



Entry 1 School Information

Created: 07/07/2017 • Last updated: 07/27/2017

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2017**) or you may not be assigned the correct tasks.

a. SCHOOL NAME AND BEDS# HELLENIC CLASSICAL CS (NYC CHANCELLOR)

(Select name from the drop down menu)

b. CHARTER AUTHORIZER NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

c. DISTRICT / CSD OF LOCATION NYC CSD 15

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	646 5th Avenue Brooklyn, NY 11215			

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Christina Tettonis
Title	Principal
Emergency Phone Number (###-###-####)	

e. SCHOOL WEB ADDRESS (URL) <http://www.hccs-nys.org>

f. DATE OF INITIAL CHARTER 02/2005

g. DATE FIRST OPENED FOR INSTRUCTION 09/2005

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

THE HELLENIC CLASSICAL CHARTER SCHOOL

MISSION STATEMENT

The Hellenic Classical Charter School will provide students in grades kindergarten through eight with a rigorous classical education that is rich in challenging content. The school will instruct all students using the Core Knowledge curriculum and will supplement all instruction with the classical study of the Greek and Latin languages, as well as history, art, and other cultural studies. The school will utilize didactic instruction, coaching and Socratic questioning (Paideia). All students will leave the school prepared intellectually, socially, and emotionally to gain entry to and succeed in the best high schools in New York City.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief description of Key design elements are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	a) a rigorous classical education that is rich in challenging content;
Variable 2	b) supplementing instruction with classical study of the Greek and Latin language, as well as history, art and other cultural studies;
Variable 3	c) Preparing students to gain entry into and succeed in the best high schools in New York City (NYC).
Variable 4	(No response)
Variable 5	(No response)
Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2017 480

j. GRADES SERVED IN SCHOOL YEAR 2016-17

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8
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k1. DOES THE SCHOOL

No

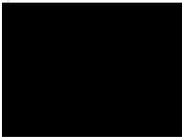
**CONTRACT WITH A CHARTER OR
EDUCATIONAL MANAGEMENT
ORGANIZATION?****I1. FACILITIES**

Does the school maintain or operate multiple sites?

