

**Universal Prekindergarten Final Program Report
2010-2011**

District Name: _____ District Code: _____

Person Responsible for UPK Oversight: _____ Title: _____

Telephone Number: _____ E-mail address: _____

As the Chief School Officer, I certify that the information provided in this report is accurate and true to the best of my knowledge.

(Signature of Superintendent)

(Name of Superintendent – print or type)

SEND TO: NEW YORK STATE EDUCATION DEPARTMENT
EARLY EDUCATION AND READING INITIATIVES
89 WASHINGTON AVENUE, ROOM 320 EB
ALBANY, NEW YORK 12234

DUE DATE: NO LATER THAN AUGUST 1, 2011 (Date)

SUMMARY OF STUDENT PROGRESS

Directions: For each area identified in the below-chart, indicate the assessment tool(s) used to establish a developmental baseline (pre-test) and measure children’s progress (post-test). Then provide a brief analysis of the results of these assessments. Please quantify these results whenever possible.

Area Assessed	Assessment Tool(s) Used (Pre- and Post)	Brief Analysis of Results
Language and Literacy Skills		
Cognitive Skills		
Social Skills		

TEACHER QUALIFICATIONS

Directions: Enter the number of UPK teachers in each of the following categories. Choose only one certification area per teacher.

	Birth-Gr. 2 Cert.	N-6 Cert.	Special Ed Cert.	Bachelor's Degree with a written 5 Year Plan*	Other with a written plan 5 year plan**		# of Teachers
# of UPK Teachers in Classrooms Operated by the Public School						Total	
# of UPK Teachers in Classrooms Operated by Agencies						=	
						TOTAL	

* CBO teachers who are certified in Childhood Education (Grades 1-6) must have a written five year plan for obtaining Early Childhood certification (Birth – Grade 2) and should be included in this category.

** Chapter 57 of the Laws of 2008 amended section 3602-e of Education Law to provide increased flexibility pertaining to the qualifications of CBO teachers for a limited time. This flexibility allowed UPK teachers employed by a CBO to meet the qualifications established by their employers or the programs' licensing authority, when applicable. In both instances, the teacher was required to have a written education plan leading to NYS teacher certification for Birth – Grade 2 within five years after commencing employment or by January 3, 2013, whichever is later. This provision expired on June 30, 2010 and is not available for teachers hired after that date.

1. How does the district ensure that all UPK teachers in CBOs are qualified as defined in Section 151-1.3(e) of the Regulations of the Commissioner?

2. How does the district verify that all UPK teachers in CBOs who are not certified have **viable** five-year plans for obtaining NYS early childhood certification (Birth – Grade 2)?

3. How does the district monitor that UPK teachers who have a five-year plan are making sufficient progress towards obtaining certification?

4. How does the district ensure that CBOs employing teachers who are not certified have a supervisor who is certified for service in the early childhood or childhood grades on-site during the hours of UPK operation?

COMPLETION OF THIS PAGE DOES NOT REPLACE THE SUBMISSION OF A FINAL EXPENDITURE REPORT (FS-10F). The FS-10F for your UPK Program is due to Grants Finance 30 days after the end date of the program year (by July 30, 2010). The Final Expenditure Report (FS-10F) should contain only the total amount expended, not subtotals by expense category. Failure to submit the FS-10F and the final program report in a timely manner may result in a reduction in funding.

NOTE: UPK GRANTS ARE STATE FUNDS. Title I, Even Start, Head Start, and Early Reading First are examples of federal funds. Support from district tax levy is local funding. Donations, business or foundation support is other funding.

Section 3602-e(13) of Education Law requires each school district operating a prekindergarten program to report annually to the Board of Regents, the Commissioner of Education, parents, teachers and the public on the status of such program. Such annual report must include a financial summary of the approved expenditures of the program and must specify the expenditures from state, local and other revenue sources. Submission of the following chart fulfills this requirement. **Please itemize expenditures under each budget code.**

CODE	ITEM/SERVICE	LIST AMOUNTS & SPECIFIC SOURCES OF REVENUE			
		Federal	State	Local	Other
15	PROFESSIONAL SALARIES				
16	SUPPORT STAFF SALARIES				
40	PURCHASED SERVICES				
45	MATERIALS AND SUPPLIES				
46	TRAVEL EXPENSES				
80	EMPLOYEE BENEFITS				
90	INDIRECT COST				
49	BOCES SERVICES				
30	MINOR REMODELING				
20	EQUIPMENT				
	<u>TOTALS</u>				