I. SCHOOL INFORMATION AND COVER PAGE

Created Wednesday, July 30, 2014
Updated Thursday, August 07, 2014

Page 1

1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

662300860862 CS-EDUC EXCELLENCE

2. CHARTER AUTHORIZER

Regents-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

Yonkers

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
260 Warburton Avenue Yonkers, New York 10701	914-476-5070	914-476-2858	[redacted]

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Cindy Lopez
Title	Principal
Emergency Phone Number (###-###-####)	[redacted]

5. SCHOOL WEB ADDRESS (URL)

http://www.charterschoolofeducationalexcellence.org/

6. DATE OF INITIAL CHARTER

2004-01-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2005-09-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2013-14 (as reported on BEDS Day)

(as reported on BEDS Day)

658

9. GRADES SERVED IN SCHOOL YEAR 2013-14

Check all that apply

- K
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8

10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes/No	Name of CMO/EMO
No	

11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2014-15.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	260 Warburton Avenue Yonkers, New York 10701	914-476-5070	YONKERS CITY SD	K-8	Yes	Rent/Lease

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Cindy Lopez	[redacted]	[redacted]	[redacted]
Operational Leader	Stephan Henriquez	[redacted]	[redacted]	[redacted]

13. Are the School sites co-located?

No

14. Were there any revisions to the school's charter during the 2013-2014 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).

- Yes

Signature, Head of Charter School

Signature, President of the Board of Trustees

Thank you.

Appendix A: Progress Toward Goals

Created Thursday, July 31, 2014
Updated Friday, October 31, 2014

Page 1

Charter School Name: 662300860862 CS-EDUC EXCELLENCE

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

http://data.nysed.gov/profile.php?instid=800000057455

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the results are not available by August 1st, please list the goals and explain this in the “progress toward goal attainment” column. This task will reopen for the school to update and finalize by the November 1, 2014 due date.

2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	GOAL 1: All students at the school will become proficient in reading and writing of the English language. Measure 1: Absolute Proficiency Each year, 75% of students in each assessed grade who have been continuously enrolled in the school for two or more years will perform at or above Level 3 on the New York State English Language Arts (ELA) Assessment.	New York State English Language Arts (ELA) Assessment.	44.6% of students enrolled at CSEE for at least their second year performed at or above level 3 on the state ELA exam. In addition, the individual grades performed at the following levels: 3rd Grade – 65.5% 4th Grade – 55.0% 5th Grade – 35.4% 6th Grade – 31.6% 7th Grade – 46.5% 8th Grade – 31.8%	The goal was not met. Efforts Taken: CSEE has restructured its ELA program by hiring 3 certified literacy and special education specialists as Academic Intervention Specialists (AIS specialists) who provide small group support in reading to all students who did not achieve a passing score on the NYS ELA exam in grades 3-8. A Student Support Coordinator (seasoned teacher) has been assigned to support the development of new teachers by providing peer coaching/mentoring, demonstration lessons, small group instruction support, etc.

				The ELA consultant continues to provide ELA coaching to ensure instruction is aligned to new common core standards, and to provide ongoing professional development. Teachers are progress monitoring, using data to inform instruction and meeting regularly on a weekly basis to discuss programming strengths, weaknesses, and areas that need improvement. An early childhood literacy consultant is now working on a bi-monthly basis to support teacher development and curriculum alignment to the new CCLS. CSEE has adopted a new progress monitoring ELA Mock Test, I-Ready that is aligned to the new CCLS and state tests. The data will help inform instruction. These mocks will be given 3 times a year. CSEE has adopted a new online progress monitoring program for Special Education and ELL students, Imagine Learning.
Academic Goal 2	GOAL 1: All students at the school will become proficient in reading and writing of the English language. Measure 3: Value Added to Student Learning Each year, grade-level cohorts of the school's students will reduce by one-half the gap between their baseline performance and 75 percent of students scoring at or above Level3 on the State ELA Assessment. If a cohort's baseline performance was above the objective, the cohort will maintain or increase its performance on the next administration.	New York State English Language Arts (ELA) Assessment	Grade Cohort (2013-14 Grade) Percent Performing At or Above Level 3 Target Achieved? Please see the following chart for results: Gr. 2012-13 (Target) 2013-14 3 48.7% (61.9%) 54% - No 4 51.9% (63.4%) 43% - No 5 50.0% (62.5%) 34% - No 6 60.0% (67.5%) 26% - No 7 32.6% (53.8%) 37% - No 8 21.1% (48.1%) 27% - No Total 44.1% (59.6%) 37% - No	The goal was not met. CSEE has restructured its ELA program by hiring 3 certified literacy and special education specialists as Academic Intervention Specialists (AIS specialists) who provide small group support in reading to all students who did not achieve a passing score on the NYS ELA exam in grades 3-8. A Student Support Coordinator (seasoned teacher) has been assigned to support the development of new teachers by providing peer coaching/mentoring, demonstration lessons, etc. The ELA consultant continues to provide ELA coaching to ensure instruction is aligned to

				new common core standards, teachers are progress monitoring, using data to inform instruction and meeting regularly on a weekly basis to discuss programming strengths and weaknesses. An early childhood literacy consultant is now working on a bi-monthly basis to support teacher development and curriculum alignment to the new CCLS. CSEE has adopted a new progress monitoring ELA Mock Test, I-Ready, that is aligned to the new CCLS and state tests. These data will help inform instruction. These mocks will be given 3 times a year.
Academic Goal 3	GOAL 2: All students at the school will demonstrate competency in the understanding and application of mathematics computation and problem solving. Measure 1: Absolute Proficiency Each year, 75% of students in each assessed grade who have been continuously enrolled in the school for two or more years will perform at or above Level 3 on the New York State Mathematics Assessment.	New York State Mathematics Assessment	61.4% of students enrolled at CSEE for at least their second year performed at or above level 3 on the state ELA exam. In addition, the individual grades performed at the following levels: 3rd Grade – 59.0% 4th Grade – 47.1% 5th Grade – 56.2% 6th Grade – 62.3% 7th Grade – 81.0% 8th Grade – 66.7%	The goal was not met. Efforts Taken to Improve: CSEE has restructured its math program by adopting a new mathematics program for grades K-5 by Houghton Mifflin Harcourt, Go Math! GO Math! is a focused program designed to meet the objectives and intent of the Common Core State Standards for Mathematics. GO Math! was specifically written to provide thorough coverage of the CCSS with an emphasis on depth of instruction. Particular attention is given to providing support for teachers as they transition to a focused, rigorous curriculum. These efforts are apparent in the way lessons begin with context based situations and progress toward more abstract problems. Students and teachers are supported as they advance from concrete to abstract content through the use of models and math talk prompts presented in the Student Editions, and sample questions provided in the Teachers Editions.

				The program is designed so that teachers can easily create the environments necessary for teaching the Common Core State Standards for Mathematics with depth without having to develop new materials. CSEE has hired 3 Academic Intervention Specialists (AIS specialists) who provide small group support in math to all students who did not achieve a passing score on the NYS math exam in grades 3-8. A Student Support Coordinator (seasoned teacher) has been assigned to support the development of new teachers by providing peer coaching/mentoring, demonstration lessons, etc. A math consultant was hired to work with teachers across all grades to increase teacher competency in math instruction. In addition to providing PD on a monthly basis to all grade level teams, he ensures instruction is aligned to the new CCLS, teachers are progress monitoring and using data to inform instruction. The consultant also works two days a week specifically with the 7th and 8th grade teachers to provide coaching/mentoring to the new middle school math teacher to promote improved test scores on NYS math exams this year. CSEE has adopted a new progress monitoring math Mock Test, I-Ready that is aligned to the new CCLS and state tests. These data will help inform instruction. These mocks will be given 3 times a year.
Academic Goal 4	GOAL 2: All students at the school will demonstrate competency in the understanding and application of mathematics computation	New York State Mathematics Assessment	Grade Cohort (2013-14 Grade) Percent Performing At or Above Level 3 Target Achieved?	The goal was not met. CSEE has restructured its math program by adopting a new mathematics program for

and problem solving. Measure 3: Value Added to Student Learning Each year, grade-level cohorts of the school's students will reduce by one-half the gap between their baseline performance and 75 percent of students scoring at or above Level 3 on the State Mathematics Assessment. If a cohort's baseline performance was above the objective, the cohort will maintain or increase its performance on the next administration.		Please see the following chart for results: Grade 2012-13 Target 2013-14 3 37.0% (56%) 49% - No 4 59.3% (67.2%) 55% - No 5 39.3% (57.2%) 50% - No 6 70.0% (72.5%) 53% - No 7 21.7% (48.4%) 65% -Yes 8 42.1% (59.6%) 63% -Yes Total 46.0% (60.5%) 55% - No	grades K-5 by Houghton Mifflin Harcourt, Go Math! GO Math! is a focused program designed to meet the objectives and intent of the Common Core State Standards for Mathematics. GO Math! was specifically written to provide thorough coverage of the CCSS with an emphasis on depth of instruction. Particular attention is given to providing support for teachers as they transition to a focused, rigorous curriculum. These efforts are apparent in the way lessons begin with context based situations and progress toward more abstract problems. Students and teachers are supported as they advance from concrete to abstract content through the use of models and math talk prompts presented in the Student Editions, and sample questions provided in the Teachers Editions. The program is designed so that teachers can easily create the environments necessary for teaching the Common Core State Standards for Mathematics with depth without having to develop new materials. CSEE has hired 3 Academic Intervention Specialists (AIS specialists) who provide small group support in math to all students that did not achieve a passing score on the NYS math exam in grades 3-8. A Student Support Coordinator (seasoned teacher) has been assigned to support the development of new teachers by providing peer coaching/mentoring, demonstration lessons, etc. A math consultant was hired to work with teachers across all grades to increase teacher competency in math

	instruction. In addition to providing PD on a monthly basis to all grade level teams, he ensures instruction is aligned to the new CCLS, teachers are progress monitoring and using data to inform instruction. The consultant also works two days a week specifically with the 7th and 8th grade teachers to provide coaching/mentoring to the new middle school math teacher to promote improved test scores on NYS math exams this year. CSEE has adopted a new progress monitoring math Mock Test, I-Ready, that is aligned to the new CCLS and state tests. These data will help inform instruction. These mocks will be given 3 times a year.

2a1. Do have more academic goals to add?

No

2a2. Do have more academic goals to add?

No

2b. ORGANIZATIONAL GOALS

2013-14 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2013-14 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	Each year, the school will have an average daily student attendance rate of at least 95 percent.	School Attendance Records	In the 2013-14 school year, CSEE's daily student attendance rate was 94.3%.	The goal was not met. A Student Support Coordinator, a guidance counselor, and a parent coordinator have been hired to work collaboratively to monitor student attendance, coordinate meetings related to student attendance, and work closely with individual students and their families to monitor and improve student rate of attendance and retention. In order to improve attendance the following will take place on a monthly basis: attendance awards assembly with incentives for students; parent outreach; teacher accountability; monthly graphs tracking attendance by grade.
Org Goal 2	Each year, 95 percent of all students enrolled on the last day of the school year will return the following September.	School attendance records	In the 2013-14 school year, CSEE's retention rate was below the 95% threshold.	The goal was not met. The school incorporated various programs during the day (such as technology and media class) and also an after school program (arts and sports) to support the needs of students and families. Our school location and new building can now accommodate various activities that were not available in previous year. There will be less student attrition due to increased services for students and parents.
Org Goal 3	Each year, the school will comply with all applicable laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and	Board Policies and Meetings	CSEE has complied with all applicable laws, rules and regulations. The Board takes legal compliance matters very seriously and has retained outside counsel to ensure compliance with all relevant laws. CSEE has in place and maintains effective systems, policies, procedures and other controls for ensuring that legal and charter requirements are met.	The goal was met.

Privacy Act.	CSEE's staff has been trained with respect to all applicable procedures and systems. The staff is empowered to identify and address any possible legal or compliance issues and to report these matters to the Board, Victory and/or its counsel.

2b.1 Do you have more organizational goals to add?

No

2c. FINANCIAL GOALS

2013-14 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1	Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings	Independent Financial Audit Findings	The school has undergone yearly independent financial audits that have resulted in no major findings.	The goal was met.
Financial Goal 2	Each year, the school will operate on a balanced budget and maintain a stable cash flow. CSEE's budget and cash flow projections will be determined over the summer for the upcoming school year and will both reflect revenues that exceed projected expenses. Throughout the year, Victory Education Partners will provide the board and school leadership team with monthly financial reports, including cash flows and a report on funds spent and encumbered, so that fiscally sound decisions may be made. As such, assessments of financial viability and maintenance of stable cash flow are made at least monthly to inform our financial decisions.	Monthly and weekly financial statements are prepared and analyzed by the Controller or Dir of Accounting and then distributed to the school admin and board of directors.	The school maintained a balanced budget and a stable cash flow throughout the year.	The goal was met.

Appendix I: Teacher and Administrator Attrition

Created Thursday, July 31, 2014
Updated Friday, August 01, 2014

Page 1

Charter School Name: 662300860862 CS-EDUC EXCELLENCE

Instructions for completing the Teacher and Administrator Attrition Tables
ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2013, the FTE for added staff from July 1, 2013 through June 30, 2014, and the FTE for any departed staff from July 1, 2013 through June 30, 2014 using the two tables provided.

2013-14 Teacher Attrition Table

	FTE Teachers on June 30, 2013	FTE Teachers Additions 7/1/13 – 6/30/14	FTE Teacher Departures 7/1/13 – 6/30/14
	36	10	9

2013-14 Administrator Position Attrition Table

	FTE Administrator Positions On 6/30/2013	FTE Administrator Additions 7/1/13 – 6/30/14	FTE Administrator Departures 7/1/13 – 6/30/14
	2	2	0

Thank you

Appendix J: Uncertified Teachers

Created Thursday, July 31, 2014

Page 1

Charter School Name: 662300860862 CS-EDUC EXCELLENCE

Note Definition of FTE:
Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf)

How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2013-14?

For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

	FTE
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	0
(ii) tenured or tenure track college faculty	0
(iii) individuals with two years satisfactory experience through Teach for America	0
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	0
Total FTE (Sum of all Uncertified Teaching Staff)	0

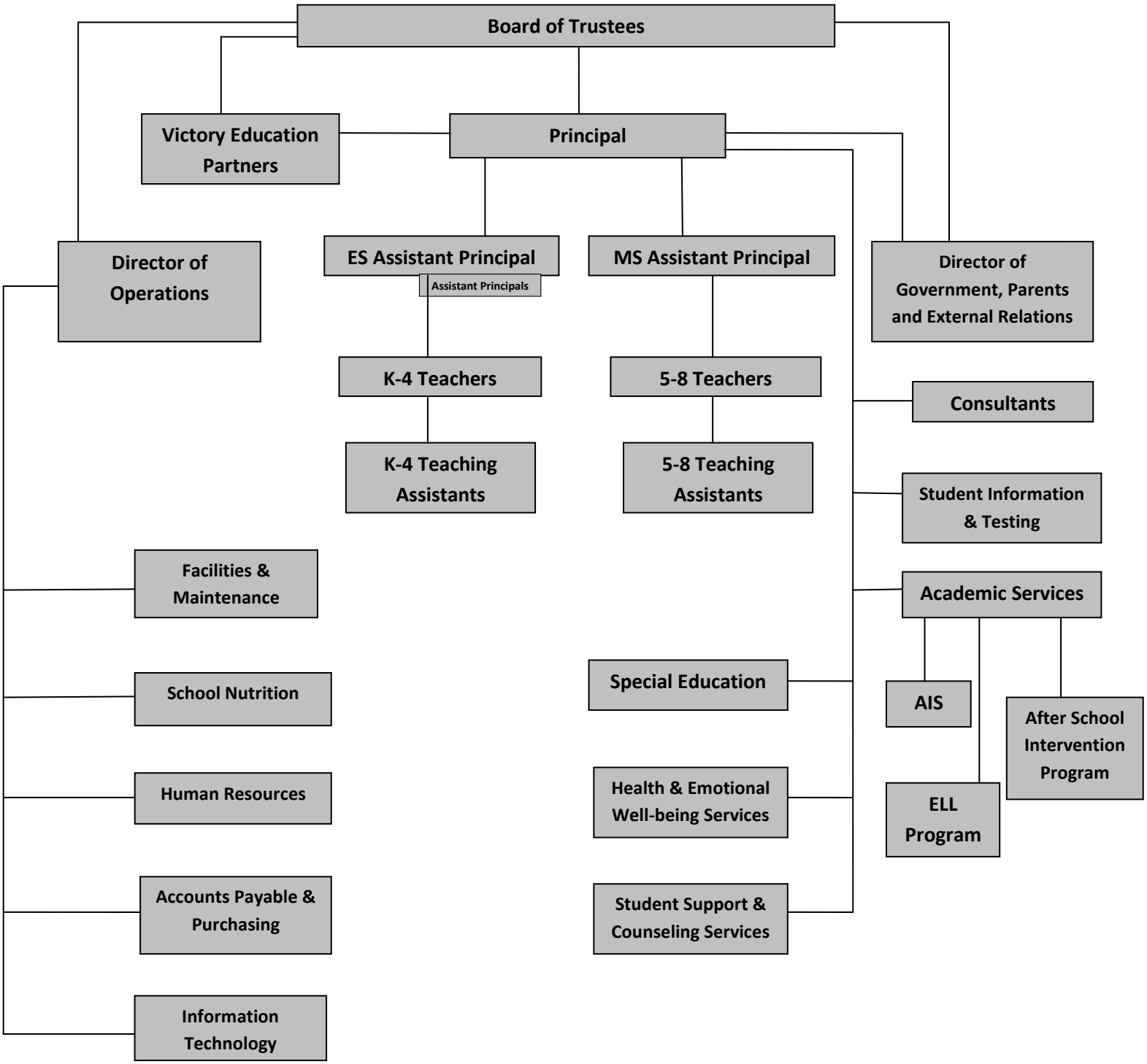
How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2013-14?

38

Thank you.

Charter School of Educational Excellence

Organization Chart 2014-2015



Appendix B: Total Expenditures and Administrative Expenditures per Child

Created Thursday, July 31, 2014

Page 1

Charter School Name: 662300860862 CS-EDUC EXCELLENCE

B. Financial Information
This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate 'Total Expenditures per Child' take total expenditures (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the count of students you reported on of BEDS Day. (Integers Only. No dollar signs or commas).

1. Total Expenditures Per Child | Line 1: Total Expenditures	9417380
1. Total Expenditures Per Child | Line 2: BEDS Day Pupil Count	658
1. Total Expenditures Per Child | Line 3: Divide Line 1 by Line 2	14312

2. Administrative Expenditures per Child

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the BEDS per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

Do not include the FTE of personnel dedicated to administration of the instructional programs.
Do not include Employee Benefit costs or expenditures in the above calculations.
A template for the Schedule of Functional Expenses is provided on page 21 of the 2012 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2013-14 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).

To calculate ‘Administrative Expenditures per Child' take the relevant portion from the ‘personnel services cost’ row and the ‘management and general’ column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). | Line 1: Relevant Personnel Services Cost (Row)	961244
To calculate ‘Administrative Expenditures per Child' take the relevant portion from the ‘personnel services cost’ row and the ‘management and general’ column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). | Line 2: Management and General Cost (Column)	1339928
To calculate ‘Administrative Expenditures per Child' take the relevant portion from the ‘personnel services cost’ row and the ‘management and general’ column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). | Line 3: Sum of Line 1 and Line 2	2301172
To calculate ‘Administrative Expenditures per Child' take the relevant portion from the ‘personnel services cost’ row and the ‘management and general’ column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). | Line 4: BEDS Day Pupil Count	658
To calculate ‘Administrative Expenditures per Child' take the relevant portion from the ‘personnel services cost’ row and the ‘management and general’ column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). | Line 5: Divide Line 3 by the BEDS Day Pupil Count	3497

Thank you.

