

## FREE Summer Training Opportunities on Emergency Planning for New York Schools!!

The New York State Education Department (NYSED) and the New York State Center for School Safety (NYSCFSS) are pleased to offer **FREE** trainings for New York’s school leaders and staff to assist in emergency planning and developing a comprehensive District-Wide School Safety Plan and Building-Level Emergency Response Plan(s). Upcoming, live, virtual trainings are listed below. **Questions?** Please contact the New York State Education Department at [SafetyPlans@nysed.gov](mailto:SafetyPlans@nysed.gov).

Live Virtual Trainings / Title and Description	Training Dates and Registration Link
<p><b>Overview of Updating &amp; Submitting 2023-24 School &amp; District Safety Plans:</b> Participants will receive a general overview of the required content for district-wide school safety plans and building-level emergency response plans. Participants will be provided with resources and information to support plan development and will learn about best practices for conducting drills.</p>	<ul style="list-style-type: none"> <li>• Tuesday, July 25, 2023 9:00 am – 11:00 am: <a href="https://www.eventbrite.com/e/overview-of-updating-submitting-2023-24-school-district-safety-plans-tickets-667564592667">https://www.eventbrite.com/e/overview-of-updating-submitting-2023-24-school-district-safety-plans-tickets-667564592667</a></li> <li>• Thursday, July 27, 2023 9:00 am – 11:00 am: <a href="https://www.eventbrite.com/e/overview-of-updating-submitting-2023-24-school-district-safety-plans-tickets-667611653427">https://www.eventbrite.com/e/overview-of-updating-submitting-2023-24-school-district-safety-plans-tickets-667611653427</a></li> </ul>
<p><b>Functional Annexes &amp; Tabletop Exercises Workshop:</b> During this workshop, participants will learn how to develop specific and detailed S.H.E.L.L. functional annexes to support emergency preparedness and response in their school. Additionally, participants will learn how to test the effectiveness of these annexes through tabletop exercises. Free, reproducible, customizable resources will be provided.</p>	<ul style="list-style-type: none"> <li>• August 2, 2023 9:00 am – 11:30 am: <a href="https://www.eventbrite.com/e/functional-annexes-tabletop-exercises-workshop-tickets-667612616307">https://www.eventbrite.com/e/functional-annexes-tabletop-exercises-workshop-tickets-667612616307</a></li> </ul>

Other resources to assist you as you work on updating your building and district plans include the [Emergency Response Planning Video Series](#) that consists of 13 short video modules designed to support districts and schools in developing their district-wide school safety plan and their building-level emergency response plan. The videos include a process for reviewing and revising your plans, information on the

required content for the plans, and tips for submitting the plans.

In addition, we created a four video series to guide school and district officials in preparing for, conducting, and assessing your lockdown drill practices, called [Lockdown Drills 101: Preparing For, Conducting, and Assessing Your Practices](#) as well as a resource to assist school and district leaders in developing and providing annual required training to all staff in violence prevention, mental health and the emergency response plan. The [Initial Annual Safety Plan Training](#) resource is a recorded slide presentation designed to provide an overview of student mental health, violence prevention, and includes prompts to guide your school or district through providing an overview to staff of **your** district-wide school safety plan and building-level emergency response plan. The [Initial Annual Safety Plan Training](#) includes opportunities for school and/or district leaders to facilitate discussion among training participants, and to review school and district protocols and safety procedures.

There are also videos on [Developing and Enhancing Memoranda of Understanding \(MOUs\) with your Community Partners](#) which will help schools and districts that have School Resource Officers or security, or offsite evacuation sites or arrangements with another community resource as part of safety procedures. [The Incident Command System \(ICS\) for Schools](#) provides an overview of the ICS system and roles, an integral part of safety plans, and a resource that will help school and district leaders review the plan and procedures critically for the purpose of [Integrating the Needs of Students and Staff with Disabilities and Other Access and Functional Needs](#) in your plans.

There are many more resources related to school safety, the Dignity for All Students Act, and creating safe and supportive school environments on our [Center for School Safety webpage](#). If you have questions, please contact the office of Student Support Services at: [SafetyPlans@nysed.gov](mailto:SafetyPlans@nysed.gov) or contact the [Center for School Safety](#).

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