



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

OFFICE OF STUDENT SUPPORT SERVICES
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May 16, 2016

TO: District Superintendents
Superintendents of Public Schools
Charter School Leaders

FROM: Sharon L. Holder
Director, Student Support Services

SUBJECT: New Submission Procedure for the Report of Incidents of Complaints
About the Use of Corporal Punishment by BOCES, District or Charter
School Personnel

The New York State Education Department has a new submission procedure for the Report of Incidents of Complaints Regarding the use of Corporal Punishment. The report is due twice a year on January 15 and July 15. In the past, a hard copy would have been submitted to the Office of Student Support Services.

The new submission procedure will involve having the report being submitted electronically using the SED Monitoring and Vendor Performance System (MVPS). The MVPS can be accessed at: <http://portal.nysed.gov>

Designated personnel should log on to the NYSED Business Portal using their existing State Education Department Delegated Administrator Account System (SEDDAS) account and password. Once logged in, click on the link to the "SED Monitoring and Vendor Performance System." From the list of surveys available to your entity, chose the "Complaints of Corporal Punishment." Complete the survey as indicated.

If you have questions or problems accessing the business portal or the SED Monitoring and Vendor Performance System, contact the SEDDAS helpdesk at SEDDAS@nysed.gov

Questions regarding the new submission procedure can be forwarded to Joseph Leffler at (518) 486-6090 or joseph.leffler@nysed.gov