



School Information and Cover Page

School Name: Riverhead Charter School
School Leader: Dorothy Porteus
School email address: dporteus@riverheadcharterschool.org
Primary address: 3685 Middle Country Road, Calverton, New York 11933
School website: www.riverheadcharterschool.org
Telephone: 631-369-5800 Fax: 631-369-6687
BEDS # 580602860032
District/CSD of Location: Riverhead, New York
Charter authorizer: New York State Board of Regents
Chair, Board of Trustees: Donna Bloxon
Date school first opened for instruction: September 2001
2010-11 Enrollment: 262
2010-11 Grades Served: K-6

Our signatures below attest that all of the information contained herein is truthful and accurate.

Dorothy Porteus

Print Name, Head of Charter School

Dorothy Porteus 7/25/11
Signature and Date

Donna Bloxon

Print Name, President, Board of Trustees

Donna Bloxon 7.25.11
Signature and Date

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New York State School Report Card

Below is a web link to the New York State School Report Card for the Riverhead Charter School. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute.

<https://www.nystart.gov/publicweb/School.do?county=SUFFOLK&district=&school=580602860032&year=2010>

Key Focus Areas:

Progress Toward Charter Goals (see Appendix A: Progress Toward Goals)

Given the late release of 2010-11 NYS state assessment data, this component of the Annual Report will be submitted separately **by a date specified by our authorizer, once the data is released.**

Instructional Time (see Appendix B: Instructional Timetable)

Financial Information (see Appendix C, D and E) *NOTE: The final 2010-11 independent financial audit and management letter will be submitted to SED's Charter School Office by **November 1, 2011.***

Charter Revisions (none for 2010-2011 school year)

Board of Trustees (see Appendix F and G)

Appendix A: Progress Toward Charter Goals

NOTE: Given the late release of 2010-11 NYS state assessment data, this component of the Annual Report will be submitted separately by a date specified by our authorizer, once the data is released.

The following Tables reflect suggested formatting for Board of Regents-authorized charter schools. Schools should feel free to follow formats prescribed by their respective authorizers.

Academic Goals Table

2010-11 Progress Toward Attainment of Academic Charter Goals			
Academic goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective

Organizational Goals Table

2010-11 Progress Toward Attainment of Organizational Charter Goals			
Organizational goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective

Financial Goals Table

2010-11 Progress Toward Attainment of Financial Charter Goals			
Financial goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective

Charter-Specific Goals Table²

2010-11 Progress Toward Attainment of Charter-Specific Goals			
Charter-specific goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective

² Charter-specific goals can include objectives that support the school's model and/or essential characteristic, such as core area of expertise or theme (e.g. technology, arts, etc).

Appendix B: Instructional Timetable

This Table is required only of Board of Regents-authorized charter schools.

2010-11 Instructional Time	
Total number of instructional days for the 2010-11 school year	183
First and last day of the 2010-11 school year	Sept 7 2010 - June 24, 2011
Length of school day (please note if schedule varies throughout the week or the year)	8am - 3:45pm

Riverhead Charter School

Appendix C (Total Expenditures and Administrative Expenditures Per Child):

<i>Total Expenditures Per Child</i>	10,784.68
<i>Total Administrative Expenditures Per Child</i>	2,072.48

Appendix D (Unaudited Financial Statements)

