

Budget

FS-10: Prior to each budget period, LEAs must submit this form to the School Turnaround Office (STO), NYSED, 5N EB Mezzanine, Albany, NY 12234. STO will provide additional details regarding due dates.

FS-25: Upon receipt of your [award notification from the Grants Finance Office](#), you must submit this form in order to request funds. FS-25s are required, received and processed by the Grants Finance Office (Room 510W EB; 518-474-4815).

- FS-25 Fiscal guidelines:
[NYSED Grants Finance - Fiscal Guidelines](#).
- SED policy for submitting FS-25s:
<http://www.oms.nysed.gov/cafe/guidance/payments.html>.

FS-10A: STO must approve amendment requests.

FS-10F: Final Expenditure Reports are due at the end of each budget period and are submitted to the Grants Finance Office.