012. Public notice was also posted in the school and published in the school newsletter.

The Board of Trustees meeting was called to order at 6:08 p.m. by Sidney Moore.

A correction was made to the October 4 minutes to correct Joan Moorehead's title.

**Motion 121101.1** Upon a motion by Frank Rossi and duly seconded by Susan Fox, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the October 4, 2012 minutes.

**Voting in the affirmative:** Tonya Dickerson, Susan Fox, Sidney Moore, John Page, Frank Rossi, Lynn Vacanti, Spiro Ziogas

**Voting in the negative:** None

Motion 121101.1 passed 7 to 0

**CEO Report – Ed Cavalier**

- Introduction of Dan Deckman as Director of Business and Finance
- STEM School and Character Camps
  - STEM (Science, Technology, Engineering and Math) is academic in nature and challenges students to learn more about science and mathematics through project-based methods with four different classes each Saturday, work is shared with the community every five weeks, and field trips are included

- Character Camp is designed for students that can benefit from team building and cooperative activities focused on character development
  - Students benefit from team building activities
  - Family-like culture is developing
  - These programs exist due to grants
  - New staff members were hired to work specifically for 25 Saturdays
- Professional Development
  - Two workshops held by Rick Grybos and Vicki Gouveia – team teaching
- Next Professional Development to be held on November 21
  - Classroom management and professional learning communities
- Calendar may need adjusting
  - Approved with only 180 student days – already fallen below due to school closing on Tuesday
  - Superintendent Conference days can be counted
    - ✓ Getting a ruling for credit for our professional development ½ days so the total will reflect these to count towards the required calendar days
  - New applicant night is scheduled on February 13 – cannot have here because it is Ash Wednesday and parking will be too limited – new date will need to be determined
- Progress reports sent home on October 10
  - 95% were returned to us after review by parents
- St. John Fisher College is still looking for ways to work with non-profit boards
  - Miriam and Ed attended a breakfast meeting to get all charter schools to work together – exchanged a lot of good ideas
- ATS still working as intended – no suspensions through end of second month
- Center to present nationally known workshop on classroom management issues
- Playground – Miriam spoke with three companies under consideration – two solid proposals received – third proposal expected in five business days
  - First Niagara grant application still pending
  - Installation will be timely once a decision is made
  - Continuing to explore options
  - Getting firm financial quotes – similar ranges – initial estimate is low – \$90–\$120K is a more realistic estimate due to special surface needed
  - Lease-holder improvement – playground will belong to the school and can be transferred if location changes in the future
- Air conditioning – to be completed by February Recess – will be done in stages – weekends and holidays only – with no disruption to classes
- Viviane Stover resigned in October
  - State has extended deadline for audit reporting until November 13
  - Contracted with Lisa Read to finish reports so we are in compliance
- Technology update:
  - 67 laptops – 61 in hands of teachers – 6 more to be distributed
  - 24 Smart Boards
    - ✓ Training sessions have been held during professional development for all teachers and instructional support teachers

- ✓ All classroom teachers used their Smart Boards for presentation at open house and curriculum night
- Transportation update:
  - Eric shared that they met with RCSD and developed a plan so our own forms can be collected in-house
    - ✓ This new plan will allow us to know in advance which students are confirmed for transportation for the first day of school
- Josephine Horton (PTA) is doing an excellent job at fundraising
  - “Around Rochester” coupon book sales
  - Pancake Breakfast Fundraiser at Applebees on Saturday, November 10
- Character Counts
  - Special event coordinated by Renee Catlin
    - ✓ Spirit week - themes each day – with focus on a character trait for each day
    - ✓ On Friday, each class was designated a character trait with an individual colored shirt with staff wearing tie dye shirts incorporating all of the colors
    - ✓ Cheering section established for each character trait
    - ✓ Step team performed a routine
    - ✓ Student prepared and performed a rap
    - ✓ School photo captured from roof
- Discussion took place related to student achievement
  - Two months into the school year, culture in both buildings improved
  - Need to increase enrichment and level of instruction in classrooms
  - Rick Grybos and Vicki Gouveia are now providing confidential coaching - very focused on doing things differently with a level of support
- Discussion took place regarding testing and requirements – must meet standards
- By November 15, enrollment will be at 400

**Finance Report – Spiro Ziogas (*Refer to Attachment A*)**

- Positive net income although amount is lower
- Revenue number is about \$86K below budget and expenses are about \$36K over budget
- Good financial standing at this time - will have more details at next meeting
- Presentation of Audit by Craig Stevens and Kelley Demonte from Bonadio (*Refer to Attachment B*)

**Motion 121101.2**

Upon a motion by Susan Fox and duly seconded by Sidney Moore, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the draft findings of the Bonadio audit presented at the November 1, 2012 board meeting.

Voting in the affirmative:

Tonya Dickerson, Susan Fox, Sidney Moore, John Page, Frank Rossi, Lynn Vacanti, Spiro Ziogas

Voting in the negative:       None

Motion 121101.2 passed 7 to 0

### **Governance Report – Susan Fox**

- Received paperwork from Antwan Williams and Joan Moorehead for NYSED – will be reviewed and submitted in the near future
- Seeking references from teachers for parents on the board – no suggestions received to date
- Retreat idea – joint retreat involving members of the PTA and leadership – will select a Saturday date - March 9

### **Chair Report – Sidney Moore**

#### **➤ Student Achievement Committee Report – Lynn Vacanti, Chair**

- Lynn and Susan met with staff members – great group, very involved and dedicated
  - ✓ Discussed dissatisfaction with Sanford test
  - ✓ Main concern expressed was lack of professional development
    - ❖ Not helpful
    - ❖ Need more in-depth topics – differentiated learning offered as an example
    - ❖ Teachers do not have much of a voice
    - ❖ Ed shared that development is based on SED’s report
    - ❖ State wants all of the areas addressed
    - ❖ At the time of the meeting, the teachers were not aware of the support now provided through Rick and Vicki – they are available to them as confidential contacts
- Concerned about reading and math intervention – more pull out needed
- Great reading teacher – not pulling out from class – need to address their problems – K-3
- Consistent model for discipline is needed

#### **➤ Teacher Quality Committee Report – Frank Rossi, Chair**

- Met three times – discussing professional development
- Constructive and positive conversations
- Maximize benefits to staff
- Recommendations will be presented at the next meeting

➤ **Parent Involvement Committee Report – Tonya Dickerson, Chair**

- No report to present this month
- PTA met

**Public Comments**

**Motion 121101.3**            Upon a motion by Spiro Ziogas and duly seconded by Tonya Dickerson, the following was submitted for adoption:  
RESOLVED that the Board of Trustees enter Executive Session

Voting in the affirmative:    Tonya Dickerson, Susan Fox, Sidney Moore, John Page, Frank Rossi, Lynn Vacanti, Spiro Ziogas

Voting in the negative:        None

Motion 121101.3 passed 7 to 0

**Motion 121101.4**            Upon a motion by Spiro Ziogas and duly seconded by Tonya Dickerson, the following was submitted for adoption:  
RESOLVED that the Board of Trustees end Executive Session at 8:47 p.m.

Voting in the affirmative:    Hanif Abdul-Wahid, Tonya Dickerson, Susan Fox, Sidney Moore, John Page, Frank Rossi, Lynn Vacanti, Spiro Ziogas

Voting in the negative:        None

Motion 121101.4 passed 8 to 0

**Motion 121101.5**            Upon a motion by Spiro Ziogas and duly seconded by Tonya Dickerson, the following was submitted for adoption:  
RESOLVED that the Board of Trustees accept budget cuts as recommended by Edward Cavalier as per the UCCS proposed savings to the 2012-2013 budget.

Voting in the affirmative:    Hanif Abdul-Wahid, Tonya Dickerson, Susan Fox, Sidney Moore, John Page, Frank Rossi, Lynn Vacanti, Spiro Ziogas

Voting in the negative:        None

Motion 121101.5 passed 8 to 0

**Motion 121101.6**

Upon a motion by Susan Fox and duly seconded by Spiro Ziogas, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 8:51 p.m.

Voting in the affirmative: Hanif Abdul-Wahid, Tonya Dickerson, Susan Fox, Sidney Moore, John Page, Frank Rossi, Lynn Vacanti, Spiro Ziogas

Voting in the negative: None

Motion 121101.6 passed 8 to 0

**Next Board Meeting:**

Thursday, December 6, 2012

**URBAN CHOICE CHARTER SCHOOL  
BOARD OF TRUSTEES – MINUTES  
THURSDAY, DECEMBER 6, 2012**

**Present:** Hanif Abdul-Wahid, Thomas Felton, Jr., Susan Fox, Sidney Moore, Joan Moorehead (Pending Member), John Page, Frank Rossi, Antwan Williams (Pending Member), Spiro Ziogas

**Absent:** Ed Cavalier, Tonya Dickerson, Lisa Richards, Lynn Vacanti

**Media Notification:** Erica Bryant of the Democrat and Chronicle was notified of the December 6, 2012 Board of Trustees meeting on November 19, 2012. Public notice was also posted in the school and published in the school newsletter.

The Board of Trustees meeting was called to order at 6:01 p.m. by Hanif Abdul-Wahid.

- Minutes recorded at the June 7, 2012 and October 4, 2012 board meetings are in need of approval at this time due to the lack of a quorum and the understanding that approval through email is not acceptable.

**Motion 121206.1** Upon a motion by Susan Fox and duly seconded by Spiro Ziogas, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the June 7, 2012 minutes.

Voting in the affirmative: Hanif Abdul-Wahid, Thomas Felton, Jr., Susan Fox, Sidney Moore, John Page, Frank Rossi, Spiro Ziogas

Voting in the negative: None

Motion 121206.1 passed 7 to 0

**Motion 121206.2** Upon a motion by Susan Fox and duly seconded by Sidney Moore, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the October 4, 2012 minutes.

Voting in the affirmative: Hanif Abdul-Wahid, Thomas Felton, Jr., Susan Fox, Sidney Moore, John Page, Frank Rossi, Spiro Ziogas

Voting in the negative: None

Motion 121206.2 passed 7 to 0

**Motion 121206.3** Upon a motion by Susan Fox and duly seconded by Sidney Moore, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the November 1, 2012 minutes.

