

**School Information and Cover Page**

**School Name:** Believe Southside Charter High School

**School Leader:** Shannon Browne

**School email address:** sbrowne@bsschs.org

**Primary address:** 424 Leonard Street Brooklyn, NY 11222

**School website:** www.bsschs.org

**School email:** info@bsschs.org

**Telephone:** 718.781.9830

**Fax:** 718.782.9834

**BEDS #** 33-14-00-86-0946

**District/CSD of Location:** District 14

**Charter authorizer:** Board of Regents – State of New York

**Chair, Board of Trustees:** Marcenia Johnson

**Date school first opened for instruction:** 08/31/2009

**2010-11 Enrollment:** 189

**2010-11 Grades Served:** 9-10

Our signatures below attest that all of the information contained herein is truthful and accurate.

Shannon Browne

Print Name, Head of Charter School

Shannon Browne 8/1/11  
Signature and Date

Marcenia Y. Johnson

Print Name, President, Board of Trustees

Marcenia Y. Johnson 8/1/11  
Signature and Date

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Required Forms: Appendices

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- B. Instructional Time Table (Board of Regents-authorized schools only)
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Appendix A

**Academic Goals Table**

<b>2010-11 Progress Toward Attainment of Academic Charter Goals</b>			
Academic goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective
Each year, 90% of each cohort will have scored at least 65 on the New York State Regents examination in English language arts			
Each year, 90% of each cohort will have scored at least 65 on the New York State Regents examination in Math.			
Each year, 90% of each cohort will have scored at least 65 on the New York State Regents examination in Living Environment.			
Each year, 90% of each cohort will have scored at least 65 on the New York State Regents examinations in Global History, Geography, and U.S. History.			
Each year, the percent of each cohort of BNCHS students passing the ELA Regents examination will place the school in the top quartile of all similar schools.			
Each year, the			

<p>percent of each cohort of BNCHS students passing the Math Regents examination will place the school in the top quartile of all similar schools.</p>			
<p>Each year, grade level cohort of the same students will demonstrate improvement in total Reading Achievement as determined by an average increase of 3.0 NCE over a five-year period on the TerraNova, nationally-normed achievement test, which is administered to all grade 9-12 students annually each spring.</p>			
<p>Each year, grade level cohort of the same students will demonstrate improvement in total Mathematics Achievement as determined by an average increase of 3.0 NCE over a five-year period on the TerraNova, nationally-normed achievement test, which is administered to all grade 9-12 students annually each spring.</p>			
<p>Each year, at least 75% of each student cohort (as defined by New York State) graduates after five years.</p>			

Each year, the school will have a daily student attendance rate of at least 95%.			
Each year, 95% of all students enrolled during the course of the year return the following September.			
Each year, student enrollment will be within 15% of full enrollment as defined in the school's contract. This will be maintained on an ongoing basis and monitored bi-monthly.			
Each year, student enrollment will be within 15% of full enrollment as defined in the school's contract. The 15% leeway is only applicable to the number of students being less than the stated full enrollment, not any number over it. This will be maintained on an ongoing basis and monitored bi-monthly.			

**Organizational Goals Table**

<b>2010-11 Progress Toward Attainment of Organizational Charter Goals</b>			
Organizational goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective
Each year, members of the Board will complete a self-evaluation process designed to ensure adequacy, alignment,			

<p>and coherence of actions toward furthering the school's mission, program and goals. The process will include self assessment at the start of the school year, the development of personal and full board growth outcomes, and self assessment at the end of the school year to determine the extent of growth.</p>			
<p>Each year, the Principal will complete a self-evaluation process designed to ensure adequacy, alignment, and coherence of actions toward furthering the school's mission, program and goals. The process will include self assessment at the start of the school year, the development of personal and full board growth outcomes, and self assessment at the end of the school year to determine the extent of growth.</p>			

**Financial Goals Table**

<p><b>2010-11 Progress Toward Attainment of Financial Charter Goals</b></p>			
<p>Financial goal or objective</p>	<p>Measure used to evaluate progress toward attainment of goal or objective</p>	<p>2010-11 progress toward attainment of goal or objective</p>	<p>If not met, describe efforts to be undertaken to meet goal or objective</p>

Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.			
Each year, the school will operate on a balanced budget and maintain a stable cash flow.			

