



# Entry 1 School Information

Created: 07/11/2017 • Last updated: 07/26/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2017**) or you may not be assigned the correct tasks.

**a. SCHOOL NAME AND BEDS#** HEALTH SCIENCES CS (REGENTS)

(Select name from the drop down menu)

**b. CHARTER AUTHORIZER** Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

**c. DISTRICT / CSD OF LOCATION** Buffalo

## d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	1140 Ellicott St. Buffalo, NY 14209			

## d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Dr. Hank Stopinski
Title	Principal
Emergency Phone Number (###-###-####)	

**e. SCHOOL WEB ADDRESS (URL)** [www.healthsciencescharterschool.org](http://www.healthsciencescharterschool.org)

**f. DATE OF INITIAL CHARTER** 09/2009

**g. DATE FIRST OPENED FOR INSTRUCTION** 08/2010

# **h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

## MISSION STATEMENT

To provide high-school age youth with an academically challenging learning environment that prepares them to communicate effectively, think and reason critically, value diversity, engage in service learning, pursue academic excellence, obtain sustainable and quality careers in the healthcare industry and become productive and valued members of the community.

# **h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief description of Key design elements are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Mandatory Summer Enrichment (as evidenced by the instructional calendar): Regents prep, credit recovery, service learning, internships, electives, and college courses. Schedules are developed based on individual student needs.
Variable 2	Many students have been exposed to the latest industry technology and laboratory techniques through internships with partners such as Roswell Park and Hauptman Woodward, tours of facilities such as Jacobs Neurological Institute, and dozens of MASH Camps at Catholic Health, ECMC, and Kaleida Health facilities.
Variable 3	Industry-specific curriculum: School-wide CPR Certification through the National Safety Council is offered bi-annually on-site at the school. The second year of the National Academy Foundation's school-wide Academy of Health Sciences was successfully completed. The CNA Program is under development.
Variable 4	Honors and Dual College Credit Courses: During this charter term, students completed college coursework at Bryant & Stratton, including Intro to Health Care, Medical Terminology, Intro to Psychology, and Principles of Sociology. The school continues to develop partnerships with local institutions of higher education in order to expose students to college level course work and obtain college credits while in high school, which reinforces students' understanding of the need for rigor in high school, builds confidence in pursuing college post-graduation, as well as lessens the financial burden on them once in college. Health Sciences students participate in

	college visits during their junior and senior years.
Variable 5	Student Mentoring: Faculty/staff have committed to "adopt" an individual junior for those students deemed at-risk and have pledged to go the extra mile to ensure attendance, behavior, and academics are in good standing, resulting in graduation rate, exceeding the NYS standard with the graduating class. Students also receive mentoring services through the school's partnership with the Buffalo Urban League. Lastly, students participating in internships have the privilege of a career mentor relationship with an industry professional.
Variable 6	Service Learning: All cohorts of students have, or are engaging in, 100 hours of mandatory community service prior to graduation at local hospitals, businesses and healthcare facilities as well as neighborhood clean-ups around the school. Guidance tracks number of hours served. Site examples include Sister's Hospital, Kenmore Mercy Volunteering, Puerto Rican Parade, UNYTS Blood Drive, Pride Parade, WNY Middle School Science Bowl, Habitat for Humanity, Little Loving Hands Day Care, Roswell Park Cancer Institute, Buffalo Urban League, volunteer soup kitchen, Teacher's Desk, Children's Place of Buffalo, Omega Mentoring Program, CASNY, Women and Children's Hospital, Buffalo Re-Use, AIDs Walk, African American Culture Center, Catholic Health Volunteer Center, and many more.
Variable 7	Internships: Over 320 students have participated in paid/non-paid internships at area hospitals and healthcare organizations since the school's inception. 100% of students were exposed to career awareness and exploration activities.
Variable 8	Career Development Activities: Students participate in MASH Camps, internships, career events, college visits, and National Academy Foundation (NAF) programming in a manner that reinforces the need for academic achievement and exposes them to multiple career opportunities available in the health sciences industry. Since inception, over 450 students per year have participated in exploratory programs at 50 healthcare facilities and other partnerships. Kaleida Health, Independent Health, BlueCross/BlueShield, Roswell Park Cancer Institute, and SUNY at Buffalo (Doctor's Back to School, Young Doctors Club, and Young Dentists Club) have contributed staff time to provide teachers with in-class presentations relevant to ongoing coursework. As part of NAF, every student develops a college and career plan with the NAF teacher. Moving forward, a co-curricular transcript will be completed and updated annually by Guidance Counselors and NAF staff.
Variable 9	Health and Wellness: Nutrition and personal health programming continues to grow at the school in order to increase personal health and wellness of our community's

future healthcare professionals. The Wellness Committee has grown and moved forward with goal setting and planning. They have revised and received Board approval for their Wellness Plan and Wellness Policy. New Wellness events and initiatives will be put into action next year. It is emphasized throughout all facets of classroom instruction and extracurricular offerings. 100% of the students participate in the free breakfast that is served every morning and lunch. The after-school cooking club has been a tremendous success this year, emphasizing fresh produce and healthy eating. In addition to nutrition, the social and mental health of the students also remains a priority, and case managers from the Buffalo Urban League, Planned Parenthood of WNY, Gateway Longview, as well as support from Catholic Health and Baker Victory Services are available at the school to address student needs. Partnerships such as the Dentists Back to School, Young Doctors Club, and Nurses Club addresses both career opportunities as well as discuss the need for a healthy lifestyle, provide eye and dental exams, and work with school staff to link students to additional services when appropriate.

Variable 10

(No response)

**i. TOTAL ENROLLMENT ON JUNE 30, 2017** 416

**j. GRADES SERVED IN SCHOOL YEAR 2016-17**

Check all that apply

Grades Served

9, 10, 11, 12

**k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

**l1. FACILITIES**

Does the school maintain or operate multiple sites?

