

## Questions and Answers Summary

### **RFP 22-005: Elementary, Intermediate (Middle), and High School Level New York State English as a Second Language Achievement Test (NYSESLAT)**

#### **PLEASE NOTE - The following aspects of RFP 22-005 have been revised:**

- Pages 4, 12, and 103 (previously 102): The dates for the mandatory demonstration have been changed to December 6, 2021 through December 10, 2021.
- Page 32: The “Educators Committees Chart” has been revised. See questions 9-12 and the last page of this document for an explanation of the revisions.
- Pages 101-103 (previously 101-102): The description of submission sections 4.a and 4.b have been revised.
- A corrected Cost Proposal Worksheet is being posted with this Q&A. See fiscal questions 1 and 4 for an explanation of the corrections.

#### **Program Matters:**

1. In the submission requirements on page 91, the RFP notes that vendors must complete and submit Appendix R – Data Privacy Agreement components CPO1-2d, CPO1Supp-2d, and CPO2-2d. On page 8 of Appendix R, it says that vendors must complete these forms “...or provide a plan that materially addresses its requirements...” Please confirm that vendors may submit their own security plan in lieu of completing these forms.

Answer: Bidders are to provide a data security and privacy plan with their technical proposal, which will be included in any resulting contract. Bidders may use the template provided in DPA Exhibit 1 (formerly called CPO-2-2d) or they may use another format that materially addresses its requirements, including alignment with the NIST Cybersecurity Framework.

However, all bidders should complete and submit the DPA Exhibit 2 (formerly called CPO-1Supp-2d). An alternate format is not acceptable for Exhibit 2. Note that both documents will be included in any resulting contract, and the winning bidder’s DPA Exhibit 2 will also be posted on NYSED’s website.

2. On page 25 under Test Overview, the RFP indicates that the Speaking test consists of constructed-response items that are individually administered to students. How does NYSED envision administration of the Speaking test using

CBT? Will the prompt be provided to the student as an audio file in the CBT system?

Answer: The contractor will be providing to schools printed Directions for Administration (DFAs) for Speaking that include a script for the teacher to use in verbally asking the student the test questions. The prompts currently appearing in the DFA will not be conveyed to the student through an audio file.

3. For the Technical Advisory Committee meetings, how many days is each meeting?

Answer: Each Technical Advisory Committee meeting is one day long and the contractor would only be asked to be present for part of the meeting.

4. On page 45 under “2024 and 2025 Operational NYSESLAT Contractor Scoring of Constructed-Response Items (Speaking and Writing)” the RFP indicates that for students who test on paper, the responses to speaking items will still need to be recorded in the contractor’s CBT platform. Please confirm that this applies to all paper-based versions for all grades K-12. Also, is the same true for paper-based versions of the SAFTs?

Answer: Yes, as per page 45, this applies to all students in grades K and 1 as well as to those students in grades 2-12 testing with paper-based or accommodated versions. This is true for the SAFTs as well.

5. On page 57, the RFP indicates that Text-to-Speech (TTS) is a required accommodation for the NYSESLAT, and later in the RFP it says that the same accommodations are used for the NYSITELL and the interim assessment. Is TTS an allowable accommodation for all four domains—speaking, listening, reading, and writing?

Answer: In New York State, TTS is an allowable accommodation for all four domains—speaking, listening, reading, and writing. The standard directions, which have traditionally been included in the student’s printed exam booklet, will be read to students eligible for this accommodation by the CBT platform’s TTS program for all domains. Text to speech for parts of the assessment that would be traditionally read independently by the student, such as the reading section, is an allowable accommodation for all domains as long as it is documented as a testing accommodation on a student’s Individualized Education Plan (IEP) or Section 504 Accommodation Plan (504 Plan).

6. On pages 73 and 79, the RFP indicates training requirements for the interim assessment and the NYSITELL. Please confirm that this training is integrated with the rest of the NYSESLAT training and not separate training (particularly, not separate in-person training).

Answer: The training provided by the contractor to help prepare educators for the CBT administration of the interim assessment may be integrated into the training materials and in-person events that the contractor is providing to help prepare educators for the CBT administration of the NYSESLAT SAFTs and operational tests. So as to support the integration of the training, in year one, the training sessions will be held in December and January, prior to the administration of the 2023 SAFTs. In subsequent years, training sessions will be held in November, prior to the start of the NYSESLAT interim assessment window.

