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TECH PLAN ELECTRONIC COLLECTION TOOL TEST/PILOT

In compliance with Part 100.12, NYSED has implemented an electronic collection tool via the business portal that will allow public school districts to submit their **District Technology Plans – DTP**. As part of the development of this collection tool we are starting a TEST/PILOT for a selected volunteer group of public school districts.

Today September 15, 2014, we are opening access to all Pilot Districts to the tool. It is our expectation that you will arrange with your Superintendent or appropriate district leadership for access to the **SED Monitoring and Vendor Performance System** area of the [NYSED Business Portal](#) where the ED TECH/ DTP-District Technology Plan Survey resides. We are providing pilot districts with a couple of days to log-in and ensure that access to the survey via entitlements in the [SEDDAS- SED Delegated Account System](#) to key personnel working with the tool is effective. If you need assistance with this step please do not hesitate to contact us.

The Test/Pilot process is oriented to evaluate the functionality of the tool not the content submitted, which will not be reviewed. We suggest that pilot districts use their current technology plan information to answer the questions in the survey. **The Test/Pilot will run from September 15, 2014 until October 6, 2014.** At any point if you have questions please feel free to contact the Office of Educational Design and Technology at (518) 474-5461 or via email at edtech@mail.nysed.gov