**Charter-Specific Goals Table**

<b>2010-11 Progress Toward Attainment of Charter-Specific Goals</b>			
Charter-specific goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective
Each year, parents will express satisfaction with the school's program, based on the school's Parent Survey in which at least 80% of all parents, including those that do not respond, provide a positive response to each of the survey items.			
Each year, at least 80% of teachers will express satisfaction with school leadership and professional development opportunities as determined by a school administered			

<sup>1</sup> Charter-specific goals can include objectives that support the school's model and/or essential characteristic, such as core area of expertise or theme (e.g. technology, arts, etc).

survey.			
Each year, at least 80% of students will express satisfaction with the learning environment at the school. Students' satisfaction with the school's learning environment will be measured using a student survey			

New York State School Report Card

Accountability and Overview Report

<https://www.nystart.gov/publicweb-rc/2010/a3/CIR-2010-331400860946.pdf>

Comprehensive Information Report

<https://www.nystart.gov/publicweb-rc/2010/a3/AOR-2010-331400860946.pdf>

## **Charter Revisions**

There were no charter revisions for the 2010-2011 school year.

*Appendix B: Instructional Timetable*

This Table is required only of Board of Regents-authorized charter schools.

<b>2010-11 Instructional Time</b>	
Total number of instructional days for the 2010-11 school year	180
First and last day of the 2010-11 school year	8/30/10 6/24/11
Length of school day (please note if schedule varies throughout the week or the year)	Mon, Tue, Thu, Fri - 8-4 Wed - 8-1

**BELIEVE SOUTHSIDE CHARTER HIGH SCHOOL**  
**Appendix - C Total Expenditures and Administrative Expenditures Per Child**  
**FOR THE YEAR ENDED JUNE 30, 2011**

	<b>Total Expenses 6/30/2011</b>	<b>Total Per Student</b>	<b>Administrative Expenses (a) 6/30/2011</b>	<b>Total Per Student</b>
Total Salaries	1,939,793	10,263	240,534	1,273
Management fees	537,252	2,843	537,252	2,843
Equipment	26,962	143	1,348	7
Professional fees	102,513	542	95,337	504
Student Stipends	136	1	-	-
Supplies and materials	86,703	459	6,069	32
Travel and conference	930	5	23	0
Staff development	19,008	101	570	3
Insurance	15,517	82	807	4
Printing	12,548	66	376	2
Telephone	12,001	63	480	3
Memberships and subscription	3,232	17	3,232	17
School events and expenses	42,264	224	-	-
Marketing and recruiting	12,105	64	-	-
Depreciation	31,288	166	1,564	8
Postage and copying	4,823	26	145	1
Miscellaneous	735	4	147	1
<b>Total Expenses</b>	<b>2,847,811</b>	<b>15,068</b>	<b>887,886</b>	<b>4,698</b>