Voting in the affirmative: Hanif Abdul-Wahid, Thomas Felton, Jr., Susan Fox, Sidney Moore, John Page, Frank Rossi, Spiro Ziogas

Voting in the negative: None

Motion 121206.3 passed 7 to 0

**CEO Report – Dan Deckman, Eric Robinson, Christina Schermerhorn, Miriam Steinberg**

- Update provided regarding Open Enrollment for Health and Dental Insurance Benefits. Leadership Team worked with insurance brokers to ensure that UCCS continues to provide a comprehensive and affordable benefits package for the next year despite a 14% rate hike by insurance carriers
  - Health insurance offerings include a Co-pay Plan and a High Deductible Plan.
    - ✓ UCCS covers 100% of the premium for the High Deductible Plan in addition to contributing to employee Health Savings Accounts
    - ✓ UCCS covers 84% of the premium for the Co-pay Plan
  - It was determined that the vision plan provided relatively limited coverage and was underutilized. As a result, this plan has been canceled effective January 31, 2013. There is some vision coverage under the health benefit.
  - All other benefits remain the same
- The school calendar does not need to be revised and submitted to NYSED. An adjustment was received allowing use of the Superintendents Days if needed for snow day make-up days.
- Hanif introduced Christina Schermerhorn as Principal of Urban Choice Charter School
  - Stability in this position is very important moving forward
- Christina shared the following:
  - Assimilating into the role of Principal
  - Rick Grybos and Vicki Gouveia have joined the Leadership Team on a per diem basis to assume responsibility for Special Education, Response to Intervention and assessments in addition to the confidential coaching previously arranged
  - Transition has been seamless
  - AIMSweb and NYS assessment practice tests will be administered December - January
  - Targeted small group instruction has begun
  - School Based Planning Team met today – comprised of teachers, administrators and parents. It is shared decision making with a goal of improving the educational performance of all students
    - ✓ Report Cards – how we inform parents
    - ✓ Surveys – asking the right questions to get the right feedback

- ✓ Improve ELA program – currently outdated – with common core standards we need to upgrade K-8
  - Installation of smartboards in all classrooms provided us with some extra flat screen TV's. Due to a lack of physical education space – especially during the winter months – a decision was made to repurpose the former PA Room creating an interactive fitness room. Six flat screens will connect to Wii consoles allowing play of sports and dance games as an extension of physical education
  - Enrollment is up to 402 – two students were slated to withdraw and changed their minds. Plan is to remain at 402 for the rest of the school year.
  - Efforts are continuing to ensure that arrangements for transportation be started immediately so there is no delay
  - Leadership team met in preparation of the SED visit and prepared a summary of the corrective actions in place since receipt of the July draft of the site visit report. The summary was provided to all board members for review.
- Eric Robinson shared:
  - Communication related to the Dignity Act will be sent out to all families tomorrow – reemphasizing and reminding all that we will be diligent addressing these issues.
  - After School Program is going well
  - Basketball will begin soon – utilizing the 28 School gym
  - More positive behavioral interventions
    - ✓ Recognizing students that are doing the right thing
- Miriam Steinberg shared:
  - Formal launch of website planned soon
  - Playground proposals shared:
    - ✓ Three solid proposals:
      - Kidstuff Playsystems
      - Woodson
      - Kompan
    - ✓ Recommending acceptance of Kompan bid at \$133,454.00
      - Great fit for school's age range of grades K-8
      - Due to student need, ground surface must be hypoallergenic
      - Imaginative factors
      - Durable steel
      - Warranty
      - One week installation – can be done during winter months when temperatures are above freezing
    - ✓ 10K grant received from First Niagara

## **Governance Report – Susan Fox**

**Motion 121206.4**      Upon a motion by Sidney Moore and duly seconded by Susan Fox, the following was submitted for adoption: RESOLVED that the Board of Trustees approve Antwan Williams as a final candidate to be recommended to NYSED for review and approval to a term expiring June 30, 2015 and that this motion is considered final with no need for further BOT approval.

Voting in the affirmative:      Hanif Abdul-Wahid, Thomas Felton, Jr., Susan Fox, Sidney Moore, John Page, Frank Rossi, Spiro Ziogas

Voting in the negative:      None

Motion 121206.4 passed 7 to 0

**Motion 121206.5**      Upon a motion by Spiro Ziogas and duly seconded by Sidney Moore, the following was submitted for adoption: RESOLVED that the Board of Trustees approve Joan Moorehead as a final candidate to be recommended to NYSED for review and approval to a term expiring June 30, 2015 and that this motion is considered final with no need for further BOT approval.

Voting in the affirmative:      Hanif Abdul-Wahid, Thomas Felton, Jr., Susan Fox, Sidney Moore, John Page, Frank Rossi, Spiro Ziogas

Voting in the negative:      None

Motion 121206.5 passed 7 to 0

- Ongoing recruiting for the board – a candidate will tour the school in January – referral from Rick Grybos
- Several parent names have been recommended by teachers – in the process of making contact and having conversations
- Retreat planned for March 9 from approximately 8 a.m. to 3 p.m.
  - ✓ Will include a social event on Friday the 8<sup>th</sup> – a dinner bringing together board members, executive staff as well as executive members of the PTA – 18-20 people
  - ✓ Working session on Saturday – identifying two components – Ed is contacting the NYS Charter School Association – topic framed around the vision statement for the next five years
- Charter Renewal application is due on June 30, 2013 - this school year
  - ✓ Significant

- ✓ Conversations need to take place
- ✓ Lessons learned
- ✓ Frame charter application

**Finance Report – Spiro Ziogas (*Refer to Attachment A*)**

**Motion 121206.6**                      Upon a motion by Spiro Ziogas and duly seconded by Susan Fox, the following was submitted for adoption: RESOLVED that the Board of Trustees approve that the authorized signers for accounts established with First Niagara Bank, N.A. are as follows: CEO, Board Treasurer and Director of Business and Finance

Voting in the affirmative:      Hanif Abdul-Wahid, Thomas Felton, Jr., Susan Fox, Sidney Moore, John Page, Frank Rossi, Spiro Ziogas

Voting in the negative:            None

Motion 121206.6 passed 7 to 0

**Chair Report – Hanif Abdul-Wahid**

Discussed improving parent involvement

**Teacher Quality Committee Report – Frank Rossi, Chair (*Refer to Attachment B*)**

- UCCS already has high quality teachers – this effort is related to maintaining
- Committee has met six times
- Serious conversations regarding professional development
- Policies will be recommended to be put into the handbook
  - Some may already be in place or are in process of being put in place
- Hanif recommends that a review/discussion take place with the CEO and Principal to determine what can be implemented
- PLC's – Frank has volunteered his time to meet with each group and provide ongoing support

**Parent Involvement Committee Report – Tonya Dickerson, Chair**

- Hanif met with Tonya recently and shared the following:
  - Tonya has been attending PTA meetings
    - ✓ Looking into ways to increase parent involvement and engagement
    - ✓ Supporting parents also will be discussed – scheduling meetings to include the PTA
    - ✓ PTA is doing an excellent job with outreach and raising money

**Public Comments**

- Financial Status
- Charter Renewal – Teacher Input
- Teacher Mentoring Program
- John Bliss' Resignation
- Professional Development
- Updating Names/Responsibilities in Parent Handbook
- Discipline Issues

**Motion 121206.7**                      Upon a motion by Frank Rossi and duly seconded by Susan Fox, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 7:45 p.m.

Voting in the affirmative:      Hanif Abdul-Wahid, Thomas Felton, Jr., Susan Fox, Sidney Moore, John Page, Frank Rossi, Spiro Ziogas

Voting in the negative:          None

Motion 121206.7 passed 7 to 0

**Next Board Meeting:**

Thursday, January 3, 2013

**URBAN CHOICE CHARTER SCHOOL  
BOARD OF TRUSTEES – MINUTES  
THURSDAY, JANUARY 3, 2013**

**Present:** Hanif Abdul-Wahid, Ed Cavalier, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi, Lynn Vacanti, Antwan Williams

**Absent:** Tonya Dickerson, Thomas Felton, Jr., Lisa Richards, Spiro Ziogas

**Media Notification:** Erica Bryant of the Democrat and Chronicle was notified of the January 3, 2013 Board of Trustees meeting on December 19, 2012. Public notice was also posted in the school and published in the school newsletter.

The Board of Trustees meeting was called to order at 6:07 p.m. by Hanif Abdul-Wahid.

**Motion 130103.1** Upon a motion by Susan Fox and duly seconded by Frank Rossi, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the December 6, 2012 minutes.

**Voting in the affirmative:** Hanif Abdul-Wahid, Susan Fox, Sidney Moore, John Page, Frank Rossi, Lynn Vacanti

**Voting in the negative:** None

Motion 130103.1 passed 6 to 0

**Motion 130103.2** Upon a motion by Susan Fox and duly seconded by Sidney Moore, the following was submitted for adoption: RESOLVED that the Board of Trustees formally appoint Antwan Williams to serve on the BOT at UCCS for a term to expire on June 30, 2015.

**Voting in the affirmative:** Hanif Abdul-Wahid, Susan Fox, Sidney Moore, John Page, Frank Rossi, Lynn Vacanti

**Voting in the negative:** None

Motion 130103.2 passed 6 to 0

**Motion 130103.3** Upon a motion by Susan Fox and duly seconded by Sidney Moore, the following was submitted for adoption: RESOLVED that the Board of Trustees formally appoint Joan Moorehead to serve on the BOT at UCCS for a term to expire on June 30, 2015.

Voting in the affirmative: Hanif Abdul-Wahid, Susan Fox, Sidney Moore, John Page, Frank Rossi, Lynn Vacanti

Voting in the negative: None

Motion 130103.3 passed 6 to 0

**Leadership Team Report – Ed Cavalier, Dan Deckman, Christina Schermerhorn, Miriam Steinberg, Eric Robinson**

**Ed Cavalier:**

- The BOT's direction to run the school on the basis of a leadership team is in place
- In an effort to enhance communication, beginning next week a session will be held every Wednesday: "What is Your Question" for 30-45 minutes - open to all faculty and staff members
- Professional Development will be held on the 22<sup>nd</sup> of January. Staff and parents are being asked to participate on committees to provide input for the charter renewal application.
- Agenda for PD is planned as follows: Professional Development from 9 a.m.-noon, lunch break from noon-1 p.m., and committee meetings from 1:00-2:00 p.m.
- The following are the planned committees:
  - ***School Based Planning Team:*** Will review budget prior to submission to the BOT for review/approval
  - ***Calendar Committee:*** Full faculty and parent participation to establish the 2013-14 school year calendar
  - ***Master Schedule Committee:*** Full faculty input will provide for quality schedule development
  - ***Benefit Analysis and Salary Structure Committee:*** Prior to presenting to the board, faculty and staff will understand our budget, cost of benefits and development of a salary structure that better reflects the experience of staff members
  - ***Behavior Management and School Culture Committee:*** Understanding of how the school is run and the processes in place to improve the culture of the school
  - ***Charter Renewal Committee:***
    - ✓ Application limited to a total of 100 pages
    - ✓ Dan Deckman provides dates and deadlines
    - ✓ Much of the application will be data driven, but staff participation will be included
    - ✓ Deadline for application submission is June 30
  - ***Professional Development and Professional Learning Communities Committee:*** Enhance skills with an understanding of what it will look like for the following school year (orientation week and the rest of the school year)

➤ Leadership Team introduced

Dan Deckman:

- Provided an overview of the financial report in Spiro's absence:
  - Balance sheet continues to be healthy – school remains in a strong financial position
  - Current assets will decrease - falling between payroll periods and large bills
  - Cash flow – savings were moved to cover payroll
  - Unable to sustain the spending for the first half of the year
  - Liabilities and capital – little change
  - Committee will look at budget vs. actual report
  - Per pupil funding
    - ✓ As projected – still tracking below due to under-enrollment earlier in the school year
    - ✓ Current student enrollment is down to 398
    - ✓ Student enrollment will be back up to 402 next week
  - Deficit for salary line
    - ✓ Cost savings measures taken are not yet reflected
    - ✓ As of January 1, the savings measures will take effect and be reflected
  - Rate changes for health insurance have created a significant increase

**Motion 130103.4**                      Upon a motion by Frank Rossi and duly seconded by John Page, the following was submitted for adoption: RESOLVED that the Board of Trustees approve that the authorized signers for accounts established with First Niagara Bank, N.A. are as follows: CEO, Board Treasurer, Director of Business and Finance and Principal