The contractor is also required to develop and host an online On-Demand Tutorial for training teachers to administer the CBT NYSITELL levels III-VIII but is not required to provide any live training events specifically for the CBT administration of the NYSITELL.

7. Program – General RFP, Program References: In our reading of the RFP, we do not see specific instructions to include references that document experience in successfully conducting other similar programs. Is this a requirement?

Answer: There isn't a requirement to include references.

8. Program – General RFP, Program References: If including references in the proposal is a requirement, please indicate the specifications required for this submission.

Answer: Including references is not a requirement of the RFP.

9. Program – Page 32, Educator Committees Chart: The SAFT Final Eyes review meeting is outlined to consist of 3 breakout committees. In order to equally distribute the educators among these three groups, should the number of NYS educators be raised from 14 to 15?

Answer: Thank you for bringing this concern to our attention. The number of educators should be raised to 15 to be equally distributed among the three groups. A replacement for the Educator Committees Chart, found on page 32 of the RFP, is being provided at the end of this Questions and Answers document.

10. Program – Page 32, Educator Committees Chart: The SAFT Final Eyes review meeting is listed as a 1-day meeting, with an additional requirement of three breakout groups reviewing multiple grade bands. Based upon the number of passage and item sets outlined in the RFP, a 1-day meeting does not seem feasible to complete the review requirements. Should meeting dates be adjusted to 3-4 days due to number of passage sets, as compared to the Operational Final Eyes review meeting that has less material for review and is listed as being held over 2-3 days?

Answer: Thank you for bringing this concern to our attention. The number of days for the SAFT Final Eyes review should be a minimum of 3 days. This revision is indicated in the replacement Educator Committees Chart posted at the end of this Questions and Answers document.

11. Program – Page 32, Educator Committee Chart: The Operational Test Final Eyes review meeting is outlined to consist of 3 breakout committees. In order to equally distribute the educators among these three groups, should the number of NYS educators be increased from 14 to 15?

Answer: Thank you for bringing this concern to our attention. The number of educators should be raised to 15 to be equally distributed among the three groups. A replacement for the Educator Committees Chart, found on page 32 of the RFP, is being provided at the end of this Questions and Answers document.

12. Program – Pages 32 and 39, Rangefinding for SAFTS: Please advise if the number of NYS educators participating in rangefinding is 54, 56, or some other quantity of educators. The Educator Committees Chart on page 32 lists 54 educators, but details presented on Page 39 states that 8 to 10 educators must comprise each grade band committee, which is a minimum of 56 educators.

Answer: Thank you for bringing this concern to our attention. The number of teachers required for this activity should be 56 – 60. We have made this correction in the replacement Educator Committees Chart posted at the end of this Questions and Answers document.

13. Program – Page 33, Annual quantities for item development and field testing: Based on historic information, it appears that NYSED is requesting fewer items to be developed and field tested beginning in 2023 than have been developed and field tested during annual periods in the current contract. Are the numbers for item development and field testing listed on page 33 of the RFP correct or do these numbers need to be increased to reflect current practices?

Answer: In light of the cancellation of the 2020 operational tests and adjustments that were made for the 2021 administration, in response to the ongoing COVID-19 pandemic, NYSED believes that the numbers of items shown on page 33 to be developed and field tested beginning in 2023 will be sufficient.

14. Program – Page 43, Administration of Speaking Tests via CBT: Will the testing remain a one-on-one administration between the Test Administrator and the student?

Answer: Yes.

15. Program – Page 43, Administration of Speaking Tests via CBT: Will the test input be presented on one computer screen that is simultaneously viewed by the Test Administrator and student?

Answer: NYSED welcomes suggestions from contractors on how best to adapt the NYSESLAT paper-based Speaking items to a CBT administration. Most likely, the teacher interacting with the student will be using a printed DFA that provides the script for the words spoken by the teacher/administrator to the student rather than viewing a computer screen. At the appropriate intervals, the teacher administering the Speaking component of the test will be prompted in the DFA to point to images on the student's computer screen.

16. Program – Page 43, Administration of Speaking Tests via CBT: If the student and Test Administrator are viewing the same computer screen simultaneously, how are the speaking supports contained in the Directions for Administration (DFA) to be presented?

Answer: Please see the answer for question 15.

17. Program – Page 43, Administration of Speaking Tests via CBT: In the current Speaking PBT, the student is instructed to turn the test pages by the Test Administrator. Will the student or the test administrator use the computer interface to move from question to question, scroll on a page, etc.?

