

**REQUEST FOR PROPOSAL (RFP)**  
**RFP# 17-029**  
**NEW YORK STATE EDUCATION DEPARTMENT**

**Technical Assistance Center for the Universal Service Discount (E-Rate) Program**

*Questions and Answers*

- 1. Question: Can we see a copy of the existing E-Rate Technical Assistance Center contract?**

**Answer:** A copy of the current contract may be requested by submitting a Freedom of Information Law (FOIL) request to the New York State Education Department, by writing to email: [FOIL@nysed.gov](mailto:FOIL@nysed.gov).

- 2. Question: In the ‘Program Deliverables’ of the RFP, there are nine deliverables listed, but two are listed as Roman Numeral IV (4), and there is no Roman Numeral VIII (8)?**

**Answer:** Yes, this is a typographical error – the deliverables described are accurate, but their Roman Numeral designations are not. Applicants should submit a Plan of Operation for all deliverables using deliverables, one through nine, correcting for the typographical error in the Roman Numerals used in the RFP. The revised deliverables list should read:

- I. Provide technical assistance and training to schools, Regional Information Centers, Adult Education programs and libraries.
- II. Monitor the State E-Rate Coordinator EPC environment/Assist Troubleshooting Applications
- III. Create and maintain a website to communicate regularly with the E-Rate Community
- IV. Collaborate with NYSED to assure that the E-Rate program policies are fair and equitable and meet the needs of New York State
- V. Representing NYSED as a formal liaison with USAC as required
- VI. Provide assistance to USAC’s PIA reviewers for resolving issues involving New York applicants
- VII. Participate in the State E-Rate Coordinators’ Alliance (“SECA”)
- VIII. Monitor FCC rulings and prepare and submit FCC/USAC filings on E-rate issues
- IX. Coordinate state master contracts with NYS OGS