Voting in the affirmative:      Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi, Lynn Vacanti, Antwan Williams

Voting in the negative:            None

Motion 130103.4 passed 8 to 0

**Motion 130103.5**                      Upon a motion by Susan Fox and duly seconded by Sidney Moore, the following was submitted for adoption: RESOLVED that the Board of Trustees approve that the authorized signers for accounts established with M & T Bank are as follows: CEO, Board Treasurer, Director of Business and Finance and Principal

Voting in the affirmative:      Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi, Lynn Vacanti, Antwan Williams

Voting in the negative:            None

Motion 130103.5 passed 8 to 0

Christina Schermerhorn:

- School Based Planning Team - subcommittees have been created
- Math Expressions is aligned with Common Core - exceptional job implementing - technology is infused
- Formal observations - plan to be completed by mid-February
  - ✓ Pre-conference
  - ✓ Post observation conference
  - ✓ Teachers will have an opportunity to reflect with feedback provided
  - ✓ Great conversations are taking place to date
- AIMSweb data was reviewed with coaches yesterday - grades 3-8 math computation and comprehension scores have increased - performing at a higher level - rate of growth is above the state average
- Change has been planned for the camp to prepare for testing
  - ✓ Five-day camp planned over April break
  - ✓ Held just prior to NYS exams
  - ✓ Camp funded with Title I

Miriam Steinberg:

- ROC the Day - \$690.00 received from seven donors
- Annual donation received from Robin Quivers
- RCSD School Choice Expo scheduled for next Saturday the 12<sup>th</sup> of January from 9 a.m.-3 p.m.
  - Third year for participation
  - Will include: booth, applications, several staff members, students
  - Rebecca Conrow (guidance counselor) is helping with coordination
- Order processed for playground
  - Received 10% discount
  - Credit application is being processed for financing
- New UCCS website is up

Eric Robinson:

- ATS going well - saved 350 days of instruction to date
- Center for Youth
  - Successful
  - Professional Development training
  - Meeting scheduled for tomorrow - will be reaching out to teachers and providing tools
- Crisis at the Sandy Hook school initiated a review of safety procedures and plans
  - Some recommendations have been addressed
  - PA system was not attached to the rest of the building - speakers are now working in sixth grade classrooms
  - Reviewing and making adjustments for doors between classrooms
  - Reviewing procedures for greeting visitors by the Receptionists - recognizing and ensuring they come to the Reception window
- Dignity Act - anti bullying
  - Renee Catlin is doing a great job

- A team meets to address specific situations and plans are put in place
- Discussion took place regarding bus transportation and bullying on the buses
  - Isolated incidents have been taken care of after review of video
  - No adverse effect after putting 7-8<sup>th</sup> graders on the K-6th buses
  - Monitors on three of the buses

Vicki Goveia:

- Streamlining processes for Response to Intervention and special ed services
- Working on improving the connection with the RCSD
- Putting systems in place to improve communication and efficiency

**Governance Report – Susan Fox**

- Meeting has been scheduled for next week with a potential board candidate referred by Rick
- Conversations taking place with parents referred by teachers – confident we will secure a candidate or two
- Board retreat planning in process

**Chair Report – Hanif Abdul-Wahid**

~ Student Achievement Committee – Lynn Vacanti

- Low attendance due to a field trip conflict
- Continued discussion related to testing issues
  - What tests are necessary?
  - Stanford – is there a better way for testing young students?
  - Pre-tests before the ELA/math tests in the spring
  - Little chance to review test results to use data constructively in the classroom
  - Are these pre-tests required by the Charter?
- Some students lack basic everyday knowledge
- If children are not prepared in kindergarten, they are unprepared in the upper grades – challenge handling academic span
- Evaluations – getting older students involved in their own education to eliminate seeing themselves labeled as numbers
- Retaining knowledge – deeper understanding
- A discussion followed related to how many of these concerns have and/or are already being addressed
- Stanford exams are required to be reported annually to State Ed as part of our charter. Other options are being explored for the future charter application
- Opportunities will be available for staff members to address questions with administrators at the Wednesday afternoon sessions beginning next week
- Pre-K is not funded and would require budget adjustment

~ **Teacher Quality Committee Report – Frank Rossi, Chair**

- Met on December 17
- Approximately nine committee members attended
- Many issues are being taken care of or there are plans to address
- Teacher evaluation and observation protocols discussed and some of these issues are being addressed also
- Process for recording professional development hours has been put in place with barriers being removed – moving towards maintenance

~ **Parent Involvement Committee Report – Tonya Dickerson, Chair – No report this month**

Ed provided a reminder about the Charter School Office requiring that we must demonstrate attracting special ed and ESL students.

- We currently have 10% special ed students and 0% ESL students
- Brochures and enrollment packets are being prepared in Spanish and English to be available at the Expo on 1/12
- With a bilingual charter school in the Rochester area, it is challenging to attract ESL students to our charter school
- It was suggested that other languages be included in addition to Spanish

Public Comments - None

**Motion 130103.6**

Upon a motion by Frank Rossi and duly seconded by Sidney Moore, the following was submitted for adoption: **RESOLVED** that the Board of Trustees adjourn the meeting at 7:50 p.m.

Voting in the affirmative: Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi, Lynn Vacanti, Antwan Williams

Voting in the negative: None

Motion 130103.6 passed 8 to 0

**Next Board Meeting:**

Thursday, February 7, 2013

URBAN CHOICE CHARTER SCHOOL  
BOARD OF TRUSTEES – MINUTES  
THURSDAY, FEBRUARY 7, 2013

- Present:** Hanif Abdul-Wahid, Ed Cavalier, Tonya Dickerson, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Lisa Richards, Antwan Williams
- Absent:** Thomas Felton, Jr., Frank Rossi, Lynn Vacanti, Spiro Ziogas
- Media Notification:** Erica Bryant of the Democrat and Chronicle was notified of the February 7, 2013 Board of Trustees meeting on January 28, 2013. Public notice was also posted in the school and published in the school newsletter.

The Board of Trustees meeting was called to order at 6:04 p.m. by Hanif Abdul-Wahid.

Hanif shared his observations of a presentation by the Superintendent of the Rochester City School District. He thinks there is comfort felt related to the success we are achieving at UCCS. Hanif is proud to be a part of a bright spot in urban education

**Leadership Team Report – Ed Cavalier, Dan Deckman, Miriam Steinberg, Eric Robinson, Vicki Goveia**

Ed Cavalier:

- Ed shared correspondence received from SED (Susan Gibbons) related to her visit to UCCS three weeks ago. She encouraged the Board and Committees to begin thoughtful analysis and determine if there are changes that might benefit students. She communicated that the school is sufficiently stable and can focus on charter renewal. A formal report will be forthcoming and will not differ from this positive communication.
- During SED's visit, a discussion took place regarding Stanford testing which is required since it is in our Charter and yet is no longer used diagnostically. She communicated that with an approved Board resolution and correspondence, the Stanford requirement can be considered for removal from our Charter.
- UCCS is the first charter school to have a partnership with the Center for Youth Services. This involves more than just an on-site staff member – all services offered are available for all of our families and students.
  - Elaine Spaul, Director, requested that we host a meeting of her Board of Directors
    - ✓ Presentation made a week ago – shared Twenty-Two Quick Facts about Urban Choice Charter School (*Refer to Attachment A*). These quick facts provide the reasons why we have positive data. Their board was impressed with what we are able to accomplish with the funds we receive for each student.

- Discussion took place related to the process for ATS placement and availability for all students.

Dan Deckman:

- Presentation - a celebration of the teachers' work. (*Refer to Attachment B*) While there is still room to grow and improve, UCCS is delivering on the mission.
- Implemented an Employee Assistance Program available to all staff members – six initial sessions of counseling if needed with a menu of other personal services offered. A number of staff members were interested – a lower cost benefit - \$800.00 for the remainder of this school year.
- Signed a contract for School Reach which connects with Power School and provides an option to reach staff and parents via phone/email. This will allow us to communicate with and automatically notify parents via phone or email. Cost has been prorated at \$2.00 per student per year – will be built into the budget for next year at approximately \$800.00.
- Eric discovered that there is a school bus on the market.
  - Completed a cost analysis with comparison to current costs for field trip transportation, busing in summer for Saturday School and the days we are in session before district opens
  - 50,000 miles – currently owned by the School for the Deaf that does not need a bus of this size
  - 55 passenger bus
  - Asking \$6,000.00 and projecting other costs and expenses, this is below what we are currently paying for transportation costs
  - Bus is in excellent condition
  - Would allow us to provide access to nearby gymnasiums – a way to resolve our issue of lacking gym space

Motion 130207.1                      Upon a motion by John Page and duly seconded by Sidney Moore, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the expenditure of up to \$6,000.00 pending the approval of the Treasurer for the purchase of a bus with no need for further BOT approval.

Voting in the affirmative:      Hanif Abdul-Wahid, Tonya Dickerson, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Lisa Richards, Antwan Williams

Voting in the negative:          None

Motion 130207.1 passed 8 to 0

- Provided update on staff committee for salary and benefits structure – looking at the school's current benefit structure and trying to forecast increases in health insurance – figure out which benefits the staff values and those that we could change if necessary. We are looking ahead to next year and examining salary structures of other districts and charter schools to determine how

we align to similar schools. We want to compensate our staff members fairly, consistently, and competitively so we continue to attract great teachers and hold them.

- Hanif requested a small committee of board members be pulled together to review final plans once compiled.
- Susan inquired about Power School and a quick summary will be shared with the board at a future meeting.