Financial A

School Name:

Date:

School Fiscal Contact Name:
School Fiscal Contact Email:
School Fiscal Contact Phone:
District of Location:
Authorizer:
Years of Operation:
Facility:
Grades Currently Served:
Planned Grades at Full Capacity:
Enrollment:
Max Enrollment:
Year of Most Recent Data
School Fiscal Contact Phone:

School Audit Firm Name:
School Audit Contact Name:
School Audit Contact Email:
School Audit Contact Phone:

Latest Audit Period (through June 30):
Do Not Use this Box

udit Supplemental Data Request Form

for Regents-Authorized Charter Schools

Charter School of Educational Excellence

August 1, 2014

Paul Augello
[redacted]
Yonkers
SED
Eleven
Private
K-8
K-8
654
654
2014
212.786.7913

Vargas & Rivera
Luis Rivera
luis@cpatrust.com
212-734-0395

2013
Charter School of Educational Excellence2013

Audited Financial Statement Checklist

Created Friday, October 31, 2014

Page 1

Charter School Name:

1. Please check each item that is included in the 2013-14 Audited Financial Statement submitted for your charter school.

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	Not Applicable
CSP Agreed Upon Procedures (if applicable)	Not Applicable
Management Letter	No
Report on Extracurricular Student Activity Accounts (if applicable)	Not Applicable
Corrective Action Plans for any Findings	No

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2013-14 Audited Financial Statement.

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	No
CSP Agreed Upon Procedures Report	No
Management Letter	No

Thank you.

Charter School of Educational Excellence

Financial Statements
and
Independent Auditors' Report

June 30, 2014

Charter School of Educational Excellence

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VARGAS & RIVERA, LLP
Certified Public Accountants and Consultants

586 Route 304, New City, NY 10956
845-638-3113 | 845-638-4817

445 Park Ave, 9th Fl, New York, NY 10022
212-734-0395 | 212-734-0954

Independent Auditors' Report

To the Board of Trustees of
Charter School of Educational Excellence
Yonkers, New York

Report on the Financial Statements
We have audited the accompanying financial statements of Charter School of Educational Excellence (a nonprofit organization), which comprise the statement of financial position as of June 30, 2014, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements
Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion
In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Charter School of Educational Excellence as of June 30, 2014 , and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional expenses is presented for purposes of additional analysis and is not a required part of the financial statements. The accompanying schedule of expenditures of federal awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2014, on our consideration of Charter School of Educational Excellence's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Charter School of Educational Excellence's internal control over financial reporting and compliance.

Vargas & Rivera, LLP

New City, New York
October 28, 2014

Charter School of Educational Excellence
Statement of Financial Position
June 30, 2014

ASSETS	
Current Assets	
Cash and Cash Equivalents	$ 154,118
Cash - Restricted and Debt Service Accounts	1,966,663
Due from Government Agencies (Note 3)	1,805,980
Prepaid Expenses	47,396
Total Current Assets	3,974,157
Fixed Assets, Net of Accumulated Depreciation of $3,391,928) (Note 4)	12,019,651
Other Assets	
Escrow Deposits	76,192
Security Deposits	24,567
Deferred Financing Cost, Net (Note 5)	750,696
Total Other Assets	851,455
Total Assets	$ 16,845,263
LIABILITIES AND NET ASSETS	
Current Liabilities	
Accounts Payable and Accrued Expenses	$ 594,264
Accrued Payroll and Related Expenses	1,094,857
Unearned Revenue	44,796
Accrued Interest Bond Interest	149,061
Line of Credit (Note 8)	51,686
Capital Leases Payable (Note 9)	138,465
Loan Payable, Current Portion (Note 10)	143,662
Total Current Liabilities	2,216,791
Long-Term Liabilities	
Loan Payable, Net of Current Portion (Note 10)	701,478
Bonds Payable (Note 11)	12,120,000
Total Long-Term Liabilities	12,821,478
Total Liabilities	15,038,269
Net Assets	
Unrestricted Net Assets	1,806,994
Total Net Assets	1,806,994
Total Liabilities and Net Assets	$ 16,845,263

See accompanying notes and independent auditors' report.

Charter School of Educational Excellence
Statement of Activities
For the year ended June 30, 2014

PUBLIC SUPPORT AND REVENUE	Unrestricted	Temporarily Restricted	Total
Resident Student Enrollment	$ 9,420,213	$ -	$ 9,420,213
Food Service	-	509,579	509,579
Federal Funding	-	505,532	505,532
State Funding	-	48,473	48,473
Grant / Contributions	49,064	-	49,064
Special Events (net of related expenses of $18,652)	46,235	-	46,235
Interest Income	867	-	867
Total Public Support and Revenue	9,516,379	1,063,584	10,579,963
Net Assets Released From Restrictions	1,063,584	(1,063,584)	-
Total Support and Revenue	10,579,963	-	10,579,963
EXPENSES			
Program Services			
Regular Education	8,687,986	-	8,687,986
Special Education	342,258	-	342,258
	9,030,244	-	9,030,244
Supporting Services			
Management and General	1,045,099	-	1,045,099
Total Expenses	10,075,343	-	10,075,343
Change in Net Assets	504,620	-	504,620
Net Assets, Beginning of Year	1,302,374	-	1,302,374
Net Assets, End of Year	$ 1,806,994	$ -	$ 1,806,994

See accompanying notes and independent auditors' report.

Charter School of Educational Excellence
Statement of Cash Flows
For the year ended June 30, 2014

CASH FLOWS FROM OPERATING ACTIVITIES	
Change in Net Assets	$ 504,620
Adjustments to Reconcile Change in Net Assets to	
Net Cash Provided by Operating Activities:	
Depreciation and Amortization	834,570
Changes in Assets and Liabilities	
(Increase) / Decrease in:	
Due from Government Agencies	(354,468)
Prepaid Expenses	(13,364)
Escrow Deposit	(1,059)
Increase / (Decrease) in:	
Accounts Payable and Accrued Expenses	(10,012)
Accrued Payroll and Related Expenses	159,413
Unearned Revenue	(15,965)
Accrued Interest	(6,800)
Total Adjustments	592,315
Net Cash Provided by Operating Activities	1,096,935
CASH FLOWS FROM INVESTING ACTIVITIES	
Purchases of Fixed Assets	(293,776)
Net Cash Used In Investing Activities	(293,776)
CASH FLOWS FROM FINANCING ACTIVITIES:	
Advances on Line of Credit	492,671
Payments of Line of Credit	(560,618)
Payments of Capital Lease Obligation	(156,640)
Payments of Bond Payable	(170,000)
Payments of Loans Payable	(132,849)
Net Cash Used In Financing Activities	(527,436)
NET INCREASE IN CASH	275,723
CASH - BEGINNING OF YEAR	1,845,058
CASH - END OF YEAR	$ 2,120,781
Supplemental Disclosures:	
Cash paid during the year for interest	$ 872,963

See accompanying notes and independent auditors' report.

NOTE 1 – ORGANIZATION

Charter School of Educational Excellence (the "School") is a New York education corporation incorporated by the Board of Regents of the University of the State of New York (the "Board of Regents") under Article 56 of the New York Education Law. The School a non-profit corporation operating from 260 Warburton Avenue, in Yonkers, New York. The School educates children in a completely nondiscriminatory and secular basis. The founders and supporters of the School believe that access to a public education of high quality for all children is the foremost issue. The School was originally chartered during April 2004 and opened with students from Kindergarten through 4th graders and thereafter added a grade per year through 6th graders. In January 2013, the School successfully received a full five-year charter renewal from its charter authorizer, the New York State Education Department that expires in June 2018, with a maximum enrollment of 669 students in grades Kindergarten through 8th.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting
The financial statements have been prepared using the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Revenues are recognized when earned and expenses are recognized when incurred.

Financial Statement Presentation
The net assets of the School and changes therein are classified and reported as follows:

Unrestricted Net Assets - Net assets that are not subject to donor imposed restrictions.

Temporarily Restricted Net Assets - Net assets subject to donor-imposed restrictions that may or will be met, either by actions of the School and/or the passage of time.

Use of Estimates in the Preparation of Financial Statements
The preparation of financial statements in conformity with accounting principles generally accepted in The United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Contributions
The School records contributions received as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions. Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires, that is, when a stipulation time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. All contributions received in the year ended 2014 were unrestricted.

Recognition of Revenue
Government contract revenue is recognized as earned in the period services are provided and costs are incurred.

Cash and Cash Equivalents
For the purposes of the statement of cash flows, the School considers all highly liquid investments available for current use with an initial period of three months or less to be cash equivalents.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Income Tax Status
The Organization is a not-for-profit corporation organized under the laws of the State of New York. It is exempt from federal income taxes under Section 501 (c)(3) of the Internal Revenue Code.

Fixed Assets
Fixed assets consist of building, leasehold improvements, furniture and equipment and are valued at cost less accumulated depreciation. Depreciation is computed on a straight line basis over the estimated useful lives of the related assets or the term of the lease agreement. Normal replacement and maintenance costs are charged to earnings as incurred, and major renewals and improvements are capitalized. Upon disposition, the cost and related accumulated depreciation is removed from the accounts and the resulting gain or loss for the period. The School capitalizes assets with cost of $500 and over. Depreciation is calculated based on the useful lives of the assets as follows: Building and Leasehold Improvements 20 Years, Equipment, Furniture and Fixtures 3 - 10 Years.

Functional Allocation of Expenses
Expenses relating to more than one function are allocated to program service and management and general based on employee time estimates or other appropriate usage factors.

Contributed Services
Contributed services that create or enhance nonfinancial assets, or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at fair value in the period received.

A number of volunteers have made a contribution of their time to the School to develop academic and other programs and to serve on the board of trustees. The value of this contributed time is not reflected in the financial statements as such services either do not require specialized skills or would not typically be purchased had they not been provided as donations.

NOTE 3 – PUPIL ENROLLMENT AND OTHER REVENUES FROM GOVERMENT

Under the School's Charter School Agreement and the Charter School Act, the School is entitled to receive funding from both State and Federal sources that are available to public schools. These funds include State pupil enrollment funds and Federal food subsidies and Title I, IIA, IID, IV and V funds. The calculation of the amounts to be paid to the School under these programs is determined by the State, and is based on complex laws and regulations, enrollment levels, and economic information related to the home school district of the children enrolled in the school. If these regulations, some of which are relatively new in the State of New York, were to change, or other factors included in the calculations were to change, the level of funding that the School receives could vary significantly.

Amount due from government agencies and included as revenues in the statement of activities, consist of the following as of June 30, 2014:

Resident Student Enrollment	$ 1,373,951
Federal Funding	379,679
State Funding	52,350
	$ 1,805,980

NOTE 4 – FIXED ASSETS

Fixed assets consist of the following:

Building	$ 11,201,224
Leasehold Improvements	3,216,997
Equipment, Furniture and Fixtures	993,358
	15,411,579
Less: Accumulated Depreciation	(3,391,928)
Total Fixed Assets	$ 12,019,651

NOTE 5 – DEFERRED FINANCING COST

The school incurred cost of $853,506 related to the Bond offering (See Note 8). The cost are amortized over the term of the related debt (30 Years) using a straight-line method. Accumulated amortization at June 30, 2014 was $102,810. Amortization expense costs charged to operations was $28,450 for 2014.

NOTE 6 – RETIREMENT PLANS

Retirement Savings Plan

The School offers a 401(k) plan (the "Plan") for substantially all of its employees. Employees are eligible for the plan immediately upon employment and participation in the Plan is voluntary. Employees may contribute up to 15% of their annual compensation to the Plan, limited to a maximum annual amount as set periodically by the Internal Revenue Service. The School matches the employee contribution 100% up to 4% of the employee's total annual compensation. The School's contribution recognized in the statement of activities was $14,557 for 2014. The Plan assets are held in a separate trust and are not included in the accompanying financial statements. All plan assets are held for the exclusive benefit of the Plan's participants and beneficiaries. The Plan assets are held in a separate trust and are not included in the accompanying financial statements. All plan assets are held for the exclusive benefit of the Plan's participants and beneficiaries. The Principal Financial Group administers the plan and is the acting custodian of the plan assets.

New York State Teachers' Retirement System

Employees of the School are eligible to participate in the New York State Teachers' Retirement System (NYSTRS). The NYSTRS is a defined benefit plan covering teachers in New York State, with pensions calculated based primarily on the member's years of service and final average salary. Contributions for the year ended June 30, 2014, was based on 16.25%, of participant salaries. The benefits provided to members of the plan are established by New York State Law and may be amended only by the State Legislature. Pension expense was $505,819 for the year ended June 30, 2014.

NOTE 7 – MANAGEMENT FEE

Victory Schools, Inc. ("VSI") d/b/a Victory Education Partners (VEP) manages the operations of the School under a management agreement entered into by the School and VSI. The agreement was executed on March 30, 2004. Per the term of the agreement, VSI assumes responsibility for task and functions associated with the educational services to be provided to the children enrolled as student at the School in accordance with the term of the Charter and the Charter of Schools Act, subject to the appropriate oversight from the school's Board of Trustees.

In providing the above services as per the original agreement, VSI was to be paid a management fee in the amount equal to product of the total full-time equivalent enrollment of students in the Charter School as defined under Section 119.1 of New York State Commissioner of Education Regulations multiplied. The Per Pupil Fee shall be increased or decreased each year by the percentage increase or decrease in the Final Adjusted Expense Per Pupil for charter schools in the Yonkers City school district as calculated by the New York State Education Department annually.

VSI is entitled to receive the management fees on a bi-monthly basis. Any VSI Fee, or portion thereof, not paid within (30) days of its due date shall bear interest at an annualized rate of 7.5% per annum on the outstanding past due amount, provided such past due payments are not as a result of the Yonkers School District's failure to timely remit the Adjusted Expense Per Pupil to the Charter School.

Effective July 1, 2010, the School and VSI have formally agreed to amend the management agreement. The new fee will be $500,000 per year and will increase 4% each year until it expires at the end of the 2013/2014 school year.

NOTE 8 – LINE OF CREDIT

The School has secured a revolving line of credit from a financial institution in the amount of $350,000. The interest rate is the financial institution's index rate plus 1% (4.250% as of June 30, 2014). As of June 30, 2014, the School had drawn down $51,686 on this line.

NOTE 9 – CAPITAL LEASES PAYABLE

On June 24, 2011 and November 8, 2011, the School entered into two capital lease agreements for certain equipment, furniture and fixtures. The lease payments relating to the equipment, furniture and fixtures have been capitalized and included as fixed assets on the accompanying financial statements. The leased assets have a cost of $468,791 and have a thirty-six month terms.

Future minimum lease payments under the capital lease agreements are as follows:

Year Ending June 30,	Amount
2015	$ 138,465
	138,465
Less Current Portion	138,465
Long-Term Portion	$ -

NOTE 10 – LOAN PAYABLE

In July 2007, the School converted the management fee payable, loan payable and the accrued interest to a term loan with VSI (See Note 7 for details). The loan was for $1,493,186 and had a term of 120 months, with interest payable monthly at 7.5% per annum and matures on June 2019.

Principal maturities of long-term debt are as follows:

Year Ending June 30,	Amount
2015	$ 143,662
2016	155,354
2017	167,998
2018	181,670
2019	196,456
	845,140
Less Current Portion	143,662
Long-Term Portion	$ 701,478

NOTE 11 – BONDS PAYABLE

On November 1, 2010, The Yonkers Economic Development Corporation provided financing through the issuance of $11,735,000 Tax-Exempt Educational Revenue Bonds (Charter School of Educational Excellence Project) (the "Series 2010A Bonds"). The Series 2010A Bonds of $4,940,000 bear interest at 6.00% per annum and principal due at maturity on October 15, 2030. The balance of the Series 2010A Bonds of $6,795,000, bear interest at 6.25% per annum and principal due at maturity on October 15, 2040.

On November 1, 2010, The Yonkers Economic Development Corporation provided financing through the issuance of $710,000 in Taxable Educational Revenue Bonds (Charter School of Educational Excellence Project (the "Series 2010B Bonds"), bearing interest rate at 8.00% per annum and principal due at maturity on October 15, 2016.

The proceeds of the Series 2010 bonds are to be used for the following purposes:

1) the construction of educational facilities.
2) paying certain prior indebtedness (NCB Capital Impact Loans I and II)
3) paying certain capital expenditures and capitalized interest during construction.
4) paying Series 2010 Bond issuance costs.
5) fund of a Bond Fund Deposit and Reserve Fund Deposit.

NOTE 12 – COMMITMENTS AND CONTINGENCIES

Occupancy Lease
The School has entered into a non-cancelable operating lease for its classroom facilities that expires on June 30, 2019.

The School has also entered into a non-cancelable operating lease for the elementary school annex that expires on June 30, 2018.

The combined future monthly minimum lease payments as of June 30 are as follows:

Year Ending June 30,	Amount
2015	$ 406,784
2016	417,613
2017	428,761
2018	440,238
2019	369,595
	$ 2,062,991

Audits by Funding Sources
The School participates in a number of Federal and State programs. These programs require the School comply with certain requirements of laws, regulations, contracts, and agreements applicable to the program in which it participates. All funds expended in connection with government grants and contracts are subject to audit by government agencies. While the ultimate liability, if any, from such audits of government and contracts by government agencies is presently not determinable, it should not, in the opinion of the management, have a material effect on the financial position or results of operations. Accordingly, no provision for such liability that may result has been made in the accompanying financial statements.

NOTE 13 – CONCENTRATION OF RISK

The School is dependent on various government agencies for funding, and is responsible for meeting the requirements of such agencies. If the school was to lose students or the related government funding, it could have a substantial effect on its ability to continue operations.

NOTE 14 – PENDING LITIGATION, CLAIMS, AND ASSESSMENTS

In November of 2011, lawsuits were commenced against the Charter School of Educational Excellence to foreclose liens filed by subcontractors and material men who were not paid by the Kullman Building Corporation, the general contractor awarded the contract to construct the Middle School. The lien foreclosure actions, most of which additionally alleged claims for equitable relief arising out of the identical circumstances were commenced by two Plaintiffs and six Defendant Lienors seeking damages of $719,826. It is the opinion of management that the School has defenses against the liens and equitable causes of action, and the School intends to vigorously defend these lawsuits. As of October 26, 2013, the case is currently pending in Westchester County Supreme Court of New York State. No amount has been accrued in these financial statements since the outcome of this matter is uncertain and the amount of liability, if any, cannot be determined.

NOTE 15 – SUBSEQUENT EVENTS

The School evaluates events occurring after the date of the financial statements to consider whether or not the impact of such events needs to be reflected or disclosed in the financial statements. Such evaluation is performed through the date the financial statements are available for issuance, which was October 28, 2014, for these financial statements.

