

# I. SCHOOL INFORMATION AND COVER PAGE

Created Thursday, July 31, 2014

## Page 1

### 1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

140600860911 A D JOHNSON COMMUNITY CS

### 2. CHARTER AUTHORIZER

Regents-Authorized Charter School

### 3. DISTRICT / CSD OF LOCATION

Buffalo

### 4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
15 Jewett Parkway Buffalo, NY 14214	716-856-4390	716-856-4391	

### 4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	David Bouie
Title	Director
Emergency Phone Number (###-###-####)	

### 5. SCHOOL WEB ADDRESS (URL)

www.adjcharter.org

### 6. DATE OF INITIAL CHARTER

2008-02-01 00:00:00

### 7. DATE FIRST OPENED FOR INSTRUCTION

2008-08-01 00:00:00

### 8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2013-14 (as reported on BEDS Day)

(as reported on BEDS Day)

**9. GRADES SERVED IN SCHOOL YEAR 2013-14**

Check all that apply

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- K

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- 1

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- 2

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- 3

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- 4

**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes/No	Name of CMO/EMO
No	

## 11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

## 12. SCHOOL SITES

Please list the sites where the school will operate in 2014-15.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	15 Jewett Parkway Buffalo, NY 14214	716-856-43 90	BUFFALO CITY SD	K-4	Yes	Rent/Lease

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	David Bouie	[REDACTED]		[REDACTED]
Operational Leader	Kenneth Kruly	[REDACTED]		[REDACTED]
Compliance Contact	Anne Marie Tryjankowski	[REDACTED]		[REDACTED]
Complaint Contact	Jerry Linder	[REDACTED]		[REDACTED]

13. Are the School sites co-located?

No

14. Were there any revisions to the school's charter during the 2013-2014 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

Yes

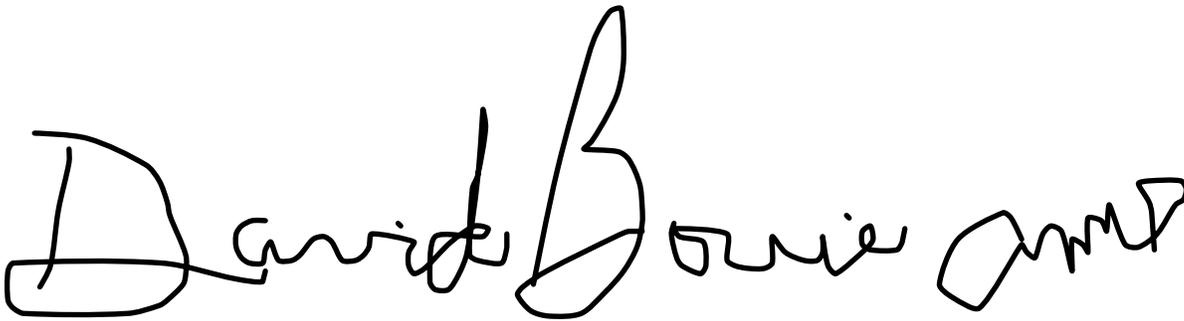
15. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in School Name	Due to change in location, changed school name from Aloma D. Johnson Fruitbelt Community Charter School to Aloma D. Johnson Charter School	08/2013	
2	Change in organizational structure	The leadership structure changed from Director and Dean of Students to Director/Assistant Director/Achievement Coordinator	08/2013	09/17/2013

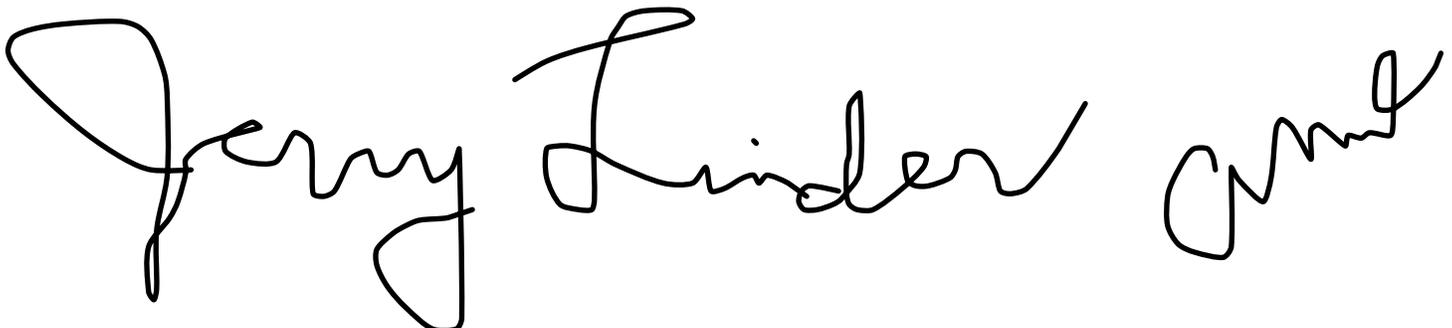
16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Thank you.

# Audited Financial Statement Checklist

Created Monday, October 27, 2014

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## Page 1

Charter School Name:

1. Please check each item that is included in the 2013-14 Audited Financial Statement submitted for your charter school.

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	Not Applicable
CSP Agreed Upon Procedures (if applicable)	Not Applicable
Management Letter	Yes
Report on Extracurricular Student Activity Accounts (if applicable)	Not Applicable
Corrective Action Plans for any Findings	Not Applicable

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2013-14 Audited Financial Statement.

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	Not Applicable
CSP Agreed Upon Procedures Report	Not Applicable
Management Letter	No

Thank you.

# Appendix A: Progress Toward Goals

Created Thursday, July 31, 2014

Updated Friday, January 23, 2015

## Page 1

Charter School Name: 140600860911 A D JOHNSON COMMUNITY CS

### 1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?year=2013&instid=800000061076>

### 2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

#### 2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the results are not available by August 1st, please list the goals and explain this in the "progress toward goal attainment" column. This task will reopen for the school to update and finalize by the November 1, 2014 due date.

#### 2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	The school will increase test scores according to the Commissioner's Performance Index for AYP each year.	AYP status	The school is identified as a School in Good Standing. Met.	
Academic Goal 2	Student progress over time (as identified in the Performance Framework)	State Assessments	Data not yet available	
	Aggregate Growth			
Academic Goal 3	Student progress over time (as identified in the Performance Framework)	State Assessments	Data not yet available	
	Subgroup Growth			
Academic Goal 4	Student progress over time (as identified in the Performance Framework)	State Assessments	Data not yet available	
	Aggregate Growth Performance Index			

Academic Goal 5	Student progress over time (as identified in the Performance Framework)  Subgroup Growth Performance Index	State Assessments	Data not yet available	
Academic Goal 6	Student Achievement (attainment)  Aggregate Proficiency compared to State Average	State Assessments	Aggregate scores:  ELA not met ADJ: 7% State: 31%  Mathematics not met ADJ: 20% State: 36%	ADJ has developed an action plan for student success focused on curriculum, instruction and instructional support, data-driven instruction and focus on student services and school culture. Resources are in place for each of these, including focused resources in support of CCLS.
Academic Goal 7	Student Achievement (attainment)  Subgroup Proficiency	State Assessments	ELA - Not met. No ADJ aggregate subgroups met the State Average  Mathematics - partially met ADJ Black/African Americans met exceeded the state average in Mathematics performance ADJ: 22% State: 20%	ADJ has developed an action plan for student success focused on curriculum, instruction and instructional support, data-driven instruction and focus on student services and school culture. Resources are in place for each of these, including focused resources in support of CCLS.
Academic Goal 8	Student Achievement (attainment)  Similar Schools Comparison	State Assessments	Data not yet available	

## 2a1. Do have more academic goals to add?

Yes

## 2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 9	Student Achievement (attainment)  District Comparison	State Assessments	Aggregate scores:  ELA not met ADJ: 7% Buffalo: 12%  Mathematics met ADJ: 20% Buffalo: 13%	ADJ has developed an action plan for student success focused on curriculum, instruction and instructional support, data-driven instruction and focus on student services and school culture. Resources are in place for each of these, including focused resources in support of CCLS.
Academic Goal 10	Student Achievement (attainment)  District Subgroup Comparison	State Assessments	Aggregate scores:  ELA: partially met ADJ: 8% of Black/African American students achieved proficiency VS 7% of this subgroup	ADJ has developed an action plan for student success focused on curriculum, instruction and instructional support, data-driven instruction and focus on student services and school culture.

in BPS

Mathematics: met  
ADJ subgroups outperformed BPS students in subgroups of Males, Females, Black/African American, Economically Disadvantaged

Resources are in place for each of these, including focused resources in support of CCLS.

2a2. Do have more academic goals to add?

(No response)

### 2013-14 Progress Toward Attainment of Academic Goals

Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-14 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
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## 2b. ORGANIZATIONAL GOALS

### 2013-14 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2013-14 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	The school has clearly defined roles and responsibilities for leaders, staff, management and board members. Members of the school community adhere to defined roles and responsibilities, reflecting a culture of shared accountability.	Organizational chart, position descriptions, minutes of personnel committee and board meetings.	ADJCS has clearly defined roles for all members of the school community. Position descriptions are in place for all employees. Evaluations of employees reflect their performance based on their position descriptions and their professional goals. Met.	
Org Goal 2	The school has communication processes among all members of the school community that (a) ensures the sharing of important information and (b) encourages the sharing of information that can contribute to the improvement of the school.	Email system, regular staff meetings, regular board committee meetings, regular board meetings, newsletters, morning announcements	ADJCS has communication systems in place for regular communication between and among board members, the leadership team, staff, students and parents. Met.	
Org Goal 3	The school is fully staffed with high quality personnel to meet all educational and operational needs, including the finance, human resources, and communication needs of the school.	Organizational charter, certification records, employee resumes	All leadership and teaching staff at the school hold NYS certification in appropriate areas. Non-teaching staff hold appropriate credentials and have had requisite professional experiences necessary for their positions at the school. Met.	
Org Goal 4	The school ensures that mechanisms are in place to monitor and maintain organizational and instructional quality, and that staff have the requisite skills, expertise and professional development needed to meet school needs.	Professional development records, sign in sheets, evaluation forms. Evaluation forms.	Professional development takes place regularly at the school. Focus on CCLS PD during the 2013-14 school year was essential. Staff is also evaluated on a regular basis in alignment with APPR regulations. Met.	

#### 2b.1 Do you have more organizational goals to add?

No

## 2c. FINANCIAL GOALS

### 2013-14 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
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Financial Goal 1	The school has an accurate and functional accounting system that includes monthly budgets and that is used for planning purposes.	Minutes of Finance Committee Meetings Minutes of Board Meetings Monthly Budget Monitoring Reports	Finance committee meetings are held on a regular basis. Finance committee reports at board meetings reflect recommendations of the finance committee based on school goals.
Financial Goal 2	The school sets budget objectives and regularly analyzes its budget in relation to those objectives.	Minutes of Finance Committee Meetings Minutes of Board Meetings Monthly Budget Monitoring Reports	Finance committee meetings are held on a regular basis. Finance committee reports at board meetings reflect recommendations of the finance committee based on school goals.
Financial Goal 3	The school has allocated budget surpluses in a manner that is fiscally sound and directly attends to the social and academic needs of the students attending the school.	Annual budget reports	Budget surpluses have been available for the addition to or improvement of programs or to add staff to supplement existing resources on a priority basis.
Financial Goal 4	The school has and follows a written set of fiscal policies. The school has and is maintaining appropriate internal controls and procedures.	Fiscal policies Finance Committee minutes Board meeting minutes	The board, with the expertise of the ADJ Financial Controller, and advice of the external auditor, have developed and implemented various fiscal policies and internal controls and maintain good stewardship of public funds.
Financial Goal 5	The school has complied with state and federal financial reporting requirements.	State and federal financial reports	All state and financial reports are submitted in a timely fashion and verified annually by our external auditors.