#### Miriam Steinberg:

- Second Honor Roll ceremony held – second quarter included 81 students compared to 54 for the first quarter.
- Currently accepting applications with lottery in April
  - Recruiting – 1/8 page ad in City Newspaper
  - Recruiting poster being redesigned
    - ✓ To be posted at assorted places around the City of Rochester
  - Considering placing ads on various websites and with news stations
  - UCCS bumper stickers handed out with each report card
    - ✓ Getting our logo and name out
- PLC and Professional Development Committee
  - Focused on PLC's
    - ✓ Need for more data
    - ✓ PLC guide book
    - ✓ Discussion about the need for PLC leaders to meet more often
    - ✓ More communication
    - ✓ DVD's to illustrate how PLC's function

#### Eric Robinson:

- Shared that Christina is in Albany for Common Core training along with sixth grade teacher Brandi Daniels
- Center for Youth provided staff training – second part of Crisis as an Opportunity – teachers had a chance to provide specific situations and speak directly to the challenges
- Next PD on March 4 - Common Core – ELA and Math coaches will attend training and then will share Common Core Rubrics with the rest of the staff
- Master Schedule Committee – preparing preliminary schedules
- School Environment Committee – a group of staff members attending training and upon return will share knowledge obtained with staff – PBIS (Positive Behavior Intervention Support) – three training sessions
- Assembly held to start off the second half of the school year
- Schedule changes – grouped by academic performance or behavioral situations – mixed groups to get better performance
- Implementing students that have presented consistent challenges – committee and staff members are meeting with families of students that have presented consistent challenges. Communication has been related to expectations and ways we can help families. Four of these meetings have taken place and we have seen improvement in all four of these students/families.
- ATS is a support for our teachers and staff
- Implementing Saturday detention – middle school
- Developing more incentives for students that are doing the right thing

- School store – students earn privileges – and can spend earnings in the store

Vicki Goveia:

- Response to Intervention – extremely pleased with the fact that teachers are being diligent about providing plans and documenting efforts to support students
- In place at all grade levels
- Written documentation sent to all families – notified in writing that they are receiving support – complying
- Calendar Committee – working on the calendar for the next school year
  - Getting feedback from staff
  - Will review in draft form at Parent Forum on March 2
  - Will share themes and philosophies behind some of the suggestions
  - On April 11, final recommendations will be shared with the BOT
  - May 2 BOT meeting for approval

Governance Report – Susan Fox

- Board retreat planning
  - 8 a.m.-3 p.m. on March 9 preceded by a social event on March 8 at 6 p.m. A tentative location has been set for dinner at Tap and Table in Corn Hill Landing and the retreat will be held at the St. John Fisher Rotunda where we have contracted the space and secured food service needs
  - Dan Deckman secured the consultant services of Jill Shahan from the NYS Charter School Association in Albany
- Recruiting
  - Conversations are continuing with parents – more updates will be provided at the next meeting
- Nelson Blish is a board member candidate that was recommended to UCCS by Rick Grybos
  - Visited the school and took an extensive tour along with Susan, Ed and John
  - Senior Patent Attorney at Kodak
  - Graduate of US Naval Academy at Annapolis with a Bachelor of Science in Systems Science
  - Masters of Science degree from Michigan State University
  - Attended Nuclear Power School and Submarine School
  - Law School at the College of William & Mary and graduated with a Juris Doctorate degree
  - Distinguished Kodak Inventor with over 25 granted US patents
  - Author of two books and working on his third novel
  - Eager to join the UCCS Board
  - Brings great perspective to UCCS

Motion 130207.2

Upon a motion by Sidney Moore and duly seconded by John Page, the following was submitted for adoption: RESOLVED that the Board of Trustees approve Nelson Blish as a final candidate to be

recommended to NYSED for review and approval to a term expiring June 30, 2015 and that this motion is considered final with no need for further BOT approval.

Voting in the affirmative: Hanif Abdul-Wahid, Tonya Dickerson, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Lisa Richards, Antwan Williams

Voting in the negative: None

Motion 130207.2 passed 8 to 0

#### Finance Report – Lisa Richards

Lisa shared the Finance Committee Report (*refer to Attachment C*)

**Motion 130207.3** Upon a motion by Susan Fox and duly seconded by Tonya Dickerson, the following was submitted for adoption: RESOLVED that the Board of Trustees approve Form 990 - Return of Organization Exempt Form Income.

Voting in the affirmative: Hanif Abdul-Wahid, Tonya Dickerson, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Lisa Richards, Antwan Williams

Voting in the negative: None

Motion 130207.3 passed 8 to 0

**Motion 130207.4** Upon a motion by Susan Fox and duly seconded by Joan Moorehead, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the January 3, 2013 minutes.

Voting in the affirmative: Hanif Abdul-Wahid, Tonya Dickerson, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Lisa Richards, Antwan Williams

Voting in the negative: None

Motion 130207.4 passed 8 to 0

**Motion 130207.5** Upon a motion by Susan Fox and duly seconded by Lisa Richards, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the replacement of UCCS' existing Stanford

assessment program with AIMSweb as a measure of student academic growth within the school year.

Voting in the affirmative: Hanif Abdul-Wahid, Tonya Dickerson, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Lisa Richards, Antwan Williams

Voting in the negative: None

Motion 130207.5 passed 8 to 0

**Motion 130207.6** Upon a motion by Sidney Moore and duly seconded by Susan Fox, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the expenditure of \$123,292.33 from the UCCS reserve fund for the purchase of new playground equipment and installation as a leasehold improvement (*refer to Attachment D*).

Voting in the affirmative: Hanif Abdul-Wahid, Tonya Dickerson, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Lisa Richards, Antwan Williams

Voting in the negative: None

Motion 130207.6 passed 8 to 0

#### Chair Report – Hanif Abdul-Wahid

~ Student Achievement Committee – No Report

~ Teacher Quality Committee Report

- In Frank's absence, a discussion took place regarding plans to provide intervention by the Center for Youth in the primary grades

~ Parent Involvement Committee Report – Joan Moorehead and Antwan Williams

- Met with staff members to discuss new ways to engage parents
- Resource Community Fair – invite parents to the school to learn about various resources
- Creating a one-page survey – will collect data
- Plan to bring in appropriate resources/agencies
- Getting parents and their support for behavioral problems and academics

Public Comments - None

**Motion 130207.7** Upon a motion by Susan Fox and duly seconded by Sidney Moore, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 7:47 p.m.

Voting in the affirmative: Hanif Abdul-Wahid, Tonya Dickerson, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Lisa Richards, Antwan Williams

Voting in the negative: None

Motion 130207.7 passed 8 to 0

Next Board Meeting:

Thursday, March 7, 2013

**URBAN CHOICE CHARTER SCHOOL  
BOARD OF TRUSTEES – MINUTES  
THURSDAY, MARCH 7, 2013**

**Present:** Hanif Abdul-Wahid, Nelson Blish (Pending Member), Ed Cavalier, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Lisa Richards, Frank Rossi, Antwan Williams, Spiro Ziogas

**Absent:** Tonya Dickerson, Thomas Felton, Jr.

**Media Notification:** Erica Bryant of the Democrat and Chronicle was notified of the March 7, 2013 Board of Trustees meeting on February 25, 2013. Public notice was also posted in the school and published in the school newsletter.

The Board of Trustees meeting was called to order at 6:07 p.m. by Hanif Abdul-Wahid.

Introduction of all board members.

**Leadership Team Report – Ed Cavalier, Dan Deckman, Rick Grybos, Miriam Steinberg, Eric Robinson, Christina Schermerhorn**

**Ed Cavalier:**

- Ed shared that the report will be concise since the weekend retreat is approaching with detailed discussions planned.
- Requesting approval of calendar revision since the current calendar is not productive for students or staff:
  - June 18 is the end of the marking period and students are expected to stay until June 26
  - Some parents indicated that students would not be in attendance at school after the 21<sup>st</sup> due to enrollment in city programs beginning on the 24<sup>th</sup>
- The following proposed changes have been previously shared with staff members allowing for discussion and input:
  - Cancel two professional development/parent conference days on May 3 and May 24 and replace with full days of instruction
  - Last day of school will be June 21 which corresponds with an end-of-year picnic for the entire school at Ellison Park
  - Eighth grade graduation will be June 20 (late afternoon)
  - The two professional development days will be replaced with all staff participating in a variety of activities related to the ending of school and planning for next year on June 24 and 25. (Class lists for 2013-14 will be available and ready for discussion.)

- Add a Parent Forum on Saturday, April 13 at 9:00 a.m. for consistency
- Middle school staff has added early evening time slots on an ongoing basis for parent-teacher conferences. The leadership staff will be available on an ongoing basis for elementary staff to schedule early evening parent conferences. Our effort will help with our goal to have 80% of parents have at least two-in-school conferences each school year.
- These changes make sense instructionally and organizationally
- Need to communicate to school families in a timely manner
- Staff is encouraged by the proposal
- Kindergarten screening will take place right after the close of school (6/26 and 6/27)

Motion 130307.1                      Upon a motion by Spiro Ziogas and duly seconded by Joan Moorehead, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the proposed adjustments to the 2012-13 calendar to be effective immediately.

Voting in the affirmative:    Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Lisa Richards, Frank Rossi, Antwan Williams, Spiro Ziogas

Voting in the negative:        None

Motion 130307.1 passed 9 to 0

- Discussion took place regarding the final report received related to SED's visit to UCCS on January 16, 2013.

Dan Deckman:

- Dan shared a tool (dashboard) that will be valuable in keeping board members informed. It is a reporting tool that will be prepared and available for board members every month.
  - Dashboard will provide a snapshot of key measures in the school
  - Consistent and accurate reporting
  - Includes annual charter goals
  - Requesting input from board members for additional information
    - ✓ Test data will be summarized in the future
    - ✓ Addition of students in ATS
- We are receiving applications for next year – healthy – tracking ahead of last year
- Lottery will be held on Wednesday, April 3 at 10 a.m. – with independent auditor (Bonadio) overseeing the process
- Attendance rate is strong and significantly higher than RCSD
- Air conditioners have been installed
- Completed the purchase of the bus – negotiated for a total sale price of \$5,000
- Kindergarten Screening Team (Karen Haak and Mindy Spencer) shared:

- Would like to replace Bracken which is included in our charter:
  - ✓ It measures basic concepts and was selected prior to UCCS opening
  - ✓ No longer meets the needs of our students
  - ✓ Does not include common core standards
  - ✓ Does not measure the whole child
  - ✓ Very labor intensive – recording and scoring
- Recommending DIAL-4
  - ✓ Updated and current - uses common core guidelines
  - ✓ Used by other districts favorably according to teachers and parents

**Rick Grybos:**

- Student Support Services Updates:
  - Enrollment of students with Individual Education Plans (IEP) = 40
  - Annual Reviews are scheduled to be held between 2/5 and 5/20:
    - ✓ February: 13 reviews completed
    - ✓ March: 19 reviews scheduled
    - ✓ April: 2 reviews scheduled
    - ✓ May – 6 reviews scheduled
- Response to Intervention (RtI):
  - Tier 1 = Core instruction, high quality research based instruction
  - Tier 2 = Targeted intervention for those who fall below expected levels
  - Tier 3 = Intensive intervention for those who do not make adequate progress despite support of Tiers 1 and 2

Area	K-8	Tier 2	Tier 3
ELA	401	87 (21.7%)	45 (11.2%)
Math	401	93 (23.2%)	34 (8.5%)
Behavior	401	5 (1.2%)	0
Totals	401	185 (46.1%)	79 (19.7%)

**Miriam Steinberg:**

- Rochester Broadway Theater League
  - Performance of Wicked planned
  - Theme is anti-bullying
  - Money to participate is in the budget with balance of \$1,600 to come from individual student contributions (\$40 each)
  - PTA has agreed to provide the remainder of the funds so all of the sixth grade students will be able to attend for free
  - Students will participate in a workshop and tour as well as the play
- Website – some teacher pages are live and up and running with more in progress
- Playground is on Long Island in storage and will be installed when the weather allows
- Ads are running for outreach and recruitment
- Met with board members Antwan Williams and Joan Moorehead

- Organizing a Parent Community Fair – planned for Thursday, May 9 from 5:30-7:30 p.m. – a wonderful resource for parents

**Eric Robinson:**

- Basketball team won first two games
- Training on PBIS – Positive Behavior Intervention Support
- Six staff members also attended first of three part series with dates planned for the next two sessions
- Received an invitation to sit on a panel for BOCES and they will provide us with school-wide support related to RtI

