

# SIF 2 Awardees' Toolkit

The purpose of this toolkit is to provide you with the necessary information to successfully administer your School Innovation Fund - Round 2 (SIF 2) Grant. Each section is hyperlinked to the appropriate forms, templates, or websites. Should you have questions please contact your NYSED liaison: [Andrew McGrath](#) (Newburgh Enlarged CSD and Rochester CSD) or [Barbara Moscinski](#) (Schenectady CSD).

## Timelines

(Due Dates for Reports, Budget Forms, MOUs, Performance Plans)

- [Preparation Period](#)
- [Year One Implementation Period](#)
- [Year Two Implementation Period](#)

## Resources

### Budget

- [Requirements and Forms](#)

### Federal and State Guidelines

- Audits
- EDGAR
- OMB Circulars

### MOUs

- [Guidance](#)
- [Template](#)

### Performance Packet

- [Performance Agreement](#)
- [Performance Targets](#)
- [Performance Plan](#)

### Reporting

- [Required Reports](#)
- Preparation Period
  - [Quarter 1](#)
  - Annual - [FS-10E](#), [Final Report](#)
- Year One Implementation Period
  - [Quarterly](#)
  - Annual - [FS-10E](#), [Annual Report](#)
- Year Two Implementation Period

- [Quarterly](#)
- Annual - [FS-10F](#), [Annual Report](#)

#### **Site Visits**

- [Protocol](#)
- [Agenda Template](#)
- [Report Template](#)