# New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

## Budget and Cash Flow Templates for the 2013 New Charter Applications

### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1. - Complete ALL SIX tabs in **BLUE**
2. - Enter information into the **GRAY** cells
3. - Cells labeled in **ORANGE** contained guidance pertaining to that tab
4. - Cells containing **RED** triangles in the upper right corner in columns B thru G contain guidance on that particular line item
5. - Funding by School District information for all NYS School districts is located on the State Aid website at <https://stateaid.nysed.gov/charter/> Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accommodate additional districts if necessary.
6. - Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicate the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

# Appendix I: Teacher and Administrator Attrition

Created Thursday, July 31, 2014

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## Page 1

Charter School Name: 140600860911 A D JOHNSON COMMUNITY CS

Instructions for completing the Teacher and Administrator Attrition Tables  
ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2013, the FTE for added staff from July 1, 2013 through June 30, 2014, and the FTE for any departed staff from July 1, 2013 through June 30, 2014 using the two tables provided.

### 2013-14 Teacher Attrition Table

FTE Teachers on June 30, 2013	FTE Teachers Additions 7/1/13 – 6/30/14	FTE Teacher Departures 7/1/13 – 6/30/14
23.5	0	3

### 2013-14 Administrator Position Attrition Table

FTE Administrator Positions On 6/30/2013	FTE Administrator Additions 7/1/13 – 6/30/14	FTE Administrator Departures 7/1/13 – 6/30/14
1	2	0

Thank you

# Appendix J: Uncertified Teachers

Created Thursday, July 31, 2014

## Page 1

Charter School Name: 140600860911 A D JOHNSON COMMUNITY CS

### Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: [http://www.bea.gov/faq/index.cfm?faq\\_id=368#sthash.8Rbj89kq.dpuf](http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf))

How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2013-14?

For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

	FTE
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	0
(ii) tenured or tenure track college faculty	0
(iii) individuals with two years satisfactory experience through Teach for America	0
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	0
Total FTE (Sum of all Uncertified Teaching Staff)	0

How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2013-14?

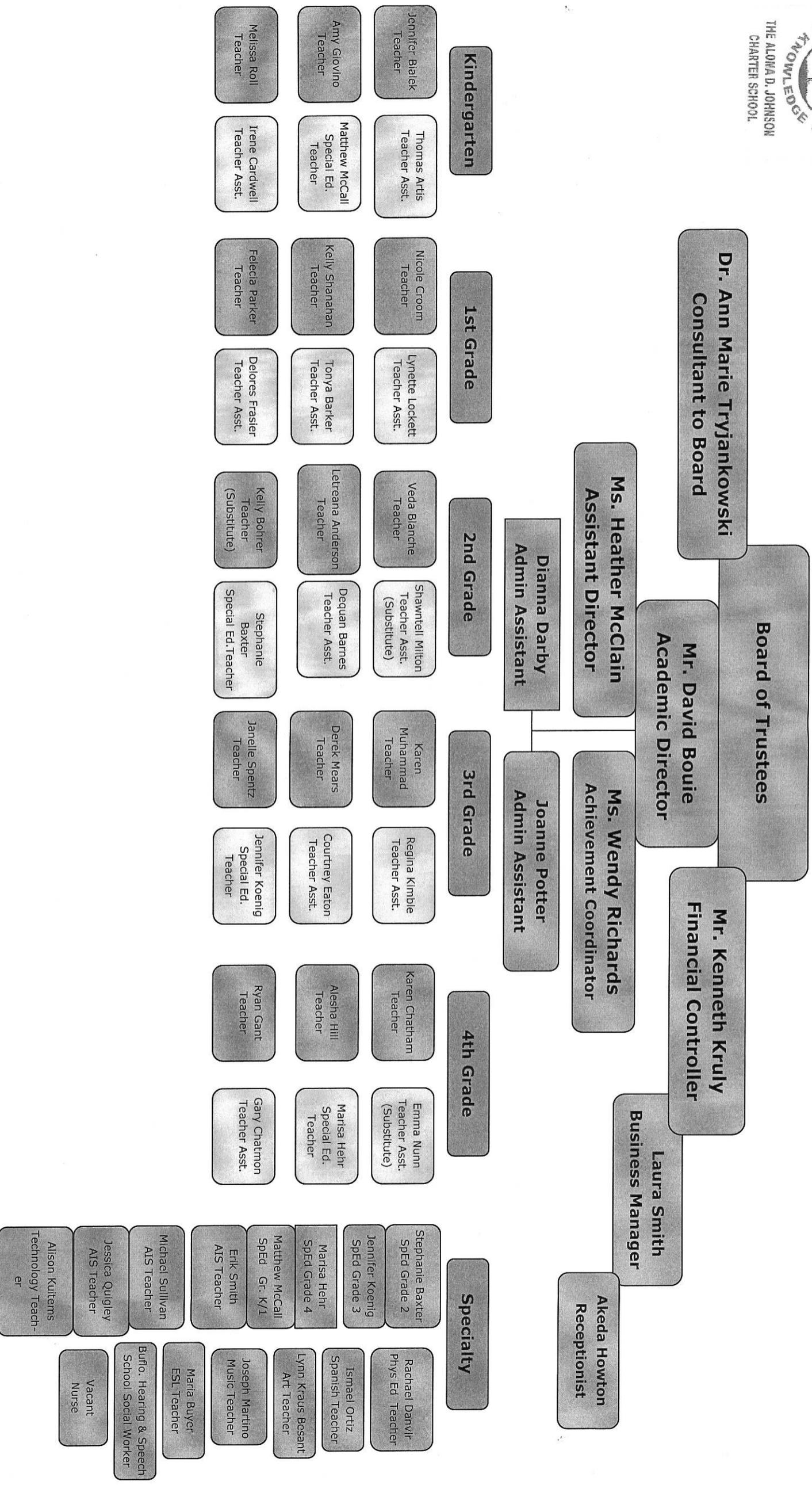
23

Thank you.



# Aloma D. Johnson Charter School Organizational Chart

01/14



# Appendix B: Total Expenditures and Administrative Expenditures per Child

Created Thursday, July 31, 2014  
Updated Friday, August 01, 2014

## Page 1

Charter School Name: 140600860911 A D JOHNSON COMMUNITY CS

### B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

#### 1. Total Expenditures Per Child

To calculate 'Total Expenditures per Child' take total expenditures (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the count of students you reported on of BEDS Day. (Integers Only. No dollar signs or commas).

1. Total Expenditures Per Child   Line 1: Total Expenditures	3424092
1. Total Expenditures Per Child   Line 2: BEDS Day Pupil Count	296
1. Total Expenditures Per Child   Line 3: Divide Line 1 by Line 2	11568

#### 2. Administrative Expenditures per Child

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the BEDS per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

Do not include the FTE of personnel dedicated to administration of the instructional programs.

Do not include Employee Benefit costs or expenditures in the above calculations.

A template for the Schedule of Functional Expenses is provided on page 21 of the 2012 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2013-14 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).   Line 1: Relevant Personnel Services Cost (Row)	214757
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).   Line 2: Management and General Cost (Column)	36333
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).   Line 3: Sum of Line 1 and Line 2	251090
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).   Line 4: BEDS Day Pupil Count	296
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).   Line 5: Divide Line 3 by the BEDS Day Pupil Count	848

Thank you.



**Financial A**

**School Name:**

**Date:**

**School Fiscal Contact Name:**  
**School Fiscal Contact Email:**  
**School Fiscal Contact Phone:**  
**District of Location:**  
**Authorizer:**  
**Years of Operation:**  
**Facility:**  
**Grades Currently Served:**  
**Planned Grades at Full Capacity:**  
**Enrollment:**  
**Max Enrollment:**  
**Year of Most Recent Data**  
**School Fiscal Contact Phone:**

**School Audit Firm Name:**  
**School Audit Contact Name:**  
**School Audit Contact Email:**  
**School Audit Contact Phone:**

**Latest Audit Period (through June 30):**  
**Do Not Use this Box**





## udit Supplemental Data Request Form

*for Regents-Authorized Charter Schools*

**Aloma D. Johnson Charter School**

August 1, 2014

Ken Kruly

Buffalo

SED

6

Private

K-4

K-4

300

300

2014

716-856-4390

Freed Maxick

Chris Piedici

[Chris.Piedici@Freedmaxick.com](mailto:Chris.Piedici@Freedmaxick.com)

585-360-1444

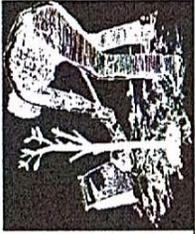
2013

Aloma D. Johnson Charter School2013









# **Newburgh Preparatory Charter High School**

## ***A New High School and a New Way to Learn Where the Student Comes First***

471 Broadway, Newburgh, NY 12550 / 845-541-3432 / [newburghprep@gmail.com](mailto:newburghprep@gmail.com)

April 18, 2013

William Clarke, Director  
NYSED Charter School Office

Dear Mr. Clarke:

Due to the relative difficulty of recruiting over-aged and under-credited students who have dropped out of high school in a small city school district and to the financial burden imposed on the small city school district by state aid regulations and procedures, the leadership of the Newburgh Preparatory Charter High School requests a revision to its charter that lowers the targeted enrollment in Year 1 from 105 to 60 students.

The cost to the school district in Year 1 for 105 students would have been \$1,553,580 (\$14,796 tuition x 105 students) with the understanding that approximately two-thirds of that total is per-pupil state aid, which will not begin flowing until Year 3 of Newburgh Prep, and one-third is the local share.

With a target enrollment of 60 students, the cost to the school district in Year 1 drops to \$887,760, a difference of \$665,820.

In addition, the Newburgh Prep Board of Trustees understands that, granted this request, the Year 1 enrollment will be capped at 60 students, i.e. Newburgh Prep will receive funding from the Newburgh Enlarged City School District for no more than 60 students in Year 1. If Newburgh Prep decides to enroll additional students in Year 1, Newburgh Prep will be responsible for their cost.

With an enrollment target of 60 students, Newburgh Prep has already reached 85% of its target, i.e. 51 applications. Aggressive student recruitment will continue in an effort to maintain the Year 1 enrollment at 60 students even though some applicants may never actually enroll or may drop out and to provide for a wait list of students interested in attending Newburgh Prep.

The Board of Trustees, the Executive Director, and all involved in this effort are very confident that Newburgh Prep will open with at least 60 students and will be able to recruit 60 additional students for each year leading up to an enrollment of 300 students in Year 5, as originally planned.

