Regional Transportation Pilot Program Agreement

School districts, BOCES, and other interested parties that are participating in the New York State Education Department Regional Transportation Pilot agree to estimate and analyze the extent to which savings can be achieved through the formation of regional pupil transportation systems.

Approved Regional Transportation pilot participants must provide to the Office of Educational Management Services at the address above:

- Approval from each participating board of education or organization stating their interest and willingness to participate in the pilot;
- At the end of the study a statement from each participating district or organization of how effective the study was or what they did as a result of the findings;
- Quarterly updates on progress and activity that occurred during the quarter and identification of any obstacles encountered;
- An annual report with data before regional transportation compared with data after regional transportation. Included in the data should be prior and current: transportation expenses, operating costs per student transported, operating costs per route bus, staffing levels, number of buses, and any other such data that would help inform the review of the study;
- Data that includes the number of pupils transported, the average cost of transporting each category (regular home to school, special ed., non-public, homeless, etc.), and the number and size of buses used;
- Data per district and then combined with before and after data;
- If a shared management or shared maintenance pilot study is being done, then we would want some before and after data per district on those costs broken out; and
- At the end of the study, we request a final report on the findings of the study.

Projects may employ the services of transportation and other consultants to assist with the collection of data necessary to develop a transportation model, including computerized routing data and reports, which will demonstrate a cost savings and result in a reduced cost per student transported. The cost of such studies will be eligible expenses for State Transportation Aid. Pilot participants will provide complete copies of all consultant studies to the Department.

Approved Pilot Projects will engage in regular contact with staff of the Office of Educational Management Services. Staff will be available to provide technical assistance on statutory and regulatory provisions, in addition to having expertise in best practices for the provision of safe pupil transportation services and financial management of school operations. Project participants are encouraged to identify barriers to the provision of regional services which may require Department review and assistance to identify needed statutory or regulatory change. The Department will consider
worthy legislative proposals that result from this review for incorporation in its legislative program or Regents State Aid Proposal.

The Department will analyze the information collected from projects and share this in an annual report which the Commissioner will provide to the Regents, Governor, Legislature and various legislative committees by November 1st of each year. The annual report will also identify barriers to the implementation of regional transportation systems and strategies to address such barriers. It may recommend statutory and regulatory changes needed to promote the implementation of regional transportation systems and to ensure the proper accountability and oversight of these systems and any other information or analysis the Commissioner deems appropriate.

**School District(s)/BOCES Name(s):**
__________________________________________________________________________________
__________________________________________________________________________________
__________________________________________________________________________________

**Focus of Regional Transportation Pilot (check all that apply):**
Home to School______ Students with Disabilities ______ Homeless ______ Shared Maintenance______ Transportation to BOCES programs_______ Nonpublic pupil transportation_______ Other (please specify):
__________________________________________________________________________________
__________________________________________________________________________________

**Contact Person:** ________________________________________________________________
**Number:** ________________________________________________________________
**Email Address:** ____________________________________ **Fax Number:** ____________

**Signature of CEO of lead organization:** ___________________________________________

**TERM of Regional Pilot Program :_____/____/____ to _____/____/_____**

**Dates of Quarterly Reports:** __________________________________________________________________________

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**FOR SED USE ONLY APPROVAL**
Rec’d: ______________
Approved by: ___________________________ Date: ___________________

**FOR SED USE ONLY DISAPPROVAL**
Rec’d: ______________
Disapproved by: ___________________________ Date: ___________________
Reason for Disapproval: __________________________________________