**Christina Schermerhorn:**

- Discussed measuring DRA scores on the dashboard (development reading assessment K-5) three times per year
- DRA scores are on target for second grade and close for fourth grade
- Preparations for NYS testing – Common Core
  - Math and ELA coaches attended training on how the test will be scored and shared with the rest of the staff
  - Test proctoring protocols – test security unit in place from NYS – detailed analysis of our scoring sheets
  - Internal item analysis on practice exams – Dan has created spreadsheets to share with each 3-8 teacher
  - Informed about areas of weakness
  - Flexible with schedules – increasing Math and ELA instruction in preparation for the test
  - Middle school is adding an extra block of ELA and Math for six weeks
- Our Spanish teacher has accepted a position within another district – great teacher, connected with the students
  - Due to her unexpected departure, analysis conducted and determined that we are able to take a break from Spanish for the next five to six weeks – will return to Spanish at conclusion of the test. There has been more than mandated Spanish instruction since the beginning of the school year. Eighth grade students will still be eligible for one high school credit.
- April Break Camp will be offered to 80-100 students

**Governance Report – Susan Fox**

- Focused on board retreat preparations
- Shared information related to John Taylor (the facilitator of the retreat)
- Shared goals
- Concise and rich agenda
- John Taylor will tour the school tomorrow
- St. John Fisher providing exceptional facility and arrangements
- Introduced Megan Bosco – parent and prospective board member
- Welcome to Nelson Blish – prospective board member in attendance
- Discussed college relationships – plan on building a stronger relationship with Brockport

- Solid relationships with University of Rochester, Nazareth & St. John Fisher College
- No formal partnership to date

#### Finance Report – Spiro Ziogas

- Spiro shared the Finance Committee Report (*refer to Attachment A*)
- Discussed \$18K in fundraising account and decided to hold for now with a decision to be made in the future
- Draft of budget will be available at next board meeting

#### Chair Report – Hanif Abdul-Wahid

##### ~ Teacher Quality Committee Report - Frank Rossi

- Met and continue to look at professional development needs
- Discussed quality of professional development – teachers are getting support at a higher level than ever before
- Improved climate for staff in the building
  - Positive atmosphere
  - Ease of access to leadership staff
  - Quicker decision making being made affecting staff and instruction
- Observation and evaluation process
  - Consistent process in place
  - Teachers are able to reflect on comments made by observer
  - More clarity especially related to special ed
  - Will continue to look at this process
- Support for new staff members
  - Mentoring program possibilities
    - ✓ Assist with fitting into the climate and some may need areas of improvement

##### ~ Parent Involvement Committee Report – Joan Moorehead and Antwan Williams

- Joan and Antwan met with Christina Schermerhorn and Miriam Steinberg on February 9 from 5:30-7:30 p.m. regarding the planned Parent Community Fair scheduled for Thursday, May 9 from 5:30-7:30 p.m.
  - Need to determine space needs for vendors
  - Determining need for volunteers
  - 121 surveys were returned – input will help determine resources and vendors to be secured
  - Joan and Antwan will determine which vendors to invite based on input from surveys

##### ~ Student Achievement Committee –

- Lynn Vacanti, chair of this committee, resigned from the Board – this committee will be reexamined to determine overlap with Teacher Quality Committee to determine if still needed

**Motion 130307.2** Upon a motion by Susan Fox and duly seconded by Sidney Moore, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the February 7, 2013 minutes.

Voting in the affirmative: Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Lisa Richards, Frank Rossi, Antwan Williams, Spiro Ziogas

Voting in the negative: None

Motion 130307.2 passed 9 to 0

**Motion 130307.3** Upon a motion by John Page and duly seconded by Frank Rossi, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the resignation of Lynn Vacanti from the BOT.

Voting in the affirmative: Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Lisa Richards, Frank Rossi, Antwan Williams, Spiro Ziogas

Voting in the negative: None

Motion 130307.3 passed 9 to 0

Public Comments - None

**Motion 130307.4** Upon a motion by Susan Fox and duly seconded by Frank Rossi, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 7:55 p.m.

Voting in the affirmative: Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Lisa Richards, Frank Rossi, Antwan Williams, Spiro Ziogas

Voting in the negative: None

Motion 130307.4 passed 9 to 0

Next Board Meeting:

Thursday, April 11, 2013 at 6 p.m.

**URBAN CHOICE CHARTER SCHOOL  
BOARD OF TRUSTEES – MINUTES  
THURSDAY, APRIL 11, 2013**

- Present:** Hanif Abdul-Wahid, Nelson Blish (Pending Member), Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi
- Absent:** Edward Cavalier, Thomas Felton, Jr., Lisa Richards, Antwan Williams, Spiro Ziogas
- Media Notification:** Erica Bryant of the Democrat and Chronicle was notified of the April 11, 2013 Board of Trustees meeting on April 3, 2013. Public notice was also posted in the school and published in the school newsletter.

The Board of Trustees meeting was called to order at 6:11 p.m. by Hanif Abdul-Wahid.

**Leadership Team Report – Eric Robinson, Dan Deckman, Christina Schermerhorn, Rick Grybos, Vicki Gouveia, Miriam Steinberg**

**Eric Robinson:**

- Noted that Ed Cavalier is on vacation
- Board retreat held on March 8 and 9
  - Began work on charter goals
  - Secured John Taylor for April 27 to finalize recommendations provided on proposals
- Current focus is on NYS testing which begins next week.
- Renewed agreement - pending approval of the budget – with Center for Youth. Agreed to provide Alternative to Suspension program and added services with no increase in price.
- Final schedules for next year will be provided to teachers before the end of this school year with snapshots available as early as next week

**Dan Deckman:**

- Dashboard
  - Shared a template provided by Jill Shahan related to creating a data dashboard
  - Input from the last BOT meeting has been added in addition to information provided by Jill
  - Demographics, staffing ratios remain consistent

- Staff attendance has been added in addition to comparison of ATS to the days missed last year due to out of school suspensions
- Enrollment currently at 398 - will be back to 400 on April 30
- 96% student attendance
- Waiting list fairly strong
- Volunteer hours increased
- It was discussed that the BOT would like to receive the dashboard in advance of each board meeting
- Evaluation of the Employee Handbook
  - Review began in the fall
  - Lacks consistency
  - Longer than needed
  - Salary and benefits committee has provided input
  - Draft will be provided to BOT in advance of next meeting

**Christina Schermerhorn:**

- Lottery
  - 327 applicants for lottery K-8
  - 152 for kindergarten with acceptance of 44 (18 of which are siblings)
  - Will continue to build waiting list
- April Test Prep Camp
  - 50% of students that were invited enrolled
  - A total of 89 students completed the program
  - 89% average attendance rate with some illness – overall a good attendance rate
  - Pre and post assessment – improvement of 27% in math and 16% on ELA
- Spirit Week
  - Primary grades (K-2) writing letters of encouragement to upper grade students
  - Different theme day each week with “Pajama Day” held today
- Students have been working hard

**Rick Grybos:**

- Rick shared that special ed students are at 44 which is exceeding our goal

**Vicki Gouveia:**

- Vicki reviewed the draft calendar for 2013-14

**Miriam Steinberg:**

- Farash approved \$50K for our STEM program next year
- Playground equipment installation is taking place
- Sixth grade went to see Wicked on Tuesday – students dressed up and enjoyed the special night
- PTA covered a percentage
- Middle school dance was a very positive experience

## Governance Report – Susan Fox

- Finalizing slate of officers for next year to be shared at the Annual Meeting to be held at the beginning of the May BOT Meeting
- Thanks extended to all for attendance at the Board Retreat on March 9 – accomplished a lot and collectively decided that we set the date of April 27 to get together again
- Governance Committee to gather with Leadership Team to prepare for the 27<sup>th</sup> from 8:30 a.m. until 12:30 p.m. with plans for a light breakfast to be held at UCCS
- Board membership –
  - Megan Bosco introduced as a candidate for the board
    - Parent of a kindergartener at UCCS
    - Attended the Board Retreat on March 9 with value added opinions
    - Operations Analyst for the City of Rochester
    - Software Engineer in Watertown
    - Technical experience
    - Thoughtful parent
    - Strong addition to the BOT

**Motion 130411.1**                      Upon a motion by Sidney Moore and duly seconded by Frank Rossi, the following was submitted for adoption: **RESOLVED** that the Board of Trustees approve Megan Bosco as a final candidate to be recommended to NYSED for review and approval to fill a board vacancy created by the resignation of Lynn Vacanti with a term expiring June 30, 2014.

Voting in the affirmative:    Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi

Voting in the negative:        None

Motion 130411.1 passed 6 to 0

## Finance Report – Dan Deckman

- Dan shared the Treasurer's Report (*Refer to Attachment A*)
  - Impact of the budget adjustments – will break even with a \$200 surplus
  - Cash flow budget adjustments were effective – the end of February was the last time there was a need to dip into savings to cover normal operating expenses
  - Finalized our \$500K line of credit which is in place
  - Focused on the budget for next year
    - ✓ Committee reviewed line item by line item
    - ✓ Budget draft shared with board members reflects the Finance Committee's feedback

- ✓ Projects 400 students
- ✓ Flat per pupil funding – will not change – revenue will be consistent
- ✓ E-Rate reimbursement will be dramatically different – grant for wireless phone systems – will begin July 1 – E-Rate will cover the cost
- ✓ Personnel expense lines – reflects feedback and recommendations from salary and benefits committee
- ✓ Establishing salary structures –
- ✓ Personnel costs will increase – build staffing budget that takes all of this into account along with flat funding
- ✓ School program expenses increase but decreases based on what was spent
- Title I money was double booked as expense but only booked once as a source of revenue – this budget corrects that problem
- Decrease in consultant and professional services fees – previously a heavy reliance on consultants and professional services – staff model will not need outside consultants
- Center for Youth agreed to keep their fees consistent
- Current projection for surplus for next year is about \$33K – reviewing to determine if adjustments are needed

#### Chair Report – Hanif Abdul-Wahid

- Continuation of the Board Retreat will take place on Saturday, April 27 with John Taylor.
  - Finalize goals
    - Leadership Team and Committees assisting with determining goals to be added to the Charter

#### ~ Teacher Quality Committee Report - Frank Rossi

- Met twice since last meeting
- Observation evaluation process
  - Positive changes have been made to the process
  - Process is more consistent
- Orientation program/process for new staff
  - Mentoring
  - Determining the possible needs of new staff members
- Continuing conversations

#### ~ Parent Involvement Committee Report – Joan Moorehead and Antwan Williams

- Parent Community Affair
  - Making progress with setting up the program
  - Determined which organizations to invite
  - Will communicate with all families prior to May 9
- Other charter schools have been visited
- Researching areas involvement for UCCS students

- A discussion took place related to reaching out to the College at Brockport – decided to hold off for a future event

**Motion 130411.2**            Upon a motion by Sidney Moore and duly seconded by Frank Rossi, the following was submitted for adoption: **RESOLVED** that the Board of Trustees approve the March 7, 2013 minutes.

Voting in the affirmative:    Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi

Voting in the negative:        None

Motion 130411.2 passed 6 to 0

**Motion 130411.3**            Upon a motion by Sidney Moore and duly seconded by Frank Rossi, the following was submitted for adoption: **RESOLVED** that the Board of Trustees approve the acceptance of the resignation of Tonya Nichol Dickerson from the BOT.

Voting in the affirmative:    Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi

Voting in the negative:        None

Motion 130411.3 passed 6 to 0

**Motion 130411.4**            Upon a motion by Frank Rossi and duly seconded by Joan Moorehead, the following was submitted for adoption: **RESOLVED** that the Board of Trustees approve to replace the Bracken kindergarten screening tool (as listed in our charter) with DIAL 4.

