



Entry 1 School Information

Created: 06/23/2017 • Last updated: 08/01/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2017**) or you may not be assigned the correct tasks.

a. SCHOOL NAME AND BEDS# DEMOCRACY PREP HARLEM CS (NYC CHANCELLOR)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION NYC CSD 5

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	207 West 133rd Street New York, NY 10030			

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Benjamin Feit
Title	Chief of Staff
Emergency Phone Number (###-###-####)	

e. SCHOOL WEB ADDRESS (URL) <http://dphms.democracyprep.org/>

f. DATE OF INITIAL CHARTER 02/2010

g. DATE FIRST OPENED FOR INSTRUCTION 08/2010

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of Democracy Prep Harlem Charter School is to educate responsible citizen-scholars for success in the college of their choice and a life of active citizenship.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief description of Key design elements are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Rigorous college-prep academics. Democracy Prep operates academically rigorous, college preparatory campuses. Low-income children, often not as fully exposed as their more affluent peers to a broad and deep array of topics, can enter school at a disadvantage: their weak subject-matter knowledge leaves them less prepared to assimilate new information. DPPS’s content-rich curriculum provides the basic knowledge that makes low-income students more effective learners later in their academic careers.
Variable 2	More time to learn. By lengthening the school day and calendar year, DPPS provides extended literacy and math instructional blocks while building content-rich courses in music, speech, debate, art, physical education, design, and Korean into the regular academic program. The school year includes approximately 190 days of instruction, and students in need of additional individual support or required remediation receive after-dismissal tutoring and attend school on additional Saturdays.
Variable 3	Data-driven decision-making. DPPS relies on a sophisticated feedback loop of frequent data collection and analysis including a network-wide dashboard tool, interim assessments, and comparative academic measures to drive effective instruction at the student, class, teacher, grade, school, and network levels. DPPS utilizes student-level data (including nationally normed assessments and individually administered reading inventories) to inform all decisions around instruction, staffing, and spending.
Variable 4	Safe and supportive school culture. Democracy Prep is founded on the belief that a safe, structured, and supportive school community is essential to ensure dramatic academic

	gains for all students. School culture is based on the “DREAM Values”: Discipline, Respect, Enthusiasm, Accountability, and Maturity. DPPS focuses relentlessly on school culture and maintains high expectations, not just for our students, but also for the adults charged with creating and maintaining high standards.
Variable 5	Exemplary talent. Democracy Prep has an extremely selective staff application process. Lead teachers receive a base salary that exceeds the local scale and are eligible for performance-based raises and benefits designed to incentivize excellence and longevity. All staff members receive weekly professional development (PD) during the school year and are afforded ample opportunities for growth.
Variable 6	Educating all students, in all subjects, in all grades. DPPS actively recruits students at risk of academic failure — including those with ELL classifications, IEPs, and 504 plans — and consistently enrolls students in high-need subgroups in numbers greater than or equal to those of zoned public schools located in the surrounding districts. Special Education students and ELL students (i.e. students supported by DPPS’s Academic Collaboration Team, or “ACT students”) benefit from the same transformational education and support that all students receive, including all elective offerings. In many charter schools, students who exit through natural attrition are not replaced through a policy of “backfill.” By contrast, DPPS welcomes new students at virtually all grade levels each year.
Variable 7	Authentic civic leadership and engagement. Unique among its peers, DPPS places an explicit focus on preparing students to become civic leaders. Through civic initiatives, community engagement, and authentic student and family advocacy, DPPS reminds educators, policymakers, and all Americans that the founding purpose of public education was to prepare our nation’s youth for self-government in our democracy, and that restoring the civic mission of education must be a national priority.
Variable 8	Running Schools on Public Funds. Democracy Prep funds all of its schools with only the public money we receive from the city, state, and federal government. Failing districts often use resources in a manner that runs counter to the evidence about the practices that most improve the effectiveness of teaching and learning in the classroom. Democracy Prep efficiently spends money as close to the student as possible, spending the most on great teachers and much less on its comparatively lean administration.
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2017 887

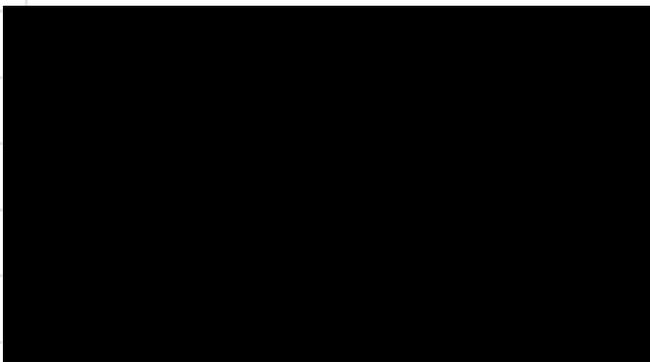
j. GRADES SERVED IN SCHOOL YEAR 2016-17

Check all that apply

Grades Served	K, 1, 2, 3, 6, 7, 8, 9, 10, 11, 12
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k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? Yes

k2. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	DEMOCRACY PREP PUBLIC SCHOOLS
PHYSICAL STREET ADDRESS	
CITY	
STATE	
ZIP CODE	
EMAIL ADDRESS	

l1. FACILITIES

Does the school maintain or operate multiple sites?

	Yes, 3 sites
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12. SCHOOL SITES

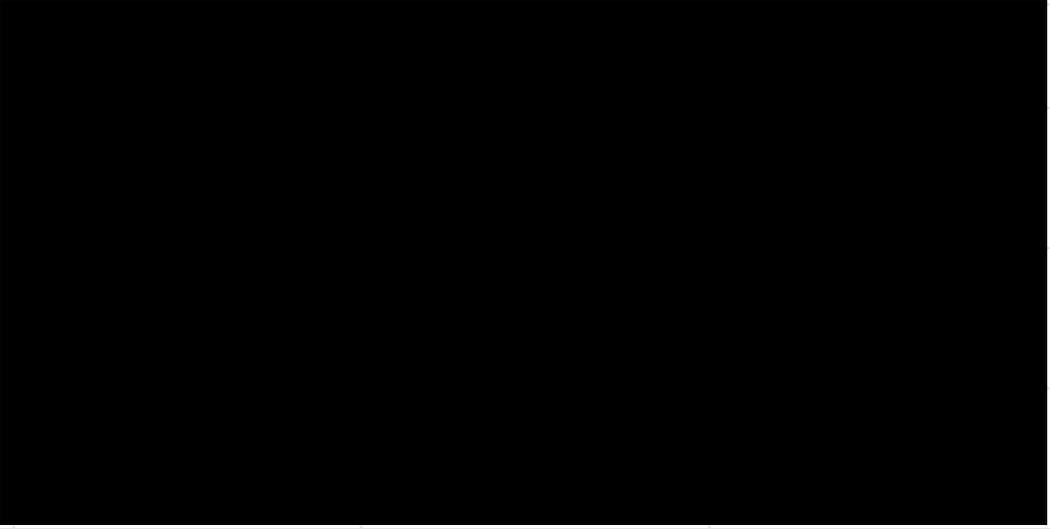
Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	207 West 133rd Street New York, NY 10030	[REDACTED]	CSD 5	6-8	Yes	Rent/Lease
Site 2	2005 Madison Avenue New York, NY 10035	[REDACTED]	CSD 5	K-3	No	DOE space
Site 3	212 West 120 Street New York, NY 10027	[REDACTED]	CSD 3	9-12	Yes	DOE space

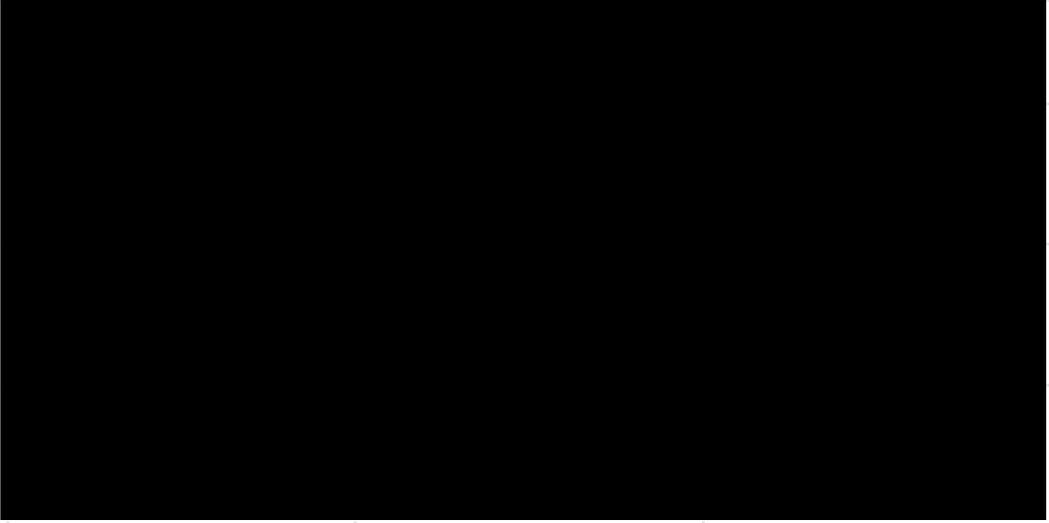
12a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Jonquille Eley-Richards	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Kamil Klimowicz	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Benjamin Feit	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Benjamin Feit	[REDACTED]	[REDACTED]	[REDACTED]

13. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Mia Backon			
Operational Leader	Christy Brown			
Compliance Contact	Benjamin Feit			
Complaint Contact	Benjamin Feit			

14. Please provide the contact information for Site 3.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Matthew Rooney			
Operational Leader	Ari Bogotch			
Compliance Contact	Benjamin Feit			
Complaint Contact	Benjamin Feit			

m1. Is the school or are the school sites co-located? Yes

m2. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	N/A (private space)	No		No		Yes
Site 2	Permanent Siting	No		No		No
Site 3	N/A	No		No		Yes

n1. Were there any revisions to the school’s charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions). Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in organizational structure	Board members approved a motion to adopt a resolution regarding approval of the merger of Democracy Preparatory Charter School, Democracy Prep Harlem Charter School, Democracy Prep Endurance Charter School and Harlem Prep Charter School into Bronx Prep Charter School, with Bronx Prep Charter School surviving that Merger, pursuant to Education Law §223.	12/5/2016	3/8/2017
2				
3				
4				
5				

o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report. Seun Shokunbi, Staff Writer

p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School

A handwritten signature in black ink, appearing to be "John O. Smith", written in a cursive style.

Signature, President of the Board of Trustees

A handwritten signature in black ink, appearing to be "Robert M. Smith", written in a cursive style.

Date

2017/07/10

Thank you.



Entry 2 NYS School Report Card Link

Created: 07/10/2017 • Last updated: 07/20/2017

1. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/reportcard.php?year=2016&instid=800000067495>

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



Entry 4 Expenditures per Child

Created: 06/30/2017 • Last updated: 08/01/2017

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	13362122
Line 2: Year End FTE student enrollment	887
Line 3: Divide Line 1 by Line 2	15068

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016-17 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:

The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:

<http://www.p12.nysed.gov/psc/AuditGuide.html>.

Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	1197350
Line 2: Management and General Cost (Column)	2206229
Line 3: Sum of Line 1 and Line 2	3403579
Line 5: Divide Line 3 by the Year End FTE student enrollment	3838

Thank you.



**GENERAL INSTRUCTIONS FOR
ANNUAL BUDGET/QUARTERLY REPORT**

TEMPLATE TABS

1- GRAY tab contains the Instructions

Instructions	Provides description of tabs and input requirements.
Funding by District	Charter School Tuition Rates

2- BLUE tabs require input of information

1.) Name of School	>Select school name from list. >Enter contact information.
2.) Enrollment	Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
3.) Staffing Plan	Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter
4.) Yearly Budget	Enter Yearly Budget information. Includes: >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and <i>approved</i> by the school's Board of Directors, should be submitted when submitting Quarterly Actuals
5.) Balance Sheet	Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >"Pior Year" column may be completed based upon preliminary data, and adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.

6.) Quarterly Report	Enter Actual Quarterly Report information . Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses
7.) Annual Report Requirement	Complete when submitting Actual Quarter 4.