Answer: NYSED welcomes suggestions from contractors on how best to adapt the NYSESLAT paper-based Speaking items to a CBT administration. It is anticipated that the teacher interacting with the student will be using a printed DFA that provides the script for the words spoken by the teacher administrator to the student. The script will include verbal prompts for the teacher to provide to the student, instructing the student to move from question to question.

18. Program – Page 45, 2024 and 2025 Operational NYSESLAT: Kindergarten and grade 1 students are answering the multiple-choice and the constructed-response items in a consumable book. The RFP states that teachers would transcribe the multiple-choice items for these students into the testing platform. Since the test booklets need to be returned to the vendor to capture students' answers to the constructed-responses to the writing prompt, is it permissible to propose that responses to the multiple-choices items be captured at the same time as the writing response, saving teachers from having to transcribe responses?

Answer: NYSED is amenable to having the contractor scan the entirety of the test booklets for the 2024 and 2025 operational NYSESLAT to capture student responses to the multiple-choice items as well as student responses to open-ended Writing items.

19. Program – Page 47, Re-scoring of Paper-based 2023 Operational Tests: The RFP states that the contractor must select a representative sample of 10% of the student test recordings for each grade band and rescore the locally scored speaking results for an inter-rater reliability study. We didn't see a reference elsewhere in the RFP to how the speaking tests would be recorded for this rescore request. Is the vendor selecting schools and providing them with a platform and method of recording student speaking administrations before the administration of the spring 2023 assessment?

Answer: For the rescoring of the students' Speaking item responses, the contractor must propose a method to have schools record and provide to the contractor the students' spoken responses. For the 2023 contractor rescoring for Speaking, the contractor may notify schools in advance of the administration that the school has been selected for the audit and advise the school of the method the school is to use to record the students' spoken responses.

20. Program – Page 62, Online Question Sampler: Should web-based online question samplers for Grades 2 through 12 include the Speaking Recorder, so administrators and students experience that functionality?

Answer: Yes.

21. Program – Page 66, PDSR of Operational Tests 2024 and 2025: For the operational tests, the RFP indicates the contractor is only required to print and ship all NYSESLAT materials requested by schools for students in Grade K and 1 and those with accommodations. Currently, schools receive some overage in the form of packages shrink wrapped in 5's and 10's for LRW test materials and 2's and 4's for LRW DFA's. Please confirm that those overage package size designations are required for the Operational Test administrations in 2024 and 2025.

Answer: It is expected that package sizes will most likely remain the same in all years of the contract.

22. Program – Page 66, PDSR of Operational Tests 2024 and 2025: The RFP indicates that the contractor will ship Directions for Administration (DFAs) for all grade levels. Is this DFA the Directions for Administration of the Computer Based Test, and, then separately, DFAs for administration of paper accommodated forms?

Answer: Yes.

23. Program – Page 66, PDSR of Operational Tests 2024 and 2025: If the contractor is required to provide DFAs in quantities for all students taking the test on computer, what are the estimated quantities of materials to be produced for pricing purposes?



Answer: The quantities of DFAs that will be needed for the 2024 and 2025 operational tests for the CBT administrations will most likely be similar to the quantities that were produced by the contractor for the 2021 administration. Please see Attachment D: Operational Test Materials to be Printed, Duplicated, and Shipped by the Contractor.

24. Program – Page 66, PDSR of Operational Tests 2024 and 2025: Is there any circumstance where Speaking DFAs or Speaking Test Booklets would be printed and distributed to participating schools? If yes, what would those circumstances be and what estimated quantities would be required?

Answer: Yes, the contractor will need to provide to schools printed Speaking DFAs for all grade levels for both CBT and PBT administrations of the 2024 and 2025 operational tests. (With respect to printed DFAs, please see the answers to questions 22 and 23.) In addition, for the 2024 and 2025 administrations, the contractor will need to provide to schools printed Speaking test booklets for all test takers in grades K and 1 and in grades 2-12 only for those students with disabilities who have PBT as a testing accommodation in their IEP or 504 plan. The quantities needed for the grades K and 1 printed Speaking test materials would most likely be similar to those needed for these grades in 2021.

25. Program – Page 66, PDSR of Operational Tests 2024 and 2025: The RFP indicates the contractor will be sending requested paper versions for Grades 2-12 for students needing accommodations. How will the student responses be recorded? Is the administrator transcribing the student multiple-choice items into the CBT platform and sending the books to the contractor for scanning and scoring of the Writing constructed-response section?

