

I. SCHOOL INFORMATION AND COVER PAGE

Created Thursday, July 10, 2014

Updated Tuesday, October 28, 2014

Page 1

1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

320800860962 METROPOLITAN LIGHTHOUSE CS

2. CHARTER AUTHORIZER

NYCDOE-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

NYC CSD 9

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
180 W. 165th Street, Bronx, NY 10452	718-893-0640	718-893-0675	[REDACTED]

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Courtney Russell
Title	Principal
Emergency Phone Number (###-###-####)	[REDACTED]

5. SCHOOL WEB ADDRESS (URL)

<http://www.lighthouse-academies.org/schools/metropolitan>

6. DATE OF INITIAL CHARTER

2009-09-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2010-08-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2013-14 (as reported on BEDS Day)

(as reported on BEDS Day)

9. GRADES SERVED IN SCHOOL YEAR 2013-14

Check all that apply

• K

• 1

• 2

• 3

• 4

• 5

10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes/No	Name of CMO/EMO
Yes	Lighthouse Academies

10a. Please provide the name and contact information for each of the following individuals who are management level personnel associated with the CMO.

	Name	Work Phone	Alternate Phone	Email Address	Contact this individual also in emergencies
CEO (e.g., network superintendent)	Khori Whittaker	[REDACTED]		[REDACTED]	No
CFO (e.g., network CFO)	Linda Ahronian	[REDACTED]		[REDACTED]	No
Compliance Contact	Courtney Russell	[REDACTED]		[REDACTED]	Yes
Complaint Contact	Courtney Russell	[REDACTED]		[REDACTED]	Yes

11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2014-15.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	180 W. 165th Street Bronx, NY 10452	718-893-0640	CSD 9	K - 6	No	Rent/Lease

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Courtney Russell	[REDACTED]		[REDACTED]
Operational Leader	Courtney Russell	[REDACTED]		[REDACTED]
Compliance Contact	Courtney Russell	[REDACTED]		[REDACTED]
Complaint Contact	Courtney Russell	[REDACTED]		[REDACTED]

13. Are the School sites co-located?

No

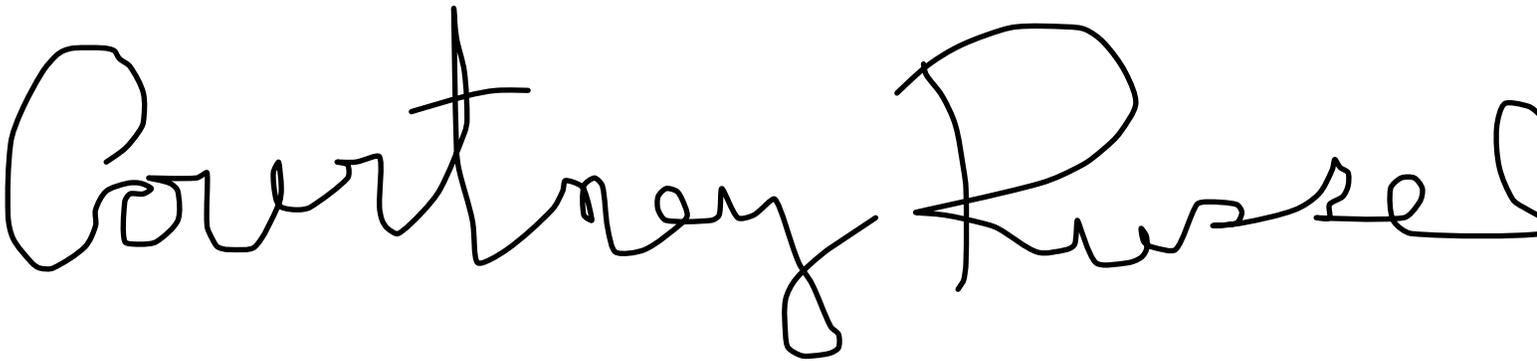
14. Were there any revisions to the school's charter during the 2013-2014 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

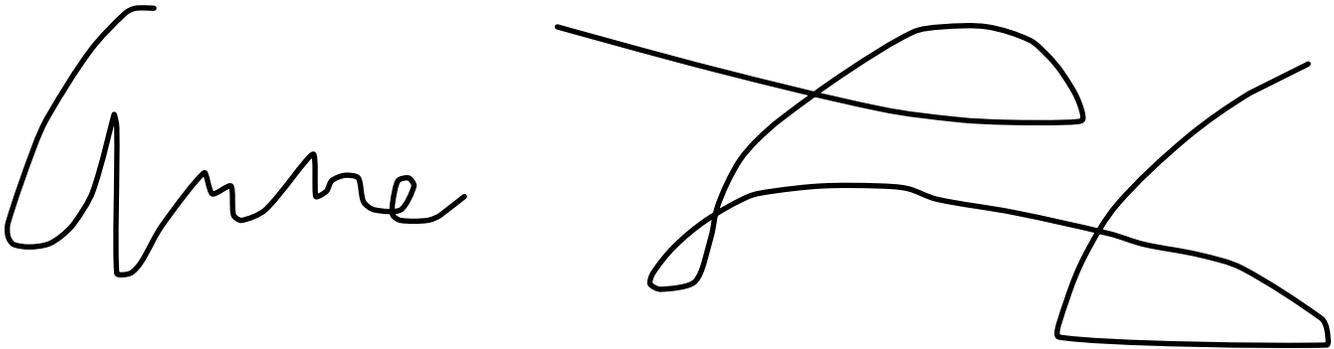
16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School

A handwritten signature in black ink that reads "Courtney Russell". The signature is written in a cursive style with a large initial 'C' and 'R'.

Signature, President of the Board of Trustees

Two handwritten signatures in black ink. The first signature on the left is written in a cursive style and appears to read "Anne". The second signature on the right is more abstract and stylized, with several loops and a long horizontal stroke.

Thank you.

Appendix A: Progress Toward Goals

Created Thursday, July 17, 2014

Updated Friday, October 31, 2014

Page 1

Charter School Name: 320800860962 METROPOLITAN LIGHTHOUSE CS

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

URL is not available

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the results are not available by August 1st, please list the goals and explain this in the "progress toward goal attainment" column. This task will reopen for the school to update and finalize by the November 1, 2014 due date.

2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	Each year, 75% of 3rd-6th graders who have been enrolled at the school for at least two consecutive years will perform at or above Level 3 on the NYS ELA exam.	New York State 2014 English Language Arts Exam	Proficiency Rates (among students enrolled two consecutive years): Gr. 3: 13.2% Gr. 4: 22.6% Gr. 5: 9.4% Met: No	Explanation: From the Fall of 2010 to the Spring of 2013, MetLCS was co-located with PS 93 in the Soundview neighborhood of the Bronx. When our co-location ended, our new, permanent facility which was under construction was not yet ready. Therefore, we had to move for one year (2013 - 2014) to 500 Courtlandt Avenue, in a new district. As a result, we lost approximately 30% of our scholar population, many of whom who had been with us for many years, and therefore we enrolled a significant number of scholars who came to us well below grade level. While we put in numerous efforts to improve

				<p>their academic standing, these scholars continued to struggle academically, and many of them did not demonstrate proficiency on New York State tests, as well as other internal assessments we administered. We continue to put efforts in place around academics and otherwise to ensure MetLCS scholars demonstrate an increased level of proficiency in 2014 - 2015 and beyond.</p>
Academic Goal 2	Each year, 75% of 3rd-6th graders who have been enrolled at the school for at least two consecutive years will perform at or above Level 3 on the NYS ELA exam.	New York State 2014 Math Exam	<p>Proficiency Rates (among students enrolled two consecutive years):</p> <p>Gr. 3: 7.7%</p> <p>Gr. 4: 28.3%</p> <p>Gr. 5: 24.5%</p> <p>Met: No</p>	<p>Explanation:</p> <p>From the Fall of 2010 to the Spring of 2013, MetLCS was co-located with PS 93 in the Soundview neighborhood of the Bronx. When our co-location ended, our new, permanent facility which was under construction was not yet ready. Therefore, we had to move for one year (2013 - 2014) to 500 Courtlandt Avenue, in a new district. As a result, we lost approximately 30% of our scholar population, many of whom who had been with us for many years, and therefore we enrolled a significant number of scholars who came to us well below grade level. While we put in numerous efforts to improve their academic standing, these scholars continued to struggle academically, and many of them did not demonstrate proficiency on New York State tests, as well as other internal assessments we administered. We continue to put efforts in place around academics and otherwise to ensure MetLCS scholars demonstrate an increased level of proficiency in 2014 - 2015 and beyond.</p>
Academic Goal 3	Each year, 75% of 4th graders who have been enrolled at the school for at least two consecutive years will perform at or above Level 3 on the NYS Science exam.	New York State 2014 Science Exam	<p>Proficiency Rates (among students enrolled two consecutive years):</p> <p>Gr. 4: TBD</p> <p>Met: TBD</p>	

The school has not yet received 2014 NYS Science Exam results; the DOE and SED have been notified and are aware of L2RP2 errors.