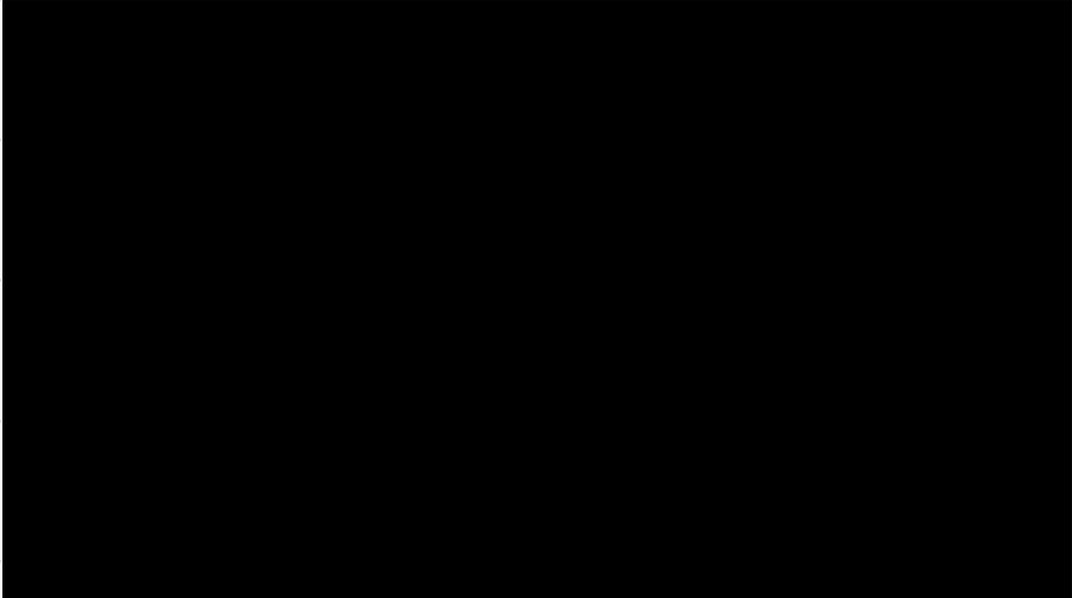
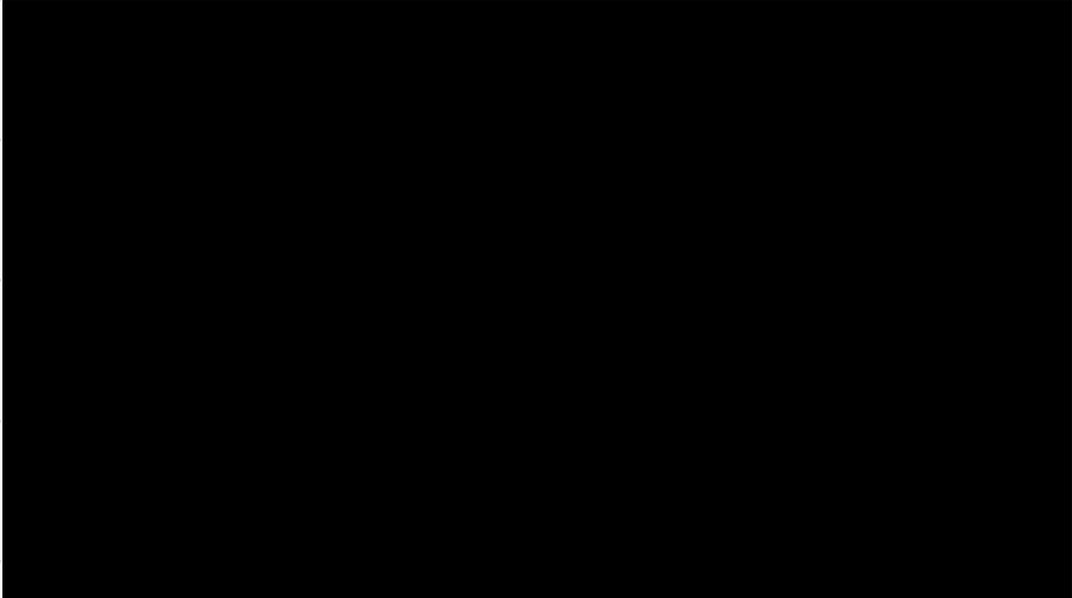
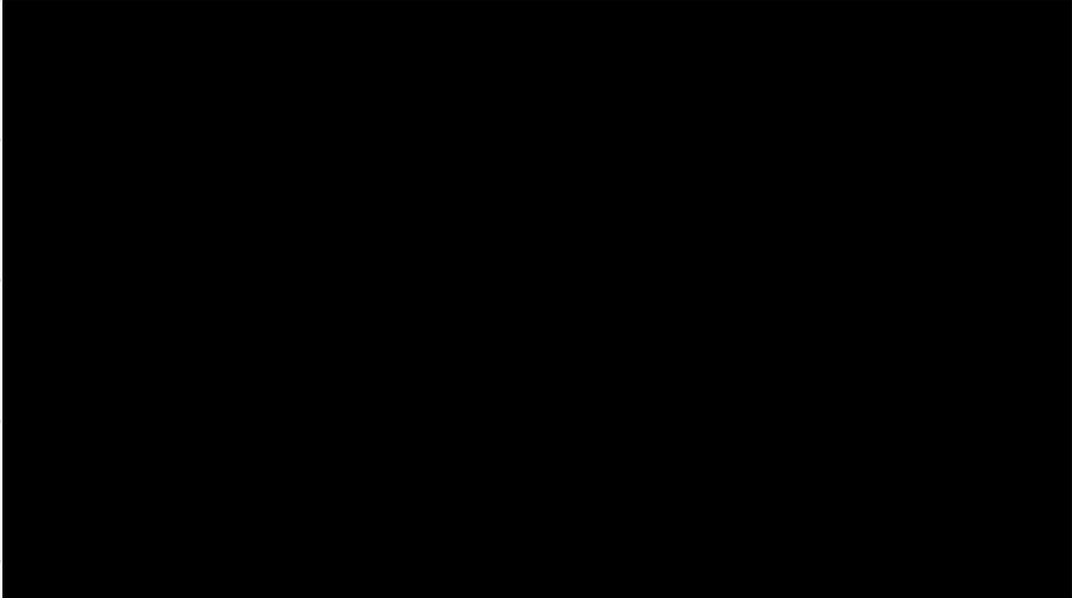
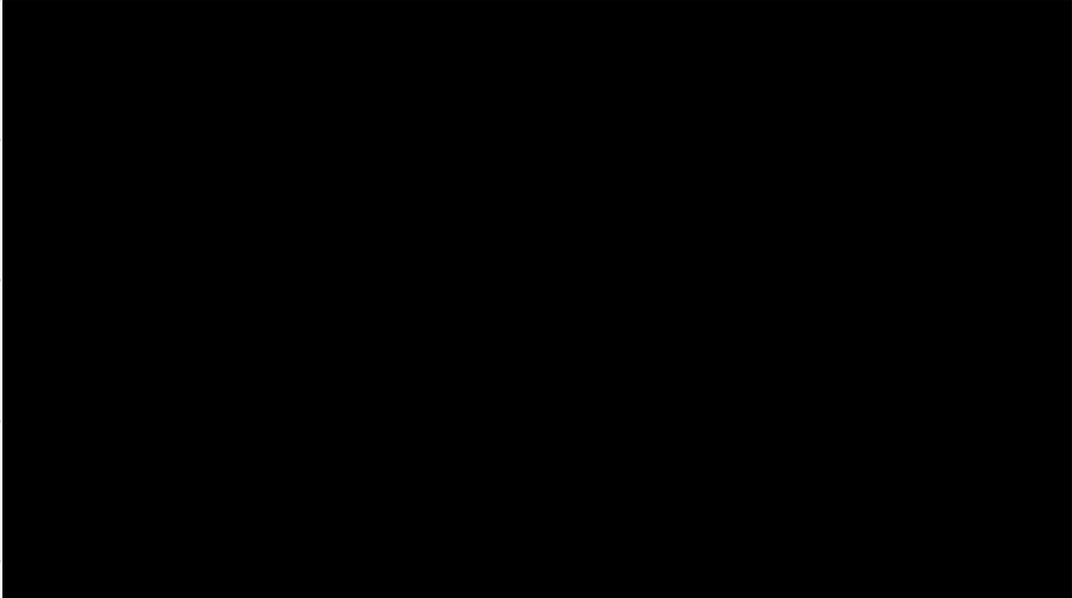
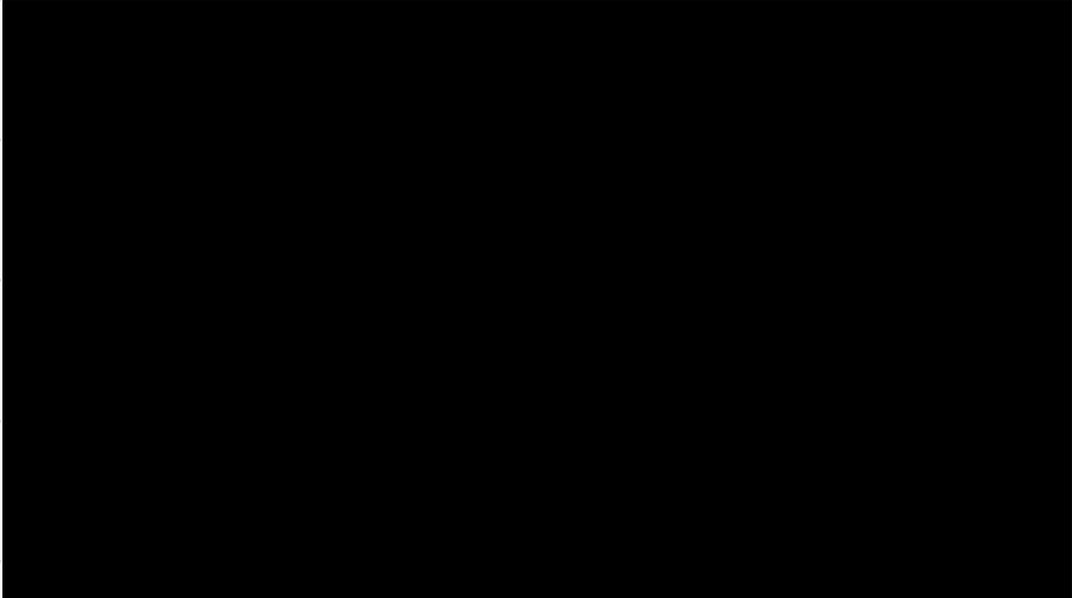
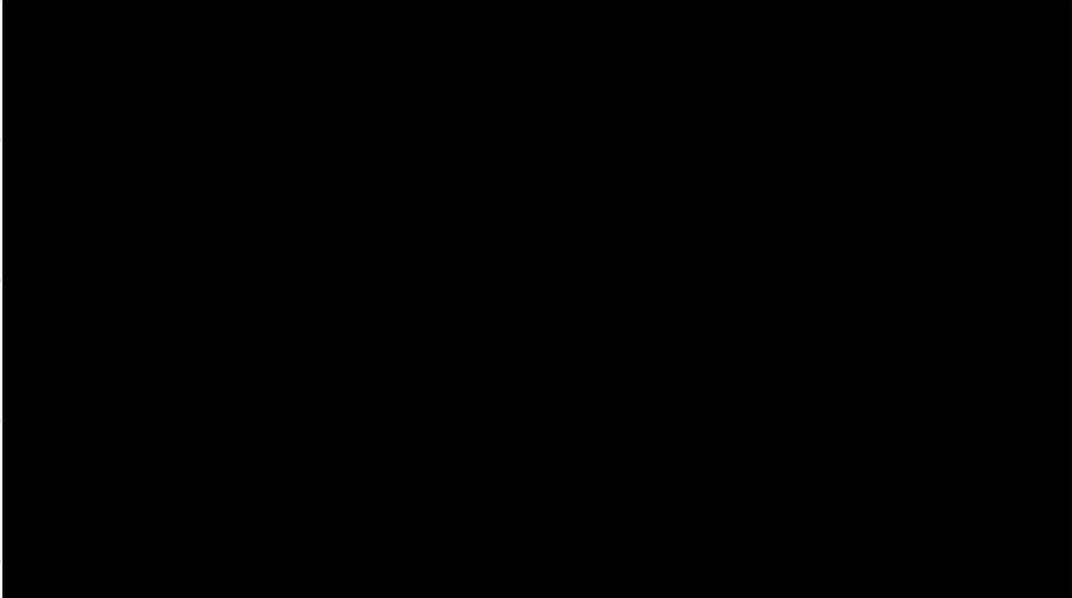
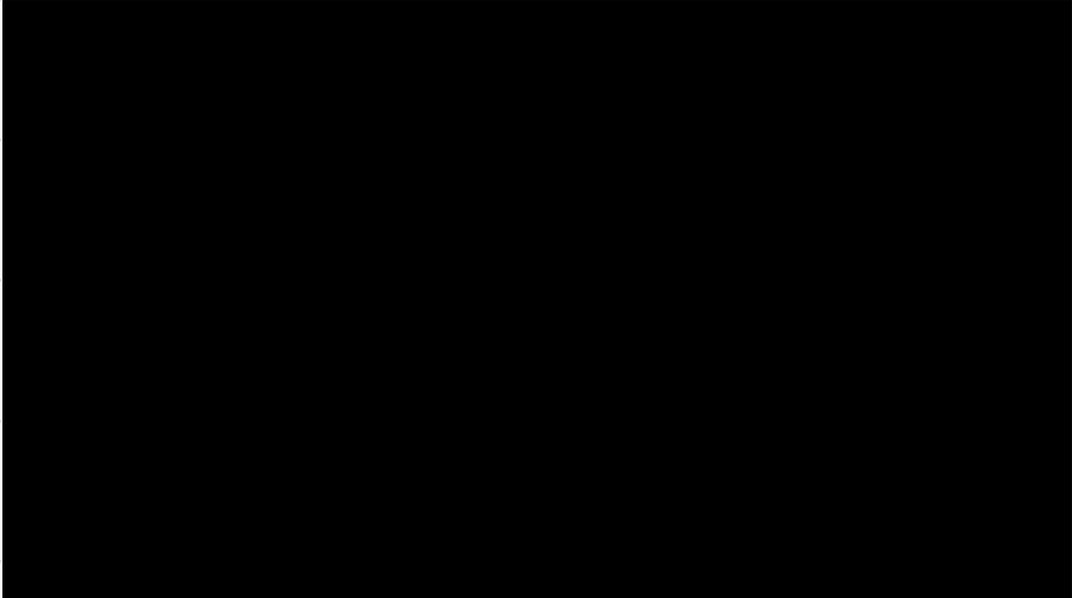
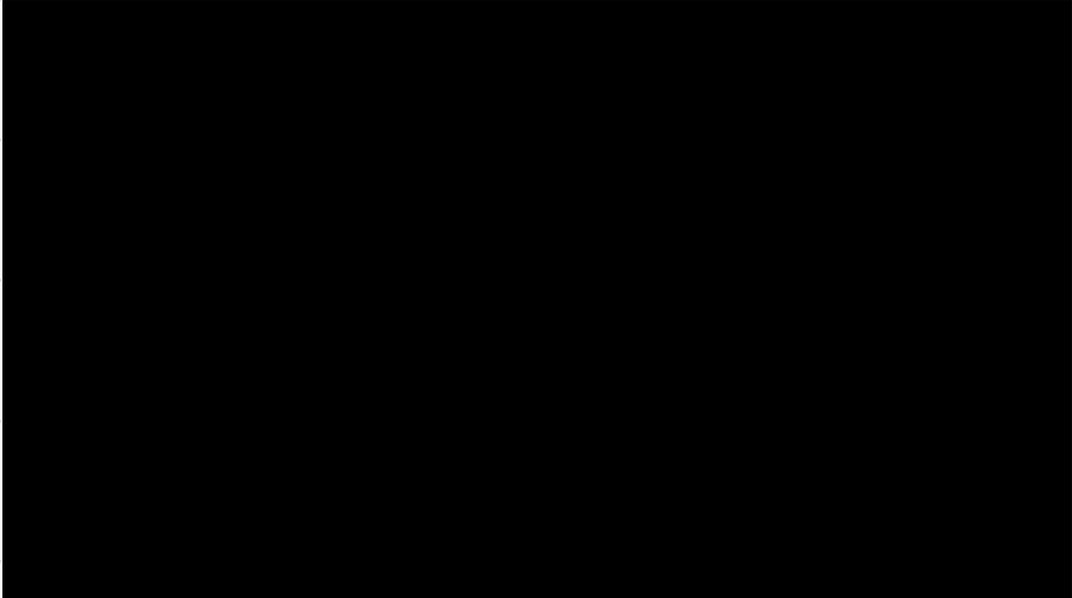
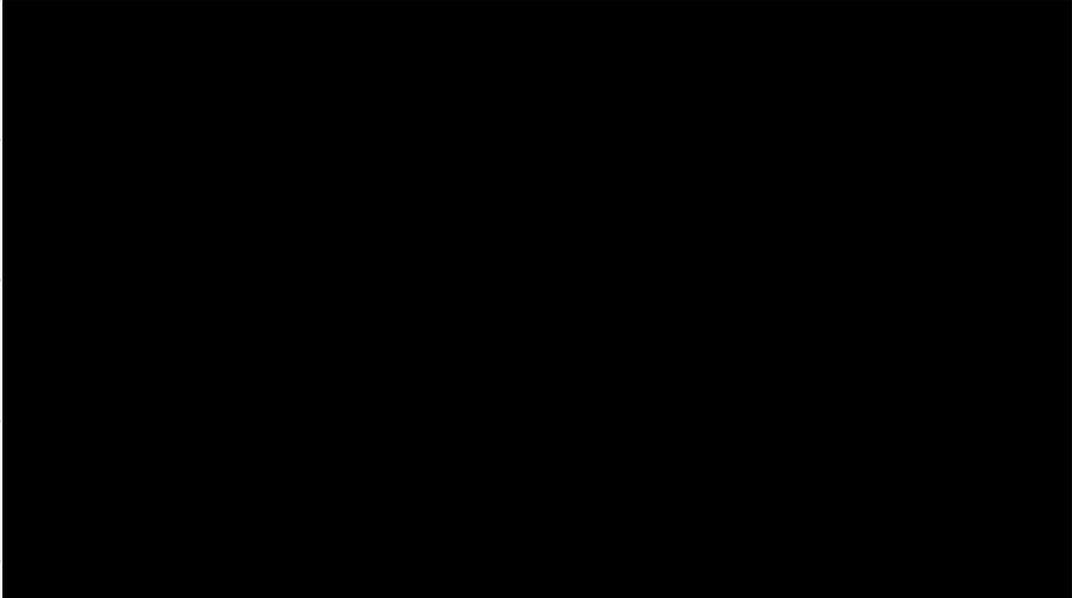
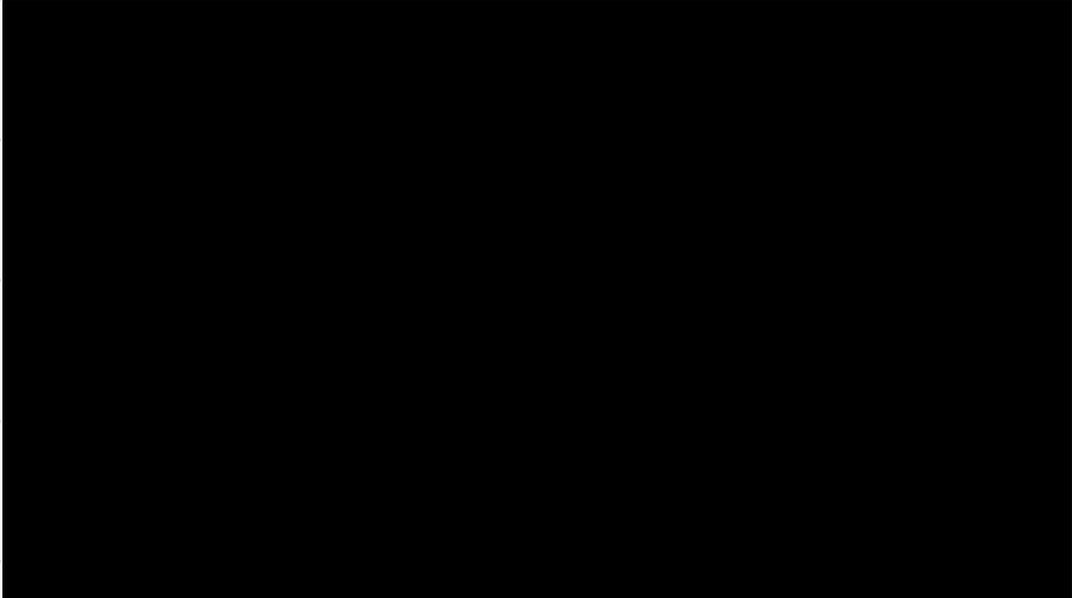
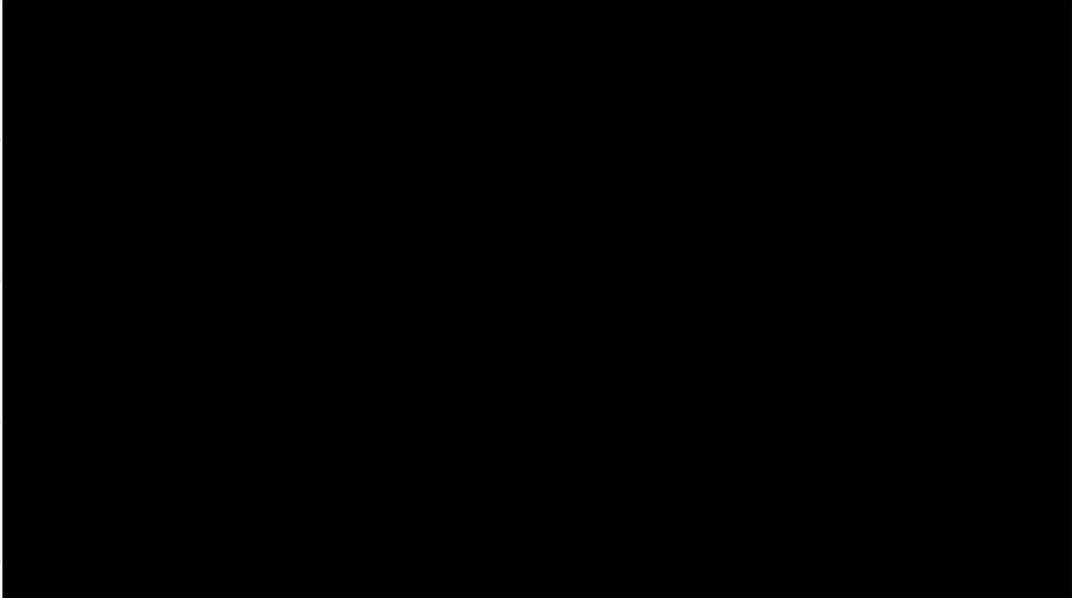
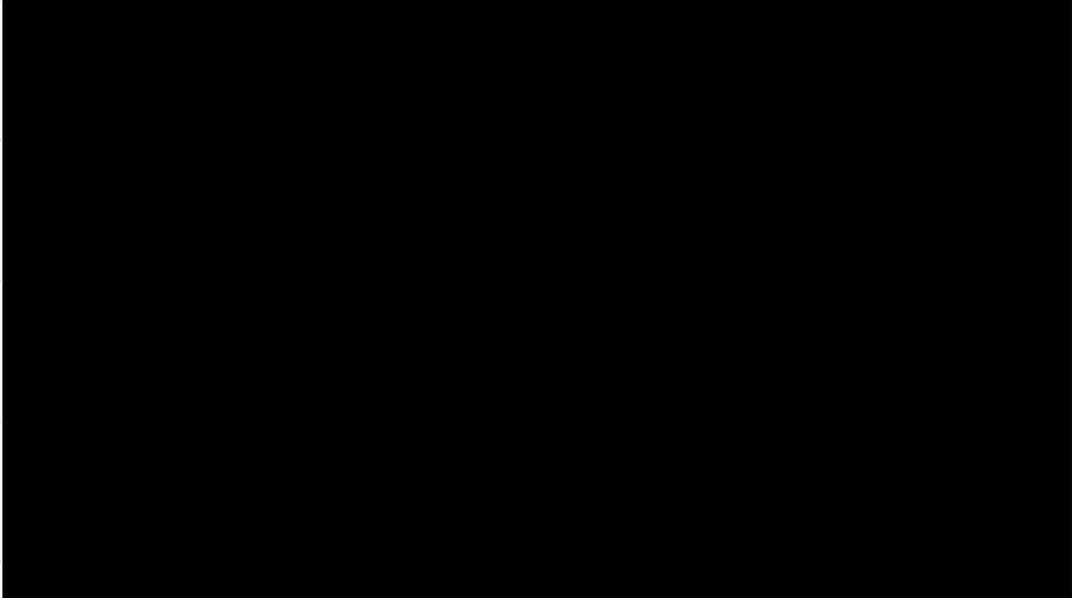
No, just one site.