Supplemental Information

Charter School of Educational Excellence
Schedule of Functional Expenses
For the year ended June 30, 2014

	Regular Education	Special Education	Total Programs	Support Services	Total
Personnel Service Costs					
Administrative Staff Personnel	$ 638,706		$ 638,706	$ -	$ 638,706
Instructional Personnel	2,721,937	132,390	2,854,327	-	2,854,327
Non-Instructional Personnel	-	-	-	143,554	143,554
Total Personnel Costs	3,360,643	132,390	3,493,033	143,554	3,636,587
Fringe Benefits	433,915	17,094	451,009	18,535	469,544
Payroll Taxes	316,339	12,462	328,801	13,512	342,313
Retirement Benefits	480,890	18,944	499,834	20,541	520,375
Total Personnel and Related Expenses	4,591,787	180,890	4,772,677	196,142	4,968,819
Operating Expenses					
Management Fee	-	-	-	540,800	540,800
Legal	-	-	-	110	110
Consultants	149,905	5,905	155,810	6,403	162,213
Student Services	474,346	18,686	493,032	20,262	513,294
Insurance	64,956	2,559	67,515	117,853	185,368
Supplies and Materials	206,516	8,136	214,652	8,821	223,473
Technology	58,694	2,312	61,006	2,507	63,513
Occupancy	370,301	14,588	384,889	15,817	400,706
Utilities	150,791	5,940	156,731	6,441	163,172
Staff Development	246,925	9,727	256,652	10,547	267,199
Marketing and Recruitment	7,455	294	7,749	318	8,067
Auditing Fees			-	18,000	18,000
Office Expenses	66,524	2,621	69,145	2,842	71,987
Maintenance and Repairs	449,345	17,702	467,047	19,194	486,241
Equipment and Furnishings	159,660	6,290	165,950	6,820	172,770
Transportation	78,126	3,078	81,204	3,337	84,541
Amortization	26,291	1,036	27,327	1,123	28,450
Depreciation	744,952	29,347	774,299	31,821	806,120
Interest Expense	806,724	31,780	838,504	34,459	872,963
Other Expenses	34,688	1,367	36,055	1,482	37,537
Total Operating Expenses	4,096,199	161,368	4,257,567	848,957	5,106,524
TOTAL EXPENSES	$ 8,687,986	$ 342,258	$ 9,030,244	$ 1,045,099	$ 10,075,343

Charter School of Educational Excellence

Schedule of Expenditures of Federal Awards
and Accompanying Notes
For the year ended June 30, 2014

Charter School of Educational Excellence
Schedule of Expenditures of Federal Awards
For the year ended June 30, 2014

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM TITLE	FEDERAL CFDA NUMBER	FEDERAL EXPENDITURES
U.S. DEPARTMENT OF EDUCATION		
TITLE I GRANTS TO LOCAL EDUCATIONAL AGENCIES	84.010	$ 269,781
Pass - Through from the New York State Education Department		
IMPROVING TEACHER QUALITY STATE GRANTS	84.367	
Pass - Through from the New York State Education Department		15,561
SPECIAL EDUCATION GRANTS TO STATES	84.027	
Pass - Through from the New York State Education Department		-
TOTAL U.S. DEPARTMENT OF EDUCATION		285,342
U.S. DEPARTMENT OF AGRICULTURE (USDA)		
SCHOOL BREAKFAST PROGRAM	10.553	
Pass - Through from the New York State Education Department		147,300
NATIONAL SCHOOL LUNCH PROGRAM	10.555	
Pass - Through from the New York State Education Department		259,028
TOTAL U.S. DEPARTMENT OF AGRICULTURE (USDA)		406,328
TOTAL EXPENDITURES OF FEDERAL AWARDS		**$ 691,670**

See accompanying notes and independent auditors' report.

Charter School of Educational Excellence
Notes to Schedule of Expenditures of Federal Awards
For the year ended June 30, 2014

NOTE 1 – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Charter School of Educational Excellence, under programs of the federal government for the year ended June 30, 2014. The information in this schedule is presented in accordance with the requirements of Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Because the schedule presents only a selected portion of the operations of Charter School of Educational Excellence, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the entity.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-122, *Cost Principles for Non-profit Organizations*, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.

Charter School of Educational Excellence
Summary Schedule of Prior Year Audit Findings
For the year ended June 30, 2014

Section II – Financial Statement Findings

There were no reported findings for the year ended June 30, 2013.

Section III – Federal Award Findings and Questioned Costs

There were no reported findings for the year ended June 30, 2013.

VARGAS & RIVERA, LLP
Certified Public Accountants and Consultants

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Independent Auditors' Report on Internal Control Over Financial Reporting and On Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Board of Trustees of
Charter School of Educational Excellence
Yonkers, New York

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Charter School of Educational Excellence (a nonprofit organization) which comprise the statement of financial position as of June 30, 2014 and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 28, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Charter School of Educational Excellence's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Charter School of Educational Excellence's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Charter School of Educational Excellence's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Vargas & Rivera, LLP

New City, New York
October 28, 2014

VARGAS & RIVERA, LLP
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Independent Auditors' Report on Compliance For Each Major Program and on Internal Control Over Compliance Required by OMB Circular A-133

To the Board of Trustees of
Charter School of Educational Excellence
Yonkers, New York

Report on Compliance for Each Major Federal Program

We have audited Charter School of Educational Excellence's compliance with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement that could have a direct and material effect on each of Charter School of Educational Excellence's major federal programs for the year ended June 30, 2014. Charter School of Educational Excellence's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Charter School of Educational Excellence's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Charter School of Educational Excellence's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Charter School of Educational Excellence's compliance.

Opinion on Each Major Federal Program

In our opinion, Charter School of Educational Excellence complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2014.

Report on Internal Control over Compliance

Management of Charter School of Educational Excellence is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Charter School of Educational Excellence's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Charter School of Educational Excellence's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Vargas & Rivera, LLP

New City, New York
October 28, 2014

Charter School of Educational Excellence
Schedule of Findings and Questioned Costs
For the year ended June 30, 2014

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	_____ Yes ✓ No
Significant deficiency(ies) identified?	_____ Yes ✓ None reported
Noncompliance material to financial statements noted?	_____ Yes ✓ No

Federal Awards

Internal control over major programs:	
Material weakness(es) identified?	_____ Yes ✓ No
Significant deficiency(ies) identified?	_____ Yes ✓ None reported
Type of auditor's report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133?	_____ Yes ✓ No

Identification of major programs:

CFDA Number	Name of Federal Program or Cluster:
84.010	*TITLE I GRANTS TO LOCAL EDUCATIONAL AGENCIES*

Dollar threshold used to distinguish between type A and type B programs:	$300,000
Auditee qualified as low-risk auditee?	Yes

Section II - Financial Statement Findings

The audit revealed no findings nor questioned costs.

Section III - Federal Award Findings and Questioned Costs

The audit revealed no findings nor questioned costs.

Charter School of Educational Excellence

PROJECTED BUDGET FOR 2014-2015

July 1, 2014 to June 30, 2015

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	**10,308,581**	**9,060**	**-**	**-**	**-**	**10,317,641**
Total Expenses	**8,910,949**	**297,621**	**-**	**-**	**1,367,503**	**10,576,072**
Net Income	**1,397,632**	**(288,561)**	**-**	**-**	**(1,367,503)**	**(258,431)**
Actual Student Enrollment	**656**	**-**				**-**
Total Paid Student Enrollment	**-**	**-**				**-**

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

		PROGRAM SERVICES			SUPPORT SERVICES			
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
REVENUE								
REVENUES FROM STATE SOURCES								
Per Pupil Revenue	**CY** Per Pupil Rate							
Yonkers	*$14,523.00*	7,466,782	-	-	-	-	7,466,782	
New York City	*$13,777.00*	1,663,383	-	-	-	-	1,663,383	
East Ramapo	*$16,555.00*	16,657	-	-	-	-	16,657	
New Rochelle	*$16,138.00*	48,711	-	-	-	-	48,711	
Other (average)	*$18,899.00*	298,955	-	-	-	-	298,955	
		9,494,487	**-**	**-**	**-**	**-**	**9,494,487**	
Special Education Revenue		-	-	-	-	-	-	
Grants								
Stimulus		-	-	-	-	-	-	
Other		-	-	-	-	-	-	
Other State Revenue		-	-	-	-	-	-	
TOTAL REVENUE FROM STATE SOURCES		**9,494,487**	**-**	**-**	**-**	**-**	**9,494,487**	
REVENUE FROM FEDERAL FUNDING								
IDEA Special Needs		-	9,060	-	-	-	9,060	
Title I		289,824	-	-	-	-	289,824	
Title Funding - Other		15,600	-	-	-	-	15,600	
School Food Service (Free Lunch)		473,325	-	-	-	-	473,325	
Grants								
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-	
Other		-	-	-	-	-	-	
Other Federal Revenue		-	-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES		**778,749**	**9,060**	**-**	**-**	**-**	**787,809**	
LOCAL and OTHER REVENUE								
Contributions and Donations, Fundraising		-	-	-	-	-	-	
Erate Reimbursement		5,145	-	-	-	-	5,145	
Interest Income, Earnings on Investments,		1,000	-	-	-	-	1,000	
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-	
Food Service (Income from meals)		1,000	-	-	-	-	1,000	
Text Book		28,000	-	-	-	-	28,000	
Other Local Revenue		200	-	-	-	-	200	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		**35,345**	**-**	**-**	**-**	**-**	**35,345**	
TOTAL REVENUE		**10,308,581**	**9,060**	**-**	**-**	**-**	**10,317,641**	
								List exact titles and staff FTE"s (Full time eqiuilivalent)
EXPENSES								
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions							
Executive Management	-	-	-	-	-	-	-	
Instructional Management	3.00	287,100	6,600	-	-	36,300	330,000	
Deans, Directors & Coordinators	2.00	101,149	2,325	-	-	12,789	116,263	
CFO / Director of Finance	-	-	-	-	-	-	-	
Operation / Business Manager	1.00	-	-	-	-	100,000	100,000	
Administrative Staff	6.00	-	-	-	-	260,703	260,703	
TOTAL ADMINISTRATIVE STAFF	**12**	**388,249**	**8,925**	**-**	**-**	**409,792**	**806,966**	
INSTRUCTIONAL PERSONNEL COSTS								
Teachers - Regular	33.00	1,706,033	-	-	-	-	1,706,033	
Teachers - SPED	2.00	-	101,042	-	-	-	101,042	
Substitute Teachers	-	39,200	800	-	-	-	40,000	
Teaching Assistants	15.00	462,819	9,445	-	-	-	472,264	
Specialty Teachers	8.00	386,149	7,881	-	-	-	394,030	
Aides	4.00	-	-	-	-	122,000	122,000	

Charter School of Educational Excellence

PROJECTED BUDGET FOR 2014-2015

July 1, 2014 to June 30, 2015

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 147. This will populate the data in row 9.

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Total Revenue	10,308,581	9,060	-	-	-	10,317,641
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Net Income	1,397,632	(288,561)	-	-	(1,367,503)	(258,431)
Actual Student Enrollment	656	-				-
Total Paid Student Enrollment	-	-				-

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Therapists & Counselors	4.00	199,023	4,062	-	-	-	203,085
Other	-	93,100	1,900	-	-	-	95,000
TOTAL INSTRUCTIONAL	66	2,886,324	125,130	-	-	122,000	3,133,454
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	4.00	-	-	-	-	122,364	122,364
Security	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL	4	-	-	-	-	122,364	122,364
SUBTOTAL PERSONNEL SERVICE COSTS	82	3,274,573	134,055	-	-	654,156	4,062,784
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		327,457	13,405	-	-	65,416	406,278
Fringe / Employee Benefits		618,134	14,210	-	-	78,155	710,499
Retirement / Pension		508,232	11,684	-	-	64,259	584,175
TOTAL PAYROLL TAXES AND BENEFITS		1,453,824	39,299	-	-	207,830	1,700,952
TOTAL PERSONNEL SERVICE COSTS		4,728,397	173,354	-	-	861,986	5,763,736
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	-	19,000	19,000
Legal		-	-	-	-	30,000	30,000
Management Company Fee		487,200	11,200	-	-	61,600	560,000
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		431,200	8,800	-	-	-	440,000
Payroll Services		34,800	800	-	-	4,400	40,000
Special Ed Services		-	30,000	-	-	-	30,000
Titlement Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		26,100	600	-	-	3,300	30,000
TOTAL CONTRACTED SERVICES		979,300	51,400	-	-	118,300	1,149,000
SCHOOL OPERATIONS							
Board Expenses		-	-	-	-	20,000	20,000
Classroom / Teaching Supplies & Materials		22,540	460	-	-	-	23,000
Special Ed Supplies & Materials		-	-	-	-	-	-
Textbooks / Workbooks		125,440	2,560	-	-	-	128,000
Supplies & Materials other		-	-	-	-	-	-
Equipment / Furniture		-	-	-	-	-	-
Telephone		26,100	600	-	-	3,300	30,000
Technology		115,710	2,660	-	-	14,630	133,000
Student Testing & Assessment		14,700	300	-	-	-	15,000
Field Trips		9,800	200	-	-	-	10,000
Transportation (student)		98,000	2,000	-	-	-	100,000
Student Services - other		19,600	400	-	-	-	20,000
Office Expense		124,410	2,860	-	-	15,730	143,000
Staff Development		136,590	3,140	-	-	17,270	157,000
Staff Recruitment		-	-	-	-	-	-
Student Recruitment / Marketing		8,820	180	-	-	-	9,000
School Meals / Lunch		8,700	200	-	-	1,100	10,000
Travel (Staff)		10,440	240	-	-	1,320	12,000
Fundraising		-	-	-	-	-	-
Other		19,141	440	-	-	2,420	22,001
TOTAL SCHOOL OPERATIONS		739,991	16,240	-	-	75,770	832,001
FACILITY OPERATION & MAINTENANCE							
Insurance		95,700	2,200	-	-	12,100	110,000

Charter School of Educational Excellence

PROJECTED BUDGET FOR 2014-2015

July 1, 2014 to June 30, 2015

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Net Income	**1,397,632**	**(288,561)**	**-**	**-**	**(1,367,503)**	**(258,431)**
Actual Student Enrollment	**656**	**-**				**-**
Total Paid Student Enrollment	**-**	**-**				**-**

	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Janitorial	43,500	1,000	-	-	5,500	50,000
Building and Land Rent / Lease	1,084,311	24,927	-	-	137,097	1,246,335
Repairs & Maintenance	60,900	1,400	-	-	7,700	70,000
Equipment / Furniture	4,350	100	-	-	550	5,000
Security	348,000	8,000	-	-	44,000	400,000
Utilities	130,500	3,000	-	-	16,500	150,000
TOTAL FACILITY OPERATION & MAINTENANCE	**1,767,261**	**40,627**	**-**	**-**	**223,447**	**2,031,335**
DEPRECIATION & AMORTIZATION	696,000	16,000	-	-	88,000	800,000
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-
TOTAL EXPENSES	**8,910,949**	**297,621**	**-**	**-**	**1,367,503**	**10,576,072**
NET INCOME	**1,397,632**	**(288,561)**	**-**	**-**	**(1,367,503)**	**(258,431)**

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
Yonkers	514		514
New York City	121		121
East Ramapo	1		1
New Rochelle	3		3
Other (average)	17		17
TOTAL ENROLLMENT	**656**	**-**	**656**
REVENUE PER PUPIL	15,717	-	-
EXPENSES PER PUPIL	13,586	-	-

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Appendix E: Disclosure of Financial Interest Form

Created Thursday, July 31, 2014

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662300860862 CS-EDUC EXCELLENCE

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2013-14 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at:

http://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/. Trustees may download and/or email their forms to you upon completion.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the surveyhttps://fluidsurveys.com/account/surveys/540612/publish/qrcode/. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.
Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

Created Thursday, July 31, 2014

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1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	Eduardo LaGuerre	Chair/President	Yes	Education and Development	2005-present	Executive Committee, Academic Committee Finance Committee, Facility Committee
2	Sobeida Cruz	Member	Yes	Government and Fund-Raiser	2005-present	Academic Committee
3	Nadine Burns-Lyons	Secretary	Yes	Not-for-profit, community relations	2005-present	Executive Committee,
4	Carol Russo	Member	Yes	Education	2006-2014	Academic Committee
5	Carlos Medina	Member	Yes	Education	2007-present	Finance Committee
6	Jim Killoran	Treasurer	Yes	Not-for-profit Administration, Community relations	2010-present	Finance Committee
7	James Siegel	Member	Yes	Business, Attorney	2009-present	Academic Committee
8	Miguel Perez, Jr.	Member	Yes	Project Manager	2013-2014	PTO President

2. Total Number of Members Joining Board during the 2013-14 school year

7

3. Total Number of Members Departing the Board during the 2013-14 school year

2

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

11

5. How many times did the Board meet during the 2013-14 school year?

11

6. How many times will the Board meet during the 2014-15 school year?

11

Thank you.

Charter School of Educational Excellence (CSEE)
Meeting of the Board of Trustees
Monday, August 19, 2013

Attendance: E. LaGuerre, S. Cruz, C. Russo, N. Burns-Lyons, J. Killoran, M. Perez
Excused: J. Siegel, C. Medina

Non-Board Members: C. Castillo (Principal), C. Lopez (A.P.), P. Augello (Victory), M. Cordero, C. Goldberg (Parent Coordinator), S. Henriquez (Director of Operations), Mr. Font, and Mr. Mensha

1. Call to order: 6:40 pm

Welcome Remarks – E. LaGuerre
Mr. LaGuerre very impressed by the instructional staff that the school was able to obtain for the upcoming school year. School was able to recruit high quality staff in a short period of time. It has become increasingly difficult to retain experienced teachers for a long period of time due to starting salary range. Sad that many teachers have left the school this year due to salary disparity. Per pupil revenue has not increased and has greatly affected the school's ability to provide teachers with reasonable increases. School needs to work together with specific individuals and organizations to find ways to increase per pupil level.

Some new hires include: music teacher, Spanish teacher, and various teachers for grades K-8. Music program teacher seems well rounded.

CSEE was fortunate to receive a visit from Dr. Rosa at the end of the school year.

2. Adoption of Minutes

Resolution 1- 2013-2014
INTENTION: A motion was made to the Board of Trustees motions to adopt the July 2013 Board Meeting Minutes and the Board of Trustees resolved to adopt the minutes

Motioned by: Jim Killoran
Seconded by: Carol Russo
Discussions: none
All in Favor: Unanimous

3. Principal Report – Dr. Castillo (see attached)

- New this year, school will be utilizing AIS teachers. These teachers will pull out students to provide intervention in reading and math. In the past school used teaching assistants. Looking to strengthen the support provided to students.
- Evaluation System for Teachers: Training on NYSUT Rubric will be available to teachers during PD week. This 2 day training will help teachers to understand and learn about how they will be evaluated this year.

- School leaders will also attend training for APPR and NYSUT Rubric at YPS District office, on August 26, 2013. Leaders will need to become certified in order to use NYSUT rubric. One day training. Mr. LaGuerre would have to sign certification.
- Compared to all other municipalities, the students at CSEE have greatly outperformed NYC, Yonkers School District, and NYS. Testing results will be used as a benchmark.
- J Killoran: Any feedback from graduating students that have moved on to other schools? Have they been placed in good schools? Since some students have been placed in private schools and received full tuitions, maybe CSEE should have private schools come in for a luncheon to tour building and see firsthand school academic program.
- SASF partnering with CSEE for 21st Century Grant to provide after school program.
- SASF currently looking for a Program Director who will be working full-time at the school. SASF has budgeted the position at $40,000 with benefits. In order for the school to retain a high quality candidate, the school has asked for the salary to be increased to $50,000.
- S. Cruz: The beauty of the 21st Century program is that it will allow students to stay at school from 4:00- 6:00 pm. 3 days of week for grades 5-8 and Saturday session for grades 2-4. A total of 250 students will be served. Mandatory attendance—this is critical. Parent needs to make the commitment.

Resolution 2 2013-2014
INTENTION: The Board of Trustees which motions resolved to adjust the budget to add an additional $10,000 for the 21st Century Site Director.

Motioned by: Jim Killoran
Seconded by: Carol Russo
Discussions: Documented none
All in Favor: Unanimous

C. Castillo:

- Dissemination program: Professional development for teachers participating in this grant is beginning next Wednesday with Common Core Training. This grant is a collaborative process between CSEE, YPS, and Greenburgh District 7. Participating staff: Dr. Castillo, Dr. Siegel, Ms. Lopez, and 6 teachers. Dr. Siegel will be working at CSEE during her regular days (Monday and Thursday), and she will work with Greenburgh on Tuesday and/or Wednesday.
- Mr. LaGuerre wants more details regarding dissemination grant and how it will affect school. What is final goal?
- NYC transportation update: School will need two buses to transport students to and from the Bronx. There will be 45-50 students per bus; one bus will provide transportation to the east and one to the west side. Some Bronx parents who did not want to participate in the Bronx transportation program will bring children to school. School is providing half of cost; some parents will not be able to pay fee but school cannot afford to fully subsidize cost of transportation any longer.
- Academic Consultants: Benjamin consulting for grades K-2; W. Edwards Math Consulting for grades 3-8; Dr. Siegel ELA for grades 3-8; total budgeted for consulting is

$187,000. Will need to review scheduled days and times. Middle School Science teachers will need mentoring and coaching. Will need

- Mr. LaGuerre: Academic Committee to commit time during the next meeting to discuss consultants; fees and category of services. Academic committee to meet, review, share report and recommendations during the next meeting. Committee members: J. Siegel, S. Cruz, and C. Russo.