Academic Goal 4	Each year, the percent of students performing at or above Level 3 on the State ELA and Math exams in each tested grade will exceed the average performance of students tested in the same grades of the Community School District in which the school is located.	New York State 2014 English Language Arts and Mathematics Exam	<p>Result:</p> <p>ELA</p> <p>Grade MetLCS CSD7</p> <p>3 13.2 vs. 9.4%</p> <p>4 22.6 vs. 11.4%</p> <p>5 9.4 vs. 10.1%</p> <p>Math</p> <p>Grade MetLCS CSD7</p> <p>3 7.7 vs. 15.8%</p> <p>4 28.3 vs. 16.1%</p> <p>5 24.5 vs. 16.7%</p> <p>Met: Partially Met</p>	<p>Explanation:</p> <p>From the Fall of 2010 to the Spring of 2013, MetLCS was co-located with PS 93 in the Soundview neighborhood of the Bronx. When our co-location ended, our new, permanent facility which was under construction was not yet ready. Therefore, we had to move for one year (2013 - 2014) to 500 Courtlandt Avenue, in a new district. As a result, we lost approximately 30% of our scholar population, many of whom who had been with us for many years, and therefore we enrolled a significant number of scholars who came to us well below grade level. While we put in numerous efforts to improve their academic standing, these scholars continued to struggle academically, and many of them did not demonstrate proficiency on New York State tests, as well as other internal assessments we administered. We continue to put efforts in place around academics and otherwise to ensure MetLCS scholars demonstrate an increased level of proficiency in 2014 - 2015 and beyond.</p>
Academic Goal 5	For years 2-4 of the charter, the school will receive a “B” or higher on the Student Progress of the NYC DOE Report Card.	NYCDOE Progress Report 2013-2014	<p>N/A</p> <p>Schools are no longer receiving a letter grade via the NYC DOE Report Card.</p>	
Academic Goal 6	For years 2 through 5 of the charter, each grade level cohort of the same students will reduce by one half the gap between the percent at or above Level 3 on the previous year’s NYS ELA and Math exams (baseline) and 75% at or above Level 3 on the current year’s NYS	NYCDOE Progress Report 2013-2014	<p>Cohort Proficiency Rates (includes only students tested both years and promoted to next grade):</p> <p>Gr. 3 to 4 ELA 2013: 30.4 2014: 22.6</p> <p>Gr. 3 to 4 Math 2013: 52.2 2014: 47.8</p> <p>Gr. 4 to 5 ELA</p>	<p>Explanation:</p> <p>From the Fall of 2010 to the Spring of 2013, MetLCS was co-located with PS 93 in the Soundview neighborhood of the Bronx. When our co-location ended, our new, permanent facility which was under construction was not</p>

ELA and Math exams. If the number of students scoring above proficiency (Level 3) exceeded 75% of the previous year's exam, the school is expected to demonstrate growth (above 75%) in the current year.

2013: 26.1 2014: 9.4
Gr. 4 to 5 Math
2013: 47.8 2014: 24.5

Met: No

yet ready. Therefore, we had to move for one year (2013 - 2014) to 500 Courtlandt Avenue, in a new district. As a result, we lost approximately 30% of our scholar population, many of whom who had been with us for many years, and therefore we enrolled a significant number of scholars who came to us well below grade level. While we put in numerous efforts to improve their academic standing, these scholars continued to struggle academically, and many of them did not demonstrate proficiency on New York State tests, as well as other internal assessments we administered. We continue to put efforts in place around academics and otherwise to ensure MetLCS scholars demonstrate an increased level of proficiency in 2014 - 2015 and beyond.

Academic Goal 7

Each year, the school will be deemed "In Good Standing" on the NYS Report Card.

Result: MetLCS was deemed "In Good Standing".
Met: Yes

Explanation of Result: The school met all criteria related to an "In Good Standing" rating on the NYS Report Card.

Academic Goal 8

Each year, for a grade level cohort that has been at the school for three full years, the percent at or beyond the national median in reading and math as measured by the Northwest Evaluation Assessment Measures of Academic Progress (NWEA MAP) assessments will increase by 10% of the cohort.

NWEA Assessment

Reading
Grade 5: 59% --> 45% (-14%)
Grade 4: 59% --> 36% (-23%)
Grade 3: 67% --> 34% (-33%)
Grade 2: 67% --> 25% (-42%)

Math
Grade 5: 57% --> 53% (-4%)
Grade 4: 67% --> 37% (-30%)
Grade 3: 54% --> 19% (-35%)
Grade 2: 51% --> 8% (-43%)

Result: Did not meet

Explanation:

From the Fall of 2010 to the Spring of 2013, MetLCS was co-located with PS 93 in the Soundview neighborhood of the Bronx. When our co-location ended, our new, permanent facility which was under construction was not yet ready. Therefore, we had to move for one year (2013 - 2014) to 500 Courtlandt Avenue, in a new district. As a result, we lost approximately 30% of our scholar population, many of whom who had been with us for many years, and therefore we enrolled a significant number of scholars who came to us well below grade level. While we put in numerous efforts to improve their academic standing, these scholars continued to

struggle academically, and many of them did not demonstrate proficiency on New York State tests, as well as other internal assessments we administered. We continue to put efforts in place around academics and otherwise to ensure MetLCS scholars demonstrate an increased level of proficiency in 2014 - 2015 and beyond.

2a1. Do have more academic goals to add?

No

2a2. Do have more academic goals to add?

(No response)

2b. ORGANIZATIONAL GOALS

2013-14 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2013-14 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	Each year, the school will have an average daily student attendance rate of at least 95%.	PowerSchool (Lighthouse Academies Scholar Information System (LHA SIS) and ATS	Result: The school's attendance rate was 95% Met: Yes Explanation of Result The school has consistently implemented a number of attendance efforts, such as daily parent phone calls to scholars who are absent, a Denim Day program for scholars who have perfect attendance for the month, and more.	
Org Goal 2	Each year, 95% of all students enrolled on the last day of the school year will return the following September.	PowerSchool (Lighthouse Academies Scholar Information System (LHA SIS) and ATS	Result: Approximately 70% of scholars enrolled in the 2012 - 2013 school year returned for the 2013 - 2014 school year. or more of Met's Met: No	Explanation: From the Fall of 2010 to the Spring of 2013, MetLCS was co-located with PS 93 in the Soundview neighborhood of the Bronx. When our co-location ended, our new, permanent facility which was under construction was not yet ready. Therefore, we had to move for one year (2013 - 2014) to 500 Courtlandt Avenue, in a new district. As a result, we lost approximately 30% of our scholar population. Significant efforts have been put in place to stabilize our scholar population, and now that we are in our permanent home for 2014 - 2015 and beyond, we expect to consistently meet this goal as we did for our first three years of operation.
Org Goal 3	Each year, the school will comply with all applicable laws, rules, regulations and contract terms including, but not limited to, the	Board of Trustees Minutes, Special Education, documentation, etc.	Result: The school is in full compliance with all applicable laws, rules, regulations, and contract terms as described. Met: Yes	