Voting in the affirmative:    Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi

Voting in the negative:        None

Motion 130411.4 passed 6 to 0

**Public Comments - None**

**Motion 130411.5**            Upon a motion by Susan Fox and duly seconded by John Page, the following was submitted for adoption: **RESOLVED** that the Board of Trustees adjourn the meeting at 7:45 p.m.

**Voting in the affirmative:**    Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi

**Voting in the negative:**        None

Motion 130411.5 passed 6 to 0

**Next Board Meeting:**

Thursday, May 2, 2013 at 6 p.m.

URBAN CHOICE CHARTER SCHOOL  
BOARD OF TRUSTEES – MINUTES  
THURSDAY, MAY 2, 2013

**Present:** Hanif Abdul-Wahid, Megan Bosco (Pending Member), Edward Cavalier, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi, Antwan Williams, Spiro Ziogas

**Absent:** Nelson Blish (Pending Member), Thomas Felton, Jr., Lisa Richards

**Media Notification:** Erica Bryant of the Democrat and Chronicle was notified of the May 2, 2013 Board of Trustees meeting on April 22, 2013. Public notice was also posted in the school and published in the school newsletter.

*ANNUAL MEETING*

The Annual Meeting was called to order at 6:16 p.m. by Hanif Abdul-Wahid.

The proposed slate of officers identified by the Governance Committee for 2013-14:

BOT Chair: Frank Rossi  
BOT Vice-Chair: Sidney Moore  
BOT Treasurer: Spiro Ziogas  
BOT Secretary: John Page

In addition, one member has a term expiring: John Page is nominated to begin serving his second three-year term.

**Motion 130502.1** Upon a motion by Antwan Williams and duly seconded by Joan Moorehead, the following was submitted for adoption:  
RESOLVED that the Board of Trustees accept the slate of officers for the 2013-14 identified by the Governance Committee.

**Voting in the affirmative:** Hanif Abdul-Wahid, Susan Fox, Joan Moorehead, John Page, Frank Rossi, Antwan Williams

**Voting in the negative:** None

Motion 130502.1 passed 6 to 0

**Motion 130502.2** Upon a motion by Joan Moorehead and duly seconded by Antwan Williams, the following was submitted for adoption: RESOLVED that the Board of Trustees accept the appointment of John Page to a second three-year term expiring on June 30, 2016.

Voting in the affirmative: Hanif Abdul-Wahid, Susan Fox, Joan Moorehead, John Page, Frank Rossi, Antwan Williams

Voting in the negative: None

Motion 130502.2 passed 6 to 0

**Motion 130502.3** Upon a motion by Susan Fox and duly seconded by Frank Rossi, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the Annual Meeting at 6:23 p.m.

Voting in the affirmative: Hanif Abdul-Wahid, Susan Fox, Joan Moorehead, John Page, Frank Rossi, Antwan Williams

Voting in the negative: None

Motion 130502.3 passed 6 to 0

#### ***BOARD MEETING***

The Board of Trustees meeting was called to order at 6:23 p.m. by Hanif Abdul-Wahid.

**Motion 130502.4** Upon a motion by Sidney Moore and duly seconded by Susan Fox, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the April 11, 2013 minutes.

Voting in the affirmative: Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi, Antwan Williams, Spiro Ziogas

Voting in the negative: None

Motion 130502.4 passed 8 to 0

**Leadership Team Report – Edward Cavalier, Christina Schermerhorn, Miriam Steinberg, Vicki Gouveia, Eric Robinson, Dan Deckman**

**Edward Cavalier:**

- Attended a Teen Empowerment luncheon with six students along with several members of the leadership team and board members
- Referenced the calendar and budget shared with board members in the past – will be seeking approval of both this evening
- No requests received from parents at UCCS for students to be exempted from the tests – all students took the state tests
- Representative from State Ed visited on our first day of math testing to determine our compliance with testing regulations
- Confident that preparation for tests was as thorough as possible to get the results we will receive

**Christina Schermerhorn:**

- Test scoring has been completed as of today
- State Ed visited during testing
  - ✓ Proud to show that all rules were being followed
- 100% participation
- Looking forward to Science and Living Environment exams
- Working to get lab hours completed to qualify for the Living Environment exams
- Planned trip to zoo
- DRA's in progress
- AIMSweb next month
- Progress reports mid-month
- Preparations beginning for next April
- Common Core modules to be tested
- Curriculum maps continuing for those not able to use the common core modules
- Proud of Scheduling Committee
  - ✓ Provided assistance for staffing decisions

**Miriam Steinberg:**

- First Annual Parent Community Fair to be held one week from tonight – May 9 at 5:30 p.m.
  - ✓ Appreciation extended to Joan and Antwan for all of their time and effort to coordinate
- Eight graders will be traveling to Washington DC
- Volunteer Tea to be held – end of the school year (June 10 in church basement)
- End of Year Award Ceremony June 17-19
- Graduation June 20
- “A Celebration of the Arts” has replaced “Arts Night”
  - ✓ Will be held during the school day - May 23 from 12:15-3:30 p.m.
  - ✓ Will allow for involvement by many more students
  - ✓ Music performances in the recreation space
  - ✓ Art exhibits throughout the school

Vicki Gouveia:

- Ed shared that due to the partnership with Center for Youth Services and experience, Vicki will report on an opportunity through the public school as follows:
  - ✓ With the Center's assistance, we are able to bring to our first and second grade students a summer reading program (Summer Reading Fun)
    - The reading level for every student will be provided by their teacher. Six books will be purchased for each student.
    - Post card will be returned by the student (student's name, title of book, review of the book)
    - Will keep students connected all summer
    - Post reading test conducted after summer reading completed
    - In the seven years this program took place at School 45, 78% of students improved their reading level
    - When students leave for the summer, they receive a cinch bag to hold their books

Eric Robinson:

- State report card (not a public document)
  - ✓ Reviewed performance levels - met adequate yearly progress in Math, ELA and all subgroups and 4/8 Science
- Travel to Washington DC with 8<sup>th</sup> grade students
  - ✓ Met with families earlier this week
    - Expectations communicated
    - Reviewed itinerary
    - Majority of parents/guardians attended
    - Four chaperones traveling with eighth graders

Dan Deckman:

- Budget was presented last month and was distributed to all board members yesterday with two slight changes to expenses as a result of feedback received from the Finance Committee:
  - ✓ Dropped the Character Camp expense for next year (funding was received for STEM which will continue)
  - ✓ Dropped the expense for the medical director. While this is required, most charter schools secure a doctor on a volunteer basis for consultation.
  - ✓ These adjustments boost surplus by \$15K
- Dashboard is not very different
  - ✓ Student enrollment at 398
  - ✓ Progress made towards charter goals
  - ✓ Attendance increased with testing
- Employee Handbook:
  - ✓ Summary of proposed changes:
    - Six month waiting period for utilization of vacation and personal time eliminated
    - Vacation time tiers clarified

- Cash out of vacation time capped at five days available at the end of the year or upon resignation and/or non-renewal of contract
- Personal time increased to ten days per year for all employees
- Unlimited number of personal days may be carried over and saved
- Personal days may be cashed out at 100% of pay rate only after reaching a set threshold amount of saved days
- Blackout dates for utilizing personal time unless a doctor's excuse is provided
- Waiting period for 403(b) match eliminated
- General edits made to simplify language and make more consistent
- Board will vote on the Employee Handbook at the next meeting
- Salary and Benefits Committee worked hard at driving this as a reflection of priorities
- Will consult with attorney regarding personal day cash out
- Discussion took place regarding the New York State Teachers Retirement options
  - ✓ Misled previously that it could not be considered unless retroactive to beginning
  - ✓ It is cost prohibitive in comparison to current 403B
  - ✓ Will revisit and seek consultant to consider for the future

#### Governance Report – Susan Fox

- Extended appreciation to all board members, staff members and parents that met with John Taylor to complete the strategic plan
- Welcome to Megan Bosco, Pending Board Member

**Motion 130502.5**                      Upon a motion by Spiro Ziogas and duly seconded by Sidney Moore, the following was submitted for adoption: RESOLVED that the Board of Trustees formally appoint Nelson Blish to serve on the BOT at UCCS for a term to expire on June 30, 2015.

Voting in the affirmative:      Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi, Antwan Williams, Spiro Ziogas

Voting in the negative:          None

Motion 130502.5 passed 8 to 0

- Presenting candidate Christine Murray – current liaison between Brockport and UCCS although she will no longer be responsible for staff in an official capacity so any conflict of interest has been eliminated
- Dr. Christine Murray is a wonderful steward for Brockport and UCCS
- She is looking forward to the opportunity to serve UCCS

- Strong educational experiences

**Motion 130502.6**            Upon a motion by Frank Rossi and duly seconded by Spiro Ziogas, the following was submitted for adoption: **RESOLVED** that the Board of Trustees approve Christine Murray as a final candidate to be recommended to NYSED for review and approval to fill a board vacancy created by the resignation of Tonya Dickerson with a partial term expiring June 30, 2014.

**Voting in the affirmative:**    Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi, Antwan Williams, Spiro Ziogas

**Voting in the negative:**        None

Motion 130502.6 passed 8 to 0

- Susan and Hanif have terms expiring in June and shared some thoughts related to their confidence about the future of UCCS

#### **Finance Report – Spiro Ziogas**

- Report has not been prepared this month
- Nothing significant changed
- The last meeting involved a review of the budget

#### **Chair Report – Hanif Abdul-Wahid**

- Saturday session was very productive – process to write the charter should go smoothly
- Extended appreciation to all involved

#### **~ Teacher Quality Committee Report - Frank Rossi**

- Met once since last board meeting
- Looking at additional support for new staff members
  - ✓ Formal mentoring program
  - ✓ Recommend that we think about a mentoring program being a part of new staff development

#### **~ Parent Involvement Committee Report – Joan Moorehead and Antwan Williams**

- Nothing to report tonight – looking forward to May 9 Community Fair to assist parents
- Would like to reach out to charters and share resources

Public Comments – None

**Motion 130502.7** Upon a motion by Susan Fox and duly seconded by Spiro Ziogas, the following was submitted for adoption: RESOLVED that the Board of Trustees approve entering Executive Session at 8:10 p.m.

Voting in the affirmative: Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi, Antwan Williams, Spiro Ziogas

Voting in the negative: None

Motion 130502.7 passed 8 to 0

**Motion 130502.8** Upon a motion by Susan Fox and duly seconded by Spiro Ziogas, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the end of Executive Session at 8:17 p.m.

Voting in the affirmative: Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi, Antwan Williams, Spiro Ziogas

Voting in the negative: None

Motion 130502.8 passed 8 to 0

**Motion 130502.9** Upon a motion by Sidney Moore and duly seconded by Spiro Ziogas, the following was submitted for adoption: RESOLVED that the Board of Trustees approve the 2013-14 budget as presented by the Director of Business and Finance with the addition of \$9,000 to the salary line.

Voting in the affirmative: Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi, Antwan Williams, Spiro Ziogas

Voting in the negative: None

Motion 130502.9 passed 8 to 0

**Motion 130502.10** Upon a motion by Joan Moorehead and duly seconded by Antwan Williams, the following was submitted for adoption:

RESOLVED that the Board of Trustees approve the School Calendar as presented by the School Leadership Team.