4. PTO Report – M. Perez (see attached)

- Documentation: PTO going through the process of transition of documentation.
- Looking for ways to increase teacher involvement at PTO meetings.
- Will review Bylaws to see if teachers can apply/co-apply for office. Board recommended that teachers should be able to participate on PTO board (secretary, treasurer,…)
- Audit of PTO accounts to be conducted as soon as possible.
- NEW: Website for PTO being put together by Mr. Perez. Website will provide parents with up to date information on school activities and upcoming events.

5. Committee Reports – J. Killoran

Review all consultant contracts for next meeting and following items:
1. Consultants- how many days (per week/month) and how much per day/year; fees and category of services; Total budget $187,000 for year for PD: Dr. Siegel (ELA grades 3-8); L. Benjamin (Literacy grades K-2); W. Edwards (Math 3-8).
2. Dissemination Grant: hours allocated to project; staff for project; is school being mentored by outside source; final goal
3. Curriculum

Academic committee to review and share report and recommendations during the next meeting.

6. Victory Report –
M. Cordero (see attached)

- Paperwork for M. Perez, PTO president, to become a board member is underway. M. Cordero has contacted State Education Department regarding matter.
- included board dates for next year

P. Augello (see attached)

- Final Budget Summary-Basic revision of last budget. Cash flow positive.
- Total number of students 675. Currently there are 491 students from Yonkers School District.

Resolution 3-2013-2014
INTENTION: A motion was made to The Board of Trustees motions to adopt a revised budget for the 2013-2014 fiscal year. The Board of Trustees resolved to revise the CSEE budget for the 2013-2014.

Motioned by: J. Killoran
Seconded by: N. Burns-Lyons

Discussions: none
All in Favor: Unanimous

7. Old Business
Facilities – E. LaGuerre

- Annex construction underway and should be completed by next week
- S. Henriquez: real concern is fire alarm and sprinklers will try best not to have it relocated
- Punch list items for middle school are in the process of being completed
- Appointments for permits and inspections have been set
- Renovations will be completed by the end of this week: painting starts tomorrow
- TCO: will need to request another extension to complete list of items

8. New Business

Resolution 4-2013-2014
RESOLUTION: A motion was made to the Board of Trustees to retain the existing bus company, Tur Bus, to provide transportation to and from NYC and a resolution approving the motion was adopted.

Motioned by: J. Killoran
Seconded by: C. Russo
Discussions: none
All in Favor: Unanimous

Resolution 5-2013-2014
RESOLUTION: A motion was made to the Board of Trustees to renew Preferred Meals Systems contract for the 2013-2014 fiscal year and a resolution approving the motion was adopted.

Motioned by: J. Killoran
Seconded by: C. Russo
Discussions: none
All in Favor: Unanimous

Resolution 6-2013-2014

RESOLUTION: A motion was made to the Board of Trustees to renew the technology contract with Exclusive PC at the same rate as was in effect for the 2012-2013 fiscal year, and a resolution approving the motion was adopted.

Motioned by: J. Killoran
Seconded by: C. Russo
Discussions: none
All in Favor: Unanimous

Resolution 7-2013-2014
RESOLUTION: A motion was made to the Board of Trustees motions to continue the cleaning services contract with Classico after the trial period which expires on August 30, 2013, and a resolution approving the motion was adopted.

Motioned by: S. Cruz
Seconded by: J. Killoran
Discussions: none
All in Favor: Unanimous

Resolution 8-2013-2014
RESOLUTION: A motion was made to The Board of Trustees motions to retain Allied Barton Security to provide security services to school and a resolution approving the motion was adopted

Motioned by: J. Killoran
Seconded by: S. Cruz
Discussions: none
All in Favor: Unanimous

Resolution 9-2013-2014
RESOLUTION: A motion was made to the Board of Trustees motions to contract FCR builders to complete paving of playground, and a resolution approving the motion was adopted.

Motioned by: S. Cruz
Seconded by: J. Killoran
Discussions: Stephan Henriquez advised the Board that FCR Builders was the low bidder for the work. Three bids were received.
All in Favor: Unanimous

Resolution 10-2013-2014
RESOLUTION: A motion was made to the Board of Trustees motions to pay professional development consultants at Fiscal Year 2012-2013 rates to keep consultants on contract pending review and recommendations from Academic Committee for the 2013-2014 fiscal year, and a resolution approving the motion was adopted.

Motioned by: J. Killoran
Seconded by: N. Burns-Lyons
Discussions: none
All in Favor: Unanimous

Resolution 11-2013-2014
RESOLUTION: A motion was made to the Board of Trustees to authorize the preparation and submission of a CBDG grant proposal to the City of Yonkers to finance CSEE site improvements as a CSEE and community facility playgrounds and garden, and a resolution approving the motion was adopted.

Motioned by: J. Killoran
Seconded by: S. Cruz
Discussions: none
All in Favor: Unanimous

Resolution 12-2013-2014
RESOLUTION:
A motion was made to the Board of Trustees motions to permit CSEE to enter into a contract with YPS district in respect to the purchase of NYPA power, and a resolution approving the motion was adopted.
Motioned by: J. Killoran
Seconded by: C. Russo
Discussions: none
All in Favor: Unanimous
Abstained: S. Cruz

E. LaGuerre:

Resolution 13-2013-14
RESOLUTION:

A motion was made to the Board of Directors to:

1. Authorize the signature authority of Ms. Cindy Lopez (Assistant Principal), and Mr. Stephan Henriquez (Director of Operations) on the CSEE Customer's Bank Account and establish policy with respect to the use of credit cards. Ms. Castillo, Ms. Lopez and Mr. Henriquez have individual signature authority by check or purchase order for expenses up to One Thousand Dollars ($1,000) on the account. Signatures from two of the foregoing individuals are required for checks or purchase orders on expenditures over One Thousand Dollars ($1,000) but under Five Thousand Dollars ($5,000). Check or purchase order expenditures exceeding $5,000 are only to be made on the signatures of the Chairman or the Treasurer of the CSEE Board of Trustees.

2. Limit the authority of CSEE credit card holders to make purchases on CSEE credit cards to expenditures up to One Thousand Dollars ($1,000). Expenditures exceeding One Thousand Dollars ($1,000) are only to be incurred upon a joint authorization by Ms. Castillo, Ms. Lopez and Mr. Henriquez. CSEE credit cards are not to be used for cash advances or withdrawals.

A resolution approving the motion was adopted.

Motioned by: J. Killoran
Seconded by: S. Cruz

Discussions: none
All in Favor: Unanimous

Adjournment
Motion to Adjourn 9:30pm

Charter School of Educational Excellence (CSEE)
Meeting of the Board of Trustees
Monday, September 16, 2013

Attendance: E. LaGuerre, S. Cruz, C. Russo, N. Burns-Lyons, J. Killoran, M. Perez, J. Siegel, C. Medina

Non-Board Members: C. Castillo (Principal), C. Lopez (A.P.), P. Augello (Victory), M. Cordero, C. Goldberg (Parent Coordinator), S. Henriquez (Director of Operations)

1. Call to order: 6:40 pm

Welcome Remarks – E. LaGuerre

- Mr. LaGuerre extremely excited with the opening of school and extension site: annex looks beautiful; teachers are happy; annex project completed at budget
- Frank R., contractor had people working on site seven days a week
- A special thank you to Mr. Henriquez, Director of Operations, for investing personal time to get project completed during the summer
- Thank you to Ms. Carmen Goldberg for getting TCO – Mrs. Goldberg was instrumental in the acquisition of it
- Ms. V. Smith, State Education Department was called and advised that annex is ready and school has TCO at hand. All documents have been received and will be emailed
- Mr. LaGuerre and Ms. Cruz visited several classrooms the first day of school; students and teachers happy and already hard at work
- Dr. Betty Rosa came to visit school during the August professional development. Board is very happy that Dr. Rosa is showing interest in helping the school

2. Adoption of Minutes
Resolution 14 -2013-2014
RESOLUTION: The Board of Trustees motions to adopt the August 2013 Board Meeting Minutes.

Motioned by: C. Russo
Seconded by: S. Cruz
Discussions: None
All in Favor: Unanimous

Resolution 15 – 2013-2014
RESOLUTION: The Board resolves that the CSEE school calendar be revised by the addition of two one-half days for the scoring of tests required by the New York State Department of Education. Pursuant to this resolution the first half-day of test scoring will be scheduled for April 11, 2014. The second is scheduled for April 25, 2014.

Motioned by: S. Cruz
Seconded by: C. Medina

Discussions: None
All in Favor: Unanimous

Resolution 16 – 2013-2014-
RESOLUTION: The Board resolves that the revisions proposed to the 2012-2013 CSEE Safety Plan be adopted as the 2013-2014 CSEE Safety Plan, subject to:

- Comments received from the Yonkers Police Department
- Comments received from the Yonkers Fire Department
- Comments received from the Yonkers Office of Emergency Management
- Comments received at the public hearing on the 2013-2014 CSEE Safety Plan
- Any Addenda to the 2013-2014 CSEE Safety Plan which are presented and approved by the CSEE Board of Trustees.

Motioned by: J. Killoran
Seconded by: C. Medina
Discussions: Yes
All in Favor: Unanimous

Discussion -

E. LaGuerre: *What is the difference between the 2012-2013 safety plan and the 2013-2014 safety plan?*
S. Henriquez: *There are a couple of differences: (1) a different facility configuration since we have the annex; (2) accommodation for the after school program; (3) school is eliminating the need to have the school aides take certain positions during evacuation/emergency situations.*
C. Medina: *Is there anything in the safety plan that covers "what happens if an intruder comes in to the building?" How about if there is a kidnapping?"*
S. Henriquez: *Yes, there are steps and procedures for various incidents including, fire, intruders coming in to building, and other emergencies.*
J. Killoran: *Just attended an emergency management meeting; can put school in touch with resources and individual who can help with evacuation plans.*
J. Siegel: *Is there a downside to adopting document and then finding out that we are not in compliance?*
S. Henriquez: *CSEE is required to comply with law for matters including fire safety, building code, etc. regardless of the Safety Plan. The Safety Plan is primarily a tool for CSEE to think through and plan for safety.*

E. LaGuerre:

- Some board members, the principal and assistant principal had the opportunity to attend CEI training for School Leaders. Mr. LaGuerre very impressed by the caliber of training and the number of people who attended this event, including Dr. Rosa. Had the opportunity to discuss with Mr. John Falco, how CEI can help CSEE by providing

leadership training. Mr. Falco came through with the recommendation that we can be integrate in to their leadership training. Mr. Medina has more information to share about this great opportunity.

C. Medina:

- CEI – to provide support to CSEE leaders through professional development/training. This support will be provided in order to help school leaders become better acquainted with the many changes coming about
- John Falco recommended that we can be integrated in to leadership training for free; no cost to the school. The idea is to integrate PD to help leaders become more proficient. This is also a good opportunity for the school to come into contact with great PD
- C. Russo very confident CEI can be of great help providing Professional Development; PD is a key component in evaluation, and the many components require intensive training
- C. Medina: seminars during school days and weekends

J. Killoran: *"How are CEI schools performing?"*
C. Medina: *CEI supports many schools undergoing new design by the BOE. Most important element CEI provides is support, consistent support to make effective changes. Department Of Education provides funding for CEI to oversee schools and make positive changes.*

Resolution 17 – 2013-2014
RESOLUTION: The Board of Trustees resolves to engage the services of CEI-PEA for leadership professional development program at no cost to school.

Motioned by: C. Russo
Seconded by: S. Cruz
Discussions: None
All in Favor: Unanimous

Principal Report – Dr. Castillo (see attached)

- Opening day was very successful and smooth. Classes are up and running
- Instructional Focus this year: strengthening support to all at risk students
- AIS (academic intervention services) positions were created in order to better help our students. Individuals in AIS positions are the most senior staff members who are known for being successful with students
- NYS assessment scores have come in and students have been placed in classrooms to meet their academic needs
- Rosetta Stone program is up and running; second language learning for middle school; online program; this also pushes technology and 21st century learning; 270 licenses for students
- Teacher evaluation system training provided by YPD August 26, 2013. Principal and assistant principal attended but feel that more training is needed
- Dissemination grant: first time charter schools are allowed to participate; school mentoring other schools; CSEE teachers grow by being able to teach other teachers

effective strategies to increase student support; grant will open other opportunities to increase involvement with school district and other schools

- After School Program Update: SASF (Sports and Arts for Students Foundation); in the process of coordinating program; Director is M. Aracena; kick off 1st week of October; after school for our own sports program, academic help, and Saturday program

M. Cordero:
In regards to the afterschool program, *"Will school need extra insurance? If so, school needs to make sure it is covered." Will need coordination of insurance. Will school need nurse during program? Security? Busing?*

Resolution 18 – 2013-2014
RESOLUTION: The Board of Trustees resolves to increase the line for M. Aracena by $5,000.00 to provide after school SASF program.

Motioned by: S. Cruz
Seconded by: J. Killoran
Discussions: None
All in Favor: Unanimous

PTO Report – M. Perez (see attached)

- Welcome committee Tuesday September 12
- Goal this year is to increasing parental involvement in meetings and fundraisers
- PTO will provide someone to watch children while meeting is going on; bilingual meetings for parents who only speak Spanish (Rosa vice president will be taking on Spanish component of meeting)
- Picture day will be set up for before Christmas
- Smarter fundraising campaign: Harlem Wizards fundraiser - meeting with S. Cruz, M. DiSimone, S. Fliesser, and M. Perez to discuss
- Initiate Year Book committee: this will also help emphasize what students learn in the classroom
- October fundraiser: Cherrydale 40-45% for company

Victory Report –
M. Cordero (see attached)

- VEP report
- SED called the school to congratulate school's state exam results; school outperformed YPS district at every grade, NYC district and State in several grades
- 632 enrollment - School working on bringing in additional students
- First meeting with principal in a series of meetings to discuss goals, job descriptions, data
- Leadership academic binder for accountability – Discussed with principal
- Effective Leadership Essentials – Ongoing discussions with principal, six essentials will be shared and how stay in compliance

P. Augello (see attached)

- Intercept – Mt. Vernon owes about $20,000.00
- Yonkers up to date. No other districts out of current balance
- Budget -

Committee Reports:

- Academic Committee meet – C. Russo, S. Cruz, Dr. Castillo and Mrs. Lopez
- Professional Development consultant services are totaling $187,000.00. Looked at number of hours, days, and time allocations
- Consultants are key components of PD; aligning curriculum and provide coaching, mentoring and support to teachers in various developmental stages
- Enhancing and implementing curriculum
- Report due for first round of walkthroughs
- Want to have a School Sports Committee and have J. Killoran oversee sport activities/chair

S. Henriquez:

- Went through the punch list for the middle school. A list of items need to be finished such as the emergency access in the back, elevator shaft, water drainage issues affecting the school
- Playground bid accepted; will be under construction shortly
- TCO issued on Friday
- $160,000.00 spent to date on renovations of annex

Motion to Adjourn 9:30pm

Charter School of Educational Excellence (CSEE)
Meeting of the Board of Trustees
Monday, October 21, 2013

Attendance: E. LaGuerre, S. Cruz, C. Russo, N. Burns-Lyons, J. Killoran, M. Perez, C. Medina
Excused: J. Siegel

Non-Board Members: C. Castillo (Principal), C. Lopez (A.P.), P. Augello (Victory), M. Cordero, C. Goldberg (Parent Coordinator), S. Henriquez (Director of Operations), 3 parents

1. Call to order: 6:40 pm

Welcome Remarks – E. LaGuerre

- Mr. LaGuerre has not been able to come to the school for a couple of weeks due to other pressing matters, wants to apologize to staff for it. Looking forward to hearing the principal report and PTO report.
- Ongoing issues related to scheduling bargaining meeting with union; have not been able to set a meeting date since the last meeting. There are rumors related to school not wanting to meet with union, this is not true. Union has not gotten back to school with a meeting date after several attempts from the school to set a meeting date. Union, on the other hand, has met with staff and given erroneous information related to change in health benefits. Health Benefits Presentation to staff, provided by the school, scheduled for early November to discuss health care plan options.

2. Adoption of Minutes
Resolution 14-2013-2014
RESOLUTION: The Board of Trustees motions to adopt the September 2013 Board Meeting Minutes.

Motioned by: S. Cruz
Seconded by: C. Medina
Discussions: None
All in Favor: Unanimous

E. LaGuerre-
Basketball Program

- Basketball budget at $16,000.00—Allocated budget
- Committee will need to review: coach certification; travel expenses; insurance coverage, assistant coach salary; security; schedule for home and away games (need to approve).
- S. Cruz recommends that J. Killoran review program; submit schedule and budget projection (schedule for payments). J. Killoran chair of committee
- S. Henriquez: basketball program has commenced, base payment for this year on what was paid last year
- Basketball committee meeting Tuesday to discuss basketball budget, cost, schedule and paperwork that is due. 2 pm meeting between committee and Mr. R. to discuss program

- First out of building game scheduled for the end of November

Resolution 14-2013-2014
RESOLUTION: The Board of Trustees motions to authorize the sports and activity committee to review and approve the basketball team budget, schedule, insurance needs and any after school requirement. Budget proposal $16,000.00

Motioned by: C. Medina
Seconded by: C. Cruz
Discussions: None
All in Favor: Unanimous

S. Henriquez-

- Recommends that school negotiates an agreement with City of Yonkers, department of sanitation, for waste and recyclables pick up at school, which would be done at no cost to the school
- Choice of 10 yard container which can fit in current enclosure, or the other option is a 20 yard container that can be place in the Warburton Avenue parking lot (2 parking spaces inside the parking lot)
- Recommendation to the board to start with the 10 yard container to keep cost down—would not have to spend money converting the 2 parking spots into an enclosure for garbage
- Discontinue the use of current garbage pick-up contract
- Current garbage pick-up schedule: daily
- Garbage pick-up schedule through City of Yonkers: 2 times per week
- Container rental cost will be discussed after further investigation

Resolution 15-2013-2014
RESOLUTION:
The CSEE Board of Trustees authorizes the Director of Operations to negotiate with the City of Yonkers Department of Sanitation to arrange for the collection of CSEE solid waste and recyclables by the City of Yonkers.

Principal Report – Dr. Castillo (see attached)

- Whole school initiative for goal setting for grades K-8 and school leaders. Meeting with individual teachers or grade level teams to discuss students' initial data (September), and a plan for moving students; raise test scores and close achievement gaps
- Increased support for all students: AIS, special education and English language learners. Teams meeting on a consistent basis. Senior teachers (AIS) providing support to new teachers—peer coaching
- NYS Mock exams in progress for grades 3-8: ELA exam already proctored, Math exam will be proctored this coming week. Teachers reviewing data and grouping students in order to provide support
- Starting to use i-ready for testing students. Hopefully will be able to move away from Acuity since Acuity is not aligned with state testing

- Using DIBELS, running records for early grades K-1
- Ongoing Informal and formal observations/evaluations of teachers (all teaching staff)
- Evaluations of consultants through surveys: staff will complete surveys after professional development sessions. Surveys will be used to evaluate consultants and to provide feedback to board
- Algebra regents program underway: 8th grade teacher and math consultant collaborating to develop curriculum. Mr. Edwards and Mr. Palmer will be presenting a regents workshop to parents
- Next teacher coaching half-day October 22 will be used for i-ready training. C. Russo use the term professional development instead of coaching
- Commercial being taped for channel 11 at school: Segment for children's healthy eating with Dr. Steve. Mr. D. participating in segment
- Fundraisers: one dress down and one whole school bake sale to support theatre project

PTO Report – M. Perez (see attached)

- Membership: 116 parents signed up to become members
- First PTO meeting went well, bi-lingual, 42 present (6% of school)
- PTO wants to find ways to get parents involved, provided babysitting services for parents attending meeting
- PTO Balance: $568.65
- Fundraisers: box tops, magazines, clothes drop
- Parents concerned with some of the classrooms in the elementary school being too small with no windows. E. LaGuerre explained that all rooms have proper ventilation and air circulation, building has passed inspections for student usage

Victory Report –
M. Cordero (see attached)

- VEP report
- Charter school performance Framework: handout for board members, page 4 provides benchmarks for various areas, please review document
- Total of 39 Special education students (5.9%), total goal for Special education is 11%
- All lunch applications have been submitted
- Total number of Bus and fire drills for the school year is 12; 8 drills must be completed by December 1st. C. Russo: Have Director of Operations submit a drill schedule for approval
- Still waiting for approval for Mr. Perez, PTO president, to become voting member

P. Augello (see attached)

- Budget – Enrollment 659, budget at 654, on target

New Business - C. Medina

- Unique time for our institution. School started as a dream and has turned into an incredible reality. School has gone through many changes over the years. It's time to

move away from the past and look into the future; a name change for the school. A name that uniquely identifies a dream, journey, and sense of accomplishment: *The LaGuerre Academy*. Name very appropriate, board feels it is important to identify the school with its creator

- School created out of a dream; no money to start it; Mr. LaGuerre mortgaged his house to get school up. Important for school to have a name that ties it to excellence
- C. Russo: brilliant suggestion that is long overdue - incredible things happening at the school due to E. LaGuerre and his determination. Moves to establish the name change as soon as possible
- C. Castillo: when you think of CSEE, you think of E. LaGuerre
- S. Cruz: would like to have school named E. LaGuerre Academy of Educational Excellence to tie it in to the school's beginning
- N. Burns: great idea to make a name change at this time; in all the time she has been in board, E. LaGuerre has been steadfast fighting to make sure school succeeds, he has made the dream of opening a charter school to serve underprivileged children a reality

Resolution 16-2013-2014
RESOLUTION TO CHANGE THE OFFICIAL NAME OF THE CHARTER SCHOOL

WHEREAS, the Board of Trustees motions to change the name of the Charter School of Educational Excellence to the E. LaGuerre Academy of Educational Excellence in honor of the founding Board Chair, Eduardo LaGuerre.