Riverhead Charter School
Profit & Loss
 July 2010 through June 2011

	<u>Jul '10 - Jun 11</u>
Income	
Suspense	0.00
40000 · Tuition and Program Revenue	
40005 · Base Tuition	4,027,177.00
40010 · SPED Tuition	126,346.00
	<hr/>
Total 40000 · Tuition and Program Revenue	4,153,523.00
41000 · Government Grants	
41025 · Title IA	15,723.00
41030 · Title IIA (Prof Dev)	4,300.00
41048 · ARRA Grant	17,045.00
41050 · IDEA Part B (SPED)	45,813.97
41076 · Stimulus Grant	25,000.00
	<hr/>
Total 41000 · Government Grants	107,881.97
41500 · Fundraising/Development	
41525 · Donations	13,749.00
41550 · Fundraisers	4,162.98
41500 · Fundraising/Development - Other	95.09
	<hr/>
Total 41500 · Fundraising/Development	18,007.07
42000 · Interest Income	2,486.72
44000 · Insurance Proceeds	0.00
49950 · Gain on Fire	48,255.14
	<hr/>
Total Income	4,330,153.90
Expense	
50005 · Salaries	1,370,403.04
50006 · Bonuses	40,000.00
50007 · FICA/Medicare Expense	97,810.31
50010 · SUI Expense	31,847.93
50011 · NY Metro Tax	3,918.63
50012 · Medical Benefits	199,359.65
50015 · Workers Comp	12,284.84
50017 · Retirement	77,599.84
50020 · Other Salary Related	4,659.86
50030 · Consultants	8,588.30
50035 · Outside Services	11,460.29
50045 · Core Curriculum Consumables	12,960.11
50050 · Classroom Supplies	26,490.51
50055 · Athletic Supplies and Equipment	36.95
50060 · Extracurricular Supplies	3,354.66
50065 · Field Trips	-95.80
50070 · Student Transportation	255,750.00
50072 · Student Meals	-4,956.82
50075 · Printed Materials & Reprod	2,293.48
50080 · Insurance	24,698.30

Riverhead Charter School
Profit & Loss
July 2010 through June 2011

07/21/11

Jul '10 - Jun 11

50085 · Dues and Subscriptions	4,174.00
50095 · Office Supplies	740.13
50100 · Travel and Transport	194.50
50105 · Student Enrollment Costs	1,876.34
50110 · Graduation Expenses	462.21
50150 · Rent (Facility)	2,160.00
50152 · Real Property Taxes	86.56
50155 · Utilities	47,697.29
50160 · Facilities Maintenance	71,347.38
50165 · Facility Repairs	28,104.03
50170 · Equipment Rental	8,520.85
50175 · Equip Repairs & Maint	7,001.07
50180 · Custodial Supplies	11,121.11
50200 · Technology Expense	18,589.55
50205 · Communications Exp	5,871.92
50210 · Postage and Delivery	1,793.35
50215 · Staff Development	7,931.90
50216 · Board Development	4,152.58
50250 · Prof Fees - Legal	1,695.00
50255 · Prof Fees - Accting/Audit	18,383.79
50275 · Miscellaneous	5,010.76
50280 · Interest Expense	305,766.02
50300 · Depreciation Expense	161,060.41
66900 · Reconciliation Discrepancies	72.51
69800 · Uncategorized Expenses	599.70
70277 · Bank Charges	114.00
Total Expense	2,892,991.04
Net Income	1,437,162.86

Riverhead Charter School
Balance Sheet
As of June 30, 2011

	Jun 30, 11
ASSETS	
Current Assets	
Checking/Savings	
Cash	
10005 · SCNB - Non Profit NOW - 4150	63,087.44
10020 · SCNB - Non Profit NOW - 4176	3,481.87
10035 · WAMU - Checking - PAC - 1594	2,301.35
10040 · SCNB- Dissolution Escrow-1320	74,994.00
10050 · Petty Cash	145.00
1055 · BNB Operating Account - 2455	3,465,263.43
1056 · BNB Fundraising Acct- 0544	28,933.72
1057 · BNB-Title Grants - 0528	56,601.53
Total Cash	3,694,808.34
10100 · SCNB - Certificate of Deposit	58,490.19
Total Checking/Savings	3,753,298.53
Accounts Receivable	
11000 · Accounts Receivable - Tuition	10,572.00
11015 · Grants Receivable	35,681.00
11020 · Reimbursable Sped Fees	7,375.00
11025 · Reimbursable IDEA	45,964.62
11120 · Other Receivables	63,020.96
11125 · Allowance for Doubtful Accounts	-63,020.96
Total Accounts Receivable	99,592.62
Other Current Assets	
12000 · Prepaid Expenses	27,289.52
Total Other Current Assets	27,289.52
Total Current Assets	3,880,180.67
Fixed Assets	
Fixed Assets	
14005 · Building	644,469.19
14010 · Building Improvements	673,389.55
14015 · Building Improvements - Site 2	463,922.00
14020 · Capitalized Interest	310,213.84
14025 · Partitions	982.97
14030 · Equipment	216,688.74
14075 · Land	186,649.00
14080 · Land - Site 2	607,808.00
14100 · Construction in Progress	1,277,406.72
Total Fixed Assets	4,381,530.01