Total number of enrolled students 189

(a) Employee benefit costs not included

Believe Southside Charter High School

Balance Sheet

As of Date: 6/30/2011

	<u>Current Year</u>
<b>Assets</b>	
<b>Current Assets</b>	
Bank-operating	7,207.59
Operating Reserve Acct.#411-870858-0	75,146.29
Student Account	982.00
Savings	103,255.74
Petty cash	250.00
Grants receivable	122,342.00
Miscellaneous receivable	0.00
Due from - BHSN	3,718.22
Due from - Williamsburg	2,598.08
<b>Total Current Assets</b>	<u>315,499.92</u>
<b>Fixed Assets</b>	
Furniture, fixtures, & equip	135,151.96
Software	2,535.95
Website development	18,750.00
Accum deprec - furn,fix,equip	(36,540.00)
Accum amort - software	(507.00)
Accum amort - website development	(3,750.00)
<b>Total Fixed Assets</b>	<u>115,640.91</u>
<b>Other Assets</b>	
Prepaid expenses	175.50
Prepaid insurance	10,834.61
Prepaid transit	1,439.94
Employee Garnishee/Support	874.50
<b>Total Other Assets</b>	<u>13,324.55</u>
<b>Total Assets</b>	<u><u>444,465.38</u></u>
<b>Liabilities &amp; Net Assets</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts payable	11,321.58
Accrued payroll	17,150.00
Accrued payroll taxes	1,312.00
Accrued expenses - other	20,000.00
Bank Overdraft	7,566.00
403B/employee	8,121.74
Refundable advances	456,765.00
Due to - BHSN	476.35
Due to - Northside	(90,000.00)
Due to - Williamsburg	0.00
<b>Total Current Liabilities</b>	<u>432,712.67</u>
<b>Total Liabilities</b>	432,712.67
<b>Net Assets</b>	
Unrestricted net assets	11,752.71
<b>Total Net Assets</b>	<u>11,752.71</u>
<b>Total Liabilities &amp; Net Assets</b>	<u><u>444,465.38</u></u>

Believe Southside Charter High School  
 Budget Comparison Report  
 Current Period: 7/1/2010 - 6/30/2011  
 Budget Period: 7/1/2010 - 6/30/2011

	Year-to-Date Actual	Year-to-Date Budget	Year-to-Date Variance	Yearly Budget
<b>Revenue</b>				
Per pupil funding	2,403,541.00	2,719,193.00	(315,652.00)	2,719,193.00
Federal funding	222,994.00	135,836.00	87,158.00	135,836.00
State funding	0.00	171,980.00	(171,980.00)	171,980.00
City funding	0.00	47,500.00	(47,500.00)	47,500.00
Interest-savings/short-	286.66	0.00	286.66	0.00
<b>Total Revenue</b>	<b>2,626,821.66</b>	<b>3,074,509.00</b>	<b>(447,687.34)</b>	<b>3,074,509.00</b>
<b>Expenses</b>				
Salaries	1,939,793.25	1,998,720.00	58,926.75	1,998,720.00
Accounting and audit	22,000.00	25,000.00	3,000.00	25,000.00
Legal fees	0.00	1,000.00	1,000.00	1,000.00
Professional fees -	60,573.20	53,000.00	(7,573.20)	53,000.00
Temporary help -	19,940.00	68,750.00	48,810.00	68,750.00
Payroll Processing	5,139.01	1,500.00	(3,639.01)	1,500.00
Bank / Credit C	0.00	500.00	500.00	500.00
Supplies	21,990.44	4,000.00	(17,990.44)	4,000.00
Telephone &	12,001.34	7,500.00	(4,501.34)	7,500.00
Postage & shipping	4,429.66	3,000.00	(1,429.66)	3,000.00
Printing & copying	12,155.48	8,000.00	(4,155.48)	8,000.00
Copier and Printing	393.00	0.00	(393.00)	0.00
Books, subscriptions,	3,116.83	500.00	(2,616.83)	500.00
In-house publications	0.00	1,000.00	1,000.00	1,000.00
Office	0.00	2,500.00	2,500.00	2,500.00
Management Fee-	537,252.00	516,320.00	(20,932.00)	516,320.00
Equipment rental &	15,745.57	4,000.00	(11,745.57)	4,000.00
Copier Leasing	8,014.46	0.00	(8,014.46)	0.00
Deprec & amort	31,288.00	0.00	(31,288.00)	0.00
Travel	695.00	0.00	(695.00)	0.00
Conferences,	235.00	5,000.00	4,765.00	5,000.00
Textbooks	36,070.89	15,000.00	(21,070.89)	15,000.00
Classroom supplies	28,641.63	10,000.00	(18,641.63)	10,000.00
Testing	0.00	2,500.00	2,500.00	2,500.00
Student activities-field	7,495.00	7,500.00	5.00	7,500.00
Student stipend	136.00	5,000.00	4,864.00	5,000.00
Student	179.70	2,500.00	2,320.30	2,500.00
Student incentives	40.00	2,500.00	2,460.00	2,500.00
Graduation	0.00	5,000.00	5,000.00	5,000.00
Student insurance	1,783.11	0.00	(1,783.11)	0.00
College resources	0.00	5,000.00	5,000.00	5,000.00
School sports	3,900.00	2,500.00	(1,400.00)	2,500.00
School events	0.00	2,500.00	2,500.00	2,500.00
Food services	217.00	0.00	(217.00)	0.00
Liability insurance	4,517.00	15,850.00	11,333.00	15,850.00
Advertising	12,105.11	1,500.00	(10,605.11)	1,500.00
Late Charges	11.18	0.00	(11.18)	0.00
Membership dues -	115.00	0.00	(115.00)	0.00
Staff development	19,008.10	25,000.00	5,991.90	25,000.00
Staff	0.00	4,500.00	4,500.00	4,500.00
Bank/credit card fees	724.03	0.00	(724.03)	0.00
Other expenses	14,041.96	5,000.00	(9,041.96)	5,000.00
Student equipment	0.00	4,000.00	4,000.00	4,000.00
Staff Equipment	0.00	4,000.00	4,000.00	4,000.00
Technology &	11,216.18	0.00	(11,216.18)	0.00
Technology	1,847.25	0.00	(1,847.25)	0.00
Escrow account	0.00	5,000.00	5,000.00	5,000.00
WCHS	0.00	27,000.00	27,000.00	27,000.00
<b>Total Expenses</b>	<b>2,836,811.38</b>	<b>2,852,140.00</b>	<b>15,328.62</b>	<b>2,852,140.00</b>
Excess or (Deficiency) of Revenue Over Expenses	<u>(209,989.72)</u>	<u>222,369.00</u>	<u>(432,358.72)</u>	<u>222,369.00</u>