Answer: The RFP anticipated that students using printed test booklets in grades 2-12 as a testing accommodation will mark their answer choices for multiple-choice items in the test booklets. The students' teachers would then transcribe these students' multiple-choice answers into the CBT platform after the student had completed testing. However, NYSED is amenable, as an alternative approach, to having the contractor scan the entirety of the test booklets for the 2024 and 2025 operational NYSESLAT to capture student responses to the multiple-choice items as well as student responses to open-ended Writing items.

26. Program – Page 66, PDSR of Operational Tests 2024 and 2025: If the administrator is transcribing the student multiple-choice items into the CBT platform and sending the books to the contractor for the scanning and scoring of the Writing constructed-response section, will NYSED consider having the entire book scanned to collect the multiple-choice responses in addition to the capturing of the writing responses, which would not require teachers to transcribe the multiple-choice responses?

Answer: NYSED is amenable to the contractor scanning the entirety of the test booklets for the 2024 and 2025 operational NYSESLAT to capture student responses to the multiple-choice items as well as student responses to open-ended Writing items.

27. Program – Page 69, NYSESLAT Interim Assessments: The RFP indicates that the contractor is responsible for the ordering, printing, shipping and return of the paper-based NYSESLAT interim assessments. Please provide additional information on the handling and the disposition of the paper materials upon return.

Answer: The contractor must store all student-used printed interim assessment test booklets that are returned by the schools for six months after the administration of the test. These documents must be stored in a retrievable fashion. The secure materials may then be securely destroyed in a manner that protects students' privacy.

28. Program – Page 69, NYSESLAT Interim Assessments: The RFP indicates that the contractor is responsible for the ordering, printing, shipping and return of the paper-based NYSESLAT interim assessments. Is the contractor responsible for contacting schools that have not returned materials, and, if so, in what time frame?

Answer: The contractor will collaborate with NYSED to develop processes and materials return kits that are both tailored to the interim assessments and geared toward safeguarding the secure nature of the contents being sent back to the contractor, with the goal of achieving 100-percent accounting for those secure materials required to be returned.

29. Program – Page 69, NYSESLAT Interim Assessments: The RFP indicates that the contractor is responsible for the ordering, printing, shipping and return of the paper-based NYSESLAT interim assessments. If the paper materials are to be retained, how long are they to be retained?

Answer: Please see the answer to question 27.

30. Program – Page 69, NYSESLAT Interim Assessments: The RFP indicates that the contractor is responsible for the ordering, printing, shipping and return of the paper-based NYSESLAT interim assessments. What are the specifications for storing and accessing these returned materials on behalf of the school or the State?

Answer: Please see the answers for questions 27 and 28.



31. Program - Appendix R DPA Exhibit 1 states that the Contractor must complete the following template or “provide a plan that materially addresses its requirements.”

Can you please confirm that bidders can provide a data privacy and security plan that materially addresses the requirements of Education Law §2-d and Section 121.6 instead of completing the table provided?

Answer: As noted above, bidders may use an alternate format to provide the data security and privacy plan in lieu of the template in DPA Exhibit 1.

32. Program – Page 91 Please confirm that the components listed as "CPO1- 2d, CPO1Supp-2d, and CPO2-2d" are now named DPA Exhibit 1 and DPA Exhibit 2.

Answer: This is correct.

33. Program – Page 104 Given remote work policies due to the COVID-19 pandemic, please confirm if scanned versions or digital versions of blue ink signatures are acceptable for submission.

Answer: Yes, electronic signatures are allowed. The following forms of e-signatures are acceptable:

- handwritten signatures on faxed or scanned documents
- e-signatures that have been authenticated by a third-party digital software, such as DocuSign and Adobe Sign
- stored copies of the images of signatures that are placed on a document by copying and pasting or otherwise inserting them into the documents

Unacceptable forms of e-signatures include:

- a typed name, including a signature created by selecting a script or calligraphy font for the typed name of the person “signing”

To identify the signer and indicate that the signer understood and intended to agree to the terms of the signed documents, the signer will sign beside or provide by email the following attestation: "I agree, and it is my intent, to sign this document by [describe the signature solution used] and by electronically submitting this document to the New York State Education Department. I understand that signing and submitting this document is the legal equivalent of having placed my handwritten signature on the submitted document and this attestation. I understand and agree that by electronically signing and submitting this document I am affirming to the truth of the information contained therein."