Riverhead Charter School
Balance Sheet
As of June 30, 2011

	Jun 30, 11
Fixed Assets - Accum Depr	
15005 · Accum Depr - Building	-719,108.16
15010 · Accum Depr - Bldg Improv	-377,774.02
15020 · Accum Depr - Capitalized Int	-19,717.42
15025 · Accum Depr - Partitions	-493.83
15035 · Accum Depr - Equipment	-193,993.71
Total Fixed Assets - Accum Depr	-1,311,087.14
Total Fixed Assets	3,070,442.87
Other Assets	
16005 · Security Deposits	1,060.00
Total Other Assets	1,060.00
TOTAL ASSETS	6,951,683.54
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
20012 · Due to School Districts	-22,799.00
22000 · Payroll Liabilities	
22008 · Union Dues	3,175.17
22012 · Retirement	93,397.63
22014 · Retirement Loans	2,927.37
Total 22000 · Payroll Liabilities	99,500.17
22020 · Accrued Teachers/Site Bonus	80,000.00
22050 · Due to Edison Schools	617,076.53
22250 · Loan Principal - 1	3,482,791.61
Total Other Current Liabilities	4,256,569.31
Total Current Liabilities	4,256,569.31
Total Liabilities	4,256,569.31
Equity	
30000 · Opening Bal Equity	-799,461.41
32000 · Unrestricted Net Assets	2,057,412.78
Net Income	1,437,162.86
Total Equity	2,695,114.23
TOTAL LIABILITIES & EQUITY	6,951,683.54

Riverhead Charter School
Appendix E FY 2012 Budget

2011-2012
FY BUDGET

Income

40000 · Tuition and Program Revenue	
40005 · Base Tuition	\$3,924,099
40010 · SPED Tuition	\$90,110
Total 40000 · Tuition and Program Revenue	\$4,014,209

41000 · Government Grants	
41025 · Title IA	\$38,000
41030 · Title IIA (Prof Dev)	\$6,000
41035 · Title IID (Ed Tech)	\$0
41040 · Title IV (Safe & Drug Free)	\$0
41048 · ARRA Grant	\$0
41050 · IDEA Part B (SPED)	
41070 · Reading First	
41080 · Reap	
Total 41000 · Government Grants	\$44,000

41500 · Fundraising/Development	
41525 · Donations	\$0
41550 · Fundraisers	\$0
41575 · Events	\$0
Total 41500 · Fundraising/Development	\$0

42000 · Interest Income	
44000 · Insurance Proceeds	
49900 · Uncategorized Income	

Total Income **\$4,058,209**

Expense

50005 · Salaries	\$2,005,483
50006 · Bonuses	\$0
50007 · FICA/Medicare Expense	\$160,439
50010 · SUI Expense	\$68,186
50011 · NY Metro Tax	\$9,054
50012 · Medical Benefits	\$290,507
50015 · Workers Comp	\$24,908
50017 · Retirement	\$225,277
50020 · Other Salary Related	\$0
50030 · Consultants	\$4,000
50035 · Outside Services	\$15,909
50045 · Core Curriculum Consumables	\$20,000
50050 · Classroom Supplies	\$11,000
50055 · Athletic Supplies and Equipment	\$1,000
50060 · Extracurricular Supplies	\$4,000
50065 · Field Trips	\$3,150
50070 · Student Transportation	\$207,000
50075 · Printed Materials & Reprod	\$3,000
50080 · Insurance	\$29,793
50085 · Dues and Subscriptions	\$4,550
50090 · Employee Recruitment	\$2,000
50095 · Office Supplies	\$7,000
50100 · Travel and Transport	\$500
50105 · Student Enrollment Costs	\$10,000

