

SBDI Advisory Committee Meeting Minutes December 5, 2013

Vice-chair, Peter Lawrence called the meeting to order at 1:08 pm. Attendance sign-on sheets were circulated for committee members and guests. Peter asked for a moment of silence for a just reported Idaho school bus fatality. Modifications were made to the agenda including a tabling of item V. Monitor/Bus Attendant Fingerprinting Process and an additional item of old business: The Madison-Oneida BOCES Film Library.

Introductions

Introductions were made around the room. The committee was encouraged to provide greater feedback to circulated drafts than happened for the refreshers that would be discussed.

2014-15 Driver/Attendant Refreshers

Faye Stevens presented the three 2014-15 Driver/Attendant Refreshers slide by slide and the committee provided feedback and suggestions. The one general suggestion that related to all of the refreshers was to only put instructional information in the instructor notes so that information meant only for SBDIs, such as operational suggestions or observations, would not be shared with drivers/attendants accidentally. It was suggested that these comments could be moved to brief instructor guidance/lesson plan piece that was distributed with the PowerPoint Slides.

MOTION:

Approve the three presented refreshers as modified by the committee. Moved Joe Van Aken; and seconded by Paul Mori.

15 yeas, 1 abstention

The question of approval of the rest of the PDS manual was raised and Mary Sansaricq indicated that this approval covered the presented materials as well as the rest of the manual that the committee had seen electronically.

PPT Subcommittee

Pete James shared an update on the work of the PPT subcommittee to update PPT requirements and guidance. At this time there are NO changes to the PPT test, although the entire test will be reviewed in the long term. PTSI is making some minor changes to the original video and it will be a part of the PDS. There will be a PPT survey to evaluate current practice and

experience in the PDS. Survey question suggestions for the subcommittee for should be to Pete James by December 15th.

MOTION of Affirmation: Approval of the report and plans to move forward. Moved Jeremy Bricks, and seconded by Paul Overbaugh.

15 yeas; 1 abstention.

New Master Instructor Class Development

Mary asked for volunteers to help conceptualize a new MI Class and a number of MIs present agreed to take that on. She requested that this group be comprised of only MIs and that a new sub-committee chairperson will be needed. Interested MIs should submit a brief letter of interest to her and James for consideration.

Pupil Transportation Film Library

Jim Brown reported on his investigation of the defunct school bus film library. It had been shut down by auditors who felt uncomfortable about Madison-Oneida BOCES (MOB) providing a service to individuals in other BOCES areas. Jim provided background to demonstrate how a modern film library could look like in today's technological times. MOB is willing to investigate reopening the library, but first the committee felt we should determine if there continues to be a need for the library.

MOTION: Poll SBDIs about the film library through the PDS, either as a part of the pre-session or as a separate survey. Moved Paul Overbaugh and seconded Bill Hoosty.

Motion passes unanimously.

Suggestions for the survey questions can be forwarded to Pete James who is already coordinating the PPT survey.

Professional Development Seminar

A discussion was held about the PDS Agenda. Kathy Furneaux indicated that SBDI presentations similar to those that had been conducted about 8 years ago would not be a part of the PDS sessions, but other ways would be found to include SBDIs in the day's activities. Because time did not remain to discuss the provided PDS slides, an electronic vote on the slides will be held by December 15th.

MOTION: Adjourn. Moved Joe Van Aken and seconded Bill Hoosty.

Motion passes.

Next meeting is scheduled for February 20th .

Those in attendance:

Roxanne Bocyck

Lawrence Boylan

Jeremy Bricks

Paul Chevalier

Nancy Delaney

Ted Finlayson-Schueler

Kathy Furneaux

Laura Green-Halley

William Haight

William Hoosty

Pete James

Linda Kleingardner

Peter Lawrence

Paul Overbaugh

Paul Quinn-Mori

Alex Robinson

Mary Sansaricq

Joseph Van Aken

Gale Winsper

Those excused:

Russell Carrasquillo

Michael Dell Ioloio

Lorraine Misciagno

James Rogan

Minutes submitted by Ted Finlayson-Schueler