NYSED reserves the right to request original signatures on the proposal forms at a later date.

34. Program – Page 19 Per the RFP, legacy items would have to be imported and ready for use on NYSITELL beginning in summer 2023. What is the size of the existing item bank that would have to be transitioned?

Answer: The contractor provides a CBT platform for schools to administer on an ongoing basis the previously developed paper-based NYSITELL forms for Levels III through VIII. There is only one intact test form for each level of the NYSITELL. The chart “NYSITELL Test Specifications” on page 76 of the RFP provides the numbers and types of items that comprise each level’s test form. The contractor must import all of the items that comprise the intact test forms in levels III through VIII into its CBT platform. There are no additional legacy items for NYSITELL to be imported into the contractor’s CBT platform. NYSED does not plan to revise the NYSITELL test forms during the term of the contract resulting from this RFP.

35. Program – Page 3 & Table 1 Test Administration Schedule. “Beginning on June 1, 2023, NYS schools will be given the option of continuing to administer the State’s existing NYSITELL forms with PBT (printed and provided by NYSED) to students at all grade levels or to administer these tests to students in grades 2-12 using the contractor’s CBT delivery system.”

As Level III of NYSITELL will be available online and on paper from June 1, 2023, will Incoming Grade 1 students (Feb. 1–June 30, 2024) take only the paper version of Level III NYSITELL? Or should the vendor also make the online version of Level III NYSITELL available for Grade 1 students during that time of the year?

Answer: Schools will be advised that they have the option of administering the NYSITELL with CBT only to students who are enrolling in grades 2-12. The contractor is not expected to make the CBT mode NYSITELL level III available to students enrolling in grade 1, regardless of the time of year that the NYSITELL is being administered.

36. Program – Page 2 Paper will be required for K–1 and 2–12 as accommodations. What is the expectation of the NYSED for scanning of the paper responses? Will this be the responsibility of the vendor? Or will this be a continued responsibility of the RICs.

Answer: For 2023, when all testing will be with PBT, this will continue to be the responsibility of the RICs. This will not be the responsibility of the RICs for paper-based administrations of the operational NYSESLAT tests in 2024 and 2025. For additional information on the 2024 and 2025 PBT administrations, please see the answers provided for questions 25 and 26.

37. Program -Page 3 “Beginning on June 1, 2023, NYS schools will be given the option of continuing to administer the State’s existing NYSITELL forms with PBT (printed and provided by NYSED) to students at all grade levels or to administer

these tests to students in grades 2-12 using the contractor's CBT delivery system."

What is the expectation of the NYSED for scanning of the paper responses? Will this be the responsibility of the vendor? Or will this be a continued responsibility of the RICs.

**Answer:** For the NYSITELL, the contractor will have no responsibility for providing any services for administrations using paper-based testing. This will be a continued responsibility of the RICs.

38. Program – Page 68 [NYSESLAT Interim Assessments] Paper will be required for K-1 and 2-12 as accommodations. What is the expectation of the NYSED for scanning of the paper responses? Will this be the responsibility of the vendor? Or will this be a continued responsibility of the RICs?

**Answer:** For the new interim assessments administered with PBT, the contractor will not be responsible for scanning of paper responses. The scoring of the multiple-choice and constructed-response items will be done locally, possibly with the involvement of the RICs.

39. Program – Page 47 "For the 2023 paper based NYSESLAT, the contractor must select: 1. A representative sample of 10% of student responses for each grade band and rescore the locally scored written performance tasks for an inter-rater reliability study. 2. A representative sample of 10% of student test recordings for each grade band and rescore the locally scored speaking results for an inter-rater reliability study."

How are vendors expected to receive responses in order to score 10% of paper and spoken responses in year 1?

**Answer:** In spring 2023, schools must return all used and unused printed test booklets. The contractor will extract the representative 10% sample of student Writing item responses for rescoring from the used test booklets returned by the schools. For the rescoring of the students' Speaking item responses, the contractor must propose a method to have schools record and provide to the contractor the students' spoken responses. For the 2023 contractor rescoring for Speaking, the contractor may notify schools in advance of the administration that the school has been selected for the audit and advise the school of the method the school is to use to record the students' spoken responses.

40. Program – Page 2 According to 2018-19 school year data, of the approximately 2.6 million public school students in NYS more than 238,000 students (9.15%) are ELLs.

Can NYSED provide projected or historically tested student volumes at each grade of NYSESLAT on the Speaking and Writing components?