2011-2012
FY BUDGET

50150 · Rent (Facility)	\$2,268
50152 · Real Property Taxes	\$0
50155 · Utilities	\$56,805
50160 · Facilities Maintenance	\$90,382
50165 · Facility Repairs	\$15,500
50170 · Equipment Rental	\$8,800
50175 · Equip Repairs & Maint	\$9,300
50180 · Custodial Supplies	\$13,000
50200 · Technology Expense	\$70,000
50205 · Communications Exp	\$5,000
50210 · Postage and Delivery	\$5,250
50215 · Staff Development	\$12,000
50216 · Board Development	\$10,000
50250 · Prof Fees - Legal	\$10,000
50255 · Prof Fees - Accting/Audit	\$10,500
50275 · Miscellaneous	\$4,000
50280 · Interest Expense	\$618,412
66900 · Reconciliation Discrepancies	
Total Expense	<u>\$4,047,974</u>
<i>Net Income</i>	<u><u>\$10,235</u></u>

Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11

*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

1. Trustee Name (print) Donna Bloxon
2. Charter School Name Riverhead Charter School
3. Charter Authorizer Entity Board of Regents
4. Home Address* 
5. Business Address* NA
6. Daytime Phone* 
7. E-Mail Address* 
8. List all positions held on board (e.g., chair, treasurer, parent representative)
President, Trustee

9. Is the trustee an employee of the school? ___ Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

Board of Trustees President

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___ Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="margin-left: 150px;">None</p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="margin-left: 150px;">None</p>				

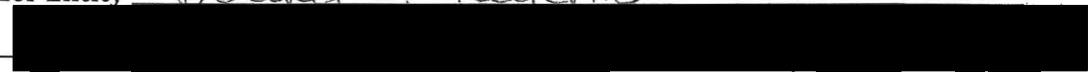
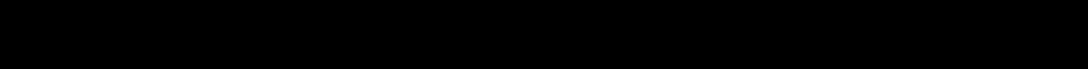
Signature Denise Blason

Date 7.11.11

Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11

*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

1. Trustee Name (print) Susan Heintz
2. Charter School Name Riverhead Charter School
3. Charter Authorizer Entity Board of Regents
4. Home Address* 
5. Business Address* 
6. Daytime Phone* 
7. E-Mail Address* 
8. List all positions held on board (e.g., chair, treasurer, parent representative)
Vice President

9. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>NONE</p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

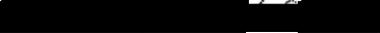
Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>NONE</p>				

Signature Susan Heutz Date 7/13/11

Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11

*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

- 1. Trustee Name (print) Harry Hixland
- 2. Charter School Name Riverhead
- 3. Charter Authorizer Entity Board of Regents
- 4. Home Address* 
- 5. Business Address* _____
- 6. Daytime Phone* 
- 7. E-Mail Address* N/A
- 8. List all positions held on board (e.g., chair, treasurer, parent representative)
Tr. Secretary

- 9. Is the trustee an employee of the school? ___ Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

- 10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___ Yes No

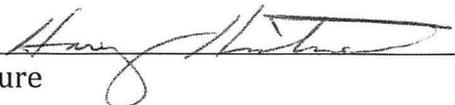
If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; margin-left: 200px;"><i>None</i></p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; margin-left: 200px;"><i>None</i></p>				

Signature 

Date 7-13-11

Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11

*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

1. Trustee Name (print) Renee Harris-Thompson
2. Charter School Name Riverhead Charter School
3. Charter Authorizer Entity NYS Board of Regents.
4. Home Address* 
5. Business Address* 
6. Daytime Phone* 
7. E-Mail Address* 
8. List all positions held on board (e.g., chair, treasurer, parent representative)
Parent Representative

9. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; font-family: cursive;">none</p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

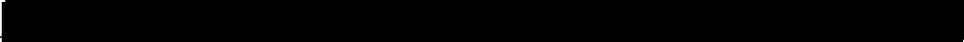
Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; font-family: cursive;">none</p>				

Signature Gene James Thompson Date 7/12/11

Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11

*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

1. Trustee Name (print) Deborah A. Rutigliano
2. Charter School Name Riverhead Charter School
3. Charter Authorizer Entity _____
4. Home Address* 
5. Business Address* 
6. Daytime Phone* 
7. E-Mail Address* 
8. List all positions held on board (e.g., chair, treasurer, parent representative)
Treasurer, Chair of Building Committee