<p>New York Charter Schools Act, the New York freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and the federal Family Educational Rights and Privacy Act.</p>		<p>Explanation of Result The school’s Principal has placed a strong emphasis on compliance with all of the aforementioned laws, rules, regulations, and terms in order to ensure the successful operational and oversight of the school from an operational perspective.</p>
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<p>Org Goal 4</p>	<p>Each year, the average rate of attendance at parent conferences measured Quarters 1, 2, and 3 will be 80% or more.</p>	<p>Parent Teacher Conference Tracker</p>	<p>Result: Q1: 86% Q2: 84% Q3: 90%</p> <p>Met: Yes</p> <p>Explanation of Result: The school’s Principal consistently plans and implements a closely managed “Countdown to Parent Teacher Conferences” process that has resulted in a high level of parent participation during each quarter of conferences.</p>
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<p>Org Goal 5</p>	<p>In year one, student enrollment will be within 5% of full enrollment as defined in the school’s contract, and in subsequent years of the charter, student enrollment will be within 2% of full enrollment.</p>	<p>PowerSchool (Lighthouse Academies Scholar Information System (LHA SIS) and ATS</p>	<p>Result: The school consistently remained at or within 2% of full enrollment which included grades K – 5 (312 scholars).</p> <p>Met: Yes</p> <p>Explanation of Result The school enacted a strong lottery plan that resulted in a high number of applications and a robust wait list. The school put forth numerous efforts aimed at maintaining full enrollment at all times.</p>
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2b.1 Do you have more organizational goals to add?

Yes

2013-14 Progress Toward Attainment of Organizational Goals

Organizational Goal	Measure Used to	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
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		Evaluate Progress		
Org Goal 6	Each year, 90% of the spring instructional staff who is invited to return and remains in teaching will return the next fall.	ADP employee management system	Result: Less than 90% of spring instructional staff who were invited to return did so. Met: Not met	Explanation of Result Several staff members who would have been asked to return for the next academic school year pursued other endeavors, including, but not limited to, returning to graduate school, pursuing a teaching role in another state or district, or leaving the field altogether. The school continues to put forth efforts around teacher satisfaction and retention, and is working towards improving this statistic as the school continues to build its culture and grow in its new, permanent home.
Org Goal 7	Each year, parents will express satisfaction with the school's program, based on the NYCDOE Learning Environment Survey. The school will only have met this goal if 50% or more parents participate in the survey.	NYC DOE Progress Report	Result: The school earned a "TBD" in the area of "School Environment" on its Progress Report as measured via the NYCDOE Learning Environment Survey, scoring TBD of the maximum 15 points. Met: TBD Explanation of Result The school put forth a number of efforts aimed at parent satisfaction throughout the 2013 –2014 school year.	
Org Goal 8	Each year, teachers will express satisfaction with school leadership and professional development opportunities as determined by the teachers section of the NYCDOE Learning Environment Survey. The school will only have met this goal if 50% or more teachers participate in the survey.	NYC DOE Progress Report	N/A Schools are no longer receiving NYC DOE Progress Reports.	
Org Goal 9	Each year, students will express satisfaction with the school as determined by the student section of the NYCDOE Learning Environment Survey. The school will only have met this goal if 50% or more of students enrolled participate in the survey.	N/A	N/A	Explanation of Result The school did not have any scholars (we had scholars in grades K – 5 only) to participate in the NYCDOE Learning Environment Survey due to the grade levels offered at MetLCS.

2c. FINANCIAL GOALS

2013-14 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1	For each year of the charter renewal term, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	Independent audit results	Result: The school underwent an independent financial audit and there were no findings as a result of this audit.	
			Met: Yes	
			Explanation of Result: The school has established and closely followed budgetary and accounting practices that have resulted in a strong independent financial audit.	
Financial Goal 2	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	Quickbooks Reports	Result: The school (self-sustaining) operated on a balanced budget and maintained a stable cash flow.	
			Met: Yes	
			Explanation of Result: The school's budget is closely monitored on a daily basis by the school's Principal. Strong accounting and budgetary practices are enacted in order to ensure the fiscal health of the school is intact.	

Appendix I: Teacher and Administrator Attrition

Created Thursday, July 17, 2014

Updated Friday, August 01, 2014

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Charter School Name: 320800860962 METROPOLITAN LIGHTHOUSE CS

Instructions for completing the Teacher and Administrator Attrition Tables

ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2013, the FTE for added staff from July 1, 2013 through June 30, 2014, and the FTE for any departed staff from July 1, 2013 through June 30, 2014 using the two tables provided.

2013-14 Teacher Attrition Table

FTE Teachers on June 30, 2013	FTE Teachers Additions 7/1/13 – 6/30/14	FTE Teacher Departures 7/1/13 – 6/30/14
19	17	12

2013-14 Administrator Position Attrition Table

FTE Administrator Positions On 6/30/2013	FTE Administrator Additions 7/1/13 – 6/30/14	FTE Administrator Departures 7/1/13 – 6/30/14
2	2	2

Thank you

Appendix J: Uncertified Teachers

Created Friday, August 01, 2014

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Charter School Name: 320800860962 METROPOLITAN LIGHTHOUSE CS

Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf)

How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2013-14?

For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

	FTE
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	2
(ii) tenured or tenure track college faculty	0
(iii) individuals with two years satisfactory experience through Teach for America	0
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	0
Total FTE (Sum of all Uncertified Teaching Staff)	2

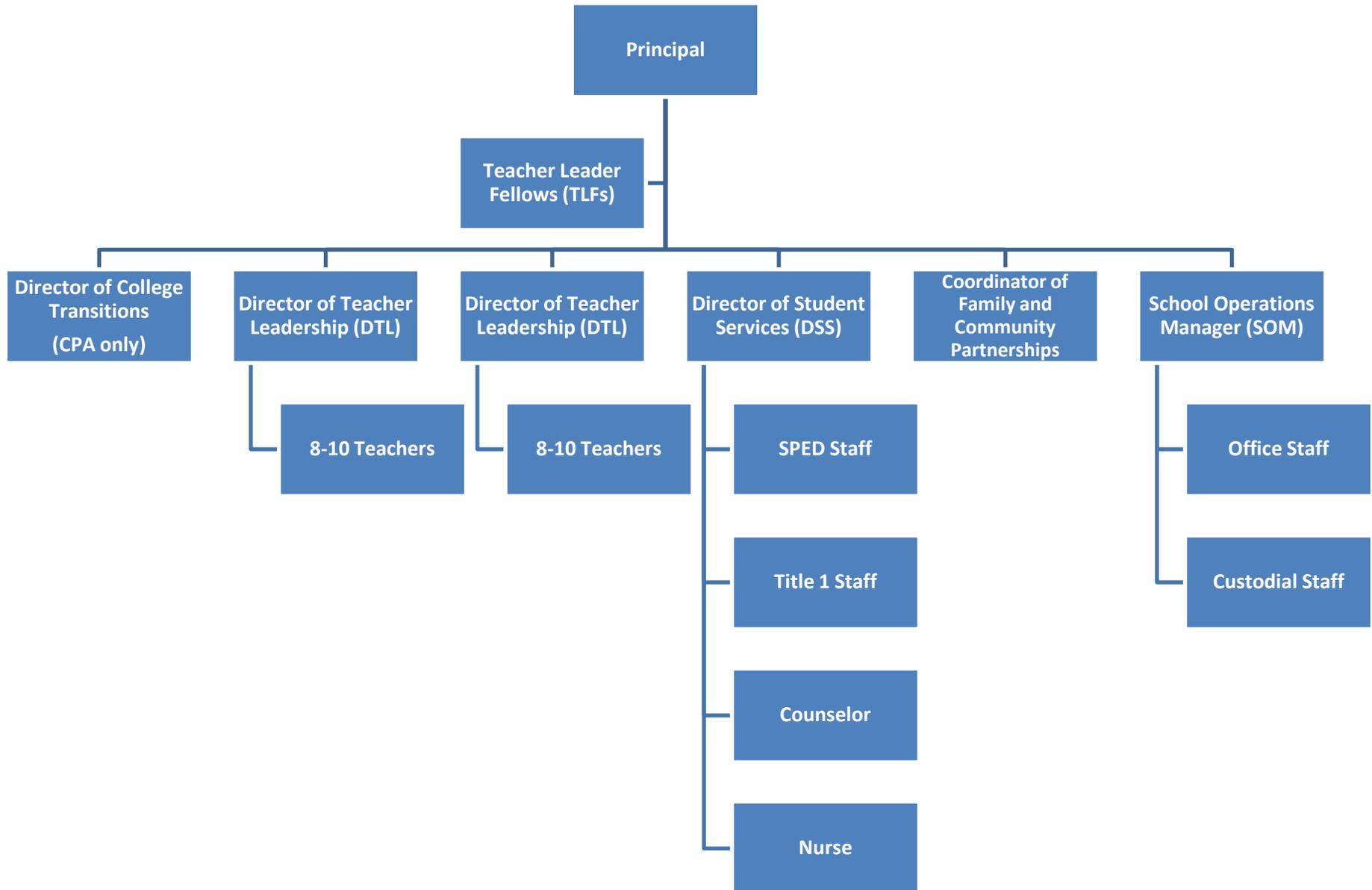
How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2013-14?

