

**2019 MBK Fellows Program RFA
Questions and Answers**

Question 1: It states, under “Non-Allowable Expenses” “Funds are not available for rental of office or meeting space, storage facilities, equipment, fixtures or communication cost (phone, postage, and/or electronic communication cost).” Does that include costs of technology to facilitate online meeting expenses and to assist Fellows in their participation in Conference Calls, etc.?

Answer: Costs incurred associated with technology to facilitate online meeting expenses and/or conferences calls will not be reimbursed with MBKFP funds.

Question 2: It states on p. 12 of the RFP: MBKFP funds cannot be used to pay for the salary or stipend of an MBK Director or someone designated as a Principal Investigator for the grant. Can funds be used for a position to conduct an evaluation, for project management, or for the monitoring of a mentor/mentee?

Answer: MBKFP funds cannot be used for this position. The MBKFP funds are intended for the specific expenses outlined on p. 12.

Question 3: Please confirm that the following forms are excluded from the 15-page narrative limit:

1. Attachment IV: MBKFP 2019 Proposed Budget
2. Payee Information Form (if applicable)
3. Application checklist
4. Statement of Assurances with Original Signature of Chief Executive/Administrative Officer (Attachment III)

Answer: These documents are submitted as attachments. They are not counted as a part the 15-page narrative.

Question 4: Guidance on the proposal process will be provided through a webinar which will be presented on October 7, 2019. Could you provide the link to the webinar?

Answer: <http://www.p12.nysed.gov/funding/2019-22-mbk-fellows-program/webinar.html>

Question 5: What is the due date for applications? When do projects begin?

Answer: Applications for the MBK Fellows Program RFA must be postmarked by December 6, 2019. Projects will begin on December 13, 2019 for the first project period.