9. Is the trustee an employee of the school? ___ Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___ Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
4/2011	Catered Staff Lunch	Did not participate in details of transaction	Michael Rutigliano Husband

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

Deborah A Rutigliano
Signature

7/22/11
Date

Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. Trustee Name (print) James Leslie
2. Charter School Name Riverhead Charter School
3. Charter Authorizer Entity NYSED
4. Home Address* [REDACTED]
5. Business Address* [REDACTED]
6. Daytime Phone* [REDACTED]
7. E-Mail Address* [REDACTED]
8. List all positions held on board (e.g., chair, treasurer, parent representative)
Trustee

9. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>None</p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>None</p>				

Signature James C Leehie Date July 22, 2011

Appendix G: Board of Trustees Membership Table

This Table is required of Board of Regents-authorized charter schools, and optional for charter schools authorized by other chartering entities.

List the board membership and the number of board members joining and leaving the board in the 2010-11 school year.

Current Board Members				
Name	Position on the Board	Committee affiliation(s)	Area of expertise, and/or additional role at school (parent, staff member etc.)	Number of terms served and length of each, including date of election and expiration
Donna Bloxon	President	Compliance	Parent Rep	One 3 yr term; 2009-2012
Susan Heintz	Vice President	Compliance	Community Rep	4 3yr terms began 2001; current 2010-2013
Harry Histan	Secy		Business Rep	3 3yr terms began 2003; current 2009-2012
Deborah Ruttigliano	Treasurer	Finance & Audit	Business Rep	One 3 yr term; 2010-2013
James Leslie	Trustee	Finance & Audit	Business Rep	3 3yr terms began 2004; current 2010-2013
Theresa Thompson	Trustee		Business Rep	One 3 yr term; 2009-2012
Renee Harris Thompson	Trustee		Parent & Community Rep	One 3 yr term; 2011-2014
Total Members joining the board the 2010-11 school year				2
Total Members departing the board during the 2010-11 school year				1

Required Forms: Appendices

Appendix A: Progress Toward Charter Goals

The following Tables reflect suggested formatting for Board of Regents-authorized charter schools. Schools should feel free to follow formats prescribed by their respective authorizers.

Academic Goals Table

2010-11 Progress Toward Attainment of Academic Charter Goals			
Academic goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective
75% of the students who have enrolled at RCS for at least 3 or more school years will achieve proficiency in ELA	NYSTP Results Grades 3,4,5,6 and date of school enrollments.	65.6% of students who have enrolled at RCS for at least 3 years achieved a level 3 or 4 on the ELA NYSTP. This percentage is up from 63% last year.	ELL students are receiving instruction in Spanish where needed and teachers transition concepts to English. Students in level 1 and 2 will receive tier 2 and 3 services with additional time on task of prescribed skills as indicated per data collected.
75% of the students who have enrolled at RCS for at least 3 or more school years will achieve proficiency in Math	NYSTP Results Grades 3,4,5,6 and date of school enrollments.	81% of students who have enrolled at RCS for at least 3 years achieved a level 3 or 4 on the Math NYSTP. This percentage is up from 73% last year.	
The percentage of students meeting or exceeding state standards in ELA who have been enrolled at the school for at least 3 years will meet or exceed the percent of students in the Riverhead Central School District.	NYSTP ELA Results for RCS and RCSD Grades 3,4,5,6 and date of school enrollments.	RCS students in grades 3, 4, 5, and 6 exceeded the percent of RCSD students that were able to meet or exceed the state standards in ELA. RCS= 65.6% RCSD= 53.8%	

The percentage of students meeting or exceeding state standards in Math who have been enrolled at the school for at least 3 years will meet or exceed the percent of students in the Riverhead Central School District.	NYSTP Math Results for RCS and RCSD Grades 3,4,5,6 and date of school enrollments.	RCS students in grades 3, 4, 5, and 6 exceeded the percent of RCSD students that were able to meet or exceed the state standards in Math. RCS= 81% RCSD= 66.5%	
All grades will demonstrate yearly progress with yearly gains by same student cohorts.	NYSTP results using scale scores of 2010 and 2011 for grades 3,4,5,6.	All grades demonstrated yearly progress with yearly gains with the exception of grade 6 ELA.	Staff changes. Also additional reading intervention instructional time with intensive needs students as well as additional support from ELL teacher.

