



Entry 1 School Information and Cover Page

Created: 06/29/2018 • Last updated: 07/30/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

a. SCHOOL NAME ALBANY LEADERSHIP CHS FOR GIRLS (SUNY TRUSTEES)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER (As of June 30th, 2018) SUNY-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION Albany

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	19 Hackett Blvd Albany, NY 12208	[REDACTED]		

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Ryan Smith
Title	Finance and Operations Associate
Emergency Phone Number (###-###-####)	[REDACTED]

e. SCHOOL WEB ADDRESS (URL) <http://www.albanyleadershiphigh.org/>

f. DATE OF INITIAL CHARTER 07/2009

g. DATE FIRST OPENED FOR INSTRUCTION 08/2009

i. TOTAL ENROLLMENT ON JUNE 30, 2018 357

j. GRADES SERVED IN SCHOOL YEAR 2017-18

Check all that apply

Grades Served	9, 10, 11, 12
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

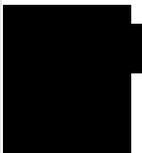
l1. FACILITIES

Does the school maintain or operate multiple sites?

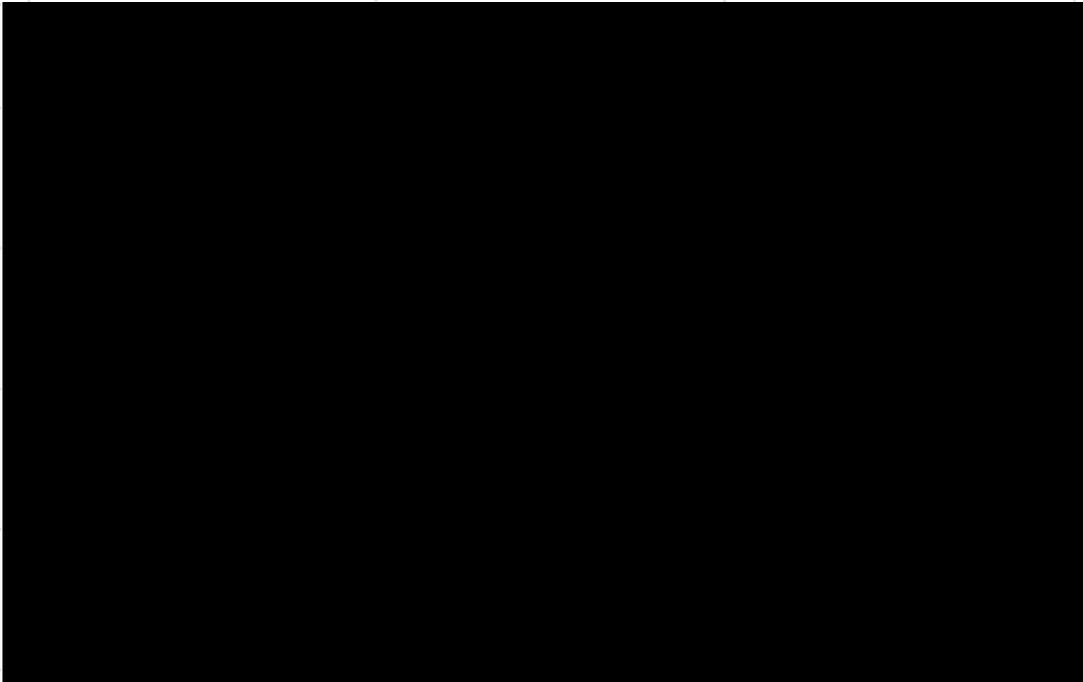
No, just one site.

l2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	19 Hackett Blvd Albany, NY 12208		Albany	9-12	No	N/A
Site 2						
Site 3						

I2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	William S. Rivers			
Operational Leader	Ryan Smith			
Compliance Contact	Ryan Smith			
Complaint Contact	Elizabeth Robertson			
DASA Coordinator	Tara Smades			

m1. Are any sites in co-located space? If yes, please proceed to the next question. No

IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC

m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.

Site 1 Certificate of Occupancy (COO)

<https://nysed-cso-reports.fluidreview.com/resp/17312347/yFPTXS6fVy/>

Site 1 Fire Inspection Report

<https://nysed-cso-reports.fluidreview.com/resp/17312347/nBjtmqxAKU/>

Site 2 Certificate of Occupancy

(No response)

Site 2 Fire Inspection Report

(No response)

Site 3 Certificate of Occupancy

(No response)

Site 3 Fire Inspection Report

(No response)

n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions). No

o. Name and Position of Individual(s) Who Completed this Annual Report. Jean Coutts, Director of Finance

p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School

A handwritten signature in black ink, appearing to read "William J. [unclear]". The signature is written in a cursive style with a large, stylized initial 'W' and a large, stylized initial 'J'.

Signature, President of the Board of Trustees

Date

2018/07/31

Thank you.

**Part I: General Information and Fire/Life Safety History
(to be completed annually)**

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	<input checked="" type="checkbox"/>	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	
------------------------	-------------------------------------	--	--

2. Is there a fire sprinkler system in this facility? Yes No
 If yes, is the sprinkler alarm connected with the building alarm? Yes No

3. Is there a fire hydrant system for facility protection? Yes No
 If yes, indicate ownership of the system.
 Public Owned School Owned Other _____ (specify)

4. Indicate the ownership of this facility.
 Leased Owned Other _____ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet)

						5	1	4	0	0

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 and F408 of the New York State Fire Code. Yes No

b) Average time to evacuate this facility:

				3	

Minutes

				3	4

Seconds

c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session. Yes No

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the New York State Fire Code. Yes No

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified? Yes No

8. Have there been any fires in this facility since the last annual fire inspection?

Yes _____ No _____

If yes, indicate:

a) Number of fires

--	--

b) Total number of injuries

--	--

c) Total cost of property damage \$

--	--	--	--	--	--	--	--	--	--

Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet

School Name Albany Leadership CHS

Building Name 9-12

Part II-B			Part II-B			Part II-B		
Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			12O-2			19E-1		
08B-2			13A-2			19F-1		
08C-2			13B-2			19G-1		
08D-2			14A-2			19H-2		
08E-2			14B-2			20A-1		
09A-2			14C-2			20B-1		
09B-2			14D-1			20C-1		
09C-1			14E-1			21A-3		
09D-1			15A-2			22A-3		
09F-2			15B-1			22B-3		
09G-2			15C-2			22C-3		
10A-2			15D-2			23A-1		
10B-2			16A-2			23B-1		
			16B-2					
10C-1			16 C-2			23C-1		
10D-1			17A-3			23D-2		
11A-2			17B-2			24A-3		
11B-1			17C-2			25A-3		
11C-2			17D-2					
11D-2			17E-1					
11E-1			17F-3					
12A-1			17G-1					
12B-3			17H-2					
12C-2			17I-2					
12D-2			17J-1					
12E-1			17K-1					
12F-1			17L-1					
12G-1			18A-2					
12H-1			18B-2					
12I-1			18C-2					
12J-1			18D-2					
12K-1			19A-3					
12L-1			19B-2					
12M-1			19C-1					
12N-1			19D-1					

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

Inspector
The inspector has been provided with a copy of the previous year's school fire safety report:

Yes No

All schools complete Section 8 only of the building has electrically-operated folding partitions.

Inspection:

Fire Safety Inspector:

Name Paul V. Lawton, Jr.

Date Nov 17, 2017

Registry # 1209-7480

Part III: Nonpublic School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building on Nov. 17, 2017 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 434.5(a)(2).

Name: Paul V. Loutan Jr.

Telephone # [REDACTED]

Title: FA/Inv/NYSCEO

Registry # [REDACTED]

(as designated by the NYS Fire Administrator)

Signature: Paul V. Loutan Jr.

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected as indicated in Section III-A above.

Name: JEAN M. COURTS

Telephone #: [REDACTED]

Title: DIRECTOR OF FINANCE & OPERATIONS

Jean M. Courts

Section III-C. School Administrator, Director, or Headmaster

I hereby submit this fire inspection report on behalf of the Board of Trustees and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Trustees, at the meeting held pursuant to Section 807-a of New York State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public inspection.

Name: William S. Rivers

Telephone # [REDACTED]

Title: Principal

Signature: WSR

Section III-D. Local Municipal Code Enforcement Official

The nonpublic school official shall enter the name and telephone number of the local municipal code enforcement official having jurisdiction over this facility, and the name of the municipality where this nonpublic school facility is sited.

Name: Edward McGee/Dir.

Telephone # [REDACTED]

ty/Town/Village: Albany



**City of Albany
Department of Public Safety
Division of Building and Codes**

Sano Rubin Construction, Inc.
624 Delaware Avenue
Albany, NY 12209

Certificate of Occupancy

Address: 21 Hackett Blvd

Permit 45786

Parcel 18429

This is to Certify that the building located at 21 Hackett Blvd in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for construction of a private high school known as Albany Leadership Charter High School for Girls.

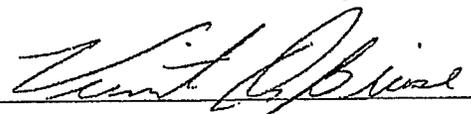
The following occupancy is permitted at this location:

Area	Use	Uniform Code Classification
Cellar/Basement	School	E
First Floor	School	E
Second Floor	School	E
Third Floor		
Other Floors		

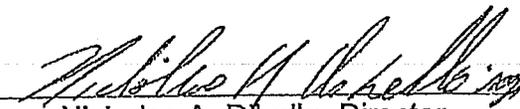
No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Zoning District at time of Issuance C-O

Issuance Recommended By:



Vincent J. DiBiase
Sr. Building Inspector



Nicholas A. DiLello, Director

Issue Date: Monday, November 22, 2010



Entry 2 NYS School Report Card Link

Created: 06/29/2018 • Last updated: 07/26/2018

ALBANY LEADERSHIP CHS FOR GIRLS (SUNY TRUSTEES)

1. CHARTER AUTHORIZER (As of June 30th, 2018) SUNY-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

2. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/reportcard.php?year=2017&instid=800000068133>

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



Entry 4 Expenditures per Child

Created: 07/30/2018 • Last updated: 07/31/2018

ALBANY LEADERSHIP CHS FOR GIRLS (SUNY TRUSTEES)Section Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	5615203
Line 2: Year End FTE student enrollment	355
Line 3: Divide Line 1 by Line 2	15817

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	913523
Line 2: Management and General Cost (Column)	0
Line 3: Sum of Line 1 and Line 2	913523
Line 5: Divide Line 3 by the Year End FTE student enrollment	2573

Thank you.



GENERAL INSTRUCTIONS FOR ANNUAL BUDGET/QUARTERLY REPORT

TEMPLATE TABS

1- GRAY tab contains the Instructions

Instructions	Provides description of tabs and input requirements.
Funding by District	Charter School Tuition Rates

2- BLUE tabs require input of information

1.) Name of School	>Select school name from list. >Enter contact information.
2.) Enrollment	Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
3.) Staffing Plan	Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter
4.) Yearly Budget	Enter Yearly Budget information. Includes: >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and <i>approved</i> by the school's Board of Directors, should be submitted when submitting Quarterly Actuals
5.) Balance Sheet	Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.

6.) Quarterly Report	Enter Actual Quarterly Report information . Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses
7.) Annual Report Requirement	Complete when submitting Actual Quarter 4.

CELL COLORS & GUIDANCE COMMENTS

-  = Enter information into the light BLUE shaded cells.
-  = Cells labeled in ORANGE containe guidance regarding the input of information.
-  = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

**Charter Funding Alphabetical By NYS School District
* (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**



ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

Albany Leadership Charter High School for Girls

SCHOOL

Name:	Albany Leadership Charter High School for Girls
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CONTACT INFORMATION

Contact Name:	Ryan Smith
Contact Title:	Finance and Operations Associate
Contact Email:	[REDACTED]
Contact Phone:	[REDACTED]

REPORT PERIOD

Current Academic Year:	2018-19
Prior Academic Year:	2017-18

**ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS
2018-19**

ENROLLMENT BY GRADES

GRADES	K	1	2	3	4	5	6	7
INITIAL BUDGETED ENROLLMENT								
TOTAL ENROLLMENT = 350								

ENROLLMENT BY DISTRICT

	PRIOR YEAR	ANNUAL BUDGET						
	ACTUAL	TOTAL DISTRICTS/ENROLLMENT BY QUARTER						
		QUARTER 1		QUARTER 2		QUARTER 3		QUAR
		Original	<i>Revised</i>	Original	<i>Revised</i>	Original	<i>Revised</i>	Original
NUMBER OF SCHOOL DISTRICTS ENROLLED:	0	11	0	11	0	11	0	11
NUMBER OF STUDENTS ENROLLED:	0	350	0	350	0	350	0	350

**NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns affected quarter(s) must be completed on tabs 2, 3 and 4.*

		PRIOR YEAR	ANNUAL BUDGET						
		2017-18							
		Actual Enrollment	QUARTER 1		QUARTER 2		QUARTER 3		QUAR
PRIMARY/OTHER	DISTRICT NAME(S)		Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment
PRIMARY District	ALBANY CITY SD		263		263		263		263
SECONDARY District	EAST GREENBUSH CSD		1		1		1		1
Other District 3	GREEN ISLAND UFSD		1		1		1		1
Other District 4	GUILDERLAND CSD		1		1		1		1
Other District 5	LANSINGBURGH CSD		7		7		7		7
Other District 6	RAVENA-COEYMANS-SELKIRK CSD		1		1		1		1
Other District 7	RENSELAER CITY SD		2		2		2		2
Other District 8	SCHENECTADY CITY SD		39		39		39		39
Other District 9	SOUTH COLONIE CSD		2		2		2		2
Other District 10	TROY CITY SD		30		30		30		30
Other District 11	WATERVLIET CITY SD		3		3		3		3
Other District 12	(Select from drop-down list) →								

