



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK /  
ALBANY, NY 12234

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Office of Elementary, Middle, Secondary and Continuing Education  
Office of New York City School and Community Services  
Early Education and Reading Initiatives  
Room 381 EBA  
Tel. (518) 474-5807 / Fax: (518) 486-7290

April 27, 2010

Dear Superintendent and UPK Contact:

This email is to inform you that your district's 2009-2010 Universal Pre-K project budget total may have been adjusted to correspond to the total payable on the State Aid 2009-10 Universal Prekindergarten Output Report.

To see if the amount changed from your originally approved grant amount, please go to the Grants Finance website:

<http://http://www.oms.nysed.gov/cafe>, then click on reports > your county > your agency > 2009-2010 Agency Summary Report and look for your district's Universal PreK project.

Please note that this amount will be updated periodically to correspond to the maximum payable on the 2009-10 State Aid Output Report, should it change. The State Aid Output Report is available online at <http://stateaid.nysed.gov/>. This letter will be posted on the Universal Prek website at <http://www.emsc.nysed.gov/upk/>. Should you have any questions regarding your district's adjustment, please call the UPK office at (518) 474-5807 or Sarah Martin in the Grants Finance office, (518) 474-4815.

Sincerely,

Cindy Gallagher

CG/kt