23

Thank you.

Lighthouse Academies®

SCHOOL ORGANIZATION CHART: K-8



Appendix B: Total Expenditures and Administrative Expenditures per Child

Created Thursday, July 17, 2014
Updated Tuesday, July 29, 2014

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Charter School Name: 320800860962 METROPOLITAN LIGHTHOUSE CS

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate 'Total Expenditures per Child' take total expenditures (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the count of students you reported on of BEDS Day. (Integers Only. No dollar signs or commas).

1. Total Expenditures Per Child Line 1: Total Expenditures	3774930
1. Total Expenditures Per Child Line 2: BEDS Day Pupil Count	311
1. Total Expenditures Per Child Line 3: Divide Line 1 by Line 2	12138

2. Administrative Expenditures per Child

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the BEDS per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

Do not include the FTE of personnel dedicated to administration of the instructional programs.

Do not include Employee Benefit costs or expenditures in the above calculations.

A template for the Schedule of Functional Expenses is provided on page 21 of the 2012 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2013-14 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 1: Relevant Personnel Services Cost (Row)	525279
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 2: Management and General Cost (Column)	113100
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 3: Sum of Line 1 and Line 2	638379
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 4: BEDS Day Pupil Count	311
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 5: Divide Line 3 by the BEDS Day Pupil Count	2053

Thank you.

Audited Financial Statement Checklist

Created Friday, October 31, 2014

Page 1

Charter School Name:

1. Please check each item that is included in the 2013-14 Audited Financial Statement submitted for your charter school.

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	Yes
CSP Agreed Upon Procedures (if applicable)	Yes
Management Letter	Yes
Report on Extracurricular Student Activity Accounts (if applicable)	Not Applicable
Corrective Action Plans for any Findings	Not Applicable

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2013-14 Audited Financial Statement.

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	No
CSP Agreed Upon Procedures Report	Not Applicable
Management Letter	No

Thank you.

Metropolitan Lighthouse Charter School, Inc.

Financial Statements (Together with Independent Auditors' Report)

Years Ended June 30, 2014 and 2013

M A R K S P A N E T H

ACCOUNTANTS & ADVISORS

METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC.

FINANCIAL STATEMENTS

(Together with Independent Auditors' Report)

YEARS ENDED JUNE 30, 2014 AND 2013

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INDEPENDENT AUDITORS' REPORT

The Board of Trustees
Metropolitan Lighthouse Charter School, Inc.
Bronx, New York

We have audited the accompanying statements of financial position of Metropolitan Lighthouse Charter School, Inc. ("the School") which comprise the statements of financial position as of June 30, 2014 and 2013, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2014 and 2013, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 29, 2014, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of this report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

A handwritten signature in blue ink that reads "Marks Paneth LLP". The signature is written in a cursive, flowing style.

New York, New York
October 29, 2014

M A R K S P A N E T H

ACCOUNTANTS & ADVISORS

METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC.
STATEMENTS OF FINANCIAL POSITION
AS OF JUNE 30, 2014 AND 2013

	<u>2014</u>	<u>2013</u>
ASSETS		
Cash	\$ 3,234,307	\$ 2,069,225
Receivables (Note 4)	134,443	27,948
Prepaid expenses	40,707	153,130
Security deposits	4,455	64,301
Fixed assets - net (Notes 2D and 5)	31,978	1,387
Construction in progress (Note 11)	-	132,230
Other asset - escrow account (Note 3)	70,155	70,076
	<u>3,516,045</u>	<u>2,518,297</u>
TOTAL ASSETS	<u>\$ 3,516,045</u>	<u>\$ 2,518,297</u>
LIABILITIES		
Accounts payable and accrued expenses	\$ 199,530	\$ 193,411
Accrued payroll and payroll taxes	130,313	65,977
Accrued compensated absences	17,872	15,833
Deferred revenue (Note 2E)	40,921	-
	<u>388,636</u>	<u>275,221</u>
TOTAL LIABILITIES	<u>388,636</u>	<u>275,221</u>
COMMITMENTS AND CONTINGENCIES (Notes 9 and 11)		
NET ASSETS (Note 2B)		
Unrestricted	<u>3,127,409</u>	<u>2,243,076</u>
TOTAL NET ASSETS	<u>3,127,409</u>	<u>2,243,076</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 3,516,045</u>	<u>\$ 2,518,297</u>

The accompanying notes are an integral part of these financial statements.

METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC.
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2014 AND 2013

	2014	2013
REVENUE AND SUPPORT:		
Student enrollment fees (Note 2E)	\$ 4,460,588	\$ 3,382,028
Federal grants	163,710	214,890
Other	49,895	25,351
In-kind contributions (Note 8)	24,004	252,781
Total revenue and support	4,698,197	3,875,050
 EXPENSES:		
Program services:		
Educational services	3,146,503	2,225,938
Supporting services:		
Management and general	667,361	462,830
Total expenses	3,813,864	2,688,768
CHANGE IN UNRESTRICTED NET ASSETS	884,333	1,186,282
NET ASSETS - Beginning of Year	2,243,076	1,056,794
NET ASSETS - End of Year	\$ 3,127,409	\$ 2,243,076

The accompanying notes are an integral part of these financial statements.

METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2014

	<u>EDUCATIONAL SERVICES</u>	<u>MANAGEMENT AND GENERAL</u>	<u>TOTAL 2014</u>
Salaries	\$ 1,821,834	\$ 79,552	\$ 1,901,386
Payroll taxes and fringe benefits (Note 7)	437,155	19,300	456,455
Total Salaries and Related Costs	2,258,989	98,852	2,357,841
Professional fees and consultants	20,380	184,887	205,267
Management fees (Note 6)	-	201,627	201,627
Contracted services - other	103,466	38,061	141,527
Supplies and equipment purchases (Note 2D)	110,335	14,248	124,583
Advertising	-	976	976
Depreciation and amortization (Notes 2D and 11)	144,628	-	144,628
Food	8,078	-	8,078
Insurance	-	22,450	22,450
Occupancy and utilities	378,361	16,521	394,882
Printing	10,188	14,031	24,219
Staff development and recruitment	68,533	13,425	81,958
Telephone	11,815	1,313	13,128
In-kind contribution - textbooks (Note 8)	24,004	-	24,004
Other	7,726	60,970	68,696
Total Other Expenses	887,514	568,509	1,456,023
 Total Operating Expenses	 \$ 3,146,503	 \$ 667,361	 \$ 3,813,864

METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2013

	<u>EDUCATIONAL SERVICES</u>	<u>MANAGEMENT AND GENERAL</u>	<u>TOTAL 2013</u>
Salaries	\$ 1,358,833	\$ 59,483	\$ 1,418,316
Payroll taxes and fringe benefits (Note 7)	346,553	15,215	361,768
Total Salaries and Related Costs	1,705,386	74,698	1,780,084
Professional fees and consultants	7,737	71,524	79,261
Management fees (Note 6)	-	161,067	161,067
Contracted services - other	77,781	24,407	102,188
Supplies and equipment purchases (Note 2D)	92,308	11,911	104,219
Advertising	-	6,805	6,805
Depreciation (Note 2D)	370	-	370
Food	8,240	-	8,240
Insurance	-	22,552	22,552
Printing	-	9,821	9,821
Staff development and recruitment	85,469	16,744	102,213
Telephone	14,470	1,607	16,077
In-kind contribution - facility (Note 8)	211,050	23,450	234,500
In-kind contribution - textbooks (Note 8)	18,281	-	18,281
Other	4,846	38,244	43,090
Total Other Expenses	520,552	388,132	908,684
Total Operating Expenses	\$ 2,225,938	\$ 462,830	\$ 2,688,768

METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC.
STATEMENT OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2014 AND 2013

	2014	2013
CASH FLOWS FROM OPERATING ACTIVITIES:		
Change in net assets	\$ 884,333	\$ 1,186,282
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	12,398	370
Amortization of leasehold improvements	132,230	-
Changes in operating assets and liabilities:		
Receivables	(106,495)	85,191
Prepaid expenses	112,423	(106,640)
Security deposits	59,846	-
Other asset - escrow account	(79)	(12)
Accounts payable and accrued expenses	6,119	134,082
Accrued payroll and payroll taxes	64,335	(12,082)
Accrued compensated absences	2,039	(39)
Deferred revenues	40,921	-
	1,208,070	1,287,152
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of fixed assets	(42,988)	-
Construction in progress	-	(132,230)
	(42,988)	(132,230)
NET INCREASE IN CASH	1,165,082	1,154,922
CASH, Beginning of Year	2,069,225	914,303
CASH, End of Year	\$ 3,234,307	\$ 2,069,225

The accompanying notes are an integral part of these financial statements.

METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014 AND 2013

NOTE 1 – ORGANIZATION

Metropolitan Lighthouse Charter School, Inc. ("the School"), a New York not-for-profit Education Corporation is a charter school incorporated on June 24, 2009, pursuant to the New York Charter School Act of 1998. The School is located in the Bronx, New York, and offers classes from kindergarten through fifth grade. The School's major source of revenue is provided by the New York City Department of Education (NYC DOE).

The School qualifies as tax exempt under Section 501 (c)(3) of the Internal Revenue Code, and accordingly, is not subject to federal and state income taxes.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A) ***Basis of Accounting*** – The accompanying financial statements are prepared on the accrual basis of accounting, in accordance with accounting principles generally accepted in the United States of America.

B) ***Financial Statement Presentation*** – The School reports its financial position and operating activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. The classification of net assets and related support, revenue and expenses is based on the presence or absence of donor-imposed restrictions.

These classifications are defined as follows:

Permanently Restricted – net assets, generally of an endowment nature, resulting from contributions and other inflows of assets whose use by the recipient is limited by donor-imposed stipulation that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the recipient. The School has no permanently restricted net assets.

Temporarily Restricted - net assets resulting from contributions and other inflows of assets whose use by the recipient is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions taken pursuant to those stipulations. When stipulations terminate or are fulfilled, the amounts involved are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. The School has no temporarily restricted net assets.

Unrestricted – unexpended net assets that are neither permanently nor temporarily restricted by donor-imposed stipulations.

C) ***Use of Estimates*** – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014 AND 2013

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D) **Fixed Assets** – Fixed assets such as furniture and equipment are carried at cost less accumulated depreciation, which is provided on the straight-line method over the estimated useful lives of the respective assets (3 – 7 years). Building and building improvements are depreciated over 39 years. Leasehold improvements are capitalized at cost and amortized over the lesser of the term of the lease or the estimated useful life of the improvement. It is the School's policy to capitalize property, plant and equipment and leasehold improvements in excess of \$1,000. Expenditures for repairs and maintenance are expensed as incurred.

The costs of furniture and equipment that are reimbursed by government funding agencies are not capitalized due to the reversionary interest terms in their respective agreements. Accordingly, title to such assets remains in the name of the funding agency. For the years ended June 30, 2014 and 2013, purchases of furniture and equipment totaled \$47,768 and \$31,789, respectively, were recorded as expense because of such reimbursements and are included in the Statement of Functional Expenses in these financial statements.

E) **Revenue** – The School is reimbursed based on the approved per pupil operating expenses of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil operating expenses and the full time equivalent student enrollment of the School. The School is also the recipient of awards from other various government entities. The awards are subject to compliance requirements and financial audits by the funding source.

Student enrollment fees received for future years are deferred to the applicable year and are shown as deferred revenue. Deferred revenue as of June 30, 2014 and 2013 were \$40,921 and \$0, respectively.

In-kind contributions are reflected as contributions at their fair value at the date of the donation and are reported as unrestricted support unless explicit donor stipulations specify how donated assets must be used.

F) **Tax Status** – The School has no uncertain tax positions as of June 30, 2014 and 2013 in accordance with Accounting Standards Codification ("ASC") Topic 740, "Income Taxes," which provides standards for establishing and classifying any tax provisions for uncertain tax positions. The School is no longer subject to federal, state and local income tax examinations by tax authorities for years before 2011.

G) **Functional Allocation of Expenses** – The direct costs of providing educational programs and other activities have been summarized on a functional basis in the statements of activities. In addition, certain indirect costs have been allocated among the programs.

H) **Reclassifications** – Certain line items in the June 30, 2013 financial statements have been reclassified to conform to the June 30, 2014 presentation.

I) **Advertising** – Advertising costs are expensed as incurred. Advertising expense for the year ending June 30, 2014 and 2013 amounted to \$976 and \$6,805, respectively.

METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014 AND 2013

NOTE 3 – OTHER ASSET – ESCROW ACCOUNT

At the request of the NYC DOE, the School is required to establish a dissolution escrow fund in the amount of \$70,000 as a contingency fund for dissolution expenses. As of June 30, 2014 and 2013, the balance of the account was \$70,155 and \$70,076, respectively.

NOTE 4 – RECEIVABLES

Receivables consist of the following:

	<u>2014</u>	<u>2013</u>
Due from Landlord	\$ 106,817	\$ -
New York City Department of Education	-	20,466
Other	<u>27,626</u>	<u>7,482</u>
	<u>\$ 134,443</u>	<u>\$ 27,948</u>

NOTE 5 – FIXED ASSETS

Fixed assets consist of the following:

	<u>2014</u>	<u>2013</u>
Furniture and equipment	\$ 44,838	\$ 1,849
Less: accumulated depreciation	<u>(12,860)</u>	<u>(462)</u>
Net book value	<u>\$ 31,978</u>	<u>\$ 1,387</u>

Depreciation expense for the years ending June 30, 2014 and 2013 was \$12,398 and 370, respectively.

NOTE 6 – MANAGEMENT FEES

The School has contracted the management of certain academic and business operations to Lighthouse Academies, Inc. The contract for the years ended June 30, 2014 and 2013 called for an annual management fee of \$175,000 and \$150,000, respectively with a bonus provision subject to the School meeting certain milestones. Travel and other direct expenses are also reimbursed to Lighthouse Academies, Inc. For the years ended June 30, 2014 and 2013, management fees, bonuses, and reimbursed expenses totaled \$201,627 and \$161,067, respectively.