Sincerely,



Thomas J. Fitzgerald  
Executive Director

**Aloma D. Johnson Charter School  
PROJECTED BUDGET FOR 2014-2015**

Aloma D. Johnson Charter School PROJECTED BUDGET FOR 2014-2015							Assumptions
July 1, 2014 to June 30, 2015							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	3,676,500	285,000	-	-	15,000	3,976,500	
Total Expenses	2,045,998	325,499	-	-	1,570,712	3,942,209	
Net Income	1,630,502	(40,499)	-	-	(1,555,712)	34,291	
Actual Student Enrollment	281	19					
Total Paid Student Enrollment	-	-					
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
<b>REVENUE</b>							
<b>REVENUES FROM STATE SOURCES</b>							
Per Pupil Revenue	CY Per Pupil Rate						
District of Location	\$12,255.00						
School District 2 (Enter Name)	3,676,500	-	-	-	-	3,676,500	Supplemental Basic Tuition Added for 2014-15 (\$75,000)
School District 3 (Enter Name)	-	-	-	-	-	-	
School District 4 (Enter Name)	-	-	-	-	-	-	
School District 5 (Enter Name)	-	-	-	-	-	-	
	3,676,500	-	-	-	-	3,676,500	
Special Education Revenue	-	-	-	-	-	-	
Grants							
Stimulus	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
Other State Revenue	-	-	-	-	-	-	
<b>TOTAL REVENUE FROM STATE SOURCES</b>	<b>3,676,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,676,500</b>	
<b>REVENUE FROM FEDERAL FUNDING</b>							
IDEA Special Needs		240,000	-	-	-	240,000	Estimate; actuals will be based on enrollment
Title I		45,000	-	-	-	45,000	Estimate; actuals will be based on enrollment
Title Funding - Other	-	-	-	-	-	-	
School Food Service (Free Lunch)	-	-	-	-	-	-	
Grants							
Charter School Program (CSP) Planning & Implementation	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
Other Federal Revenue	-	-	-	-	-	-	
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>	<b>-</b>	<b>285,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>285,000</b>	
<b>LOCAL and OTHER REVENUE</b>							
Contributions and Donations, Fundraising	-	-	-	-	500	500	
Erate Reimbursement	-	-	-	-	7,000	7,000	
Interest Income, Earnings on Investments,	-	-	-	-	2,500	2,500	
NYC-DYCD (Department of Youth and Community Developmt.)	-	-	-	-	-	-	
Food Service (Income from meals)	-	-	-	-	-	-	
Text Book	-	-	-	-	-	-	
Other Local Revenue	-	-	-	-	5,000	5,000	
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>15,000</b>	
<b>TOTAL REVENUE</b>	<b>3,676,500</b>	<b>285,000</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>3,976,500</b>	
<b>EXPENSES</b>							
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>							
	No. of Positions						
Executive Management	1.00	-	-	-	86,000	86,000	Academic Director
Instructional Management	1.00	-	-	-	48,000	48,000	Achievement Coordinator
Deans, Directors & Coordinators	1.00	-	-	-	74,000	74,000	Assistant Director
CFO / Director of Finance	1.00	-	-	-	65,000	65,000	Financial Controller
Operation / Business Manager	1.00	-	-	-	43,000	43,000	Business Manager
Administrative Staff	3.00	-	-	-	84,000	84,000	Administrative Assistant
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>8</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>400,000</b>	<b>400,000</b>	
<b>INSTRUCTIONAL PERSONNEL COSTS</b>							
Teachers - Regular	15.00	528,620	-	-	-	528,620	Teacher
Teachers - SPED	6.00	-	224,500	-	-	224,500	Special Education Teacher
Substitute Teachers	2.77	90,000	-	-	-	90,000	Substitute Teachers and Teaching Assistants
Teaching Assistants	15.00	284,000	-	-	-	284,000	Teaching Assistant
Specialty Teachers	7.00	243,525	-	-	-	243,525	Specialty Teachers
Aides	-	-	-	-	-	-	
							List exact titles and staff FTE's ( Full time equivalent)

**Aloma D. Johnson Charter School**

**PROJECTED BUDGET FOR 2014-2015**

PROJECTED BUDGET FOR 2014-2015							Assumptions
July 1, 2014 to June 30, 2015							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	3,676,500	285,000	-	-	15,000	3,976,500	
Total Expenses	2,045,998	325,499	-	-	1,570,712	3,942,209	
Net Income	1,630,502	(40,499)	-	-	(1,555,712)	34,291	
Actual Student Enrollment	281	19					
Total Paid Student Enrollment	-	-					
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Therapists & Counselors	1.00	45,000	-	-	-	45,000	Social Worker
Other	4.98	84,700	-	-	-	84,700	Extended Day Worker
<b>TOTAL INSTRUCTIONAL</b>	<b>52</b>	<b>1,275,845</b>	<b>224,500</b>	<b>-</b>	<b>-</b>	<b>1,500,345</b>	
Nurse	1.00	-	-	-	45,000	45,000	Nurse
Librarian	-	-	-	-	-	-	
Custodian	2.00	-	-	-	51,880	51,880	Custodians
Security	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>3</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>96,880</b>	<b>96,880</b>	
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>63</b>	<b>1,275,845</b>	<b>224,500</b>	<b>-</b>	<b>496,880</b>	<b>1,997,225</b>	
<b>PAYROLL TAXES AND BENEFITS</b>							
Payroll Taxes		98,932	17,174	-	37,447	153,553	
Fringe / Employee Benefits		278,250	37,970	-	77,961	394,181	
Retirement / Pension		196,271	39,355	-	41,462	277,088	
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>573,453</b>	<b>94,499</b>	<b>-</b>	<b>156,870</b>	<b>824,822</b>	
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>1,849,298</b>	<b>318,999</b>	<b>-</b>	<b>653,750</b>	<b>2,822,047</b>	
<b>CONTRACTED SERVICES</b>							
Accounting / Audit		-	-	-	13,000	13,000	
Legal		-	-	-	15,000	15,000	
Management Company Fee		-	-	-	-	-	
Nurse Services		-	-	-	-	-	
Food Service / School Lunch		-	-	-	-	-	
Payroll Services		-	-	-	8,000	8,000	
Special Ed Services		-	-	-	125,000	125,000	
Titlement Services (i.e. Title I)		-	-	-	-	-	
Other Purchased / Professional / Consulting		-	-	-	77,000	77,000	
<b>TOTAL CONTRACTED SERVICES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>238,000</b>	<b>238,000</b>	
<b>SCHOOL OPERATIONS</b>							
Board Expenses		-	-	-	6,500	6,500	
Classroom / Teaching Supplies & Materials		7,000	1,000	-	-	8,000	
Special Ed Supplies & Materials		-	-	-	-	-	
Textbooks / Workbooks		70,000	5,000	-	-	75,000	
Supplies & Materials other		-	-	-	24,250	24,250	
Equipment / Furniture		5,000	-	-	5,000	10,000	
Telephone		6,500	500	-	5,000	12,000	
Technology		14,000	-	-	3,000	17,000	
Student Testing & Assessment		11,000	-	-	-	11,000	
Field Trips		5,000	-	-	-	5,000	
Transportation (student)		55,000	-	-	-	55,000	
Student Services - other		-	-	-	39,200	39,200	
Office Expense		-	-	-	12,500	12,500	
Staff Development		23,200	-	-	-	23,200	
Staff Recruitment		-	-	-	-	-	
Student Recruitment / Marketing		-	-	-	15,000	15,000	
School Meals / Lunch		-	-	-	-	-	
Travel (Staff)		-	-	-	6,000	6,000	
Fundraising		-	-	-	-	-	
Other		-	-	-	35,000	35,000	
<b>TOTAL SCHOOL OPERATIONS</b>		<b>196,700</b>	<b>6,500</b>	<b>-</b>	<b>151,450</b>	<b>354,650</b>	
<b>FACILITY OPERATION &amp; MAINTENANCE</b>							
Insurance		-	-	-	33,000	33,000	

**Aloma D. Johnson Charter School**

**PROJECTED BUDGET FOR 2014-2015**

PROJECTED BUDGET FOR 2014-2015							Assumptions
July 1, 2014 to June 30, 2015							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	3,676,500	285,000	-	-	15,000	3,976,500	
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Net Income	1,630,502	(40,499)	-	-	(1,555,712)	34,291	
Actual Student Enrollment	281	19					
Total Paid Student Enrollment	-	-					
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Janitorial	-	-	-	-	25,000	25,000	
Building and Land Rent / Lease	-	-	-	-	343,512	343,512	
Repairs & Maintenance	-	-	-	-	54,000	54,000	
Equipment / Furniture	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Utilities	-	-	-	-	72,000	72,000	
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	-	-	-	527,512	527,512	
DEPRECIATION & AMORTIZATION	-	-	-	-	-	-	
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-	-	-	-	-	
<b>TOTAL EXPENSES</b>	2,045,998	325,499	-	-	1,570,712	3,942,209	
<b>NET INCOME</b>	1,630,502	(40,499)	-	-	(1,555,712)	34,291	
<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>							
	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
District of Location	281	19	300				
School District 2 (Enter Name)	-	-	-				
School District 3 (Enter Name)	-	-	-				
School District 4 (Enter Name)	-	-	-				
School District 5 (Enter Name)	-	-	-				
<b>TOTAL ENROLLMENT</b>	281	19	300				
<b>REVENUE PER PUPIL</b>	13,084	15,000	-				
<b>EXPENSES PER PUPIL</b>	7,281	17,132	-				

# Appendix E: Disclosure of Financial Interest Form

Created Thursday, July 31, 2014

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Page 1

140600860911 A D JOHNSON COMMUNITY CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2013-14 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at:

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/>. Trustees may download and/or email their forms to you upon completion.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <https://fluidsurveys.com/account/surveys/540612/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.  
Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

# Appendix F: BOT Membership Table

Created Thursday, July 31, 2014

Updated Wednesday, January 21, 2015

## Page 1

140600860911 A D JOHNSON COMMUNITY CS

### 1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	Jerry Linder	Chair/President	Yes	Human Resources	Elected 2009, reappointed 2012, expires 2015	Personnel, Strategic Planning
2	John A. Johnson	Vice Chair/Vice President	Yes	Finance, Human Services	Elected 2008, reappointed 2011, expires 2014	Finance, Strategic Planning
3	Yvonne B. Evans	Treasurer	Yes	Personnel	Elected 2009, reappointed 2012, expires 2015	Personnel, Finance, Strategic Planning
4	Kevin Robinson	Member	Yes	Legal	Elected 2009, reappointed 2012, expires 2015	Finance, Personnel, Strategic Planning
5	Elizabeth Wright	Secretary	Yes	Higher Education, Special Education, Legal	Elected 2011, expires 2014. RESIGNED 2014	none
6	Michelle Elliott	Parent Rep	Yes	Parent Involvement	Elected 2012, expires 2015	none
7	Nellie B. King	Member	Yes	Educational Leadership	Elected 2013, expires 2016	

### 2. Total Number of Members Joining Board during the 2013-14 school year

1

### 3. Total Number of Members Departing the Board during the 2013-14 school year

1

### 4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

11

### 5. How many times did the Board meet during the 2013-14 school year?

12

6. How many times will the Board meet during the 2014-15 school year?

12

Thank you.

**Aloma D. Johnson Charter School  
Board of Trustees Meeting Minutes – July 15, 2013  
833 Michigan Avenue Buffalo, New York**

**Trustees Present:** Jerry Linder, John A. Johnson, Yvonne B. Evans, Dr. Elizabeth Wright, Michelle Elliott, Kevin D. Robinson

**Consultants Present:** Dr. Anne Marie Tryjankowski

**Staff Present:** Michael Sullivan, Ken Kruly, Laura Smith

**Quorum:** Established

**Proof of Public Notice:** Provided

The meeting was called to order at 6:04p.m. by President Linder. Greetings and welcome were extended to all present.

It was moved by Dr. Wright and seconded by Mr. Johnson approval of the agenda. Motion carried with all voting in the affirmative except Mrs. Evans, Mrs. Elliott, and Mr. Robinson, who were unavailable during the vote.

It was moved by Mr. Johnson and seconded by Dr. Wright approval of the June 2013 Minutes with corrections.

Motion carried with all voting in the affirmative except Mrs. Evans, Mrs. Elliott, and Mr. Robinson, who were unavailable during the vote.

**Public Comment:** None

**Presentation by Buffalo Hearing and Speech – The Year in Review**

**Director's Report:** Provided by Mr. Sullivan, Interim Director (report submitted for filing)

**Committee Reports:**

**Finance Committee:** Mr. Johnson thanked Mr. Kruly and Ms. Smith for providing Board members with information from the Finance Committee. The committee was unable to meet due to schedule conflicts, however, the monthly Budget Monitoring Report was sent electronically and the school is in good shape financially. Any questions after reviewing the material can be directed to Mr. Johnson.