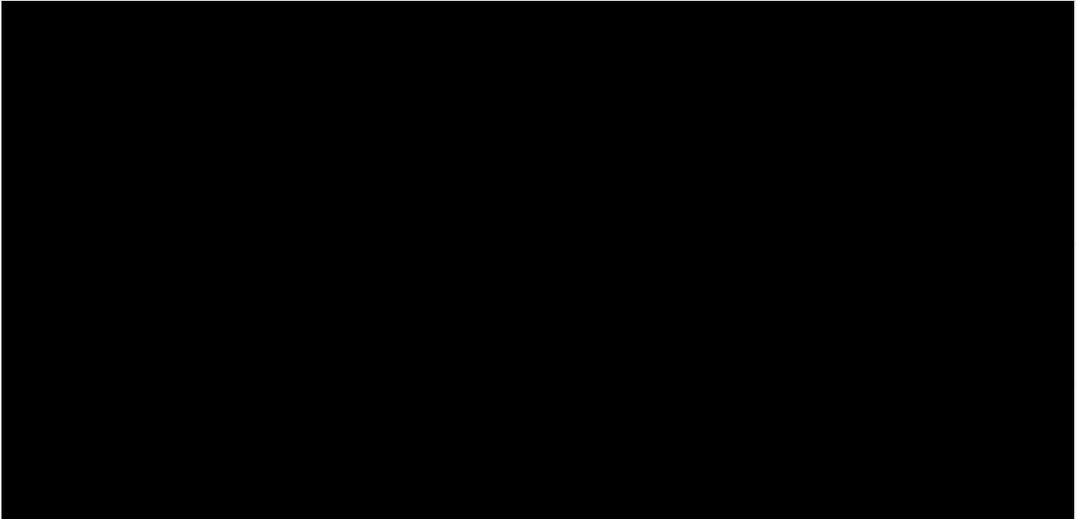
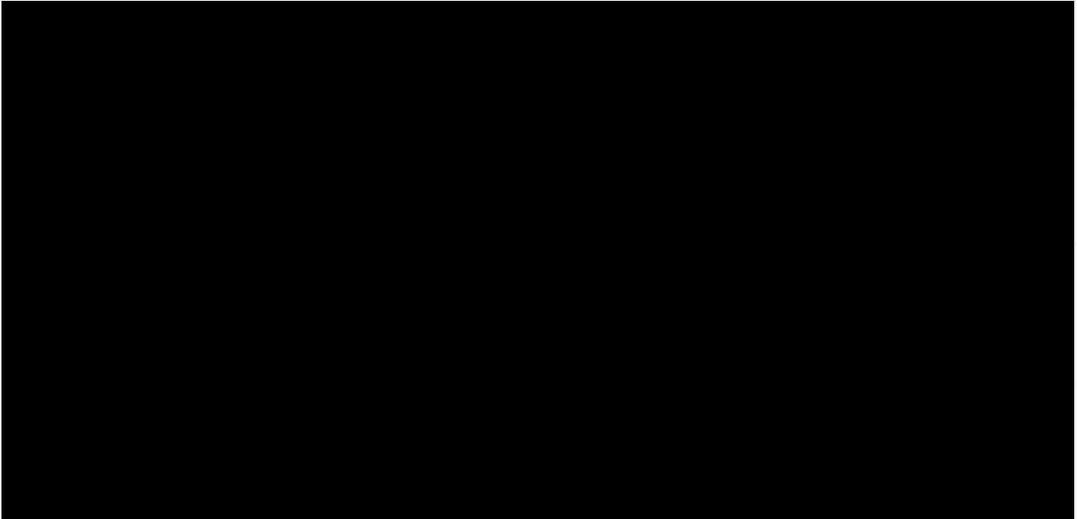
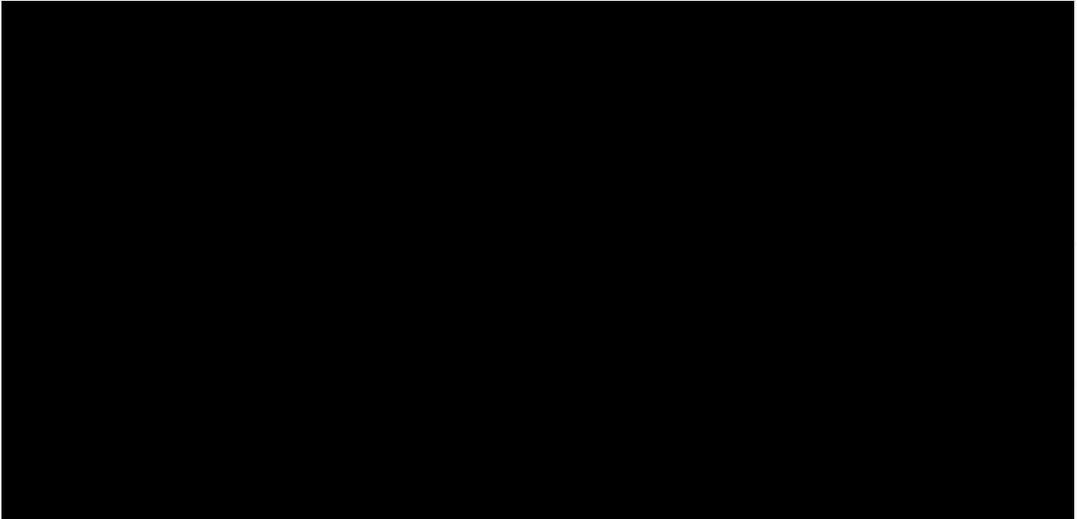
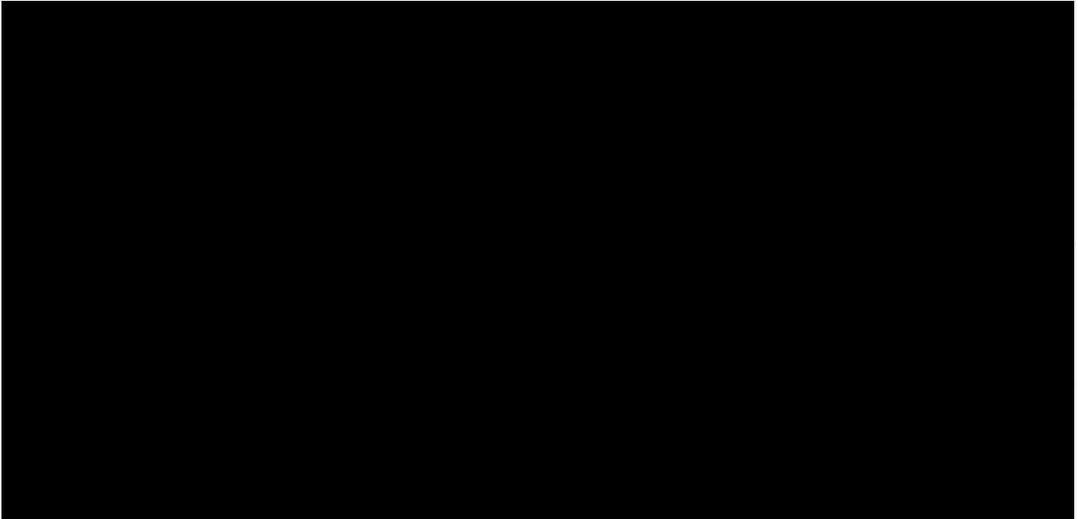
No, just one site.