NOTE 7 – RETIREMENT PLAN

The School has a 401(k) Plan for employees who are at least 21 years old and have completed one month of service. The plan includes a safe harbor employer matching provision. The employer must match employee contributions dollar for dollar, not to exceed 4% of compensation. Safe harbor contributions are immediately vested with the participants. At June 30, 2014 and 2013, the school had a safe harbor matching employer contribution liability of \$10,631 and \$14,641, respectively. For the years ended June 30, 2014 and 2013, employer contributions totaled \$25,282 and \$28,538, respectively.

METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014 AND 2013

NOTE 8 – IN-KIND CONTRIBUTIONS

The School received donated space from the City of New York for its temporary facility located at 1535 Story Avenue in the Bronx, New York for the fiscal year ended June 30, 2013. For the years ended June 30, 2014 and 2013, the estimated fair market value for use of the space was \$234,500 for the year ended June 30, 2013. The School had a new temporary location for the fiscal year ended June 30, 2014 paying market rent (see Note 11).

The School also received donated textbooks and other technology related donations throughout the year. The fair market value of these donations was \$24,004 and \$18,281 for the years ended June 30, 2014 and 2013, respectively.

NOTE 9 – CONCENTRATION OF CREDIT RISK

Cash that potentially subjects the School to a concentration of credit risk includes cash accounts with banks that exceed the Federal Deposit Insurance Corporation ("FDIC") insurance limits. Through December 31, 2014, all accounts are insured up to \$250,000 per depositor. As of June 30, 2014 and 2013, the School had cash accounts that from time to time could have exceeded the FDIC insurance limits. Management believes that these financial institutions have strong credit ratings and that credit risk to these accounts is minimal.

Concentration of risk also exists between the School and the New York City Department of Education. For the years ended June 30, 2014 and 2013, the School received 95% and 87%, respectively, of its funding from the New York City Department of Education in the form of student enrollment fees.

NOTE 10 – RELATED-PARTY TRANSACTIONS

- A) The School has a management fee arrangement with Lighthouse Academies, Inc., to provide educational and business services (See Note 6). A Regional Vice President of Lighthouse Academies, Inc. is also a board member of the School.

- B) In August 2011, the School entered into a project management contract with Charter Facilities Management, LLC, a former subsidiary of Lighthouse Academies, Inc., in the amount of \$325,000 to locate and develop a permanent facility for the School in the Bronx, NY. For the years ended June 30, 2014 and 2013 the school paid the company \$176,507 and \$42,764, respectively.

NOTE 11 – LEASE COMMITMENT – SCHOOL FACILITY

On April 26, 2013, the School entered into an operating lease with the Church of St. Pius. The space was used as a temporary facility for its School program and administrative office. The lease called for a base rent of \$150,000 payable in advance and it expired on June 30, 2014. For the years ended June 30, 2014 rental expense totaled 176,070. The School made certain improvements at the new lease space prior to the July 1, 2013 commencement. As of June 30, 2013, the cost of the improvements totaling \$132,230 was recorded as construction in progress. During fiscal 2014, the full amount of the improvements was recognized as amortization expense.

METROPOLITAN LIGHTHOUSE CHARTER SCHOOL, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2014 AND 2013

NOTE 12 – SUBSEQUENT EVENTS

Management has reviewed subsequent events and transactions that occurred after the date of the Statement of Financial Position through October xx, 2014, the date the financial statements are available to be issued. The financial statements include all events or transactions, including estimates, required to be recognized in accordance with generally accepted accounting principles. Except as noted below, management has determined that there are no events that have occurred subsequent to the statement of financial position date through October 29, 2014 that would require adjustment to or additional disclosures to the financial statements.

On September 1, 2014 the School's lease arrangement to occupy a new facility commenced with the opening of the 2014/2015 school year. The lease will expire on the later date to occur of June 30, 2043 and the last day of the twenty-ninth (29th) lease year. The School has an option to buy the building in any of the 37th through 48 calendar months of the term of the lease for \$23.9 million. The price increases to \$24.4 million if the option is exercised in any of the 49th to 60th calendar months of the lease. The School is responsible for all expenses, such as real estate taxes, utilities, water, etc. to maintain the building. The lease requires the School to make a \$1,000,000 security deposit. Total lease payments over the 29 year term will be \$69,972,188.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Board of Trustees
Metropolitan Lighthouse Charter School, Inc.
Bronx, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the ("School"), which comprise the statements of financial position as of June 30, 2014 and 2013, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated October 29, 2014.

Internal Control Over Financial Reporting

In planning and performing our audits of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect, and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We also noted other matters related to the School's internal control and other areas that are suggestions for improvement in operation and adoption of leading practices as a result of our audit.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



New York, New York
October 29, 2014

M A R K S P A N E T H
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M A R K S P A N E T H
ACCOUNTANTS & ADVISORS

October 29, 2014

To the Board of Trustees of
Metropolitan Lighthouse Charter School, Inc.
Bronx, New York

In planning and performing our audit of the financial statements of Metropolitan Lighthouse Charter School, Inc. (the "School") as of and for the year ended June 30, 2014, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses, and therefore, there can be no assurance that all such deficiencies have been identified.

As of the date of this letter, we did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above. If matters do come to our attention during the period from this date to the audit report date, we will communicate them to you separately.

This report is intended solely for the information and use of the Board of Trustees and management of the School, and is not intended to be and should not be used by anyone other than these specified parties, unless permission is granted.

Very truly yours,



MARKS PANETH LLP



An independent member of
Morison International

Metropolitan Lighthouse Charter School

PROJECTED BUDGET FOR 2014-2015

July 1, 2014 to June 30, 2015

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	5,247,330	236,516	-	-	228,372	5,712,218
Total Expenses	2,535,684	356,821	-	-	2,796,444	5,688,949
Net Income	2,711,646	(120,305)	-	-	(2,568,072)	23,269
Actual Student Enrollment	357	27				-
Total Paid Student Enrollment	357	27				384

PROGRAM SERVICES			SUPPORT SERVICES		
REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL

REVENUE

REVENUES FROM STATE SOURCES

	CY Per Pupil Rate	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Per Pupil Revenue							
District of Location	\$13,527.00	4,921,858	211,516	-	-	-	5,133,374
School District 2 (Enter Name)		-	-	-	-	-	-
School District 3 (Enter Name)		-	-	-	-	-	-
School District 4 (Enter Name)		-	-	-	-	-	-
School District 5 (Enter Name)		-	-	-	-	-	-
		4,921,858	211,516	-	-	-	5,133,374
Special Education Revenue		-	-	-	-	-	-
Grants							
Stimulus		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other State Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES		4,921,858	211,516	-	-	-	5,133,374

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs		-	25,000	-	-	-	25,000
Title I		248,172	-	-	-	-	248,172
Title Funding - Other		30,982	-	-	-	-	30,982
School Food Service (Free Lunch)		-	-	-	-	-	-
Grants							
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other Federal Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		279,154	25,000	-	-	-	304,154

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising		-	-	-	-	-	-
Erate Reimbursement		-	-	-	-	228,372	228,372
Interest Income, Earnings on Investments, NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-
Food Service (Income from meals)		6,753	-	-	-	-	6,753
Text Book		39,565	-	-	-	-	39,565
Other Local Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		46,318	-	-	-	228,372	274,690

TOTAL REVENUE

	5,247,330	236,516	-	-	228,372	5,712,218
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List exact titles and staff FTE's (Full time equivalent)

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

	No. of Positions	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Executive Management	1.00					132,612	132,612
Instructional Management	2.00					175,000	175,000
Deans, Directors & Coordinators	3.00					164,000	164,000
CFO / Director of Finance	-					-	-
Operation / Business Manager	2.00					155,000	155,000
Administrative Staff	2.00					86,500	86,500
TOTAL ADMINISTRATIVE STAFF	10	-	-	-	-	713,112	713,112