**LEADERSHIP CHARTER HIGH SCHOOL
2018-19**

PLAN - FULL TIME EQUIVALENT

NOTE: Enter the number of FTE positions in the "blue" cells. **Should be input.*

**NOTE: State the assumptions that are being made for personnel FTE levels.*

ADMINISTRATIVE PERSONNEL FTE	Q4 Actual
Executive Management	
Instructional Management	
Deans, Directors & Coordinators	
CFO / Director of Finance	
Operation / Business Manager	
Administrative Staff	
TOTAL ADMINISTRATIVE STAFF	0.0

Description of Assumptions

INSTRUCTIONAL PERSONNEL FTE	Q4 Actual
Teachers - Regular	
Teachers - SPED	
Substitute Teachers	
Teaching Assistants	
Specialty Teachers	
Aides	
Therapists & Counselors	
Other	
TOTAL INSTRUCTIONAL	0.0

Description of Assumptions

NON-INSTRUCTIONAL PERSONNEL FTE	Q4 Actual
Nurse	
Librarian	
Custodian	
Security	
Other	
TOTAL NON-INSTRUCTIONAL	0.0

Description of Assumptions
Cafeteria Staff

TOTAL PERSONNEL SERVICE FTE	0.0
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ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS
Budget / Operating Plan
2018-19

Total Revenue	-	1,464,458	-	-	1,490,204	-	-	1,512,159
Total Expenses	-	1,438,341	-	-	1,466,057	-	-	1,463,051
Net Income	-	26,117	-	-	24,147	-	-	49,108
Actual Student Enrollment	-	350	-	-	350	-	-	350

	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	2017-18 Revenue Per Pupil	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget

REVENUE

REVENUES FROM STATE SOURCES

2018-19

Allocate Per Pupil Revenue by Quarter

**NOTE: If there are NO budget revisions at the time of quarterly submittal leave
If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter will be zeroed out.*

Per Pupil Revenue	Per Pupil Rate	PPR %/Qtr->	25.0%	25.0%	25.0%	25.0%	25.0%
ALBANY CITY SD	15,541		1,021,821	-	-	1,021,821	1,021,821
EAST GREENBUSH CSD	12,974		3,244	-	-	3,244	3,244
GREEN ISLAND UFSO	13,773		3,443	-	-	3,443	3,443
GUILDERLAND CSD	12,628		3,157	-	-	3,157	3,157
LANSINGBURGH CSD	10,719		18,758	-	-	18,758	18,758
RAVENA-COEYMANS-SELKIRK CSD	14,550		3,638	-	-	3,638	3,638
RENSSELAER CITY SD	10,489		5,245	-	-	5,245	5,245
SCHENECTADY CITY SD	12,628		123,123	-	-	123,123	123,123
SOUTH COLONIE CSD	13,272		6,636	-	-	6,636	6,636
TROY CITY SD	17,048		127,860	-	-	127,860	127,860
WATERVLIET CITY SD	10,529		7,897	-	-	7,897	7,897
-	-		-	-	-	-	-
-	-		-	-	-	-	-
-	-		-	-	-	-	-
-	-		-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-		-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,141		1,324,821	-	-	1,324,821	1,324,821
Special Education Revenue			20,000	-	-	20,000	20,000
Grants							
Stimulus				-			-
DYCD (Department of Youth and Community Development)				-			-
Other			3,500	-			-
NYC DoE Rental Assistance							
Other			23,625	-		23,625	23,625
TOTAL REVENUE FROM STATE SOURCES		-	1,371,946	-	-	1,368,446	1,368,446

REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		6,363		-	6,363		6,363
Title I		36,110		-	36,111		36,111
Title Funding - Other		14,167		-	14,167		14,167
School Food Service (Free Lunch)		17,622		-	52,867		52,867

ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS								
Budget / Operating Plan								
2018-19								
	-	1,464,458	-	-	1,490,204	-	-	1,512,159
Total Revenue	-	1,464,458	-	-	1,490,204	-	-	1,512,159
Total Expenses	-	1,438,341	-	-	1,466,057	-	-	1,463,051
Net Income	-	26,117	-	-	24,147	-	-	49,108
Actual Student Enrollment	-	350	-	-	350	-	-	350
	Prior Year Actual 2017-18 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
Grants				-			-	
Charter School Program (CSP) Planning & Implementation				-			-	
Other				-			-	
Other				-			-	
TOTAL REVENUE FROM FEDERAL SOURCES	-	74,262	-	-	109,508	-	-	109,508
LOCAL and OTHER REVENUE								
Contributions and Donations		750		-	750		-	750
Fundraising				-			-	
Erate Reimbursement		6,500		-	6,500		-	6,500
Earnings on Investments				-			-	
Interest Income				-			-	
Food Service (Income from meals)		11,000		-			-	
Text Book		-		-	-		-	13,455
OTHER				-	5,000		-	13,500
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	18,250	-	-	12,250	-	-	34,205
TOTAL REVENUE	-	1,464,458	-	-	1,490,204	-	-	1,512,159

ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS
Budget / Operating Plan
2018-19

Total Revenue	-	1,464,458	-	-	1,490,204	-	-	1,512,159
Total Expenses	-	1,438,341	-	-	1,466,057	-	-	1,463,051
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Actual Student Enrollment	-	350	-	-	350	-	-	350
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	2017-18	Original	Revised		Original	Revised		Original
	Revenue Per Pupil	Budget	Budget	Variance	Budget	Budget	Variance	Budget

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

Avg. No.
of Positions

Executive Management	1.00	36,050		-	36,050		-	36,050
Instructional Management	3.00	60,000		-	60,000		-	60,000
Deans, Directors & Coordinators	2.02	40,140		-	33,405		-	33,405
CFO / Director of Finance	1.00	22,500		-	22,500		-	22,500
Operation / Business Manager	1.55	18,857		-	18,858		-	18,857
Administrative Staff	8.69	73,812		-	89,285		-	89,285
TOTAL ADMINISTRATIVE STAFF	17.26	-	251,359	-	-	260,098	-	260,097

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	21.50	272,944		-	272,945		-	272,945
Teachers - SPED	5.00	59,360		-	59,359		-	59,359
Substitute Teachers	-			-	666		-	667
Teaching Assistants	8.00	29,100		-	67,900		-	67,900
Specialty Teachers	7.00	88,634		-	88,635		-	88,634
Aides	-	-		-	-		-	-
Therapists & Counselors	3.00	34,937		-	34,938		-	34,938
Other	-	26,375		-			-	-
TOTAL INSTRUCTIONAL	44.50	-	511,350	-	-	524,443	-	524,443

NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	-	5,000		-			-	
Librarian	-			-			-	
Custodian	-			-			-	
Security	-			-			-	
Other	1.88	21,861		-	31,989		-	31,989
TOTAL NON-INSTRUCTIONAL	1.88	-	26,861	-	-	31,989	-	31,989

SUBTOTAL PERSONNEL SERVICE COSTS

63.64	-	789,570	-	-	816,530	-	-	816,529
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PAYROLL TAXES AND BENEFITS

Payroll Taxes		61,949		-	61,949		-	61,949
Fringe / Employee Benefits		109,584		-	109,584		-	109,584

ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS
Budget / Operating Plan
2018-19

Total Revenue	-	1,464,458	-	-	1,490,204	-	-	1,512,159
Total Expenses	-	1,438,341	-	-	1,466,057	-	-	1,463,051
Net Income	-	26,117	-	-	24,147	-	-	49,108
Actual Student Enrollment	-	350	-	-	350	-	-	350
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q
	2017-18	Original	Revised		Original	Revised		Original
	Revenue Per	Budget	Budget	Variance	Budget	Budget	Variance	Budget
	Pupil							
Retirement / Pension		16,250		-	16,250		-	16,250
TOTAL PAYROLL TAXES AND BENEFITS	-	187,783	-	-	187,783	-	-	187,783
TOTAL PERSONNEL SERVICE COSTS	63.64	977,353	-	-	1,004,313	-	-	1,004,312
CONTRACTED SERVICES								
Accounting / Audit		10,500		-	-		-	-
Legal		2,500		-	2,500		-	2,500
Management Company Fee		-		-	-		-	-
Nurse Services		7,500		-	7,500		-	7,500
Food Service / School Lunch		7,250		-	7,250		-	7,250
Payroll Services		2,750		-	2,750		-	2,750
Special Ed Services				-			-	
Titlement Services (i.e. Title I)				-			-	
Other Purchased / Professional / Consulting		33,437		-	33,438		-	33,437
TOTAL CONTRACTED SERVICES	-	63,937	-	-	53,438	-	-	53,437

ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS
Budget / Operating Plan
2018-19

	-	1,464,458	-	-	1,490,204	-	-	1,512,159
Total Revenue	-	1,438,341	-	-	1,466,057	-	-	1,463,051
Total Expenses	-	26,117	-	-	24,147	-	-	49,108
Net Income	-	350	-	-	350	-	-	350
Actual Student Enrollment								
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	2017-18	Original	Revised		Original	Revised		Original
	Revenue Per	Budget	Budget	Variance	Budget	Budget	Variance	Budget
	Pupil							
SCHOOL OPERATIONS								
Board Expenses		1,187		-	1,188		-	1,187
Classroom / Teaching Supplies & Materials		4,025		-	4,025		-	4,025
Special Ed Supplies & Materials				-			-	
Textbooks / Workbooks		5,000		-	3,000		-	-
Supplies & Materials other		125		-	125		-	125
Equipment / Furniture		1,250		-	1,250		-	1,250
Telephone		8,490		-	8,490		-	8,490
Technology		15,937		-	15,938		-	15,937
Student Testing & Assessment		2,750		-	2,750		-	2,750
Field Trips		-		-	5,000		-	5,000
Transportation (student)		7,500		-	7,500		-	7,500
Student Services - other		18,475		-	18,475		-	18,475
Office Expense		10,812		-	10,813		-	10,812
Staff Development		12,037		-	12,038		-	12,037
Staff Recruitment		750		-	750		-	750
Student Recruitment / Marketing		10,668		-	10,668		-	10,668
School Meals / Lunch		16,500		-	24,750		-	24,750
Travel (Staff)		1,000		-	1,000		-	1,000
Fundraising		500		-	500		-	500
Other		13,340		-	13,340		-	13,340
TOTAL SCHOOL OPERATIONS	-	130,346	-	-	141,600	-	-	138,596
FACILITY OPERATION & MAINTENANCE								
Insurance		10,785		-	10,786		-	10,786
Janitorial		35,600		-	35,600		-	35,600
Building and Land Rent / Lease / Facility Finance Interest		176,925.00		-	176,925.00		-	176,925.00
Repairs & Maintenance		17,500		-	17,500		-	17,500
Equipment / Furniture		-		-	-		-	-
Security		500		-	500		-	500
Utilities		12,500		-	12,500		-	12,500
TOTAL FACILITY OPERATION & MAINTENANCE	-	253,810	-	-	253,811	-	-	253,811
DEPRECIATION & AMORTIZATION		12,895		-	12,895		-	12,895
RESERVES / CONTINGENCY				-			-	
DEFERRED RENT								

ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS									
Budget / Operating Plan									
2018-19									
Total Revenue	-	1,464,458	-	-	1,490,204	-	-	1,512,159	
Total Expenses	-	1,438,341	-	-	1,466,057	-	-	1,463,051	
Net Income	-	26,117	-	-	24,147	-	-	49,108	
Actual Student Enrollment	-	350	-	-	350	-	-	350	
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd C	
	2017-18	Original	Revised		Original	Revised		Original	
	Revenue Per Pupil	Budget	Budget	Variance	Budget	Budget	Variance	Budget	
TOTAL EXPENSES	-	1,438,341	-	-	1,466,057	-	-	1,463,051	
NET INCOME	-	26,117	-	-	24,147	-	-	49,108	

		ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS Budget / Operating Plan 2018-19							
Total Revenue	-	1,464,458	-	-	1,490,204	-	-	1,512,159	
Total Expenses	-	1,438,341	-	-	1,466,057	-	-	1,463,051	
Net Income	-	26,117	-	-	24,147	-	-	49,108	
Actual Student Enrollment	-	350	-	-	350	-	-	350	
	Prior Year Actual 2017-18 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q	
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	
ENROLLMENT - *School Districts Are Linked To Above Entries*									
Number of Districts:									
	-	11	-	-	11	-	-	11	
ALBANY CITY SD	-	263	-	-	263	-	-	263	
EAST GREENBUSH CSD	-	1	-	-	1	-	-	1	
GREEN ISLAND UFSO	-	1	-	-	1	-	-	1	
GUILDERLAND CSD	-	1	-	-	1	-	-	1	
LANSINGBURGH CSD	-	7	-	-	7	-	-	7	
RAVENA-COEYMANS-SELKIRK CSD	-	1	-	-	1	-	-	1	
RENSSELAER CITY SD	-	2	-	-	2	-	-	2	
SCHENECTADY CITY SD	-	39	-	-	39	-	-	39	
SOUTH COLONIE CSD	-	2	-	-	2	-	-	2	
TROY CITY SD	-	30	-	-	30	-	-	30	
WATERVLIET CITY SD	-	3	-	-	3	-	-	3	
-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-	-	-	-	
TOTAL ENROLLMENT	-	350	-	-	350	-	-	350	
REVENUE PER PUPIL	-	4,184	-	-	4,258	-	-	4,320	
EXPENSES PER PUPIL	-	4,110	-	-	4,189	-	-	4,180	