I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	646 5th Avenue Brooklyn, NY 11215		CSD 15	Prek - 8	Yes	Rent/Lease
Site 2						
Site 3						

I2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Christina Tettonis			
Operational Leader	Joy Petrakos			
Compliance Contact	Joy Petrakos			
Complaint Contact	Joy Petrakos			

m1. Is the school or are the school sites co-located? No

n1. Were there any revisions to the school's charter during the 2016-17 school year? (Please include approved or pending material and non-material charter revisions). No

o. Name and Position of Individual(s) Who Completed the 2016-17 Annual Report. Christina Tettonis, Principal, Joy Petrakos, Director of Operations
Natasha Caban, Assistant Principal, Anastasia Etimos, Greek Coordinator and Guidance Counselor and Cathy Kakleas, Dean of Academics

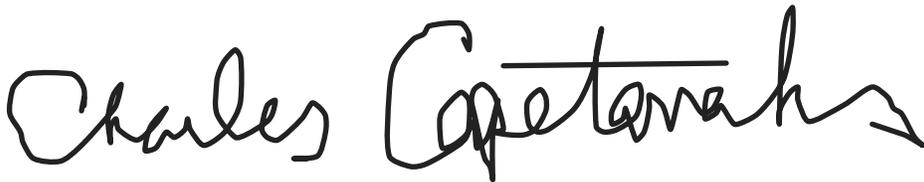
p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date 2017/07/07

Thank you.



Entry 2 NYS School Report Card Link

Created: 07/07/2017 • Last updated: 07/28/2017

1. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/profile.php?instid=800000058308>

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



Entry 3 Progress Toward Goals

Created: 07/07/2017 • Last updated: 07/28/2017

PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2017. If the goals are based on student performance data that the school will not have access to before August 1, 2017 (e.g., the NYS Assessment results), please state this in the last column. The information can be updated when available. Please complete and submit no later than November 1, 2017.

1. ACADEMIC STUDENT PERFORMANCE GOALS

2016-17 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	Each year, 75% of kindergarten students who were enrolled at the School on BEDS day will perform at a Level 1 on the rhyme recognition, rhyme generation, syllable clapping, initial consonants, at a Level 2 on the final consonants, blending, segmenting, ABC recognition, writing, spelling, decoding, sight words, and emergent reading strands on the Spring administration of the Fox in a Box early literacy assessment.	Fox in a Box assessment administered to kindergarten students enrolled in the 2016-2017 school year.	Met	
	Each year, 75% of the 1st grade students who were enrolled on BEDS day for two consecutive			