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	14.00	753,900	-	-	-	-	753,900
Teachers - SPED	4.00	-	224,600	-	-	-	224,600
Substitute Teachers	1.00	15,000	-	-	-	-	15,000
Teaching Assistants	7.00	336,000	-	-	-	-	336,000
Specialty Teachers	4.00	204,000	-	-	-	-	204,000
Aides	5.00	217,800	-	-	-	-	217,800

Metropolitan Lighthouse Charter School

PROJECTED BUDGET FOR 2014-2015

July 1, 2014 to June 30, 2015

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	5,247,330	236,516	-	-	228,372	5,712,218
Total Expenses	2,535,684	356,821	-	-	2,796,444	5,688,949
Net Income	2,711,646	(120,305)	-	-	(2,568,072)	23,269
Actual Student Enrollment	357	27	-	-	-	-
Total Paid Student Enrollment	357	27	-	-	-	384

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
----------------------	----------------------	-------	-------------	-------------------------	-------

Therapists & Counselors	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	35	1,526,700	224,600	-	-	1,751,300
NON-INSTRUCTIONAL PERSONNEL COSTS						
Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	1.00	-	-	-	35,000	35,000
Security	-	-	-	-	-	-
Other	-	43,200	-	-	-	43,200
TOTAL NON-INSTRUCTIONAL	1	43,200	-	-	35,000	78,200
SUBTOTAL PERSONNEL SERVICE COSTS	46	1,569,900	224,600	-	748,112	2,542,612
PAYROLL TAXES AND BENEFITS						
Payroll Taxes	-	73,961	83,656	-	67,330	224,947
Fringe / Employee Benefits	-	386,171	43,123	-	143,638	572,932
Retirement / Pension	-	47,097	5,442	-	22,443	74,982
TOTAL PAYROLL TAXES AND BENEFITS		507,229	132,221	-	233,411	872,861
TOTAL PERSONNEL SERVICE COSTS		2,077,129	356,821	-	981,523	3,415,473
CONTRACTED SERVICES						
Accounting / Audit	-	-	-	-	14,688	14,688
Legal	-	-	-	-	7,500	7,500
Management Company Fee	-	-	-	-	247,000	247,000
Nurse Services	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-
Payroll Services	-	-	-	-	7,353	7,353
Special Ed Services	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	20,000	-	-	50,826	70,826
TOTAL CONTRACTED SERVICES		20,000	-	-	327,367	347,367
SCHOOL OPERATIONS						
Board Expenses	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	69,239	-	-	-	-	69,239
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	64,565	-	-	-	-	64,565
Supplies & Materials other	-	-	-	-	37,778	37,778
Equipment / Furniture	91,355	-	-	-	-	91,355
Telephone	-	-	-	-	33,746	33,746
Technology	-	-	-	-	26,400	26,400
Student Testing & Assessment	28,487	-	-	-	-	28,487
Field Trips	3,200	-	-	-	-	3,200
Transportation (student)	71,217	-	-	-	-	71,217
Student Services - other	-	-	-	-	-	-
Office Expense	-	-	-	-	64,000	64,000
Staff Development	43,000	-	-	-	-	43,000
Staff Recruitment	30,000	-	-	-	-	30,000
Student Recruitment / Marketing	-	-	-	-	5,000	5,000
School Meals / Lunch	6,753	-	-	-	-	6,753
Travel (Staff)	7,000	-	-	-	-	7,000
Fundraising	-	-	-	-	-	-
Other	23,739	-	-	-	15,000	38,739
TOTAL SCHOOL OPERATIONS	438,555	-	-	-	181,924	620,479
FACILITY OPERATION & MAINTENANCE						
Insurance	-	-	-	-	40,093	40,093

Metropolitan Lighthouse Charter School

PROJECTED BUDGET FOR 2014-2015

PROJECTED BUDGET FOR 2014-2015							Assumptions
July 1, 2014 to June 30, 2015							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	5,247,330	236,516	-	-	228,372	5,712,218	
Total Expenses	2,535,684	356,821	-	-	2,796,444	5,688,949	
Net Income	2,711,646	(120,305)	-	-	(2,568,072)	23,269	
Actual Student Enrollment	357	27					
Total Paid Student Enrollment	357	27				384	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Janitorial	-	-	-	-	83,000	83,000	
Building and Land Rent / Lease	-	-	-	-	697,700	697,700	
Repairs & Maintenance	-	-	-	-	30,000	30,000	
Equipment / Furniture	-	-	-	-	220,000	220,000	
Security	-	-	-	-	2,400	2,400	
Utilities	-	-	-	-	134,000	134,000	
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	-	-	1,207,193	1,207,193	
DEPRECIATION & AMORTIZATION	-	-	-	-	-	-	
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	98,437	98,437	
TOTAL EXPENSES	2,535,684	356,821	-	-	2,796,444	5,688,949	
NET INCOME	2,711,646	(120,305)	-	-	(2,568,072)	23,269	
ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
District of Location	357	27	384				
School District 2 (Enter Name)			-				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
TOTAL ENROLLMENT	357	27	384				
REVENUE PER PUPIL	14,698	8,760	-				
EXPENSES PER PUPIL	7,103	13,216	-				

Appendix E: Disclosure of Financial Interest Form

Created Wednesday, July 23, 2014

Updated Monday, July 28, 2014

Page 1

320800860962 METROPOLITAN LIGHTHOUSE CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2013-14 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at:

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/>. Trustees may download and/or email their forms to you upon completion.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <https://fluidsurveys.com/account/surveys/540612/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.
Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

Created Thursday, July 17, 2014

Updated Friday, July 25, 2014

Page 1

320800860962 METROPOLITAN LIGHTHOUSE CS

1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	Anne Laraway	Chair/President	Yes	Facilities	Elected on 9/11 Expiration 10/15	Executive
2	Janice Lee	Secretary	Yes	Facilities & Education	Elected on 6/13 Expiration 5/15	Education
3	Jason Rawlins	Member	Yes	Board Development	Elected on 6/13 Expiration 5/15	Executive
4	Jessica Haber	Secretary	Yes	Facilities & Legal	Elected on 8/11 Expiration 10/15	Executive
5	Ian Roberts	Member	Yes	Executive	Elected on 7/11 Expiration	Executive
6	Yarojin Robinson	Treasurer	Yes	Finance		Finance
7	Tim Bryan	Member	Yes	Finance		Finance

2. Total Number of Members Joining Board during the 2013-14 school year

1

3. Total Number of Members Departing the Board during the 2013-14 school year

1

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

11

5. How many times did the Board meet during the 2013-14 school year?

11

6. How many times will the Board meet during the 2014-15 school year?

12

Thank you.

MetLCS Annual Report Enrollment and Retention Efforts

In 2013-14, Metropolitan Lighthouse Charter School made a good faith effort to attract and retain a greater enrollment of scholars with disabilities, English Language Learners, and scholars who are eligible applicants for the free and reduced price lunch program. The following list summarizes the actions taken.

Scholars with Special Needs

- Outreach to specialized feeder schools and programs

English Language Learners

- Direct mail advertising in languages other than English
- Other advertising (e.g. radio, TV, flyer) in languages other than English
- Outreach by multi-lingual staff
- Outreach to immigrant community/ies
- Outreach to specialized feeder schools and programs
- Advertising and school materials are translated as needed

Scholars Eligible for Free and Reduced Lunch Programs

- Meal program was covered at school open house, on application and during tours
- Support is offered to assist families in completing all necessary paperwork to ensure eligible scholars participate in the lunch program
- Recruitment occurred throughout neighborhoods surrounding the school and in the local district

Going forward in 2014-15, the school plans to utilize additional measures.