Organizational Goals Table

2010-11 Progress Toward Attainment of Organizational Charter Goals			
Organizational goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective
To reach a maximum enrollment of 280 and establish wait lists	Enrollment projections derived from completed applications and acceptance letters	Sept 2010 enrollment of 277 with wait lists in K,1,2,4,5,6. April 2011 enrollment of 280 with wait lists.	
To increase the number of board members and to form an advisory board.	Board member applications and appointments	We presently have 7 board members and 5 potential advisory board members for the 2011-12 school year.	

Financial Goals Table

2010-11 Progress Toward Attainment of Financial Charter Goals			
Financial goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective
Reduce Accounts Receivable Aging	Calculation of Average Days for Collection	Met RCS Average days for collection is 9.6 days; down from 181.8 under previous management	
Strengthen Cash Reserves	Calculation of Days in Cash Reserves	Met. RCS Days in Cash reserves is 398.7 days up from 6.8 days under previous management.	
Strengthen Liquidity Ratios	Calculation of Liquidity Ratio	Met. Current liquidity ratio is 3.40, up from .83 under previous management.	

Charter-Specific Goals Table¹

2010-11 Progress Toward Attainment of Charter-Specific Goals			
Charter-specific goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective
To continue to attract diverse populations including ELL students and students with disabilities	Demographic Data, IEP's and numbers of students qualifying for ELL services	20% ELL 34% Black 30% Hispanic 65% Economic Disadv. 6% Disabled	
To utilize project based thematic units of study for authentic learning and meaningful connections	Lesson Plans, Project Outcomes and student artifacts	Thematic units were planned during month of August to include more in depth project based instruction and professional development was secured to guide the planning tools.	

¹ Charter-specific goals can include objectives that support the school's model and/or essential characteristic, such as core area of expertise or theme (e.g. technology, arts, etc).

Riverhead Charter School Goals for the 2010-11 School Year

Riverhead Charter School would have been able to attain the goals for the state assessments in ELA if the state had not drastically changed the targeted cut points to achieve a performance level of a 3 or 4 after the goal was set. By the standards 2 years ago, RCS would have surpassed this percentage. However, we understand that there is no going back to the performance standards set by the state two years ago, but will need to move forward and focus on the new state expectations for achieving AYP and overall student performance levels that have been consistently moving during the past two years.

We will need to utilize the RTI planning that we have done to support those students that are strategic and intensive students. We are already supporting this endeavor by providing additional reading and writing time for these students as well as to provide additional supports for our ELL populations. We have employed two ELL teachers who are bilingual and can help young students, or older non-English speaking students to be able to transition what they know in their native language and transfer that information into understanding the concepts required to speed up the language acquisition process and to increase comprehension skills.

During the past two years, I have hired teachers who are certified in two or more areas which include literacy and/or special education as co-integrated teachers, or general classroom teachers, so that the needs of students can be met through a variety of teaching specialists that are familiar with the student needs and can integrate instructional content areas throughout the day. We also have a Walk to Read and Walk to Math program in which the student's needs can be met more closely with focused prescribed instruction by walking to another reading or math group throughout the building.

The following results show grade level yearly gains in those achieving proficiency in ELA and Math:

	ELA 2010	ELA 2011	Math 2010	Math 2011
Grade 3	45%	56%	48%	78%
Grade 4	47%	77%	67%	80%
Grade 5	52%	71%	78%	97%
Grade 6	78%	55%	78%	80%

As we review the 2011 state performance levels and internal benchmarks we know that we will have to continue to strive for higher expectations of our students and to provide opportunities for students to engage in higher thinking skills and their application to authentic outcomes. We also have researched data to determine how our students perform with the new state expectations in

relationship to other schools, in order to get a perspective regarding how well we are progressing toward closing the gap with realistic goals. When looking at our scores in comparison with the district in which our school resides, we performed equally or better.