Academic Goal 2	years will perform at or above a Level 4 on the spelling, decoding, vocabulary, and reading comprehension strands on the Spring administration of the Fox in a Box early literacy assessment.	Fox in a Box assessment administered to first grade students enrolled in the 2016-2017 school year.	Met	
Academic Goal 3	Each year, 75% of the second grade students who have been enrolled at the School on BEDS day for at least two consecutive years will perform at or above Level 6 on the spelling, decoding, vocabulary, sight words, reading accuracy, and reading comprehension strands on the Spring administration of the Fox in a Box early literacy assessment.	Fox in a Box assessment administered to second grade students enrolled in the 2016-2017 school year.	Met	
Academic Goal 4	Each year, students in Grades 2 through 8 who were enrolled in the School for at least two consecutive BEDS dates will average an NCE of 50 on the ITBS Reading Test.	The Iowa Test of Basic Skills (ITBS) administered to students in grades 2 through 8 in the Spring of 2016 and 2017.	Met	
Academic Goal 5	Each year, students in Grades 2 through 8 who were enrolled in the School for at least two consecutive BEDS dates will average an NCE of 50 on the ITBS Math Test.	The Iowa Test of Basic Skills (ITBS) administered to students in grades 2 through 8 in the Spring of 2016 and 2017.	Met	
				HCCS grade level cohorts partially met

<p>Academic Goal 6</p>	<p>Each year, grade-level cohorts of students (for Grades 2 and above) will reduce by one-half, the gap between their average NCE in the previous Spring administration of the ITBS, a nationally-normed reading test, and NCE of 50 (grade level) in the current Spring. If a grade-level cohort exceeds an NCE of 50 in the previous year, the cohort is expected to show at least an increase in the current year.</p>	<p>The Iowa Test of Basic Skills (ITBS) administered to students in grades 2 through 8 in the Spring of 2016 and 2017.</p>	<p>Not Met</p>	<p>this goal for the 2016-2017 school year. In the area of reading, students in grades 2 through 8 did obtain an NCE score of 50 in the current Spring but did not demonstrate an increase in 2017. HCCS administration along with Dean of Academics and Lead ELA teacher continue to assess the progress of our students. A focus on vocabulary development and reading fluency in the upper grades will be addressed in the upcoming school year. Small group instruction to ensure differentiation in teaching remains a focus for the new school year. Our approach and overall focus on our reading instruction and program continue to reflect the instructional shifts as outlined in the Teachers' College Reading units.</p>
<p>Academic Goal 7</p>	<p>Each year, grade-level cohorts of students (Grades 2 and above) will reduce by one-half, the gap between their average NCE in the previous Spring administration of the ITBS, a nationally-normed mathematics test, and NCE of 50 (grade-level) in the current Spring. If a</p>	<p>The Iowa Test of Basic Skills (ITBS) administered to students in grades 2 through 8 in the Spring of 2016 and 2017.</p>	<p>Met</p>	

	grade-level cohort exceeds an NCE of 50 in the previous year, the cohort is expected to show at least an increase in the current year.			
Academic Goal 8	<p>Greek Proficiency Goals:</p> <p>Kindergarten: By the end of the school year, students who were enrolled on BEDS day:</p> <ul style="list-style-type: none"> • 75% of the students will be able to recognize all Greek Letters in their print form, as measured by a Greek Letter Recognition and Writing Common Assessment • 75% of the students will be able to communicate verbally as measured by the HCCS Greek Verbal Common Assessment 	The HCCS Greek Assessments in Letter Recognition, Writing and the Verbal Common Assessment administered to students in Kindergarten.	Met	

2. Do have more academic goals to add? Yes

2016-17 Progress Toward Attainment of Academic Goals

Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
<p>First Grade:</p> <p>By the end of the school year, students who were enrolled on BEDS day for at least two consecutive years:</p> <ul style="list-style-type: none"> • 75% of students 			

<p>Academic Goal 9</p>	<p>will be able to write all the Greek alphabet in print, as measured by a Greek Letter Recognition And Writing Common Assessment</p> <ul style="list-style-type: none"> • 75% of students will perform proficiently in listening, as measured by the HCCS Greek Listening Common Assessment. • 75% of students will perform proficiently in reading, as measured by the HCCS Greek Reading Common Assessment. • 75% of the students will be able to communicate verbally as measured by the HCCS Greek Verbal Common Assessment 	<p>The HCCS Greek Assessments in Letter Recognition, Writing, Listening, Reading and Verbal Common assessments administered to students in grade 1 for the 2016-2017 school year.</p>	<p>Met</p>	
<p>Academic Goal 10</p>	<p>Second through Seventh Grades: By the end the school year, students who were enrolled on BEDS day for at least two consecutive years:</p> <ul style="list-style-type: none"> • 75% of students will perform proficiently in oral, reading, listening, and writing skills, as measured by the HCCS Greek Verbal, Reading, Listening, and Writing Common Assessments. 	<p>The HCCS Greek Verbal, Reading, Listening and Writing Common Assessments administered to students in grades 2 through 7 for the 2016-2017 school year.</p>	<p>Met</p>	
				<p>For the 2016-2017 school year, 72% of students who were</p>