- All school brochures, mailings and application will mention that the school accommodates scholars with disabilities, English language learners and participates in the free and reduced lunch program
- A Google language translator dropdown will be maintained to the school website
- School information session(s) will be held in trusted cultural centers in the community to attract more families who speak a language other than English
- Advertising materials will be distributed in the primary languages other than English spoken in the area
- With notice, translators will be made available for families at school events, such as Parent Teacher Conferences

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Thursday, June 26, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/27265>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Ronald Chaluisan

2. Charter School Name:

Metropolitan Lighthouse Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

[REDACTED]

8. Select all positions you held on Board:

(check all that apply)

-
- Secretary
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

Yes

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	Vice President
[cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	Oversee Charter Initiative
[cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	300,000
[cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	November 6, 2002

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Ronald Chafwisa

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Thursday, June 26, 2014

Updated Thursday, May 07, 2015

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/7ba17>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Nancy Grossman

2. Charter School Name:

Metropolitan Lighthouse Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: LCE representative

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

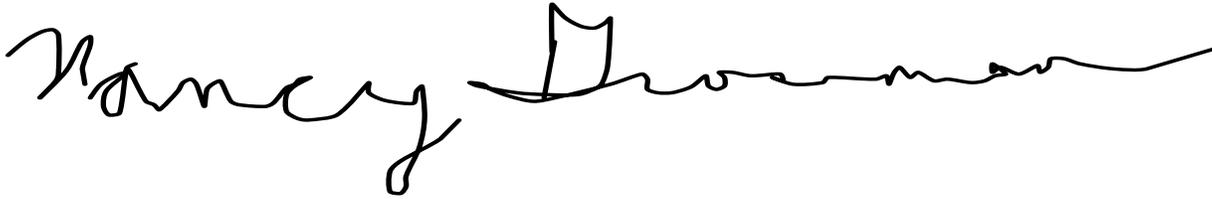
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Nancy Therman". The signature is written in a cursive style with a large, prominent initial 'N' and a long, sweeping horizontal line extending to the right.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 17, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/19b02>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Janice Lee

2. Charter School Name:

Metropolitan Lighthouse Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: Board Trustee

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

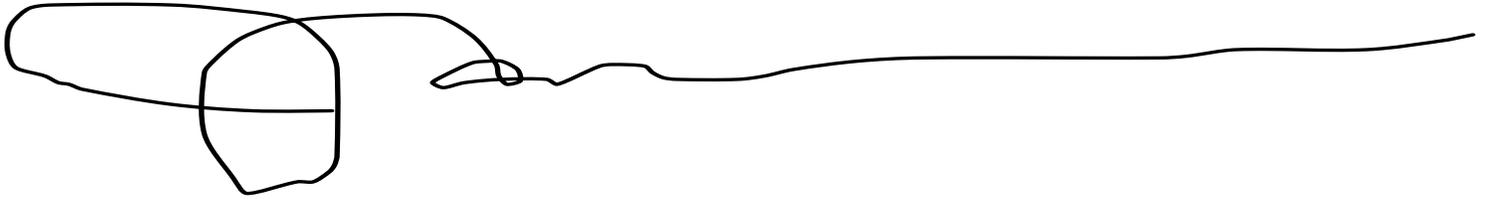
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of a large, stylized initial 'S' followed by a long, horizontal, wavy line that tapers to the right.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Sunday, July 20, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/3e651>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Tim Bryan

2. Charter School Name:

Metropolitan Lighthouse Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

[REDACTED]

8. Select all positions you held on Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

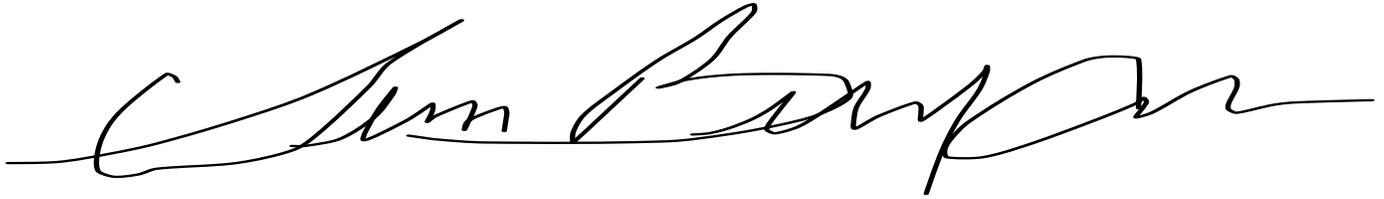
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Ann Boyer". The signature is written in a cursive style with a long horizontal line extending to the left and a flourish at the end.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 23, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/88b0a>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Jessica Haber

2. Charter School Name:

Metropolitan Lighthouse Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Secretary
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

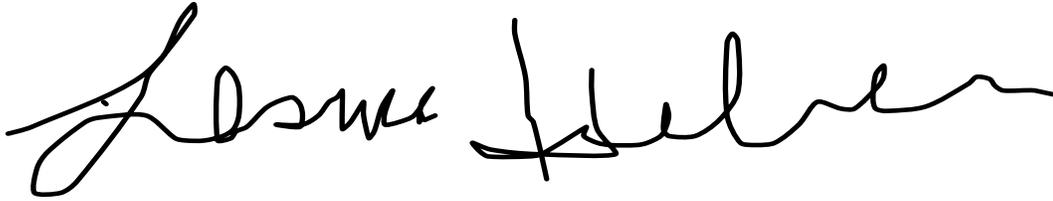
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "James Helmer". The signature is written in a cursive style with a large initial "J" and a long horizontal stroke at the end.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 24, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/b632e>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Jason Rawlins

2. Charter School Name:

Metropolitan Lighthouse Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: trustee

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

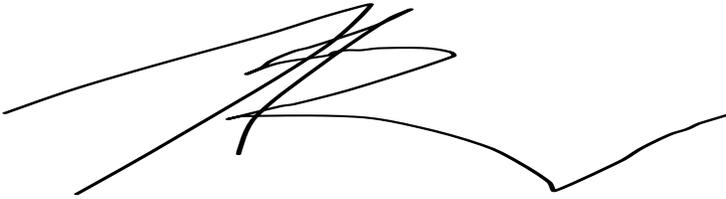
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several overlapping, fluid strokes. The signature is positioned below the text 'Signature of Trustee'.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Friday, July 25, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/4b774>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Anne Laraway

2. Charter School Name:

Metropolitan Lighthouse Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Chair/President

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

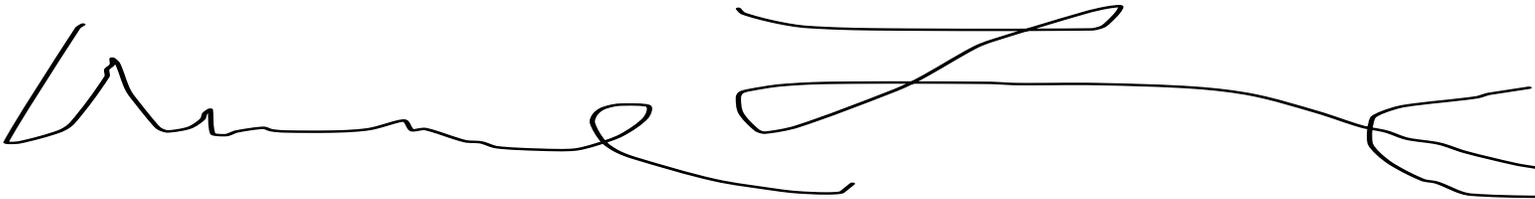
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of a series of connected loops and strokes, extending across the width of the page.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Sunday, July 27, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/0d932>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Yarojin Robinson

2. Charter School Name:

Metropolitan Lighthouse Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Treasurer
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Sunday, July 27, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/7a082>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Ian Roberts

2. Charter School Name:

Metropolitan Lighthouse Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Other, please specify...: Trustee
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

Yes

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	Senior Vice President
[cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	Support, supervise, and evaluate the principal
[cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	\$125,000.
[cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	June 23, 2014

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee