

SCOPE OF PROPOSED PROJECT

Instructions: Complete and submit one (1) copy of this form as part of the preliminary or final submission to the Office of Facilities Planning, Room 1060 EBA, Albany, NY 12234, for EACH capital construction project requiring approval of the Commissioner of Education pursuant to Education Law, Section 408 and the New York State Uniform Fire Prevention and Building Code. Please print legibly or type responses. (This form may be duplicated but may not be altered in any way).

1. District/BOCES: _____ Date Submitted: _____
2. Building Name: _____ County: _____
- Building Address: _____
3. Type of Project: ☐ New Building ☐ Addition/Alteration ☐ Reconstruction ☐ Land Acquisition
4. District/BOCES Contact Person: _____
- Title: _____ Telephone: _____
5. Project Manager: _____ Telephone: 518-474-3906

6. ☐☐-☐☐-☐☐-☐☐ - ☐☐☐☐ - ☐☐☐
 (BEDS Code) (Facility Code) (Project #)

7. Type of Project: (check all appropriate boxes)

- ☐ Construction or acquisition of any facility (not additions)
- ☐ Expansion of existing facility by more than 10,000 sq. ft. gross floor area
- ☐ Acquisitions of land
- ☐ Physical alteration of 5 or more acres
- ☐ Structure more than 100 feet in height
- ☐ Involves a building 50 years old or older
- ☐ Located in an historic district
- ☐ Located in an archeologically sensitive zone
- ☐ None of the above

8. Project Affects: (check all appropriate boxes)

- ☐ Adirondack Park Agency - 9 NYCRR 570-588
- ☐ Agricultural District - 1 NYCRR 371
- ☐ Coastal Management Area - 19 NYCRR 600
- ☐ Contiguous Public Recreation Area - 6 NYCRR 617
- ☐ Critical Environmental Area - 6 NYCRR 617
- ☐ Flood Plain - 6 NYCRR 500
- ☐ Historical Landmark - 9 NYCRR 426-428
- ☐ Wetlands - 6 NYCRR 660,662
- ☐ St. Lawrence/Eastern Ontario Commission Service Area, Article 37, NYS Executive Law
- ☐ None of the Above

9. Indicate below PERMITS which may be required from other government agencies. Obtaining necessary permits is the responsibility of the Board of Education and is a condition of Commissioner's Approval of Plans & Specifications. NYCRR refers to the Official Compilation of Codes, Rules, and Regulations of the State of New York: 1- Agriculture and Markets; 6 - Environmental Conservation; 9 - Parks, Recreation, and Historic Preservation; 10- Health; 19- State. The list below is for assistance and is not all-inclusive.

- ☐ construction of air contamination source - 6 NYCRR 20
- ☐ indirect source of air contamination - 6 NYCRR 203
- ☐ permits for on-site sewage system - (SPDES) 6 NYCRR 750
- ☐ construction of on-site sewage system - 6 NYCRR 750
- ☐ water well drilling, Nassau and Suffolk Counties - 6 NYCRR 602
- ☐ construction in flood plain - 6 NYCRR 500

- ☐ alteration of a stream - 6 NYCRR 608
- ☐ alteration of tidal wetlands - 6 NYCRR 660
- ☐ alteration of fresh water wetlands - 6 NYCRR 662
- ☐ open burning - 6 NYCRR 215, 219, 222
- ☐ water well drilling - 10 NYCRR 5
- ☐ public water supply - 10 NYCRR 5
- ☐ swimming pool construction - 10 NYCRR 6
- ☐ DOT permits as necessary
- ☐ other _____

10. Has the SEQRA process been completed? ☐ Yes ☐ No

Name of Lead Agency: _____

Final Determination: (Choose one):

a. Type II - official copy of Board Resolution sent to SED

(date)

b. Type I - Negative Declaration or Statement of Findings sent to SED

(date)

c. Unlisted Action - Negative Declaration or Statement of Findings sent to SED

(date)

11. DESCRIPTION OF PROJECT

- a. Type of Facility: ☐ School ☐ Bus Garage ☐ Other (specify): _____

If this facility is a school:

What grade levels are currently housed? _____
What grade levels will be housed when this project is finished? _____
What is the current enrollment of this building? _____
What is the projected enrollment for this building? _____

(Note: Using the actual enrollments for the current year as a starting point, project five years into the future for Kindergarten through Grade Six; eight years for Grades Seven and Eight; and ten years for Grades Nine through Twelve.)

- b. Does this project involve a new building? ☐ Yes ☐ No If yes, what is the total proposed gross square footage for the new building? _____

- c. Does this project involve an addition to an existing building? ☐ Yes ☐ No

What is the gross square footage of the existing building? _____
What is the gross square footage proposed for the new space? _____
What is the proposed gross square footage of the entire building? _____
What is the total square footage proposed for renovations? _____
What is the age of the building to be renovated? _____

- d. Does this project involve a purchase of additional site? ☐ Yes ☐ No

If yes, what is the size of the site to be purchased? _____ acres
How many of those acres are usable? _____ acres
Is the new site adjacent to the present site? ☐ Yes ☐ No
If no, how far away is the new site from the existing site? _____ miles

- e. Current site information:

What is the size of the current site? _____ acres
Are all acres usable on the current site? ☐ Yes ☐ No
If no, how many acres of the current site are usable? _____ acres

- f. Provide a narrative explanation of the type of construction work involved in this proposed project. (If this is an addition project, include the types and numbers of new rooms. If this is a new building, explain the proposed use of the building. If this is a reconstruction project, explain the types of construction work that will be done.) Attach additional sheets as needed to provide a comprehensive, but concise, description of this project.

12. SIGNATURES

President, Board of Education

Date

Superintendent of Schools

Date