## I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	1140 Ellicott Street		BOCES ERIE 1	9-12	Yes	Rent/Lease
Site 2						
Site 3						

### I2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Henry J. Stopinski			
Operational Leader	Gregory J. Altman			
Compliance Contact	Henry J. Stopinski			
Complaint Contact	Gregory J. Altman			

**m1. Is the school or are the school sites co-located?** No

**n1. Were there any revisions to the school's charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions).** No

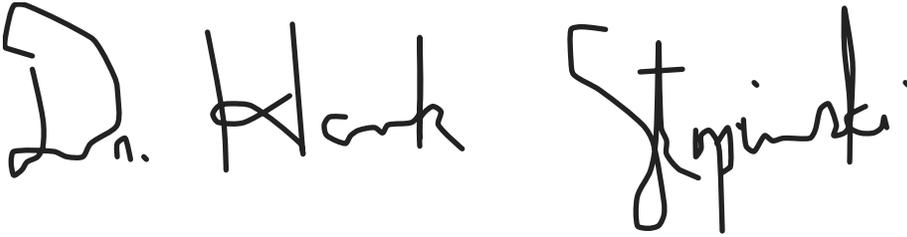
**o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report.**

Annelyse Giovannitti, Executive Assistant

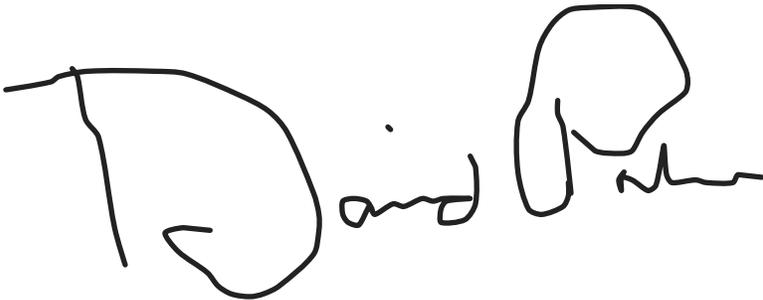
**p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**

Handwritten signature of Dr. Hank Stojinski in black ink.

**Signature, President of the Board of Trustees**

Handwritten signature of David R... in black ink.

**Date**

2017/07/25

**Thank you.**



# Entry 2 NYS School Report Card Link

Last updated: 07/25/2017

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## 1. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/profile.php?instid=800000065871>

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



# Entry 3 Progress Toward Goals

Created: 07/26/2017 • Last updated: 07/28/2017

## PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2017. If the goals are based on student performance data that the school will not have access to before August 1, 2017 (e.g., the NYS Assessment results), please state this in the last column. The information can be updated when available. Please complete and submit no later than November 1, 2017.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

#### 2016-17 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	2017 NYS Regents Algebra I Common Core examination scores will meet or exceed charter performance targets.  Target - 58%	NYSED Regents Examinations  69% of the HSCS students scored above 65% on the 2017 Regents Exams.	Met	
Academic Goal 2	2017 NYS Regents Geometry examination scores will meet or exceed charter performance targets.  Target - 38%	NYSED Regents Examinations  6% of the HSCS students scored above 65% on the 2017 Regents Exams.	Not Met	Health Sciences has enlisted content specific support from Erie 1 BOCES on an ongoing basis. The Math PLC will work to align curriculum and improve teaching and learning in order to significantly impact outcomes. The School also has a continuous improvement plan aimed at improving school attendance, behavior, and culture in order to positively impact outcomes.

Academic Goal 3	<p>2017 NYS Regents Living Environment examination scores will meet or exceed charter performance targets.</p> <p>Target - 78%</p>	<p>NYSED Regents Examinations</p> <p>33% of the HSCS students scored above 65% on the 2017 Regents Exams.</p>	Not Met	<p>Health Sciences has enlisted content specific support from Erie 1 BOCES on an ongoing basis. The LE PLC will work to align curriculum and improve teaching and learning in order to significantly impact outcomes. The School also has a continuous improvement plan aimed at improving school attendance, behavior, and culture in order to positively impact outcomes.</p>
Academic Goal 4	<p>2017 NYS Regents Global History &amp; Geography examination scores will meet or exceed charter performance targets.</p> <p>Target - 68%</p>	<p>NYSED Regents Examinations</p> <p>39% of the HSCS students scored above 65% on the 2017 Regents Exams.</p>	Not Met	<p>Health Sciences has enlisted content specific support from Erie 1 BOCES on an ongoing basis. The Global PLC will work to align curriculum and improve teaching and learning in order to significantly impact outcomes. The School also has a continuous improvement plan aimed at improving school attendance, behavior, and culture in order to positively impact outcomes.</p>
Academic Goal 5	<p>2017 NYS Regents Algebra II Common Core examination scores will meet or exceed charter performance targets.</p> <p>Target - 55%</p>	<p>NYSED Regents Examinations</p> <p>63% of the HSCS students scored above 65% on the 2017 Regents Exams.</p>	Met	
				<p>Health Sciences has enlisted content specific support from Erie 1 BOCES on an ongoing basis. The</p>

Academic Goal 6	2017 NYS Regents US History & Government examination scores will meet or exceed charter performance targets.  Target -82%	NYSED Regents Examinations  71% of the HSCS students scored above 65% on the 2017 Regents Exams.	Not Met	US History PLC will work to align curriculum and improve teaching and learning in order to significantly impact outcomes. The School also has a continuous improvement plan aimed at improving school attendance, behavior, and culture in order to positively impact outcomes.
Academic Goal 7	2017 NYS Regents Comprehensive English examination scores will meet or exceed charter performance targets.  Target - 53%	NYSED Regents Examinations  63% of the HSCS students scored above 65% on the 2017 Regents Exams.	Met	
Academic Goal 8	2017 NYS Regents Chemistry examination scores will meet or exceed charter performance targets.  Target - 76%	NYSED Regents Examinations  62% of the HSCS students scored above 65% on the 2017 Regents Exams.	Not Met	Health Sciences has enlisted content specific support from Erie 1 BOCES on an ongoing basis. The Chemistry PLC will work to align curriculum and improve teaching and learning in order to significantly impact outcomes. The School also has a continuous improvement plan aimed at improving school attendance, behavior, and culture in order to positively impact outcomes.

**2. Do we have more academic goals to add?** Yes

**2016-17 Progress Toward Attainment of Academic Goals**

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	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	80% of students graduating will receive a Regents Diploma.	June and August 2017 graduation rate.  As of June, the unofficial graduation rate is 76%, which is anticipated to increase to 91% in August.	Met	Comprehensive academic support during the summer session will result in additional seniors obtaining a Regents Diploma therefore increasing the 4 year graduation rate.
Academic Goal 10	Students will participate in at least four career activities.	School Counselors developed and monitored events	Met	Well over four school day events were held including mock interviews, college fairs, MASH Camps, Doctors Back to School Day, etc. In addition, students were exposed to over 100 professionals and dozens of health career professionals over the year.
Academic Goal 11	Students will complete 100 hours of service or more.	Student service hours tracked by School College and Career Coordinator.	Met	All students participating in Commencement met their service hour goal.
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				

**3. Do have more academic goals (No response) to add?**

**2016-17 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal				

27				
Academ ic Goal 28				
Academ ic Goal 29				
Academ ic Goal 30				

#### **4. ORGANIZATIONAL GOALS**

## 2016-17 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	To demonstrate continuous progress towards meeting or exceeding the NYSED Charter Benchmarks.	The 10 benchmarks are monitored throughout the school year with an annual audit conducted in the fall. Monthly financial progress is monitored.	Met	Initial indicators are that 80% of the targets have been met. A formal audit to take place in September.
Org Goal 2	To develop a comprehensive work-based learning program that will support the vision of the Charter School to be "premiere".	A written outline and plan to be produced as a guide that will include goals, activities and metrics.	Met	The outline of priorities has been met. The formal plan is expected in the late summer of 2017
Org Goal 3	To develop a comprehensive plan to address the deficits identified in the incoming students of the 9th grade.	A written plan and proposal to be approved by the Board of Trustees in support of a Freshman Transition Academy for the 2017/18 school year.	Met	The plan has been approved and program expected to launch in the fall of 2017.
Org Goal 4				
Org Goal 5				

**5. Do you have more organizational goals to add?** No

## 6. FINANCIAL GOALS

### 2016-17 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts

				School Will Take
Financial Goal 1	<p>Further improve monthly reporting system so that it directly ties to/reports SED metrics providing both text and a visual method that administration, Finance Committee, and Board of Trustees can effectively and efficiently exchange, analyze, and communicate financial information that allows them to make sound fiscal decisions while always monitoring SED measurements for a “fiscally sound” charter school.</p>	<p>Monthly reports to the Finance Committee and BOT detailing key metrics and ratios including: current ratio, unrestricted days cash, enrollment stability, debt to asset ratio, debt service ratio, total margin, and composite score.</p>	Met	<p>Format has been developed and utilized on a monthly basis.</p>
Financial Goal 2	<p>Continue to develop and implement internal controls for the protection of school assets.</p>	<p>Review and update as necessary all existing fiscal policies, while also developing any new ones that are deemed necessary to assist with establishing maximum efficiency procedures for accounting, reporting, business, purchasing, payroll, payment of vendors and contractors, and</p>	Met	<p>The School has developed a three-year schedule of review for all financial policies to be reviewed and updated as necessary. Additionally, new policies and procedures continue to be developed, reviewed and disseminated that will maximize the school’s ability to operate under strong fiscal guidelines in delivering and achieving the greatest educational</p>

		all other areas of fiscal management.		returns and the greatest contributions to the educational program in relation to dollars expended.
Financial Goal 3	To use the best available techniques for budget development and management.	Monthly reports presented to the Finance Committee detailing budget shortfalls and overages to date with detailed descriptions and recommendation where appropriate for balancing expense lines moving forward.	Met	The Finance Department has developed a form to be implemented for any unbudgeted expenses. The form requires sign off by the Principal, Director of Finance, and the Director of Curriculum for any unbudgeted expenses and details as to where other dollars will be reallocated to allow for such expense within the current budget.
Financial Goal 4	Continue to develop long-term fiscal sustainability plan	Payment of current expenditures on time and in accordance with all vendor agreements. Adherence to school's procurement policy to assure safeguarding of the integrity of the procurement process and to assure increased efficiency, economy, and flexibility in procurement activities and to maximize the fullest extent the	Met	The school has in place a pledge campaign and continues to raise funds for its Opportunity Fund to provide additional funding sources other than just student enrollment dollars. The school continues to loo for opportunities to partner with organizations in the community to provide both funding opportunities for

	for school.	<p>purchasing power of the school. Increasing outside funding opportunities to eventually establish a reserve fund as well as to continue to find grant funding and other outside support to be used towards student needs, educational programs, scholarships, etc. Most conservative use of ban Line of Credit.</p>		<p>initiatives as well as to successfully offer students opportunities for additional programming such as the after-school program we are running in partnership with the Buffalo Urban League which provides increased learning opportunities and time for students at minimal cost to the school.</p>
Financial Goal 5	The school will operate in an economically sustainable manner.	<p>The School will operate in a fiscally sound manner as measured by an external audit that is submitted on time to the State Education Department. Actual and proposed budgets for each school year will demonstrate effective allocation of resources. Yearly balance sheet will demonstrate that the school maintains adequate cash reserves.</p> <p>1. The school will meet all Generally Accepted Accounting Practices (GAAP) as demonstrated by external, annual audit reports. The school</p>	Met	<p>Audit will be completed and filed timely with the State Education Department by November 1, 2017.</p>

		will meet all financial reporting deadlines set by the State Education Department.		
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# Entry 4 Expenditures per Child

Created: 07/11/2017 • Last updated: 07/25/2017

## Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	6435858
Line 2: Year End FTE student enrollment	437
Line 3: Divide Line 1 by Line 2	14727

## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016-17 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

### Notes:

***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***

***<http://www.p12.nysed.gov/psc/AuditGuide.html>.***

**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	942269
Line 2: Management and General Cost (Column)	1289760
Line 3: Sum of Line 1 and Line 2	2232030
Line 5: Divide Line 3 by the Year End FTE student enrollment	5108

***Thank you.***



# Entry 5d Financial Services Contact Information

Last updated: 07/26/2017

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

## 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Gregory J. Altman, CPA	[REDACTED]	[REDACTED]

## 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Lumsden & McCormick, LLP	[REDACTED]	[REDACTED]	New

## 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm

# New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -  
Board of Regents -

## 2017-18 Budget & Cash Flow Template

### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**HEALTH SCIENCES CHARTER SCHOOL -**

**PROJECTED BUDGET FOR 2017-2018 -**

**July 1, 2017 to June 30, 2018 -**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,039,955	680,212	140,500	-	200,000	7,060,667
Total Expenses	3,083,014	407,971	401,102	-	3,118,181	7,010,267
Net Income	2,956,941	272,241	(260,602)	-	(2,918,181)	50,400
Actual Student Enrollment	394	56				450
Total Paid Student Enrollment	-	-				-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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**REVENUE**

**REVENUES FROM STATE SOURCES**

Per Pupil Revenue

CY Per Pupil Rate

District of Location

\$13,005.00

School District 2 - Other districts outside Buffalo

\$10,750.00

School District 3 (Enter Name)

School District 4 (Enter Name)

School District 5 (Enter Name)

5,735,205	671,726	-	-	-	6,406,931
96,750	8,486	-	-	-	105,236
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
<b>5,831,955</b>	<b>680,212</b>				<b>6,512,167</b>

Special Education Revenue

Grants

Stimulus

Other

Other State Revenue

-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-

**TOTAL REVENUE FROM STATE SOURCES**

<b>5,831,955</b>	<b>680,212</b>				<b>6,512,167</b>
------------------	----------------	--	--	--	------------------

**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

-	-	-	-	-	-
208,000	-	-	-	-	208,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
<b>208,000</b>					<b>208,000</b>

**TOTAL REVENUE FROM FEDERAL SOURCES**

<b>208,000</b>					<b>208,000</b>
----------------	--	--	--	--	----------------

**LOCAL and OTHER REVENUE**

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

-	-	50,000	-	-	50,000
-	-	21,000	-	-	21,000
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	200,000	200,000
-	-	-	-	-	-
-	-	69,500	-	-	69,500
<b>140,500</b>				<b>200,000</b>	<b>340,500</b>