**Recruitment:**

A committee of 10 people has been working very hard on behalf of the school to guarantee a solid enrollment. They have been sending out letters to parents and have established follow-up contacts for anyone with questions. The numbers reflect their hard work and dedication. Radio

ads started July 15th and Mr. Johnson has been on various television shows. Flyers are ready for distribution to various organizations and the billboards are up and visible.

Several resolutions were recommended by the Finance Committee and it was requested that all be voted on with one vote.

A resolution was presented to the Board to approve contracts for additional technology services at 2408 Main Street, Buffalo, New York with the approved vendors:

- MVP Works
- Escape Wire
- Working Knowledge
- Security Integrations

It was further resolved that funds for these services shall be provided through changes in the school's 2012-2013 budget or the 2013-2014 budget, as determined by the financial controller and further resolved that the President of the Board is hereby authorized to enter into contracts for the above referenced services. (complete details of the resolution were sent electronically and submitted for filing)

A resolution was presented to the Board approving additional technology purchases which include technology equipment and software for the use of students, teachers, and staff. It was further resolved that funds for these services shall be provided through New York State and changes in the school's 2012-2013 budget or the 2013-2014 budget, as determined by the financial controller and further resolved that the President of the Board is hereby authorized to enter into contracts for the above referenced purchases. (complete details of the resolution were sent electronically and submitted for filing)

A resolution was presented to the Board approving the purchase of signs for the new school location at 2408 Main Street, Buffalo, New York, through a contract with Quality Quick Signs and it was further resolved that funds for these services shall be provided through changes in the school's 2012-2013 budget or the 2013-2014 budget, as determined by the financial controller, and be it further resolved that the President of the Board is hereby authorized to enter into contracts for the above references services. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Dr. Wright and seconded by Mr. Johnson the approval of all resolutions as presented.

Motion carried with all voting in the affirmative except Mr. Robinson who was unavailable during the vote.

It was moved by Dr. Wright and seconded by Mrs. Elliott acceptance of the Finance Committee report.

Motion carried with all voting in the affirmative except Mr. Robinson who was unavailable during the vote.

**Personnel Committee Report:**

It was moved by Mrs. Evans and seconded by Mr. Johnson approval of Marissa Hehr as Special Education Teacher.

Motion carried with all voting in the affirmative except Mr. Robinson who was unavailable during the vote.

The committee is in the process of interviewing for the position of Academic Director. Candidates have been interviewed and the process will continue over the next several weeks.

It was moved by Dr. Wright and seconded by Mr. Johnson approval of the Personnel Committee report.

Motion carried with all voting in the affirmative except Mr. Robinson who was unavailable during the vote.

**Building Committee Report:**

It was moved by Mr. Johnson and seconded by Dr. Wright to table the Building Committee report.

Motion carried with all voting in the affirmative except Mr. Robinson who was unavailable during the vote.

**Updates:** (report submitted for filing)

Dr. Tryjankowski provided the Board with results of the ADJCS Parent Survey which was sent to all enrolled families. Overall, parents were satisfied with the program at the school and offered suggestions for additional activities and programs.

**New Business:****Election of Officers**

Mrs. Evans recommended the name of Jerry Linder be placed in nomination for President of the Board of Trustees. Nominations were then closed following established procedures.

Ms. Linder recommended the name of John A. Johnson be placed in nomination for Vice-President of the Board of Trustees. Nominations were then closed following established procedures.

Mr. Johnson recommended the name of Yvonne B. Evans be place in nomination for Treasurer of the Board of Trustees. Nominations were then closed following established procedures.

Mrs. Elliott recommended the name of Dr. Elizabeth Wright be placed in nomination for Secretary of the Board. Nominations were then closed following established procedures.

Mrs. Evans moved that the Secretary for the Board be instructed to cast one unanimous ballot on the slate of candidates.

Motion carried with all voting in the affirmative except Mr. Robinson who was unavailable during the vote.

**By-Laws**

It was moved by Dr. Wright and seconded by Mr. Johnson to table discussion of the bylaws until Mr. Robinson is available.

Motion carried with all voting in the affirmative except Mr. Robinson who was unavailable during the vote.

**Old Business:** none

It was moved by Mr. Johnson and seconded by Mrs. Evans to enter Executive Session at 8:16p.m.

Motion carried with all voting in the affirmative except Mr. Robinson who was unavailable during the vote.

It was moved by Mrs. Evans and seconded by Mr. Johnson to exit Executive Session at 8:25p.m.

Motion carried with all voting in the affirmative except Mr. Robinson who was unavailable during the vote.

It was moved by Dr. Wright and seconded by Mr. Johnson approval of the resolution from Executive Session.

Motion carried with all voting in the affirmative except Mr. Robinson who was unavailable during the vote.

It was moved by Mr. Johnson and seconded by Dr. Wright to adjourn at 8:30p.m.

Next meeting August 19, 2013 at the new location for ADJCS, 2408 Main Street, Buffalo, New York.

Submitted by Elizabeth Brown, Secretary for the Board.

**Aloma D. Johnson Charter School  
Board of Trustees Meeting Minutes – August 19, 2013  
2408 Main Street – Buffalo, New York 14214**

**Trustees Present:** Jerry Linder, John A. Johnson, Yvonne B. Evans, Dr. Elizabeth Wright, Kevin D. Robinson, Michelle Elliott

**Consultants Present:** Dr. Anne Marie Tryjankowski

**Staff Present:** David Bouie, Ken Kruly, Laura Smith

**Invited Guest Present:** Nellie B. King

**Quorum:** Established

**Proof of Public Notice:** Provided

The meeting was called to order at 6:06pm. by President Linder. She introduced and welcomed the new Director, Mr. David Bouie.

It was moved by Mr. Robinson and seconded by Mr. Johnson approval of the agenda. Motion carried unanimously.

**Public Comment:** none

**Director's Report:** Mr. Bouie presented the report which was compiled by Mr. Sullivan, former Interim Director. (report submitted for filing)

**Finance Committee Report:**

Mr. Johnson provided information regarding the Budget Monitoring Report with statistics through July 31st. The cover letter provides details on the financial status.

Ms. Smith and Mr. Kruly shared information regarding enrollment and financial billing procedures for this school year. They provided a list of one-time expenses which will not affect the annual budget. In addition to the Budget Monitoring Report, the committee acted upon two resolutions for presentation to the Board.

A resolution was presented to the Board to approve a package of insurance coverages from the Philadelphia Insurance Companies, as detailed in a proposal submitted by Lawley Insurance, effective August 13, 2013 and be it further resolved that the President of the Board is hereby authorized to sign contracts relating to the renewal of the insurance coverage. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mr. Robinson and seconded by Dr. Wright approval of the resolution. Motion carried unanimously.

A resolution was presented to the Board approving the Memorandum of Agreement between the Service Collaborative of WNY, Inc. and the School for participation in the ABLE program (AmeriCorps Builds Lives through Education) for 2013-2014, to secure the services of four certified teachers to work full-time for twelve months, assisting in teaching responsibilities at the School, and be it further resolved to provide for that payment, that funds in the Consultant budget line in the 2013-2014 budget of the School are hereby increased with the effect that the Net Ordinary Income line in the budget is decreased by the same amount, and be it further resolved that the President of the Board is hereby authorized to enter into contracts for the above referenced services. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mrs. Evans and seconded by Dr. Wright approval of the resolution.

Motion carried unanimously.

It was moved by Mr. Robinson and seconded by Dr. Wright approval of the Finance Committee Report.

Motion carried unanimously.

**Personnel Committee Report:**

Mrs. Evans reported that the committee members completed the selection process for Director and recommend approval of the hiring of David Bouie.

It was moved by Mr. Johnson and seconded by Mrs. Elliott approval of the recommendation.

Motion carried unanimously.

Mrs. Evans reported that the committee members completed the selection process for Assistant Director and recommend approval of the hiring of Heather McClain.

It was moved by Mr. Robinson and seconded by Mr. Johnson approval of the recommendation.

Motion carried unanimously.

It was moved by Mr. Johnson and seconded by Dr. Wright approval of the Personnel Committee Report.

Motion carried unanimously.

**Building Committee Report:**

Mr. Robinson gave an overview of the progress and which construction items have been completed. He requests everyone be vigilant and report any areas which might need attention. Teachers will be advised to make sure windows are closed, lights and fans turned off at the end of the day.

**Updates:** Dr. Tryjankowski

Dr. Tryjankowski suggested forming a small committee to address bylaw changes.

It was moved by Mrs. Evans and seconded by Mr. Robinson the establishment of a bylaws committee.

Motion carried unanimously. Mrs. Evans and Dr. Wright will be committee members.

**New Business:**

The Aloma D. Johnson Charter School Board of Trustees voted to select Nellie B. King as the final candidate to its Board of Trustees, with a term expiring August 2016, pending approval by SED. The resolution approving Nellie B. King is formally adopted upon SED's approval. It was moved by Mrs. Evans and seconded by Mr. Johnson approval of the Board's selection. Motion carried unanimously.

**Old Business:**

It was moved by Mr. Robinson and seconded by Mrs. Evans approval of the lease once the end date of June 30, 2016 is approved. Motion carried unanimously.

It was moved by Mr. Robinson and seconded by Mrs. Evans to adjourn at 7:00p.m.

The next meeting is scheduled for September 16, 2013.

Submitted by Elizabeth Brown, Secretary to the Board.

**Aloma D. Johnson Charter School**  
**Board of Trustees Meeting Minutes – September 16, 2013**  
**2408 Main Street – Buffalo, New York 14214**

**Trustees Present:** Jerry Linder, Yvonne B. Evans, John A. Johnson, Kevin D. Robinson, Michelle Elliott

**Trustees Excused:** Dr. Elizabeth Wright

**Consultants Present:** Dr. Anne Marie Tryjankowski

**Staff Present:** David Bouie, Heather McClain, Kevin Kruly, Laura Smith, Wendy Richards, Thomas Artis

**Guest:** Nellie B. King

**Quorum:** Established

**Proof of Public Notice:** Provided

The meeting was called to order at 6:06pm by President Linder.

It was moved by Mr. Robinson and seconded by Mrs. Evans approval of the agenda.  
Motion carried unanimously.

It was moved by Mr. Johnson and seconded by Mr. Robinson approval of the July and August minutes (with corrections).  
Motion carried unanimously.

**Public Comment:** None

**Director's Report:** Mr. Bouie (report submitted for filing)

The Director, Assistant Director, and educational staff members provided the Board with an overview of information regarding plans for securing student achievement. Mr. Bouie also stressed parent and family involvement with the educational process.

**Finance Committee Report:**

Mr. Kruly provided information regarding the Budget Monitoring Report through August 31st. The Teacher Assistants have been added to the Teacher Retirement System.

Expenses are running well within budget.

The committee prepared two resolutions for presentation to the Board.

A resolution was presented to the Board authorizing and directing the business manager to transfer funds from other accounts of the school to the escrow account. It was further resolved that this transfer of funds shall be completed no later than October 1, 2013. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mrs. Evans and seconded by Mr. Robinson approval of the resolution.

In favor: Linder, Evans, Robinson, Elliott. Against: none. Unavailable for vote: Johnson  
Motion carried.

A resolution was presented to the Board to approve the purchase of Common Core ELA and math curriculum materials for the current school year as sufficient funds are available in the 2013-2014 budget for these purchases. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mr. Robinson and seconded by Mrs. Evans approval of the resolution.

In favor: Linder, Evans, Robinson, Elliott. Against: none. Unavailable for vote: Johnson  
Motion carried.

