Interstate Compact on the Placement of Children

For any initial or change of placement of students with disabilities under the age of 18 in out-of-State residential schools, a school district must submit an Interstate Compact on the Placement of Children (ICPC) Referral Packet to the New York State (NYS) Office of Children and Family Services (OCFS). The referral packet must include:

- Cover letter (3 copies) explaining the reasons for the request;
- Completed ICPC-100A (5 copies) with signatures from an authorized school official AND one of the custodial parents (Section III); *(please note the section that is specific to medical coverage while the student is placed out-of-State, which the committee on special education should discuss with the parent as part of the placement process)*
- Social summary (3 copies) may be one or more of the following that describes the student's current functioning and need for residential placement: individualized education program, psychological evaluation or psychiatric report; and
- Birth certificate and facility acceptance letter (3 copies of each) (this applies only for referrals to Connecticut and Massachusetts).

The form and directions may be found at:
http://www.ocfs.state.ny.us/main/Forms/adoption/ICPC-100B%20Instructions%20for%20completing%20Form%20ICPC-100B%20Interstate%20Compact%20on%20the%20Placement%20of%20Children%20Placement%20Status.pdf

Submit the ICPC Referral Packet to:

Interstate Compact on the Placement of Children
NYS Office of Children and Family Services
52 Washington Street
Room 323 North Building
Rensselaer, NY 12144

If you have questions or need a copy of the ICPC Referral Packet, contact Marie Wiley at OCFS at Marie.Wiley@ocfs.ny.us or (518) 473-1512.