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Revenue	Enrollment	pp rate	Assumptions	Pct	FY2009-10
Gen Ed PP		\$13,527	100%		255
2010/2011 Reconciliation					\$3,449,385
Sp Ed PP (20-60)		\$10,390	22	8.5%	(\$16,909)
Sp Ed PP (60)		\$19,049	11	4.2%	\$224,282
Title I (A&D)					\$205,608
Title II A					\$100,000
Race to the Top					\$8,000
IDEA		\$1,223	10%		\$3,620
NYSTL		\$75	100%		\$31,187
Facilities Grant - thru WCHS					\$19,125
Other income					\$15,000
<b>Total Revenue</b>					<b>\$4,040,308</b>
<b>Total Expenses</b>					<b>\$ 4,035,197</b>
<b>FACILITIES TO BUDGET RATIO (%)</b>					<b>2.23%</b>
<b>Variance</b>					<b>\$7,111</b>

<b>Total PS &amp; Fringe</b>		<b>\$ 2,825,039</b>
<b>OTPS</b>		
<b>Direct Instructional</b>		
	Textbooks	\$25,000
	Classroom Supplies	\$15,000
	Art Supplies	\$10,000
	Testing & Assessment	\$5,000
<b>Indirect Instructional</b>		
	Professional Development	\$5,000
	Tuition Reimbursement staff	\$2,500
	Principal Discretionary	\$20,000
	Conferences & Travel	\$0
<b>Student Support</b>		
	College resources	\$2,500
	Food Services	\$2,500
	Scholarship Fund	\$0
<b>Administrative Supports</b>		
	Office Supplies	\$10,000
	Copier Leasing	\$5,000
	Postage, Equipment, Usage, Maintenance	\$5,000
	Printing Services (Outside)	\$5,000
	Postage (Fedex, UPS, USPS)	\$5,000
	4088 Plan Fee	\$2,500
	Bank Fees	\$1,500
	Dues/Subscriptions	\$100
<b>Equipment &amp; Assets</b>		
	Development Costs	\$60,000
<b>Professional Services</b>		
	Technology & Equipment	
	Insurance	\$30,000
	Audit	\$20,000
	Accounting	\$1,000
	Legal Fees	\$25,000
	Payroll Processing	\$3,000
	Substitute Teachers	\$50,000
	Consultants/Contracted Services	\$7,500
	Network Management Fees	\$695,059
	Advertising/Recruitment	\$5,000
	Miscellaneous	\$5,000
	<b>Total OTPS</b>	<b>\$1,018,159</b>
<b>Facilities</b>		
	Project Manager	\$90,000
	<b>Subtotal</b>	<b>\$90,000</b>
<b>Debt Service</b>		
	Fund for the City Credit Line	\$0

Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report 2010-11

*\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. Trustee Name (print) Marcellia Y. Johnson
2. Charter School Name Southside Charter High School
3. Charter Authorizer Entity \_\_\_\_\_
4. Home Address\* \_\_\_\_\_
5. Business Address\* \_\_\_\_\_
6. Daytime Phone\* \_\_\_\_\_
7. E-Mail Address\* \_\_\_\_\_
8. List all positions held on board (e.g., chair, treasurer, parent representative)  
Board chair

9. Is the trustee an employee of the school? \_\_\_ Yes  No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? \_\_\_ Yes  No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><b>NONE</b></p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><b>NONE</b></p>				

*Marcenia Y Johnson*  
 Signature

*7-11-11*  
 Date

**Appendix F: Disclosure of Financial Interest Form**

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report 2010-11**

*\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)**            **Joseph Martucci, Sr.**
2. **Charter School Name**            **Believe Southside Charter High School**
3. **Charter Authorizer Entity**    **New York State Board of Regents**
4. **Home Address\***                    [REDACTED]
5. **Business Address\***                [REDACTED]
6. **Daytime Phone\***                  [REDACTED]
7. **E-Mail Address\***                  [REDACTED]
8. List all positions held on board (e.g., chair, treasurer, parent representative)
- Vice Chairperson**
- 

9. Is the trustee an employee of the school? \_\_\_Yes  No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

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10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? \_\_\_Yes  No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

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11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p>NONE Please write "None" if applicable. Do not leave this space blank.</p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>NONE Please write "None" if applicable. Do not leave this space blank.</p>				

Signature 

Date 7/11/11

Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report 2010-11

\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

1. Trustee Name (print) Tonna M. Caramico
2. Charter School Name SOUTHSIDE CHARTER HIGH SCHOOL
3. Charter Authorizer Entity \_\_\_\_\_
4. Home Address\* \_\_\_\_\_
5. Business Address\* \_\_\_\_\_
6. Daytime Phone\* \_\_\_\_\_
7. E-Mail Address\* \_\_\_\_\_
8. List all positions held on board (e.g., chair, treasurer, parent representative)  
BOARD TRUSTEE

9. Is the trustee an employee of the school? \_\_\_ Yes  No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? \_\_\_ Yes  No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.





**Appendix G: Board of Trustees Membership Table**

**Southside Charter High School**

This Table is required of Board of Regents-authorized charter schools, and optional for charter schools authorized by other chartering entities.

List the board membership and the number of board members joining and leaving the board in the 2010-11 school year.

<b>Current Board Members</b>				
<b>Name</b>	<b>Position on the Board</b>	<b>Committee affiliation(s)</b>	<b>Area of expertise, and/or additional role at school (parent, staff member etc.)</b>	<b>Number of terms served and length of each, including date of election and expiration</b>
Marcenia Johnson	Chair			Elected 2009, Served 2 years
Jonna Caramico	Trustee			Elected 2009, Served 2 years
Joseph Martucci	Trustee			Elected 2009, Served 2 years
Eddie Calderon-Melendez	Trustee			Elected 2010, Served 1 year
Kathy Williams	Trustee			Elected 2009, Served 2 years
<b>Total Members joining the board the 2010-11 school year</b>				<b>5</b>
<b>Total Members departing the board during the 2010-11 school year</b>				<b>0</b>