	ELA 3	Math 3	ELA 4	Math 4	ELA 5	Math 5	ELA 6	Math 6
RCS	56.4	77.5	77.1	71.6	71.4	96.5	55	80
RCS D	54.8	60.7	56.3	67.4	48.3	67.4	55.1	66.3

When we look at the data for Eastern Suffolk BOCES and Western Suffolk BOCES we find that in most cases we are closing the gap for Black, Economical Disadvantaged, Hispanic and in some case our Disabled subgroups at a more rapid rate. (See attachment A1, A2, A3, A4, A5, A6, A7, A8)

RCS grade 4 students demonstrated 97% proficiency on the NYS Science tests.

Reading and Writing scores on the NYSESLAT this year showed that in grades K-1 28% were at the Beginning Level, 39% at the Intermediate Level, 22% at the Advanced Level and 11% were at the Proficient Level. Grades 2-4 showed 6% at the Beginning Level, 31% at the Intermediate Levels, 56% at the Advanced Level and 6% were Proficient. Listening and Speaking scores showed grades K- 1 0% at beginning level, 39% at Intermediate Level, 50% at Advanced Level, and 11% at Proficiency. Grade 2-4 had 0% at the Beginning Levels, 6% at Intermediate Levels, 41% at Advanced and 53% Proficient. Grade 5-6 had 0% at Beginning Levels, 0% at Intermediate Levels, 44% at Advanced Levels and 56% Proficient. We have increased our focus of instructional time from the ESL and reading intervention teacher to be targeting grades 2-4 since they show the most need in reading and writing based on last year's results. Even though we are analyzing data with RCS student subgroups gaining more proficiency on the NYS testing, we need to keep the higher expectations of the state in sight and utilize the increased supports that are in place for this year and have been discussed throughout this report.

Grade 3 ELA

Max of Percent At Level 3 and 4	Column Labels				
Row Labels	All Tested	Riverhead Charter School	Eastern Suffolk BOCES	Western Suffolk BOCES	Grand Total
All Students	63.6	56.4	61.4	67.5	67.5
American Indian	31.6	0	29	42.9	42.9
Asian/Pacific Islander	74.5	50	72.2	77.6	77.6
Black	42.7	58.3	43.6	41.3	58.3
Disabled	21.5	66.7	18.3	27.1	66.7
Economically Disadvantaged	43.7	63.6	43.3	44.5	63.6
Female	68.9	66.7	66.6	73.1	73.1
Former LEP	55.7	0	55	58.7	58.7
Former SWD	58.7	0	56.5	64.5	64.5
GenEd	69.9	55.6	67.8	73.8	73.8
Hispanic	44.4	40	42.5	50	50
LEP	17.4	42.9	17.1	18.4	42.9
Male	58.6	40	56.5	62.4	62.4
Multiracial	63.3	0	61	65.8	65.8
White	72	71.4	70.3	75	75
Grand Total	74.5	71.4	72.2	77.6	77.6

Grade 4 ELA

Max of Percent At Level 3 and 4	Column Labels			
Row Labels	All Tested	Riverhead Charter School	Eastern Suffolk BOCES	Western Suffolk BOCES
All Students	64.1	77.1	61.5	69
American Indian	50	0	46.7	58.3
Asian/Pacific Islander	74.2	0	70.1	79.6
Black	40.6	75	39.8	41.7
Disabled	19.5	0	17.1	23.7
Economically Disadvantaged	45	63.6	44	47.2
Female	68.1	63.2	65.7	72.8
Former LEP	62.7	0	62.8	62.5
Former SWD	61.6	0	56.5	70.3
GenEd	71.3	81.8	68.5	76.5
Hispanic	47.8	75	46.3	52.3
LEP	17.4	57.1	17.7	16.4
Male	60.3	93.8	57.4	65.4
Multiracial	64.2	0	62.1	66.7
White	71.7	81.8	69.3	75.8
Grand Total	74.2	93.8	70.1	79.6

Grade 5 ELA

Max of Percent At Level 3 and 4	Column Labels			
Row Labels	All Tested	Riverhead Charter School	Eastern Suffolk BOCES	Western Suffolk BOCES
All Students	61.4	71.4	58.1	67.3
American Indian	49	0	41.7	66.7
Asian/Pacific Islander	75.3	0	72.7	78.5
Black	38.8	75	34.8	44.1
Disabled	17.1	0	14.6	21.4
Economically Disadvantaged	40.7	100	39.8	43.2
Female	65.9	58.3	62.6	71.7
Former LEP	44.4	0	44.3	44.7
Former SWD	62.8	0	59	72.3
GenEd	68.8	71.4	65.3	75
Hispanic	42.2	42.9	40.5	47.1
LEP	11.4	0	10.2	14.7
Male	57.1	81.3	53.7	63.1
Multiracial	67.9	100	60.9	74.6
White	69.1	100	66.3	73.8