Total Revenue		-	-	1,497,081	-	-
Total Expenses		-	-	1,476,809	-	-
Net Income		-	-	20,272	-	-
Actual Student Enrollment		-	-	350	-	-
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
		Revised Budget	Variance	Original Budget	Revised Budget	Variance
REVENUE		Use the 'REVISED' Column(s) COMPLETELY BLANK. Selected quarter(s) must be completed on tabs 2, 3 and 4.				
REVENUES FROM STATE SOURCES						
		2018-19				
Per Pupil Revenue		Per Pupil Rate		25.0%	25.0%	25.0%
ALBANY CITY SD	15,541	-	-	1,021,821	-	-
EAST GREENBUSH CSD	12,974	-	-	3,244	-	-
GREEN ISLAND UFSD	13,773	-	-	3,443	-	-
GUILDERLAND CSD	12,628	-	-	3,157	-	-
LANSINGBURGH CSD	10,719	-	-	18,758	-	-
RAVENA-COEYMANS-SELKIRK CSD	14,550	-	-	3,638	-	-
RENSSELAER CITY SD	10,489	-	-	5,245	-	-
SCHENECTADY CITY SD	12,628	-	-	123,123	-	-
SOUTH COLONIE CSD	13,272	-	-	6,636	-	-
TROY CITY SD	17,048	-	-	127,860	-	-
WATERVLIET CITY SD	10,529	-	-	7,897	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,141	-	-	1,324,821	-	-
Special Education Revenue			-	20,000		-
Grants						
Stimulus			-			-
DYCD (Department of Youth and Community Development)			-			-
Other			-			-
NYC DoE Rental Assistance						
Other			-	23,625		-
TOTAL REVENUE FROM STATE SOURCES		-	-	1,368,446	-	-
REVENUE FROM FEDERAL FUNDING						
IDEA Special Needs			-	6,363		-
Title I			-	36,111		-
Title Funding - Other			-	14,167		-
School Food Service (Free Lunch)			-	44,244		-

Total Revenue	-	-	1,497,081	-	-
Total Expenses	-	-	1,476,809	-	-
Net Income	-	-	20,272	-	-
Actual Student Enrollment	-	-	350	-	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Revised Budget	Variance	Original Budget	Revised Budget	Variance
Grants					
Charter School Program (CSP) Planning & Implementation		-			-
Other		-			-
Other		-			-
TOTAL REVENUE FROM FEDERAL SOURCES	-	-	100,885	-	-
LOCAL and OTHER REVENUE					
Contributions and Donations		-	750		-
Fundraising		-			-
Erate Reimbursement		-	6,500		-
Earnings on Investments		-			-
Interest Income		-			-
Food Service (Income from meals)		-			-
Text Book		-	15,500		-
OTHER		-	5,000		-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	-	27,750	-	-
TOTAL REVENUE	-	-	1,497,081	-	-

Total Revenue		-	-	1,497,081	-
Total Expenses		-	-	1,476,809	-
Net Income		-	-	20,272	-
Actual Student Enrollment		-	-	350	-
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
		Revised		Original	Revised
		Budget	Variance	Budget	Budget
					Variance
EXPENSES					
ADMINISTRATIVE STAFF PERSONNEL COSTS		Avg. No. of Positions			
Executive Management	1.00		-	36,050	-
Instructional Management	3.00		-	60,000	-
Deans, Directors & Coordinators	2.02		-	33,405	-
CFO / Director of Finance	1.00		-	22,500	-
Operation / Business Manager	1.55		-	18,858	-
Administrative Staff	8.69		-	89,285	-
TOTAL ADMINISTRATIVE STAFF	17.26	-	-	260,098	-
INSTRUCTIONAL PERSONNEL COSTS					
Teachers - Regular	21.50		-	272,945	-
Teachers - SPED	5.00		-	59,359	-
Substitute Teachers	-		-	667	-
Teaching Assistants	8.00		-	67,900	-
Specialty Teachers	7.00		-	88,635	-
Aides	-		-	-	-
Therapists & Counselors	3.00		-	34,938	-
Other	-		-	-	-
TOTAL INSTRUCTIONAL	44.50	-	-	524,444	-
NON-INSTRUCTIONAL PERSONNEL COSTS					
Nurse	-		-	-	-
Librarian	-		-	-	-
Custodian	-		-	-	-
Security	-		-	-	-
Other	1.88		-	31,989	-
TOTAL NON-INSTRUCTIONAL	1.88	-	-	31,989	-
SUBTOTAL PERSONNEL SERVICE COSTS		-	-	816,531	-
PAYROLL TAXES AND BENEFITS					
Payroll Taxes			-	61,949	-
Fringe / Employee Benefits			-	109,584	-

Total Revenue		-	-	1,497,081	-	-
Total Expenses		-	-	1,476,809	-	-
Net Income		-	-	20,272	-	-
Actual Student Enrollment		-	-	350	-	-
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
		Revised		Original	Revised	
		Budget	Variance	Budget	Budget	Variance
Retirement / Pension			=	<u>16,250</u>		=
TOTAL PAYROLL TAXES AND BENEFITS		-	-	187,783	-	-
TOTAL PERSONNEL SERVICE COSTS		-	-	1,004,314	-	-
CONTRACTED SERVICES						
Accounting / Audit			-	-		-
Legal			-	2,500		-
Management Company Fee			-	-		-
Nurse Services			-	7,500		-
Food Service / School Lunch			-	7,250		-
Payroll Services			-	2,750		-
Special Ed Services			-			-
Titlement Services (i.e. Title I)			-			-
Other Purchased / Professional / Consulting			=	<u>33,438</u>		=
TOTAL CONTRACTED SERVICES		-	-	53,438	-	-

63.64

Total Revenue	-	-	1,497,081	-	-
Total Expenses	-	-	1,476,809	-	-
Net Income	-	-	20,272	-	-
Actual Student Enrollment	-	-	350	-	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Revised Budget	Variance	Original Budget	Revised Budget	Variance
SCHOOL OPERATIONS					
Board Expenses		-	1,188		-
Classroom / Teaching Supplies & Materials		-	4,025		-
Special Ed Supplies & Materials		-			-
Textbooks / Workbooks		-	22,000		-
Supplies & Materials other		-	125		-
Equipment / Furniture		-	1,250		-
Telephone		-	8,490		-
Technology		-	15,938		-
Student Testing & Assessment		-	2,750		-
Field Trips		-	5,000		-
Transportation (student)		-	7,500		-
Student Services - other		-	18,475		-
Office Expense		-	10,813		-
Staff Development		-	12,038		-
Staff Recruitment		-	750		-
Student Recruitment / Marketing		-	10,668		-
School Meals / Lunch		-	16,500		-
Travel (Staff)		-	1,000		-
Fundraising		-	500		-
Other		-	<u>13,340</u>		-
TOTAL SCHOOL OPERATIONS	-	-	152,350	-	-
FACILITY OPERATION & MAINTENANCE					
Insurance		-	10,786		-
Janitorial		-	35,600		-
Building and Land Rent / Lease / Facility Finance Interest		-	176,925.00		-
Repairs & Maintenance		-	17,500		-
Equipment / Furniture		-	-		-
Security		-	500		-
Utilities		-	<u>12,500</u>		-
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	253,811	-	-
DEPRECIATION & AMORTIZATION		-	12,896		-
RESERVES / CONTINGENCY		-			-
DEFERRED RENT		-			-

Total Revenue	-	-	1,497,081	-	-
Total Expenses	-	-	1,476,809	-	-
Net Income	-	-	20,272	-	-
Actual Student Enrollment	-	-	350	-	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Revised Budget	Variance	Original Budget	Revised Budget	Variance
TOTAL EXPENSES	-	-	<u>1,476,809</u>	-	-
NET INCOME	-	-	<u>20,272</u>	-	-

Total Revenue	-	-	1,497,081	-	-
Total Expenses	Quarter - 1/1 - 3/31	-	1,476,809	-	-
Net Income	-	-	20,272	-	-
Actual Student Enrollment	-	-	350	-	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Revised Budget	Variance	Original Budget	Revised Budget	Variance
ENROLLMENT - *School Districts Are Linked To Above Entries*					
Number of Districts:	-	-	11	-	-
ALBANY CITY SD	-	-	263	-	-
EAST GREENBUSH CSD	-	-	1	-	-
GREEN ISLAND UFSD	-	-	1	-	-
GUILDERLAND CSD	-	-	1	-	-
LANSINGBURGH CSD	-	-	7	-	-
RAVENA-COEYMANS-SELKIRK CSD	-	-	1	-	-
RENSSELAER CITY SD	-	-	2	-	-
SCHENECTADY CITY SD	-	-	39	-	-
SOUTH COLONIE CSD	-	-	2	-	-
TROY CITY SD	-	-	30	-	-
WATERVLIET CITY SD	-	-	3	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-
TOTAL ENROLLMENT	=	=	350	=	=
REVENUE PER PUPIL	=	=	4,277	=	=
EXPENSES PER PUPIL	=	=	4,219	=	=

**ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS
Budget / Operating Plan**

2018-19

Total Revenue	5,963,900	5,963,900	-	5,963,900	5,963,900
Total Expenses	5,844,258	5,844,258	-	(5,844,258)	(5,844,258)
Net Income	119,642	119,642	-	119,642	119,642
Actual Student Enrollment					

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

DESCRIPTION OF ASSUMPTIONS

REVENUE

REVENUES FROM STATE SOURCES

2018-19

Per Pupil Revenue

Per Pupil Rate

ALBANY CITY SD	15,541	4,087,283	4,087,283	-	4,087,283	4,087,283
EAST GREENBUSH CSD	12,974	12,974	12,974	-	12,974	12,974
GREEN ISLAND UFSD	13,773	13,773	13,773	-	13,773	13,773
GUILDERLAND CSD	12,628	12,628	12,628	-	12,628	12,628
LANSINGBURGH CSD	10,719	75,033	75,033	-	75,033	75,033
RAVENA-COEYMANS-SELKIRK CSD	14,550	14,550	14,550	-	14,550	14,550
RENSSELAER CITY SD	10,489	20,978	20,978	-	20,978	20,978
SCHENECTADY CITY SD	12,628	492,492	492,492	-	492,492	492,492
SOUTH COLONIE CSD	13,272	26,544	26,544	-	26,544	26,544
TROY CITY SD	17,048	511,440	511,440	-	511,440	511,440
WATERVLIET CITY SD	10,529	31,587	31,587	-	31,587	31,587
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,141	5,299,282	5,299,282	-	5,299,282	5,299,282
Special Education Revenue		80,000	80,000	-	80,000	80,000
Grants						
Stimulus		-	-	-	-	-
DYCD (Department of Youth and Community Development)		-	-	-	-	-
Other		3,500	3,500	-	3,500	3,500
NYC DoE Rental Assistance		-	-	-	-	-
Other		94,500	94,500	-	94,500	94,500
TOTAL REVENUE FROM STATE SOURCES		5,477,282	5,477,282	-	5,477,282	5,477,282

\$5K Summer Food Grant, of which \$1500 was spent/earned in 2017-18

Governor's Add'l per pupil funding - special rev est

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs		25,452	25,452	-	25,452	25,452
Title I		144,443	144,443	-	144,443	144,443
Title Funding - Other		56,668	56,668	-	56,668	56,668
School Food Service (Free Lunch)		167,600	167,600	-	167,600	167,600

**ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS
Budget / Operating Plan**

2018-19

Total Revenue	5,963,900	5,963,900	-	5,963,900	5,963,900
Total Expenses	5,844,258	5,844,258	-	(5,844,258)	(5,844,258)
Net Income	119,642	119,642	-	119,642	119,642
Actual Student Enrollment					
	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
Grants					
Charter School Program (CSP) Planning & Implementation	-	-	-	-	-
Other	-	-	-	-	-
Other	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES	394,163	394,163	-	394,163	394,163
LOCAL and OTHER REVENUE					
Contributions and Donations	3,000	3,000	-	3,000	3,000
Fundraising	-	-	-	-	-
Erate Reimbursement	26,000	26,000	-	26,000	26,000
Earnings on Investments	-	-	-	-	-
Interest Income	-	-	-	-	-
Food Service (Income from meals)	11,000	11,000	-	11,000	11,000
Text Book	28,955	28,955	-	28,955	28,955
OTHER	<u>23,500</u>	<u>23,500</u>	-	<u>23,500</u>	<u>23,500</u>
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	92,455	92,455	-	92,455	92,455
TOTAL REVENUE	<u>5,963,900</u>	<u>5,963,900</u>	-	<u>5,963,900</u>	<u>5,963,900</u>

DESCRIPTION OF ASSUMPTIONS

Summer Food program
Gym rental, plus one time for SCCC, student fees

**ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS
Budget / Operating Plan**

2018-19

Total Revenue	5,963,900	5,963,900	-	5,963,900	5,963,900
Total Expenses	5,844,258	5,844,258	-	(5,844,258)	(5,844,258)
Net Income	119,642	119,642	-	119,642	119,642
Actual Student Enrollment					

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

DESCRIPTION OF ASSUMPTIONS

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

Avg. No. of Positions

Executive Management	1.00	144,200	144,200	-	(144,200)	(144,200)
Instructional Management	3.00	240,000	240,000	-	(240,000)	(240,000)
Deans, Directors & Coordinators	2.02	140,355	140,355	-	(140,355)	(140,355)
CFO / Director of Finance	1.00	90,000	90,000	-	(90,000)	(90,000)
Operation / Business Manager	1.55	75,430	75,430	-	(75,430)	(75,430)
Administrative Staff	8.69	341,667	341,667	-	(341,667)	(341,667)
TOTAL ADMINISTRATIVE STAFF	17.26	1,031,652	1,031,652	-	(1,031,652)	(1,031,652)

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	21.50	1,091,779	1,091,779	-	(1,091,779)	(1,091,779)
Teachers - SPED	5.00	237,437	237,437	-	(237,437)	(237,437)
Substitute Teachers	-	2,000	2,000	-	(2,000)	(2,000)
Teaching Assistants	8.00	232,800	232,800	-	(232,800)	(232,800)
Specialty Teachers	7.00	354,538	354,538	-	(354,538)	(354,538)
Aides	-	-	-	-	-	-
Therapists & Counselors	3.00	139,751	139,751	-	(139,751)	(139,751)
Other	-	26,375	26,375	-	(26,375)	(26,375)
TOTAL INSTRUCTIONAL	44.50	2,084,680	2,084,680	-	(2,084,680)	(2,084,680)

NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	-	5,000	5,000	-	(5,000)	(5,000)
Librarian	-	-	-	-	-	-
Custodian	-	-	-	-	-	-
Security	-	-	-	-	-	-
Other	1.88	117,828	117,828	-	(117,828)	(117,828)
TOTAL NON-INSTRUCTIONAL	1.88	122,828	122,828	-	(122,828)	(122,828)

Summer school

Stipends (other & Athletic), Summer, Cafeteria

SUBTOTAL PERSONNEL SERVICE COSTS

63.64	3,239,160	3,239,160	-	(3,239,160)	(3,239,160)
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PAYROLL TAXES AND BENEFITS

Payroll Taxes	247,796	247,796	-	(247,796)	(247,796)
Fringe / Employee Benefits	438,336	438,336	-	(438,336)	(438,336)

**ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS
Budget / Operating Plan**

2018-19

Total Revenue	5,963,900	5,963,900	-	5,963,900	5,963,900
Total Expenses	5,844,258	5,844,258	-	(5,844,258)	(5,844,258)
Net Income	119,642	119,642	-	119,642	119,642
Actual Student Enrollment					
	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
Retirement / Pension	65,000	65,000	-	(65,000)	(65,000)
TOTAL PAYROLL TAXES AND BENEFITS	751,132	751,132	-	(751,132)	(751,132)
TOTAL PERSONNEL SERVICE COSTS	3,990,292	3,990,292	-	(3,990,292)	(3,990,292)
CONTRACTED SERVICES					
Accounting / Audit	10,500	10,500	-	(10,500)	(10,500)
Legal	10,000	10,000	-	(10,000)	(10,000)
Management Company Fee	-	-	-	-	-
Nurse Services	30,000	30,000	-	(30,000)	(30,000)
Food Service / School Lunch	29,000	29,000	-	(29,000)	(29,000)
Payroll Services	11,000	11,000	-	(11,000)	(11,000)
Special Ed Services	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-
Other Purchased / Professional / Consulting	133,750	133,750	-	(133,750)	(133,750)
TOTAL CONTRACTED SERVICES	224,250	224,250	-	(224,250)	(224,250)

DESCRIPTION OF ASSUMPTIONS

63.64

**ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS
Budget / Operating Plan**

2018-19

Total Revenue	5,963,900	5,963,900	-	5,963,900	5,963,900
Total Expenses	5,844,258	5,844,258	-	(5,844,258)	(5,844,258)
Net Income	119,642	119,642	-	119,642	119,642
Actual Student Enrollment					

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

DESCRIPTION OF ASSUMPTIONS

SCHOOL OPERATIONS

Board Expenses	4,750	4,750	-	(4,750)	(4,750)
Classroom / Teaching Supplies & Materials	16,100	16,100	-	(16,100)	(16,100)
Special Ed Supplies & Materials	-	-	-	-	-
Textbooks / Workbooks	30,000	30,000	-	(30,000)	(30,000)
Supplies & Materials other	500	500	-	(500)	(500)
Equipment / Furniture	5,000	5,000	-	(5,000)	(5,000)
Telephone	33,960	33,960	-	(33,960)	(33,960)
Technology	63,750	63,750	-	(63,750)	(63,750)
Student Testing & Assessment	11,000	11,000	-	(11,000)	(11,000)
Field Trips	15,000	15,000	-	(15,000)	(15,000)
Transportation (student)	30,000	30,000	-	(30,000)	(30,000)
Student Services - other	73,900	73,900	-	(73,900)	(73,900)
Office Expense	43,250	43,250	-	(43,250)	(43,250)
Staff Development	48,150	48,150	-	(48,150)	(48,150)
Staff Recruitment	3,000	3,000	-	(3,000)	(3,000)
Student Recruitment / Marketing	42,672	42,672	-	(42,672)	(42,672)
School Meals / Lunch	82,500	82,500	-	(82,500)	(82,500)
Travel (Staff)	4,000	4,000	-	(4,000)	(4,000)
Fundraising	2,000	2,000	-	(2,000)	(2,000)
Other	53,360	53,360	-	(53,360)	(53,360)
TOTAL SCHOOL OPERATIONS	562,892	562,892	-	(562,892)	(562,892)

Athletics, Dues & Memberships/Misc, Summer Food

FACILITY OPERATION & MAINTENANCE

Insurance	43,143	43,143	-	(43,143)	(43,143)
Janitorial	142,400	142,400	-	(142,400)	(142,400)
Building and Land Rent / Lease / Facility Finance Interest	707,700	707,700	-	(707,700)	(707,700)
Repairs & Maintenance	70,000	70,000	-	(70,000)	(70,000)
Equipment / Furniture	-	-	-	-	-
Security	2,000	2,000	-	(2,000)	(2,000)
Utilities	50,000	50,000	-	(50,000)	(50,000)
TOTAL FACILITY OPERATION & MAINTENANCE	1,015,243	1,015,243	-	(1,015,243)	(1,015,243)

DEPRECIATION & AMORTIZATION

	51,581	51,581	-	(51,581)	(51,581)
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RESERVES / CONTINGENCY

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DEFERRED RENT

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**ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS
Budget / Operating Plan**

2018-19

Total Revenue	5,963,900	5,963,900	-	5,963,900	5,963,900
Total Expenses	5,844,258	5,844,258	-	(5,844,258)	(5,844,258)
Net Income	119,642	119,642	-	119,642	119,642
Actual Student Enrollment					
	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
TOTAL EXPENSES	<u>5,844,258</u>	<u>5,844,258</u>	-	<u>(5,844,258)</u>	<u>(5,844,258)</u>
NET INCOME	<u>119,642</u>	<u>119,642</u>	-	<u>119,642</u>	<u>119,642</u>

DESCRIPTION OF ASSUMPTIONS

**ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS
Budget / Operating Plan**

2018-19

Total Revenue	5,963,900	5,963,900	-	5,963,900	5,963,900
Total Expenses	5,844,258	5,844,258	-	(5,844,258)	(5,844,258)
Net Income	119,642	119,642	-	119,642	119,642
Actual Student Enrollment					

Total Year			VARIANCE	
Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

DESCRIPTION OF ASSUMPTIONS

ENROLLMENT - *School Districts Are Linked To Above Entries*
Number of Districts:
 ALBANY CITY SD
 EAST GREENBUSH CSD
 GREEN ISLAND UFSD
 GUILDERLAND CSD
 LANSINGBURGH CSD
 RAVENA-COEYMANS-SELKIRK CSD
 RENSSELAER CITY SD
 SCHENECTADY CITY SD
 SOUTH COLONIE CSD
 TROY CITY SD
 WATERVLIET CITY SD
 -
 -
 -
 -
 ALL OTHER School Districts: (Weighted Avg)
TOTAL ENROLLMENT

REVENUE PER PUPIL

EXPENSES PER PUPIL

		ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS Budget / Operating Plan 2018-19							
Total Revenue	-	1,464,458	-	-	1,490,204	-	-	1,512,159	
Total Expenses	-	1,438,341	-	-	1,466,057	-	-	1,463,051	
Net Income	-	26,117	-	-	24,147	-	-	49,108	
Actual Student Enrollment	-	350	-	-	350	-	-	350	
	Prior Year Actual 2017-18 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Q	
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	
CASH FLOW ADJUSTMENTS									
OPERATING ACTIVITIES <i>{enter descriptions below}</i>									
Example - Add Back Depreciation	-	12,895	-	-	12,895	-	-	12,895	
Other	-	-	-	-	-	-	-	-	
Total Operating Activities	-	12,895	-	-	12,895	-	-	12,895	
INVESTMENT ACTIVITIES <i>{enter descriptions below}</i>									
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	
Total Investment Activities	-	-	-	-	-	-	-	-	
FINANCING ACTIVITIES <i>{enter descriptions below}</i>									
Example - Add Expected Proceeds from a Loan or Line of Credit	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	
Total Financing Activities	-	-	-	-	-	-	-	-	
Total Cash Flow Adjustments	-	12,895	-	-	12,895	-	-	12,895	
NET INCOME	-	39,012	-	-	37,042	-	-	62,003	
Beginning Cash Balance	-	-	-	-	39,012	-	-	76,053	
ENDING CASH BALANCE	-	39,012	-	-	76,053	-	-	138,056	

Total Revenue	-	-	1,497,081	-	-
Total Expenses	-	-	1,476,809	-	-
Net Income	-	-	20,272	-	-
Actual Student Enrollment	-	-	350	-	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Revised		Original	Revised	
	Budget	Variance	Budget	Budget	Variance
CASH FLOW ADJUSTMENTS					
OPERATING ACTIVITIES <i>{enter descriptions below}</i>					
Example - Add Back Depreciation	-	-	12,896	-	-
Other	-	-	-	-	-
Total Operating Activities	-	-	12,896	-	-
INVESTMENT ACTIVITIES <i>{enter descriptions below}</i>					
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-
Other	-	-	-	-	-
Total Investment Activities	-	-	-	-	-
FINANCING ACTIVITIES <i>{enter descriptions below}</i>					
Example - Add Expected Proceeds from a Loan or Line of Credit	-	-	-	-	-
Other	-	-	-	-	-
Total Financing Activities	-	-	-	-	-
Total Cash Flow Adjustments	-	-	12,896	-	-
NET INCOME	-	-	33,168	-	-
Beginning Cash Balance	-	-	138,056	-	-
ENDING CASH BALANCE	-	-	171,223	-	-

**ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS
Budget / Operating Plan**

2018-19

Total Revenue	5,963,900	5,963,900	-	5,963,900	5,963,900
Total Expenses	5,844,258	5,844,258	-	(5,844,258)	(5,844,258)
Net Income	119,642	119,642	-	119,642	119,642
Actual Student Enrollment					

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

DESCRIPTION OF ASSUMPTIONS

CASH FLOW ADJUSTMENTS					
OPERATING ACTIVITIES <i>{enter descriptions below}</i>					
Example - Add Back Depreciation	51,581	51,581	-	51,581	51,581
Other	-	-	-	-	-
Total Operating Activities	51,581	51,581	-	51,581	51,581
INVESTMENT ACTIVITIES <i>{enter descriptions below}</i>					
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-
Other	-	-	-	-	-
Total Investment Activities	-	-	-	-	-
FINANCING ACTIVITIES <i>{enter descriptions below}</i>					
Example - Add Expected Proceeds from a Loan or Line of Credit	-	-	-	-	-
Other	-	-	-	-	-
Total Financing Activities	-	-	-	-	-
Total Cash Flow Adjustments	51,581	51,581	-	51,581	51,581
NET INCOME	171,223	171,223	-	171,223	171,223
Beginning Cash Balance	-	-	-	-	-
ENDING CASH BALANCE	171,223	171,223	-	171,223	171,223

**ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS
ALANCE SHEET
2018-19**

	<u>Prior Year</u>	Q1	Q2	Q3	Q4
	<u>2017-18</u>	<u>As of 9/30</u>	<u>As of 12/31</u>	<u>As of 3/31</u>	<u>As of 6/30</u>
<u>ASSETS</u>					
<u>CURRENT ASSETS</u>					
Cash and cash equivalents	-	-	-	-	-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
TOTAL CURRENT ASSETS	-	-	-	-	-
<u>PROPERTY, BUILDING AND EQUIPMENT, net</u>	-	-	-	-	-
<u>OTHER ASSETS</u>	-	-	-	-	-
TOTAL ASSETS	-	-	-	-	-
<u>LIABILITIES AND NET ASSETS</u>					
<u>CURRENT LIABILITIES</u>					
Accounts payable and accrued expenses	-	-	-	-	-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	-	-	-	-	-
TOTAL CURRENT LIABILITIES	-	-	-	-	-
<u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u>	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-
<u>NET ASSETS</u>					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
TOTAL NET ASSETS	-	-	-	-	-
TOTAL LIABILITIES AND NET ASSETS	-	-	-	-	-

Total Revenue	-	1,464,458	-	-	1,490,204	-	-
Total Expenses	-	1,438,341	-	-	1,466,057	-	-
Net Income	-	26,117	-	-	24,147	-	-
Actual Student Enrollment	-	350	-	-	350	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual

REVENUE
REVENUES FROM STATE SOURCES

2018-19
Per Pupil Rate

	2018-19 Per Pupil Rate	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual
ALBANY CITY SD	15,541		1,021,821	-		1,021,821	-	
EAST GREENBUSH CSD	12,974		3,244	-		3,244	-	
GREEN ISLAND UFSD	13,773		3,443	-		3,443	-	
GUILDERLAND CSD	12,628		3,157	-		3,157	-	
LANSINGBURGH CSD	10,719		18,758	-		18,758	-	
RAVENA-COEYMANS-SELKIRK CSD	14,550		3,638	-		3,638	-	
RENSSELAER CITY SD	10,489		5,245	-		5,245	-	
SCHENECTADY CITY SD	12,628		123,123	-		123,123	-	
SOUTH COLONIE CSD	13,272		6,636	-		6,636	-	
TROY CITY SD	17,048		127,860	-		127,860	-	
WATERVLIET CITY SD	10,529		7,897	-		7,897	-	
-	-		-	-		-	-	
-	-		-	-		-	-	
-	-		-	-		-	-	
-	-		-	-		-	-	
ALL OTHER School Districts: (Count = 0)	-		-	-		-	-	
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,141		1,324,821	-		1,324,821	-	
Special Education Revenue			20,000	-		20,000	-	
Grants								
Stimulus			-	-		-	-	
DYCD (Department of Youth and Community Development)			-	-		-	-	
Other			3,500	-		-	-	
NYC DoE Rental Assistance			-	-		-	-	
Other			23,625	-		23,625	-	
TOTAL REVENUE FROM STATE SOURCES			1,371,946	-		1,368,446	-	

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs			6,363	-		6,363	-	
Title I			36,110	-		36,111	-	
Title Funding - Other			14,167	-		14,167	-	
School Food Service (Free Lunch)			17,622	-		52,867	-	
Grants								
Charter School Program (CSP) Planning & Implementation			-	-		-	-	
Other			-	-		-	-	

Total Revenue	-	1,464,458	-	-	1,490,204	-	-																																																																																																																															
Total Expenses	-	1,438,341	-	-	1,466,057	-	-																																																																																																																															
Net Income	-	26,117	-	-	24,147	-	-																																																																																																																															
Actual Student Enrollment	-	350	-	-	350	-	-																																																																																																																															
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Total Expenses	-	1,438,341	-	-	1,466,057	-	-
Net Income	-	26,117	-	-	24,147	-	-
Actual Student Enrollment	-	350	-	-	350	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual

EXPENSES

Quarter 0

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management	-	36,050	-	36,050	-	-
Instructional Management	-	60,000	-	60,000	-	-
Deans, Directors & Coordinators	-	40,140	-	33,405	-	-
CFO / Director of Finance	-	22,500	-	22,500	-	-
Operation / Business Manager	-	18,857	-	18,858	-	-
Administrative Staff	-	73,812	-	89,285	-	-
TOTAL ADMINISTRATIVE STAFF	-	251,359	-	260,098	-	-

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	-	272,944	-	272,945	-	-
Teachers - SPED	-	59,360	-	59,359	-	-
Substitute Teachers	-	-	-	666	-	-
Teaching Assistants	-	29,100	-	67,900	-	-
Specialty Teachers	-	88,634	-	88,635	-	-
Aides	-	-	-	-	-	-
Therapists & Counselors	-	34,937	-	34,938	-	-
Other	-	26,375	-	-	-	-
TOTAL INSTRUCTIONAL	-	511,350	-	524,443	-	-

NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	-	5,000	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	-	-	-	-	-	-
Security	-	-	-	-	-	-
Other	-	21,861	-	31,989	-	-
TOTAL NON-INSTRUCTIONAL	-	26,861	-	31,989	-	-

SUBTOTAL PERSONNEL SERVICE COSTS

-	-	789,570	-	816,530	-	-
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PAYROLL TAXES AND BENEFITS

Payroll Taxes	-	61,949	-	61,949	-	-
Fringe / Employee Benefits	-	109,584	-	109,584	-	-
Retirement / Pension	-	16,250	-	16,250	-	-
TOTAL PAYROLL TAXES AND BENEFITS	-	187,783	-	187,783	-	-

TOTAL PERSONNEL SERVICE COSTS

-	-	977,353	-	1,004,313	-	-
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ALBANY LEADERSHIP CHARTER HIGH S

Budget / Operating Plan

2018-19

Total Revenue	-	1,464,458	-	-	1,490,204	-	-
Total Expenses	-	1,438,341	-	-	1,466,057	-	-
Net Income	-	26,117	-	-	24,147	-	-
Actual Student Enrollment	-	350	-	-	350	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual

CONTRACTED SERVICES							
Accounting / Audit		10,500	-		-	-	
Legal		2,500	-		2,500	-	
Management Company Fee		-	-		-	-	
Nurse Services		7,500	-		7,500	-	
Food Service / School Lunch		7,250	-		7,250	-	
Payroll Services		2,750	-		2,750	-	
Special Ed Services		-	-		-	-	
Titlement Services (i.e. Title I)		-	-		-	-	
Other Purchased / Professional / Consulting		33,437	-		33,438	-	
TOTAL CONTRACTED SERVICES		63,937	-		53,438	-	

Total Revenue	-	1,464,458	-	-	1,490,204	-	-
Total Expenses	-	1,438,341	-	-	1,466,057	-	-
Net Income	-	26,117	-	-	24,147	-	-
Actual Student Enrollment	-	350	-	-	350	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual

SCHOOL OPERATIONS

Board Expenses		1,187	-		1,188	-	
Classroom / Teaching Supplies & Materials		4,025	-		4,025	-	
Special Ed Supplies & Materials		-	-		-	-	
Textbooks / Workbooks		5,000	-		3,000	-	
Supplies & Materials other		125	-		125	-	
Equipment / Furniture		1,250	-		1,250	-	
Telephone		8,490	-		8,490	-	
Technology		15,937	-		15,938	-	
Student Testing & Assessment		2,750	-		2,750	-	
Field Trips		-	-		5,000	-	
Transportation (student)		7,500	-		7,500	-	
Student Services - other		18,475	-		18,475	-	
Office Expense		10,812	-		10,813	-	
Staff Development		12,037	-		12,038	-	
Staff Recruitment		750	-		750	-	
Student Recruitment / Marketing		10,668	-		10,668	-	
School Meals / Lunch		16,500	-		24,750	-	
Travel (Staff)		1,000	-		1,000	-	
Fundraising		500	-		500	-	
Other		13,340	-		13,340	-	
TOTAL SCHOOL OPERATIONS		-	130,346	-	-	141,600	-

FACILITY OPERATION & MAINTENANCE

Insurance		10,785	-		10,786	-	
Janitorial		35,600	-		35,600	-	
Building and Land Rent / Lease / Facility Finance Interest		176,925	-		176,925	-	
Repairs & Maintenance		17,500	-		17,500	-	
Equipment / Furniture		-	-		-	-	
Security		500	-		500	-	
Utilities		12,500	-		12,500	-	
TOTAL FACILITY OPERATION & MAINTENANCE		-	253,810	-	-	253,811	-

DEPRECIATION & AMORTIZATION

		12,895	-		12,895	-	
RESERVES / CONTINGENCY		-	-		-	-	
DEFERRED RENT							

Total Revenue	-	1,464,458	-	-	1,490,204	-	-																															
Total Expenses	-	1,438,341	-	-	1,466,057	-	-																															
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ALBANY LEADERSHIP CHARTER HIGH S
Budget / Operating Plan

2018-19

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Total Expenses	-	1,438,341	-	-	1,466,057	-	-
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ENROLLMENT - *School Districts Are Linked To Above Entries*

ALBANY CITY SD	-	263	-	-	263	-	-
EAST GREENBUSH CSD	-	1	-	-	1	-	-
GREEN ISLAND UFSD	-	1	-	-	1	-	-
GUILDERLAND CSD	-	1	-	-	1	-	-
LANSINGBURGH CSD	-	7	-	-	7	-	-
RAVENA-COEYMANS-SELKIRK CSD	-	1	-	-	1	-	-
RENSSELAER CITY SD	-	2	-	-	2	-	-
SCHENECTADY CITY SD	-	39	-	-	39	-	-
SOUTH COLONIE CSD	-	2	-	-	2	-	-
TROY CITY SD	-	30	-	-	30	-	-
WATERVLIET CITY SD	-	3	-	-	3	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-	-	-	-
TOTAL ENROLLMENT	-	350	-	-	350	-	-
REVENUE PER PUPIL	-	4,184	-	-	4,258	-	-
EXPENSES PER PUPIL	-	4,110	-	-	4,189	-	-

SCHOOL FOR GIRLS

n

Total Revenue	1,512,159	-	-	1,497,081	-
Total Expenses	1,463,051	-	-	1,476,809	-
Net Income	49,108	-	-	20,272	-
Actual Student Enrollment	350	-	-	350	-

<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance

REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

2018-19
Per Pupil Rate

ALBANY CITY SD	15,541	1,021,821	-	-	1,021,821	-
EAST GREENBUSH CSD	12,974	3,244	-	-	3,244	-
GREEN ISLAND UFSD	13,773	3,443	-	-	3,443	-
GUILDERLAND CSD	12,628	3,157	-	-	3,157	-
LANSINGBURGH CSD	10,719	18,758	-	-	18,758	-
RAVENA-COEYMANS-SELKIRK CSD	14,550	3,638	-	-	3,638	-
RENSSELAER CITY SD	10,489	5,245	-	-	5,245	-
SCHENECTADY CITY SD	12,628	123,123	-	-	123,123	-
SOUTH COLONIE CSD	13,272	6,636	-	-	6,636	-
TROY CITY SD	17,048	127,860	-	-	127,860	-
WATERVLIET CITY SD	10,529	7,897	-	-	7,897	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,141	1,324,821	-	-	1,324,821	-
Special Education Revenue		20,000	-	-	20,000	-
Grants						
Stimulus		-	-	-	-	-
DYCD (Department of Youth and Community Development)		-	-	-	-	-
Other		-	-	-	-	-
NYC DoE Rental Assistance		-	-	-	-	-
Other		23,625	-	-	23,625	-
TOTAL REVENUE FROM STATE SOURCES		1,368,446	-	-	1,368,446	-

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs		6,363	-	-	6,363	-
Title I		36,111	-	-	36,111	-
Title Funding - Other		14,167	-	-	14,167	-
School Food Service (Free Lunch)		52,867	-	-	44,244	-
Grants						
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-
Other		-	-	-	-	-

SCHOOL FOR GIRLS

n

Total Revenue	1,512,159	-	-	1,497,081	-
Total Expenses	1,463,051	-	-	1,476,809	-
Net Income	49,108	-	-	20,272	-
Actual Student Enrollment	350	-	-	350	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Current Budget	Variance	Actual	Current Budget	Variance
Other	-	-		-	-
TOTAL REVENUE FROM FEDERAL SOURCES	109,508	-	-	100,885	-
LOCAL and OTHER REVENUE					
Contributions and Donations	750	-		750	-
Fundraising	-	-		-	-
Erate Reimbursement	6,500	-		6,500	-
Earnings on Investments	-	-		-	-
Interest Income	-	-		-	-
Food Service (Income from meals)	-	-		-	-
Text Book	13,455	-		15,500	-
OTHER	13,500	-		5,000	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	34,205	-	-	27,750	-
TOTAL REVENUE	1,512,159	-	-	1,497,081	-

SCHOOL FOR GIRLS

n

Total Revenue	1,512,159	-	-	1,497,081	-
Total Expenses	1,463,051	-	-	1,476,809	-
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	Current Budget	Variance	Actual	Current Budget	Variance

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

	Quarter 0 No. of Positions					
Executive Management	-	36,050	-		36,050	-
Instructional Management	-	60,000	-		60,000	-
Deans, Directors & Coordinators	-	33,405	-		33,405	-
CFO / Director of Finance	-	22,500	-		22,500	-
Operation / Business Manager	-	18,857	-		18,858	-
Administrative Staff	-	89,285	-		89,285	-
TOTAL ADMINISTRATIVE STAFF	-	260,097	-	-	260,098	-

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	-	272,945	-		272,945	-
Teachers - SPED	-	59,359	-		59,359	-
Substitute Teachers	-	667	-		667	-
Teaching Assistants	-	67,900	-		67,900	-
Specialty Teachers	-	88,634	-		88,635	-
Aides	-	-	-		-	-
Therapists & Counselors	-	34,938	-		34,938	-
Other	-	-	-		-	-
TOTAL INSTRUCTIONAL	-	524,443	-	-	524,444	-

NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	-	-	-		-	-
Librarian	-	-	-		-	-
Custodian	-	-	-		-	-
Security	-	-	-		-	-
Other	-	31,989	-		31,989	-
TOTAL NON-INSTRUCTIONAL	-	31,989	-	-	31,989	-

SUBTOTAL PERSONNEL SERVICE COSTS

	-	816,529	-	-	816,531	-
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PAYROLL TAXES AND BENEFITS

Payroll Taxes		61,949	-		61,949	-
Fringe / Employee Benefits		109,584	-		109,584	-
Retirement / Pension		16,250	-		16,250	-
TOTAL PAYROLL TAXES AND BENEFITS		187,783	-	-	187,783	-

TOTAL PERSONNEL SERVICE COSTS

	-	1,004,312	-	-	1,004,314	-
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SCHOOL FOR GIRLS					
n					
Total Revenue	1,512,159	-	-	1,497,081	-
Total Expenses	1,463,051	-	-	1,476,809	-
Net Income	49,108	-	-	20,272	-
Actual Student Enrollment	350	-	-	350	-
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		SCHOOL FOR GIRLS			
		n	Current		Current
		Budget	Variance	Actual	Budget
					Variance
CONTRACTED SERVICES					
Accounting / Audit	-	-		-	-
Legal	2,500	-		2,500	-
Management Company Fee	-	-		-	-
Nurse Services	7,500	-		7,500	-
Food Service / School Lunch	7,250	-		7,250	-
Payroll Services	2,750	-		2,750	-
Special Ed Services	-	-		-	-
Titlement Services (i.e. Title I)	-	-		-	-
Other Purchased / Professional / Consulting	33,437	-		33,438	-
TOTAL CONTRACTED SERVICES	53,437	-		53,438	-

SCHOOL FOR GIRLS

n

Total Revenue	1,512,159	-	-	1,497,081	-
Total Expenses	1,463,051	-	-	1,476,809	-
Net Income	49,108	-	-	20,272	-
Actual Student Enrollment	350	-	-	350	-

<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance

SCHOOL OPERATIONS					
Board Expenses	1,187	-		1,188	-
Classroom / Teaching Supplies & Materials	4,025	-		4,025	-
Special Ed Supplies & Materials	-	-		-	-
Textbooks / Workbooks	-	-		22,000	-
Supplies & Materials other	125	-		125	-
Equipment / Furniture	1,250	-		1,250	-
Telephone	8,490	-		8,490	-
Technology	15,937	-		15,938	-
Student Testing & Assessment	2,750	-		2,750	-
Field Trips	5,000	-		5,000	-
Transportation (student)	7,500	-		7,500	-
Student Services - other	18,475	-		18,475	-
Office Expense	10,812	-		10,813	-
Staff Development	12,037	-		12,038	-
Staff Recruitment	750	-		750	-
Student Recruitment / Marketing	10,668	-		10,668	-
School Meals / Lunch	24,750	-		16,500	-
Travel (Staff)	1,000	-		1,000	-
Fundraising	500	-		500	-
Other	13,340	-		13,340	-
TOTAL SCHOOL OPERATIONS	138,596	-	-	152,350	-
FACILITY OPERATION & MAINTENANCE					
Insurance	10,786	-		10,786	-
Janitorial	35,600	-		35,600	-
Building and Land Rent / Lease / Facility Finance Interest	176,925	-		176,925	-
Repairs & Maintenance	17,500	-		17,500	-
Equipment / Furniture	-	-		-	-
Security	500	-		500	-
Utilities	12,500	-		12,500	-
TOTAL FACILITY OPERATION & MAINTENANCE	253,811	-	-	253,811	-
DEPRECIATION & AMORTIZATION	12,895	-		12,896	-
RESERVES / CONTINGENCY	-	-		-	-
DEFERRED RENT					

SCHOOL FOR GIRLS					
n					
SCHOOL FOR GIRLS					
Total Revenue	1,512,159	-	-	1,497,081	-
Total Expenses	1,463,051	-	-	1,476,809	-
Net Income	49,108	-	-	20,272	-
Actual Student Enrollment	350	-	-	350	-
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		Quarter - 1/1 - 3/31		Current	
		Budget	Variance	Actual	Current Budget
TOTAL EXPENSES	<u>1,463,051</u>	-	-	<u>1,476,809</u>	-
NET INCOME	<u>49,108</u>	-	-	<u>20,272</u>	-

SCHOOL FOR GIRLS

n

Total Revenue	1,512,159	-	-	1,497,081	-
Total Expenses	1,463,051	-	-	1,476,809	-
Net Income	49,108	-	-	20,272	-
Actual Student Enrollment	Quarter - 411 - 3/31	-	-	350	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance

ENROLLMENT - *School Districts Are Linked To Above Entries*

ALBANY CITY SD	263	-	-	263	-
EAST GREENBUSH CSD	1	-	-	1	-
GREEN ISLAND UFSD	1	-	-	1	-
GUILDERLAND CSD	1	-	-	1	-
LANSINGBURGH CSD	7	-	-	7	-
RAVENA-COEYMANS-SELKIRK CSD	1	-	-	1	-
RENSELAER CITY SD	2	-	-	2	-
SCHENECTADY CITY SD	39	-	-	39	-
SOUTH COLONIE CSD	2	-	-	2	-
TROY CITY SD	30	-	-	30	-
WATERVLIET CITY SD	3	-	-	3	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-	-
TOTAL ENROLLMENT	350	-	-	350	-
REVENUE PER PUPIL	4,320	-	-	4,277	-
EXPENSES PER PUPIL	4,180	-	-	4,219	-

ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOC

Budget / Operating Plan

2018-19

Total Revenue	-	-	-	5,963,900	(5,963,900)	-	-	5,963,900
Total Expenses	-	-	-	5,844,258	5,844,258	-	-	5,844,258
Net Income	-	-	-	119,642	(119,642)	-	-	119,642
Actual Student Enrollment	-	-	-			-	-	

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

TOTALS AND VARIANCE ANALYSIS

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY
REVENUE								
REVENUES FROM STATE SOURCES								
Per Pupil Revenue								
		2018-19 Per Pupil Rate						
ALBANY CITY SD	-	15,541	-	4,087,283	(4,087,283)	-	-	4,087,283
EAST GREENBUSH CSD	-	12,974	-	12,974	(12,974)	-	-	12,974
GREEN ISLAND UFSD	-	13,773	-	13,773	(13,773)	-	-	13,773
GUILDERLAND CSD	-	12,628	-	12,628	(12,628)	-	-	12,628
LANSINGBURGH CSD	-	10,719	-	75,033	(75,033)	-	-	75,033
RAVENA-COEYMANS-SELKIRK CSD	-	14,550	-	14,550	(14,550)	-	-	14,550
RENSELAER CITY SD	-	10,489	-	20,978	(20,978)	-	-	20,978
SCHENECTADY CITY SD	-	12,628	-	492,492	(492,492)	-	-	492,492
SOUTH COLONIE CSD	-	13,272	-	26,544	(26,544)	-	-	26,544
TROY CITY SD	-	17,048	-	511,440	(511,440)	-	-	511,440
WATERVLIET CITY SD	-	10,529	-	31,587	(31,587)	-	-	31,587
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	-	15,141	-	5,299,282	(5,299,282)	-	-	5,299,282
Special Education Revenue	-	-	-	80,000	(80,000)	-	-	80,000
Grants								
Stimulus	-	-	-	-	-	-	-	-
DYCD (Department of Youth and Community Development)	-	-	-	-	-	-	-	-
Other	-	-	-	3,500	(3,500)	-	-	3,500
NYC DoE Rental Assistance	-	-	-	-	-	-	-	-
Other	-	-	-	94,500	(94,500)	-	-	94,500
TOTAL REVENUE FROM STATE SOURCES	-	-	-	5,477,282	(5,477,282)	-	-	5,477,282
REVENUE FROM FEDERAL FUNDING								
IDEA Special Needs	-	-	-	25,452	(25,452)	-	-	25,452
Title I	-	-	-	144,443	(144,443)	-	-	144,443
Title Funding - Other	-	-	-	56,668	(56,668)	-	-	56,668
School Food Service (Free Lunch)	-	-	-	167,600	(167,600)	-	-	167,600
Grants								
Charter School Program (CSP) Planning & Implementation	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-

ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOC

Budget / Operating Plan

2018-19

Total Revenue	-	-	-	5,963,900	(5,963,900)	-	-	5,963,900
Total Expenses	-	-	-	5,844,258	5,844,258	-	-	5,844,258
Net Income	-	-	-	119,642	(119,642)	-	-	119,642
Actual Student Enrollment	-	-	-			-	-	

TOTALS AND VARIANCE ANALYSIS

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget -
Other	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES	-	-	-	394,163	(394,163)	-	-	394,163
LOCAL and OTHER REVENUE								
Contributions and Donations	-	-	-	3,000	(3,000)	-	-	3,000
Fundraising	-	-	-	-	-	-	-	-
Erate Reimbursement	-	-	-	26,000	(26,000)	-	-	26,000
Earnings on Investments	-	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-	-
Food Service (Income from meals)	-	-	-	11,000	(11,000)	-	-	11,000
Text Book	-	-	-	28,955	(28,955)	-	-	28,955
OTHER	-	-	-	23,500	(23,500)	-	-	23,500
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	-	-	92,455	(92,455)	-	-	92,455
TOTAL REVENUE	-	-	-	5,963,900	(5,963,900)	-	-	5,963,900

ALBANY LEADERSHIP CHARTER HIGH SCHOOL FC

Budget / Operating Plan

2018-19

Total Revenue	-	-	-	5,963,900	(5,963,900)	-	-	5,963,900
Total Expenses	-	-	-	5,844,258	5,844,258	-	-	5,844,258
Net Income	-	-	-	119,642	(119,642)	-	-	119,642
Actual Student Enrollment	-	-	-			-	-	

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

TOTALS AND VARIANCE ANALYSIS

Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget -
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

	Quarter 0 No. of Positions
Executive Management	-
Instructional Management	-
Deans, Directors & Coordinators	-
CFO / Director of Finance	-
Operation / Business Manager	-
Administrative Staff	-
TOTAL ADMINISTRATIVE STAFF	-

-	-	-	144,200	144,200	-	-	144,200
-	-	-	240,000	240,000	-	-	240,000
-	-	-	140,355	140,355	-	-	140,355
-	-	-	90,000	90,000	-	-	90,000
-	-	-	75,430	75,430	-	-	75,430
-	-	-	341,667	341,667	-	-	341,667
-	-	-	1,031,652	1,031,652	-	-	1,031,652

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	-
Teachers - SPED	-
Substitute Teachers	-
Teaching Assistants	-
Specialty Teachers	-
Aides	-
Therapists & Counselors	-
Other	-
TOTAL INSTRUCTIONAL	-

-	-	-	1,091,779	1,091,779	-	-	1,091,779
-	-	-	237,437	237,437	-	-	237,437
-	-	-	2,000	2,000	-	-	2,000
-	-	-	232,800	232,800	-	-	232,800
-	-	-	354,538	354,538	-	-	354,538
-	-	-	-	-	-	-	-
-	-	-	139,751	139,751	-	-	139,751
-	-	-	26,375	26,375	-	-	26,375
-	-	-	2,084,680	2,084,680	-	-	2,084,680

NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	-
Librarian	-
Custodian	-
Security	-
Other	-
TOTAL NON-INSTRUCTIONAL	-

-	-	-	5,000	5,000	-	-	5,000
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	117,828	117,828	-	-	117,828
-	-	-	122,828	122,828	-	-	122,828

SUBTOTAL PERSONNEL SERVICE COSTS

PAYROLL TAXES AND BENEFITS

Payroll Taxes	-
Fringe / Employee Benefits	-
Retirement / Pension	-
TOTAL PAYROLL TAXES AND BENEFITS	-

-	-	-	247,796	247,796	-	-	247,796
-	-	-	438,336	438,336	-	-	438,336
-	-	-	65,000	65,000	-	-	65,000
-	-	-	751,132	751,132	-	-	751,132

TOTAL PERSONNEL SERVICE COSTS

-	-
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-	-	-	3,990,292	3,990,292	-	-	3,990,292
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ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOC

Budget / Operating Plan

2018-19

Total Revenue	-	-	-	5,963,900	(5,963,900)	-	-	5,963,900
Total Expenses	-	-	-	5,844,258	5,844,258	-	-	5,844,258
Net Income	-	-	-	119,642	(119,642)	-	-	119,642
Actual Student Enrollment	-	-	-			-	-	

TOTALS AND VARIANCE ANALYSIS

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget -
CONTRACTED SERVICES								
Accounting / Audit	-	-	-	10,500	10,500	-	-	10,500
Legal	-	-	-	10,000	10,000	-	-	10,000
Management Company Fee	-	-	-	-	-	-	-	
Nurse Services	-	-	-	30,000	30,000	-	-	30,000
Food Service / School Lunch	-	-	-	29,000	29,000	-	-	29,000
Payroll Services	-	-	-	11,000	11,000	-	-	11,000
Special Ed Services	-	-	-	-	-	-	-	
Titlement Services (i.e. Title I)	-	-	-	-	-	-	-	
Other Purchased / Professional / Consulting	-	-	-	133,750	133,750	-	-	133,750
TOTAL CONTRACTED SERVICES	-	-	-	224,250	224,250	-	-	224,250

ALBANY LEADERSHIP CHARTER HIGH SCHOOL FC

Budget / Operating Plan

2018-19

Total Revenue	-	-	-	5,963,900	(5,963,900)	-	-	5,963,900
Total Expenses	-	-	-	5,844,258	5,844,258	-	-	5,844,258
Net Income	-	-	-	119,642	(119,642)	-	-	119,642
Actual Student Enrollment	-	-	-			-	-	

TOTALS AND VARIANCE ANALYSIS

***NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget -
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SCHOOL OPERATIONS

Board Expenses	-	-	-	4,750	4,750	-	-	4,750
Classroom / Teaching Supplies & Materials	-	-	-	16,100	16,100	-	-	16,100
Special Ed Supplies & Materials	-	-	-	-	-	-	-	-
Textbooks / Workbooks	-	-	-	30,000	30,000	-	-	30,000
Supplies & Materials other	-	-	-	500	500	-	-	500
Equipment / Furniture	-	-	-	5,000	5,000	-	-	5,000
Telephone	-	-	-	33,960	33,960	-	-	33,960
Technology	-	-	-	63,750	63,750	-	-	63,750
Student Testing & Assessment	-	-	-	11,000	11,000	-	-	11,000
Field Trips	-	-	-	15,000	15,000	-	-	15,000
Transportation (student)	-	-	-	30,000	30,000	-	-	30,000
Student Services - other	-	-	-	73,900	73,900	-	-	73,900
Office Expense	-	-	-	43,250	43,250	-	-	43,250
Staff Development	-	-	-	48,150	48,150	-	-	48,150
Staff Recruitment	-	-	-	3,000	3,000	-	-	3,000
Student Recruitment / Marketing	-	-	-	42,672	42,672	-	-	42,672
School Meals / Lunch	-	-	-	82,500	82,500	-	-	82,500
Travel (Staff)	-	-	-	4,000	4,000	-	-	4,000
Fundraising	-	-	-	2,000	2,000	-	-	2,000
Other	-	-	-	53,360	53,360	-	-	53,360
TOTAL SCHOOL OPERATIONS	-	-	-	562,892	562,892	-	-	562,892

FACILITY OPERATION & MAINTENANCE

Insurance	-	-	-	43,143	43,143	-	-	43,143
Janitorial	-	-	-	142,400	142,400	-	-	142,400
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	707,700	707,700	-	-	707,700
Repairs & Maintenance	-	-	-	70,000	70,000	-	-	70,000
Equipment / Furniture	-	-	-	-	-	-	-	-
Security	-	-	-	2,000	2,000	-	-	2,000
Utilities	-	-	-	50,000	50,000	-	-	50,000
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	-	1,015,243	1,015,243	-	-	1,015,243

DEPRECIATION & AMORTIZATION

RESERVES / CONTINGENCY

DEFERRED RENT

	-	-	-	51,581	51,581	-	-	51,581
	-	-	-	-	-	-	-	-

ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOC

Budget / Operating Plan

2018-19

Total Revenue	-	-	-	5,963,900	(5,963,900)	-	-	5,963,900
Total Expenses	-	-	-	5,844,258	5,844,258	-	-	5,844,258
Net Income	-	-	-	119,642	(119,642)	-	-	119,642
Actual Student Enrollment	-	-	-			-	-	

TOTALS AND VARIANCE ANALYSIS

***NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget -
TOTAL EXPENSES	-	-	-	5,844,258	5,844,258	-	-	5,844,258
NET INCOME	-	-	-	119,642	(119,642)	-	-	119,642

GIRLS

Total Revenue		(5,963,900)	-	-
Total Expenses		5,844,258	-	-
Net Income		(119,642)	-	-
Actual Student Enrollment			-	
<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>		Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY	Actual CY vs. Actual PY
REVENUE				
REVENUES FROM STATE SOURCES				
Per Pupil Revenue	2018-19 Per Pupil Rate			
ALBANY CITY SD	15,541	(4,087,283)	-	-
EAST GREENBUSH CSD	12,974	(12,974)	-	-
GREEN ISLAND UFSD	13,773	(13,773)	-	-
GUILDERLAND CSD	12,628	(12,628)	-	-
LANSINGBURGH CSD	10,719	(75,033)	-	-
RAVENA-COEYMANS-SELKIRK CSD	14,550	(14,550)	-	-
RENSSELAER CITY SD	10,489	(20,978)	-	-
SCHENECTADY CITY SD	12,628	(492,492)	-	-
SOUTH COLONIE CSD	13,272	(26,544)	-	-
TROY CITY SD	17,048	(511,440)	-	-
WATERVLIET CITY SD	10,529	(31,587)	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,141	(5,299,282)	-	-
Special Education Revenue		(80,000)	-	-
Grants				
Stimulus		-	-	-
DYCD (Department of Youth and Community Development)		-	-	-
Other		(3,500)	-	-
NYC DoE Rental Assistance		-	-	-
Other		(94,500)	-	-
TOTAL REVENUE FROM STATE SOURCES		(5,477,282)	-	-
REVENUE FROM FEDERAL FUNDING				
IDEA Special Needs		(25,452)	-	-
Title I		(144,443)	-	-
Title Funding - Other		(56,668)	-	-
School Food Service (Free Lunch)		(167,600)	-	-
Grants				
Charter School Program (CSP) Planning & Implementation		-	-	-
Other		-	-	-

GIRLS

Total Revenue	(5,963,900)	-	-
Total Expenses	5,844,258	-	-
Net Income	(119,642)	-	-
Actual Student Enrollment		-	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY	Actual CY vs. Actual PY
Other	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES	(394,163)	-	-
LOCAL and OTHER REVENUE			
Contributions and Donations	(3,000)	-	-
Fundraising	-	-	-
Erate Reimbursement	(26,000)	-	-
Earnings on Investments	-	-	-
Interest Income	-	-	-
Food Service (Income from meals)	(11,000)	-	-
Text Book	(28,955)	-	-
OTHER	(23,500)	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	(92,455)	-	-
TOTAL REVENUE	(5,963,900)	-	-

GIRLS

Total Revenue	(5,963,900)	-	-
Total Expenses	5,844,258	-	-
Net Income	(119,642)	-	-
Actual Student Enrollment		-	
<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>			
	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY	Actual CY vs. Actual PY

EXPENSES	Quarter 0 No. of Positions			
ADMINISTRATIVE STAFF PERSONNEL COSTS				
Executive Management	-	144,200	-	-
Instructional Management	-	240,000	-	-
Deans, Directors & Coordinators	-	140,355	-	-
CFO / Director of Finance	-	90,000	-	-
Operation / Business Manager	-	75,430	-	-
Administrative Staff	-	341,667	-	-
TOTAL ADMINISTRATIVE STAFF	-	1,031,652	-	-
INSTRUCTIONAL PERSONNEL COSTS				
Teachers - Regular	-	1,091,779	-	-
Teachers - SPED	-	237,437	-	-
Substitute Teachers	-	2,000	-	-
Teaching Assistants	-	232,800	-	-
Specialty Teachers	-	354,538	-	-
Aides	-	-	-	-
Therapists & Counselors	-	139,751	-	-
Other	-	26,375	-	-
TOTAL INSTRUCTIONAL	-	2,084,680	-	-
NON-INSTRUCTIONAL PERSONNEL COSTS				
Nurse	-	5,000	-	-
Librarian	-	-	-	-
Custodian	-	-	-	-
Security	-	-	-	-
Other	-	117,828	-	-
TOTAL NON-INSTRUCTIONAL	-	122,828	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	-	3,239,160	-	-
PAYROLL TAXES AND BENEFITS				
Payroll Taxes		247,796	-	-
Fringe / Employee Benefits		438,336	-	-
Retirement / Pension		65,000	-	-
TOTAL PAYROLL TAXES AND BENEFITS		751,132	-	-
TOTAL PERSONNEL SERVICE COSTS	-	3,990,292	-	-

GIRLS

Total Revenue	(5,963,900)	-	-																																																
Total Expenses	5,844,258	-	-																																																
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	Actual GIRLS. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY	Actual CY vs. Actual PY																																																
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GIRLS

Total Revenue	(5,963,900)	-	-
Total Expenses	5,844,258	-	-
Net Income	(119,642)	-	-
Actual Student Enrollment		-	
<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>			
	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY	Actual CY vs. Actual PY
SCHOOL OPERATIONS			
Board Expenses	4,750	-	-
Classroom / Teaching Supplies & Materials	16,100	-	-
Special Ed Supplies & Materials	-	-	-
Textbooks / Workbooks	30,000	-	-
Supplies & Materials other	500	-	-
Equipment / Furniture	5,000	-	-
Telephone	33,960	-	-
Technology	63,750	-	-
Student Testing & Assessment	11,000	-	-
Field Trips	15,000	-	-
Transportation (student)	30,000	-	-
Student Services - other	73,900	-	-
Office Expense	43,250	-	-
Staff Development	48,150	-	-
Staff Recruitment	3,000	-	-
Student Recruitment / Marketing	42,672	-	-
School Meals / Lunch	82,500	-	-
Travel (Staff)	4,000	-	-
Fundraising	2,000	-	-
Other	53,360	-	-
TOTAL SCHOOL OPERATIONS	562,892	-	-
FACILITY OPERATION & MAINTENANCE			
Insurance	43,143	-	-
Janitorial	142,400	-	-
Building and Land Rent / Lease / Facility Finance Interest	707,700	-	-
Repairs & Maintenance	70,000	-	-
Equipment / Furniture	-	-	-
Security	2,000	-	-
Utilities	50,000	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	1,015,243	-	-
DEPRECIATION & AMORTIZATION	51,581	-	-
RESERVES / CONTINGENCY	-	-	-
DEFERRED RENT			

GIRLS

GIRLS															
Total Revenue	(5,963,900)	-	-												
Total Expenses	5,844,258	-	-												
Net Income	(119,642)	-	-												
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	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY	Actual CY vs. Actual PY												
TOTAL EXPENSES	<u>5,844,258</u>	-	-												
NET INCOME	<u>(119,642)</u>	-	-												

GIRLS	-
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Total Revenue	(5,963,900)	-	-
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Actual Student Enrollment		-	

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY	Actual CY vs. Actual PY
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ENROLLMENT - *School Districts Are Linked To Above Entries*			
ALBANY CITY SD		-	-
EAST GREENBUSH CSD		-	-
GREEN ISLAND UFSD		-	-
GUILDERLAND CSD		-	-
LANSINGBURGH CSD		-	-
RAVENA-COEYMANS-SELKIRK CSD		-	-
RENSSELAER CITY SD		-	-
SCHENECTADY CITY SD		-	-
SOUTH COLONIE CSD		-	-
TROY CITY SD		-	-
WATERVLIET CITY SD		-	-
-		-	-
-		-	-
-		-	-
-		-	-
ALL OTHER School Districts: (Count = 0)		-	-
TOTAL ENROLLMENT		=	=
REVENUE PER PUPIL		=	=
EXPENSES PER PUPIL		=	=



Annual Report Requirement
for SUNY Authorized Charter Schools
ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS
2018-19

Administrative
expenditures per pupil:

\$0.00

Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

***NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

D. REBEKAH BRISDANE

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). PARENT REPRESENTATIVE
ACCOUNTABILITY COMMITTEE

2. Is the trustee an employee of any school operated by the Education Corporation?
Yes ~~No~~

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
Yes ~~No~~

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p>← NONE → Please write "None" if applicable. Do not leave this space blank.</p>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; font-weight: bold;">← NONE →</p>				

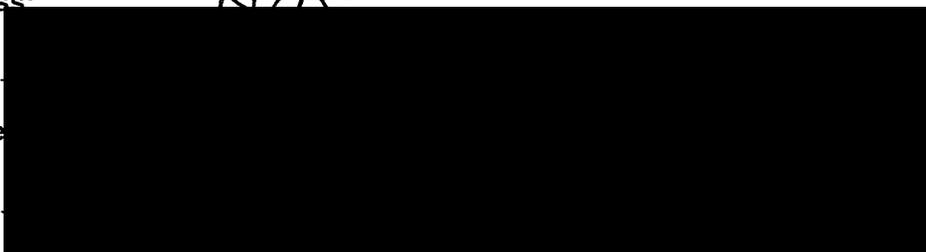
[Handwritten Signature]
 Signature

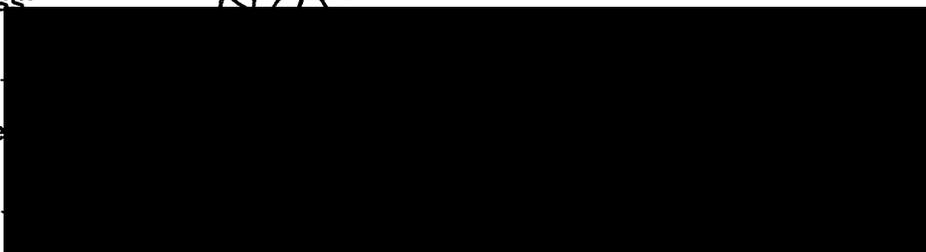
6/28/18
 Date

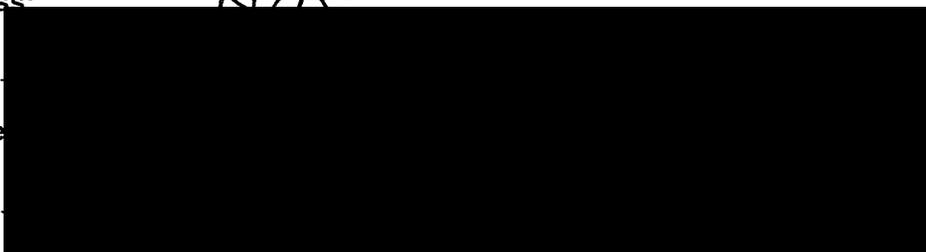
Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: N/A

Business Address: N/A

E-mail Address: 

Home Telephone: 

Home Address: 

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Sharon Cates-Williams

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Albany Leadership Charter High School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>None</i> Please write "None" if applicable. Do not leave this space blank.</p>			

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:
Margaret M Moree

**Name of Charter School Education Corporation (for an unmerged school, this is
the Charter School Name):**
Albany Leadership Charter High School for Girls

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Board Treasurer, Board Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
		<i>None</i>	

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

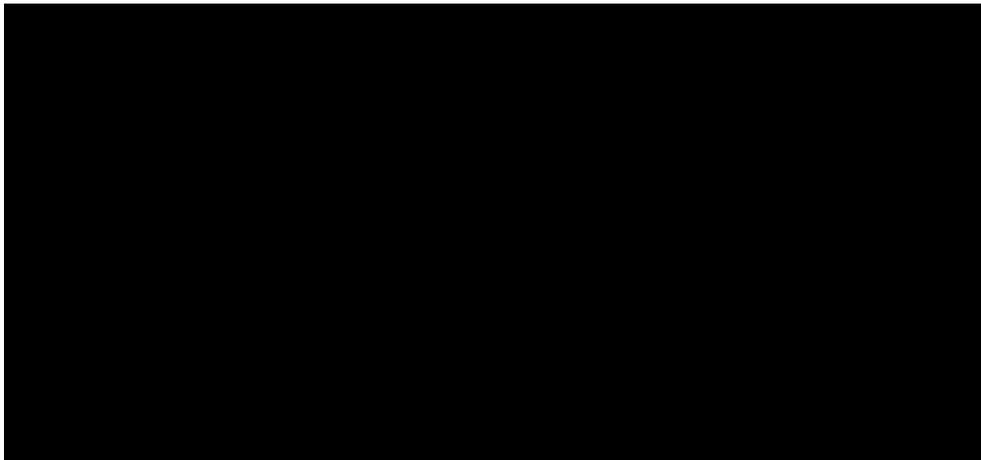
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
		<i>None</i>		

Margaret M. France

Signature

7/23/2018
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Elizabeth Robertson

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Albany Leadership Charter HS for Girls

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 ___ Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write None if applicable. Do not leave this space blank.</i>				

Alzah *nr*
 Signature

6-28-16
 Date

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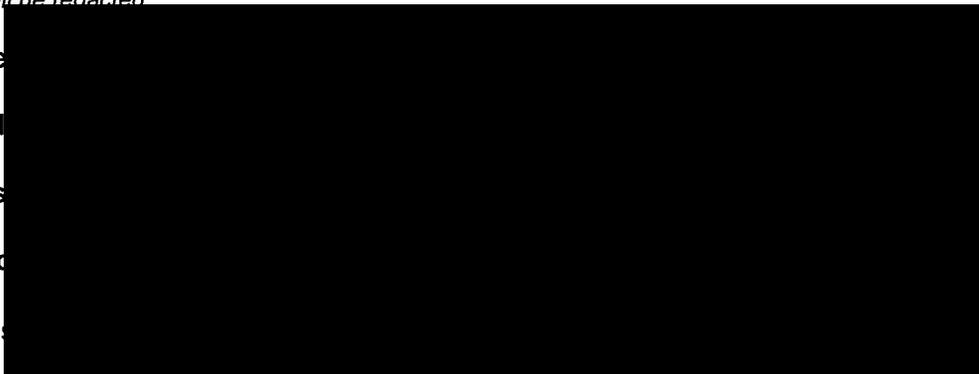
Business Telephone

Business Address

E-mail Address

Home Telephone

Home Address



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

James H. Vallee

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

CHAIR, ACCOUNTABILITY COMMITTEE

2. Is the trustee an employee of any school operated by the Education Corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to
<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>NONE yourself</u>
<i>Please write "None" if applicable. Do not leave this space blank.</i>			



Entry 8 BOT Table

Created: 07/23/2018 • Last updated: 07/31/2018

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	Elizabeth Robertson, [REDACTED]	Chair	Ex-Officio on All, Finance	Yes	3	7/1/2015	6/30/2018	8
2	James Vallee, [REDACTED]	Trustee/Member	Accountability, Chair	Yes	5	7/1/2016	6/30/2019	9
3	Margaret Moree, [REDACTED]	Secretary	Finance, Chair	Yes	5	7/1/2017	6/30/2020	9
4	Sharon Cates-Williams, [REDACTED]	Trustee/Member	Accountability	Yes	1	7/1/2017	6/30/2020	8
5	Rebekah Brisbane, [REDACTED]	Trustee/Member	Accountability	Yes	9	7/1/2017	6/30/2020	8
6	Anzala Alozie, [REDACTED]	Trustee/Member		Yes	2	7/1/2016	6/30/2019	5 or less
7	Daniel MacGregor, [REDACTED]	Trustee/M	Accounta	Yes	3	7/1/2017	6/30/202	6

		ember	bility				0	
8	James Celestine	Trustee/M ember	Finance	Yes	1	11/1/201 7	6/30/202 0	5 or less
9								

1a. Are there more than 9 members of the Board of Trustees? No

2. Total number of members on June 30, 2018 8

3. Total number of members joining the Board during the 2017-18 school year 1

4. Total number of members departing the Board during the 2017-18 school year 1

5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes 7

6. Number of Board meetings conducted during the 2017-18 School Year 9

7. Number of Board meetings scheduled for the coming 2018-19 school year 9

Thank you.



Entry 10 Enrollment and Retention of Special Populations

Created: 06/29/2018 • Last updated: 07/31/2018

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

ALBANY LEADERSHIP CHS FOR GIRLS (SUNY TRUSTEES)Section Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	<ul style="list-style-type: none"> • Meal program was covered at school open house and during tours • Support is offered to assist families in completing all necessary paperwork to ensure eligible students participate in the lunch program • Recruitment occurred throughout neighborhoods surrounding the school and in the local district • Mention of Summer Food Program • Mention of Food Pantry 	<ul style="list-style-type: none"> • Meal program was covered at school open house and during tours • Support is offered to assist families in completing all necessary paperwork to ensure eligible students participate in the lunch program • Recruitment occurred throughout neighborhoods surrounding the school and in the local district • Mention of Summer Food Program • Mention of Food Pantry
English Language Learners	<ul style="list-style-type: none"> • Outreach to specific community organizations that have ELL/ESL families • A Google language translator dropdown has been added to the school website • Outreach by multi-lingual staff • Outreach to specialized feeder schools and programs (middle schools) • Advertising and school materials are translated as needed • Translators have been made available during school events • ALH website that mentions ESL/ELL programming • Strategically placed yard signs in areas where we felt had ENL and low income families in close proximity • Specific mailers in Spanish and Arabic • Social media advertising done in Spanish and Arabic 	<ul style="list-style-type: none"> • Outreach to specific community organizations that have ELL families • A Google language translator dropdown has been added to the school website • Outreach by multi-lingual staff • Outreach to specialized feeder schools and programs (middle schools) • Advertising and school materials are translated as needed • Translators have been made available during school events • ALH website that mentions ELL programming • Strategically placed yard signs in areas where we felt had ELL and low income families in close proximity • Specific mailers in Spanish and Arabic • Social media advertising done in Spanish and Arabic
Students with Disabilities	<ul style="list-style-type: none"> • Direct mail advertising that mentions special needs services • Brochures that mention special needs services • Discuss special need services that we offer at Open House, tours, during tabling and when at feeder middle schools 	<ul style="list-style-type: none"> • Direct mail advertising that mentions special needs services • Brochures that mention special needs services • Discuss special need services that we offer at Open House, tours, during tabling and when at feeder middle schools

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
Economically Disadvantaged	<ul style="list-style-type: none"> • Inform families of the in house food pantry • Inform families of the Summer Food Program • Inform families of the uniform closet • Help students who are in need of transportation through CDTA bus passes 	<ul style="list-style-type: none"> • Inform families of the in house food pantry • Inform families of the Summer Food Program • Inform families of the uniform closet • Help students who are in need of transportation through CDTA bus passes • Inform families of Whitney on Wheels program
English Language Learners	<ul style="list-style-type: none"> • Parent involvement through weekly phone contact • Additional academic support provided after school • Additional classroom support beyond mandated requirements • Entering/Emerging ELL students receive at or above required classroom support 	<ul style="list-style-type: none"> • Students assigned to case worker to ensure families are informed of students' current academic standing • Additional academic support provided after school • Additional classroom support beyond mandated requirements • Entering/Emerging ELL students receive at or above required classroom support • ELL/General Education teachers co-plan to best support students • Opportunities for families to share cultures (cultural nights/discussions)
Students with Disabilities	<ul style="list-style-type: none"> • Continued parent involvement with weekly parent phone calls • Students assigned case worker to ensure families are informed of students' current academic standing • Additional academic support provided after school • Provide co-teaching, counseling, and resource room supports • SPED teacher/General Education teachers co-plan to best support students 	<ul style="list-style-type: none"> • Continued parent involvement with weekly parent phone calls • Students assigned case worker to ensure families are informed of students' current academic standing • Additional academic support provided after school • Provide co-teaching, counseling, and resource room supports • SPED teacher/General Education teachers co-plan to best support students • Assessment data monitored as a student support team so all push-in staff understand the needs of students



Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/30/2018 • Last updated: 07/31/2018

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
33.2	15	15	3	35.02

2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
12	2	2	0	12

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	No
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Thank you

ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS 2018-2019 CALENDAR

AUGUST 18

M	T	W	Th	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

13-31 Staff Pre-Service
16-17 REGENTS EXAMS
20 RATING DAY
23 New Family Orientation 4:30-5:30
30-31 Material Pick-Up/Scavenger Hunt

SEPTEMBER 18

M	T	W	Th	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

3 Labor Day (School Closed)
4 First Day of School
6 Open House/Family BBQ

OCTOBER '18

M	T	W	Th	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

5 End of POP 1
8 Columbus Day (School Closed)
9 Start of POP 2
13 PSAT Test (10th & 11th grade only)
18 Parent Teacher Conferences (1/2 Day)
18 Pink Night (Breast Cancer Fundraiser)
22-26 Math/ SS Interval #1 (in class)
29-31 ELA/ Science Interval #1 (in class)

NOVEMBER 18

M	T	W	Th	F	S	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

1-2 ELA/ Science Interval #1 (in class)
6 Professional Development (No Students)
9 End of POP 2
12 Veterans Day (School Closed)
13 Start of POP 3
16 Parent Teacher Conferences (1/2 Day)
16 Community Dinner
21-23 Thanksgiving Break (School Closed)

DECEMBER 18

M	T	W	Th	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

14 End of POP 3
17 Start of POP 4
24 - 31 Winter Recess (School Closed)

JANUARY 19

M	T	W	Th	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1 New Year's Day (School Closed)
2 Professional Development (No Students)
3 Students Return from Winter Recess
18 End of POP 4
21 MLK Jr. Day (School Closed)
22-25 REGENTS EXAMS (Classes suspended)
28 Start of POP 5
28-31 Spirit Week

FEBRUARY 19

M	T	W	Th	F	S	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

1 End Spirit week with Senior Night
2 Homecoming Dance
4-8 Math/ SS Interval #2 (in class)
11-15 ELA/ Science Interval #2 (in class)
18 - 22 Winter Recess (School Closed)

MARCH 19

M	T	W	Th	F	S	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

8 End of POP 5
11 Start of POP 6
21 Parent Teacher Conferences (1/2 Day)
21 Open House (Prospective Students)
21 ALH Science Fair
22 Professional Development (No Students)

APRIL 19

M	T	W	Th	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

2 ALH Lottery
12 End of POP 6
15 Start of POP 7
19-26 Spring Break (School Closed)

MAY 19

M	T	W	Th	F	S	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

8-9 Mock Regents
10 Mock Regents Grading (No Students)
18 Senior Prom
22 NHS Inductions
23 End of POP 7
24-27 Memorial Day (School Closed)
28 Start of POP 8
31 Parent Teacher Conferences (1/2 Day)
31 Poetry Café & Art Show

JUNE 19

M	T	W	Th	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

3 REGENTS EXAMS (Classes suspended)
6 Athletic Banquet
17 End of POP 8/Last Day of Classes
18-26 REGENTS EXAMS (Classes suspended)
27 CLASS of 2019 GRADUATION (Report Cards mailed home June 28th)
28 Last day for teachers

-  Professional Development (10am school start)
-  School Closed- No Staff or Students
-  Parent/Teacher Conferences 4-7pm; all parent teacher conference days are 1/2 days
-  Additional Family/ Student Events
-  Regents & Mock Regents Days (Students Attend morning and afternoon exams based on course schedule)
-  WeLead Days

**ALBANY LEADERSHIP CHARTER HIGH SCHOOL FOR GIRLS
2018-2019 CALENDAR**

Month	Staff Days	Student Days
August	15	2
September	19	19
October	22	22
November	18	17
December	15	15
January	21	20
February	15	15
March	21	20
April	16	16
May	21	20
June	20	18
	203	184