

Questions and Answers for RFP #: GC20-008

2020-2023 Clinically-Rich Intensive Teacher Institute in Bilingual Education and English to Speakers of Other Languages (CR-ITI-BE/ESOL)

Responses to questions posted on:	May 23, 2019
Application Deadline:	Postmarked by June 6, 2019

1. Are there any Hudson Valley IHE with CR-ITI funding that will end in December 2019. If yes, please name these IHEs.

Answer: The College of New Rochelle is located in the Hudson Valley and was a grant recipient of [RFP #: GC18-010](#). This CR-ITI program will no longer be grant funded.

2. Program requirements - P5 #4 - Must the website be standalone or is a landing page on the College website with pertinent program information permissible.

Answer: Either option is permissible. The important thing is that pertinent program related information is made publicly accessible so that relevant information can be shared with potential participants, school districts, and other stakeholders. (See page 5 of the RFP).

3. p14 3A Year One Work Plan 2nd bullet- can activities be provided in a chart format?

Answer: Yes. A chart format is acceptable as long as the content meets the requirements set forth by the RFP.

4. If an IHI already has approved Advanced Certificates in ESOL and Bilingual ED ITI BE/ESL and BSE/ESL, would the IHE have to apply to OCUE for (re) approval as part of this grant application?

Answer: Yes. NYSED's Office of College and University Evaluation requires that this new grant-funded program becomes registered as a Clinically Rich Intensive Teacher Institute program in either BE and/or ESOL. If awarded the grant, you will need to complete the required documents necessary for registering your program.

5. If a program is already participating in the Intensive Teacher Institute in Bilingual Special Education (ITI-BSE) grant or any other NYSED funded grant, are they still eligible to apply for this Clinically-Rich Intensive Teacher Institute in Bilingual Education and English to Speakers of Other Languages (CR-ITI-BE/ESOL)?

Answer: Yes. If a program is currently a recipient of another grant opportunity (e.g., the Intensive Teacher Institute in Bilingual Special Education grant), they are eligible to apply for the Clinically-Rich Intensive Teacher Institute in Bilingual Education and English to Speakers of Other Languages (CR-ITI-BE/ESOL).

6. We offer both TESOL and the Bilingual education extension, and I just wanted to confirm that the grant funds could be applied towards both programs, or if we have to propose focusing on only one.

Answer: The grant funds could be applied towards both programs. Participating IHEs may provide CR-ITIs in Bilingual and/or ESOL programs.

7. Can one LEA partner with more than one university?

*Answer: Yes. The language in the RFP does not include a restriction on the number of universities in which a LEA may partner. **A signed Memorandum of Understanding (MOU) is required between the IHE and each of the collaborating LEA(s).***

8. May an IHE offer a program in more than one location (main campus and satellite locations)?

Answer: Yes. A program may be offered in more than one location (e.g., main campus and satellite campus) if the program has been officially registered with NYSED at the "other location," and is a NYS Board of Regents approved branch campus. Some coursework may be offered at an extension site, but it has to meet the limits of course offerings stipulated in NYS Commissioner's Regulations.

9. We offer Advanced Certificate options, and we also have many undergraduates who continue to take classes towards an MS Ed. after they become certified. I was wondering if the funds can only be applied to applicants for the Advanced Certificate option, or if the credits could also be used to subsidize the TESOL courses for an MS Ed in TESOL for those who were certified as an undergraduate.

Answer: The grant award must be utilized to provide tuition support only to graduate students that are matriculated in the registered CR-ITI grant-funded program in either ESOL or BE. Any coursework beyond this CR-ITI program would not be covered under this grant.

10. Are IHEs allowed to charge students a portion of the actual per-credit cost for the 15 credits, e.g., part subsidized by the NYS grant, part via discounted tuition from the IHE, and part via partial tuition payment by the student(s)?

Answer: Yes. The budget included with the application should reflect the \$110,000

of NYSED's funding from this grant and how NYSED's funding will be used for the purpose of this program. Tuition assistance through this grant award is \$300 per credit for 20 students. Any funding beyond the \$110,000/year does not need to be included in the budget. Budget items should be supplemental to and not supplant expenses and activities supported by other funding sources.

11. Could we alternate qualifying programs that would benefit from the tuition subsidy by year, e.g., Y1, support for 20 students getting a Bilingual Extension and Y2, support for 20 students in the TESOL residency program, Y3 support for 20 students in the TESOL certification program?

Answer: Yes. Participating IHEs may provide Clinically Rich- Intensive Teacher Institutes in Bilingual and/or ESOL programs. Applicants should describe their program in their year one work plan and overall project plan and will be scored according to the evaluation rubric included in the RFP.

12. Could each year provide support for a mix of students from qualified programs that are recruited with the LEA(s) partner(s), e.g., 10 students in the Bilingual Extension program and 10 students in a TESOL residency program or certification program?

Answer: Yes. Participating IHEs may provide Clinically Rich- Intensive Teacher Institutes in Bilingual and/or ESOL programs. Applicants' should describe their program in their year one work plan and overall project plan and will be scored according to the evaluation rubric included in the RFP.

13. Can the program last for more than one year as long as the year for which we seek the tuition subsidies is the year that students complete the program?

Answer: No. The graduate students enrolled in the CR-ITI program are expected to complete the program in one year. Please see section Program Completer Target in the RFP (page 10). "Applicants must meet a 90% candidate program completion rate as proposed in their application by the end of each year, or a financial penalty will be imposed. If the grantee does not meet the 90% program completer target, the grantee's budget will be proportionally reduced by the difference between 90% and the actual completion rate, up to the total amount of the final payment."

14. Are there any restrictions on candidates receiving pay or stipends while in these programs, based on the certification program they are pursuing? Please clarify also whether those restrictions apply regardless of the funding source.

Answer: Our Department has not established a goal or policy on candidates receiving pay or stipends while in these programs.

15. Do the students have to complete the certification in one year? In other words, is there a time limit?

Answer: Yes. The graduate students enrolled in the CR-ITI program are expected to complete the program in one year. In the RFP, under Deliverables and/or Project Description, "In partnership with participating NYS IHEs, the Department will oversee the implementation of programs conducted by IHEs that lead to 20 graduate students per year/per IHE receiving ESOL certification or Bilingual extensions."

16. Do districts have funds available to pay mentor-teachers?

Answer: Questions regarding district-level funding can be best answered by the Local Educational Agency.

17. Can you share the list of current grantees for these funds and links to the websites they have developed for this program?

Answer: For information regarding the IHEs that are currently collaborating with NYSED by providing the required coursework for obtaining a Bilingual Education Extension and/or English to Speakers of Other Languages (ESOL) Certification at the graduate level, please visit: [Bilingual Education & English as a New Language: Clinically Rich Intensive Teacher Institute \(CR-ITI\)](#).

18. Teachers who are seeking bilingual extensions or TESOL certification and who will be certified upon completion of the program are already qualified to teach in New York State? Since presumably they are not giving up their jobs to get the certificate and thus will remain in their non-TESOL or non-bilingual classroom, how do they complete an internship in bilingual or TESOL education?

Answer: Yes. General education teachers enrolled in the CR-ITI program have already completed all of the pedagogical requirements to become certified. Upon completion of the CR-ITI program in either BE or ESOL, these teachers would be qualified to obtain additional New York State certification. It is the responsibility that the candidates enrolled in the CR-ITI program complete the required field experiences/practica in order to complete the program.

19. Can mentor-teachers already be teachers of record with experience and certification in bilingual or ESOL education who teach in the same school as the teachers who are being prepared?

Answer: Yes. Mentor-teachers may be teachers of record with experience and certification in bilingual or ESOL education who may teach in the same school as the teachers who are students in the CR-ITI program.

20. Why is there no planning period allotted for recruitment of participants and other planning activities associated with well-executed programming?

Answer: IHEs who are eligible applicants already have a NYS certified program in Bilingual Education leading to a bilingual extension, and/or English to Speakers of Other Languages (ESOL) program leading to a certification in ESOL and are located in New York State. In addition, the applicant will have already identified the collaborating LEA(s) before the submission of this grant application. The planning period will be between the notice of award and the program start date.

21. My bilingual program is currently only for special education and speech language pathologists but I am revising the program to open up to all education majors (I.e., general education). Would I still be able to apply to this program, we are currently allowing other education majors into the program as our coursework already caters to inclusive education (ELLs with and without disabilities).

Answer: Yes. You are eligible to apply for the Clinically-Rich Intensive Teacher Institute in Bilingual Education and English to Speakers of Other Languages (CR-ITI-BE/ESOL).

22. While it is clear that the applicant must have an MOU with at least one LEA, can the organization partner with additional LEAs after grant submission or must all MOUs be signed before grant submission?

Answer: All MOUs must be signed before grant submission and included in your proposal. Applicants should describe their program in their year one work plan and overall project plan and will be scored according to the evaluation rubric included in the RFP.