Voting in the affirmative: Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi, Antwan Williams, Spiro Ziogas

Voting in the negative: None

Motion 130502.10 passed 8 to 0

**Motion 130502.11** Upon a motion by Susan Fox and duly seconded by John Page, the following was submitted for adoption: RESOLVED that the Board of Trustees adjourn the meeting at 8:20 p.m.

Voting in the affirmative: Hanif Abdul-Wahid, Susan Fox, Sidney Moore, Joan Moorehead, John Page, Frank Rossi, Antwan Williams, Spiro Ziogas

Voting in the negative: None

Motion 130502.11 passed 8 to 0

**Next Board Meeting:**

Thursday, June 6, 2013 at 6 p.m.



## **Appendix H: Enrollment and Retention Targets**

For the 2012-13 school year, Urban Choice Charter School ("UCCS") enrolled 44 students (11%) with special needs, had a free or reduced lunch rate of 82% (and a high enough rate of students receiving public assistance to qualify for the highest tier of Child Nutrition's Community Eligibility Option), and approximately 19% of students with Hispanic origin (though none qualifying as ELL).

UCCS utilizes all available options to recruit a student population that reflects that of its host district. Our website has current admissions/lottery information and downloadable applications, in both English and Spanish. School brochures are displayed in multiple languages at local establishments, including the public library, recreation centers, Rochester City School District placement centers, local businesses, restaurants and various popular stores. The school has in the past school year and will in the future use advertising methods such as newspapers (including Spanish language newspapers), radio and/or billboards. Every year, prior to the enrollment period, we distribute school literature and applications to Head Start and pre-school programs. Intentional efforts are made to attract students with special needs and ELL students. These efforts include advertising the school's exceptional staffing and curricular resources available to students with special needs, and translating recruitment literature into Spanish (and other languages as needed). UCCS participated in multiple student recruitment fairs, including the Rochester City School District's school choice expo, Head Start school choice presentations, and VOA early childhood events. Recruiting efforts specifically target low income neighborhoods, foreign-language institutions, and organizations serving students with special needs.

UCCS' staff is explicitly trained and prepared to effectively serve the needs of the school's student population, particularly given the high percentage of students eligible for free and reduced lunch. The school is more than adequately prepared to serve the needs of a high percentage of students with special needs and ELL students and specific efforts are made to publicize this capacity. The school's sense of community reinforces the bonds between child and teacher, promoting a nurturing environment to each student. We provide services that go beyond the requirements for our school such as a full time nurse (plus half-time nursing assistant). A ratio of 4 adults per student gives us the capacity to provide a more meaningful relationship with our students and serve their needs. UCCS employs a ratio of one special services instructor for every 30 students in the school.

UCCS made aggressive upgrades to its recruitment strategy for the upcoming 2013-14 school year, including a fully revamped and improved website, a tripling of advertising efforts, participation in a greater number of community outreach events, vastly increased distribution of flyers, and a specific

push to attract greater numbers of ELL students and students with special needs. These efforts resulted already in a waiting list of well over 200 students.

Student retention rates at UCCS are high generally. However, during the course of the 2012-13 school year, UCCS retained students with special needs at triple the rate of general education students, which speaks volumes about the level and quality of service available to such students at UCCS.



**URBAN CHOICE  
CHARTER SCHOOL**

Serving Grades K-8

Small class size

Technology rich environment

Extensive support programs including  
English Language Learners and Students  
With Disabilities

Excellent student outcomes

Longer school day

Door-to-door transportation for all eligible  
students



[www.urbanchoicecharter.org](http://www.urbanchoicecharter.org)

545 Humboldt St. Rochester 14610 585-288-5702

Redefining Urban Education



**URBAN CHOICE  
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545 Humboldt St. Rochester 14610 585-288-5702

Redefining Urban Education

## 22 datos sobre Urban Choice Charter School

1. Relación de adultos a estudiantes (4,5:1)
  - 2 adultos en cada sala en la escuela primaria
  - 1,5 trabajadores sociales en la escuela primaria
  - 1 Consejero en la escuela secundaria (1: 80)
  - 5 maestros de educación especial para 40 estudiantes (1:8)
  - 2 maestros de RtI (respuesta a intervención)
  - 2 entrenadores de maestros en inglés y matemáticas
  - Clases de 14 en la escuela secundaria; clases de 22 en la escuela primaria
2. Desayuno para todos (4 de 5 días son comidas calientes)  
Alimentos enteros y frescos para las comidas  
Servicio de catering ofrece comidas y meriendas saludables
3. Buses amarillos para todos los estudiantes
4. Asociaciones con agencias comunitarias, escuelas, colegios y universidades:
  - JCC
  - U of R/Life Science Learning Centers
  - Jewish Federation for Literacy
  - Estudiantes TLI desde East High School
  - The Center for Youth
  - Metro Council for Teen Potential
  - Universidad de SUNY en Brockport
  - Universidad de Nazareth en Rochester
  - Universidad de SUNY en Geneseo
  - Universidad de Grand Canyon
5. Campo de carácter financiado por un donante privado; Programa de STEM financiado por una beca de la Fundación Farash
6. Clases los sábados, escuela de verano, programas extracurriculares
7. Ambiente rico de tecnología (Smart Boards, ordenadores portátiles, laboratorio de PC, laboratorio de Mac, instrucción del IPAD)
8. Currículo fuerte y alineado a los estándares comunes centrales; centrado desarrollo profesional para maestros
9. Nuevo sitio de web (permite para páginas de web de cada profesor)
10. Sala alternativa de suspensión (no suspensiones de la escuela)
11. No gotas para infracciones disciplinarias
12. Equipo de liderazgo como un modelo de gobernanza
13. Decisiones basadas en data
14. Buena administración del dinero (\$ 12.050/estudiante)
15. Foros para padres una vez al mes y un PTA activo
16. Excursiones son una parte integral del programa educacional (Washington, DC, RBTL, U of R, otras localidades de la comunidad)
17. Educación física en la JCC cada dos semanas para estudiantes del octavo grado
18. Código de vestir que aún permite alguna individualidad
19. Día escolar más largo-8:30-4:00 pm (7 ½ horas)
20. Clases de español en toda la escuela primaria
21. La ley de Dignidad para Todos los Estudiantes se ha aplicado plenamente por lo que existen procesos para crear una zona libre de matones.
22. Gimnasio interactivo con 6 estaciones de Wii.

Get to know us...



### School Mission:

The mission of the Urban Choice Charter School to provide Rochester students with a safe, supportive, and intellectually engaging educational environment. The central philosophy of the Urban Choice Charter School is that strong student-teacher relationships are essential to student motivation and achievement. The school is designed to strengthen these bonds, and as a result, our students will defy the demographic destiny of poverty and exceed state achievement standards.



## FAST FACTS:

- ◆ Serves students in grades K-8
- ◆ Approximately 400 students enrolled
- ◆ Adult to student ratio is 1 to 5
- ◆ Research-based curriculum drives instruction & is centered on the NYS Common Core Standards
- ◆ Extended school day which equates to 32 additional days
- ◆ Technology is an integral part of instruction & learning
- ◆ The Dignity Act Team addresses any issues related to bullying & we are a “bully-free school”
- ◆ In addition to core academic classes students take health, art, music, technology & Spanish
- ◆ Students adhere to a dress code that sets parameters but allows for individualism
- ◆ Parent involvement centers around the PTA, which sponsors many events throughout the year

## Student Support Overview:

### Health Services

#### (School Nurse & Counseling)

These services are available to ensure students are provided access to physical, emotional and social health services needed to be able to focus on learning in school. Urban Choice employs New York State Certified Counselors and Social Workers and a New York State Certified Nurse. Services include hearing and vision screenings, individual and group counseling, IEP counseling, character education, bullying prevention, and referrals to community agencies.

### Special Education

These services are available to assist in identifying students who may have special needs and to ensure special education services for students with Individual Education Plans. Urban Choice also has a team to evaluate, and create Section 504 Plans for eligible students. Urban Choice employs full time New York State Certified Special Education Teachers that deliver Resource Room and Consultant Teacher program services. Related service providers for occupational therapy (OT), physical therapy (PT), speech and language therapy (SLT) and others are provided through the Rochester City School District



# URBAN CHOICE CHARTER SCHOOL

Redefining Urban Education

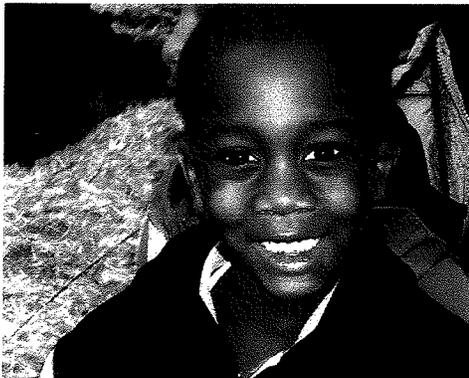


**Urban Choice Charter School is accepting applications for grades K-8.**

Urban Choice is a safe, supportive and intellectually engaging school located at 545 Humboldt St. in the Winton and Blossom neighborhood.

**School highlights:**

- 2 adults in each K-6 classroom
- Small class sizes
- Door to door transportation for all eligible students
- Extensive student support programs
- Technology rich environment
- Longer school day
- Active PTA
- Excellent student outcomes



**How To Apply:**

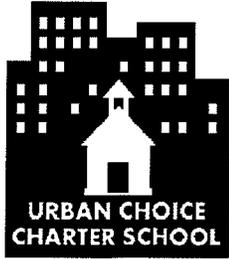
Applications are available at:

- 545 Humboldt St. Rochester, 14610
- [www.urbanchoicecharter.org](http://www.urbanchoicecharter.org)

For more information call  
585-288-5702

545 Humboldt St. Rochester, NY 14610 585-288-5702 [www.urbanchoicecharter.org](http://www.urbanchoicecharter.org)

## Apply Now



# Urban Choice Charter School

Redefining Urban Education

**Urban Choice Charter School is accepting applications for grades 1-8 with immediate openings in grade 6.**



Urban Choice is a safe, supportive and intellectually engaging school located at 545 Humboldt St. in the Winton and Blossom neighborhood.

#### **School highlights:**

- Plentiful adult support (1 adult for every 4 students)
- Technology
  - > MAC lab
  - > Smartboards
  - > iPads
- ELA and math focus along with science, Spanish, health, PE, art, music lessons, technology and more.
- Saturday STEM program
- Extensive after school program
- Saturday character camp
- Active PTA
- UCCS students in grades 3-8 consistently get high scores on NYS ELA and math examinations.



#### **How To Apply:**

Applications are available at the school 545 Humboldt St. Rochester, 14610 and on our website [www.urbanchoicecharter.org](http://www.urbanchoicecharter.org)

For more information, please contact Kisha Stubbs at 585-288-5702 ext. 101 or at [lstubbs@urbanchoicecharter.org](mailto:lstubbs@urbanchoicecharter.org)

545 Humboldt St. Rochester, NY 14610 585-288-5702 [www.urbanchoicecharter.org](http://www.urbanchoicecharter.org)

## Apply Now

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Friday, July 26, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/1f0c6343b5fdb5f4fd4f61c9e92>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Hanif Abdul-Wahid

2. Charter School Name:

Urban Choice Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Chair/President
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

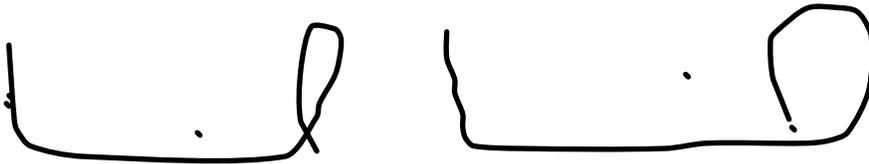
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Two handwritten signatures in black ink. The first signature on the left is a cursive-style name starting with a large 'L' and ending with a loop. The second signature on the right is a cursive-style name starting with a large 'L' and ending with a large, rounded loop.

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Monday, July 29, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/844ae46897b92a93746ed2e60f>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Nelson Blish

2. Charter School Name:

Urban Choice Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Other, please specify...: Director
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Monday, July 29, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/f0df5cad23620a56b762395efb7>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Megan Bosco

2. Charter School Name:

Urban Choice Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Other, please specify...: Member
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

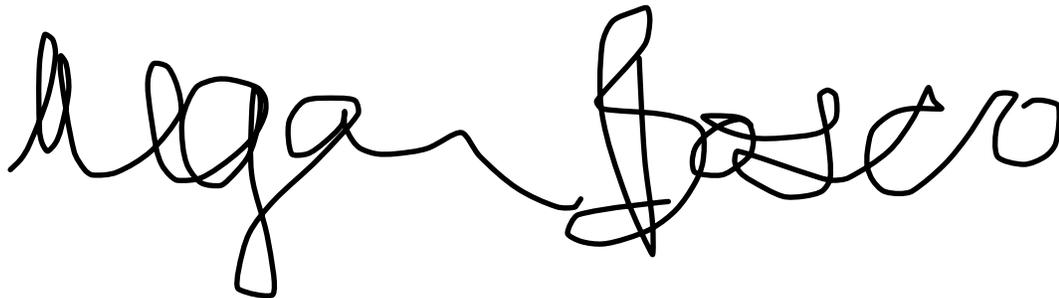
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Megan Foster". The signature is written in a cursive style with a large initial 'M' and a decorative flourish at the end.

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 30, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/08385b388738afbae1aa7c207fa>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Tonya Nichol Dickerson

2. Charter School Name:

Urban Choice Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, reading "Joseph Duckerson". The signature is written in a cursive style with a large, prominent initial "J" and "D".

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Saturday, July 27, 2013

Updated Tuesday, September 03, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/aa10bb0973356df421ab408dee>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Thomas Felton Jr.

2. Charter School Name:

Urban Choice Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Parent Representative
- 
- Other, please specify...: Governance Chair

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Monday, July 22, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/6ae0e77d56f1bb7b30d576da3c>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Susan Fox

2. Charter School Name:

Urban Choice Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Chair/President
- 
- Other, please specify...: Chair, Governance Committee

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

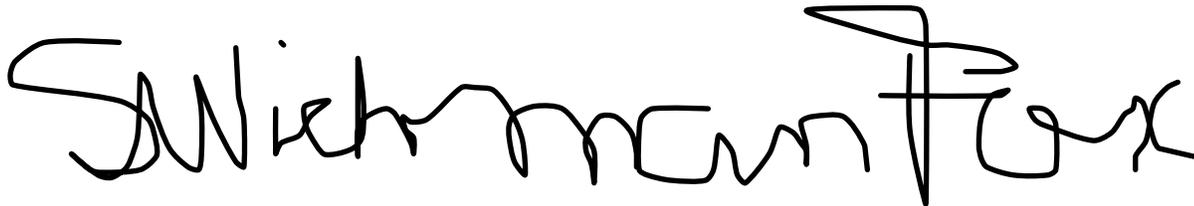
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "William Fox". The signature is written in a cursive style with a large, stylized 'W' and 'F'.

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 23, 2013

Updated Tuesday, September 03, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/a20533c06bc51859116fbe71be>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Sidney Moore

2. Charter School Name:

Urban Choice Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Vice Chair/Vice President
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

Yes

14a. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write None.

	Organization Conducting Business with the School	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Member with Interest	Steps Taken to Avoid Conflict of Interest
1	First Niagara Financial Group	Banking	??	Sidney Moore	Excuse from voting on financial matter and not on treasury committee
2	(No response)	(No response)	(No response)	(No response)	(No response)
3	(No response)	(No response)	(No response)	(No response)	(No response)
4	(No response)	(No response)	(No response)	(No response)	(No response)
5	(No response)	(No response)	(No response)	(No response)	(No response)

Signature of Trustee

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Friday, July 26, 2013

Updated Tuesday, September 03, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/51301e461f73fabdebaflafa22b>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Joan L Moorehead

2. Charter School Name:

Urban Choice Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Other, please specify...: Parent Support Committee
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

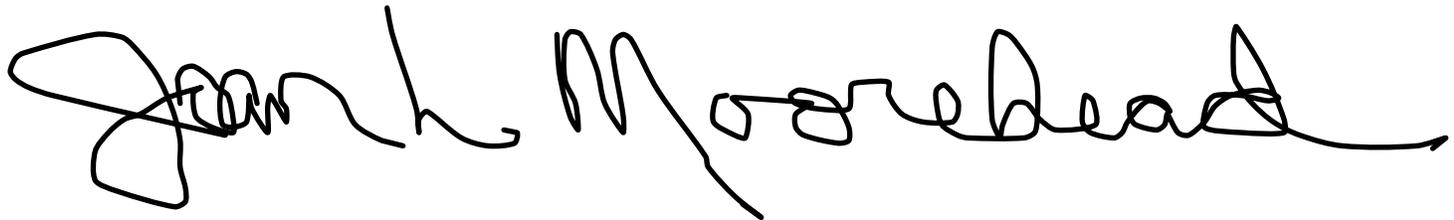
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, reading "John H. Moorehead". The signature is written in a cursive style with a large initial "J" and a long horizontal stroke at the end.

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 30, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/de8de4326d12397db9df0f2346>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Christine E Murray

2. Charter School Name:

Urban Choice Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Other, please specify...: Chairperson, Teacher Quality and Student Achievement Committee
- 

9. Are you a trustee and also an employee of the school?

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Christine E Murray

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Saturday, July 27, 2013

Updated Tuesday, September 03, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/9b209c49f664e5e5b7944dfcf62>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

John Page

2. Charter School Name:

Urban Choice Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Secretary
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

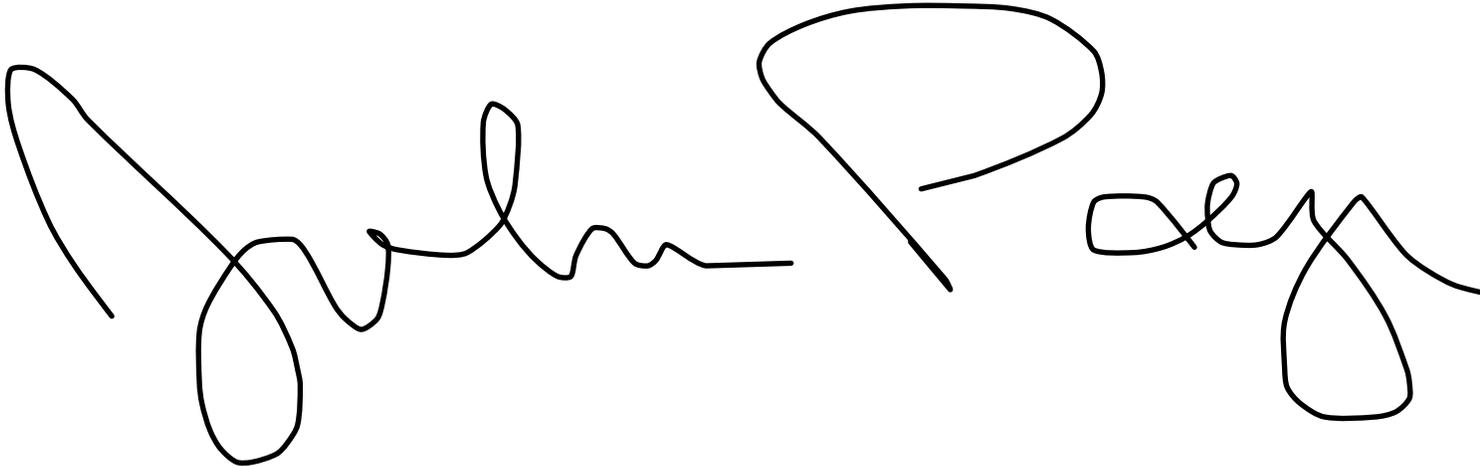
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several large, fluid loops and a long horizontal stroke at the end, extending across the width of the page.

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Monday, July 22, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/6eefc2f415e7545f48dc580e93e>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Lisa T Richards

2. Charter School Name:

Urban Choice Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Other, please specify...: Finance Committee
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

•

•

•

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 25, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/5d76fe88a26f3da91501f95e66d>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Frank Rossi

2. Charter School Name:

Urban Choice Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

---

• Chair/President

---

• Secretary

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, reading "William J. Rossi". The signature is written in a cursive style with a large initial "W" and a distinct "J." before the last name "Rossi".

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, August 01, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/e94c90391195aecd55b5544900>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Spencer Rothschild

2. Charter School Name:

Urban Choice Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Other, please specify...: Trustee
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

Yes

14a. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write None.

	Organization Conducting Business with the School	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Member with Interest	Steps Taken to Avoid Conflict of Interest
1	Urban Dove, Inc.	Partner Organization	\$150,000	Spencer Rothschild	Abstain from all matters concerning Urban Dove
2	(No response)	(No response)	(No response)	(No response)	(No response)
3	(No response)	(No response)	(No response)	(No response)	(No response)
4	(No response)	(No response)	(No response)	(No response)	(No response)
5	(No response)	(No response)	(No response)	(No response)	(No response)

Signature of Trustee

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 30, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/291c7c0004d16cd26e1f8b210f>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Lynn Vacanti

2. Charter School Name:

Urban Choice Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Other, please specify...: community member
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, reading "Lynn A. Vassanti". The signature is written in a cursive style with a large initial 'L' and a distinct 'A'.

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 25, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/ea8ee87fe57f75270de54edac44>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Antwan Williams

2. Charter School Name:

Urban Choice Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Other, please specify...: co chair - parent engagement committee
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

.

.

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Friday, July 26, 2013

Updated Tuesday, September 03, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/f7e6c248b1b7c17f7df0c47755c>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Spiro Ziogas

2. Charter School Name:

Urban Choice Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Treasurer
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

Yes

14a. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write None.

	Organization Conducting Business with the School	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Member with Interest	Steps Taken to Avoid Conflict of Interest
1	M Bank	This is the one of the school's banks	0.00	Spiro Ziogas (self)	I am an employee of the bank, just recently hired. I do not take part in any votes regarding banking proposals offered. Also, the accounts are not held at my branch so I have no direct benefit from the banking relationship between the school and M There is a dedicated Relationship Manager that is not affiliated with my branch.
2	(No response)	(No response)	(No response)	(No response)	(No response)
3	(No response)	(No response)	(No response)	(No response)	(No response)
4	(No response)	(No response)	(No response)	(No response)	(No response)
5	(No response)	(No response)	(No response)	(No response)	(No response)

Signature of Trustee

.

—