

## District of Residence Codes

All students must be reported with a District of Residence code. (For most students, the District of Residence code will be in the format of “NY” followed by the first six digits of the district’s BEDS code, e.g., NY123456). This code is collected as an indicator of which public school district the student is entitled to attend and is used in the determination of state aid for textbooks and transportation. The initial District of Residence code that should be reported for a student is the one that indicates where the student resided on BEDS day 2011 (October 5, 2011). If a student moves to and enrolls in a new district subsequent to BEDS day 2011, the student should be reported by the new district with the District of Residence code for that new district. For State aid and BEDS enrollment purposes, the student will be always be counted in the district in which the student resided on BEDS day of that reporting year. For example, if a student resides in District A on October 5, 2011, moves to District B on October 6, 2011, and remains in District B through the 2011–12 and 2012–13 school year, the student will be counted for State aid and BEDS enrollment purposes in District A in 2011–12 but in District B in 2012–13.

In 2011–12, BEDS Online will continue to collect counts of students for whom tuition is or could be charged, while District of Residence data will be collected in SIRS. In 2012–13, the Department plans to replace this particular BEDS Online data with District of Residence data from SIRS. As such, District of Residence data in the *BEDS Day Enrollment Verification Report* should be thoroughly reviewed to ensure that proper counts can be provided when this transition occurs.

### **Special Cases:**

**Special Act** school districts may not be used as a District of Residence. The District of Residence code for a student enrolled in a Special Act school district is that of the sending district or, if the student is placed by the court, the district last attended by the student.

**Central High School** districts may not be used as a District of Residence. The District of Residence code for a student enrolled in a Central High School district is that of one of the Central High School district’s designated feeder districts or other public school district, as appropriate. For example, students enrolled in the Valley Stream Central High School District should be reported as residents of Valley Stream #13 UFSD, Valley Stream #24 UFSD, Valley Stream #30 UFSD, or other district as appropriate.

**Districts that have a terminal grade of less than twelve** retain their District of Residence status when their resident students tuition out to a K–12 district to finish their high school education. For example, the District of Residence code for a student who completed eighth grade in a K–8 district and is now enrolled in grade 9 in a K–12 district is that of the K–8 district. For example, a student who completed the eighth grade in the Greenwood Lake UFSD (a K-8 district), and is now attending the George F. Baker High School in the Tuxedo UFSD, should be reported as a resident of Greenwood Lake, unless the student has actually taken up residence elsewhere.

The District of Residence code for **New York City students** is that of the Community School District in which they reside (e.g., Manhattan CSD 3, Brooklyn CSD 23, etc.).

**Foster children** should be reported with a District of Residence that reflects the residence of the foster family.

**Students designated as homeless** should generally be reported with a District of Residence reflecting the district in which the student was first declared homeless. Where there is insufficient knowledge to make this determination, the District of Residence should reflect the district of

enrollment. The Homeless Coordinator for the district is the final arbiter for a homeless student's District of Residence.

**State-operated schools and facilities** should report a District of Residence that reflects the district in which the student was residing immediately before coming to the State-operated school or facility. Where there is insufficient knowledge to make this determination, the reported District of Residence should reflect the district in which the state-operated school or facility is located.

**Foreign Exchange students** should be reported with a District of Residence reflecting the district in which they are enrolled.

All ***non-residents of New York State***, excluding Foreign Exchange students who are considered temporary residents, should show 80034366 for District of Residence.