Motioned by: Carol Russo
Seconded By: Carlos Medina
Discussions: no negative discussions
Roll Call:
In agreement of the name change: Jim Killoran; Nadine Burns, Sobeida Cruz; Carlos Medina and Carol Russo
Opposed: none
Abstain: Eduardo LaGuerre
Absent: James Siegel

All in Favor: Unanimous with Mr. LaGuerre abstaining

Motion to Adjourn 9:30pm

Charter School of Educational Excellence (CSEE)
Meeting of the Board of Trustees
Monday, November 18, 2013

Attendance: E. LaGuerre, S. Cruz, M. Perez, C. Medina, J. Siegel, J. Killoran
Excused: C. Russo, N. Burns-Lyons,
Non-Board Members: C. Castillo (Principal), C. Lopez (A.P.), P. Augello (Victory), M. Cordero, C. Goldberg (Parent Coordinator), S. Henriquez (Director of Operations), K. Swingle (teacher)

1. Call to order: 6:35 pm

Welcome Remarks – E. LaGuerre

- Union meeting went well—collective bargaining section with YFT. During this meeting, there was extensive discussion related to the new healthcare benefit package for teachers. At first the union wanted to approve a full package which would contain the teacher's evaluation system and healthcare benefits among other items, but after many hours of ongoing negotiation (over the years), YFT has agreed to sign a contract that allows for the school and union to continue negotiations on the evaluation system. A subcommittee will meet to discuss evaluation process for teachers. Meeting will be set for subcommittee to meet.

- Dr. Castillo: during the last academic meeting, the academic committee asked that each school consultant (academic), present information regarding what it is that they do when they are at the school, the role of the consultant. The first presenter is Dr. Alice Siegel, the ELA consultant.

Presentation by Dr. Alice Siegel – English Language Arts Consultant

-
- Role of the ELA consultant- to provide instructional support to all ELA, Title I, Special Education, AIS, Science and Social Studies.

- Other responsibilities: helping align ELA curriculum to new CCLS grades 3-8, attend weekly grade level team meetings, coordinate ELA testing for grades 3-8, and set-up scoring for ELA testing.

- This week during team meeting, discussion revolved around vocabulary. Words have different meanings depending on grade and domain. As domain changes, meanings change. State provided 40 words that are critical for testing grades.

- Work with grants: Reading is Fundamental, Dissemination grant, older grant (S3TAIR).

- Sample day Schedule: Observations and debriefing of findings with teachers. This process is not related to evaluations—consultant does not supervise or evaluate. Consultant supports students and helps teachers achieve success.

- C. Medina: Important to support teachers so that they have the tools they need in order to help students. Dr. Siegel supports teachers by giving them additional tools to support student achievement. Very fortunate to have Dr. Siegel at our school.

- Dr. Siegel: There are three reasons why students fail to do well: (1) prior knowledge—student cannot link information since they do not have enough life experience; (2) reading fluency—student reads so slow and choppy that by the time they finish they cannot understand what they read; (3) vocabulary—if student has limited understanding of words and meanings it affects reading comprehension.

Mr. LaGuerre—Mr. Perez, the PTO president is now clear and able to vote in all resolutions. Mr. Perez had to abstain from voting while waiting for clearance from state.

2. Adoption of Minutes
Resolution 17 2013-2014
RESOLUTION: The Board of Trustees motions to adopt the October 2013 Board Meeting Minutes.

Motioned by: E. LaGuerre
Seconded by: J. Siegel
Discussions: None
All in Favor: Unanimous

E. LaGuerre - Employee healthcare coverage

- School needs to change employee healthcare coverage due to the new affordable health care act system. VEP in turn came up with a plan that will provide the best coverage possible within the budget. New plan provides excellent coverage and benefits with six different options. Teacher's Union happy with healthcare benefit options being provided. Plan also provides many other benefits, such as gym membership and reimbursement.

3. Change in CSEE Employee Benefits for the 2014 Plan Year

Resolution 18 2013-2014
RESOLUTION: The Board of Trustees motions to move to a new employee healthcare benefit program using a defined contribution funding approach and offering CSEE employees greater choice in health, dental and vision benefits and greater flexibility in customizing benefits available to themselves and their families.

Motioned by: S. Cruz
Seconded by: C. Medina
Discussions: None
All in Favor: Unanimous

4. E-Rate Consultant Contract Authorization

S. Henriquez – E-Rate Contract

- Need to renew contract for E-Rate consultant. This is a long time standing consultant paid $6200. This is possibly the last school year school will be eligible to receive reimbursement from e-rate. Ongoing process of updating system and school technology.

Resolution 19 2013-2014 Contract Authorization

RESOLUTION: The Board of Trustees motions to authorize a contract with JHMEDU for the 2013-2014 fiscal year in the amount of $6,200 and for work outside the contract scope of work at the rate of $220 necessary toprepare an E-Rate RFP, evaluate proposals received and prepare a contract with the selected proposer.
Motioned by: J. Siegel
Seconded by: C. Medina
Discussions: None
All in Favor: Unanimous

5. Speech Therapist Contract Authorization

Resolution 20 2013-2014 Contract Authorization

RESOLUTION: The Board of Trustees motions to approve 2013-2014 fiscal year contract with Ms. A. Clymer for licensed speech pathology services at the rate of $77.00 per hour.

Motioned by: C. Medina
Seconded by: S. Cruz
Discussions: None
All in Favor: Unanimous

6. Charter School of Educational Excellence Name Change Authorization

Resolution 21 2013-2014

RESOLUTION: WHEREAS, the Board of Trustees motions to change the name of the Charter School of Educational Excellence to the **E. W. LaGuerre Academy** in honor of the founding Board Chair, Eduardo LaGuerre.

Motioned by: James Siegel
Seconded By: Carlos Medina
Abstaining: E. LaGuerre
Discussions: Unanimously approved

Roll Call:

- In support of the name change: James Siegel; Sobeida Cruz; Carlos Medina and Miguel Perez Jr.
- Opposed: none
- Abstaining: Eduardo LaGuerre
- Absent: Carol Russo, Jim Killoran & Nadine Burns

All in Favor: Unanimous with Mr. LaGuerre abstaining.

RESOLUTION: WHEREAS, the Board of Trustees motions and approves to designate Mr. Carlos Medina to sign, submit and complete the amendment process of changing the school's official name on behalf of the Board of Trustees. The amendment request will be sent to the New York State Office of Charter Schools for review and approval from NYSED and the Regents.

Motioned by: J. Siegel
Seconded By: S. Cruz
Discussions: no negative discussions

Roll Call:

- in agreement of the name change: James Siegel; Sobeida Cruz; Carlos Medina and Miguel Perez
- Opposed: none
- Abstain: Eduardo LaGuerre
- Absent: Carol Russo, Jim Killoran & Nadine Burns

All in Favor: Unanimous with Mr. LaGuerre abstaining.

Principal Report – Dr. Castillo (see attached)

- Career day was a wonderful day at the school—a lot of very important visitors. Visitors shared that they had a great experience at the school; teachers and students very receptive
- Assemblywoman Shelly Mayer wants to sponsor trip to Albany for grades 7-8
- Regeneron will be coming back to check science program at school and hopefully partner up with school to provide support
- Goya plant site visit for Middle School students in mid-December
- Puerto Rican Independence presentation November 19th
- Thanksgiving celebration November 26th

PTO Report – M. Perez (see attached)

- Currently there are 122 members signed up
- PTO very focused on increasing fundraising efforts and parent participation this year
- December will be filling in the last two PTO positions that are open
- Looking for community effort

Fundraising Committee - S. Cruz

- April 21st fundraiser at *42 Restaurant—Ritz Carlton* in White Plains
- Restaurant can accommodate 400 people
- School will charge $50.00. Restaurant will provide food and drinks
- Will need 20 silent auction items to action off, such as weekend home at a beach, one week auto rental, flat screen TV. Will be looking for big items to auction off
- Restaurant owner was born and lives in Yonkers, wants to give back to the community
- Looking for this to be annual fundraiser

Victory Report –
M. Cordero (see attached)

- Enrollment at 658 students
- 42 current special education students, 5-6 undergoing referral process
- 25 ELL students
- Lunch applications: Mr. Henriquez and team completed
- Title I report went out with 472 students receiving free lunch and 74 receiving reduced lunch rates; 82.8 free and reduced percentage
- Consultants coming in to work with teachers: special education, ELA, math and science
- In compliance with fire drills

P. Augello (see attached)

- Budget

S. Henriquez -

- Free and Reduced lunch info and reporting: Ms. Ortiz and Ms. Bautista did an incredible job compiling and handling all of the information and records for the lunch program
- Litigation: school is been being sued for $720,000. School answered a motion and filed a cross motion. Cross motion for summary motion—no money owed to contractor. In 60-90 days will know the court's decision. In Mr. Henriquez's opinion CSEE has valid defenses to the Mechanic's Liens.

R. Richardson—Update on basketball program

- All forms related to physicals have been submitted to school
- Waiver forms and consent forms have been signed by parents and have been submitted back to school
- Temporary coaching license underway
- Binder containing student information for team will be given to board and Director of Operations
- Staffing: Mr. Richardson is the coach and Mr. Gonzalez is the assistant coach, staff from last year not able to work this year due to other teaching obligations. Mr. Swingle and Mr. Harrison have been helping students complete assignments

Motion to Adjourn 8:30pm

__Charter School of Educational Excellence (CSEE)
Meeting of the Board of Trustees
Monday, December 16, 2013

Attendance: E. LaGuerre, S. Cruz, N. Burns-Lyons, M. Perez, C. Medina, J. Killoran)
Excused: C. Russo, J. Siegel

Non-Board Members: C. Castillo (Principal), C. Lopez (A.P.), M. Cordero, C. Goldberg (Parent Coordinator), S. Henriquez (Director of Operations), teachers: K. Swingle, D. Harrison, P. Vassari, K. Lepore

1. Call to order: 6:50 pm

Welcome Remarks – E. LaGuerre

- Union meeting went well—there is an agreement with union for most points of interest. Last meeting Dr. Castillo and Mrs. Lopez spent over four hours reviewing contract. The only outstanding item is the evaluation of teachers. School decided to follow the NYSUT rubric system. Dr. Castillo and Mrs. Lopez are working with a subcommittee to combine forms and templates to be used during observations. Collective bargaining agreement between YFT and teachers did not go well due to issues related to annual raise percentage. There was a question related to annual raises being 2.0 percent vs 2.5 percent. Other items discussed related to health benefit package. Currently, all but one employee completed online registration. Deadline for enrollment was extended to December 16th. School was able to increase individual benefit contributions from $5,000 to $5,600. There are six plan options available to employees
- The reason why the school can now discuss union related matters is that the document has been released to teachers—contract is now a public document.
- Union dues will go back to beginning of school year (July 2013). Dues are very high for teachers that do not get paid as well as other school districts
- New evaluation system: the only problem would be with teachers that are not performing well since the observation and evaluation process will be extended

2. Adoption of Minutes

Resolution 22 2013-2014 Adoption of November Minutes

RESOLVED: The Board of Trustees motions to adopt the Board of Trustee Meeting Minutes for the November 18th, 2013 Board of Trustees meeting.

Motioned by: C. Medina
Seconded by: S. Cruz
Discussions: none
All in Favor: unanimous

E. LaGuerre-

Every year the board has to review and pass a resolution to adopt the Code of Ethics. Currently there are no changes to be made since the state sets forth what needs to happen.
S. Cruz: staff needs to review the Code of Ethics. All employees need to follow the Code of Ethics. How are we getting the Code of Ethics to employees? Principal should send an email to employees regarding reviewing the Code of Ethics.

Resolution 23 2013-2014 Adoption of Code of Ethics

RESOLVED: The Board of Trustees motions to adopt a Code of Ethics pursuant to the following resolution as set forth in Exhibit A.

RESOLUTION OF THE BOARD OF TRUSTEES OF THE Charter School of Educational Excellence

ADOPTION OF THE CODE OF ETHICS

_____ WHEREAS, the Charter School of Educational Excellence (the "Institution") operates a charter school pursuant to the State Education Law; and

WHEREAS, the Board recognizes that sound , ethical standards of conduct serve to increase the effectiveness of the school Board trustees and their staff as educational leaders in their community; and

WHEREAS, the Board also recognizes its obligation under the General Municipal Law, to adopt a code of ethics consistent with the previsions of the General Municipal Law and the 2010 NYS Charter Law, setting forth the standards of conduct required for all school trustees, officers and employees; and

WHEREAS, the Board has determined to review and adopt the Institution's Code of Ethics for the Schools Trustees, Officers and Employees as required by the 2010 NYS Charter Law on an annual basis.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE Charter School of Educational Excellence AS FOLLOWS:

Section 1. Code of Ethics. The Code of Ethics attached as Exhibit A is adopted for the 2013-2014 school year:

Section 2. This Resolution shall take effect immediately.

Motioned by: C. Medina

Seconded by: S. Cruz
Discussions: none
All in Favor: unanimous

Resolution 24 2013-2014 Adoption of a Conflict of Interest Policy

RESOLVED: The Board of Trustees motions to adopt a Conflict of Interest Policy pursuant to the following resolution as set forth in Exhibit B.

RESOLUTION OF THE BOARD OF TRUSTEES OF THE Charter School of Educational Excellence

ADOPTION OF THE CONFLICT OF INTEREST POLICY

WHEREAS, the Charter School of Educational Excellence (the "Institution") operates a charter school pursuant to the State Education Law; and

WHEREAS, the Board recognizes that sound , ethical standards of conduct serve to increase the effectiveness of the school Board trustees and their staff as educational leaders in their community; and

WHEREAS, the Board also recognizes the defined prohibited Conflict of Interest for the school trustees, officers and employees under the General Municipal Law and the 2010 NYS Charter Law, and

WHEREAS, the Board has determined to review and adopt the Institution's "Conflict of Interest Policy" for the Schools Trustees, Officers and Employees as required by the 2010 NYS Charter Law on an annual basis.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE Charter School of Educational Excellence AS FOLLOWS:

Section 1. Conflict of Interest. The Conflict of Interest Policy attached as Exhibit B is adopted for the 2013-2014 school year:

Section 2. This Resolution shall take effect immediately.

Motioned by: N. Burns-Lyons
Seconded by: C. Medina
Discussions: none
All in Favor: unanimous

Resolution 25 2013-2014 Atiya Clymer Contract Authorization

RESOLVED: The Board of Trustees motions to approve a 2013-2014 fiscal year contract with Ms. A. Clymer for licensed speech pathology services at the rate of $81.00 per hour instead of the $77.00 per hour set forth in resolution 20 2013-2014.

Motioned by: S. Cruz
Seconded by: M. Perez
Discussions: none
All in Favor: unanimous

Principal Report – Dr. Castillo (see attached)

- Met with YFT members today to revise forms to be used for teacher evaluations. Next meeting is scheduled for this upcoming Wednesday to further develop forms and process. Evaluations to be conducted by Principal and Assistant Principal. Will also be reviewing assessments to be used for the 20% portion of the teacher evaluation process. For teachers in content area not tested, YFT and CSEE working together to create mid-term, final, and student portfolios for art and music. Also discussed teacher improvement plan
- In the process of administering the second ELA mock
- Thanksgiving Day celebration was wonderful. Every classroom was able to get a full turkey and trimmings. A special thank you to Ms. Goldberg and the turkey angels for helping out during this day and donating a total of 28 turkeys to the school

PTO Report – M. Perez (see attached)

- Currently there are 121 members
- Next PTO meeting scheduled for tomorrow
- Mid-Year status report will be discussed during the next meeting. Parents will be happy with this information. Mr. Perez working with Data Coordinator to access parents and provide information via Facebook page
- First fundraiser raised over $7,000.00. 40% of fundraiser goes back to PTO. Mr. Perez will survey teachers to see what they need for classes. Also investigating if able to get additional computers for school
- Scholastic book fair schedule for Tuesday and Wednesday
- E. LaGuerre: PTO usually helps with funding for field day. How will PTO help with funding this year? Mr. Perez aware and will look into fundraising options to help cover the cost of field day

Fundraising Committee - S. Cruz

- April 21st fundraiser at *42 (Restaurant)—Ritz Carlton* in White Plains from 6-9 pm
- Forming committee with teachers to promote event
- Looking to community groups to help, donors or cooperation to underwrite event
- Talking to some vendors for auction items
- Maybe bring in an outside consultant - Rose Kappa to help out with technology fundraiser? Focusing on one laptop for every student—technology is critical STEAM art component

Victory Report –
M. Cordero (see attached)

- Lunch applications: 82% free/reduced
- Currently there are 657 students enrolled
- Received a call from Vickie Smith from SED - not moving forward with name change at this time since this can only be done during the renewal process
- Common Core: teaching kids to take ownership of learning

S. Henriquez -

- Facilities – for the first time in a long time facility did not flood during rain. This happened because a pump was installed in a dry well feeding the connection to the City of Yonkers storm sewer.
- During break HVAC system will be worked on, they will be here on Dec. 27, some of the elementary school issues will be resolved hopefully by tomorrow
- Fire inspection was done today and we have passed our fire inspection.
- Outside lights: All fixtures are working and on automatic timers. Elementary School lights now use energy efficient bulbs—using approximately one fifth the power previously used.
- Burglar alarm reporting false alarms; Alarm company has been requested to change police alarm dispatch protocol and to do other things to address this issue.
- NYPA contract is in effect. CSEE has been purchasing NYPA power through the Yonkers Public Schools District since October 1, 2013.

