



**New York State 21<sup>st</sup> CCLC Program  
 Timeline  
 September 2020 – August 2021**

**Program Year 4: July 1, 2020 through June 30, 2021**

<b>Program Year 4: July 1, 2020 through June 30, 2021</b>	
<b>September 2020</b>	<ul style="list-style-type: none"> <li>• Summer 2019 APR reporting cycle: September 15, 2020-October 26, 2020</li> <li>• <b>Submit FS-10-F to NYSED'S Grants Finance by September 30, 2020</b></li> <li>• <b>Submit Annual Evaluation Report (AER) and Signed Verification form via email to NYSED and MI by September 30, 2020</b></li> <li>• Start fall programming</li> <li>• <b>Submit <a href="#">Fall 2020 Program Modification</a> AND supporting documents via email to NYSED by <b>October 9, 2020</b> (this is a new date and is required for <u>all</u> sub-grantees)</b></li> </ul>
<b>October-November 2020</b>	<ul style="list-style-type: none"> <li>• <a href="#">Lights on Afterschool</a> October 22, 2020</li> <li>• <b>Enter Summer 2019 APR data by October 26, 2020; <a href="https://21apr.ed.gov/login">https://21apr.ed.gov/login</a></b></li> <li>• Fall 2019 APR reporting cycle: October 27, 2020-December 21, 2020</li> <li>• Conduct 2<sup>nd</sup> Advisory Board Meeting (Nov-Dec) and 1<sup>st</sup> administration of QSA</li> <li>• Review Budget and submit any Budget Amendments, if needed</li> <li>• Conduct Local Program Evaluator's first required site visit (Sept-Dec)</li> <li>• <b>Attend fall webinar series on specific topics (dates TBD); this is in lieu of a 21<sup>st</sup>CCLC Virtual Statewide fall conference and is <u>required</u> for all sub-grantees</b></li> </ul>
<b>December 2020</b>	<ul style="list-style-type: none"> <li>• <b>Enter Fall 2019 APR data by December 21, 2020; <a href="https://21apr.ed.gov/login">https://21apr.ed.gov/login</a></b></li> <li>• Spring 2020 APR reporting cycle: December 22, 2020-February 15, 2021</li> </ul>
<b>January 2021</b>	<ul style="list-style-type: none"> <li>• Submit Mid-Year Report to NYSED by <b>February 15, 2021</b></li> <li>• Review Budget and submit any Budget Amendments by March 1, 2021, if needed</li> </ul>
<b>February – April 2021</b>	<ul style="list-style-type: none"> <li>• <b>Submit Mid-Year Report via Survey Monkey by February 15, 2021</b></li> <li>• <b>Enter Spring 2020 APR data by February 15, 2021; <a href="https://21apr.ed.gov/login">https://21apr.ed.gov/login</a></b></li> <li>• Conduct 3<sup>rd</sup> Advisory Board Meeting (Feb-March)</li> <li>• Conduct Local Program Evaluator's second required site visit (March-May)</li> <li>• <b>Submit Local Evaluator's Interim Evaluation Report to program managers/directors.</b></li> <li>• <b>Submit Budget Amendments (FS-10-A), M/WBE Utilization Plan, and revised M/WBE Goal calculation worksheet by March 1, 2021.</b> Please send to NYSED's Office of Grants Management</li> <li>• Conduct Exploratory Site visits from the Statewide Evaluator (for ten local programs between March and June; selected programs TBD)</li> </ul>

<p><b>May 2021</b></p>	<ul style="list-style-type: none"> <li>• Conduct 4<sup>th</sup> Advisory Board Meeting (May-June) and 2<sup>nd</sup> administration of QSA</li> <li>• Administer Student Outcomes Survey or another validated student survey selected by the local evaluator that measures youth development attributes to students in grades four and above; obtain student input from students who cannot complete survey through other methods (May-June)</li> <li>• <b>Submit 2021-2022 Budget Packets (FS-10 Budgets, Composite Budgets, and M/WBE documents) by May 15, 2021.</b> Please send to NYSED's Office of Grants Management</li> </ul>
<p><b>June 2021</b></p>	<ul style="list-style-type: none"> <li>• Attend the Spring Statewide Conference (TBD)</li> <li>• <b>Ensure that Year 4 Participation data is up-to-date in EZ Reports by June 30, 2021</b></li> </ul>
<p align="center"><b>Program Year 5: July 1, 2021 through June 30, 2022</b></p>	
<p><b>July-August 2021</b></p>	<ul style="list-style-type: none"> <li>• Conduct preliminary program-level planning meeting for next program year</li> <li>• Self-assess/review with QSA tool</li> <li>• Begin summer programming, if applicable</li> <li>• Conduct 1<sup>st</sup> Advisory Board Meeting: All stakeholders meet for comprehensive planning, review/update Program Logic Model, and/or review QSA results</li> <li>• Establish 21st CCLC Program schedule for upcoming school year</li> </ul>

***Please note: All APR data must be entered by the above-mentioned dates. There will be no re-open windows.***