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To: New York State Charter School Leaders and Board Chairs †
From: Cliff Chuang, Director, Charter School Office
Date: August 11, 2011
Subject: Updates on the 2010-11 Annual Report and Federal Charter Schools Program Grants

There are two important new updates and some reporting reminders for your consideration below. Best wishes for the start of a great 2011-12 school year.

- **2010-11 Charter School Annual Report – Submission of Progress Toward Charter Goals.** 2010-11 NYS state assessment data for grades 3 through 8 were released earlier this week: <http://www.p12.nysed.gov/irs/ela-math/>. You should now be able to analyze this data in order to complete the “Progress Toward Charter Goals” requirement of the Annual Report. Each school’s YP determination should be finalized in mid-October.
 - For schools authorized by the Board of Regents, NYC Department of Education’s Chancellor, and the Buffalo Board of Education, this component should be submitted **no later than November 1, 2011**, according to the instructions in the *2010-11 Charter School Annual Report Guidelines* (revised July 18, 2011) at <http://www.p12.nysed.gov/psc/form.html>.
 - For schools authorized by the State University of New York, please submit your *Accountability Plan Progress Reports* to SUNY per their instructions (with a copy to NYSED at charterschools@mail.nysed.gov as described in the revised *Annual Report Guidelines*) **by September 2, 2011**.
 - As a reminder, all charter schools must submit independent financial audits along with corresponding reports by November 1, 2011 to both NYSED and the school’s authorizer as described in the revised guidelines.
- **Charter School Program (CSP) Grants.** As previously announced, New York successfully secured \$113 million of federal CSP grant funds for 2011-2016. We are currently finalizing the details about administering these funds for the 2011-12 school year. If your charter school will be in a planning year or its first or second year of operation with students during 2011-12, please look for information that will be sent out via email by early next week about how to access CSP start-up grant funds. In addition, a \$5 million dissemination grant competition (10 awards of \$500,000 each over two years) is planned, and will likely be announced sometime in early 2012.
- **Reminders:**
 - **July Enrollment Reconciliation due on July 31, 2011.** Many schools did not submit this required report. Please do so via email to charterschools@mail.nysed.gov with “July Enrollment Reconciliation: Name of Charter School” in the subject line.
 - **Bimonthly Enrollment Reports due Aug. 1, 2011.** Many schools also did not submit this required report. Please do so via email to charterschools@mail.nysed.gov with “Bimonthly Enrollment Report: Name of Charter School” in the subject line.

As always, if you have any questions, please feel free to contact us at 518-474-1762 or charterschools@mail.nysed.gov. Thank you.

† **Ongoing Request: Update Your SEDREF Information.** If the appropriate persons are not receiving this email, please check that your publicly-displayed information on NYSED’s SEDREF system is accurate at [http://portal.nysed.gov/portal/pls/pref/SED.sed_inst_qry_vw\\$.startup](http://portal.nysed.gov/portal/pls/pref/SED.sed_inst_qry_vw$.startup). Information about how to update this information can be found at <http://www.oms.nysed.gov/sedref/home.html>. Please copy charterschools@mail.nysed.gov on any update requests.

Thanks.