**TOTAL REVENUE FROM LOCAL and OTHER SOURCES**

<b>140,500</b>				<b>200,000</b>	<b>340,500</b>
----------------	--	--	--	----------------	----------------

**TOTAL REVENUE**

<b>6,039,955</b>	<b>680,212</b>	<b>140,500</b>		<b>200,000</b>	<b>7,060,667</b>
------------------	----------------	----------------	--	----------------	------------------

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

No. of Positions

Executive Management

1.00

Instructional Management

2.00

Deans, Directors & Coordinators

3.00

-	-	-	-	150,342	150,342
-	-	-	-	200,858	200,858
-	-	-	-	206,728	206,728

**HEALTH SCIENCES CHARTER SCHOOL**

**PROJECTED BUDGET FOR 2017-2018**

**July 1, 2017 to June 30, 2018**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,039,955	680,212	140,500	-	200,000	7,060,667
Total Expenses	3,083,014	407,971	401,102	-	3,118,181	7,010,267
Net Income	2,956,941	272,241	(260,602)	-	(2,918,181)	50,400
Actual Student Enrollment	394	56				450
Total Paid Student Enrollment	-	-				-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	1.00	-	-	-	-	123,353	123,353
Operation / Business Manager	1.00	-	-	-	-	82,621	82,621
Administrative Staff	4.00	-	-	-	-	187,952	187,952
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>12</b>					<b>951,854</b>	<b>951,854</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>							
Teachers - Regular	23.00	1,057,438	-	-	-	-	1,057,438
Teachers - SPED	7.00	-	322,397	-	-	-	322,397
Substitute Teachers	2.00	51,170	-	-	-	-	51,170
Teaching Assistants	-	-	-	-	-	-	-
Specialty Teachers	9.00	416,526	-	-	-	-	416,526
Aides	-	-	-	-	-	-	-
Therapists & Counselors	3.00	-	-	161,839	-	-	161,839
Other	1.00	44,580	-	-	-	-	44,580
<b>TOTAL INSTRUCTIONAL</b>	<b>45</b>	<b>1,569,715</b>	<b>322,397</b>	<b>161,839</b>			<b>2,053,951</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	1.00	-	-	-	-	51,233	51,233
Security	4.00	-	-	-	-	125,341	125,341
Other	1.00	-	-	-	-	33,784	33,784
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>6</b>					<b>210,357</b>	<b>210,357</b>
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>63</b>	<b>1,569,715</b>	<b>322,397</b>	<b>161,839</b>		<b>1,162,212</b>	<b>3,216,163</b>
<b>PAYROLL TAXES AND BENEFITS</b>							
Payroll Taxes		143,282	29,499	14,808	-	106,342	293,932
Fringe / Employee Benefits		178,163	36,592	18,369	-	131,911	365,035
Retirement / Pension		86,334	17,732	8,901	-	63,922	176,889
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>407,779</b>	<b>83,823</b>	<b>42,078</b>		<b>302,175</b>	<b>835,855</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>1,977,494</b>	<b>406,221</b>	<b>203,917</b>		<b>1,464,387</b>	<b>4,052,019</b>
<b>CONTRACTED SERVICES</b>							
Accounting / Audit		-	-	-	-	18,000	18,000
Legal		-	-	-	-	10,000	10,000
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	219,325	219,325
Payroll Services		-	-	-	-	50,000	50,000
Special Ed Services		-	-	-	-	-	-
Titelment Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		-	-	72,000	-	69,500	141,500
<b>TOTAL CONTRACTED SERVICES</b>				<b>72,000</b>		<b>366,825</b>	<b>438,825</b>

**SCHOOL OPERATIONS**

**HEALTH SCIENCES CHARTER SCHOOL**

**PROJECTED BUDGET FOR 2017-2018**

**July 1, 2017 to June 30, 2018**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	6,039,955	680,212	140,500	-	200,000	7,060,667
Total Expenses	3,083,014	407,971	401,102	-	3,118,181	7,010,267
Net Income	2,956,941	272,241	(260,602)	-	(2,918,181)	50,400
Actual Student Enrollment	394	56				450
Total Paid Student Enrollment	-	-				-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Board Expenses	-	-	-	-	1,000	1,000
Classroom / Teaching Supplies & Materials	69,500	-	-	-	-	69,500
Special Ed Supplies & Materials	-	1,750	-	-	-	1,750
Textbooks / Workbooks	14,000	-	-	-	-	14,000
Supplies & Materials other	-	-	-	-	24,000	24,000
Equipment / Furniture	-	-	-	-	-	-
Telephone	24,000	-	-	-	-	24,000
Technology	148,920	-	-	-	-	148,920
Student Testing & Assessment	1,000	-	-	-	-	1,000
Field Trips	27,000	-	-	-	-	27,000
Transportation (student)	-	-	-	-	-	-
Student Services - other	117,650	-	105,185	-	-	222,835
Office Expense	-	-	-	-	59,000	59,000
Staff Development	74,900	-	-	-	-	74,900
Staff Recruitment	15,000	-	-	-	-	15,000
Student Recruitment / Marketing	-	-	20,000	-	-	20,000
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-
Other	190,800	-	-	-	11,342	202,142
<b>TOTAL SCHOOL OPERATIONS</b>	<b>682,770</b>	<b>1,750</b>	<b>125,185</b>		<b>95,342</b>	<b>905,047</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	-	-	-	-	42,000	42,000
Janitorial	-	-	-	-	131,500	131,500
Building and Land Rent / Lease	-	-	-	-	661,610	661,610
Repairs & Maintenance	-	-	-	-	120,500	120,500
Equipment / Furniture	-	-	-	-	15,000	15,000
Security	-	-	-	-	18,000	18,000
Utilities	-	-	-	-	97,329	97,329
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>					<b>1,085,939</b>	<b>1,085,939</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>422,750</b>				<b>105,687</b>	<b>528,437</b>
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTIGENCY</b>						
<b>TOTAL EXPENSES</b>	<b>3,083,014</b>	<b>407,971</b>	<b>401,102</b>		<b>3,118,181</b>	<b>7,010,267</b>
<b>NET INCOME</b>	<b>2,956,941</b>	<b>272,241</b>	<b>(260,602)</b>		<b>(2,918,181)</b>	<b>50,400</b>

**ENROLLMENT - \*School Districts Are Linked To Above Entries\***

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	384	54	438
School District 2 - Other districts outside Buffalo	10	2	12
School District 3 (Enter Name)			-

**HEALTH SCIENCES CHARTER SCHOOL**

**PROJECTED BUDGET FOR 2017-2018**

**July 1, 2017 to June 30, 2018**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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Actual Student Enrollment	394	56				450
Total Paid Student Enrollment	-	-				-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
School District 4 (Enter Name)			-			
School District 5 (Enter Name)			-			
<b>TOTAL ENROLLMENT</b>	394	56	450			
<b>REVENUE PER PUPIL</b>	15,330	12,147	312			
<b>EXPENSES PER PUPIL</b>	7,825	7,285	891			



**Assumptions**

**DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable**




Director of Finance & Operations
Controller
CIO; Business Clerk; Executive Assistant to Principal; Receptionist

GenEd Teachers
SPED Teachers
Building-based Substitute Teachers
Spanish, Physical Ed, Health, Art, ELL, Business Teachers

Guidance Counselors and Social Worker
Internship Coordinator

Facilities Manager
Monitors (includes estimate of OT)
Guidance Secretary


Audit/Tax Fees
Legal Fees

Food Service
Payroll/HR Services

IT Services; Grant Writing Services; Community Services; Hearing Services; Professional Fees In-Kind; Other
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**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Donna M. Brown

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Health Sciences Charter School

- List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
- Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

*Please write "None" if applicable. Do not leave this space blank.*

*None*

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
<i>None</i>				

*Dennis M. Brewer*  
 \_\_\_\_\_  
 Signature

*7/13/17*  
 \_\_\_\_\_  
 Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

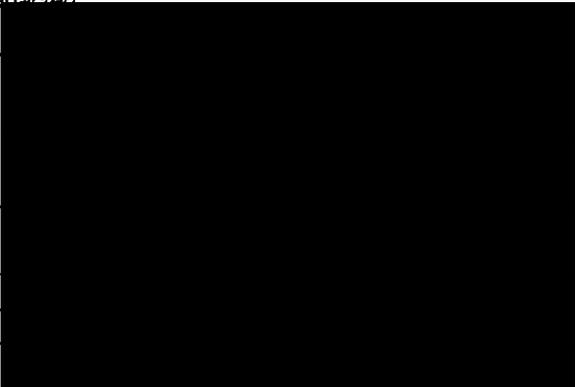
**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

LISA COPPOVA

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

**Health Sciences Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None			

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;">None</p>				

Signature \_\_\_\_\_ Date 7/13/17

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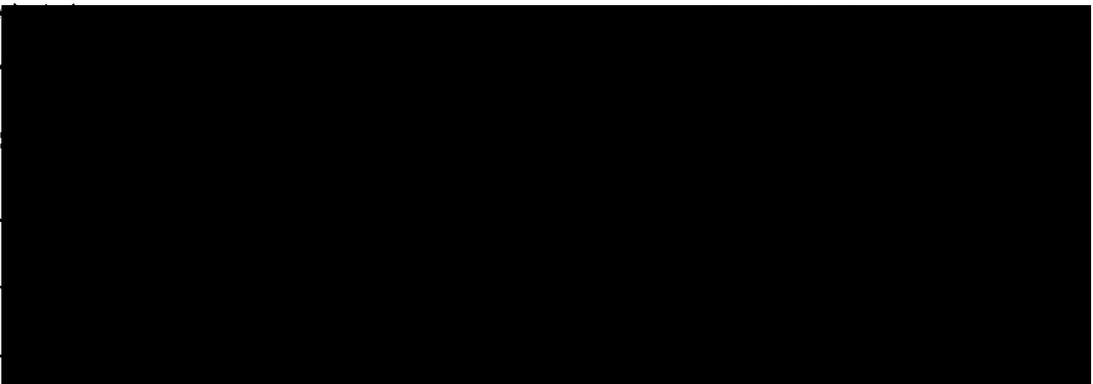
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
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**Trustee Name:**

MICHAEL EDBAUER, DO

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

**Health Sciences Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). BOARD MEMBER

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

HSCS  
 Employee of Catholic Health System as Chief Clinical Officer as of 07/01/2006

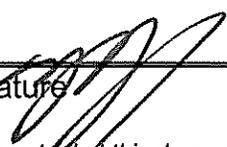
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

none	<i>Please write "None" if applicable. Do not leave this space blank.</i>		
------	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please</i> none	<i>write "None" if applicable. Do not leave this space blank.</i>			

Signature  \_\_\_\_\_ Date 7/12/17

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**Business Telephone:** \_\_\_\_\_  
**Business Address:** \_\_\_\_\_  
**E-mail Address:** \_\_\_\_\_  
**Home Telephone:** \_\_\_\_\_  
**Home Address:** \_\_\_\_\_  
**Committee Affiliations:** \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Michael Faso

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Health Sciences Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

*None*

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

2016-2017	Please write name of organization providing services to staff	I do not participate or vote on this process	Do not leave this space blank. Corporate
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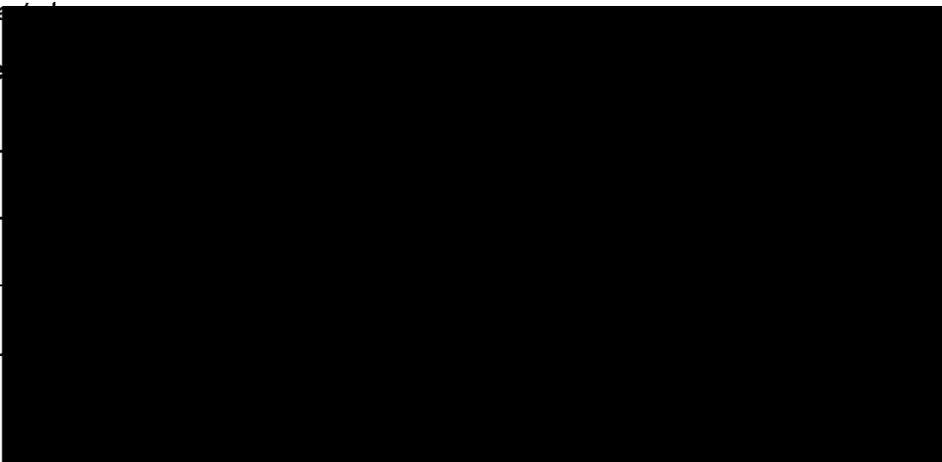
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
IHA	Health insurance provider	unknown	Michael Fao Board Member	I do not participate in this process nor do I vote

Signature:  Date: 7/11/17

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Business Telephone: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_  
 Home Telephone: \_\_\_\_\_  
 Home Address: \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

\_\_\_\_\_ John Hennessey \_\_\_\_\_

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

**Health Sciences Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Technology Committee Chair

2. Is the trustee an employee of any school operated by the Education Corporation?  
 \_\_\_ Yes \_\_\_ **X** \_\_\_ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

\_\_\_ Yes \_\_\_ **X** \_\_\_ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None			
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None				

*[Signature]* 7/11/17  
 Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

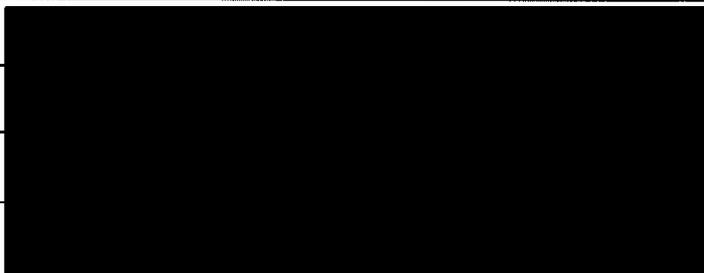
**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Richard P. Hershberger PhD MBA

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

**Health Sciences Charter School**

- List all positions held on the education corporation board (e.g., president, treasurer, parent representative).  
*Academic Committee Chair*
- Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>None</i>			



<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

**Trustee Name: Jeffrey Holt**

---

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

**Health Sciences Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). N/A

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

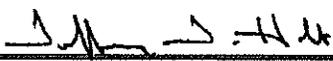
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

NONE	<i>Please write "None" if applicable. Do not leave this space blank.</i>		
------	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE				

  
 Signature 7/25/17  
 Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

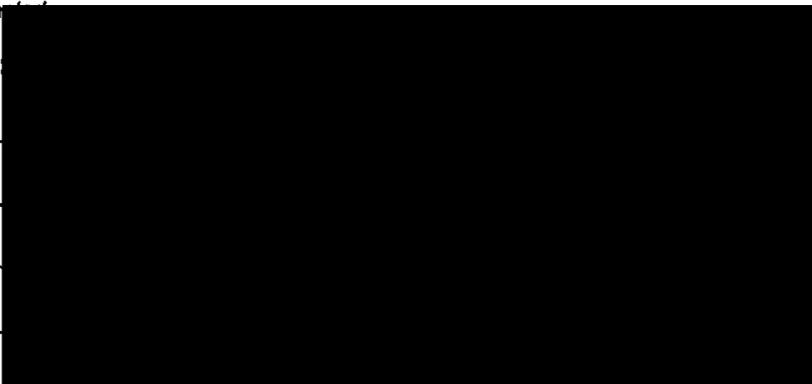
**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_



<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

Trustee Name: **Michael J. Moley**

---

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

**Health Sciences Charter School**

- List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
- Is the trustee an employee of any school operated by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

<b>N/A</b> Please write "None" if applicable. Do not leave this space blank.			
--	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<b>N/A</b> Please	write "None" if applicable. Do	not leave this space blank.		

Michael J. Muey July 12, 2017  
 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

**Business Telephone:** \_\_\_\_\_  
**Business Address:** \_\_\_\_\_  
**E-mail Address:** \_\_\_\_\_  
**Home Telephone:** \_\_\_\_\_  
**Home Address:** \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

David Palmer

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Health Sciences Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). *President*

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Robert Richardson

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Health Sciences Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Vice President

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	Please write "None" if applicable. Do not leave this space blank.		
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

Robert Ruck  
Signature

7/25/17  
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

CYNTHIA SCHWARTZ

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

**Health Sciences Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Secretary

2. Is the trustee an employee of any school operated by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

*None*

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				

*Cynthia A. DeLuca*  
 \_\_\_\_\_  
 Signature

*July 13, 2017*  
 \_\_\_\_\_  
 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

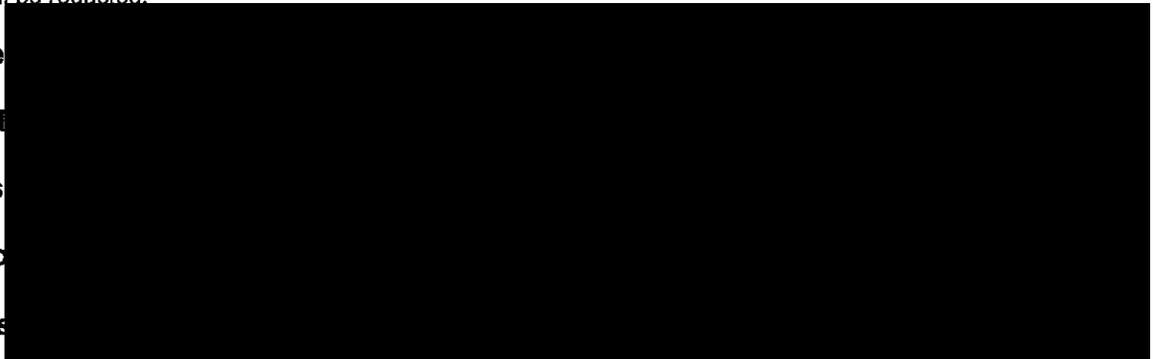
**Business Tele**

**Business Add**

**E-mail Address**

**Home Telepho**

**Home Address**



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Melissa S. Tucker

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

**Health Sciences Charter School**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Board Member

2. Is the trustee an employee of any school operated by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;"><i>None</i></p>				

*[Handwritten Signature]*

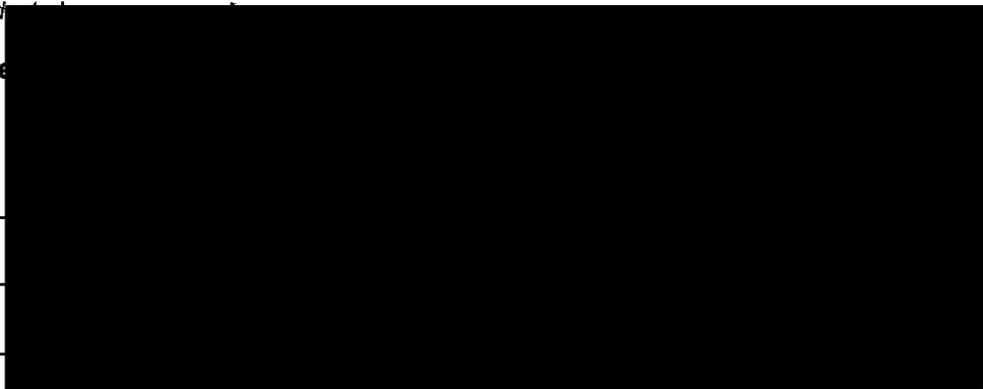
7/13/17

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_  
 Home Telephone: \_\_\_\_\_  
 Home Address: \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

PATRICK J. WHALEN

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Health Sciences Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

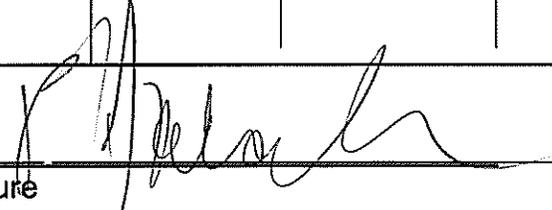
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

NONE	<i>Please write "None" if applicable. Do not leave this space blank.</i>		
------	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE				

Signature 

Date July 12, 2017

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**

**Business Address:**

**E-mail Address:**

**Home Telephone:**

**Home Address:**





# Entry 9 BOT Table

Created: 07/11/2017 • Last updated: 07/26/2017

(tab across or use scroll bar at bottom of table)

## 1. Current Board Member Information

	Trustee Name	Email Addresses	Position on the Board	Committee Affiliations	Voting Member Per By-Laws? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)	Number of Board Mtgs Attended during 2016-17?
1	Dr. Michael Edbauer	[REDACTED]	Trustee/Member	none	Yes	Health Care Administration	1 term, 2015 - present through 2017	5 or less
2	John Hennessy	[REDACTED]	Trustee/Member	Technology Committee Chair	Yes	Technology	1 term, 2013 - present through 2016	9
3	Michael Moley	[REDACTED]	Trustee/Member	Accountability Committee	Yes	Human Resources	3 terms, 2009 - present through 2018	8
4	Dr. Pratibha	[REDACTED]	Trustee/Member	none	No	Physician		5 or less

	Bansal	[REDACTED]	ber					
5	Cynthia Schwartz	[REDACTED]	Secretary	Facilities, Marketing, Executive Committees	Yes	Facilities & Strategic Planning	3 terms, 2009-present through 2018	12
6	Dr. Lori Quigley	[REDACTED]	Trustee/Member	none	No	Education (p-16)		5 or less
7	David Palmer	[REDACTED]	Chair/Board President	Personnel, Executive, and Facilities Committees	Yes	Labor Relations	3 terms, 2009-present through 2018	11
8	Dr. Richard Hershberger	[REDACTED]	Trustee/Member	Academic Committee	Yes	Life Science, Education		8
9	Michael Faso	[REDACTED]	Treasurer	Executive, Finance Committees	Yes	Finance	3 terms, 2009-present through 2017	9
10	Brian Patterson	[REDACTED]	Trustee/Member	none	No	Criminal Justice		5 or less
11	Patrick Whalen	[REDACTED]	Trustee/Member	none	Yes			8
						HR - Labor Relations		

12	Melissa Tucker	[REDACTED]	Trustee/Member	Personnel Committee	Yes	ns, Executive Coaching, Leadership Development	1 term, 2014-present through 2017	6
13	Donna Brown	[REDACTED]	Trustee/Member	Marketing Committee	Yes	Service Excellence/Strategic Planning	2 terms, 2011-present through 2016	5 or less
14	Lisa Coppola	[REDACTED]	Trustee/Member	Personnel Committee	Yes	Law	2 terms, 2011-present through 2017	12
15	Robert Richardson	[REDACTED]	Vice Chair/Vice President	Executive Committee	Yes	Finance	1 term, 2014-present through 2017	12
16	Jeffrey Holt	[REDACTED]	Trustee/Member		Yes	Operations/Strategic Planning		6
17	Ekua Mends-Aidoo	[REDACTED]	Trustee/Member		No			5 or less
18	Jevon Hunter	[REDACTED]	Trustee/Member		Yes		1 term, 2014 - departed 2016	5 or less

19								
20								

**2. Total Number of Members on June 30, 2016** 11

**3. Total Number of Members Joining the Board 2016-17 School Year** 7

**4. Total Number of Members Departing the Board during the 2016-17 School Year** 1

**5. Number of Voting Members 2016-17, as set by the by-laws, resolution or minutes** 13

**6. Number of Board Meetings Conducted in the 2016-17 School Year** 12

**7. Number of Board Meetings Scheduled for the [2017-18](#) School Year** 12

**Thank you.**



# Entry 10 - Board Meeting Minutes

Last updated: 07/27/2017

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## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2016--June 2017.

**A. Provide a URL link to the <http://www.healthsciencescharterschool.org/apps/pages/boardmeetinginformation> Monthly Board Meeting Minutes which are posted on the School's web page.**

**OR**

**B. Upload All Monthly Board Meeting Minutes**

Combine into one .PDF file

<https://nysed-cso-reports.fluidreview.com/resp/11010871/wNFCVDEEJA/>

**Health Sciences Charter School  
Board Meeting Minutes**

**Date:** July 14, 2016

**Location/Time:** Health Sciences Charter School -7:00am

**Attendees:** Lisa Coppola, Dr. Michael Edbauer, Michael Faso, Dr. John Gillespie, John Hennessey, David Palmer, Robert Richardson, Cynthia Schwartz, Melissa Tucker

**Absent/Excused:** Dr. Jevon Hunter, Dr. Marsha Jackson, Michael Moley

**Guests:** Dr. Hank Stopinski, Greg Altman, Rob Boccaccio, Jeffrey Holt, Melina Vamvas, Patrick Whalen

Topic	Discussion	Action
<b>Call to Order</b>	Mr. Palmer called the meeting to order.	Based on the number of Trustees currently at 12, seven persons are required for a quorum.
<b>Public Comment</b>	No comment.	No action required
<b>Consent Agenda Items</b> (Distributed via email) <ul style="list-style-type: none"> <li>• Board Meeting Minutes—05.12.16</li> <li>• Board Meeting Minutes—06.16.16</li> <li>• Facilities Committee Minutes-06.03.16</li> <li>• Finance Committee Minutes- 06.01.16</li> <li>• Finance Committee Minutes- 07.06.16</li> <li>• Personnel Committee Minutes- 05.24.16</li> <li>• Personnel Committee Minutes-06.28.16</li> <li>• Technology Committee Minutes-06.03.16</li> <li>• Board Member Resignation</li> <li>• Board Member Removal</li> <li>• 2016-2017 Instructional Calendar</li> <li>• Resolutions               <ol style="list-style-type: none"> <li>1. 403b Plan Modification</li> <li>2. Financial Auditor</li> <li>3. Employment</li> <li>4. Contracts                   <ol style="list-style-type: none"> <li>a. Grant Builders</li> <li>b. BOCES</li> <li>c. Buffalo Hearing &amp; Speech</li> <li>d. Color Tech Painting</li> </ol> </li> </ol> </li> <li>• Policies</li> </ul>	The Board thanked Dr. Gillespie and Dr. Jackson for their years of service to the Board and Health Sciences Charter School.	Ms. Brown moved acceptance, Mr. Richardson seconded (all approved)

1. Finance 2. Facilities		
<b>Treasurer's Report</b> <ul style="list-style-type: none"> <li>• April Finances</li> <li>• April Grant Report</li> <li>• May Finances</li> <li>• Composite Score</li> </ul>	Mr. Altman reported the April and May financials to be in good order. He also reported the progress towards the composite score.	Mr. Faso moved acceptance, Ms. Schwartz seconded (all approved)
<b>Amended By-Laws Approval</b>	No comment.	Ms. Coppola moved acceptance, Ms. Schwartz seconded (all approved)
<b>Preliminary June Results</b>	Mr. Boccaccio updated the Board on the unofficial June Regents results as well as upcoming changes to the Global exam and the 4+1 option for Regents tests.	No action required.
<b>Charter Renewal Presentation and Approval</b>	Dr. Stopinski presented the charter renewal and requested Board approval for submission.	Dr. Edbauer moved acceptance, Mr. Faso seconded (all approved)
<b>New Business</b> <ul style="list-style-type: none"> <li>1. Financial Disclosure Forms</li> <li>2. August Commencement</li> <li>3. Annual Report</li> </ul>	Mr. Palmer asked the Board to fill out the Financial Disclosure Forms as soon as they are made available.	No action required.
<b>End of Meeting</b>	Mr. Palmer called the meeting to be adjourned.	Mr. Faso moved acceptance, Ms. Coppola seconded (all approved)

**The above minutes have been reviewed by Cynthia Schwartz, Secretary**  
**Final Approval: Thursday, August 11, 2016 – 7:00 a.m. at Health Sciences**

**Health Sciences Charter School  
Board Meeting Minutes**

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**Date:** August 11, 2016

**Location/Time:** Health Sciences Charter School -7:00am

**Attendees:** Lisa Coppola, Dr. Michael Edbauer, John Hennessey, David Palmer, Robert Richardson, Cynthia Schwartz

**Absent/Excused:** Ms. Donna Brown, Michael Faso, Dr. Jevon Hunter, Michael Moley, Dr. Marsha Jackson, Melissa Tucker

**Guests:** Dr. Hank Stopinski, Jan Barrett, Rob Boccaccio, Melina Vamvas

Topic	Discussion	Action
<b>Call to Order</b>	Mr. Palmer called the meeting to order.	Based on the number of Trustees currently at 12, seven persons are required for a quorum.  Quorum was not met so all information provided is for information only. All consent agenda items will be approved at the September 2016 meeting.
<b>Public Comment</b>	No comment.	No action required
<b>Principal's Report</b>	Dr. Stopinski noted that enrollment is around 460-470 for 2016-2017.	No action required.
<b>Year in Review</b>	Dr. Stopinski presented the 2015-2016 year in review discussing the work the Board and the School have done.	No action required.

**The above minutes have been reviewed by Cynthia Schwartz, Secretary**  
**Final Approval: Thursday, September 08, 2016 – 7:00 a.m. at Health Sciences**

**Health Sciences Charter School  
Board Meeting Minutes**

**Date:** September 08, 2016

**Location/Time:** Health Sciences Charter School -7:00am

**Attendees:** Ms. Donna Brown, Lisa Coppola, Michael Faso, John Hennessey, Jeffrey Holt, Michael Moley, David Palmer, Robert Richardson, Cynthia Schwartz, Patrick Whalen

**Absent/Excused:** Dr. Michael Edbauer, Dr. Jevon Hunter, Melissa Tucker

**Guests:** Dr. Hank Stopinski, Greg Altman, Rob Boccaccio, Dennis Ford, Dr. Richard Hershberger, Melina Vamvas

Topic	Discussion	Action
<b>Call to Order</b>	Mr. Palmer called the meeting to order.	Based on the number of Trustees currently at 13, seven persons are required for a quorum.
<b>Public Comment</b>	No comment.	No action required
<b>Board Member Welcome</b>	Mr. Palmer welcomed Patrick Whalen and Jeffrey Holt as NYSED approved members of the Board of Trustees.	The Board welcomed and congratulated Mr. Whalen and Mr. Holt.
<b>Consent Agenda</b> (sent via email) <ul style="list-style-type: none"> <li>• Board Meeting Minutes – 07.14.16</li> <li>• Board Meeting Minutes – 08.11.16</li> <li>• Finance Committee Minutes – 08.03.16</li> <li>• Facilities Committee Minutes – 09.02.16</li> <li>• Personnel Committee Minutes – 07.26.16</li> <li>• Personnel Committee Minutes – 08.30.16</li> <li>• Technology Committee Minutes – 07.28.16</li> <li>• Technology Committee Minutes – 08.31.16</li> <li>• Employment Resolutions               <ul style="list-style-type: none"> <li>• Resignation</li> <li>• New Hires</li> </ul> </li> <li>• AmeriCorps (ABLE) Agreement</li> <li>• Mollenberg-Betz Agreement</li> <li>• University Orthopedics Services Agreement</li> <li>• 403b Plan and Form 5500 Approval</li> </ul>	No comment.	Ms. Coppola moved acceptance; Mr. Richardson seconded (all approved)
<b>Treasurer's Report</b> <ul style="list-style-type: none"> <li>• June Financials</li> <li>• July Grant Report</li> </ul>	Mr. Altman reported the June Financials to be in good order. He also reported the progress towards the composite score.	Ms. Brown moved acceptance; Ms. Schwartz seconded (all approved)

<b>Principal's Report</b>	Dr. Stopinski congratulated the leadership team on another successful start of the school year. He also provided an update on the upcoming charter renewal process.	No action required.
<b>Student Results</b>	Mr. Boccaccio presented the 2012 Cohort Data. The Board discussed plans and strategies to increase attainment in low performance areas and to maintain attainment in high performance areas.	No action required.
<b>New Business</b>	Dr. Stopinski requested a meeting location for the upcoming annual board retreat.	Ms. Brown will host the annual board retreat.
<b>Executive Session</b>	No executive session was required. Mr. Palmer called for the meeting to be adjourned.	Ms. Schwartz moved acceptance; Mr. Richardson seconded (all approved)

**The above minutes have been reviewed by Cynthia Schwartz, Secretary**  
**Final Approval: Thursday, October 13, 2016 – 7:00 a.m. at Health Sciences**

**Health Sciences Charter School  
Board Meeting Minutes**

**Date:** October 13, 2016

**Location/Time:** Health Sciences Charter School - 7:00 a.m.

**Attendees:** Lisa Coppola, Michael Faso, Dr. Richard Hershberger, Jeffrey Holt, David Palmer, Robert Richardson, Cynthia Schwartz, Patrick Whalen

**Absent/Excused:** Donna Brown, Dr. Michael Edbauer, John Hennessey, Michael Moley

**Guests:** Dr. Hank Stopinski, Dennis Ford, Jan Barrett

Topic	Discussion	Action
<b>Call to Order</b>	Mr. Palmer called the meeting to order.	Based on seated number of Trustees at 13, seven persons are required for a quorum.
<b>Public Comment</b>	No comment.	No action required
<b>Consent Agenda (sent via email)</b> <ul style="list-style-type: none"> <li>• Board Minutes – 9.8.16</li> <li>• Academic Committee Minutes – 10.7.16</li> <li>• Finance Committee Minutes – 10.5.16</li> <li>• Marketing Committee – October 6, 2016</li> <li>• Personnel Committee – 9.27.16,</li> <li>• Employment Resolutions                             <ul style="list-style-type: none"> <li>○ Resignation, Melina Vamvas</li> </ul> </li> <li>• New Hires                             <ul style="list-style-type: none"> <li>○ Laura Munson</li> </ul> </li> <li>• Policy Update (Academic Integrity)</li> <li>• Continuous Improvement Plan</li> <li>• Grant Builders Contract</li> </ul>	Ms. Schwartz moved acceptance; Ms. Coppola seconded (all approved)	
<b>Dr. Jevon Hunter Resignation</b>	Mr. Palmer informed the board that he received a formal resignation letter from Dr. Hunter. He plans to continue working with the school in the capacity of a ‘Lab’ school with Buffalo State.	The resignation was accepted with regret. It was noted the exceptional contribution Dr. Hunter has made to the school.
<b>Treasurer’s Report</b> <ul style="list-style-type: none"> <li>• July – August Financials</li> <li>• Audit Presentation and Acceptance</li> </ul>	Mr. Faso reported that the school’s new auditors, Lumsden McCormick, presented no deficiencies or reportable conditions and offered a clean opinion. Also, the fund balance is approaching zero and nothing is on the line. It was suggested that Mr. Altman begin the process of increasing the line of credit.	Mr. Faso moved acceptance; Mr. Holt seconded (all approved)

Principal's Report	<p>Dr. Stopinski reported:</p> <ul style="list-style-type: none"> <li>• Enrollment at 458</li> <li>• NYSED Deputy Commissioner Ebert and NAF's NYS Director, Tara Bellevue, recently visited the school and expressed interest in expanding roles in the future.</li> <li>• Superintendent Cash and Deputy Commissioner, David Mauricio, toured the school. Mr. Mauricio with members of Dr. Cash's cabinet will be back on campus November 15 to continue the discussion.</li> <li>• Charlie Crumb, NYSED Consultant visited the school and indicated our readiness to begin the Career and Technical Education (CTE) application process.</li> </ul>	
New Business	<ul style="list-style-type: none"> <li>• Board Retreat (November 18, 2016 at ECMC (7:00 am – 2:00 pm) 3<sup>rd</sup> Floor Conference Room</li> <li>• 2016 Holiday Gift Drive</li> <li>• 2016 Opportunity Fund</li> </ul>	Reminder - There is NO November 10 board meeting rather the Retreat on November 18.
Executive Session	Mr. Palmer requested an Executive Session.	Ms. Schwartz moved acceptance; Mr. Richardson seconded (all approved)
Adjournment	Board returned from Executive Session. Mr. Palmer called for adjournment.	Dr. Hershberger moved to adjourn; Ms. Schwartz seconded (all approved)

The above minutes have been reviewed by Cynthia Schwartz, Secretary  
**Final Approval: Thursday, November 19, 2016 – 7:00 a.m. at Erie County Medical Center**

## Health Sciences Charter School Board Meeting Minutes

**Date:** November 18, 2016 (Board Retreat)

**Location/Time:** Erie County Medical Center - 7:00 a.m.

**Attendees:** Donna Brown, Lisa Coppola, Michael Faso, John Hennessey, Dr. Richard Hershberger, Jeffrey Holt, Michael Moley, David Palmer, Robert Richardson, Cynthia Schwartz, Patrick Whalen

**Absent/Excused:** Dr. Michael Edbauer

**Guests:** Dr. Hank Stopinski, Dennis Ford, Jan Barrett, Greg Altman, Rob Boccaccio, Susan Gibbons, David Frank, Brenda McDuffie, Stacey Watson, Brian Patterson, Bishop Michael Badger, Rev. James Giles, Tanya Staples, Dr. David Mauricio

Topic	Discussion	Action
<b>Call to Order</b>	Mr. Palmer called the meeting to order.	
<b>Public Comment</b>	No comment.	No action required.
<b>Consent Agenda</b> (sent via email) <ul style="list-style-type: none"> <li>• Board Minutes – 10.13.16</li> <li>• Academic Minutes – 11.4.16</li> <li>• Finance Minutes – 11,2,16</li> <li>• Personnel Minutes – 10.25.16</li> <li>• Technology Minutes – 10.26.16</li> </ul> <b>Employment Resolutions</b> <ul style="list-style-type: none"> <li>• Annelyse Giovannitti</li> <li>• Diane Morgante</li> <li>• Clubs</li> </ul> <b>Treasurer's Report</b> <ul style="list-style-type: none"> <li>• August – September Financials</li> </ul>	No comment.	Ms. Schwartz moved acceptance; Mr. Moley seconded. (all approved)
<b>Annual Board Survey</b>	Mr. Moley presented the annual board survey. Members rated themselves and the board on ten specific responsibilities (legal, finance, planning, policy, personnel, resource development, board accountability, decision making, community relations and contracts).	Need to: update policies and procedures, while not broken needs constant attention; work on a long-term funding plan; include a comprehensive succession plan in resource development; and develop a comprehensive action plan for community outreach.

<b>Election of Officers</b>	<p>Mr. Palmer called for any nominations from the floor. Having none, the existing officers were placed into nomination.</p> <ul style="list-style-type: none"> <li>• Mr. Palmer – President</li> <li>• Mr. Richardson – Vice President</li> <li>• Ms. Schwartz – Secretary</li> <li>• Mr. Faso - Treasurer</li> </ul>	Ms. Coppola moved acceptance; Mr. Hennessey seconded (all approved)
<b>Nominating Committee Presentation</b>	Mr. Richardson presented Brian Patterson and Dr. Pratibha Bansal for consideration as board members. Each has met with the Nominating Committee and have a long history of working with the school and its students. Both have agreed to serve, if seated by the NYSED.	Mr. Moley moved acceptance; Ms. Coppola seconded (all approved) Both individuals will be put forward to the NYSED in January 2017.
<b>Principal's Report</b>	Dr. Stopinski reminded the board that the holiday drive has been launched and donations to the Opportunity Fund are ongoing.	No action required.
<b>Community Panel</b>	Dr. Stopinski welcomed Rev. James Giles (Buffalo Peacemakers); Bishop Michael Badger (Bethesda World Harvest International Church); Stacey Watson (Buffalo Center for Arts & Technology); Brenda McDuffie (Buffalo Urban League); and Brian Patterson (Retired, Buffalo "B District" Chief of Police). Each panel member talked about their relationship with the school and the reality of what many of our students face on a daily basis (pains of poverty, fear, confusion of messaging, changing dynamic of families and the absence of value of life).	Collectively, the board thanked the panel for their insightful assessment of community life for many of our students and especially their willingness to join them in identifying and building resources that will directly impact the lives of our students and families.
<b>Community Schools / Focus High Schools</b>	Dennis Ford welcomed Dr. David Mauricio from the BPS. Dr. Mauricio presented the District's innovative new community schools model focused on a zone approach and the whole-child.	Dr. Stopinski will stay engaged with Dr. Mauricio regarding the District's MST High School.
<b>Status of Community Schools Initiative</b>	Dennis Ford welcomed Tanya Staples from Say Yes. Ms. Staples expanded on Dr. Mauricio's presentation as it relates to the importance of a focused strategy on building successful public / private partnerships to support students and families.	Dr. Stopinski will stay engaged with Ms. Staples with the hope of Health Sciences being considered as a community school model whereby we can share some of our successes and hopefully access new and needed services for students and families.
<b>NYSED's Charter School Office</b>	Dr. Stopinski welcomed and thanked David Frank, NYSED's Charter School Director and Susan Gibbons, the school's NYSED contact, for their ongoing support. Ms. Gibbons provided her perspective on the growth and development of Health Sciences. Mr. Frank offered his vision for the direction of charter schools in NYS. Specifically, they must become more innovative, transparent about data, move students to AP/Honors courses faster, foster outcome-based instruction, think big and outside the box, increase academic outcomes and career	Appreciation and thanks were extended to both Susan Gibbons and David Frank for their attendance and perspectives of where Health Sciences is today and their commitment to navigating together its future direction.

	readiness, and expand the number of ELL students. He also urged the board to meet with elected officials in preparation of what could be a difficult 2017 legislative session for charter schools.	
<b>Strategic Recommendations</b>	<ul style="list-style-type: none"> <li>• Mr. Ford presented an overview of next steps the board will need to consider in the coming year. They include: <ul style="list-style-type: none"> <li>○ Possible Organization Restructuring</li> <li>○ Staff Retention</li> <li>○ Grade Level Expansion</li> </ul> </li> <li>• Dr. Stopinski presented ongoing strategic efforts and critical next steps in order to grow and develop the school to its potential and also to compete with new/emerging themed District high schools. They include: <ul style="list-style-type: none"> <li>○ Continue efforts to meet/exceed NYSED Charter School Benchmarks.</li> <li>○ Develop a comprehensive 9-12 Work-Based Learning program that culminates in a NYSED-approved Career and Technical Education (CTE) designation.</li> <li>○ Expand partnerships that will provide a robust after-school program; increase social, emotional and health-related services to students; develop low/no cost college articulation agreements; increase/explore feeder school opportunities; and increase opportunity funding through grants and philanthropy.</li> <li>○ Continue examining space that will provide science classrooms; library/tech area; expanded cafeteria operations; conference room(s); and vital athletic facilities.</li> </ul> </li> </ul>	
<b>Executive Session</b>	Mr. Palmer requested an Executive Session.	Ms. Coppola moved acceptance; Mr. Richardson seconded (all approved) Lacking a quorum, the session was postponed.
<b>Adjournment</b>	Board returned from Executive Session. Mr. Palmer called for adjournment.	Mr. Holt moved to adjourn; Ms. Schwartz seconded (all approved)

**The above minutes have been reviewed by Cynthia Schwartz, Secretary**  
**Final Approval: Thursday, December 8, 2016 – 7:00 a.m. at Health Sciences Charter School**

**Health Sciences Charter School  
Board Meeting Minutes**

**Date:** December 8, 2016

**Location/Time:** Health Sciences Charter School - 7:00 a.m.

**Attendees:** Lisa Coppola, Michael Faso, John Hennessey, Dr. Richard Hershberger, David Palmer, Robert Richardson, Cynthia Schwartz, Dr. Michael Edbauer, Melissa Tucker, Jeffrey Holt

**Absent/Excused:** Donna Brown, Patrick Whalen

**Guests:** Dr. Hank Stopinski, Greg Altman, Rob Boccaccio, Annelyse Giovannitti, Dennis Ford, Jan Barrett

Topic	Discussion	Action
<b>Call to Order</b>	Mr. Palmer called the meeting to order.	
<b>Public Comment</b>	No comment.	No action required.
<b>Consent Agenda</b> (sent via email) <ul style="list-style-type: none"> <li>○ Board Retreat Minutes – 11.18.16</li> <li>○ Academic Committee Minutes – 12.2.16</li> <li>○ Facilities Committee Minutes – 12.2.16</li> <li>○ Finance Committee Minutes – 12.7.16</li> <li>○ Marketing Committee Minutes – 12.1.16</li> <li>○ Personnel Committee Minutes - 11.23.16</li> <li>○ Technology Committee Minutes – 12.1.16</li> <li>○ Technology Committee 3 Year Plan</li> <li>○ Policies from Finance Committee <ul style="list-style-type: none"> <li>● Receipt of Cash</li> <li>● Accounts Payable</li> <li>● Inventory Control</li> <li>● Travel &amp; Expense Reimbursement</li> </ul> </li> </ul>	No comment.	Dr. Edbauer moved acceptance; Mr. Richardson seconded. (all approved)
<b>Treasurer's Report</b> <ul style="list-style-type: none"> <li>○ October-November Financials</li> <li>○ November Grant Report</li> </ul>	Mr. Faso presented the financials. He thanked the business office with regards to a positive equity ratio.	Mr. Faso moved acceptance; Dr. Hershberger seconded. (all approved)
<b>Nominating Committee</b>	Mr. Richardson presented Ekuia Mends-Aidoo for consideration to join the board. She has agreed to serve, upon being seated by the NYSED.	<ul style="list-style-type: none"> <li>○ Mr. Richardson moved acceptance; Ms. Schwartz seconded. (all approved)</li> <li>○ Ms. Mends-Aidoo's paperwork will be put forward to NYSED in January 2017.</li> </ul>
<b>Principal's Report</b>	<b>Retreat Follow Up</b> <ul style="list-style-type: none"> <li>○ The panel discussion with community leaders was identified as key component of the overall success of the day. Also, the role of</li> </ul>	No action required.

	<p>David Frank, Susan Gibbons, Dr. David Mauricio (BPS) and Tanya Staples (Say Yes) contributed to an important understanding of the challenges and opportunities facing Health Sciences.</p> <p><b>Annual Teacher Demographic Report</b></p> <ul style="list-style-type: none"> <li>Mr. Boccaccio presented findings to the board.</li> </ul>	
<b>New Business</b>	<p><b>Board Committees</b></p> <ul style="list-style-type: none"> <li>Board chairs were encouraged to develop a skills matrix for their committees in order to identify the need to add new members</li> </ul> <p><b>Gender Identity Policy</b></p> <ul style="list-style-type: none"> <li>Will be discussed at the January meeting.</li> </ul> <p><b>Policy Revisions and Bylaws</b></p> <ul style="list-style-type: none"> <li>Committees will be assigned policy revisions in the first quarter of 2017 for review. Personnel Committee will review the bylaws.</li> </ul> <p><b>Community Outreach / Marketing Strategy</b></p> <ul style="list-style-type: none"> <li>Mr. Holt reported the new task force has met to develop strategies to create an awareness of the school to key stakeholder groups and individuals that would include a 3-5 minute professional video, talking points, and a brand position.</li> </ul>	<ul style="list-style-type: none"> <li>Committee Chairs will assess the need to add new members to their committee.</li> <li>Policy will be presented at January board meeting.</li> <li>Committees will be assigned polices.</li> <li>Principal and business office will identify resources for new outreach strategies. Goal is to leverage existing partner relationships with Marketing Agencies, if possible.</li> </ul>
<b>Old Business</b>	<p><b>Holiday Drive</b></p> <ul style="list-style-type: none"> <li>Dr. Stopinski thanked everyone who has participated.</li> </ul>	No action required.
<b>Adjournment</b>	Mr. Palmer called for adjournment.	Ms. Coppola moved to adjourn; Ms. Schwartz seconded (all approved)

**The above minutes have been reviewed by Cynthia Schwartz, Secretary**  
**Final Approval: January 12<sup>th</sup> – 7:00 a.m. at Health Sciences Charter School**

## Health Sciences Charter School Board Meeting Minutes

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**Date:** January 12, 2017

**Location/Time:** Health Science Charter School Board Conference Room - 7:00 a.m.

**Attendees:** Lisa Coppola, Dr. Richard Hershberger, Michael Moley, David Palmer, Cynthia Schwartz, Lisa Coppola, Melissa Tucker, John Hennessey, Patrick Whalen, Robert Richardson, Michael Faso

**Telephoned:** Melissa Tucker

**Absent/Excused:** Donna Brown, Dr. Edbauer, Jeffrey Holt, Jan Barrett, Rob Boccaccio

**Guests:** Dr. Hank Stopinski, Dennis Ford, Annelyse Giovannitti, Greg Altman

Topic	Discussion	Action
<b>Call to Order</b>	Mr. Palmer called the meeting to order.	
<b>Public Comment</b>	No comment.	No action required.
<p><b><u>Action Items</u></b>            Consent Agenda Items (Distributed via email)</p> <ul style="list-style-type: none"> <li>○ Finance Committee Minutes – 1.4.17</li> <li>○ Marketing Committee Minutes – 1.5.17</li> <li>○ Personnel Committee Minutes - 12.27.17</li> <li>● Resolutions               <ul style="list-style-type: none"> <li>○ Jessica Wright</li> </ul> </li> <li>● Policies               <ul style="list-style-type: none"> <li>○ Student Admissions &amp; Enrollment Revisions</li> <li>○ General Personnel Policy</li> <li>○ Equal Employment Opportunity</li> <li>○ Staff-Student Relations</li> </ul> </li> <li>● Treasurer’s Report               <ul style="list-style-type: none"> <li>○ December Grant Report</li> </ul> </li> </ul>	No comment.	Ms. Schwartz moved acceptance; Mr. Whalen seconded. (all approved)

<ul style="list-style-type: none"> <li>○ 2017-2018 Budget Calendar</li> <li>○ Approval of 2016-2017 Incentive Plan for Administration</li> </ul> <p>I. <b><u>Principal's Report</u></b></p> <p>II. <b><u>New Items</u></b></p> <ol style="list-style-type: none"> <li>1. Board Appointed Committees Summary</li> <li>2. Board Approval of Buffalo State Research Project</li> </ol>		
<b>Principal's Report</b>	Dr. Hank Stopinski noted recruitment plans and Catholic Health Grant.	No action required.
<b>New Items</b>	Dr. Hank Stopinski motioned to approve Jevon Hunter's Buffalo State Research Project.	Ms. Schwartz moved acceptance; Mr. Palmer seconded. (all approved)
<b>Executive Session</b>	Mr. Palmer requested an Executive Session.	Ms. Coppola moved acceptance; Mr. Richardson seconded (all approved)
<b>Adjournment</b>	Board returned from Executive Session. Mr. Palmer called for adjournment.	Mr. Whalen moved to adjourn; Ms. Schwartz seconded. (all approved)

**Health Sciences Charter School  
Board Meeting Minutes**

**Date:** February 9, 2017

**Location/Time:** Health Science Charter School Board Conference Room - 7:00 a.m.

**Attendees:** Donna Brown, Lisa Coppola, Dr. Michael Edbauer, Michael Faso, John Hennessey, Dr. Richard Hershberger, Michael Moley, Robert Richardson, Cynthia Schwartz, Melissa Tucker, Patrick Whalen

**Absent/Excused:** Dr. Pratibha Bansal, Jeffrey Holt, Ekua Mends-Aidoo, David Palmer, Brian Patterson

**Guests:** Greg Altman, Lindsay Birkmeyer, Rob Boccaccio, Dennis Ford, Annelise Giovannitti, Dr. Hank Stopinski, Katie Welnowski

Topic	Discussion	Action
<b>Call to Order</b>	Mr. Richardson called the meeting to order.	
<b>Public Comment</b>	No comment.	No action required.
<b>I. <u>Action Items</u></b> <ul style="list-style-type: none"> <li>• Consent Agenda               <ul style="list-style-type: none"> <li>○ January Board Meeting Minutes – 1.12.17</li> <li>○ Personnel Committee Minutes - 1.24.17</li> <li>○ Technology Committee Minutes – 1.25.17</li> <li>○ Accountability Committee Minutes – 11.20.15</li> <li>○ Finance Committee Minutes – 2.1.17</li> <li>○ Marketing Committee Minutes – 2.2.17</li> <li>○ Academic Committee Minutes – 2.3.17</li> <li>○ Facilities Committee Minutes – 2.3.17</li> </ul> </li> <li>• Resolutions</li> <li>• Policies               <ul style="list-style-type: none"> <li>○ 3400 Building Level Access and Control Policies</li> </ul> </li> </ul>	No comment.	Mr. Richardson moved acceptance; Ms. Schwartz seconded. (all approved)

<ul style="list-style-type: none"> <li>○ 5110 Code of Ethics</li> <li>○ 5210 Recruitment, Selection, and Appointment of Personnel</li> <li>● Treasurer's Report <ul style="list-style-type: none"> <li>○ Financial statements and reports at December 31, 2016 and for the six months then ended</li> <li>○ January Grant Report – 1.31.2017</li> </ul> </li> </ul>		
<b>Principal's Report</b>	<ul style="list-style-type: none"> <li>● Dr. Stopinski provided enrollment and charter renewal updates.</li> <li>● Annelyse Giovannitti, Lindsay Birkmeyer, and Katie Welnowski presented the Longitudinal Study.</li> </ul>	No action required.
<b>New Items</b>	Dr. Hank Stopinski motioned to approve the Buffalo Urban League Agreement.	Mr. Moley moved acceptance; Ms. Brown seconded (all approved); Ms. Schwartz signed.
<b>Executive Session</b>	Ms. Schwartz requested an Executive Session.	Ms. Coppola moved acceptance; Mr. Richardson seconded (all approved)
<b>Adjournment</b>	Board returned from Executive Session. Ms. Schwartz called for adjournment.	Ms. Schwartz moved to adjourn; Mr. Richardson seconded. (all approved)

**Health Sciences Charter School  
Board Meeting Minutes**

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**Date:** March 2, 2017

**Location/Time:** Health Science Charter School Board Conference Room - 7:00 a.m.

**Attendees:** Lisa Coppola, Michael Faso, John Hennessey, Dr. Richard Hershberger, Jeffrey Holt, Michael Moley, David Palmer, Robert Richardson, Cynthia Schwartz, Patrick Whalen

**Absent / Excused:** Donna Brown, Dr. Michael Edbauer, Melissa Tucker

**Guests:** Dr. Pratibha Bansal, Dr. Hank Stopinski, Dennis Ford, Jan Barrett

Topic	Discussion	Action
<b>Call to Order</b>	Mr. Palmer called the meeting to order.	
<b>Public Comment</b>	No comment.	No action required
<b>Executive Session</b>	Mr. Palmer requested the board go into Executive Session to discuss program-specific personnel issues.	Ms. Schwartz moved acceptance; Mr. Richardson seconded (all approved)
<b>Return from Executive Session</b>	No action items, new business or old business on the meeting agenda.	Mr. Palmer called for adjournment
<b>Adjournment</b>		Dr. Hershberger moved to adjourn; Mr. Faso seconded. (all approved)

## Health Sciences Charter School Board Meeting Minutes

**Date:** April 13, 2017

**Location/Time:** Health Science Charter School Board Conference Room - 7:00 a.m.

**Attendees:** Dr. Pratibha Bansal, Lisa Coppola, John Hennessey, Dr. Richard Hershberger, Ekua Mends-Aidoo, Michael Moley, David Palmer, Dr. Lori Quigley, Robert Richardson, Cynthia Schwartz, Melissa Tucker, Patrick Whalen

**Absent/Excused:** Donna Brown, Dr. Michael Edbauer, Michael Faso, Jeffrey Holt, Brian Patterson

**Guests:** Greg Altman, Jan Barrett, Rob Boccaccio, Dennis Ford, Annelise Giovannitti, Sara Komoroske, Dr. Hank Stopinski

Topic	Discussion	Action
<b>Call to Order</b>	Mr. Palmer called the meeting to order.	
<b>Public Comment</b>	No comment.	No action required.
<b>Consent Agenda Items (Distributed via email)</b>	<ul style="list-style-type: none"> <li>○ Marketing Committee Minutes – 3.2.17</li> <li>○ Personnel Committee Minutes – 3.28.17</li> <li>○ Technology Committee Minutes – 3.29.17</li> <li>○ Finance Committee Minutes – 4.5.17</li> <li>○ Academic Committee Minutes – 4.6.17</li> <li>○ Resolutions               <ul style="list-style-type: none"> <li>● Long Term Substitutes</li> <li>● Athletic Contracts/Agreements</li> <li>● Resignations</li> <li>● Capital Project Agreements for Facilities</li> <li>● ESC Health, Dental, and Vision Plan Offerings</li> <li>● Farash Foundation Agreement</li> </ul> </li> </ul>	Mr. Moley moved acceptance; Ms. Tucker seconded (all approved)
<b>Contract</b>	<ul style="list-style-type: none"> <li>○ Buffalo Hearing and Speech Contract</li> </ul>	Mr. Hennessey moved acceptance; Ms. Coppola seconded (all approved)
<b>Treasurer’s Report</b>	<ul style="list-style-type: none"> <li>○ February Financials</li> <li>○ March Grant Report</li> </ul>	Mr. Hershberger moved acceptance; Ms. Schwartz seconded (all approved)
<b>Nomination Committee</b>	<ul style="list-style-type: none"> <li>○ Dr. Lori Quigley, Potential Board Member</li> </ul>	Mr. Richardson moved acceptance; Mr. Palmer seconded (all approved)

		Dr. Quigley will receive NYSED paperwork and begin the process to become seated on board.
<b>Principal's Report</b>	Dr. Stopinski provided an enrollment and applicant update, 2017-2018 priorities, and a presentation about the Freshman Academy; Sara Komoroske shared a presentation on Gender Identity Awareness.	No action required.
<b>Executive Session</b>	Mr. Palmer requested an Executive Session.	Ms. Coppola moved acceptance; Mr. Hennessey seconded (all approved)
<b>Adjournment</b>	Board returned from Executive Session. Mike Moley called for adjournment.	Mike Moley moved to adjourn; Cynthia Schwartz seconded. (all approved)

**Health Sciences Charter School  
Board Meeting Minutes**

**Date:** May 11, 2017

**Location/Time:** Health Science Charter School Board Conference Room - 7:00 a.m.

**Attendees:** Dr. Pratibha Bansal, Lisa Coppola, Michael Faso, Dr. Richard Hershberger, David Palmer, Brian Patterson, Dr. Lori Quigley, Robert Richardson, Cynthia Schwartz, Patrick Whalen

**Absent/Excused:** Ekua Mends-Aidoo, Donna Brown, Dr. Michael Edbauer, John Hennessey, Jeffrey Holt, Michael Moley, Melissa Tucker

**Guests:** Greg Altman, Jan Barrett, Rob Boccaccio, Dennis Ford, Annelise Giovannitti, Ty Parker, Nancy Preskop, Dr. Hank Stopinski

Topic	Discussion	Action
<b>Call to Order</b>	Mr. Palmer called the meeting to order.	
<b>Public Comment</b>	Ty Parker – Special Welcome and Public Thank You to B2 Champion Basketball Coach	No action required.
<b>Consent Agenda Items (Distributed via email)</b>	<ul style="list-style-type: none"> <li>○ Facilities Committee Minutes – 4.21.17</li> <li>○ Finance Committee Minutes – 5.3.17</li> <li>○ Marketing Committee Minutes – 4.13.17</li> <li>○ Personnel Committee Minutes – 4.25.17</li> <li>○ Resolutions               <ul style="list-style-type: none"> <li>● New Hire – Daniel Barajas</li> </ul> </li> </ul>	Ms. Schwartz moved acceptance; Ms. Coppola seconded (all approved)
<b>Treasurer’s Report</b>	<ul style="list-style-type: none"> <li>○ March 2017 Financials</li> <li>○ April 2017 Grant Report</li> </ul>	Ms. Schwartz moved acceptance; Ms. Coppola seconded (all approved)
<b>Actionable Items</b>	<ul style="list-style-type: none"> <li>○ Approve 2017-2018 Budget</li> <li>○ Approve CNA Program</li> </ul>	<p>Mr. Faso moved acceptance; Ms. Schwartz seconded (all approved)</p> <p>Ms. Coppola moved acceptance; Mr. Hershberger seconded (all approved)</p>
<b>Principal’s Report</b>	Dr. Stopinski provided an enrollment and applicant update, asked for Gender Policy feedback, and presented on the CNA Program.	No action required.

<b>Executive Session</b>	Mr. Palmer requested an Executive Session.	Ms. Coppola moved acceptance; Ms. Schwartz seconded (all approved)
<b>Adjournment</b>	Board returned from Executive Session. Ms. Coppola called for adjournment.	Ms. Coppola moved to adjourn; Ms. Schwartz seconded. (all approved)

## Health Sciences Charter School Board Meeting Minutes

**Date:** June 8, 2017

**Location/Time:** Health Science Charter School Board Conference Room - 7:00 a.m.

**Attendees:** Dr. Pratibha Bansal, Lisa Coppola, Jeffrey Holt, Ekua Mends-Aidoo, Michael Moley, David Palmer, Brian Patterson, Dr. Lori Quigley, Robert Richardson, Cynthia Schwartz, Patrick Whalen

**Absent/Excused:** Donna Brown, Dr. Michael Edbauer, Michael Faso, John Hennessey, Dr. Richard Hershberger, Melissa Tucker

**Guests:** Greg Altman, Dennis Ford, Annelyse Giovannitti, Dr. Hank Stopinski

Topic	Discussion	Action
<b>Call to Order</b>	Mr. Palmer called the meeting to order.	
<b>Public Comment</b>	No comment.	No action required.
<b>Consent Agenda Items (Distributed via email)</b>	<ul style="list-style-type: none"> <li>○ Finance Committee Minutes – 4.30.17</li> <li>○ Personnel Committee Minutes – 5.23.17</li> <li>○ Technology Committee Minutes – 5.24.17</li> <li>○ Resolutions</li> </ul>	No quorum to move acceptance.
<b>New Item</b>	<ul style="list-style-type: none"> <li>○ Proposed Board of Trustees Schedule 2017-2018</li> </ul>	No quorum to move acceptance.
<b>Treasurer’s Report</b>	<ul style="list-style-type: none"> <li>○ April 2017 Financials</li> <li>○ May 2017 Grant Report</li> </ul>	No quorum to move acceptance.
<b>Principal’s Report</b>	Dr. Stopinski provided a written summary.	No action required.
<b>Executive Session</b>	Mr. Palmer requested an Executive Session.	Ms. Coppola moved acceptance; Mr. Moley seconded (all approved)
<b>Adjournment</b>	Board returned from Executive Session. Ms. Schwartz called for adjournment.	Ms. Schwartz moved to adjourn; Mr. Richardson seconded. (all approved)



# Entry 11 Enrollment and Retention of Special Populations

Created: 07/11/2017 • Last updated: 07/28/2017

## Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2016-2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2017-2018.

## Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Recruitment Targets 2016-17)	Describe Plans Toward Meeting Recruitment Targets 2017-18)
	<p>Health Sciences has worked to meet or exceed the enrollment, recruitment and retention targets required by the 2010 amendments to the Charter Schools Act (Education Law §2851(4)(e) and §2852(9-b) that were approved by the Board of Regents at their July 2012 meeting. New charter enrollment and retention targets listed below were calculated using the required NYSED data updated in September 2016 using the enrollment and retention calculator.</p> <p>The school maintains sufficient enrollment for the school to meet or come close to meeting the enrollment plan outlined in the charter. A lottery was held on April 3, 2017 that yielded a wait list of 81 students for grades 9-11. 18 new students for the 2017/18 school year are siblings of enrolled students.</p> <p>The 2016 BEDS enrollment data was 456 students, 88% qualified for FRLP. This number is most likely higher as a number of families choose to not turn in the required paperwork are therefore unclassified.</p> <p>A combination of extensive recruitment strategies and program services have been put in place to attract and retain students with disabilities, ELL, and students who are</p>	<p>The enrollment and retention targets below set by the NYSED enrollment and retention calculator for priority populations in the new charter term are much higher than those</p>

Economically Disadvantaged

eligible for the FRLP. Strategies include, but are not limited to: outreach to parents and families in the surrounding communities, widely publicizing the lottery for such school, efforts to academically support these students, and enrollment policy revisions, such as employing a weighted lottery or enrollment preference, to increase the proportion of enrolled students from the three priority populations.

The administration/school counselors conduct tours, visit feeder schools, host speakers, and conduct outreach to block clubs, parent groups, churches, resettlement agencies, and community-based and healthcare organizations. Applications are available on-line, in hard copy and are also translated in Spanish. Student Ambassadors participate in speaking engagements, feeder-school visits and radio talk shows.

In addition to the aforementioned strategies, the school has implemented a systematic process for evaluating recruitment and outreach strategies and program services for each of the three categories of students, and makes strategic improvements as needed.

The marketing committee annually reviews the student recruitment process. A student recruitment plan, as evidenced in meeting minutes, is updated annually to reach students, parents and influencers to ensure a full and diverse student enrollment. On a parallel path, the administration meets with student ambassadors, and various students/parents to seek advice on how to reach like-minded students (e.g. social media, shadow days, open house, diversity dinner, athletic events etc. A new student-produced video and a general video depicting the strengths and characteristics of the school has been completed and is part of multiple ongoing outreach efforts.

originally proposed will require the school to conduct aggressive outreach and recruitment activities in order to approach these numbers. The school will develop outreach strategies that take into account current enrollment trends, focus areas, and performance status of nearby high schools, and how Health Sciences is set apart from each of those schools. In addition, the school will market itself based on a consistent message of college and career readiness and individualized supports to families regardless of classifications. Health Sciences is one of the few non-criteria schools in the City of Buffalo that serves predominantly African American youth living in poverty AND has a June graduation rate approaching 80% this year and an anticipated high 80% for the August graduation.

Currently, there are five English Language Learners (ELL) enrolled which is down one from last year.

A combination of extensive recruitment strategies and program services have been put in place to attract and retain students

with disabilities, ELL, and students who are eligible for the FRLP. Strategies include, but are not limited to: outreach to parents and families in the surrounding communities, widely publicizing the lottery for such school, efforts to academically support these students, and enrollment policy revisions, such as employing a weighted lottery or enrollment preference, to increase the proportion of enrolled students from the three priority populations.

The administration/school counselors conduct tours, visit feeder schools, host speakers, and conduct outreach to block clubs, parent groups, churches, resettlement agencies, and community-based and healthcare organizations. Applications are available on-line, in hard copy and are also translated in Spanish. Student Ambassadors participate in speaking engagements, feeder-school visits and radio talk shows.

The school conducts outreach to community-based organizations via print/electronic media to target ELLs and students with disabilities. Applications are distributed in person to resettlement agencies, community-based organizations and the court-system serving at-risk students.

The school is also a participant in the WNY Immigrant and Refugee Roundtable, hosted by the United Way. What we have learned via this relationship is that charters are really a choice and newly arrived clients need a certainty. The case managers from the four resettlement agencies are working with refugees newly arrived to the U.S. and that resettlement is a 90-day relationship by definition, the federal government closes the cases after that. As such, they typically enroll all families in the Buffalo Public School district because the children are mandated to be in school. Refugees arrive all year so the timing isn't conducive to charter applications/lotteries, and the concept of a charter - a lottery, an application - is foreign.

That said, Health Sciences will conduct further outreach to these families once they have established their home in Buffalo for a period of time and have more capacity to

The enrollment and retention targets below set by the NYSED enrollment and retention calculator for priority populations in the new charter term are much higher than those originally proposed will require the school to conduct aggressive outreach and recruitment activities in order to approach these numbers. The school will develop outreach strategies that take into account current enrollment trends, focus areas, and performance status of nearby high schools, and how Health Sciences is set apart from each of those schools. In addition, the school will market itself based on a consistent message of college and career readiness and individualized supports to families regardless of classifications. Health Sciences is one of the few non-criteria schools in the City of Buffalo that serves predominantly African

understand their options. A central part of our outreach to this population is to develop small relationships with the community, which includes the families of the current ELL students, because word of mouth and trust is very powerful to the families of foreign born students. We have begun this process by working with Journey's End Refugee Services to enroll students that are working with their agency.

The International Institute of Buffalo has agreed to assist the school in terms of: (1) language (translating documents, planning for and using interpreters), (2) outreach, to introduce us to representatives of the communities (sometimes an organization, and sometimes individuals), (3) training staff and faculty to be culturally competent, and look at whether the school as a whole is culturally competent.

In addition to the aforementioned strategies, the school has implemented a systematic process for evaluating recruitment and outreach strategies and program services for each of the three categories of students, and makes strategic improvements as needed.

The marketing committee annually reviews the student recruitment process. A student recruitment plan, as evidenced in meeting minutes, is updated annually to reach students, parents and influencers to ensure a full and diverse student enrollment. On a parallel path, the administration meets with student ambassadors, and various students/parents to seek advice on how to reach like-minded students (e.g. social media, shadow days, open house, diversity dinner, athletic events etc. A new student-produced video and a general video depicting the strengths and characteristics of the school has been completed and is part of multiple ongoing outreach efforts.

American youth living in poverty AND has a June graduation rate approaching 80% this year and an anticipated high 80% for the August graduation.

13% of the student population is classified and receives special education services.

A combination of extensive recruitment strategies and program services have been put in place to attract and retain students with disabilities, ELL, and students who are

eligible for the FRLP. Strategies include, but are not limited to: outreach to parents and families in the surrounding communities, widely publicizing the lottery for such school, efforts to academically support these students, and enrollment policy revisions, such as employing a weighted lottery or enrollment preference, to increase the proportion of enrolled students from the three priority populations.

The administration/school counselors conduct tours, visit feeder schools, host speakers, and conduct outreach to block clubs, parent groups, churches, resettlement agencies, and community-based and healthcare organizations. Applications are available on-line, in hard copy and are also translated in Spanish. Student Ambassadors participate in speaking engagements, feeder-school visits and radio talk shows.

The school conducts outreach to community-based organizations via print/electronic media to target ELLs and students with disabilities. Applications are distributed in person to resettlement agencies, community-based organizations and the court-system serving at-risk students.

In addition to the aforementioned strategies, the school has implemented a systematic process for evaluating recruitment and outreach strategies and program services for each of the three categories of students, and makes strategic improvements as needed.

The marketing committee annually reviews the student recruitment process. A student recruitment plan, as evidenced in meeting minutes, is updated annually to reach students, parents and influencers to ensure a full and diverse student enrollment. On a parallel path, the administration meets with student ambassadors, and various students/parents to seek advice on how to reach like-minded students (e.g. social media, shadow days, open house, diversity dinner, athletic events etc. A new student-produced video and a general video depicting the strengths and characteristics of the school has been completed and is part of multiple ongoing outreach efforts.

The enrollment and retention targets below set by the NYSED enrollment and retention calculator for priority populations in the new charter term are much higher than those originally proposed will require the school to conduct aggressive outreach and recruitment activities in order to approach these numbers. The school will develop outreach strategies that take into account current enrollment trends, focus areas, and performance status of nearby high schools, and how Health Sciences is set apart from each of those schools. In addition, the school will market itself based on a consistent message of college and career readiness and individualized supports to families regardless of classifications. Health Sciences is one of the few non-criteria schools in the City of Buffalo that serves predominantly African American youth living in poverty AND has a June graduation rate approaching 80% this year and an anticipated high 80% for the August graduation.

Student  
s with  
Disabilit  
ies

## Retention Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Retention Targets 2016-17)	Describe Plans Toward Meeting Retention Targets 2017-18)
Economically Disadvantaged	A comprehensive school improvement plan and student supports were in place to support the needs of our Economically Disadvantaged students. Social, emotional, mental health, academic and other services were provided to support the needs of the student body.	Continue to provide and improve services as delivered in 2017/18
English Language Learners	A fully certified TESOL instructor was employed by the school. Members of the staff received training and support in regards to accommodations and support of our ELL students and outside resources (e.g. interpreters) were provided as needed.	Continue to provide and improve services as delivered in 2017/18
Students with Disabilities	A new CSE Chair position was created in the 2016/17 school year and a fully certified team of special education staff. All members of the staff received training and support in regards to accommodations and support of our special needs students.	Continue to provide and improve services as delivered in 2017/18



# Entry 12 Classroom Teacher and Administrator Attrition

Created: 07/11/2017 • Last updated: 07/26/2017

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

### Classroom Teacher Attrition Table

	FTE Classroom Teachers on June 30, 2016	FTE Classroom Teachers Departed 7/1/16 - 6/30/17	FTE Classroom Teachers Filling Vacant Positions 7/1/16 - 6/30/17	FTE Classroom Teachers Added in New Positions 7/1/16 - 6/30/17	FTE of Classroom Teachers on June 30, 2017
	37	5	1	1	34

### Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2016	FTE Administrators Departed 7/1/16 - 6/30/17	FTE Administrators Filling Vacant Positions 7/1/16 - 6/30/17	FTE Administrators Added in New Positions 7/1/16 - 6/30/17	FTE Administrative Positions on June 30, 2017
	5	0	0	0	5

Thank you



# Entry 13 Uncertified Teachers

Last updated: 07/26/2017

**FTE Count of All Teachers (Certified and Uncertified) as of June 30, 2017** 3

**FTE Count of All Certified Teachers as of June 30, 2017** 37

## Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

**FTE count of uncertified teachers on June 30, 2017, and each uncertified teacher should be counted only once.**

1. Total FTE count of uncertified teachers (6-30-17)	3
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-17)	1
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-17)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-17)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-17)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-17)	2

**Thank you.**



# HEALTH SCIENCES CHARTER SCHOOL - INSTRUCTIONAL CALENDAR

2017-18

JULY						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

17 Instructional Days

AUGUST						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

11 Instructional Days

SEPTEMBER						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

19 Instructional Days

OCTOBER						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

21 Instructional Days

NOVEMBER						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

19 Instructional Days

DECEMBER						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

16 Instructional Days

JANUARY						
S	M	T	W	TH	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

20 Instructional Days

FEBRUARY						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

15 Instructional Days

MARCH						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

20 Instructional Days

APRIL						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

15 Instructional Days

MAY						
S	M	T	W	TH	F	S
1	2	3	4	5		
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

22 Instructional Days

JUNE						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

16 Instructional Days

Early Release: Content PLC Meetings
Regents & Interims Testing Days

Faculty PD
No Students

First Day of School
Superintendent's Day

## Important Dates

July 4	Independence Day
July 5 - August 15	Summer Program
August 16 & 17	Summer Regents
August 21 - 25	New Teacher Boot Camp
August 28 - August 31	Professional Development
September 5	First Day for Students
September 4	Labor Day
October 9	Columbus Day
November 6 - 9	1st Quarter In Class Interims
November 10	Veteran's Day
November 23 & 24	Thanksgiving Recess
December 25 - January 1	Winter Recess
January 15	MLK Day
January 22 - 25	January Regents
January 26	Rating Day
February 19 - 23	Mid-Winter Recess
March 30 - April 6	Spring Recess
April 17 - 19	3rd Quarter Interims
April 20	Rating Day
May 28	Memorial Day
June 5; June 12 - 22	June Regents

28 Days	Summer Session
186 Days	Academic School Year
215 Days	Total Instructional Days