Answer: Below are the counts of students by grade level who participated in the NYSESLAT in Spring 2019. This is the most recent administration from which we have data that we believe would be useful in estimating future year volume. This is because the administration of the Spring 2020 NYSESLAT was cancelled and student participation in the spring 2021 administration was significantly lower than in the pre-COVID-19 school years due to the impact of the COVID-19 pandemic on student in-school attendance. The enrollment data provided on page 2 of the RFP was for public school students only, whereas the counts below include nonpublic school students who participated in the spring 2019 NYSESLAT. Please also note that in New York State students eligible for the NYSESLAT are required to participate in all four modalities. Consequently, these same counts apply to both Speaking and Writing.

Grade	N	Grade	N
K	31,517	7	18,961
1	30,289	8	17,038
2	30,037	9	20,951
3	27,097	10	18,812
4	25,613	11	14,977
5	22,716	12	10,206
6	21,265	Total	289,479

**Fiscal Matters:**

1. On the cost proposal worksheet, the line item for “*Prepare 202X SAFT directions for administration and other administration materials*” is listed as Component 1 for years 1 and 2, but as Component 2 for year 3. Please confirm that this is a Component 1 activity for all years.

Answer: Column A in row 151 of the Cost Proposal was labelled incorrectly. “*Prepare 202X SAFT directions for administration and other administration materials*” is a Component 1 activity, as it is in row 15 and row 87. A corrected Cost Proposal file has been posted with the Q&A.

2. For pricing purposes, approximately how many schools participate in the SAFTs each year?

Answer: In a typical year approximately 850 schools participate in the SAFTs.

3. For pricing purposes, could NYSED provide the number of paper-based tests administered for the grades 3-8 New York state assessment program in Spring 2021? This may give bidders some insight into the number of schools that may still need to administer paper for the NYSESLAT as well.

Answer: In 2021, student participation in the NYSESLAT was significantly lower than in the pre-COVID-19 school years due to the impact of the COVID-19

pandemic on student in-school attendance. Consequently, we are not providing counts on the numbers of paper-based tests administered in 2021 as we do not believe this information would offer insight into the number of schools that may administer the paper-based forms of the NYSESLAT in the future. It is also important to note that for the NYSESLAT program planned for 2024 and 2025, CBT will be the standard mode of test administration for all students statewide in grades 2-12. Paper based test materials will only be provided to schools for administration to grades 2-12 students with disabilities who have PBT as a testing accommodation indicated in their IEP or 504 plan.

4. Fiscal – Cost Proposal file rfp-22-005-cost-proposal.xlsx: In the DELIVERABLE spreadsheet of this workbook, column D is password protected, which does not allow costs to be entered into the cells in this column and values to be pulled into other spreadsheets in the workbook. Please provide a revised file or a password that will allow us to enter these values. (CAU)

Answer: A corrected Cost Proposal file with the password protection removed from Column D has been posted with the Q&A.

Please see Next Page.

**Replacement for the Educator Committees Chart found on p. 32 of the RFP  
(Revisions from the original are indicated with yellow highlighting)**

Date	Committee	# of NYS Educators	# of Days	Honoraria Per Day	Purpose	Product
Summer 2023 2024 2025	SAFT Passage and Item Review	54	4	\$200	Review passages and refine prospective SAFT items	SAFTs
Nov-Dec 2022 2023 2024	SAFT Final Eyes Review	15	3	\$200	Final review of SAFTs	CBT and Print-ready Error-Free SAFTs
October-November 2022 2023 2024	Operational Tests Forms Construction	36	4-5	\$200	Review tests forms proposed by contractor and select alternative passage/item sets	Educator judged developmentally appropriate operational test
December 2022 2023 2024	Operational Test Final Eyes Review	15	2-3	\$200	Final review of operational tests	Print-ready Operational Tests
Summer 2023 2024 2025	Rangefinding for SAFTs (Speaking)	56-60	4-5	\$200	Choose exemplar papers	Scoring Materials
Summer 2023 2024 2025	Rangefinding for Field Tests (Writing)	56-60	4-5	\$200	Choose exemplar paper	Scoring Materials
Summer 2024	Standard Setting for Operational Tests Grades 1 and 2	25	2	\$200	Determine cut scores	Cut Scores
Summer 2023 2024	Annual NYS Educator Review of the NYSESLAT program	50	1	N/A	Provide input on the development and administration of the NYSESLAT	Compendium of recommendations from the participants