CELL COLORS & GUIDANCE COMMENTS

-  = Enter information into the light BLUE shaded cells.
-  = Cells labeled in ORANGE containe guidance regarding the input of information.
-  = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

**Charter Funding Alphabetical By NYS School District
* (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**



ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

Democracy Preparatory Charter School - Harlem

SCHOOL

Name:	Democracy Preparatory Charter School - Harlem
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CONTACT INFORMATION

Contact Name:	Greg Spreeman
Contact Title:	Chief Financial Officer
Contact Email:	[REDACTED]
Contact Phone:	[REDACTED]

REPORT PERIOD

Current Academic Year:	2017-18
Prior Academic Year:	2016-17

PLAN - FULL TIME EQUIVALENT

STAFFING PLAN - FULL TIME EQUIVALENT ("FTE")

**NOTE: Enter the number of FTE positions in the "blue" cells.*

**NOTE: Enter the number of FTE positions in the "blue" cells.*

**NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK.*

ADMINISTRATIVE PERSONNEL FTE	ADMINISTRATIVE PERSONNEL FTE
Executive Management	Executive Management
Instructional Management	Instructional Management
Deans, Directors & Coordinators	Deans, Directors & Coordinators
CFO / Director of Finance	CFO / Director of Finance
Operation / Business Manager	Operation / Business Manager
Administrative Staff	Administrative Staff
TOTAL ADMINISTRATIVE STAFF	TOTAL ADMINISTRATIVE STAFF

PRIOR YEAR
2016-17
ACTUAL
3.0
1.0
11.0
5.0
3.0
23.0

ANNUAL BUDGETED FTE							
Q1		Q2		Q3		Q4	
Original	Revised	Original	Revised	Original	Revised	Original	Revised
6.0		6.0		6.0		6.0	
14.0		14.0		14.0		14.0	
5.0		5.0		5.0		5.0	
3.0		3.0		3.0		3.0	
28.0	0.0	28.0	0.0	28.0	0.0	28.0	0.0

INSTRUCTIONAL PERSONNEL FTE	INSTRUCTIONAL PERSONNEL FTE
Teachers - Regular	Teachers - Regular
Teachers - SPED	Teachers - SPED
Substitute Teachers	Substitute Teachers
Teaching Assistants	Teaching Assistants
Specialty Teachers	Specialty Teachers
Aides	Aides
Therapists & Counselors	Therapists & Counselors
Other	Other
TOTAL INSTRUCTIONAL	TOTAL INSTRUCTIONAL

PRIOR YEAR
2016-17
ACTUAL
65.0
8.0
8.0
5.0
86.0

ANNUAL BUDGETED FTE							
Q1		Q2		Q3		Q4	
Original	Revised	Original	Revised	Original	Revised	Original	Revised
72.0		72.0		72.0		72.0	
14.0		14.0		14.0		14.0	
9.0		9.0		9.0		9.0	
5.0		5.0		5.0		5.0	
100.0	0.0	100.0	0.0	100.0	0.0	100.0	0.0

NON-INSTRUCTIONAL PERSONNEL FTE	NON-INSTRUCTIONAL PERSONNEL FTE
Nurse	Nurse
Librarian	Librarian
Custodian	Custodian
Security	Security
Other	Other
TOTAL NON-INSTRUCTIONAL	TOTAL NON-INSTRUCTIONAL

PRIOR YEAR
2016-17
ACTUAL
1.0
1.0

ANNUAL BUDGETED FTE							
Q1		Q2		Q3		Q4	
Original	Revised	Original	Revised	Original	Revised	Original	Revised
1.0		1.0		1.0		1.0	
1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0

TOTAL PERSONNEL SERVICE FTE	TOTAL PERSONNEL SERVICE FTE
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110.0

129.0	0.0	129.0	0.0	129.0	0.0	129.0	0.0
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**DY PREPARATORY CHARTER SCHOOL
2017-18**

PLAN - FULL TIME EQUIVALENT

**NOTE: Enter the number of FTE positions in the "blue" cells.*

Should be input.

**NOTE: State the assumptions that are being made for personnel FTE levels.*

ADMINISTRATIVE PERSONNEL FTE	
	Q4
	Actual
Executive Management	
Instructional Management	
Deans, Directors & Coordinators	
CFO / Director of Finance	
Operation / Business Manager	
Administrative Staff	
TOTAL ADMINISTRATIVE STAFF	0.0

Description of Assumptions	

INSTRUCTIONAL PERSONNEL FTE	
	Q4
	Actual
Teachers - Regular	
Teachers - SPED	
Substitute Teachers	
Teaching Assistants	
Specialty Teachers	
Aides	
Therapists & Counselors	
Other	
TOTAL INSTRUCTIONAL	0.0

Description of Assumptions	

NON-INSTRUCTIONAL PERSONNEL FTE	
	Q4
	Actual
Nurse	
Librarian	
Custodian	
Security	
Other	
TOTAL NON-INSTRUCTIONAL	0.0

Description of Assumptions	

TOTAL PERSONNEL SERVICE FTE	0.0
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		DEMOCRACY PREPARATORY CHARTER SCHOOL - HARLEM								
		Budget / Operating Plan								
		2017-18								
		2016-17		2017-18		2017-18		2017-18		
		Revenue Per Pupil		Original Budget		Revised Budget		Variance		
		Prior Year Actual		1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
		2016-17		Original Budget			Revised Budget			Original Budget
		Revenue Per Pupil		Original Budget			Revised Budget			Original Budget
Total Revenue		12,763,603	4,137,333	-	-	4,137,333	-	-	4,137,333	
Total Expenses		13,012,510	4,104,863	-	-	4,104,863	-	-	4,104,863	
Net Income		(248,906)	32,470	-	-	32,470	-	-	32,470	
Actual Student Enrollment		904	1,019	-	-	1,019	-	-	1,019	
		Prior Year Actual		1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
		2016-17		Original Budget			Revised Budget			Original Budget
		Revenue Per Pupil		Original Budget			Revised Budget			Original Budget
Grants										
Charter School Program (CSP) Planning & Implementation										
Other										
Other										
TOTAL REVENUE FROM FEDERAL SOURCES		378,318	103,577	-	-	103,577	-	-	103,577	
LOCAL and OTHER REVENUE										
Contributions and Donations		25,600			-			-		
Fundraising					-			-		
Erate Reimbursement			43,481		-	43,481		-	43,481	
Earnings on Investments					-			-		
Interest Income		1,375	862		-	862		-	862	
Food Service (Income from meals)					-			-		
Text Book			20,248		-	20,248		-	20,248	
OTHER					-			-		
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		26,975	64,590	-	-	64,590	-	-	64,590	
TOTAL REVENUE		12,763,603	4,137,333	-	-	4,137,333	-	-	4,137,333	

DEMOCRACY PREPARATORY CHARTER SCHOOL - HARLEM
Budget / Operating Plan
2017-18

Total Revenue	12,763,603	4,137,333	-	-	4,137,333	-	-	4,137,333
Total Expenses	13,012,510	4,104,863	-	-	4,104,863	-	-	4,104,863
Net Income	(248,906)	32,470	-	-	32,470	-	-	32,470
Actual Student Enrollment	904	1,019	-	-	1,019	-	-	1,019
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	2016-17	Original	Revised		Original	Revised		Original
	Revenue Per Pupil	Budget	Budget	Variance	Budget	Budget	Variance	Budget

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

Avg. No. of Positions

Executive Management	-			-			-	
Instructional Management	6.00	560,201	140,984	-	140,984		-	140,984
Deans, Directors & Coordinators	14.00	242,489	189,860	-	189,860		-	189,860
CFO / Director of Finance	-			-			-	
Operation / Business Manager	5.00	173,149	75,000	-	75,000		-	75,000
Administrative Staff	3.00	343,538	31,590	-	31,590		-	31,590
TOTAL ADMINISTRATIVE STAFF	28.00	1,319,378	437,433	-	437,433	-	-	437,433

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	72.00	3,921,722	1,160,778	-	1,160,778		-	1,160,778
Teachers - SPED	14.00	743,755	224,232	-	224,232		-	224,232
Substitute Teachers	-			-			-	
Teaching Assistants	-			-			-	
Specialty Teachers	9.00		154,966	-	154,966		-	154,966
Aides	-			-			-	
Therapists & Counselors	5.00	605,549	95,295	-	95,295		-	95,295
Other	-			-			-	
TOTAL INSTRUCTIONAL	100.00	5,271,027	1,635,271	-	1,635,271	-	-	1,635,271

NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	-			-			-	
Librarian	1.00	42,753	12,243	-	12,243		-	12,243
Custodian	-			-			-	
Security	-			-			-	
Other	-	797,795	100,687	-	100,687		-	100,687
TOTAL NON-INSTRUCTIONAL	1.00	840,549	112,930	-	112,930	-	-	112,930

SUBTOTAL PERSONNEL SERVICE COSTS

	129.00	7,430,954	2,185,634	-	2,185,634	-	-	2,185,634
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PAYROLL TAXES AND BENEFITS

Payroll Taxes		575,466	175,258	-	175,258		-	175,258
Fringe / Employee Benefits		617,210	162,946	-	162,946		-	162,946

		DEMOCRACY PREPARATORY CHARTER SCHOOL - HARLEM							
		Budget / Operating Plan							
		2017-18							
		12,763,603	4,137,333	-	-	4,137,333	-	-	4,137,333
Total Revenue									
Total Expenses									
Net Income									
Actual Student Enrollment									
		Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
		2016-17	Original	Revised	Variance	Original	Revised	Variance	Original
		Revenue Per Pupil	Budget	Budget		Budget	Budget		Budget
Retirement / Pension		180,721	70,800		-	70,800		-	70,800
TOTAL PAYROLL TAXES AND BENEFITS		1,373,398	409,004		-	409,004		-	409,004
TOTAL PERSONNEL SERVICE COSTS		8,804,352	2,594,638		-	2,594,638		-	2,594,638
CONTRACTED SERVICES									
Accounting / Audit		23,604	6,566		-	6,566		-	6,566
Legal					-			-	
Management Company Fee		1,580,592	502,652		-	502,652		-	502,652
Nurse Services					-			-	
Food Service / School Lunch					-			-	
Payroll Services		20,629	8,130		-	8,130		-	8,130
Special Ed Services					-			-	
Titlement Services (i.e. Title I)					-			-	
Other Purchased / Professional / Consulting		72,945	3,940		-	3,940		-	3,940
TOTAL CONTRACTED SERVICES		1,697,771	521,288		-	521,288		-	521,288

129.00

DEMOCRACY PREPARATORY CHARTER SCHOOL - HARLEM
Budget / Operating Plan
2017-18

	12,763,603	4,137,333	-	-	4,137,333	-	-	4,137,333
Total Revenue								
Total Expenses								
Net Income								
Actual Student Enrollment								
	Prior Year Actual 2016-17 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd C
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
SCHOOL OPERATIONS								
Board Expenses				-			-	
Classroom / Teaching Supplies & Materials	132,202	43,934		-	43,934		-	43,934
Special Ed Supplies & Materials				-			-	
Textbooks / Workbooks	46,585	72,296		-	72,296		-	72,296
Supplies & Materials other	169,228	41,180		-	41,180		-	41,180
Equipment / Furniture	63,700	18,724		-	18,724		-	18,724
Telephone	79,375	19,504		-	19,504		-	19,504
Technology	64,681	89,032		-	89,032		-	89,032
Student Testing & Assessment	20,927	5,680		-	5,680		-	5,680
Field Trips	174,016	83,075		-	83,075		-	83,075
Transportation (student)				-			-	
Student Services - other	154,952	45,881		-	45,881		-	45,881
Office Expense	27,934	28,639		-	28,639		-	28,639
Staff Development	187,812	92,311		-	92,311		-	92,311
Staff Recruitment	5,902	1,053		-	1,053		-	1,053
Student Recruitment / Marketing	17,379	8,168		-	8,168		-	8,168
School Meals / Lunch	20,361	15,678		-	15,678		-	15,678
Travel (Staff)	918	412		-	412		-	412
Fundraising				-			-	
Other	60,021	26,912		-	26,912		-	26,912
TOTAL SCHOOL OPERATIONS	1,225,994	592,480		-	592,480		-	592,480
FACILITY OPERATION & MAINTENANCE								
Insurance	66,434	16,919		-	16,919		-	16,919
Janitorial	203,631	44,075		-	44,075		-	44,075
Building and Land Rent / Lease / Facility Finance Interest	492,631	146,746.88		-	146,747		-	146,747
Repairs & Maintenance	10,638	5,805		-	5,805		-	5,805
Equipment / Furniture				-			-	
Security	35,678			-			-	
Utilities		8,055		-	8,055		-	8,055
TOTAL FACILITY OPERATION & MAINTENANCE	809,012	221,600		-	221,600		-	221,600
DEPRECIATION & AMORTIZATION	329,952	96,385		-	96,385		-	96,385
RESERVES / CONTINGENCY	145,429	78,473		-	78,473		-	78,473

DEMOCRACY PREPARATORY CHARTER SCHOOL - HARLEM										
Budget / Operating Plan										
2017-18										
Total Revenue	12,763,603	4,137,333	-	-	4,137,333	-	-	4,137,333	-	4,137,333
Total Expenses	13,012,510	4,104,863	-	-	4,104,863	-	-	4,104,863	-	4,104,863
Net Income	(248,906)	32,470	-	-	32,470	-	-	32,470	-	32,470
Actual Student Enrollment	904	1,019	-	-	1,019	-	-	1,019	-	1,019
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd C		
	2016-17	Original	Revised		Original	Revised		Original		
	Revenue Per	Budget	Budget	Variance	Budget	Budget	Variance	Budget	Budget	
	Pupil									
TOTAL EXPENSES	13,012,510	4,104,863	-	-	4,104,863	-	-	4,104,863	-	4,104,863
NET INCOME	(248,906)	32,470	-	-	32,470	-	-	32,470	-	32,470

	DEMOCRACY PREPARATORY CHARTER SCHOOL - HARLEM							
	Budget / Operating Plan							
	2017-18							
Total Revenue	12,763,603	4,137,333	-	-	4,137,333	-	-	4,137,333
Total Expenses	13,012,510	4,104,863	-	-	4,104,863	-	-	4,104,863
Net Income	(248,906)	32,470	-	-	32,470	-	-	32,470
Actual Student Enrollment	904	1,019	-	-	1,019	-	-	1,019
	Prior Year Actual 2016-17 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
ENROLLMENT - *School Districts Are Linked To Above Entries*								
Number of Districts:	1	1	-	-	1	-	-	1
NYC CHANCELLOR'S OFFICE	904	1,019	-	-	1,019	-	-	1,019
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-	-	-	-
TOTAL ENROLLMENT	904	1,019	-	-	1,019	-	-	1,019
REVENUE PER PUPIL	14,119	4,060	-	-	4,060	-	-	4,060
EXPENSES PER PUPIL	14,394	4,028	-	-	4,028	-	-	4,028

