

**Phase I: Letter of Intent to Apply**

NYSED Office of Innovative School Models  
89 Washington Avenue  
Room 475 EBA  
Albany, New York 12234  
Phone: (518) 474-1762  
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**Letter of Intent to Apply for a Charter**

If you plan to submit a charter school application to the New York State Education Department, please submit the following Letter of Intent and authorizer representative's contact information form to the Office of Innovative School Models by **Wednesday, January 19, 2011**. This will help the Office of Innovative School Models to more effectively communicate with applicant groups and to gather information about interest in expanding choice options in New York.

Please email this letter to [charterschools@mail.nysed.gov](mailto:charterschools@mail.nysed.gov).  
Subject line of the Email: Letter of intent: [name of proposed school]

I understand that this letter and any other general application documentation that I submit will be posted on the NYSED website and made accessible to the public. Personal contact information will not be posted. (Media contact information for each application will be posted separately).

Date of Submission **January 18 2011**

Name of proposed school (the words "charter" and "school" must appear in the proposed school name. **Neighborhood Charter School of Harlem**

Conversion from an existing public school Yes                      X                      No

Lead Applicant or authorized representative **Ruth P. Meyler**

Media Contact (if different from Lead Applicant) **Same**

Media Contact email **ruthpmeyler@gmail.com**

Media Contact phone number **212 579 4524**

District or CSD in which the school will be located **New York City CSD 5**

Physical address of the school (if known)

Not known

Composition of founding group

(e.g., parents, teachers, non-profits)

Educators, community residents and others

Proposed opening date (school year for which the school intends to open): **Fall of 2012-2013**. No new charter schools will be able to open earlier than the 2012-13 school year. If a later opening date is anticipated, please indicate the school year: Fall 20\_\_\_\_\_.

Total Projected Grade Levels and Enrollment

Grade Levels Served: **K - 5**

Projected Enrollment: **323**

Are you planning to work with a charter management organization (CMO)? Yes  No

If so, please indicate the name of the CMO. \_\_\_\_\_

Are you planning to work with a partner organization (such as a university, academic program partner, or whole school change model)? Yes  No

If so, please indicate the name of the organization. \_\_\_\_\_

Is this proposed school part of an existing network of charter schools? Yes  No

If so, please indicate the name of the charter school network. \_\_\_\_\_

Have you ever applied to this or another charter entity to open this proposed school or another charter school? Yes  No

If so, please indicate the date the application(s) was/were submitted and to which charter entity (use additional lines as necessary):

1. **May 3 2010 - New York City Department of Education**
2. **September 22 2010 (Full Application) – New York State Education Department**

Signature of Lead Applicant or Authorized Representative

1-17-2011

Date