Phase I: Letter of Intent to Apply

NYSED Office of Innovative School Models
89 Washington Avenue
Room 475 EBA
Albany, New York 12234
Phone: (518) 474-1762
Fax: (518) 474-7558

Letter of Intent to Apply for a Charter

If you plan to submit a charter school application to the New York State Education Department, please submit the following Letter of Intent and authorizer representative's contact information form to the Office of Innovative School Models by **Wednesday, January 19, 2011.** This will help the Office of Innovative School Models to more effectively communicate with applicant groups and to gather information about interest in expanding choice options in New York.

Please email this letter to charterschools@mail.nysed.gov.
Subject line of the Email: Letter of intent: [name of proposed school]

I understand that this letter and any other general application documentation that I submit will be posted on the NYSED website and made accessible to the public. Personal contact information will not be posted. (Media contact information for each application will be posted separately).

Date of Submission January 19, 2011

Name of proposed school (the words "charter" and "school" must appear in the proposed school name. Crown Heights Preparatory Academy Charter School

Conversion from an existing public school ☐ Yes X No

Lead Applicant or authorized representative Rosa Smith-Norman

Media Contact (if different from Lead Applicant) _____

Media Contact email rsnsing622@yahoo.com

Media Contact phone number 1-646-594-6700

District or CSD in which the school will be located 17

Physical address of the school (if known) TBD

Composition of founding group
(e.g., parents, teachers, non-profits) Community members

Proposed opening date (school year for which the school intends to open): **Fall of 2012-2013.** No new charter schools will be able to open earlier than the 2012-13 school year. If a later opening date is anticipated, please indicate the school year: Fall 2012 .

Total Projected Grade Levels and Enrollment
Grade Levels Served: 6-8
Projected Enrollment: 300

Are you planning to work with a charter management organization (CMO)? Yes ☐ No X
If so, please indicate the name of the CMO. _____

Are you planning to work with a partner organization (such as a university, academic program partner, or whole school change model)? Yes ☐ No X
If so, please indicate the name of the organization. _____

Is this proposed school part of an existing network of charter schools? Yes ☐ No X
If so, please indicate the name of the charter school network. _____

Have you ever applied to this or another charter entity to open this proposed school or another charter school? Yes ☐ No X

If so, please indicate the date the application(s) was/were submitted and to which charter entity (use additional lines as necessary):

1. _____
2. _____
3. _____

Lisa Smith-Norman
Signature of Lead Applicant or Authorized Representative

January 19, 2011
Date