It was moved by Mrs. Evans and seconded by Mr. Robinson approval of the Finance Committee report.

In favor: Linder, Evans, Robinson, Elliott. Against: none. Unavailable for vote: Johnson  
Motion carried.

**Personnel Committee Report:**

Mrs. Evans reported that committee members recommend approval of the hiring of the following individuals:

- Approval of Ms. Wendy Richards as Achievement Coordinator
- Approval of Mr. Michael Sullivan as Academic Intervention Services Teacher
- Approval of Mr. Erik Smith as Academic Intervention Services Teacher/Special Education Coordinator
- Approval of Rachael Covey-Danvir as Physical Education Teacher

It was moved by Mrs. Evans and seconded by Mr. Robinson approval of the recommendation and that the personnel additions be voted upon as one motion. Employment to be effective September 16, 2013. Offer letters will include a six month probationary period.

In favor: Linder, Evans, Robinson, Elliott. Against: none. Unavailable for vote: Johnson  
Motion carried.

Mrs. Evans reported that committee members recommend approval of the hiring of Kenneth Worthy for the maintenance position with a six month probationary period.

It was moved by Mrs. Evans and seconded by Mr. Robinson approval of the recommendation.

In favor: Linder, Evans, Robinson, Elliott. Against: none. Unavailable for vote: Johnson  
Motion carried.

It was moved by Mr. Robinson and seconded by Mrs. Elliott approval of the Personnel Committee Report.

In favor: Linder, Evans, Robinson, Elliott. Against: none. Unavailable for vote: Johnson  
Motion carried.

**Building Committee Report:**

Mr. Robinson reported elevator block work has been completed and mechanical features will be installed next week.

**Updates:** Dr. Tryjankowski

No updates at this time.

**New Business:**

Mrs. Evans reported that Ms. Ingrid Johnson-Jacobs and the Jack and Jill organization would be interested in a fund-raising partnership with proceeds going to the school.

It was moved by Mrs. Evans and seconded by Mrs. Elliott that the Aloma D. Johnson Charter School partner with Jack and Jill of Buffalo for fundraising opportunities.

In favor: Linder, Evans, Robinson, Elliott. Against: none. Unavailable for vote: Johnson  
Motion carried.

**Old Business:**

None

The next meeting will be October 21, 2013.

It was moved by Mrs. Evans and seconded by Mr. Robinson to enter Executive Session at 7:05pm.

In favor: Linder, Evans, Robinson, Elliott. Against: none. Unavailable for vote: Johnson  
Motion carried.

It was moved by Mr. Robinson and seconded by Mrs. Evans to exit Executive Session at 7:35pm.

In favor: Linder, Evans, Robinson, Elliott. Against: none. Unavailable for vote: Johnson  
Motion carried.

It was moved by Mr. Robinson and seconded by Mrs. Evans to adjourn at 7:36pm.

Submitted by Elizabeth Brown, Secretary to the Board

**Aloma D. Johnson Charter School  
Board of Trustees Meeting Minutes – October 21, 2013  
2408 Main Street – Buffalo, New York 14214**

**Trustees Present:** Jerry Linder, Yvonne B. Evans, John A. Johnson, Michelle Elliott, Nellie B. King, Kevin D. Robinson, Dr. Elizabeth Wright

**Consultants Present:** Dr. Anne Marie Tryjankowski

**Staff Present:** David Bouie, Heather McClain, Ken Kruly, Laura Smith

**Guests:** Freed Maxick Representative

**Quorum:** Established

**Proof of Public Notice:** Provided

The meeting was called to order at 6:00p.m. by President Linder

It was moved by Mr. Johnson and seconded by Mrs. King approval of the agenda.

In favor: Linder, Johnson, Elliott, King, Robinson, Wright.

Against: none Unavailable for vote: Evans

It was moved by Mrs. King and seconded by Mrs. Elliott approval of the September minutes. Motion carried unanimously.

**Public Comment:** none

**Presentation to the Board:**

An Audit Manager from Freed Maxick reported that the Financial Statements and Audit findings were all positive. He highlighted new items and stated there were no deficiencies.

A resolution was presented to the board to accept the 2012-2013 audit documents as presented by Freed Maxick. It was further resolved that Freed Maxick and school management will prepare the documents for submission to the State Education Department and that the Board authorizes the President and the financial controller to sign final audit documents for transmittal to the New York State Education Department no later than November 1, 2013. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mr. Robinson and seconded by Mrs. Elliott acceptance of the audit report. Motion carried unanimously.

**Director's Report:** Mr. Bouie (report submitted for filing)

Mr. Bouie presented the Board with an overview of the benchmarks, expectations, and the importance of assessments, with the assistance of Ms. Richards and Ms. McClain.

Members of the Board asked that school management to keep parents in the loop when preparing students for tests, i.e., a good night's sleep and good nutrition. Eagle Excellence is the goal.

The report also included:

- Marla Ingerich, Administrative Intern is on board
- Applebee's incentives for students reading at home have been requested
- The Million Father March had 100 fathers in attendance as well as Mayor Brown, Councilman Demone Smith, and Community Activist Aaron Jackson
- Open House was October 1st
- The PTO had its first meeting
- University of Buffalo Smile Team performed dental screenings and gave referrals
- Partnership with Jack and Jill to sell tickets benefitting ADJ
- Students went to the Great Pumpkin Farm
- Hearing screenings were performed and students sent home with referrals
- Plans for a Boys to Men Luncheon in the works
- Two hundred dollars was collected during Wear Pink Friday for Breast Cancer

**Finance Committee Report:**

Mrs. Evans presented information regarding the Budget Monitoring Report through September 30, 2013 as provided by Mr. Kruly and Ms. Smith. (complete details of the report were sent electronically and submitted for filing)

A resolution was presented to the Board to approve an addition to the contract with Tri-Delta Resources for work related to the school's relocation and the installation of new technology. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mr. Robinson and seconded by Mrs. Elliott approval of the resolution.

In favor: Linder, Evans, Robinson, Elliott, Wright, King

Against: none    Unavailable for vote: Johnson

A resolution was presented to the Board to approve the purchase of four additional defibrillators from Physio Control and further resolved that school staff will place the additional equipment throughout the building in locations most appropriate for quick availability. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mr. Robinson and seconded by Dr. Wright approval of the resolution.

In favor: Linder, Evans, Robinson, Elliott, Wright, King

Against: none    Unavailable for vote: Johnson

Mrs. Evans recommended acceptance of the Finance Committee Report.

It was moved by Mr. Robinson and seconded by Mrs. Elliott acceptance of the Finance Committee report.

**Building Committee Report:**

Mr. Robinson reported that most areas of the renovation are complete. He will update Board members electronically of changes.

**Personnel Committee Report:**

Mrs. Evans reports there are no personnel issues at this time.

**Updates:** Dr. Tryjankowski

The Charter must be revised upon approval of the school's name change.

**Old Business:** none

**New Business:** none

**Next Board Meeting:** November 18, 2013

It was moved by Mr. Robinson and seconded by Dr. Wright to adjourn at 7:45p.m.

Submitted by Elizabeth Brown, Secretary to the Board

**Aloma D. Johnson Charter School**  
**Board of Trustees Meeting Minutes – November 18, 2013**  
**2408 Main Street – Buffalo, New York 14214**

**Trustees Present:** Jerry Linder, Yvonne B. Evans, John A. Johnson, Michelle Elliott, Nellie B. King, Kevin D. Robinson, Dr. Elizabeth Wright

**Consultants Present:** Dr. Anne Marie Tryjankowski

**Staff Present:** David Bouie, Heather McClain, Wendy Richards, Ken Kruly, Laura Smith, Faculty Members

**Quorum:** Established

**Proof of Public Notice:** Provided

The meeting was called to order at 6:01p.m. by President Linder.

It was moved by Mrs. King and seconded by Mr. Johnson approval of the agenda.  
Motion carried unanimously.

It was moved by Mr. Johnson and seconded by Mr. Robinson approval of the October minutes.  
Motion carried unanimously.

**Public Comment:** None

**Director's Report:** Mr. Bouie (report submitted for filing)

Some of the items discussed during the report.

- Mr. Bouie reported that student performance was up in all grade levels.
- Professional development went well.
- The Family Resource Questionnaire was sent out to parents.
- Parent conferences have been scheduled.
- A pancake breakfast is scheduled for December 15th at Applebee's.

Ms. McClain and Ms. Richards also provided information regarding the school's operation and the educational milestones which have been achieved. (reports submitted for filing)

**Committee Reports**

**Finance Committee Report:**

Mr. Johnson reported that the committee met and reviewed the Budget Monitoring Report for the period ending October 31, 2013. (complete details of the report were sent electronically and submitted for filing)

It was moved by Mrs. Evans and seconded by Mrs. Elliott acceptance of the Finance Committee Report.

Motion carried unanimously.

**Personnel Committee Report:**

Mrs. Evans advised no personnel actions at this time.

**Building Committee Report:**

Mr. Robinson advised Board members that any remaining renovation projects were moving along smoothly. He also advised that the committee will investigate the need for additional lighting around the outside of the building. ID Badges were handed out to Board Members.

It was moved by Mrs. Evans and seconded by Mr. Johnson acceptance of the Building Committee Report.

Motion carried unanimously.

**Updates:**

Dr. Tryjankowski advised no updates at this time.

**New Business:** None

**Old Business:**

Student and Family Services Plan (discussed during the Director's Report with input from Mr. Johnson.

**Next Board meeting:** December 16th

It was moved by Mr. Johnson and seconded by Mr. Robinson to adjourn at 7:10p.m.

Submitted by Elizabeth Brown, Secretary to the Board of Trustees.

**Aloma D. Johnson Charter School**  
**Board of Trustees Meeting Minutes – December, 16, 2013**  
**2408 Main Street – Buffalo, New York 14214**

**Trustees Present:** Jerry Linder, John A. Johnson, Michelle Elliott, Nellie B. King, Yvonne B. Evans, Kevin D. Robinson

**Trustees Excused:** Dr. Elizabeth Wright

**Consultants Present:** Dr. Anne Marie Tryjankowski

**Staff Present:** David Bouie, Heather McClain, Wendy Richards, Laura Smith, Faculty Members

**Staff Excused:** Ken Kruly

**Quorum:** Established

**Proof of Public Notice:** Provided

The meeting was called to order at 6:06p.m. by President Linder.

It was moved by Mr. Johnson and seconded by Mrs. King approval of the agenda.

In favor: Linder, Evans, Johnson, Elliott, King.

Against: None

Unavailable for vote: Robinson

It was moved by Mrs. King and seconded by Mrs. Elliott approval of the November 13, 2013 meeting minutes.

In favor: Linder, Evans, Johnson, Elliott, King.

Against: None

Unavailable for vote: Robinson

**Public Comment:** None

**Director's Report:** Mr. Bouie (report submitted for filing)

Some of the items discussed during the report:

- Explanation of charts and graphs used to evaluate student performance
- General operation and expectations of Saturday School
- Second graders took excursion to the Botanical Gardens
- Staff continues to be involved in professional development
- Family Math Night was very well received. Thirty two parents worked math problems with their children. Mrs. King and Mrs. Evans were also in attendance.
- Representatives from Microsoft will be at the school January 14th with technology info
- The Holiday Shopping Bazaar was held December 11th and 12th. Students learned to set up budgets based on an amount to be spent for each person they would be buying for. Students and parents enjoyed the event. Proceeds will go to the student fund.
- Applebee's Pancake Breakfast had a good turnout

## **Committee Reports**

### **Finance Committee Report:**

Mr. Johnson thanked the Controller's office staff for the fine work they continue to do. All Board members were sent information regarding the Budget Monitoring Report. Operational expenses are as projected. (complete details of the report were sent electronically and submitted for filing)  
Board members were presented with several resolutions:

A resolution was presented to the Board to approve the purchase of additional technology equipment and software for the use of students, teachers, and administration.  
(complete details of the resolution were sent electronically and submitted for filing)

A resolution was presented to the Board allowing for application to and participation in the AmazonSmile Foundation fundraising campaign.  
(complete details of the resolution were sent electronically and submitted for filing)

A resolution was presented to the Board to approve a one-time additional lease payment to the Ellicott Development Company for work changes required and requested in relation to the renovation of the school facility.  
(complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mrs. Evans and seconded by Mr. Robinson approval of the resolutions.  
Motion carried unanimously.

It was moved by Mrs. Evans and seconded by Mr. Robinson approval of the Finance Committee Report.  
Motion carried unanimously.

### **Personnel Committee Report:**

Mrs. Evans brought recommendations from the Personnel Committee.

A resolution was presented to the Board to appoint the following individuals:

- Maria Buyer as Part-Time ESL Teacher
- Jennifer Belcome, Tracy Blotgett, Shawntell Milton, Allen Sesay, and Colleen Tomlinson as Substitute Teachers

Employment may commence upon receipt of an offer letter from the ADJCS Board President.

It was moved by Mr. Johnson and seconded by Mrs. King approval of the resolution.  
Motion carried unanimously.

Mrs. Evans brought a recommendation from the Personnel Committee to modify sentence language in employment letters and delete one sentence from employment ad for Nurse. Items will be discussed during interviews.

It was moved by Mrs. Evans and seconded by Mr. Johnson approval of the recommendation.  
Motion carried unanimously.

It was moved by Mr. Johnson and seconded by Mrs. King acceptance of the Personnel Committee Report.  
Motion carried unanimously.

**Building Committee Report:**

Mr. Robinson reported that construction on the elevator is complete and pending inspection by this week Friday.

The storage room will be completed and available after the Christmas recess.

Bathrooms should be finished after the break also.

It was moved by Mrs. Evans and seconded by Mr. Johnson acceptance of the Building Committee report. Motion carried unanimously.

**Updates:** Dr. Tryjankowski

The ADJCS website is being updated. Teachers are on the website committee and will be fully engaged because they each will have a page.

Board members should decide if they want their brief bios and information on the site.

**New Business:** None

**Old Business:** None

It was moved by Mrs. Evans and seconded by Mrs. King to move to Executive Session at 7:17p.m. to discuss finance and personnel issued.

Motion carried unanimously.

It was moved by Mr. Robinson and seconded by Mrs. Evans to exit Executive Session at 7:50p.m.

Motion carried unanimously.

It was moved by Mr. Robinson and seconded by Mr. Johnson to approve bonuses for certain administrative employees for assisting with the ADJCS move.

Motion carried unanimously.

It was moved by Mrs. Evans and seconded by Mr. Robinson to adjourn at 7:51p.m.

**Next Board Meeting:** TBA

Submitted by Elizabeth Brown, Secretary to the Board of Trustees.

**Aloma D. Johnson Charter School  
Board of Trustees Meeting Minutes – January 27, 2014  
2408 Main Street – Buffalo, New York 14214**

**Trustees Present:** Jerry Linder, John A. Johnson, Michelle Elliott, Nellie B. King, Yvonne B. Evans, Dr. Elizabeth Wright

**Trustees Excused:** Kevin D. Robinson

**Consultants Present:** Dr. Anne Marie Tryjankowski

**Staff Present:** David Bouie, Wendy Richards, Laura Smith, Ken Kruly, Faculty Members

**Quorum:** Established

**Proof of Public Notice:** Provided

The meeting was called to order at 6:05p.m. by President Linder.

It was moved by Mrs. King and seconded by Mrs. Elliott approval of the agenda.  
Motion carried unanimously.

It was moved by Mrs. King and seconded by Mr. Johnson approval of the December 2013 meeting minutes.  
Motion carried unanimously.

**Public Comment:** None

**Director's Report:** Mr. Bouie (report submitted for filing)

Some of the items discussed during the report:

- A review of report cards will determine which students, from 2nd, 3rd, and 4th grade, could benefit from Saturday School. Parents will be contacted to insure attendance for these classes.
- Staff will continue to monitor homework submission guidelines. For students not turning in homework, a call to the parents will be made to determine if additional assistance is needed to maintain compliance. There must be a home to school connection.
- The faculty participated in professional development which was conducted by BOCES.
- Ms. Richards has initiated a National Honor Society for 4th graders. They have elected officers and will have an induction ceremony at the end of February. They will be selling candy to fund their activities and will have special tee-shirts. These students must maintain an 85% average and have good deportment thus setting a good example for other students. They will also be used in a leadership role in the school.
- Approximately 43 parents attended a "tech" night which was hosted by Microsoft. A second "family math night" was brought back by popular demand. The Jack and Jill

organization donated \$769.00 which represented the proceeds from the partnership event(pancake breakfast) held at Applebee's.

- The Eagle Excellence Program will be held January 28th.
- Students will be shown a "Charlie Brown" video explaining a school wide service learning program titled "Pennies For Patients."
- The Perfect Attendance Award Program is in full swing. The first classroom to get 20 perfect attendance days wins a pizza party with a movie and other incentives. This is in addition to the Eagle Excellence Program perfect attendance individual awards.
- An updated website will be launched soon.

### **Committee Reports**

**Finance Committee:** Mr. Johnson circulated the Budget Monitoring Report for the period ending December 31, 2013. He advised Board members that the efforts of the Controller and staff continue to keep the finances of the school in order and in good standing. (complete details of the report were sent electronically and submitted for filing)

It was moved by Mrs. Evans and seconded by Mrs. Elliott acceptance of the Finance Committee Report. Motion carried unanimously.

**Personnel Committee:** Mrs. Evans brought forth a resolution from the committee.

A resolution was presented to the Board to approve the hiring of Damarys Baez for School Nurse pending a successful second level interview with the Board. Employment will commence upon receipt of an offer letter from the ADJCS Board President.

(complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mr. Johnson and seconded by Dr. Wright approval of the resolution from the Personnel Committee.

Motion carried unanimously.

Mrs. Evans advised the Board that the committee continues researching candidates for Social Worker. Buffalo Hearing and Speech has been contacted to provide services for students with IEP's. Mrs. Evans indicated their involvement should be for not more than 15 hours but the Director will be contacted to assure compliance and correct coverage for those students with special needs.

Mrs. Evans requested a breakdown of the duties of the leadership team.

It was moved by Mrs. King and seconded by Mr. Johnson approval of the Personnel Committee Report.

Motion carried unanimously.

**Building Committee:** No report at this time.

**Updates:** Dr. Tryjankowski advised Board members that she and Mr. Johnson have been working with partner organizations to promote the school with letters and phone calls. Mr. Johnson asked members for their input in case there are other organizations that should be included in this outreach.

**New Business:** Mr. Johnson brought forth a resolution as follows:

A resolution was presented to the Board to create an Academic Committee of the Board which would work in collaboration with the school Director. (complete details of the resolution were sent electronically and submitted for filing).

It was moved by Mrs. Evans and seconded by Mr. Johnson approval of the resolution to create an Academic Committee of the Board.

Motion carried unanimously.

**Old Business:** None

It was moved by Mrs. King and seconded by Mrs. Elliott to move to Executive Session at 7:03p.m. to discuss personnel issues.

Motion carried unanimously.

It was moved by Mrs. King and seconded by Mrs. Evans to exit Executive Session at 7:45p.m.

Motion carried unanimously.

It was moved by Mrs. Evans and seconded by Mrs. King to adjourn at 7:46p.m.

**Next Board Meeting:** February 24, 2014

Submitted by Elizabeth Brown, Secretary to the Board

**Aloma D. Johnson Charter School  
Board of Trustees Meeting Minutes – February 24, 2014  
2408 Main Street – Buffalo, New York 14214**

**Trustees Present:** Jerry Linder, John A. Johnson, Michelle Elliott, Nellie B. King, Dr. Elizabeth Wright, Kevin D. Robinson

**Trustees Excused:** Yvonne B. Evans

**Consultants Present:** Dr. Anne Marie Tryjankowski

**Staff Present:** David Bouie, Heather McClain, Wendy Richards, Laura Smith, Ken Kruly, Faculty Members

**Quorum:** Established

**Proof of Public Notice:** Provided

The meeting was called to order at 6:08p.m. by President Linder.

It was moved by Mr. Johnson and seconded by Mrs. Elliott approval of the agenda. Motion carried unanimously.

It was moved by Mrs. Elliott and seconded by Mr. Robinson approval of the January 2014 minutes.

Motion carried unanimously.

**Public Comment:** None

**Director's Report:** Mr. Bouie (report submitted for filing)

Some of the items discussed during the report:

- Teachers continue to engage in professional development.
- It was suggested that parents be reminded of the importance of Saturday School.
- Dr. Fabiano from the State University at Buffalo has been on hand to work with families, students, and teachers.
- Students raised \$482.00 for the Leukemia and Lymphoma Society.
- The box top competition was won by Ms. Bialek's Kindergarten class. They earned a party.
- Students from K1 exchanged Eagle Excellence tickets to watch the movie, Brave.
- ADJ has entered into a partnership with Subway which allows parents to pre-fund a Friday "Lunchpak". The cost is \$6.00 and includes, for example, a 6 inch sub, Baked Lays, and a fruit. One dollar from each purchase comes back to the school.
- A menu will be sent home at the beginning of each week so parents and students can decide if they would prefer to bring lunch from home.

- Wednesday, April 9th will be parent and child health night in partnership with Daemen College. Subway will bring healthy foods.

## **Committee Reports**

**Finance Committee:** Mr. Johnson verified that all Board members received the Budget Monitoring Report electronically which includes a line-by-line breakdown of expenses through January 31, 2014. He thanked Mr. Kruly and Ms. Smith for their continued fine job. He stated that they keep the board informed of “where we were, where we are, and where we are going”. Mr. Johnson advised Board members that the Finance Committee met February 19th and agreed to bring forward a resolution regarding audio visual equipment. Appropriate bids were submitted and evaluated.

Mr. Johnson brought forth the resolution as follows:

A resolution was presented to the Board for the purchase and installation of an audio/visual system in the assembly room that would allow quality presentations.

(complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mr. Robinson and seconded by Dr. Wright approval of the resolution for purchase and installation of audio/visual equipment.

Motion carried unanimously.

It was moved by Mrs. King and seconded by Mr. Robinson acceptance of the Finance Committee Report.

Motion carried unanimously.

**Personnel Committee:** presented by Dr. Tryjankowski

The Personnel Committee met and has recommended the following resolutions:

A resolution was presented to the Board to approve the addition of fourteen applicants to the Substitute Teacher roster at the school. Employment may commence upon receipt of an offer letter from the ADJCS Board President. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mrs. King and seconded by Mr. Robinson approval of the resolution hiring Substitute Teachers.

Motion carried unanimously.

A resolution was presented to the Board removing the probationary status of two employees. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mr. Robinson and seconded by Mrs. King approval of the resolution to remove the probationary status of two employees.

Motion carried unanimously.

A resolution was presented to the Board to amend the Personnel Policy-Hiring Procedures. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mr. Robinson and seconded by Mrs. King approval of the resolution amending the Personnel Policy-Hiring.

Motion carried unanimously.

It was moved by Mrs. King and seconded by Mr. Robinson acceptance of the Personnel Committee Report. Motion carried unanimously.

**Building Committee:** Mr. Robinson advised the Board that there were just a few housekeeping issues left to be attended to. The kitchen tiling is being handled by the contractor and Mr. Kruly will be overseeing that process. A parking space will be reserved for the Daemen College van Mondays and Tuesdays.

It was moved by Mr. Johnson and seconded by Mrs. King acceptance of the Building Committee Report.

Motion carried unanimously.

**Updates:** Dr. Tryjankowski advised the Board that letters have gone out for student and family services. Mr. Johnson advised that phone calls will be made to make sure letters were received. A report on the letter and phone contacts will be available by the March meeting.

**New Business:** Dr. Wright advised the Board that the Finnish Scholar, sponsored by Daemen College, will be presenting "The Finnish Educational System and its Effectiveness in Teaching Children How to Learn" Thursday, March 6, 2014 at Daemen College. All are invited to attend. She would like the scholar to visit ADJCS.

Dr. Wright also inquired if some of the Honors Program students could make a field trip to Daemen College for a college tour.

The newest Board member, Mrs. King, made a visit to the school and met with staff and students. She said the school is wonderful and is planning a return trip.

**Old Business:** None

Next Board meeting March 17, 2014.

It was moved by Mr. Robinson and seconded by Mrs. King to move to Executive Session at 7:24p.m. to discuss Personnel issues.

It was moved by Dr. Wright and seconded by Mr. Robinson to exit Executive Session at 8:10p.m.

The Director of the school, Mr. Bouie brought forth the following for Board consideration:

A resolution was presented to the Board to terminate the employment of a Teaching Assistant. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Dr. Wright and seconded by Mr. Robinson to accept the recommendation and resolution presented by the Director, Mr. Bouie, to terminate the employment of a Teaching Assistant.

Additionally, it was requested to include background checks for all employee groups. Motion carried unanimously.

It was moved by Mrs. King and seconded by Dr. Wright to adjourn at 8:15p.m.

Submitted by Elizabeth Brown  
Secretary for the Board

**Aloma D. Johnson Charter School  
Board of Trustees Meeting Minutes – March 17, 2014  
2408 Main Street – Buffalo, New York 14214**

**Trustees Present:** Jerry Linder, Dr. Elizabeth Wright, Michelle Elliott, Kevin D. Robinson, Nellie B. King, Yvonne B. Evans, John A. Johnson (electronically)

**Consultants Present:** Dr. Anne Marie Tryjankowski

**Staff Present:** David Bouie, Wendy Richards, Heather McClain, Ken Kruly, Laura Smith

**Quorum:** Established

**Proof of Public Notice:** Provided

The meeting was called to order at 6:05p.m. by President Linder.

It was moved by Mrs. King and seconded by Dr. Wright approval of the agenda.

It was moved by Mrs. King and seconded by Mrs. Elliott approval of the February 2014 meeting minutes.

**Public Comment:** None

The Building Committee will present their report at this time to allow the contractor's representative to present information to the Board.

**Building Committee Report:**

Mr. Robinson advised the Board that a meeting had been held with the contractor to establish a reasonable time frame for completion of building renovations. The committee developed a list which will be submitted so dates of completion can be attached.

It was moved by Mrs. Evans and seconded by Mrs. Elliott acceptance of the Building Committee report.

Motion carried unanimously.

**Director's Report:** Mr. Bouie (report submitted for filing)

Some of the items discussed during the report:

- Student attendance continues to be good.
- Student field trip to Daemen College went well.
- Students who attend Saturday School continue to make gains.
- Mrs. Mears class won the pizza party, sponsored by the Leukemia Society, in the Pennies for Patients campaign. A total of 667.00 was raised school-wide.
- Approximately 60 students participated in the Subway for Lunch promotion.

- The Black History program was a big success. Lots of parents attended and applauded the students for their fine efforts.
- The Honor Society induction went very well.
- Enrollment/re-enrollment for upcoming school year is in full swing.
- Mr. Johnson submitted a plan for recruitment.

It was moved by Mrs. King and seconded by Mr. Robinson to enter Executive Session at 6:48p.m.

It was moved by Mrs. King and seconded by Mr. Robinson to exit Executive Session at 7:01p.m.

### **Committee Reports**

#### **Finance Committee:**

Mr. Johnson verified that all Board members received the Budget Monitoring Report electronically, which included a line-by-line breakdown of expenses through February 2014.

A resolution was presented to the Board approving the purchase of Directors and Officers Insurance as written by Chartis Insurance and presented by Walsh Insurance. It was further resolved that the President of the Board is authorized to sign documents relating to the purchase of the coverage. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mr. Robinson and seconded by Mrs. King approval of the resolution for the purchase of the insurance.

Motion carried unanimously.

It was moved by Mr. Robinson and seconded by Mrs. Evans acceptance of the Finance Committee report.

Motion carried unanimously.

Next Board meeting Monday, April 21, 2014.

It was moved by Mrs. Evans and seconded by Mrs. Elliott to adjourn the meeting at 7:05p.m.

Submitted by Elizabeth Brown, Secretary to the Board

**Aloma D. Johnson Charter School  
Board of Trustees Meeting Minutes – April 21, 2014  
2408 Main Street – Buffalo, New York 14214**

**Trustees Present:** Jerry Linder, John A. Johnson, Kevin D. Robinson, Nellie B. King, Michelle Elliott

**Trustees Excused:** Yvonne B. Evans (for first half of meeting), Dr. Elizabeth Wright

**Consultants Present:** Dr. Anne Marie Tryjankowski

**Staff Present:** David Bouie, Heather McClain, Wendy Richards, Laura Smith

**Quorum:** Established

**Proof of Public Notice:** Provided

The meeting was called to order at 6:05p.m. by President Linder

It was moved by Mrs. King and seconded by Mr. Robinson approval of the agenda.  
Motion carried unanimously.

It was moved by Mr. Robinson and seconded by Mrs. Elliott approval of the minutes of March 2014.  
Motion carried unanimously.

**Public Comment:** None

**Director's Report:** Mr. Bouie (report submitted for filing).

Some of the items discussed during the report:

- Saturday School has proven to be very beneficial for students on all levels.
- There was a parent and child Community Health Night with Daemen College
- The State of the School Address will be given by Mr. Bouie April 24th at 1:30p.m. and 5:00p.m.

**Committee Reports:**

**Finance Committee:**

The Budget Monitoring Report covering the period March 1, 2014 through March 31, 2014 was mailed to the Finance Committee and to Board members. March was a "good news" month as revenues remained on the upswing. Mr. Johnson encouraged members to examine the report to stay abreast of the all aspects of the financial picture.

The committee is requesting a budget for summer school.

It was moved by Mr. Robinson and seconded by Mrs. King acceptance of the Finance Committee report.  
Motion carried unanimously.

**Personnel Committee:**

Mrs. Evans advised the Board that the committee report will be given during Executive Session.

**Building Committee:**

Mr. Robinson reported that he landlord will handle the expense of cleaning the cafeteria and the Board will handle the expensive of cleaning the gym. The second level bathrooms in the new wing are being tiled. Research is being done on the feasibility of adding a wheelchair lift to assist access to the auditorium. The air quality report came back negative. There is no evidence of mold.

It was moved by Mrs. Evans and seconded by Mrs. King acceptance of the Building Committee report.

In favor: Linder, Evans, Robinson, Elliott, King.

Against: None

Unavailable for vote: Johnson

**Updates:** Dr. Tryjankowski advised the Board there are no updates at this time.

**New Business:** None

**Old Business:** None

It was moved by Mr. Robinson and seconded Mrs. Evans to move to Executive Session at 7:10p.m. to discuss Personnel issues.

In favor: Linder, Evans, Robinson, Elliott, King

Against: None

Unavailable for vote: Johnson

It was moved by Mr. Robinson and seconded by Mrs. Evans to exit Executive Session at 7:45p.m.

In favor: Linder, Evans, Robinson, Elliott, King

Against: None

Unavailable for vote: Johnson

A resolution was presented to the Board to appoint the following teachers to be included in the Substitute Teacher and Substitute Teacher Assistant roster at the school: (complete details of the resolution were sent electronically and submitted for filing)

- Yvonne Lewis
- Jamie Christina Reece
- Janine Hansen

Additionally, it was resolved that the following Teaching Assistants be included in the Substitute Teacher Assistant roster at the school:

- Linda Johnson
- Lesley Soules

Employment may commence upon approval from the ADJCS Board of Trustees.

It was moved by Mrs. King and seconded by Mr. Robinson approval of the resolution regarding Substitute Teachers and Substitute Teacher Assistants.

In favor: Linder, Evans, Robinson, Elliott, King

Against: None

Unavailable for vote: Johnson

It was moved by Mrs. King and seconded by Mrs. Elliott to adjourn at 7:50p.m.

Next Board meeting May 19, 2014

Submitted by Elizabeth Brown, Secretary to the Board

**Aloma D. Johnson Charter School  
Board of Trustees Meeting Minutes – May 19, 2014  
2408 Main Street – Buffalo, New York 14214**

**Trustees Present:** Jerry Linder, John A. Johnson, Kevin D. Robinson, Nellie B. King, Michelle Elliott, Yvonne B. Evans

**Trustees Excused:** Dr. Elizabeth Wright

**Consultants Present:** Dr. Anne Marie Tryjankowski

**Staff Present:** David Bouie, Heather McClain, Ken Kruly, Laura Smith

**Quorum:** Established

**Proof of Public Notice:** Provided

The meeting was called to order at 6:06p.m. by President Linder.

It was moved by Mr. Robinson and seconded by Mrs. Elliott approval of the agenda.  
Motion carried unanimously.

It was moved by Mr. Robinson and seconded by Mrs. Elliott approval of the minutes of April 2014.  
Motion carried unanimously.

**Public Comment:** None

**Director's Report:** Mr. Bouie (report submitted for filing).

Some of the items discussed during the report:

- School presented with the Sojourner Truth Award
- Students participated in Mother's Day performance and tea. The program was well attended with over 100 in attendance including Judge Ogden.
- Mr. Bouie presented the "State of the School" to small groups of parents.
- The Board and Administration continues to research additional services and activities to educate and stimulate the minds of ADJCS students.

**Committee Reports**

**Finance Committee:**

Mr. Johnson met with all committee members to review financial documents which were submitted electronically.

The Budget Monitoring Report indicates that the school is on sound financial footing.

The 2014-2015 school year budget has been reviewed by the Finance Committee with assistance from the Financial Staff. Mr. Johnson encouraged Board members to examine the budget for pending approval by June 16th.

It was moved by Mr. Robinson and seconded by Mrs. King approval of the Finance Committee report.  
Motion carried unanimously.

**Personnel Committee:**

A resolution was presented to the Board to approve the recommendation of the Director regarding offer letters for Teachers and Teaching Assistants for the 2014-2015 school years. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mr. Robinson and seconded by Mr. Johnson approval of the resolution regarding offer letters for Teachers and Teaching Assistants.

Motion carried unanimously.

It was moved by Mrs. King and seconded by Mr. Robinson Board approval of the Director's letters to teachers for continuance or non-renewal and that the letters be sent out by June 30, 2014.

Motion carried unanimously.

It was moved by Mr. Robinson and seconded by Mrs. King approval of the Personnel Committee report.

Motion carried unanimously.

**Building Committee:**

Mr. Robinson advised Board members that full occupation of the cafeteria is expected within the next week. The architect will examine the possibility of a wheelchair left off stage.

It was moved by Mrs. Elliott and seconded by Mrs. King acceptance of the Building Committee report.

In favor: Linder, Evans, Elliott, King, Robinson

Against: None

Unavailable for vote: Johnson

**Updates:** Dr. Tryjankowski (none at this time)

**New Business:**

A resolution was presented to the Board to adopt a Whistleblower Blower Protection Policy for the Aloma D. Johnson Charter School. (complete details of the resolution were sent electronically and submitted for filing)

A resolution was presented to the Board to adopt the NYS Records Retention and Disposition Schedule ED-1, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law as it pertains to the retention/disposing of records. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mr. Robinson and seconded by Mrs. King approval of the slate of resolutions.