Total Revenue	-	-	4,137,333	-	-
Total Expenses	-	-	4,104,863	-	-
Net Income	-	-	32,470	-	-
Actual Student Enrollment	-	-	1,019	-	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Revised Budget	Variance	Original Budget	Revised Budget	Variance
Grants					
Charter School Program (CSP) Planning & Implementation		-			-
Other		-			-
Other		-			-
TOTAL REVENUE FROM FEDERAL SOURCES	-	-	103,577	-	-
LOCAL and OTHER REVENUE					
Contributions and Donations		-			-
Fundraising		-			-
Erate Reimbursement		-	43,481		-
Earnings on Investments		-			-
Interest Income		-	862		-
Food Service (Income from meals)		-			-
Text Book		-	20,248		-
OTHER		-			-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	-	64,590	-	-
TOTAL REVENUE	-	-	4,137,333	-	-

Total Revenue		-	-	4,137,333	-
Total Expenses		-	-	4,104,863	-
Net Income		-	-	32,470	-
Actual Student Enrollment		-	-	1,019	-
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
		Revised		Original	Revised
		Budget	Variance	Budget	Budget
					Variance
EXPENSES					
ADMINISTRATIVE STAFF PERSONNEL COSTS		Avg. No. of Positions			
Executive Management	-				
Instructional Management	6.00			140,984	
Deans, Directors & Coordinators	14.00			189,860	
CFO / Director of Finance	-				
Operation / Business Manager	5.00			75,000	
Administrative Staff	3.00			31,590	
TOTAL ADMINISTRATIVE STAFF	28.00	-	-	437,433	-
INSTRUCTIONAL PERSONNEL COSTS					
Teachers - Regular	72.00			1,160,778	
Teachers - SPED	14.00			224,232	
Substitute Teachers	-				
Teaching Assistants	-				
Specialty Teachers	9.00			154,966	
Aides	-				
Therapists & Counselors	5.00			95,295	
Other	-				
TOTAL INSTRUCTIONAL	100.00	-	-	1,635,271	-
NON-INSTRUCTIONAL PERSONNEL COSTS					
Nurse	-				
Librarian	1.00			12,243	
Custodian	-				
Security	-				
Other	-			100,687	
TOTAL NON-INSTRUCTIONAL	1.00	-	-	112,930	-
SUBTOTAL PERSONNEL SERVICE COSTS		-	-	2,185,634	-
PAYROLL TAXES AND BENEFITS					
Payroll Taxes				175,258	
Fringe / Employee Benefits				162,946	

Total Revenue		-	-	4,137,333	-	-
Total Expenses		-	-	4,104,863	-	-
Net Income		-	-	32,470	-	-
Actual Student Enrollment		-	-	1,019	-	-
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
		Revised Budget	Variance	Original Budget	Revised Budget	Variance
Retirement / Pension			=	<u>70,800</u>		=
TOTAL PAYROLL TAXES AND BENEFITS		-	-	409,004	-	-
TOTAL PERSONNEL SERVICE COSTS						
	129.00	-	-	2,594,638	-	-
CONTRACTED SERVICES						
Accounting / Audit			-	6,566		-
Legal			-			-
Management Company Fee			-	502,652		-
Nurse Services			-			-
Food Service / School Lunch			-			-
Payroll Services			-	8,130		-
Special Ed Services			-			-
Titlement Services (i.e. Title I)			-			-
Other Purchased / Professional / Consulting			=	<u>3,940</u>		=
TOTAL CONTRACTED SERVICES		-	-	521,288	-	-

Total Revenue	-	-	4,137,333	-	-
Total Expenses	-	-	4,104,863	-	-
Net Income	-	-	32,470	-	-
Actual Student Enrollment	-	-	1,019	-	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Revised		Original	Revised	
	Budget	Variance	Budget	Budget	Variance
SCHOOL OPERATIONS					
Board Expenses		-			-
Classroom / Teaching Supplies & Materials		-	43,934		-
Special Ed Supplies & Materials		-			-
Textbooks / Workbooks		-	72,296		-
Supplies & Materials other		-	41,180		-
Equipment / Furniture		-	18,724		-
Telephone		-	19,504		-
Technology		-	89,032		-
Student Testing & Assessment		-	5,680		-
Field Trips		-	83,075		-
Transportation (student)		-			-
Student Services - other		-	45,881		-
Office Expense		-	28,639		-
Staff Development		-	92,311		-
Staff Recruitment		-	1,053		-
Student Recruitment / Marketing		-	8,168		-
School Meals / Lunch		-	15,678		-
Travel (Staff)		-	412		-
Fundraising		-			-
Other		-	26,912		-
TOTAL SCHOOL OPERATIONS	-	-	592,480	-	-
FACILITY OPERATION & MAINTENANCE					
Insurance		-	16,919		-
Janitorial		-	44,075		-
Building and Land Rent / Lease / Facility Finance Interest		-	146,747		-
Repairs & Maintenance		-	5,805		-
Equipment / Furniture		-			-
Security		-			-
Utilities		-	8,055		-
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	221,600	-	-
DEPRECIATION & AMORTIZATION		-	96,385		-
RESERVES / CONTINGENCY		-	78,473		-

Total Revenue	-	-	4,137,333	-	-
Total Expenses	-	-	4,104,863	-	-
Net Income	-	-	32,470	-	-
Actual Student Enrollment	-	-	1,019	-	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Revised		Original	Revised	
	Budget	Variance	Budget	Budget	Variance
TOTAL EXPENSES	-	-	<u>4,104,863</u>	-	-
NET INCOME	-	-	<u>32,470</u>	-	-

DEMOCRACY PREPARATORY CHARTER SCHOOL - HARLEM
Budget / Operating Plan

2017-18

Total Revenue	16,549,331	16,549,331	-	3,785,727	3,785,727
Total Expenses	16,419,452	16,419,452	-	(3,406,943)	(3,406,943)
Net Income	129,878	129,878	-	378,785	378,785
Actual Student Enrollment					
	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
Grants					
Charter School Program (CSP) Planning & Implementation	-	-	-	-	-
Other	-	-	-	-	-
Other	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES	414,309	414,309	-	35,991	35,991
LOCAL and OTHER REVENUE					
Contributions and Donations	-	-	-	(25,600)	(25,600)
Fundraising	-	-	-	-	-
Erate Reimbursement	173,924	173,924	-	173,924	173,924
Earnings on Investments	-	-	-	-	-
Interest Income	3,447	3,447	-	2,072	2,072
Food Service (Income from meals)	-	-	-	-	-
Text Book	80,990	80,990	-	80,990	80,990
OTHER	-	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	258,361	258,361	-	231,386	231,386
TOTAL REVENUE	16,549,331	16,549,331	-	3,785,727	3,785,727

DESCRIPTION OF ASSUMPTIONS

DEMOCRACY PREPARATORY CHARTER SCHOOL - HARLEM
Budget / Operating Plan

2017-18

Total Revenue	16,549,331	16,549,331	-	3,785,727	3,785,727
Total Expenses	16,419,452	16,419,452	-	(3,406,943)	(3,406,943)
Net Income	129,878	129,878	-	378,785	378,785
Actual Student Enrollment					

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

DESCRIPTION OF ASSUMPTIONS

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

Avg. No. of Positions

Executive Management	-	-	-	-	-
Instructional Management	6.00	563,935	563,935	(3,734)	(3,734)
Deans, Directors & Coordinators	14.00	759,439	759,439	(516,950)	(516,950)
CFO / Director of Finance	-	-	-	-	-
Operation / Business Manager	5.00	299,999	299,999	(126,849)	(126,849)
Administrative Staff	3.00	126,360	126,360	217,178	217,178
TOTAL ADMINISTRATIVE STAFF	28.00	1,749,733	1,749,733	(430,355)	(430,355)

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	72.00	4,643,112	4,643,112	(721,390)	(721,390)
Teachers - SPED	14.00	896,927	896,927	(153,172)	(153,172)
Substitute Teachers	-	-	-	-	-
Teaching Assistants	-	-	-	-	-
Specialty Teachers	9.00	619,863	619,863	(619,863)	(619,863)
Aides	-	-	-	-	-
Therapists & Counselors	5.00	381,182	381,182	224,368	224,368
Other	-	-	-	-	-
TOTAL INSTRUCTIONAL	100.00	6,541,084	6,541,084	(1,270,056)	(1,270,056)

NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	-	-	-	-	-
Librarian	1.00	48,972	48,972	(6,219)	(6,219)
Custodian	-	-	-	-	-
Security	-	-	-	-	-
Other	-	402,747	402,747	395,048	395,048
TOTAL NON-INSTRUCTIONAL	1.00	451,719	451,719	388,829	388,829

SUBTOTAL PERSONNEL SERVICE COSTS

129.00	8,742,536	8,742,536	-	(1,311,582)	(1,311,582)
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PAYROLL TAXES AND BENEFITS

Payroll Taxes		701,030	701,030	(125,564)	(125,564)
Fringe / Employee Benefits		651,784	651,784	(34,574)	(34,574)

DEMOCRACY PREPARATORY CHARTER SCHOOL - HARLEM
Budget / Operating Plan

2017-18

Total Revenue	16,549,331	16,549,331	-	3,785,727	3,785,727
Total Expenses	16,419,452	16,419,452	-	(3,406,943)	(3,406,943)
Net Income	129,878	129,878	-	378,785	378,785
Actual Student Enrollment					
	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
Retirement / Pension	283,199	283,199	-	(102,478)	(102,478)
TOTAL PAYROLL TAXES AND BENEFITS	1,636,014	1,636,014	-	(262,616)	(262,616)
TOTAL PERSONNEL SERVICE COSTS	129.00	10,378,550	-	(1,574,198)	(1,574,198)
CONTRACTED SERVICES					
Accounting / Audit	26,265	26,265	-	(2,661)	(2,661)
Legal	-	-	-	-	-
Management Company Fee	2,010,609	2,010,609	-	(430,017)	(430,017)
Nurse Services	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-
Payroll Services	32,519	32,519	-	(11,890)	(11,890)
Special Ed Services	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-
Other Purchased / Professional / Consulting	15,759	15,759	-	57,186	57,186
TOTAL CONTRACTED SERVICES	2,085,153	2,085,153	-	(387,382)	(387,382)

DESCRIPTION OF ASSUMPTIONS

DEMOCRACY PREPARATORY CHARTER SCHOOL - HARLEM
Budget / Operating Plan

2017-18

Total Revenue	16,549,331	16,549,331	-	3,785,727	3,785,727
Total Expenses	16,419,452	16,419,452	-	(3,406,943)	(3,406,943)
Net Income	129,878	129,878	-	378,785	378,785
Actual Student Enrollment					

	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget

DESCRIPTION OF ASSUMPTIONS

SCHOOL OPERATIONS

Board Expenses	-	-	-	-	-
Classroom / Teaching Supplies & Materials	175,735	175,735	-	(43,534)	(43,534)
Special Ed Supplies & Materials	-	-	-	-	-
Textbooks / Workbooks	289,183	289,183	-	(242,598)	(242,598)
Supplies & Materials other	164,721	164,721	-	4,507	4,507
Equipment / Furniture	74,898	74,898	-	(11,197)	(11,197)
Telephone	78,016	78,016	-	1,359	1,359
Technology	356,130	356,130	-	(291,449)	(291,449)
Student Testing & Assessment	22,718	22,718	-	(1,791)	(1,791)
Field Trips	332,300	332,300	-	(158,284)	(158,284)
Transportation (student)	-	-	-	-	-
Student Services - other	183,525	183,525	-	(28,573)	(28,573)
Office Expense	114,554	114,554	-	(86,620)	(86,620)
Staff Development	369,246	369,246	-	(181,433)	(181,433)
Staff Recruitment	4,213	4,213	-	1,689	1,689
Student Recruitment / Marketing	32,672	32,672	-	(15,292)	(15,292)
School Meals / Lunch	62,714	62,714	-	(42,352)	(42,352)
Travel (Staff)	1,648	1,648	-	(730)	(730)
Fundraising	-	-	-	-	-
Other	107,647	107,647	-	(47,626)	(47,626)
TOTAL SCHOOL OPERATIONS	2,369,919	2,369,919	-	(1,143,926)	(1,143,926)

FACILITY OPERATION & MAINTENANCE

Insurance	67,675	67,675	-	(1,241)	(1,241)
Janitorial	176,300	176,300	-	27,331	27,331
Building and Land Rent / Lease / Facility Finance Interest	586,988	586,988	-	(94,357)	(94,357)
Repairs & Maintenance	23,218	23,218	-	(12,580)	(12,580)
Equipment / Furniture	-	-	-	-	-
Security	-	-	-	35,678	35,678
Utilities	32,218	32,218	-	(32,218)	(32,218)
TOTAL FACILITY OPERATION & MAINTENANCE	886,398	886,398	-	(77,386)	(77,386)

DEPRECIATION & AMORTIZATION

	385,542	385,542	-	(55,590)	(55,590)
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RESERVES / CONTINGENCY

	313,891	313,891	-	(168,462)	(168,462)
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DEMOCRACY PREPARATORY CHARTER SCHOOL - HARLEM
Budget / Operating Plan

2017-18

Total Revenue	16,549,331	16,549,331	-	3,785,727	3,785,727
Total Expenses	16,419,452	16,419,452	-	(3,406,943)	(3,406,943)
Net Income	129,878	129,878	-	378,785	378,785
Actual Student Enrollment					
	Total Year			VARIANCE	
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
TOTAL EXPENSES	16,419,452	16,419,452	-	(3,406,943)	(3,406,943)
NET INCOME	129,878	129,878	-	378,785	378,785

DESCRIPTION OF ASSUMPTIONS

DEMOCRACY PREPARATORY CHARTER SCHOOL - HARLEM
Budget / Operating Plan

2017-18

Total Revenue	16,549,331	16,549,331	-	3,785,727	3,785,727
Total Expenses	16,419,452	16,419,452	-	(3,406,943)	(3,406,943)
Net Income	129,878	129,878	-	378,785	378,785
Actual Student Enrollment					

Total Year

VARIANCE

Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget
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DESCRIPTION OF ASSUMPTIONS

ENROLLMENT - *School Districts Are Linked To Above Entries*

Number of Districts:

NYC CHANCELLOR'S OFFICE

-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-

ALL OTHER School Districts: (Weighted Avg)

TOTAL ENROLLMENT

REVENUE PER PUPIL

EXPENSES PER PUPIL

DEMOCRACY PREPARATORY CHARTER SCHOOL - HARLEM

**DO NOT ENTER BALANCE SHEET DATA ON THIS
TEMPLATE**

**BALANCE SHEET
2017-18**

Balance sheet data should for the Ed Corp:
Democracy Prep New York Charter Schools
should be entered on the template for
Bronx Preparatory Charter School.

	<u>Prior Year</u>	Q1	Q2	Q3	Q4
	<u>2016-17</u>	<u>As of 9/30</u>	<u>As of 12/31</u>	<u>As of 3/31</u>	<u>As of 6/30</u>
<u>ASSETS</u>					
<u>CURRENT ASSETS</u>					
Cash and cash equivalents	-	-	-	-	-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
TOTAL CURRENT ASSETS	-	-	-	-	-
<u>PROPERTY, BUILDING AND EQUIPMENT, net</u>	-	-	-	-	-
<u>OTHER ASSETS</u>	-	-	-	-	-
TOTAL ASSETS	-	-	-	-	-
<u>LIABILITIES AND NET ASSETS</u>					
<u>CURRENT LIABILITIES</u>					
Accounts payable and accrued expenses	-	-	-	-	-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	-	-	-	-	-
TOTAL CURRENT LIABILITIES	-	-	-	-	-
<u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u>	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-
<u>NET ASSETS</u>					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
TOTAL NET ASSETS	-	-	-	-	-
TOTAL LIABILITIES AND NET ASSETS	-	-	-	-	-

DEMOCRACY PREPARATORY CHARTER

Budget / Operating Plan

2017-18

Total Revenue	-	4,137,333	-	-	4,137,333	-	-
Total Expenses	-	4,104,863	-	-	4,104,863	-	-
Net Income	-	32,470	-	-	32,470	-	-
Actual Student Enrollment	-	1,019	-	-	1,019	-	-

	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual
	<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>						
Other	-	-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES	-	103,577	-	-	103,577	-	-
LOCAL and OTHER REVENUE							
Contributions and Donations	-	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-	-
Erate Reimbursement	43,481	-	-	43,481	-	-	-
Earnings on Investments	-	-	-	-	-	-	-
Interest Income	862	-	-	862	-	-	-
Food Service (Income from meals)	-	-	-	-	-	-	-
Text Book	20,248	-	-	20,248	-	-	-
OTHER	-	-	-	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	64,590	-	-	64,590	-	-
TOTAL REVENUE	-	4,137,333	-	-	4,137,333	-	-

DEMOCRACY PREPARATORY CHARTER

Budget / Operating Plan

2017-18

Total Revenue	-	4,137,333	-	-	4,137,333	-	-
Total Expenses	-	4,104,863	-	-	4,104,863	-	-
Net Income	-	32,470	-	-	32,470	-	-
Actual Student Enrollment	-	1,019	-	-	1,019	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual

EXPENSES

Quarter 0

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management	-	-	-	-	-	-	-
Instructional Management	-	140,984	-	-	140,984	-	-
Deans, Directors & Coordinators	-	189,860	-	-	189,860	-	-
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	-	75,000	-	-	75,000	-	-
Administrative Staff	-	31,590	-	-	31,590	-	-
TOTAL ADMINISTRATIVE STAFF	-	437,433	-	-	437,433	-	-

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	-	1,160,778	-	-	1,160,778	-	-
Teachers - SPED	-	224,232	-	-	224,232	-	-
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-	-
Specialty Teachers	-	154,966	-	-	154,966	-	-
Aides	-	-	-	-	-	-	-
Therapists & Counselors	-	95,295	-	-	95,295	-	-
Other	-	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	-	1,635,271	-	-	1,635,271	-	-

NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	-	-	-	-	-	-	-
Librarian	-	12,243	-	-	12,243	-	-
Custodian	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-
Other	-	100,687	-	-	100,687	-	-
TOTAL NON-INSTRUCTIONAL	-	112,930	-	-	112,930	-	-

SUBTOTAL PERSONNEL SERVICE COSTS

	-	2,185,634	-	-	2,185,634	-	-
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PAYROLL TAXES AND BENEFITS

Payroll Taxes		175,258	-		175,258	-	
Fringe / Employee Benefits		162,946	-		162,946	-	
Retirement / Pension		70,800	-		70,800	-	
TOTAL PAYROLL TAXES AND BENEFITS		409,004	-		409,004	-	

TOTAL PERSONNEL SERVICE COSTS

	-	2,594,638	-	-	2,594,638	-	-
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DEMOCRACY PREPARATORY CHARTER

Budget / Operating Plan

2017-18

Total Revenue	-	4,137,333	-	-	4,137,333	-	-
Total Expenses	-	4,104,863	-	-	4,104,863	-	-
Net Income	-	32,470	-	-	32,470	-	-
Actual Student Enrollment	-	1,019	-	-	1,019	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual

CONTRACTED SERVICES	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual
Accounting / Audit		6,566	-		6,566	-	
Legal		-	-		-	-	
Management Company Fee		502,652	-		502,652	-	
Nurse Services		-	-		-	-	
Food Service / School Lunch		-	-		-	-	
Payroll Services		8,130	-		8,130	-	
Special Ed Services		-	-		-	-	
Titlement Services (i.e. Title I)		-	-		-	-	
Other Purchased / Professional / Consulting		3,940	-		3,940	-	
TOTAL CONTRACTED SERVICES	-	521,288	-	-	521,288	-	-

DEMOCRACY PREPARATORY CHARTER

Budget / Operating Plan

2017-18

Total Revenue	-	4,137,333	-	-	4,137,333	-	-
Total Expenses	-	4,104,863	-	-	4,104,863	-	-
Net Income	-	32,470	-	-	32,470	-	-
Actual Student Enrollment	-	1,019	-	-	1,019	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual

SCHOOL OPERATIONS

Board Expenses	-	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	43,934	-	-	43,934	-	-	-
Special Ed Supplies & Materials	-	-	-	-	-	-	-
Textbooks / Workbooks	72,296	-	-	72,296	-	-	-
Supplies & Materials other	41,180	-	-	41,180	-	-	-
Equipment / Furniture	18,724	-	-	18,724	-	-	-
Telephone	19,504	-	-	19,504	-	-	-
Technology	89,032	-	-	89,032	-	-	-
Student Testing & Assessment	5,680	-	-	5,680	-	-	-
Field Trips	83,075	-	-	83,075	-	-	-
Transportation (student)	-	-	-	-	-	-	-
Student Services - other	45,881	-	-	45,881	-	-	-
Office Expense	28,639	-	-	28,639	-	-	-
Staff Development	92,311	-	-	92,311	-	-	-
Staff Recruitment	1,053	-	-	1,053	-	-	-
Student Recruitment / Marketing	8,168	-	-	8,168	-	-	-
School Meals / Lunch	15,678	-	-	15,678	-	-	-
Travel (Staff)	412	-	-	412	-	-	-
Fundraising	-	-	-	-	-	-	-
Other	26,912	-	-	26,912	-	-	-
TOTAL SCHOOL OPERATIONS	-	592,480	-	-	592,480	-	-

FACILITY OPERATION & MAINTENANCE

Insurance	16,919	-	-	16,919	-	-	-
Janitorial	44,075	-	-	44,075	-	-	-
Building and Land Rent / Lease / Facility Finance Interest	146,747	-	-	146,747	-	-	-
Repairs & Maintenance	5,805	-	-	5,805	-	-	-
Equipment / Furniture	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-
Utilities	8,055	-	-	8,055	-	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	-	221,600	-	-	221,600	-	-

DEPRECIATION & AMORTIZATION

RESERVES / CONTINGENCY	96,385	-	-	96,385	-	-	-
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TOTAL EXPENSES

	=	4,104,863	=	=	4,104,863	=	=
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DEMOCRACY PREPARATORY CHARTER
Budget / Operating Plan

2017-18

Total Revenue	-	4,137,333	-	-	4,137,333	-	-
Total Expenses	-	4,104,863	-	-	4,104,863	-	-
Net Income	-	32,470	-	-	32,470	-	-
Actual Student Enrollment	-	1,019	-	-	1,019	-	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual
	NET INCOME	-	32,470	-	-	32,470	-

DEMOCRACY PREPARATORY CHARTER
Budget 2017-18

Total Revenue	-	4,137,333	-	-	4,137,333	-	-
Total Expenses	-	4,104,863	-	-	4,104,863	-	-
Net Income	-	32,470	-	-	32,470	-	-
Actual Student Enrollment	-	1,019	-	-	1,019	-	-

2017-18

3rd C

***NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

1st Quarter - 7/1 - 9/30

2nd Quarter - 10/1 - 12/31

3rd C

	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual

ENROLLMENT - *School Districts Are Linked To Above Entries*

NYC CHANCELLOR'S OFFICE

	-	1,019	-	-	1,019	-	-
-	-	-	-	-	-	-	-
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SCHOOL - HARLEM

n

Total Revenue	4,137,333	-	-	4,137,333	-
Total Expenses	4,104,863	-	-	4,104,863	-
Net Income	32,470	-	-	32,470	-
Actual Student Enrollment	1,019	-	-	1,019	-

<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance

REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

NYC CHANCELLOR'S OFFICE

14,527

3,700,753	-		3,700,753	-
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TOTAL REVENUE FROM STATE SOURCES

3,969,165	-		3,969,165	-
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REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

25,245

25,245	-		25,245	-
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Title I

77,489

77,489	-		77,489	-
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Title Funding - Other

843

843	-		843	-
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School Food Service (Free Lunch)

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Grants

Charter School Program (CSP) Planning & Implementation

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Other

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SCHOOL - HARLEM

n

Total Revenue	4,137,333	-	-	4,137,333	-
Total Expenses	4,104,863	-	-	4,104,863	-
Net Income	32,470	-	-	32,470	-
Actual Student Enrollment	1,019	-	-	1,019	-
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Current			Current	
	Budget	Variance	Actual	Budget	Variance
Other	-	-		-	-
TOTAL REVENUE FROM FEDERAL SOURCES	103,577	-	-	103,577	-
LOCAL and OTHER REVENUE					
Contributions and Donations	-	-		-	-
Fundraising	-	-		-	-
Erate Reimbursement	43,481	-		43,481	-
Earnings on Investments	-	-		-	-
Interest Income	862	-		862	-
Food Service (Income from meals)	-	-		-	-
Text Book	20,248	-		20,248	-
OTHER	-	-		-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	64,590	-	-	64,590	-
TOTAL REVENUE	4,137,333	-	-	4,137,333	-

SCHOOL - HARLEM

n

Total Revenue	4,137,333	-	-	4,137,333	-
Total Expenses	4,104,863	-	-	4,104,863	-
Net Income	32,470	-	-	32,470	-
Actual Student Enrollment	1,019	-	-	1,019	-

<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

	Quarter 0 No. of Positions					
Executive Management	-	-	-		-	-
Instructional Management	-	140,984	-		140,984	-
Deans, Directors & Coordinators	-	189,860	-		189,860	-
CFO / Director of Finance	-	-	-		-	-
Operation / Business Manager	-	75,000	-		75,000	-
Administrative Staff	-	31,590	-		31,590	-
TOTAL ADMINISTRATIVE STAFF	-	437,433	-	-	437,433	-

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	-	1,160,778	-		1,160,778	-
Teachers - SPED	-	224,232	-		224,232	-
Substitute Teachers	-	-	-		-	-
Teaching Assistants	-	-	-		-	-
Specialty Teachers	-	154,966	-		154,966	-
Aides	-	-	-		-	-
Therapists & Counselors	-	95,295	-		95,295	-
Other	-	-	-		-	-
TOTAL INSTRUCTIONAL	-	1,635,271	-	-	1,635,271	-

NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	-	-	-		-	-
Librarian	-	12,243	-		12,243	-
Custodian	-	-	-		-	-
Security	-	-	-		-	-
Other	-	100,687	-		100,687	-
TOTAL NON-INSTRUCTIONAL	-	112,930	-	-	112,930	-

SUBTOTAL PERSONNEL SERVICE COSTS

PAYROLL TAXES AND BENEFITS

Payroll Taxes		175,258	-		175,258	-
Fringe / Employee Benefits		162,946	-		162,946	-
Retirement / Pension		70,800	-		70,800	-
TOTAL PAYROLL TAXES AND BENEFITS		409,004	-	-	409,004	-

TOTAL PERSONNEL SERVICE COSTS

		2,594,638	-	-	2,594,638	-
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SCHOOL - HARLEM					
n					
Total Revenue	4,137,333	-	-	4,137,333	-
Total Expenses	4,104,863	-	-	4,104,863	-
Net Income	32,470	-	-	32,470	-
Actual Student Enrollment	1,019	-	-	1,019	-
		Quarter - 1/1 - 3/31	4th Quarter - 4/1 - 6/30		
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		SCHOOL - HARLEM			
		n	Current Budget	Variance	Actual
CONTRACTED SERVICES					
Accounting / Audit	6,566	-		6,566	-
Legal	-	-		-	-
Management Company Fee	502,652	-		502,652	-
Nurse Services	-	-		-	-
Food Service / School Lunch	-	-		-	-
Payroll Services	8,130	-		8,130	-
Special Ed Services	-	-		-	-
Titlement Services (i.e. Title I)	-	-		-	-
Other Purchased / Professional / Consulting	<u>3,940</u>	-		<u>3,940</u>	-
TOTAL CONTRACTED SERVICES	521,288	-	-	521,288	-

SCHOOL - HARLEM

n

Total Revenue	4,137,333	-	-	4,137,333	-
Total Expenses	4,104,863	-	-	4,104,863	-
Net Income	32,470	-	-	32,470	-
Actual Student Enrollment	1,019	-	-	1,019	-

<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
	Current Budget	Variance	Actual	Current Budget	Variance

SCHOOL OPERATIONS					
Board Expenses	-	-		-	-
Classroom / Teaching Supplies & Materials	43,934	-		43,934	-
Special Ed Supplies & Materials	-	-		-	-
Textbooks / Workbooks	72,296	-		72,296	-
Supplies & Materials other	41,180	-		41,180	-
Equipment / Furniture	18,724	-		18,724	-
Telephone	19,504	-		19,504	-
Technology	89,032	-		89,032	-
Student Testing & Assessment	5,680	-		5,680	-
Field Trips	83,075	-		83,075	-
Transportation (student)	-	-		-	-
Student Services - other	45,881	-		45,881	-
Office Expense	28,639	-		28,639	-
Staff Development	92,311	-		92,311	-
Staff Recruitment	1,053	-		1,053	-
Student Recruitment / Marketing	8,168	-		8,168	-
School Meals / Lunch	15,678	-		15,678	-
Travel (Staff)	412	-		412	-
Fundraising	-	-		-	-
Other	26,912	-		26,912	-
TOTAL SCHOOL OPERATIONS	592,480	-	-	592,480	-
FACILITY OPERATION & MAINTENANCE					
Insurance	16,919	-		16,919	-
Janitorial	44,075	-		44,075	-
Building and Land Rent / Lease / Facility Finance Interest	146,747	-		146,747	-
Repairs & Maintenance	5,805	-		5,805	-
Equipment / Furniture	-	-		-	-
Security	-	-		-	-
Utilities	8,055	-		8,055	-
TOTAL FACILITY OPERATION & MAINTENANCE	221,600	-	-	221,600	-
DEPRECIATION & AMORTIZATION	96,385	-		96,385	-
RESERVES / CONTINGENCY	78,473	-		78,473	-
TOTAL EXPENSES	4,104,863	-	-	4,104,863	-

SCHOOL - HARLEM					
SCHOOL - HARLEM					
n					
Total Revenue	4,137,333	-	-	4,137,333	-
Total Expenses	4,104,863	-	-	4,104,863	-
Net Income	32,470	-	-	32,470	-
Actual Student Enrollment	1,019	-	-	1,019	-
		Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30	
*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed		Quarter - 1/1 - 3/31			
	Current Budget	Variance	Actual	Current Budget	Variance
NET INCOME	32,470	-	-	32,470	-

SCHOOL - HARLEM
n

Total Revenue	4,137,333	-	-	4,137,333	-
Total Expenses	4,104,863	-	-	4,104,863	-
Net Income	32,470	-	-	32,470	-
Actual Student Enrollment	1,019	-	-	1,019	-

	Quarter - 1/1 - 3/31				
	Quarter - 1/1 - 3/31		4th Quarter - 4/1 - 6/30		
<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>	Current Budget	Variance	Actual	Current Budget	Variance

ENROLLMENT - *School Districts Are Linked To Above Entries*					
NYC CHANCELLOR'S OFFICE	1,019	-	-	1,019	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-	-
TOTAL ENROLLMENT	1,019	-	-	1,019	-
REVENUE PER PUPIL	4,060	-	-	4,060	-
EXPENSES PER PUPIL	4,028	-	-	4,028	-

**DEMOCRACY PREPARATORY CHARTER SCHOOL -
Budget / Operating Plan**

2017-18

Total Revenue	-	-	-	16,549,331	(16,549,331)	-	-	16,549,331
Total Expenses	-	-	-	16,419,452	16,419,452	-	-	16,419,452
Net Income	-	-	-	129,878	(129,878)	-	-	129,878
Actual Student Enrollment	-	-	-			-	-	

TOTALS AND VARIANCE ANALYSIS

***NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget -
Other	-	-	-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES	-	-	-	414,309	(414,309)	-	-	414,309
LOCAL and OTHER REVENUE								
Contributions and Donations	-	-	-	-	-	-	-	
Fundraising	-	-	-	-	-	-	-	
Erate Reimbursement	-	-	-	173,924	(173,924)	-	-	173,924
Earnings on Investments	-	-	-	-	-	-	-	
Interest Income	-	-	-	3,447	(3,447)	-	-	3,447
Food Service (Income from meals)	-	-	-	-	-	-	-	
Text Book	-	-	-	80,990	(80,990)	-	-	80,990
OTHER	-	-	-	-	-	-	-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	-	-	-	258,361	(258,361)	-	-	258,361
TOTAL REVENUE	-	-	-	16,549,331	(16,549,331)	-	-	16,549,331

**DEMOCRACY PREPARATORY CHARTER SCHOOL -
Budget / Operating Plan**

2017-18

Total Revenue	-	-	-	16,549,331	(16,549,331)	-	-	16,549,331
Total Expenses	-	-	-	16,419,452	16,419,452	-	-	16,419,452
Net Income	-	-	-	129,878	(129,878)	-	-	129,878
Actual Student Enrollment	-	-	-			-	-	

***NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

TOTALS AND VARIANCE ANALYSIS

Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget -
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EXPENSES	Quarter 0 No. of Positions	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget -
ADMINISTRATIVE STAFF PERSONNEL COSTS									
Executive Management	-	-	-	-	-	-	-	-	-
Instructional Management	-	-	-	-	563,935	563,935	-	-	563,935
Deans, Directors & Coordinators	-	-	-	-	759,439	759,439	-	-	759,439
CFO / Director of Finance	-	-	-	-	-	-	-	-	-
Operation / Business Manager	-	-	-	-	299,999	299,999	-	-	299,999
Administrative Staff	-	-	-	-	126,360	126,360	-	-	126,360
TOTAL ADMINISTRATIVE STAFF	-	-	-	-	1,749,733	1,749,733	-	-	1,749,733
INSTRUCTIONAL PERSONNEL COSTS									
Teachers - Regular	-	-	-	-	4,643,112	4,643,112	-	-	4,643,112
Teachers - SPED	-	-	-	-	896,927	896,927	-	-	896,927
Substitute Teachers	-	-	-	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-	-	-	-
Specialty Teachers	-	-	-	-	619,863	619,863	-	-	619,863
Aides	-	-	-	-	-	-	-	-	-
Therapists & Counselors	-	-	-	-	381,182	381,182	-	-	381,182
Other	-	-	-	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	-	-	-	-	6,541,084	6,541,084	-	-	6,541,084
NON-INSTRUCTIONAL PERSONNEL COSTS									
Nurse	-	-	-	-	-	-	-	-	-
Librarian	-	-	-	-	48,972	48,972	-	-	48,972
Custodian	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	402,747	402,747	-	-	402,747
TOTAL NON-INSTRUCTIONAL	-	-	-	-	451,719	451,719	-	-	451,719
SUBTOTAL PERSONNEL SERVICE COSTS	-	-	-	-	8,742,536	8,742,536	-	-	8,742,536
PAYROLL TAXES AND BENEFITS									
Payroll Taxes		-	-	-	701,030	701,030	-	-	701,030
Fringe / Employee Benefits		-	-	-	651,784	651,784	-	-	651,784
Retirement / Pension		-	-	-	283,199	283,199	-	-	283,199
TOTAL PAYROLL TAXES AND BENEFITS		-	-	-	1,636,014	1,636,014	-	-	1,636,014
TOTAL PERSONNEL SERVICE COSTS	-	-	-	-	10,378,550	10,378,550	-	-	10,378,550

**DEMOCRACY PREPARATORY CHARTER SCHOOL -
Budget / Operating Plan**

2017-18

Total Revenue	-	-	-	16,549,331	(16,549,331)	-	-	16,549,331
Total Expenses	-	-	-	16,419,452	16,419,452	-	-	16,419,452
Net Income	-	-	-	129,878	(129,878)	-	-	129,878
Actual Student Enrollment	-	-	-			-	-	

TOTALS AND VARIANCE ANALYSIS

***NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget -
CONTRACTED SERVICES								
Accounting / Audit	-	-	-	26,265	26,265	-	-	26,265
Legal	-	-	-	-	-	-	-	-
Management Company Fee	-	-	-	2,010,609	2,010,609	-	-	2,010,609
Nurse Services	-	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-	-	-
Payroll Services	-	-	-	32,519	32,519	-	-	32,519
Special Ed Services	-	-	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	-	-	15,759	15,759	-	-	15,759
TOTAL CONTRACTED SERVICES	-	-	-	2,085,153	2,085,153	-	-	2,085,153

**DEMOCRACY PREPARATORY CHARTER SCHOOL -
Budget / Operating Plan**

2017-18

Total Revenue	-	-	-	16,549,331	(16,549,331)	-	-	16,549,331
Total Expenses	-	-	-	16,419,452	16,419,452	-	-	16,419,452
Net Income	-	-	-	129,878	(129,878)	-	-	129,878
Actual Student Enrollment	-	-	-			-	-	

***NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

TOTALS AND VARIANCE ANALYSIS

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY
SCHOOL OPERATIONS								
Board Expenses	-	-	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	-	-	-	175,735	175,735	-	-	175,735
Special Ed Supplies & Materials	-	-	-	-	-	-	-	-
Textbooks / Workbooks	-	-	-	289,183	289,183	-	-	289,183
Supplies & Materials other	-	-	-	164,721	164,721	-	-	164,721
Equipment / Furniture	-	-	-	74,898	74,898	-	-	74,898
Telephone	-	-	-	78,016	78,016	-	-	78,016
Technology	-	-	-	356,130	356,130	-	-	356,130
Student Testing & Assessment	-	-	-	22,718	22,718	-	-	22,718
Field Trips	-	-	-	332,300	332,300	-	-	332,300
Transportation (student)	-	-	-	-	-	-	-	-
Student Services - other	-	-	-	183,525	183,525	-	-	183,525
Office Expense	-	-	-	114,554	114,554	-	-	114,554
Staff Development	-	-	-	369,246	369,246	-	-	369,246
Staff Recruitment	-	-	-	4,213	4,213	-	-	4,213
Student Recruitment / Marketing	-	-	-	32,672	32,672	-	-	32,672
School Meals / Lunch	-	-	-	62,714	62,714	-	-	62,714
Travel (Staff)	-	-	-	1,648	1,648	-	-	1,648
Fundraising	-	-	-	-	-	-	-	-
Other	-	-	-	107,647	107,647	-	-	107,647
TOTAL SCHOOL OPERATIONS	-	-	-	2,369,919	2,369,919	-	-	2,369,919
FACILITY OPERATION & MAINTENANCE								
Insurance	-	-	-	67,675	67,675	-	-	67,675
Janitorial	-	-	-	176,300	176,300	-	-	176,300
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	586,988	586,988	-	-	586,988
Repairs & Maintenance	-	-	-	23,218	23,218	-	-	23,218
Equipment / Furniture	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-
Utilities	-	-	-	32,218	32,218	-	-	32,218
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	-	886,398	886,398	-	-	886,398
DEPRECIATION & AMORTIZATION	-	-	-	385,542	385,542	-	-	385,542
RESERVES / CONTINGENCY	-	-	-	313,891	313,891	-	-	313,891
TOTAL EXPENSES	-	-	-	16,419,452	16,419,452	-	-	16,419,452

**DEMOCRACY PREPARATORY CHARTER SCHOOL -
Budget / Operating Plan**

2017-18

Total Revenue	-	-	-	16,549,331	(16,549,331)	-	-	16,549,331
Total Expenses	-	-	-	16,419,452	16,419,452	-	-	16,419,452
Net Income	-	-	-	129,878	(129,878)	-	-	129,878
Actual Student Enrollment	-	-	-			-	-	

TOTALS AND VARIANCE ANALYSIS

<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>								
	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY
NET INCOME	-	-	-	<u>129,878</u>	<u>(129,878)</u>	-	-	<u>129,878</u>

Total Revenue		(16,549,331)	-	-
Total Expenses		16,419,452	-	-
Net Income		(129,878)	-	-
Actual Student Enrollment			-	-
<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>		<p>Actual vs. Original Budget TY</p>	<p>PY Actual (PY TY / No. of COMPLETED Actual CY</p>	<p>Actual CY vs. Actual PY</p>
REVENUE				
REVENUES FROM STATE SOURCES				
Per Pupil Revenue	CY Per Pupil Rate			
NYC CHANCELLOR'S OFFICE	14,527	(14,803,013)	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	14,527	(14,803,013)	-	-
Special Education Revenue		(1,073,648)	-	-
Grants				
Stimulus		-	-	-
DYCD (Department of Youth and Community Development)		-	-	-
Other		-	-	-
NYC DoE Rental Assistance		-	-	-
Other		-	-	-
TOTAL REVENUE FROM STATE SOURCES		(15,876,661)	-	-
REVENUE FROM FEDERAL FUNDING				
IDEA Special Needs		(100,981)	-	-
Title I		(309,956)	-	-
Title Funding - Other		(3,372)	-	-
School Food Service (Free Lunch)		-	-	-
Grants				
Charter School Program (CSP) Planning & Implementation		-	-	-
Other		-	-	-

ARLEM

Total Revenue	(16,549,331)	-	-
Total Expenses	16,419,452	-	-
Net Income	(129,878)	-	-
Actual Student Enrollment		-	
<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>			
	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY	Actual CY vs. Actual PY
Other	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES	(414,309)	-	-
LOCAL and OTHER REVENUE			
Contributions and Donations	-	-	-
Fundraising	-	-	-
Erate Reimbursement	(173,924)	-	-
Earnings on Investments	-	-	-
Interest Income	(3,447)	-	-
Food Service (Income from meals)	-	-	-
Text Book	(80,990)	-	-
OTHER	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	(258,361)	-	-
TOTAL REVENUE	(16,549,331)	-	-

ARLEM

Total Revenue	(16,549,331)	-	-
Total Expenses	16,419,452	-	-
Net Income	(129,878)	-	-
Actual Student Enrollment		-	-

***NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**

Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY	Actual CY vs. Actual PY
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

Quarter 0
No. of Positions

Executive Management	-	-	-	-
Instructional Management	-	563,935	-	-
Deans, Directors & Coordinators	-	759,439	-	-
CFO / Director of Finance	-	-	-	-
Operation / Business Manager	-	299,999	-	-
Administrative Staff	-	126,360	-	-
TOTAL ADMINISTRATIVE STAFF	-	1,749,733	-	-

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	-	4,643,112	-	-
Teachers - SPED	-	896,927	-	-
Substitute Teachers	-	-	-	-
Teaching Assistants	-	-	-	-
Specialty Teachers	-	619,863	-	-
Aides	-	-	-	-
Therapists & Counselors	-	381,182	-	-
Other	-	-	-	-
TOTAL INSTRUCTIONAL	-	6,541,084	-	-

NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	-	-	-	-
Librarian	-	48,972	-	-
Custodian	-	-	-	-
Security	-	-	-	-
Other	-	402,747	-	-
TOTAL NON-INSTRUCTIONAL	-	451,719	-	-

SUBTOTAL PERSONNEL SERVICE COSTS

PAYROLL TAXES AND BENEFITS

Payroll Taxes		701,030	-	-
Fringe / Employee Benefits		651,784	-	-
Retirement / Pension		283,199	-	-
TOTAL PAYROLL TAXES AND BENEFITS		1,636,014	-	-

TOTAL PERSONNEL SERVICE COSTS

	-	10,378,550	-	-
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ARLEM

Total Revenue	(16,549,331)	-	-
Total Expenses	16,419,452	-	-
Net Income	(129,878)	-	-
Actual Student Enrollment		-	

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*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	Actual ARLEM Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY	Actual CY vs. Actual PY
---	--	--	--

CONTRACTED SERVICES			
Accounting / Audit	26,265	-	-
Legal	-	-	-
Management Company Fee	2,010,609	-	-
Nurse Services	-	-	-
Food Service / School Lunch	-	-	-
Payroll Services	32,519	-	-
Special Ed Services	-	-	-
Titlment Services (i.e. Title I)	-	-	-
Other Purchased / Professional / Consulting	15,759	-	-
TOTAL CONTRACTED SERVICES	2,085,153	-	-

Total Revenue	(16,549,331)	-	-
Total Expenses	16,419,452	-	-
Net Income	(129,878)	-	-
Actual Student Enrollment		-	-
<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>			
	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY	Actual CY vs. Actual PY
SCHOOL OPERATIONS			
Board Expenses	-	-	-
Classroom / Teaching Supplies & Materials	175,735	-	-
Special Ed Supplies & Materials	-	-	-
Textbooks / Workbooks	289,183	-	-
Supplies & Materials other	164,721	-	-
Equipment / Furniture	74,898	-	-
Telephone	78,016	-	-
Technology	356,130	-	-
Student Testing & Assessment	22,718	-	-
Field Trips	332,300	-	-
Transportation (student)	-	-	-
Student Services - other	183,525	-	-
Office Expense	114,554	-	-
Staff Development	369,246	-	-
Staff Recruitment	4,213	-	-
Student Recruitment / Marketing	32,672	-	-
School Meals / Lunch	62,714	-	-
Travel (Staff)	1,648	-	-
Fundraising	-	-	-
Other	107,647	-	-
TOTAL SCHOOL OPERATIONS	2,369,919	-	-
FACILITY OPERATION & MAINTENANCE			
Insurance	67,675	-	-
Janitorial	176,300	-	-
Building and Land Rent / Lease / Facility Finance Interest	586,988	-	-
Repairs & Maintenance	23,218	-	-
Equipment / Furniture	-	-	-
Security	-	-	-
Utilities	32,218	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	886,398	-	-
DEPRECIATION & AMORTIZATION	385,542	-	-
RESERVES / CONTINGENCY	313,891	-	-
TOTAL EXPENSES	16,419,452	-	-

ARLEM	ARLEM
--------------	--------------

Total Revenue	(16,549,331)	-	-
Total Expenses	16,419,452	-	-
Net Income	(129,878)	-	-
Actual Student Enrollment		-	
<p>*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed</p>			
	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY	Actual CY vs. Actual PY
NET INCOME	(129,878)	-	-



Annual Report Requirement
for SUNY Authorized Charter Schools
DEMOCRACY PREPARATORY CHARTER SCHOOL - HARLEM
2017-18

Administrative
expenditures per pupil:

\$0.00

Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

***NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Kent K. Anker

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Democracy Prep Harlem Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

None

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

I am the General Counsel of Democracy Prep Public Schools Inc - started 9/29/14

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	Please write "None" if applicable. Do not leave this space blank.		
------	---	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	Please write "None" if applicable. Do not leave this space blank.			


Signature

7/14/17
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

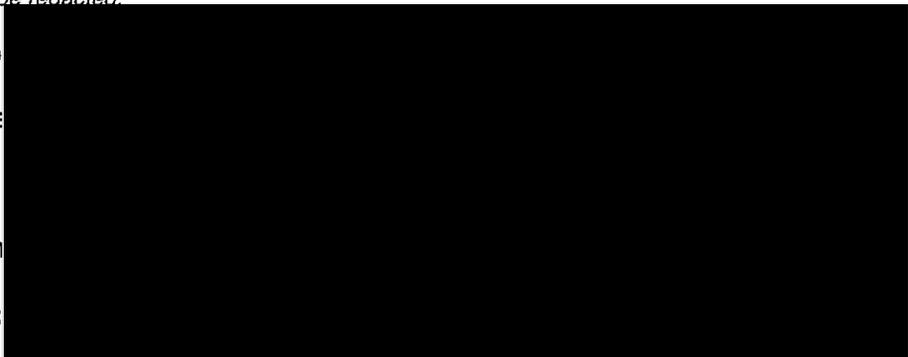
Business Telep

Business Address

E-mail Address

Home Telephone

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Derrick Bryant

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Democracy Prep Harlem Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Board Member - Finance Committee

2. Is the trustee an employee of any school operated by the Education Corporation?
 ___ Yes XX No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

___ Yes XX No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

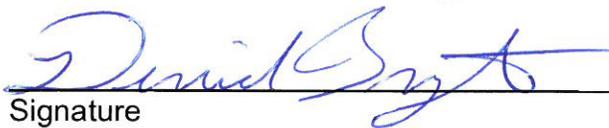
Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

N	O	N	E
---	---	---	---

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
N	O	N	E	

Please write "None" if applicable. Do not leave this space blank.


7/11/17
 Signature _____ Date _____

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____
Business Address: _____
E-mail Address: _____
Home Telephone: _____
Home Address: _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

STEPHEN GORDON

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

DEMOCRACY PREP HORLEM

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Family + Community Relations

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p>NONE</p>				

[Handwritten Signature]

7/10/17

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

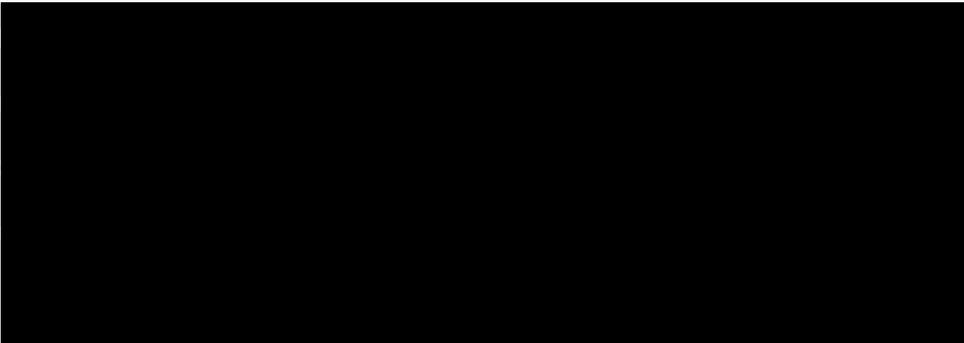
Business Telep

Business Address:

E-mail Address:

Home Telephone:

Home Address:



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

ROBERT MORRIS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

DEMOCRACY PREP CHARTER SCHOOL - HANLON

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). CHAIR

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NA	NA		

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Sean Windsor

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Democracy Prep Harlem

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<i>Please write "None" if applicable. Do not leave this space blank.</i>			
None	None	None	None

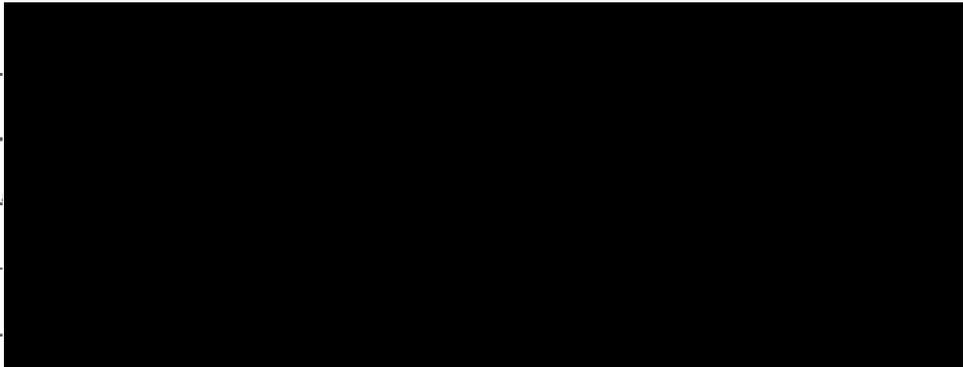
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

Signature *[Handwritten Signature]* Date 6/21/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____
 Business Address: _____
 E-mail Address: _____
 Home Telephone: _____
 Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Kathryn Stanton (Kate Duffy)

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Democracy Prep Harlem Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

member

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

CEO, Management, [REDACTED] 7/1/2013 (as CEO)

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

7/1/17 Please write "None" if applicable. Do not leave this space blank.
 6/30/17 management services refused from all

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
DPPS	management services	\$2.1M	refused	refused

Signature  Date 7/24/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

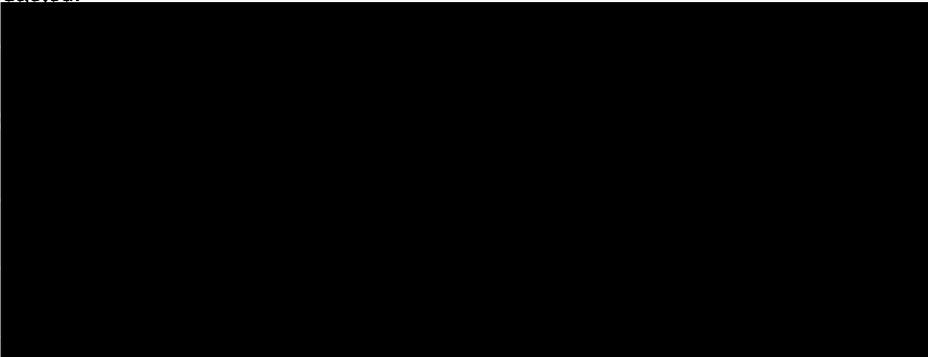
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Samuel Mathias

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Democracy Prep Harlem Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). *Trustee, Academic Accountability Chair*
2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

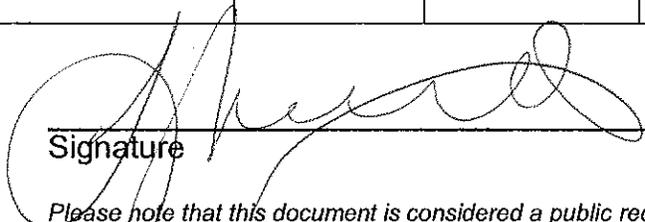
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.
 NONE

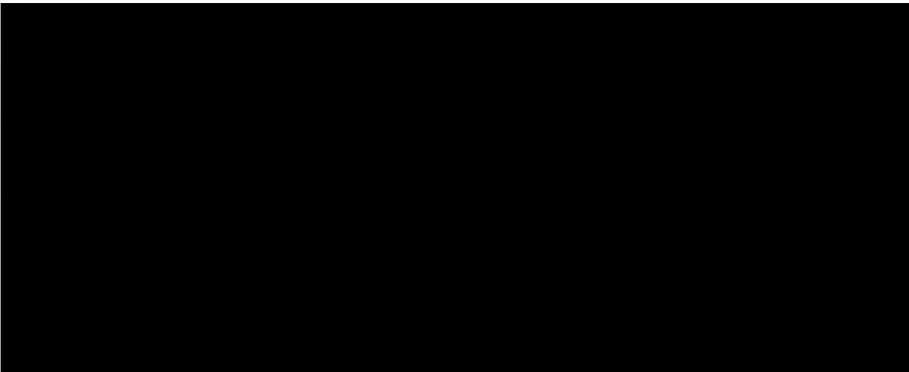
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i> NONE</p>				

Signature  Date 7/27/17

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____
 Business Address: _____
 E-mail Address: _____
 Home Telephone: _____
 Home Address: _____





Entry 9 BOT Table

Created: 07/10/2017 • Last updated: 08/01/2017

(tab across or use scroll bar at bottom of table)

1. Current Board Member Information

	Trustee Name	Email Addresses	Position on the Board	Committee Affiliations	Voting Member Per By-Laws? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)	Number of Board Mtgs Attended during 2016-17?
1	Robert North	[REDACTED]	Chair/ Board President	Governance; Academic	Yes	health, youth programs	4 terms; 2010-2012; 2012-2014; 2014-2016; 2016-2017	7
2	Stephen Gordon	[REDACTED]	Trustee/Member	Family and Community; Development	Yes	finance, real estate	4 terms; 2010-2012; 2012-2014; 2014-2016; 2016-2017	6
3	Derrick Bryant	[REDACTED]	Trustee/Member	Finance	Yes	finance	2 terms: 2013-2015, 2015-	5 or less

							2017	
4	Kent Anker		Trustee/Member	Finance, Academic	Yes	legal, education	2 terms: 2013-2015, 2015-2017	7
5	Sean Windsor		Treasurer	Finance	Yes	finance	2 terms: 2013-2015, 2015-2017	7
6	Brittany Mullings		Trustee/Member		Yes	human resources	1 term: 2016-2018	7
7	Katie Duffy		Trustee/Member		Yes	education management	4 terms; 2010-2012; 2012-2014; 2014-2016; 2016-2017	5 or less
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								

- | | |
|--|----|
| 2. Total Number of Members on June 30, 2016 | 8 |
| 3. Total Number of Members Joining the Board 2016-17 School Year | 0 |
| 4. Total Number of Members Departing the Board during the 2016-17 School Year | 1 |
| 5. Number of Voting Members 2016-17, as set by the by-laws, resolution or minutes | 7 |
| 6. Number of Board Meetings Conducted in the 2016-17 School Year | 7 |
| 7. Number of Board Meetings Scheduled for the 2017-18 School Year | 10 |

Thank you.



Entry 10 - Board Meeting Minutes

Last updated: 07/21/2017

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2016--June 2017.

A. Provide a URL link to the Monthly Board Meeting Minutes which are posted on the School's web page. http://democracyprep.org/assets/uploads/downloads/DPH_Minutes_16-17.pdf

OR

B. Upload All Monthly Board Meeting Minutes

Combine into one .PDF file

(No response)



Entry 11 Enrollment and Retention of Special Populations

Created: 07/10/2017 • Last updated: 08/01/2017

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2016-2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2017-2018.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Recruitment Targets 2016-17)	Describe Plans Toward Meeting Recruitment Targets 2017-18)
Economically Disadvantaged	<p>Democracy Prep Harlem is open to any child who is eligible under the laws of the State of New York for admission to a public school, and the school ensures compliance with all applicable anti-discrimination laws governing public schools, including Title VI of the Civil Rights Act and § 2854(2) of the New York Education Law, governing admission to a charter school. DPH uses various outreach efforts to attract and retain students who are at risk of academic failure and will continue to adopt and implement new measures designed to sustain its comparatively large proportion of such students in 2016- 17 and beyond. Specifically, we contact guidance counselors in elementary, middle and high schools in Community School District 5 in order to identify high-needs students who could naturally feed into Democracy Prep Harlem Charter School. Because a reliance on data pervades all aspects of Democracy Prep’s no excuses culture, we also depend on analytical tools to inform recruitment decisions. With support from network resources, our school is informed on neighborhood demographic trends, application to acceptance conversion rates, and previous year’s retention rates. This equips canvassers with more targeted walk-lists and recruitment strategies.</p>	<p>Moving forward, Democracy Prep Harlem Charter School will continue to advertise open registration in January each year. Interested families will meet with staff and review the expectations of the school. Canvassing staff will visit, with permission, local elementary schools, after-school programs, and youth centers, organize numerous open houses, attend school enrollment fairs, canvass neighborhoods door-to-door to further reach interested families, mail applications to every eligible family in Harlem, and post flyers and notices in local newspapers, supermarkets and community centers.</p>

English Language Learners	DPH contacts ELL instructors, and guidance counselors in the elementary, middle and high schools in Community School District 5 in order to identify high-needs students who could naturally feed into Democracy Prep Harlem Charter School. The school directly mails applications to all students in Upper Manhattan and the Bronx and canvasses each housing development in Upper Manhattan in order to drop off enrollment applications at each door irrespective of whether a school-aged student resides in that apartment. Native Spanish speakers, and in some cases French speakers, accompany canvassing efforts to ensure that Spanish and Francophone families are not precluded from applying. Most printed material also includes a Spanish version.	DPH will provide translation services, if necessary, for all promotional materials (e.g. billboards, public transportation advertisements, and canvassing fliers) and any person-to-person interaction requiring an English translation. The school will continue to directly mail applications to all students in Upper Manhattan and the Bronx and canvass each housing development in Upper Manhattan in order to drop off enrollment applications at each door, particularly in areas where a language other than English is primarily spoken.
Students with Disabilities	DPH contacts special education instructors and guidance counselors in elementary, middle and high schools in Community School District 5 in order to identify high-needs students who could naturally feed into Democracy Prep Harlem Charter School. DPH does not collect SPED or ELL data during the application phase. Instead, authentic community engagement works in tandem with data metrics to form the crux of DPH's enrollment efforts. Through programming such as DP Hearts Harlem and summer family ice cream socials, our school is able to establish a footprint in the community we serve and develop meaningful relationships with families by providing opportunities for them to meet principals and staff members in person to discuss DPH's special education services.	DPH strongly encourages a diverse community of students and families and does not discriminate against or limit the admission of any student on any unlawful basis including on the basis of disability or intellectual ability. DPH will continue to contact special education instructors and guidance counselors in elementary, middle and high schools in Community School District 5 in order to identify high-needs students who could naturally feed into Democracy Prep Harlem Charter School. DPH was founded with the intent of recruiting and serving an equal or higher proportion of students with disabilities than the surrounding district and will make a specific effort to recruit into the lottery applicant pool approximately 20% of students who have disabilities.

Retention Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Retention Targets 2016-17)	Describe Plans Toward Meeting Retention Targets 2017-18)
Economic	Learning support for DPH scholars comes through multiple means, including: clear, engaging, high-quality lessons in the classroom with low student-to-teacher ratios; increased learning time relative to schools in the surrounding district; pull-out and push-in instruction by DPH's Academic Collaboration Team (ACT) members and related services	DPH's instructional model will continue to incorporate supports for all students struggling academically. All students falling substantially below grade level in reading and math — regardless of classification — will receive increased attention through small-group instruction, individual tutoring, and

<p>ically Disadvantaged</p>	<p>such as counseling, speech, and occupational and physical therapy for student who require it; and mandatory after-school and Saturday program tutoring for students who require additional individual and small-group attention, as determined by assessment data regardless of Special Education or English Language Learner classification.</p>	<p>other intensive academic supports designed to accelerate their academic growth. DPH also will provide appropriate accommodations to all students progressing through the initial evaluation process prior to confirmation that the student is disabled and eligible for special education and related services.</p>
<p>English Language Learners</p>	<p>During the school year, the Academic Collaboration Team (or ACT Team), teachers, and leadership actively review the progress of ELL students to ensure scholars are supported to meet their goals. Teachers meet with scholars' families at the mid- and end-points of each trimester to monitor the progress towards their language development goals alongside the overarching promotional criteria. At the middle school level, this criteria includes reading level, math proficiency, number of classes passed, and attendance rates; at the high school, this criteria includes major courses being passed, cumulative GPA, SAT scores, and attendance rates.</p>	<p>Armed with an awareness of students' individualized learning plans, the ACT team, teachers, and leadership will work with scholars and families to ensure they are aware of both their individual development and progress towards promotion. The LAB-R test will be used to identify students who are entitled to our Structured English Immersion program for English Language Learners.</p>
<p>Students with Disabilities</p>	<p>During the school year, the Academic Collaboration Team (or ACT Team), teachers, and leadership actively review the progress of IEP students to ensure scholars are supported to meet their goals. Outside of IEP evaluations, teachers meet with scholars' families at the mid- and end-points of each trimester to monitor the progress towards their IEP goals alongside the overarching promotional criteria. At the middle school level, this criteria includes reading level, math proficiency, number of classes passed, and attendance rates; at the high school, this criteria includes major courses being passed, cumulative GPA, SAT scores, and attendance rates.</p>	<p>Armed with an awareness of students' individualized learning plans, the ACT team, teachers, and leadership will work with scholars and families to ensure they are aware of both their individual development and progress towards promotion. The upfront and transparent communication will allow for a richer academic dialogue around growth to better support the retention of our highest need students.</p>



Entry 12 Classroom Teacher and Administrator Attrition

Created: 07/10/2017 • Last updated: 08/01/2017

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

Classroom Teacher Attrition Table

	FTE Classroom Teachers on June 30, 2016	FTE Classroom Teachers Departed 7/1/16 - 6/30/17	FTE Classroom Teachers Filling Vacant Positions 7/1/16 - 6/30/17	FTE Classroom Teachers Added in New Positions 7/1/16 - 6/30/17	FTE of Classroom Teachers on June 30, 2017
	73	46	41	18	86

Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2016	FTE Administrators Departed 7/1/16 - 6/30/17	FTE Administrators Filling Vacant Positions 7/1/16 - 6/30/17	FTE Administrators Added in New Positions 7/1/16 - 6/30/17	FTE Administrative Positions on June 30, 2017
	6	3	0	0	3

Thank you



Entry 13 Uncertified Teachers

Created: 07/28/2017 • Last updated: 08/01/2017

**FTE Count of All Teachers 85
(Certified and Uncertified) as of
June 30, 2017**

**FTE Count of All Certified 42
Teachers as of June 30, 2017**

Instructions for Reporting Percent of Uncertified Teachers

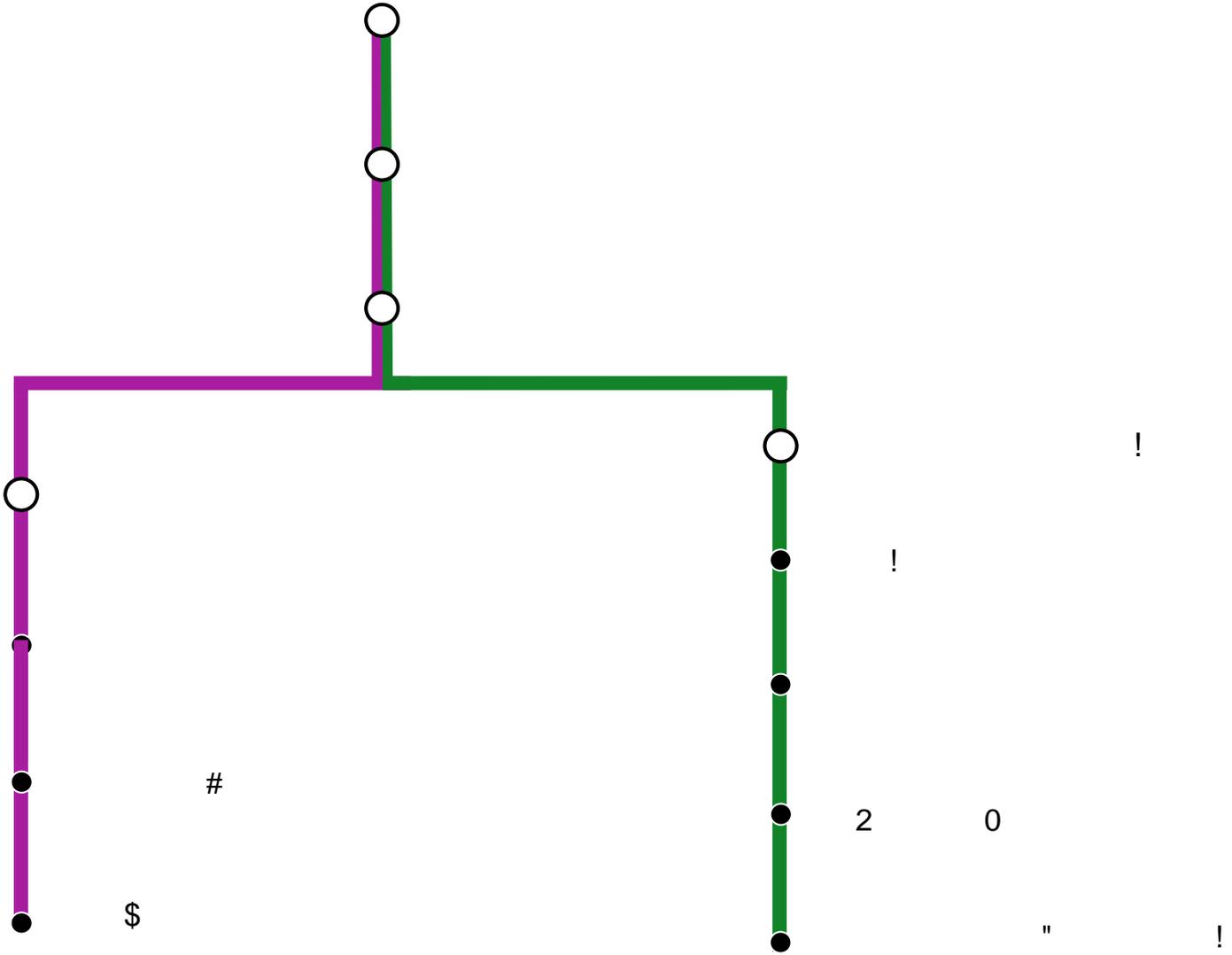
The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on June 30, 2017, and each uncertified teacher should be counted only once.

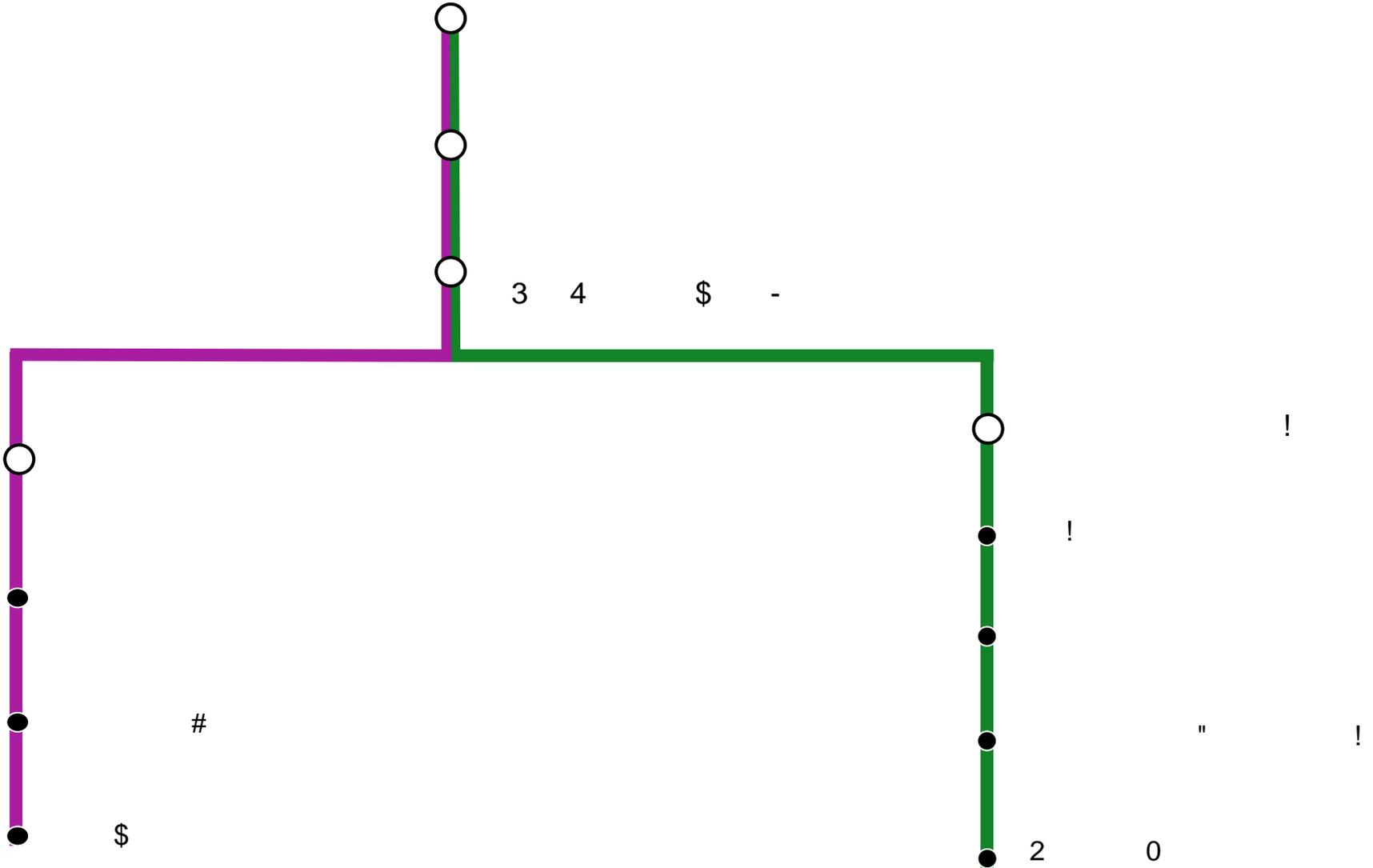
1. Total FTE count of uncertified teachers (6-30-17)	43
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-17)	18
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-17)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-17)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-17)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-17)	25

Thank you.

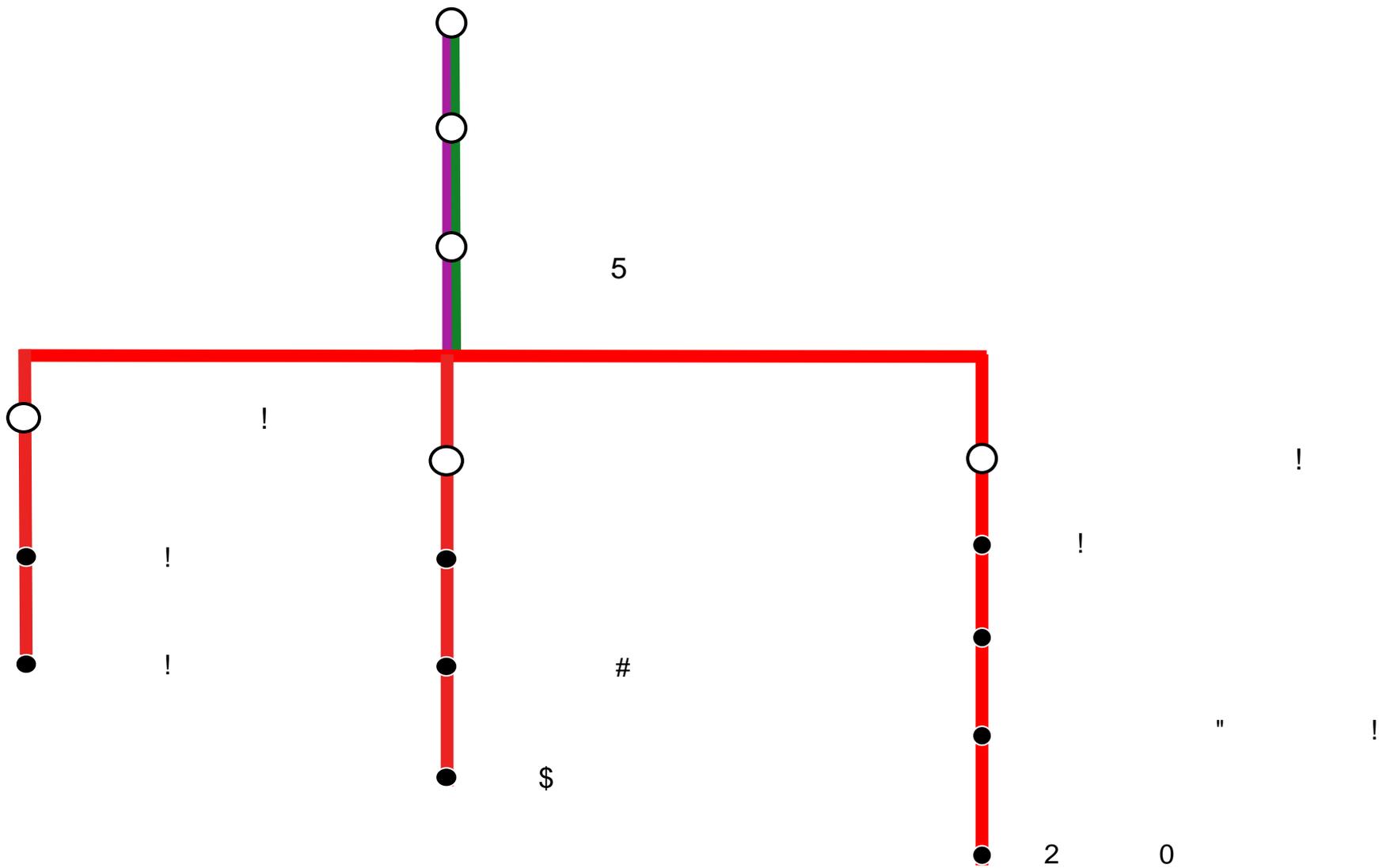
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2017-2018 ACADEMIC YEAR

The calendar below highlights certain events that are relevant to all DPPS schools located in NY. These dates are subject to change.

For the most up-to-date details about the events here, see the *NY Regional Calendar* located on Google Calendar.



2017

Event	Date
Independence Day	7/4
Leader PD	7/5 - 7/7
Operations PD	7/10 - 7/14
NY Summer Academy	7/5 - 7/28
Summer PD	8/7 - 9/1
HS Network PD	8/16
MS Network PD	8/17
Arts PD, Lincoln Center	8/17
Civic Coordinator Training	8/22
Labor Day- No School	9/4
First Day of School	9/5
Fall MAP Window	9/18 - 9/29
MS Network PD	9/29
Doctor Day	10/6
Columbus Day- No School	10/9
Civics Coordinator PD	10/13
Arts PD, Lincoln Center	10/13
DP-YOU!	10/20 - 10/21
Halloween- 1pm Dismissal	10/31
MS Network PD	11/3
Election Day	11/7
Veteran's Day- No School	11/10
Thanksgiving Break	11/22 - 11/24
Staff PD Day (No Scholars)	12/8
T2 Begins	12/11
T1 Gradebooks Locked	12/12
MS Network PD	12/15
Arts PD, Lincoln Center	12/15
PT Conferences	12/18 - 12/21
Winter Break: NY	12/22 - 12/29

2018

Event	Date
Full Staff PD Day: NY	1/2
Scholars Return	1/3
MS Network PD	1/5 - 1/6
Civics Coordinator PD	1/11
Arts PD, Lincoln Center	1/12
MLK Day- No School	1/15
International Trip PD	1/19
Winter MAP Window	1/22 - 2/2
Network Town Hall	2/9
February Break	2/16 - 2/23
Civics Coordinator PD	3/1
Staff PD Day (No Scholars)	3/16
T3 Begins	3/19
T2 Gradebooks Locked	3/20
MS Network PD & Arts PD	3/23
PT Conferences	3/26 - 3/29
Spring Recess	4/2 - 4/6
NYS ELA Exams	4/10 - 4/13
Arts PD, Lincoln Center	4/20
NYS Math Exams	5/3 - 5/8
NYSESLAT Window	5/14 - 5/18
Week of Service	5/14 - 5/18
NYS Science Exams	5/23, 6/4
Memorial Day- No School	5/28
Spring MAP Window	5/29 - 6/8
Regents Scoring Day	6/22
T3 Gradebooks Locked	6/22
HS Graduation Day	6/25
Last Day of School	6/26
Last Day for All NY Staff	6/27

- Professional Development
- Civic Events
- Days Off
- Trimester Markers

JULY

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

OCTOBER

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29	30	31				

JANUARY

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28	29	30	31			

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29	30					

AUGUST

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27	28	29	30	31		

NOVEMBER

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26	27	28	29	30		

FEBRUARY

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25	26	27	28			

MAY

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27	28	29	30	31		

SEPTEMBER

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24	25	26	27	28	29	30

DECEMBER

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24	25	26	27	28	29	30
31						

MARCH

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18	19	20	21	22	23	24
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JUNE

S	M	T	W	T	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30