E. LaGuerre-

- Need to follow up on incident regarding parent becoming upset with basketball coach during basketball game; looking to resolve issue with parent; meeting with parent on Thursday to review concerns; basketball team doing very well; very proud of what is happening during games
- Parents many times do not get the gist of intramural completion. The coach sets the guidelines of who plays, playtime. Effort should be made for 2nd tier players to play when possible
- Need to start looking at other sports: baseball; track and field; also a girls league
- J. Killoran - holistic picture: think about academics and importance of service. J. Killoran proposes a Habitat Sustainability Club
- N. Burns-Lyons: We need to teach children to serve and give from the heart; students need to learn to volunteer

Motion to Adjourn 8:32pm

Charter School of Educational Excellence (CSEE)
Meeting of the Board of Trustees
Monday, January 13, 2014

Attendance: E. LaGuerre, S. Cruz, N. Burns-Lyons, J. Killoran, M. Perez, C. Medina, J. Siegel

Absent: C. Russo

Non-Board Members: C. Castillo (Principal), C. Lopez (A.P.), P. Augello (Victory), M. Cordero, C. Goldberg (Parent Coordinator), S. Henriquez (Director of Operations)

1. Call to order: 6:30 pm

Welcome Remarks – E. LaGuerre

- Welcome
- Introduction of Mr. R. Trauner, Special Education Consultant from Victory Education Partners, currently providing consulting services to CSEE

Presentation by Mr. R. Trauner

- **Statistics:** Kindergarten students 3/84= .03%; 1st grade students 10/81= 12%; 2nd grade students 8/75= .10%; 3rd grade students 9/74= .12%; 4th Grade students 2/73= .03%; 5th Grade students 2/68= .02%; 6th Grade students 2/84= .02%; 7th Grade students 2/62= .03%; 8th Grade students 4/56= .07%
- **Staffing:** 1 Counselor PT, 1 Psychologist FT, 2 SPED Teachers, 1 Case Manager/Coordinator, 1 Speech PT, 1 Occupational Therapist/ Physical Therapist
- **Services** being provided at school: resource room, speech, counseling, occupational therapy and physical therapy
- Teachers and support staff working together to provide consistent support to all students in need; focusing on moving level 1's to level 2; increased used of visuals, technology, i-ready program
- NYS ELA and Math results: 5% of students with disabilities met or exceeded the ELA proficiency standards; 7% 0f students with disabilities met or exceeded the Math proficiency standard

E. LaGuerre-
Break for executive session at 6:55 pm

Public meeting reconvened at 7:55 pm

E. LaGuerre-

- Apologies for the long wait. Executive meeting took longer than expected
- Move in to the action items, adoption of minutes
- Mr. J. Killoran had to leave at 7:55 pm to attend another board meeting

- C. Russo is not here. C. Russo has not attended a board meeting for three consecutive meetings—she is out of town

2. Adoption of Minutes

Resolution 26 2013-2014 Adoption of November Minutes
RESOLVED: The Board of Trustees motions to adopt the December 2013 Board Meeting Minutes.

Motioned by: S. Cruz
Seconded by: C. Medina
Discussions: None
All in Favor: Unanimous

Resolution 27 2013-2014
RESOLUTION: The Board of Trustees motions (erate contract)

Motioned by: N. Burns-Lyons
Seconded by: C. Medina
Discussions: None
All in Favor: Unanimous

Principal Report – Dr. Castillo (see attached)

- Clarification from Dr. King, Commissioner of Education, regarding testing results from last year. Results are a baseline
- Recruitment report see handout from Carmen Goldberg
- C. Goldberg: all paperwork has been updated and posted online. Recruitment team has been selected which include Ms. DeMasi. Able to get school recruitment add on Yonkers TV public network station. Applications available. G. Bergman to run lottery process
- E. LaGuerre: is there a budget line for recruitment? To pay for publication and staffing? P. Augello: $6,000.00 in total for recruitment, $5000,00 for advertisement
- Last Friday meeting with YFT committee to discuss evaluation process did not happen. Miscommunication regarding meeting location. Sent paperwork to YFT to review. Have not heard back.
- Evaluations: Board eventually will have to settle on a HEDI score for the evaluation of all teachers in grades K-8
- Academic after school program to begin January 14th for ELA and the 16th for Math
- AIS program working very well: experienced teachers mentoring and working with new teachers
- M. Cordero came in this week to observe all middle school classrooms; every four weeks there will be a meeting regarding AIS, small groups, and data
- Completed first round of teacher observations. Starting second round soon. S. Cruz: is this done only 2 times a year? C. Castillo: yes, unless there is a need for additional observations

- Teachers that are not currently being evaluated through the 20-20-60 rating will have to provide portfolios or mid-year exams and final exams. This applies to the art, music, physical education, social studies and science
- Teacher evaluation process document has been updated. The teacher improvement plan has been put together and is available as a draft—In line with NYSUT rubric

S. Henriquez-

- Focusing on resolving heating issues. Put in a heater in classroom 101 that is independent of the system to overcome balancing problems. Workable solution for right now. Classrooms are comfortable and teachers can close their doors
- E. LaGuerre: back rooms are very hot while front rooms are very cold
- S. Henriquez: Service people came in to check ducts, very poor system maintenance, heat is pounding at the back of the building
- C. Medina: what is the policy for kids waiting to get inside the building in the morning? S. Henriquez: in the morning, before 7:30 am students wait outside the building. E. LaGuerre: arrange for someone to monitor the students in the MPR from 7:00-7:30 am. N. Burns-Lyons: need to have someone that is specifically assigned to position and paid
- F. Raho (contractor) will be asked to submit final bill
- Litigation: Filed answer, 4th set of papers. Should have decision from the court within the next 60-100 days. Most likely outcome: will go to trial. Court is no longer accepting papers

E. LaGuerre - Baseball Program

- Teachers want to start a baseball program during the spring session. Coed for grades 6-8
- Mr. DeSimone and Mr. Fliesser submitted proposal and budget: reasonable amount to get team started at $10,606.00
- Dr. Castillo in agreement with starting the program since it will give students additional opportunities to participate in extracurricular activities
- Need to set up a meeting with the athletic committee to review budget and paperwork

Resolution 28 2013-2014
RESOLUTION: The Board of Trustees motions (baseball)

Motioned by: S. Cruz
Seconded by: N. Burns-Lyons
Discussions: None
All in Favor: Unanimous

S. Cruz - Fundraising Committee

- Have the save the date for the 42 fundraiser. Board members need to send save the date to all contacts
- 42 owner has given school the space, music, drinks and food
- Need pay pal for fundraiser add to website
- Purpose of fundraiser: To get tablets or laptops in front of each student at CSEE

- Received a contribution of $5,000.00 from Goya already, and a commitment from Entergy. Mr. LaGuerre has made a contribution of $2,500. And Mr. J. Killoran has stated that he will match Mr. LaGuerre's contribution. NY LIFE came to visit and stated that they may help. So far we have $12,500.00
- E. LaGuerre: talk with Janice Mayers regarding technology that would be the best to use throughout the school with students
- Initial contact with EMPIRE STATE CASINO. Scheduling a meeting with Mr. Rooney's representative to set up appointment to discuss fundraising event
- Charter School Growth Fund: School identified as a high performing school in a national level. School able to apply for a grant for up to $500,000.00. Putting proposal together for growth fund to open up another school. C. Schiterella and P. Augello helping put this together

E. LaGuerre-

- Moving very aggressively for high school. Will have to request a formal meeting with the mayor and bring parents to speak in behalf of the school
- Need to start working on playground once it warms up a little
- Assembly woman S. Mayer will be committing some money to the playground

Victory Report – M. Cordero (see attached)

- Current enrollment is 654 as of this morning
- 43 special education students identified
- Title I eligible: 344 students receiving services

P. Augello (see attached)

- We are budgeted at 654. Cannot lose any more students
- Process of amending budget
- Expenses are under. We are in good shape

New Business

Commissioner King will be coming in for visit. Waiting for a response from Regent Phillips

Motion to Adjourn 9:30pm

Charter School of Educational Excellence (CSEE)
Board of Trustees Minutes
Monday, February 26, 2014

Attendance: E. LaGuerre, S. Cruz, N. Burns-Lyons, J. Siegel
Excused: C. Medina, J. Killoran
Absent: C. Russo

Non-Board Members: C. Castillo (Principal), C. Lopez (A.P.), M. Cordero, C. Goldberg (Parent Coordinator), S. Henriquez (Director of Operations), teachers: K. Swingle, M. DeSimone, S. Fliesser

Call to order: 6:50 p.m.

1. Welcome and Introductory Remarks – E. LaGuerre

- Mr. Perez, PTO President was offered a job opportunity which makes it impossible for him to attend board meetings and successfully run the PTO and meetings. As part of starting a new job, Mr. Perez is currently under probation and cannot take time off to attend meetings that are not work related. Mr. Perez has officially resigned from the PTO board. Consequently, the Mrs. Akino who serves as vice PTO president will take on the acting responsibilities. Paperwork needs to be submitted to State Education Department.
- By losing PTO president, number of members on the board is reduced to seven. Quorum with four board members in attendance until new PTO president gets cleared by State Ed. Dept.
- Board members attendance. Trustees are very busy and at times are unable to attend meetings. Most trustees' absence average is two times per school year. C. Russo has been absent the most times per school year so far; last year she was absent 7 times, the year before 6 times, this year 4 times out of 6. This puts an immense pressure on the other trustees to always be present at board meetings. Attendance is carefully monitored by State Ed., by law board needs to hold regular meetings.

2. Adoption of February Minutes

Resolution 29 2013-2014 Adoption of January 2014 Board of Trustee Meeting Minutes

RESOLVED: The Board of Trustees moves to adopt the Board of Trustee Meeting Minutes for the January 13th, 2014 Board of Trustees meeting.

Motioned by: J. Siegel
Seconded by: S. Cruz
Discussions: None
All in Favor: Unanimous

3. Motions and Resolutions

Resolution 30 2013-2014 Acceptance of Board of Trustee Member Resignation

RESOLVED: The Board of Trustees moves to accept the resignation submitted prior to this Board meeting of Board Member Miguel A. Perez, Jr. from the Board of Trustees of the Charter School of Educational Excellence.

Motioned by: Sobeida Cruz
Seconded by: James Siegel
Discussions: None
All in Favor: Unanimous

Tabled :
Resolution 31 2013-2014 Board of Trustees Regular Meeting Date Change

RESOLVED: The Board of Trustees moves to authorize a change in the Regular Meeting Date of the Charter School of Educational Excellence from the third Monday to the second Thursday of every month of the year, excluding the month of August, during which there is no regular Board of Trustee meeting.

Motioned by:
Seconded by:
Discussions: None
All in Favor: Unanimous
No Board Action taken. Resolution was tabled.

Resolution 32 2013-2014 Dissemination Grant Contract Authorization

RESOLVED: The Board of Trustees moves to authorize the execution of a contract between the Charter School of Educational Excellence and the New York State Education Department to disseminate effective Charter School practices and programs that have been developed, tested and proven by the Charter School of Educational Excellence to the Cross Hill Academy elementary school of the Yonkers City School District and the Woodlands Middle School located in the Greenburgh Central School District 7, as well as the execution of assurances by the Charter School of Educational Excellence to the Federal government required as a condition of federal funding for the New York State Education Department to enter into this contract. The term of this contract commences on July 1, 2013 and ends on June 30, 2016, unless sooner terminated. Pursuant to the dissemination grant, varying amounts will be paid to participating schools over the three year term of the contract. Two Hundred, Twenty Three Thousand, Nine Hundred Eighty-One Dollars ($223,981.00) will be paid in the first year. Two Hundred, Eleven Thousand, Nineteen Dollars ($211,019.00) will be paid in the second year. Twenty-Five Thousand ($25,000.00) will be paid in the third year.

Motioned by: N. Burns-Lyons

Seconded by: J. Siegel
Discussions: None
All in Favor: Unanimous

Resolution 33 2013-2014 Authorization to Enter into Contract with Cablevision Lightpath, Inc. for 100 megabits of internet capacity funded via e-Rate

RESOLVED: The Board of Trustees moves to authorize the execution of a contract with Cablevision Lightpath, Inc. for 100 megabits of internet connectivity requested pursuant to the Schools and Libraries Universal Description of Services Requested and Certification Form 470. This contract would be eligible for E-Rate funding support in the 2014-2015 Federal Fiscal Year.

Motioned by: N. Burns-Lyons
Seconded by: S. Cruz
Discussions: None
All in Favor: Unanimous

Resolution 34 2013-2014 Spiral Fundraising Subaccount Signature Authorization

RESOLVED: The Board of Trustees moves to authorize the Board of Trustee member Ms. Sobeida Cruz and the Director of Operations Mr. Stephan Henriquez, to have signature authority in respect to the Spiral Fundraising account which shall be used for the "42 Fundraiser" and the fundraising initiative to acquire computers and internet services for direct use by CSEE students, and for other fundraising purposes as may be approved by the CSEE Board of Trustees.

Motioned by: N. Burns-Lyons
Seconded by: J. Siegel
Discussions: None
All in Favor: Unanimous

Resolution 35 2013-2014 Authorization to enter into contract with Cappa Crucy & Company, Inc. for services in support of the execution of the 42 Fundraiser

RESOLVED: The Board of Trustees moves to authorize the execution of a contract between the Charter School of Educational Excellence and Cappa Crucy & Company, Inc. to provide services in support of the "42 Fundraiser" to raise funds needed to acquire computers, software and related services sufficient to provide enrolled students with a minimum of 270 computers for testing and educational purposes in the 2014-2015 school year, and additional computers thereafter to enable each enrolled student at the Charter School of Educational Excellence to have a computer and to learn how to use it proficiently for schoolwork and other purposes. This contract shall be for the amount of $5,000 plus documented expenses. Expenses exceeding $100 must be approved by the Charter School. The contract will begin in February and terminate at the end of the day on April 30, 2014.

Motioned by: N. Burns-Lyons
Seconded by: J. Siegel
Discussions: None
All in Favor: Unanimous

Presentation by M. DeSimone and S. Fliesser

- Baseball program starting soon. In the process of getting team together
- Fundraiser for baseball program – NFL Fuel up Play 60. Want to raise between $1,000-$2,000
- Fundraiser will help with uniform cost for baseball players

E. LaGuerre concerns with SASF program: need to meet with program director to discuss budget concerns, activities, and staffing.

4. Executive Session

5. Principal Report – Dr. Castillo (see attached)

- Dissemination grant going well; State Education Department happy with progress
- Science fair went well; science fair judges impressed with projects and students
- Teacher evaluation: working with YFT to complete teacher evaluation document and teacher improvement plan. Last meeting was canceled due to meeting location miscommunication. YFT has not reached out to CSEE to set up another meeting
- E. LaGuerre: send email to YFT requesting a meeting to finalize evaluation document

6. Victory Education Partners Report

- Special education consultant working with student support coordinator to ensure compliance with State mandates
- Title I intervention program is in compliance with all federal and state mandates
- ELA consultant monitoring interventions and providing support to teachers
- M. Morrero, science consultant working with science teacher
- M. Cordero will conduct an instructional walkthrough of the elementary school Friday

Fundraising Committee Report - S. Cruz

- April 21st fundraiser at *42 (Restaurant)—Ritz Carlton* in White Plains from 6-9 pm
- Press conference is set for March 19th at the school. Sponsors are being invited
- Invitations are ready to be sent out. Website was set up with Pay Pal. Tickets are $50
- Sponsors: Entergy $5,000, Goya Foods $5,000, Yankee Foundation at $2,000
- 42 restaurant is identified as the host for the event; fee is $20.00 gratuity for each person attending
- During event school will be highlighting highly effective teachers and students

Motion to Adjourn: 9:13 p.m.

Charter School of Educational Excellence (CSEE)
Meeting of the Board of Trustees
Sunday, March 16, 2014

Attendance: E. LaGuerre, S. Cruz, N. Burns-Lyons, J. Siegel, C. Medina, J. Killoran, C. Russo

Non-Board Members: C. Castillo (Principal), C. Lopez (A.P.), C. Goldberg (Parent Coordinator), S. Henriquez (Director of Operations), D. Rosario (Parent)

Call to order: 2:30 p.m.

1. Welcome and Introductory Remarks – E. LaGuerre

- E. LaGuerre thanked board members for being committed to the school and for attending board retreat and board meeting on a Sunday.
- Very important for board members to make a commitment to attend board meetings consistently and on time; board meetings should be no more than 2 hours if everyone shows up at the right time.
- Meetings to start promptly at 6 o'clock and be over in 2 hours. Board members need to make a commitment that meetings start on time and stay on topic in order to deliberate more expeditiously. Board needs to be more aggressive in this area in order to get more accomplished in less time.
- Some board members not attending meetings. It's embarrassing for a board not to be able to have quorum. This means board members are not supportive of one another. We have a responsibility to attend meetings; board must hold monthly public meetings. By Laws specifically state that if a board member is absent more than three times this becomes justification for the board member to no longer be on the board. Members with 3 absences or more in one school year should voluntarily resign from the board so that it does not place a burden on other board members.
- Board looking for new candidates to add to board. Board members can and should bring forward candidates for review.
- E. LaGuerre would like to consider the following candidate for the board: Dr. J. Stenerson, professor and head of professional development at Pace University, Yonkers resident.
- Currently there are 7 board members. With PTO president is 8 board members. Need an odd number of board members, important to bring in another board member. N. Burns-Lyons: need to follow process for bringing in new board members.
- S. Cruz: board members need to respond to emails. Very unprofessional not to replay to requests to let board know if member is attending board meeting or not.

2. Motions and Resolution

Resolution 29 2013-2014 Adoption of February 2014 Board of Trustee Meeting Minutes

RESOLVED: The Board of Trustees moves to adopt the Board of Trustee Meeting Minutes for the February 26th, 2014 Board of Trustees meeting.

Motioned by: N. Burns-Lyons
Seconded by: C. Medina
Discussions: None
All in Favor: Unanimous

Resolution 35 2013-2014 Chase Bank Account Signature Authority and Check Controls

RESOLVED: The Board of Trustees moves to have Victory Education Partners take actions required to change the Charter School of Educational Excellence Chase Bank Account(s) to provide the Chairman of the Charter School of Educational Excellence Board of Trustees with signature authority on all such account(s).

Motioned by: J. Killoran
Seconded by: C. Russo
Discussions: None
All in Favor: Unanimous

Resolution 36 2013-2014 Board of Trustees Regular Meeting Date Change

RESOLVED: The Board of Trustees moves to authorize a change in the Regular Meeting Date of the Charter School of Educational Excellence from the third Monday to the third Thursday of every month of the year, excluding the month of August, during which there is no regular Board of Trustee meeting.

Motioned by: J. Killoran
Seconded by: S. Cruz
Discussions: None
All in Favor: Unanimous

3. Principal Report – Dr. Castillo (see attached)

- Student events and activities for February and March: Black History Celebration—Bokandeye, Making Proud Choices workshops for middle school, Healthy Living and Nutrition Workshop presented by ShopRite (Mayor Spano and members of city council attended)
- Students in 8th grade preparing to go to Goya Facility
- After school test prep for ELA, Math and Science
- NYS assessments coming up early April
- Dissemination meeting March 25th at Cross Hill
- YFT meeting March 20th. Still in the process of finalizing teacher evaluation system

- Prom is scheduled for June 13, Club Getaway is scheduled for May 15 , graduation June 20th at 6 pm
- Coracao Pineda will be the key note speaker for the 8th grade graduation
- School looking for two educational assistants to support middle school
- E. LaGuerre: need to discuss with YFT contract and the number of sick days and rollover of sick days
- School will be open April 15-17
- S. Cruz: for next board meeting please provide information on how children are doing on Rosetta Stone
- Update on bed bug issue: Two students were found to have bed bugs, parents contacted, school working with families to decrease school exposure
- E. LaGuerre – School helping some families in need to remediate bed bug situation. This is not a school policy

Academic Committee

- C. Russo: Need to meet in order to discuss HEDI score
- HEDI score needs to be defined for teacher evaluation process
- E. LaGuerre: Meeting needs to take place soon since HEDI score needs to be integrated in to evaluation process

Fundraising Committee Report - S. Cruz

- April 21st fundraiser at *42 (Restaurant)—Ritz Carlton* in White Plains from 6-9 pm
- Press conference is set for March 19th at the school. Sponsors are being invited. Board members invited to attend
- Website was set up with Pay Pal. Tickets are $50
- Sponsors include: Entergy, Goya Foods, Yankee Foundation

Motion to Adjourn: 3:30 p.m.

Charter School of Educational Excellence
260 Warburton Avenue, Yonkers, New York 10701
(914) 476-5070 • Fax (914) 476-2858

Meeting of the Board of Trustees
Thursday, April 10, 2014

Attendance: E. LaGuerre, S. Cruz, N. Burns-Lyons, C. Medina, J. Killoran, C. Russo

Non-Board Members: C. Castillo (Principal), C. Lopez (A.P.), C. Goldberg (Director of Government, Parents & External Relations), S. Henriquez (Director of Operations), D. DeMasi (Student Information Coordinator)

Call to Order: 6:30 p.m.

Welcome and Introductory Remarks- E. LaGuerre

- E. LaGuerre welcomed and thanked board members for attending the meeting.
- E. LaGuerre reported- that CSEE is in the process of finalizing negotiations on the Collective Bargaining Agreement. Negotiations halted due to scheduling conflicts. CSEE proposed 2 alternative dates. CSEE is waiting on YFT to respond.
- YFT has filed a complaint against CSEE with PERB (Public Employee Relation Board) in regards to the sick leave and 2.5% vs 2.0% salary increase. Hearing to be scheduled.
- Dues required for membership-deducted from payroll- individual rates per year $875 for teachers $800-$810 for Educational Assistants. This is requested in writing that the dues be paid retroactive to the beginning of this school year not when contract is signed.
- The CSEE Board of Trustees accepts the resignation of Miguel Perez as President of the Parent Teacher Organization effective Wednesday, February 26, 2014.
- PTO Vice President Ms. Aquino will assume responsibilities of the PTO President until elections are held for PTO president.
- E. LaGuerre-nominations of new board members-among one of those members are in attendance here tonight- introduces Ms. Patricia McDow to say a few words about herself. C. Medina stated that CSEE is fortunate to have these people as candidates for the CSEE Board of Trustees.
- CSEE staff- will follow up with the NYS Department of Education- in regards to clearance of new board members.
- CSEE staff- will follow up quickly to let parents know that CSEE will commit to pay one-half of Bronx bus fare for the 2014-2015 school year.
- C. Goldberg will follow up with the Yonkers Police Department and see whether they have a junior police cadet program that CSEE students could take part in and they could use our facilities.

- Pre-K Program- CSEE will take all steps needed evaluate whether and how to put in place a Pre-K program.

Principal's Report

- C. Castillo asked whether the Board of Trustees would consider keeping the school closed until 7:30am given the challenges we are facing in regards to not having enough supervision in the MPR. E. LaGuerre suggests we put it out to the entire faculty to see if someone would like to come in earlier to help with supervision and they would get paid. E. LaGuerre states that we need to offer this to teachers- beginning at 7:00a.m. and they will get paid for the extra hour and they are assigned duties from 7:00-8:00am.
- In response to the CSEE lottery- 360 applications have been received. Ten more applications were received after the lottery cut-off deadline. They will go on an automatic waitlist. Lottery applications continue to come in daily.
- There were 6 snow days this year. CSEE will make up the days on 4/15, 4/16, 4/17. April 25th is going to be Professional Development with Yonkers Public School Teachers.
- CSEE will implement a sensitivity training component of its professional development program for teachers- dealing with parents, cultural differences, and effective communication with students and parents. Staff will follow-up with information on whether there is a cost or not to implementing this direction and move forward accordingly.
- Rosetta Stone Report program is progressing well. This program enables progress monitoring reports, and facilitates scoring of lesson progress by individual child. Students work at their own pace. There are no discipline problems. Program has capability to provide instruction in 42 languages. The CSEE Chairman expressed a preference for allowing individualized programs for different languages allowing students to choose what language they want to take.
- C. Castillo- summarized memo from Commissioner King from State Ed Dept.-in regarding to the New York State Common Core shift.
- Trustee Jim Killoran asked if any student "opted" out of testing. One student refused to take exam based on a parent's letter giving reason why. CSEE staff will follow-up with that parent.
- C. Castillo displayed 2013-2014 ELA & Math mock test results to show how our students are progressing throughout the year.
- C. Castillo advised that several factors impact achievement and learning given challenges CSEE faced this year. These include the (loss of instructional days, student absences of 10 or more days, as well as teacher absences.) More importantly, it includes not having an EA for each grade in the middle school which does not allow for small group instruction and does not provide enough support. EA's are being pulled to sub. C. Castillo recommends hiring additional Educational Assistants for the specific subjects in upper grades.

Victory Education Partner Report

- E. LaGuerre thanked Victory Education Partners for their support and generosity in regards to CSEE's Bits and Bytes fundraiser event.
- P. Augello- March financial report- vendors holding up budget amendment because they have not submitted their documents. A meeting has been scheduled for 4/25/14- meeting to discuss next year's budget.
- E. LaGuerre- look into hiring of 2 Educational Assistants in the upper grades for next year.
- Expenses are consistent with projected budget for the fiscal year so far.

Fundraising Committee Report

- First Technology Fundraiser- April 21st 42 Restaurant at the Ritz Carlton in White Plains from 6-9pm
- The long term campaign goal is to raise $650,000- to give us 650 laptops
- The goal of this event is to raise $65,000-$66,000- which will give us 270 laptops- 30 per grade to have students completing instruction spending 100 minutes per day on the laptops.
- School is already wired and can handle this capacity of internet usage.
- Goal to have 400 people at this event- there will be an auction and tricky tray raffle
- Sponsors include: Entergy, Goya Foods, Foxy Management, Victory Educational Partners, Yankee Foundation.
- Tickets have been donated back to us- offered parents and teachers Buy One Get One Free Ticket. Teacher Tickets have been discounted to $30.
- S. Cruz- thanks the Fundraiser Committee for all their help
- As of today we have 282 people attending and we have raised close to $43,000

Community Open Forum

- N. Font- when did M. Perez resign from PTO president? Why were there no PTO meetings in February and March? C. Goldberg- stated that there were no PTO meetings due to all the inclement weather and winter recess many parents were not available.
- Mrs. Francis- stated that CSEE teachers need training in regards to ethnicity and cultural differences
- N. Font- asked when are the bricks coming in? S. Henriquez- we should have them here by May and installed in lobby of Middle School by June.
- Mrs. Francis- asked when will students be going outside for recess? S. Henriquez students have already started going outside for recess.

Motion to Adjourn: 8:53 p.m.

Motions and Resolutions

Resolution 37 2013-2014 Adoption of March 2014 Board of Trustee Meeting Minutes

RESOLVED: The Board of Trustees moves to adopt the Board of Trustee Meeting Minutes for the March 16, 2014 Board of Trustees meeting.

Motioned by: Jim Killoran
Seconded by: S. Cruz
Discussions: None
Votes for and against: Unanimous vote of approval

Resolution 38 2013-2014 Nomination of New Members of the Charter School of Educational Excellence Board of Trustees

RESOLVED: The Board of Trustees moves to nominate Patricia Diana McDow, Ammir Rabadi, MD and James F. Stenerson, PhD. To serve as Trustee on the Board of Trustees of Charter School of Educational Excellence, effective immediately, after the receipt of approvals required by New York State law.

Motioned by: Sobeida Cruz
Seconded by: Jim Killoran
Discussions: None
Votes for and against: Unanimous vote of approval

Resolution 39 2013-2014 Authorization of payment of up to one-half the cost of Bronx bus service in the 2014-2015 fiscal year

RESOLVED: The Board of Trustees moves to authorize provision in the Charter School budget and for the payment of up to one-half the cost of Bronx bus service in the 2014-2015 fiscal year for children enrolled in the school that have used Bronx bus service in the 2013-2014 fiscal year.

Motioned by: N. Lyons-Burns
Seconded by: S. Cruz
Discussions: None
Votes for and against: Unanimous vote of approval

Resolution 40 2013-2014 Permission for the Nepperhan Community Center to use the Charter School of Educational Excellence facilities and authorization for the Chairman of the Board of Trustees to Facilities to make decisions on use of facility space.

RESOLVED: The Board of Trustees moves to grant permission to the Nepperhan Community Center-which has provided a Certificate of Insurance—for three days including today, and to authorize the Chairman of the Board of Trustees to make decisions respecting the use of the facility space of the Charter School of Educational Excellence going forward.

Motioned by: N. Lyons-Burns
Seconded by: C. Medina
Discussion: J. Killoran clarifies if the three days means 3 days per week. C. Castillo and C. Goldberg describe the program- a support group involving youth from the neighborhood and Yonkers Police Department- to foster interaction with each other and to teach teens not to be afraid of the police. This program will run three days per week.
Votes for and against: Unanimous vote of approval

Resolution 41 2013-2014 Motion to move forward to revise the Charter of the Charter School of Educational Excellence to provide for Pre-K.

RESOLVED: The Board of Trustees moves to revise the Charter of the Charter School of Educational Excellence to provide for Pre-K and take all actions necessary to implement revision.

Motioned by: C. Medina
Seconded by: C. Russo
Discussion: E. LaGuerre states this this should take place as soon as it is practical.
Votes for and against: Unanimous vote of approval

Charter School of Educational Excellence
260 Warburton Avenue, Yonkers, New York 10701
(914) 476-5070 • Fax (914) 476-2858

Meeting of the Board of Trustees
Thursday, May 8, 2014

Attendance: E. LaGuerre, S. Cruz, N. Burns-Lyons, C. Medina, J. Killoran, P. McDow (pending State Education Department Approval) **Absent:** James Siegel, Carol Russo

Non-Board Members: C. Castillo (Principal), C. Lopez (A.P.), C. Goldberg (Director of Government, Parents & External Relations), S. Henriquez (Director of Operations), D. DeMasi (Student Information Coordinator), Mary Cordero (VEP), Paul Augello (VEP)

Call to Order: 6:38 p.m.

Welcome and Introductory Remarks- E. LaGuerre

- E. LaGuerre welcomed and thanked board members for attending the meeting. CSEE is awaiting decision of New York State in respect to approval of our new Board Members
- C. Lopez is working with J. Stenerson and BOCES to put together a technology package- (projectors, Chromebooks/laptops, computer charging stations) E. LaGuerre requested a proposal be submitted to the next board meeting in regards to technology and what will be needed for the school. Consideration should be given to having a BOCES representative at the next board meeting as well to discuss the type of consulting they can provide to staff.
- E. LaGuerre reports that he had a discussion with Dr. Rabadi, who has been asked to join the CSEE Board of Trustees, and Dr. Rabadi is interested in putting together a child health care program for young children specifically kindergarteners-1st graders with St. Joseph's Hospital.

Action Items

Motions and Resolutions

Resolution 42 2013-2014 Adoption of April 2014 Board of Trustee Meeting Minutes

RESOLVED: The Board of Trustees moves to adopt the Board of Trustee Meeting Minutes for the April 10, 2014 Board of Trustees meeting.

Motioned by: Jim Killoran
Seconded by: N. Lyons-Burns
Discussions: None
Votes for and against: Unanimous vote of approval

Resolution 43 2013-2014 Authorization to Enter into a Management Agreement with Victory Education Partners

RESOLVED: The Board of Trustees moves authorize the preparation of contract renewing the management agreement between the Charter School of Educational Excellence and Victory Education Partners on a fixed fee basis per the terms briefed to the Board of Trustees.

Motioned by: N. Lyons-Burns
Seconded by: C. Medina
Discussions: We will continue receiving the following services from Victory Education Partners (academics, fiscal, human resources, legal, and operation services). These are more services than we have received in the past at a reduced cost of $61,000.
Votes for and against: Roll call of votes-Unanimous vote of approval

Resolution 44 2013-2014 Authorization to enter into negotiations with the New York Power Authority for the Charter School of Educational Excellence energy efficiency services contract through the Yonkers Public School District.

RESOLVED: The Board of Trustees moves to authorize the negotiation of energy efficiency services contract with the New York Power Authority through the Yonkers Public School District, subject to the approval of the Charter School of Educational Excellence Board of Trustees before such contract takes effect or is submitted for board action by any party to the contract.

Motioned by: S. Cruz
Seconded by: C. Medina
Discussions: S. Henriquez provides details-since school is now buying power from LIPA we are eligible to get an energy efficiency contract which will allow the school to finance energy improvements such as those related to lighting on the grounds of the school, weather stripping, solar panels. This will allow us to finance these improvements up to a period of 15 years. Once the agreement is made they will come and give an audit and provide recommendations of things that need to be done. LIPA is selling the power to Yonkers Public School District anything that is recommended to be improved will have to go through the Yonkers Public School District Board first. J. Killoran would be interested in working with S. Henriquez in regards to this project.
Votes for and against: Unanimous vote of approval

Resolution 45 2013-2014 motions to appoint Mrs. Cindy Lopez as Interim Acting Principal of the Charter School of Educational Excellence for the remainder of the school year and authorize the formation of a Search Committee and a search for a CSEE Principal.

RESOLVED: The Board of Trustees moves to appoint Mrs. Cindy Lopez as Interim Acting Principal and to create a Search Committee which shall conduct a search for a new CSEE principal.

Motioned by: C. Medina
Seconded by: N. Lyons-Burns
Votes for and against: Unanimous vote of approval

Resolution 46 2013-2014 motions for approval to name the Charter School of Educational Excellence Library the Mary B. Goncalves Learning Center.

RESOLVED: The Board of Trustees moves to approve naming the Charter School of Educational Excellence Library and Technology Center the Mary B. Goncalves Learning Center.

Motioned by: J. Killoran
Seconded by: N. Lyons-Burns
Discussion: None
Votes for and against: Unanimous vote of approval

Information Items

- CSEE has received a notice from PERB stating that the complaint against CSEE with PERB has been withdrawn.
- CSEE has reached an agreement with the Yonkers Public School Teachers Union on a collective bargaining agreement. The Yonkers Public School Teachers Union had not held a ratification vote on the collective bargaining agreement by CSEE instructional staff. It is the same agreement that was presented to the teachers at the December meeting except that annual salary increase was modified. It was written to be 2.0% increase when in actuality it is a 2.5% increase. The union will be calling a meeting to vote on the ratification of the collective bargaining agreement. Should the collective bargaining agreement be ratified this school year, teachers will pay dues retroactively back to September of this school year.
- Executive Session-7:08pm
- Reconvene- 8:00pm
- E. LaGuerre reported that Dr. Castillo's contract is not going to be renewed at the end of this school year. She has been with us for 8-9 years she has done an incredible service to the children here in our community. We are deeply grateful for the many things that have been done under her instructional leadership. Dr. Castillo informed members of the Board of Trustees that she wanted to consider other employment opportunities approximately 4 ½ months ago. Mr. LaGuerre advised Dr. Castillo that she has his full support and encouragement in her endeavors. As of today, Dr. Castillo will no longer be with us in the building. Mr. LaGuerre wishes her much success and wants Dr. Castillo to know that doors are open for collaboration in the future.
- Jim Killoran thanked Dr. Castillo for her service here at the school.
- E. LaGuerre- states while we go through a search for a new principal the Board of Trustees will appoint Cindy Lopez as Interim Acting Principal effective this evening Thursday, May 8, 2014.

- Dr. Castillo's Principal's report for tonight's board meeting will be entered on the record.
- The CSEE Board of Trustees will create a search committee to solicit resumes of candidates that are interested in the principal position. Mr. LaGuerre appoints Carlos Medina as chairman in taking the lead to finding a new principal and asks if Victory Education Partners could assist in helping this committee. Mary Cordero and Jim Killoran also volunteer to be part of the committee. Committee must meet as soon as possible to schedule preliminary meetings ideally we would aim to have a principal by July 1, 2014 worst case scenario to have a principal by July 31, 2014. At no time should we allow the 2014-2015 school year to commence without a principal appointed.
- E. LaGuerre will inform the Department of Education of the actions of course that will be taken, that there is a search committee and that we will start interviewing candidates.
- E. LaGuerre will send email to staff tomorrow (Friday, May 9, 2014) alerting them that Dr. Castillo will no longer be with us and that Ms. Cindy Lopez has been appointed Interim Acting Principal.
- Dr. Castillo will remain on payroll and continue receiving all benefits until her contract expires on June 30, 2014. She is a CSEE employee on special assignment and who is communicating with Mr. LaGuerre in regards to finalizing and closing out the academic school year.

Principal's Report

- **Enrollment Update for 2014-2015-** Acceptance and waitlist letters for 2014-2015 have been sent out. Kindergarten registration has begun. Commitment Notices: 8 students not returning for the 2014-2015 school year. 50 families have not responded.
- **Update on New York State 2014 Assessments-** Administration & Scoring is in process. Regents Examinations will take place on June 3, 2014 (Algebra I Common Core Regents) June 20, 2014 (Integrated Math Regents). Regents will be stored at the Yonkers Board of Education. The contact person is Dr. Collins.
- **Test Opt Outs-** ELA: 1 student/6th grade Math: 3 students- 1 in 6th grade and 2 in 7th grade
- **Senior Activities-** Club Getaway, Senior Dinner, Graduation Invitations

Victory Education Partners Report

- P. Augello projects a surplus of $300,275.00 through the end of the 2013-2014 fiscal year. This projected surplus is based on school operating revenues, not on fundraising monies.
- P. Augello and S. Henriquez will participate in the annual review conducted by S.&P. meeting before the end of May. Mary Cordero reports that school enrollment has gone down to 647. CSEE is in compliance with Special Education requirements of **New York State Law**.

- CSEE is in compliance with Title One requirements. M. Cordero states that CSEE is fortunate to have Jennifer Spina on our staff, and that she has done an incredible job keeping all Title One documents up to date.
- Dr. Siegel has been working to oversee all the New York State ELA Assessment scoring and Wayne Edwards has been facilitating the scoring of New York State Math Exams.
- M. Cordero has done a review of the Dissemination Grant and expects to have all document required for a complete CSEE file before the end of this month. M. Cordero has reviewed teachers' evaluations that have been done by CSEE.
- M. Cordero has the documents for Patricia McDow and James Stenerson and will be sending off to the State Education Department for clearance and approval.
- M. Cordero has not received information from the Education Department SED will notify her immediately.
- E. LaGuerre states we will move forward with contacting an engineer and look into our options for expanding the building on the second floor of the elementary school.

Committee Report

- S. Cruz reported on the Bits and Bytes Fundraiser. 381 people attended the event at the 42 restaurant. CSEE raised or received pledges for $67,482 and incurred $16,000 in expenses. Upon receipt of all pledges, CSEE will have raised $51,482 towards the initial go of $65,000 for the CSEE technology program and are and are continuing fund raising work.
- S. Cruz thanked the Board of Trustees for their donations and supporting the event which helped to make it a success.
- The owner of the restaurant 42 Anthony Goncalves has committed to do this event again next year.
- Governor Andrew Cuomo sent a letter to Charter School of Educational Excellence acknowledging CSEE's work.
- Trustees C. Medina and S. Cruz and CSEE teacher M. Villalobos were interviewed by T Telemundo about Charter Schools.
- E. LaGuerre stated for the record that the Charter School of Educational Excellence is a public school and we are proud to associate ourselves and identify ourselves with the Yonkers Public School District.

Motion to Adjourn: 8:39 p.m.

Charter School of Educational Excellence
260 Warburton Avenue, Yonkers, New York 10701
(914) 476-5070 • Fax (914) 476-2858

Meeting of the Board of Trustees
Thursday, June 12, 2014

Attendance: E. LaGuerre, S. Cruz, N. Burns-Lyons, C. Medina, J. Killoran, James Siegel, P. McDow (pending State Education Department Approval) **Absent:** Carol Russo
Non-Board Members: C. Lopez (I.A.P.), C. Goldberg (Director of Government, Parents & External Relations), S. Henriquez (Director of Operations), D. DeMasi (Student Information Coordinator), Diana Rosario (PTO President)Mary Cordero (VEP), Paul Augello (VEP)

Call to Order: 6:30 p.m.

Welcome and Introductory Remarks- E. LaGuerre

- E. LaGuerre welcomed and thanked board members for attending the meeting and reported that Board Member Carol Russo has submitted her resignation as a trustee from the Charter School of Educational Excellence Board due to health concerns.
- Update on new Board of Trustees members- Mary Cordero reports that Patricia McDow and James Stenerson paperwork is currently being reviewed by the State Education Department and Diana Rosario (PTO President) will be voted in tonight as a Board of Trustee member and paperwork will be submitted to SED.
- E. LaGuerre congratulates Diana Rosario for her nomination as PTO President.

Action Items

Motions and Resolutions

Resolution 47 2013-2014 Adoption of May 2014 Board of Trustee Meeting Minutes

RESOLVED: The Board of Trustees moves to adopt the Board of Trustee Meeting Minutes for the May 8, 2014 Board of Trustees meeting.

Motioned by: N. Burns-Lyons
Seconded by: C. Medina
Discussions: None
Votes for and against: Unanimous vote of approval

Resolution 48 2013-2014 Adoption of the 2014-2015 Fiscal Year Budget for the Charter School of Educational Excellence

RESOLVED: The Board of Trustees moves to adopt the 2014-2015 Fiscal Year Budget presented at the May 8, 2014 Board of Trustees meeting as set forth on page 4 of Exhibit A under the "Budget 2014E" column.

Motioned by: N. Burns-Lyons
Seconded by: S. Cruz
Discussion: led by Paul Augello- we are working with a surplus based on next year's stand-alone budget not what will be rolled over from the 2013-2014 budget. There will be a surplus of $880,000 based on 656 students for 2014-2015 school year and enrollment will be capped at 675 students. We are projecting a cash surplus of over $200,000.
Votes for and against: Unanimous vote of approval

Resolution 49 2013-2014 Adoption of a School Calendar Year and a Board of Trustees Meeting Calendar for the 2014-2015 Fiscal Year

RESOLVED: The Board of Trustees moves to adopt the Charter School of Educational Excellence Calendar for the 2014-2015 School Year and the Board of Trustee Meeting Calendar for the 2014-2015 School Year set forth in Exhibit B.

Motioned by: N. Burns-Lyons
Seconded by: S. Cruz
Discussion: all Board of Trustee meetings will be held the second Thursday of every month with the exception of no Board of Trustee meeting for the month of July
Votes for and against: Unanimous vote of approval

AMENDMENT TO RESOLUTION 49

Resolution 49 2013-2014 Adoption of the School Calendar Year and a Board of Trustees Meeting Calendar for the 2014-2015 Fiscal Year *including a special Board of Trustees meeting for July 7, 2014.*

RESOLVED: The Board of Trustees moves to adopt the Charter School of Educational Excellence Calendar for the 2014-2015 School Year and the Board of Trustee Meeting Calendar for the 2014-2015 School Year set forth in Exhibit B *including a special Board of Trustees meeting for July 7, 2014 where the Board of Trustees will announce who has been selected the new principal and two new assistant principals for the Charter School of Educational Excellence.*

Motioned by: C. Medina
Seconded by: J. Killoran
Discussion: None
Votes for and against: Unanimous vote of approval

Resolution 50 2013-2014 Authorization to Purchase 270 Computers, Related Equipment and Software for use by Charter School of Educational Excellence students and instructional staff.

RESOLVED: The Board of Trustees authorizes the purchase of up to 270 Asus laptops from Microsoft at the price of $ 78,308.10 and up to nine (9) charging carts to permit their shared use by Charter School of Educational Excellence students and instructional staff.

Motioned by: N. Burns-Lyons
Seconded by: S. Cruz
Discussions: E. LaGuerre explains that the bulk of this money to purchase these computers has been raised from the Bites & Bytes Fundraiser. C. Lopez provides details about the Asus laptop: it has Operating System Windows 8.1, 64-bit; Processor Intel Celeron; 4GB Memory; DDR3 1600 MHz; Free Windows 8 Pro Apps, Firewall and Antivirus Protection; free Microsoft Office; touch screen; 6-10 hours battery life; at the cost of $299.00 per laptop. We are receiving a 3% discount even though $299.00 is the retail price for the laptop we are getting discounted on the free software. Also looking into charging stations that can charge the different devices simultaneously, need to find something that will not take long to disconnect the devices and set up otherwise teachers could possibly be losing up to 15 minutes of instructional time just with setup. We currently have several different Wifi channels with each channel being able to hold 250 computers per Wifi channel. Our IT department will have control over allowing/blocking access to certain websites. There will be a $35,000 reimbursement coming from the state for the technology.
Votes for and against: Unanimous vote of approval

Resolution 51 2013-2014 Authorization to make capital improvements

RESOLVED: The Board of Trustees authorizes capital improvements in respect to the playground, fire safety, elementary school bathrooms, HVAC systems, science classroom relocation, storage facilities on school grounds and other matters briefed to the Board of Trustees consistent with the capital budget in the 2014-2015 Charter School of Educational Excellence budget.

Motioned by: N. Burns-Lyons
Seconded by: C. Medina
Discussions: led by S. Henriquez- repairs will consist of:

- Magnetic fire door locks which are locks that will be placed on the fire door exits of the school. These types of locks hold the door open when a fire is indicated by the fire panel control system. We are requesting these types of door because of all the wear and tear on the door and door frames from people trying to prop the doors open.
- Internal locks on classroom doors which will permit us to have lockdowns in terms of an emergency event that takes places at the school.

- Elementary school bathrooms to change the size of the toilets to accommodate the smaller children, change toilet paper dispensers which will allow us to use less paper and hope to create less stoppages, and install air drying systems as oppose to paper towels.
- Science classroom relocation of lab from 1st floor Middle School because you cannot fit 27 students in that lab. It will entail replacement of sink as well as appropriate counters.
- HVAC System- In the back of Elementary school all ducts and system have either failed or are non-existent. Starting to approach end of life issues with the roof top units, motors and compressors will need to be replaced, if we don't replace we will put the whole unit at risk. Resetting and calibrating the HVAC system in the Middle School.

As of right now total capital improvements will cost $60,000 for what has been priced out subject to the size of the playground surface area and storage facility for back playground area to access equipment. E. LaGuerre requests that S. Henriquez prepare a detailed budget for the improvements being done in the building; including several different contractor bids for each improvement. The Board of Trustees will authorize which competent, qualified bidder that has insurance to go with in regards to making these improvements.

AMENDMENT TO RESOLUTION 51

Resolution 51 2013-2014 Authorization to make capital improvements and *allow the chairman of the Board of Trustees to authorize all capital improvement expenses up to $119,000*

RESOLVED: The Board of Trustees moves to allow the chairman of the Board of Trustees to authorize all capital improvement expenses up to $119,000.

Motioned by: S. Cruz
Seconded by: C. Medina
Discussion: None
Votes for and against: Unanimous vote of approval

Resolution 52 2013-2014 motions to accept the nomination of Diana Rosario to be the President of PTO for the Charter School of Educational Excellence subject to State Education Department approval.

RESOLVED: The Board of Trustees moves to accept the nomination of Diana Rosario as Charter School of Educational Excellence PTO President subject to State Education Department approval.

Motioned by: S. Cruz
Seconded by: C. Medina
Discussions: None
Votes for and against: Unanimous vote of approval

Resolution 53 2013-2014 motions to accept the report from the Principals Search Committee

RESOLVED: The Board of Trustees moves to accept the report completed by the Principals Search Committee

Motioned by: S. Cruz
Seconded by: C. Medina
Discussions: None
Votes for and against: Unanimous vote of approval

Resolution 54 2013-2014 motions to accept the Interim Acting Principals Report

RESOLVED: The Board of Trustees moves to accept the Interim Acting Principals Report

Motioned by: S. Cruz
Seconded by: C. Medina
Discussions:
Votes for and against: Unanimous vote of approval

Resolution 55 2013-2014 motions to accept the new mission statement for the Charter School of Educational Excellence which states The Charter School of Educational Excellence is committed to educational excellence, with strong ethics and values, providing a culturally diverse, safe and nurturing environment for all students, fostering a strong partnership with parents and community. CSEE is committed to (a community of learners) providing an education of quality, which ensures that students develop as critical thinkers and lifelong learners.

RESOLVED: The Board of Trustees moves to accept the new mission statement for the Charter School of Educational Excellence

Motioned by: N. Burns-Lyons
Seconded by: J. Killoran
Discussions: S. Cruz suggests that the new mission statement be displayed somewhere when you walk into the school building and it should be sent out to the parents. It should also be put on the Charter School of Educational Excellence school website and translated into different languages.
Votes for and against: Unanimous vote of approval

Principal Search Committee Chair Report

- C. Medina reports that the positions for Principal and Assistant Principal of the Charter School of Educational Excellence have been posted on several websites including charterschoolofeducationalexellence.org, victoryep.com, Chalk Beat, AASA and Monster have already received 8 applications
- Timeline has been put together- June 17th Mary Cordero will review to make sure all candidates are qualified for the position. June 17-19 Principal Search Committee will review all applications submitted June 25th Principal interviews will take place. June 26th Assistant Principal Interviews will take place. After interviews take place Committee members will meet and discuss, on July 7th members will have decided on a new Principal and 2 new Assistant Principals.
- E. LaGuerre thanks Mary Cordero and Carlos Medina for all the hard work she will be doing in regards to narrowing down and checking to make sure these candidates are qualified.

Information Items

Principal's Report

- **State Testing-** All state exams completed and scored, 8th grade Common Core Algebra Regents completed and scored same day, still to come 8th grade Integrated Algebra Regents, Friday June 20th.
- **Technology Update-** CSEE staff completed a technology survey which was reviewed by Dr. Stenerson, Dr. Knapp, and Dr. Romano. Needed to reschedule initial technology Professional Development session for teachers due to the change in date of Field Day. Technology Teacher position has been posted; 2 candidates have been interviewed and 2 teachers have demoed a lesson. Online programs for the fall which will require the use of the Asus Tablet- i-Ready, Imagine Learning, ST Math, and Rosetta Stone.
- **Teacher Observations-** Elementary School Round 1 and Round 2 of Formal Observations have been completed. Mrs. Lopez is getting ready to complete end of year evaluations. Middle School: 3 Teachers left to complete Round 1 Formal Observations and 5 teachers left to complete Round 2 Formal Observations; will proceed with end of year evaluations once observations are completed.
- **Data-** 2013-2014 Promotions and Retentions
- **3 year pilot for Kindergarten-Grade 2-** school is using Fountas & Pinnell and DRA to assess student's reading levels. Progress made in the last 2-3 years enforcing higher standards for which students will leave their grade better prepared in reading and math.
- **Incident Reports-** incidents (hitting, intimidation/bullying, theft, disruptive behavior) number of incident per month. Strict implementation of uniforms, and code of conduct.
- **Events-** Field Day rescheduled, Family Fitness day new this year implementing from our grant for *Fuel Up to play 60* on June 19th, 8th grade Graduation Dinner, June 20th Kindergarten and 8th grade graduations, CSEE Alum class of 2013 luncheon June 25th. Community Cleanup.
- **School Calendar 2014-2015-** will follow the Yonkers Public School Calendar; Pre-Service will start August 18th-29th focusing on powerful Professional Learning Community to improve teaching and learning practices.

Retreat Report

- Michael Kohlhagen reports about the March 16, 2014 Board of Trustees Retreat where everyone worked together to draft a new mission statement for the Charter School of Educational Excellence.
- Review of Goals for the 2014-2015 school year
- March 2015 will be next 2 day Board of Trustees Retreat- Tentative dates chosen were March 28th and 29th of 2015. Needs to be added to Board of Trustees calendar. We will still keep March 12, 2015 as the monthly board meeting.

Director of Operations Report

- NIYPA is advising that their efficiencies services contract (assessment) needs to be completed in order to go into contract with them. The cost is between $0.12-$0.36 per square foot. E. LaGuerre suggests getting a price that excludes the floor area of the gym in the assessment.

Victory Education Partners Report

- Mary Cordero reports on current enrollment 644. Lottery Applications for 2014-2015 school year 393.
- Dr. Marrero is working with teachers on Science; primary focus is Middle School Science.
- Dr. Siegel continues to provide ELA support and focusing on the CSEE's testing grades
- 2014-2015 Pre-service calendar DRAFT in progress
- State Education Department to post answers to all questions asked about Universal Pre-K
- P. Augello projects a $400,000 surplus through the end of the 2013-2014 fiscal year. If we receive payment from Yonkers by June 30th we will go into the following year with a cash surplus of $1,000,000.

Committee Reports

- Carlos Medina reports on the Chilean visit scheduled for June 18th. These educators (teachers & superintendents) will be coming to Charter School of Educational Excellence to see our facilities, sit in classrooms, and talk with students and teachers.
- S. Cruz reports that the CSEE Mega Tag Sale has been rescheduled for a potential of Saturday, July 26th.
- Will be speaking with owners of Yonkers Raceway to have our next fundraiser at their facility.
- C. Goldberg discusses the Grant that Yonkers allocated to us for a Community Garden at 251 Warburton Ave the land will be allocated to us and Greystone. Mrs. Lopez will be putting a curriculum together and a design for the garden with help from Ms. Cassanova from Greystone. Jim Killoran would like to be involved in the next meeting for the development of the garden.

PTO Report

- D. Rosario- reports on her goals as PTO President. Her official start date is July 1st SED pending. We have a balance of $37,000.
- E. LaGuerre wants a fiscal audit done on the PTO money, requests that all money coming in and going out be more transparent, if there are any irregularities with the PTO money Mr. LaGuerre would like to be made aware of it. PTO should maintain a ledger that is public so that everybody is fully aware and where the bank accounts are otherwise the Board of Trustees will eliminate all PTO fundraising activities going further.
- PTO will be writing minutes for their meetings. The minutes will be emailed to the parents and if not commented on within 3 days than those items will not be discussed or argued about at the next meeting. D. Rosario wants to implement a lot of new changes and it will start with holding the meetings the right way.

Community Open Forum

- Parent asks clarification as to why CSEE is interviewing for multiple principal positions. E. LaGuerre clarifies that CSEE is looking for 1 principal and 2 assistant principals.
- Parent concerned with arrival and dismissal procedures by other parents- creating a dangerous situation-cars coming in and out children crossing the street. We will be submitting a letter to parents asking for volunteers to help at dismissal time. We do not have enough staff that this time to control the traffic flow.
- E. LaGuerre states that any parent that is helping CSEE during dismissal needs to be properly trained, have the proper attire, and be covered under the CSEE insurance policy.
- A Teacher inquiry was made about more social work help in the building with the students. Teachers who are not licensed are talking with students during instructional time about what is going on outside of the school with them because there is no one for them to see and they are coming into the building upset, and angry.
- S. Cruz states that we are looking for volunteers to come in and do small intervention workshops with the students. Starting with the African American Men of Westchester.
- M. Kohlhagen working with C. Goldberg and local mental health centers to volunteer with speaking with our students.

Motion to Adjourn: 8:50 p.m.

SCHOOL NAME: Charter School of Educational Excellence

Appendix H: Enrollment and Retention Efforts

Describe the efforts the charter school has utilized in 2013-2014 and a plan for efforts to be taken in 2014-2015 to meet or exceed enrollment and retention targets of students with disabilities, English language learners, and students who are eligible for free and reduced priced lunch.

The Charter School of Educational Excellence ("CSEE") utilizes basic approaches to meet and exceed enrollment and retention targets.

First, CSEE sends staff out into the immigrant communities of Yonkers – such as the Arab-American, Latino and African communities to make presentations on the school, its educational philosophy and its curriculum and makes clear that ELL children and children with disabilities are welcome. It also subsidizes bus transportation from Bronx County in which there is a large African immigrant community.

Second, CSEE offers an after-school program of activities to provide educational support and athletic activities for enrolled students. This program assists working parents by enabling children to stay at CSEE until 6 pm.

Third, CSEE provides assistance where needed to parents of children with individual education plans to make sure CSEE has IEPs in house before or at the start of the school year.

Fourth, it advertises school application deadlines and activities in local newspapers so that interested parents can meet those deadlines.

Fifth, the CSEE Principal meets with the families of all children who are being retained, to explain the reasons for retention and encourages parents of those children to consider the importance and benefits of each student's capability to perform at grade level after retention.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 28, 2014

https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/b4f36d3ab6b0b1e0f0559de327b1b5d9b8d94b83

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Eduardo LaGuerre

2. Charter School Name:

Charter School of Educational Excellence

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address	[redacted]
4. *Your Home Address: | City/State	[redacted]
4. *Your Home Address: | Zip	[redacted]

5. *Your Business Address

5. *Your Business Address | Street Address	[redacted]e
5. *Your Business Address | City/State	[redacted]
5. *Your Business Address | Zip	[redacted]

6. *Daytime Phone Number:

[redacted]

7. *E-mail Address:

[redacted]

8. Select all positions you held on Board:

(check all that apply)

- Chair/President

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

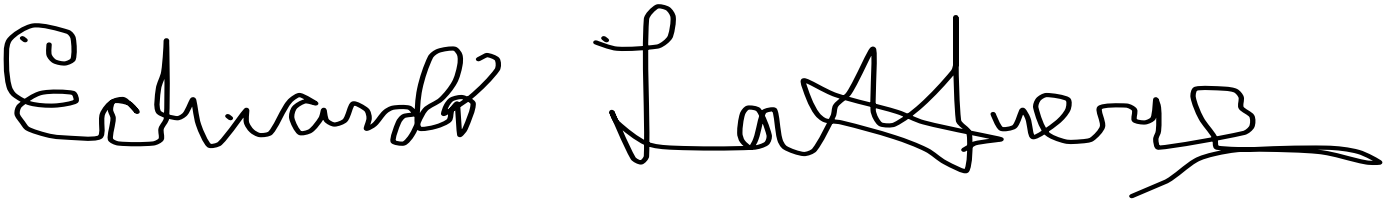
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 28, 2014

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Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

sobeida cruz

2. Charter School Name:

Charter School of Educational Excellence

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address	[redacted]
4. *Your Home Address: | City/State	[redacted]
4. *Your Home Address: | Zip	[redacted]

5. *Your Business Address

5. *Your Business Address | Street Address	[redacted]
5. *Your Business Address | City/State	[redacted]
5. *Your Business Address | Zip	[redacted]

6. *Daytime Phone Number:

[redacted]

7. *E-mail Address:

[redacted]

8. Select all positions you held on Board:

(check all that apply)

- Other, please specify...: trustee

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

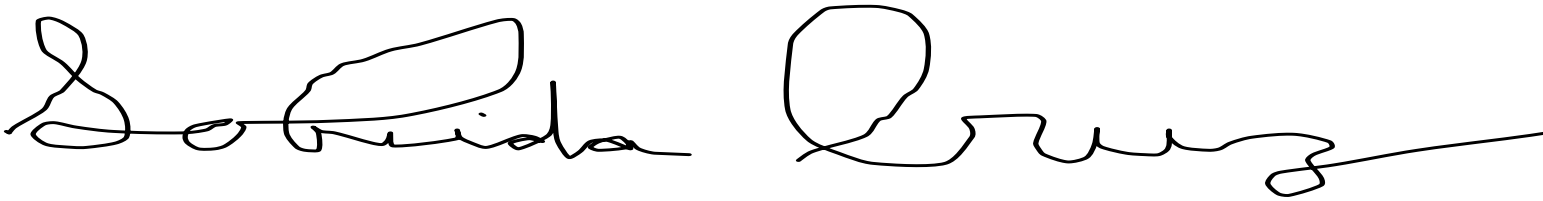
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 28, 2014

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Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Patricia McDow

2. Charter School Name:

Charter School of Educational Excellence

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address	[redacted]
4. *Your Home Address: | City/State	[redacted]
4. *Your Home Address: | Zip	[redacted]

5. *Your Business Address

5. *Your Business Address | Street Address	[redacted]
5. *Your Business Address | City/State	[redacted]
5. *Your Business Address | Zip	[redacted]

6. *Daytime Phone Number:

[redacted]

7. *E-mail Address:

[redacted]

8. Select all positions you held on Board:

(check all that apply)

- Other, please specify...: Board Member

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 31, 2014

https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/5d261eedb51ec7cd986148c1296f189f80e918eb/

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Carlos Medina

2. Charter School Name:

Charter School of Educational Excellence

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address	[redacted]
4. *Your Home Address: | City/State	[redacted]
4. *Your Home Address: | Zip	[redacted]

5. *Your Business Address

5. *Your Business Address | Street Address	[redacted]
5. *Your Business Address | City/State	[redacted]
5. *Your Business Address | Zip	[redacted]

6. *Daytime Phone Number:

[redacted]

7. *E-mail Address:

[redacted]

8. Select all positions you held on Board:

(check all that apply)

- Other, please specify...: Board Memeber

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee