



School Turnaround Office
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**AGENDA FOR
SYSTEMIC SUPPORTS FOR DISTRICT AND SCHOOL TURNAROUND
(SSDST)
SITE VISIT with (district name)
Location: (building address and room number)**

TO: District Leadership Name and position

FROM: STO Liaison name
NYSED School Turnaround Office (STO)

DATE: date of visit

SUBJECT: SSDST Site Visit Agenda – district name
Time of meetings

AGENDA:

- 8:20 – 9:20** District Leadership Meeting – LEA and STO representatives – list all to be present
- 9:25 – 10:00** Meeting of Major Partners and STO representatives – list all to be present
- 10:00 – 10:10** Break (if necessary)
- 10:10 – 10:30** Debriefing for STO (only and if necessary)
- 10:30 – 11:00** Debriefing with LEA District Leadership team and STO representatives

All information highlighted above would be changed accordingly.