Attachment A4

Grade 6 ELA

Max of Percent At Level 3 and 4 Row Labels	Column Labels			
	All Tested	Riverhead Charter School	Eastern Suffolk BOCES	Western Suffolk BOCES
All Students	66.3	55	63.3	71.7
Black	45.2	57.1	41	50.9
Disabled	18.3	33.3	16.9	21.1
Economically Disadvantaged	44.2	58.3	43.4	46
Female	70.2	72.7	67.4	75.4
GenEd	73.9	64.3	71	79.1
Hispanic	45.1	37.5	44	48.2
LEP	6.2	50	6.4	5.9
Male	62.5	33.3	59.3	68.1
Multiracial	72.4	100	69.7	77.5
White	74	75	71.5	78.4

Grade 3 math

Max of Percent At Level 3 and 4	Column Labels			
Row Labels	All Tested	Riverhead Charter School	Eastern Suffolk BOCES	Western Suffolk BOCES
All Students	66.00	77.50	64.10	69.40
Asian/Pacific Islander	83.40	100.00	80.90	86.70
Black	41.90	75.00	43.10	40.30
Disabled	31.70	66.70	29.00	36.30
Economically Disadvantaged	45.70	75.00	46.50	43.70
Female	65.40	80.00	63.80	68.50
GenEd	71.00	78.40	69.20	74.40
Hispanic	47.20	54.50	46.60	48.70
LEP	25.00	75.00	26.00	21.80
Male	66.50	73.30	64.40	70.20
Multiracial	62.90	100.00	53.20	73.00
White	74.40	92.90	72.70	77.50

Attachment A6

Grade 4 math

Max of PercentAtLevel3and4	Column Labels			
Row Labels	All Tested	Riverhead Charter School	Eastern Suffolk BOCES	Western Suffolk BOCES
All Students	72.90	80.00	70.80	76.80
Black	48.30	66.70	47.50	49.30
Disabled	32.70	50.00	30.90	35.70
Economically Disadvantaged	54.90	63.60	54.60	55.60
Female	72.90	73.70	70.50	77.30
GenEd	79.30	81.80	77.00	83.50
Hispanic	57.30	83.30	56.30	60.20
LEP	31.60	71.40	32.60	28.60
Male	72.90	87.50	71.10	76.30
White	80.40	90.90	78.50	83.60



Grade 5 Math

Max of Percent At Level 3 and 4 Row Labels	Column Labels			
	All Tested	Riverhead Charter School	Eastern Suffolk BOCES	Western Suffolk BOCES
All Students	73.00	96.60	71.30	76.10
Asian/Pacific Islander	84.00	100.00	83.30	85.00
Black	52.40	100.00	49.60	56.20
Economically Disadvantaged	55.90	100.00	55.50	56.80
Female	73.00	92.30	71.40	76.00
GenEd	79.40	96.60	77.70	82.50
Hispanic	56.60	85.70	56.10	58.20
LEP	27.90	75.00	26.90	30.50
Male	73.00	100.00	71.10	76.20
Multiracial	74.60	100.00	67.70	80.90
White	79.90	100.00	78.60	82.00

Grade 6 math

Max of PercentAtLevel3and4	Column Labels			
Row Labels	All Tested	Riverhead Charter School	Eastern Suffolk BOCES	Western Suffolk BOCES
All Students	71.90	80.00	70.10	75.20
Black	48.20	71.40	45.60	51.70
Disabled	27.40	50.00	26.50	29.30
Economically Disadvantaged	52.20	75.00	52.60	51.10
Female	73.50	100.00	71.60	77.10
GenEd	78.90	92.90	77.20	81.80
Hispanic	54.50	100.00	54.90	53.50
LEP	21.90	100.00	23.60	17.70
Male	70.30	55.60	68.60	73.30
Multiracial	75.00	0.00	72.40	80.00
White	78.90	75.00	77.20	81.90