Notice: The Office of Student Support Services is hiring an Education Specialist for School Safety

The New York State Education Department’s Office of Student Support Services is seeking candidates for an Education Specialist for School Safety to perform activities on a multi-year federal grant to provide training and support to schools related to school safety and emergency planning.

Duties of this position include:

- Supporting the implementation of the federal Grants to States for School Emergency Management (GSEM) grant, including completing reports pertaining to budget and performance;
- Developing guidance documents and responding to inquiries from schools, school districts and BOCES on implementation of statutory and regulatory requirements related to school safety and emergency planning;
- Conducting trainings and presentations on topics related to school safety and emergency planning, including regulatory requirements and best practices;
- Collaborating with department staff, administrators and staff from schools, districts and BOCES as well as other state agencies and the US Department of Education’s technical assistance center on grant-related activities;
- The hourly rate for the position is $43.81, anticipated work schedule is full-time, with regular travel within New York state. This grant funded position is based in Albany, NY and is anticipated to be funded through September 2023.

Interested candidates should submit a resume and cover letter that detail your education and work experience, particularly experience related to emergency response planning in an educational setting, providing training and technical assistance to schools, and grant oversight to Schoolclimate@nysed.gov by March 10, 2020, please indicate “Education Specialist for School Safety” in the subject line.

Questions may be directed to the Office of Student Support Services at (518) 486-6090 or by email to Schoolclimate@nysed.gov.