In favor: Linder, Evans, Elliott, King, Robinson

Against: None

Unavailable for vote: Johnson

**Old Business:** Board will research information on the Sexual Harassment Policy of the school and whether it applies to both students and staff and will update accordingly.

Next Board meeting June 16, 2014

It was moved by Mr. Robinson and seconded by Mrs. King to adjourn at 7:57p.m.

Submitted by Elizabeth Brown, Secretary to the Board

**Aloma D. Johnson Charter School  
Board of Trustees Meeting Minutes – June 16, 2014  
2408 Main Street – Buffalo, New York 14214**

**Trustees Present:** Jerry Linder, John A. Johnson, Dr. Elizabeth Wright, Nellie B. King, Michelle Elliott, Yvonne B. Evans

**Trustees Excused:** Kevin D. Robinson

**Consultants Present:** Dr. Anne Marie Tryjankowski

**Staff Present:** David Bouie, Heather McClain, Wendy Richards, Ken Kruly, Laura Smith

**Quorum:** Established

**Proof of Public Notice:** Provided

The meeting was called to order at 6:02p.m. by President Linder.

It was moved by Mr. Johnson and seconded by Mrs. King approval of the agenda.

It was moved by Mrs. King and seconded by Mr. Johnson approval of the minutes of May 2014.

**Public Comment:** None

**Director's Report:** Mr. Bouie (report submitted for filing)

Some of the items discussed during the report:

Kindergarten students went to the zoo. Many compliments from zoo staff regarding great behavior.

Third grade students went to a performance of Pinkalicious: The Musical at The Theater of Youth.

Councilman Rasheed Wyatt visited and shared a lesson on Leadership. He will host students at City Hall next year and give them a tour.

Students will be selling "Footprint Sneakers" to kick-off the Junior Diabetes Campaign.

Information was provided regarding Camp ADJ and the summer program highlights.

Students held the Eagle Excellence Olympics at Delaware Park. They competed in a positive manner and were rewarded with an ice cream social upon return to school. Approximately 260 were in attendance.

The Honor Society has a field trip to the zoo planned.

Fourth graders will be going to LaSalle Park; third graders will go to Delaware Park.

First graders will be taking public transportation downtown to the Farmers' Market.

Kindergarten graduation will be held Friday morning.

School enrollment/recruitment is in full effect. The committee is working hard to make sure all students have their slot.

**Committee Reports**

**Finance Committee:**

Mr. Johnson reported that the Finance Committee met and evaluated the financial outlook for the school. Board members were provided with the Budget Monitoring Report ending May 31st. It outlined the one-time relocation expenses and operating revenues. The narrative of the proposed budget for 2014-2015 has been available for approximately 3 weeks. No comments or questions were received.

A resolution was presented to the Board requesting adoption of the 2014-2015 annual budget as revised and submitted to the Finance Committee for its review, a copy of which has been provided to all Board members. It was also resolved that it is the intention of this Board through the review of the monthly Budget Monitoring Reports to make any adjustments or transfers within this budget as may be necessary to keep the budget in balance throughout the 2014-15 fiscal year. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mrs. King and seconded by Mrs. Elliott approval of the resolution regarding the 2014-2015 annual budgets. Motion carried unanimously.

A resolution was presented to the Board amending and continuing the employer-matching 403(b) retirement plan for certain employees. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Dr. Wright and seconded by Mrs. King approval of the resolution regarding the 403(b) retirement plan for certain employees. Motion carried unanimously.

It was moved by Mrs. Evans and seconded by Mrs. King acceptance of the Finance Committee report. Motion carried unanimously.

**Personnel Committee:**

Mrs. Evans reported that the committee met to recommend a resolution.

A resolution was presented to the Board outlining the appointment Melissa Ann Mowrey as school social worker. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mr. Johnson and seconded by Mrs. Elliott approval of the resolution regarding the social worker position. Motion carried unanimously.

The Personnel Committee recommended the Nurse's position be paid at an hourly rate and on a temporary basis for the next year. A confirmation interview will be scheduled with the appointee.

Mrs. King requested a copy of all positions and salaries. President Linder will provide the information.

**Building Committee:** None

**Updates:** Dr. Tryjankowski

The next Board meeting will be the Annual Meeting with election of officers and a review of the bylaws. President Linder will contact Board members electronically regarding their availability.

**New Business:**

A resolution was presented to the Board to appoint Dr. Julius Adams to the Aloma D. Johnson Board of Trustees with a term expiring on July 30, 2017, pending approval by SED. The resolution approving Dr. Julius Adams is formally adopted upon SED's approval.

It was moved by Mrs. King and seconded by Dr. Wright approval of the resolution for the appointment of Dr. Julius Adams to the Aloma D. Johnson Board of Trustees. Motion carried unanimously.

**Old Business:**

It was moved by Mrs. Evans and seconded by Mrs. King to table the discussion regarding the school calendar until the next Board meeting.

Motion carried unanimously.

It was moved by Mrs. King and seconded by Mrs. Elliott to enter Executive Session at 7:30p.m.

In favor: Linder, Evans, King, Elliott

Against: None

Unavailable for vote: Johnson, Wright

It was moved by Mrs. Evans and seconded by Mrs. King to exit Executive Session at 8:05p.m.

In favor: Linder, Evans, King Elliott

Against: None

Unavailable for vote: Johnson, Wright

A resolution was presented to the Board to support the recommendation of the Director regarding renewal/non-renewal of employees. (complete details of the resolution were sent electronically and submitted for filing)

It was moved by Mrs. Evans and seconded by Mrs. King approval of the resolution from the Director.

In favor: Linder, Evans, King, Elliott

Against: None

Unavailable for vote: Johnson, Wright

It was moved by Mrs. Evans and seconded by Mrs. King to adjourn at 8:14p.m.

Next meeting July 21, 2014

Submitted by Elizabeth Brown, Secretary to the Board

Describe the efforts the charter school has utilized in 2013-14 and a plan for efforts to be taken in 2014-2015 to attract and retain a greater enrollment of students with disabilities, English language learners, and students who are eligible for free and reduced priced lunch.

The Aloma D. Johnson Fruit Belt Community Charter School has a student population in which 99% of students qualify for free and reduced priced lunch.

The special education population of the school accounts for 16% of the school's students. ADJ works with the CSE team in the Buffalo Public Schools on student placement and service provision designation. An internal Special Education Coordinator is employed by ADJ Charter School to assure compliance with IEPs, testing modifications, and reporting. The Coordinator also assures that parents are involved in the special education process through regular communication.

The school has only 7 (2%) students classified as English language learners. The school has employed a part time ESL teacher for the 2013-14 school year to meet the needs of enrolled English Language Learners. Additionally, the school has joined with other Buffalo charter schools to form a school consortium to receive Title III funding. This funding has provided ADJ Charter School with opportunities for professional development for our ESL teacher and other teachers in the school for better serving the needs of non-native English speakers. The school has purchased ESL instructional materials in support of the curriculum.

Recruitment materials are printed in English and Spanish, and school leaders attend recruitment meetings in local non-English speaking communities. Meetings with local refugee organizations resulted in program administrators and families touring the school. Recruitment materials also include notation of our programs for English Language Learners and Students with Disabilities.

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 14, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/50ca273e3c0ecb45b7619fc25dc4a6438384f6fe/>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. Trustee Name:

*Kevin D. Robinson*

### 2. Charter School Name:

*Aloma D. Johnson Fruit Belt Community Charter School*

### 3. Charter Authorizer:

*Board of Regents*

### 4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

### 5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

### 6. \*Daytime Phone Number:

### 7. \*E-mail Address:

### 8. Select all positions you held on Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

*No*

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 14, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/1df17cfafce4d5c97b61e4b161b0c00470370ea3/>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. Trustee Name:

*Jerry L. Linder*

### 2. Charter School Name:

*Aloma D. Johnson Fruit Belt Community Charter School*

### 3. Charter Authorizer:

*Board of Regents*

### 4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

### 5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

### 6. \*Daytime Phone Number:

### 7. \*E-mail Address:

### 8. Select all positions you held on Board:

(check all that apply)

---

- Chair/President

- Vice Chair/Vice President

---

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

*No*

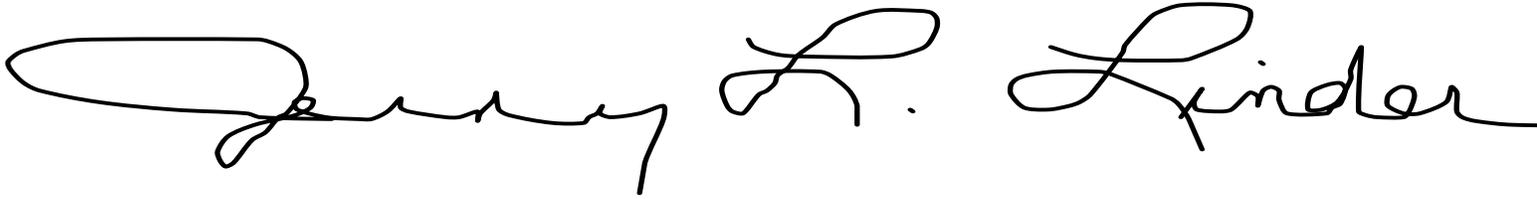
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, reading "Jenny L. Linder". The signature is written in a cursive style with a large initial "J" and a distinct "L." followed by the name "Linder".

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 15, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/c342e8fc420b2b351fc8c43f152b7970f0c60656/>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. Trustee Name:

*Yvonne B Evans*

### 2. Charter School Name:

*Aloma D. Johnson Fruit Belt Community Charter School*

### 3. Charter Authorizer:

*NYC Department of Education*

### 4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

### 5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

### 6. \*Daytime Phone Number:

### 7. \*E-mail Address:

### 8. Select all positions you held on Board:

(check all that apply)

---

- Treasurer

- Other, please specify...: Personnel, Finance, Strategic Planning , Union Negotiations Committee

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

*No*

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Sunday, July 20, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/6cbdab9eaf8ef4a26a4e8b41fc0b426db7ec0fad/>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. Trustee Name:

*Nellie B. King*

### 2. Charter School Name:

*Aloma D. Johnson Fruit Belt Community Charter School*

### 3. Charter Authorizer:

*Board of Regents*

### 4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

### 5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

### 6. \*Daytime Phone Number:

### 7. \*E-mail Address:

### 8. Select all positions you held on Board:

(check all that apply)

---

• Other, please specify...: member personel

---

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 22, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/1058ca1133d4fd2bc91823270daa9f176f30fc14/>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*John A. Johnson*

2. Charter School Name:

*Aloma D. Johnson Fruit Belt Community Charter School*

3. Charter Authorizer:

*Board of Regents*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

---

- Vice Chair/Vice President

- Other, please specify...: Chair - Finance committee

---

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

*No*

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

(No response)

13a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s) of Transactions	Nature of Financial Interest/Transaction	Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion)	Name of Person Holding Interest and Relationship to You
1			
2			
3			
4			
5			

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

(No response)

14a. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write None.

Organization Conducting Business with the School	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Member with Interest	Steps Taken to Avoid Conflict of Interest
1				
2				
3				
4				
5				

Signature of Trustee

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 30, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/5f0312d25fd520734a713aeb07163e8c79d98ddc/>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*Michelle Elliott*

2. Charter School Name:

*Aloma D. Johnson Fruit Belt Community Charter School*

3. Charter Authorizer:

*Board of Regents*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Parent Representative
- 

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

*No*

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

*Michele Elliott* 