Academic Goal 11	<p>Eighth Grade: Each year, 100% of HCCS Grade 8 students who have been recommended by the Greek department to sit for the NYSED High School Greek Regents exam will pass the Greek Regents Exam with an average passing score of at least 75%.</p>	NYSED High School Greek Regents Exam	Not Met	<p>administered the NYSED Greek Regent obtained an average passing score of 75% or above. HCCS administration in collaboration with the Greek Language Coordinator and instructors have created a specific timeline and course outline for students eligible to sit for this regent beginning in grade 6. Students eligible to sit for next school year's Greek regent will be required to score above a 75% on previous Greek language assessments.</p>
Academic Goal 12	<p>Throughout the charter term, each grade-level cohort of HCCS students will reduce by one-quarter, the gap between the percent at or above Level 3 on the previous year's NYS ELA exam and 75% at or above Level 3 on the current year's NYS ELA exam.</p>	NYSED ELA examination administered to students in grades 3 - 8		Performance data is not available.
Academic Goal 13	<p>Throughout the charter term, each grade-level cohort of HCCS students will reduce by one-quarter, the gap between the percent at or above Level 3 on the previous year's NYS Math exam and 75% at or above Level 3 on the current year's NYS Math exam.</p>	NYSED Math examination administered to students in grades 3 - 8		Performance data is not available.

Academic Goal 14	Each year, the percent of HCCS students performing at or above Level 3 on the NYS ELA exam in each tested grade will exceed the average performance of students tested in the same grades of CSD 15.	NYSED ELA Examination		Performance data is not available.
Academic Goal 15	Each year, the percent of HCCS students performing at or above Level 3 on the NYS Math exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of CSD 15.	NYSED Math Examination		Performance data is not available.
Academic Goal 16	Throughout the course of the charter term, HCCS will show progress towards achieving 75% of its 3rd-8th graders, who have been enrolled at the school on BEDS day for at least two consecutive years, performing at or above Level 3 on the NYS ELA exam.	NYSED ELA examination		Performance data is not yet available.

3. Do have more academic goals to add? (No response)

2016-17 Progress Toward Attainment of Academic Goals

Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
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Academic Goal 17	Throughout the course of the charter term, HCCS will show progress towards achieving 75% of its 3rd-8th graders who have been enrolled at the school on BEDS day for at least two consecutive years, performing at or above Level 3 on the NYS Math exam.	NYSED Math examination		Performance data is not yet available.
Academic Goal 18	Throughout the course of the charter term, HCCS will show progress towards achieving 75% of its 4th and 8th graders who have been enrolled at the school on BEDS day for at least two consecutive years, performing at or above Level 3 on the NYS Science exam.	NYS Science examination administered to students in grades 4 and 8.	Met	
Academic Goal 19	Each year, 75% of the Grade 8 students who have taken Integrated Algebra 1 will pass the NYS Integrated Algebra Regents Exam with an average passing score of at least 75%.	NYS Algebra I Regent administered to students in grade 8.	Met	
Academic Goal 20	Each year, 75% of the Grade 8 students who are recommended by the Science Department to sit for the NYS Earth Science Regents Exam will pass the Regents Exam with an average passing score of at least 75%.	NYS Earth Science Regent administered to students in grade 8.	Met	
	AYP Status:			

Academic Goal 21	Each year, the School will be deemed "In Good Standing" on the NYS Report Card.	NYSED School Report Card	Met	
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				

4. ORGANIZATIONAL GOALS

2016-17 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, HCCS will have an average daily student	ATS HCCS had an average daily	Met	

	attendance rate of at least 95%,	attendance of 96.5%.		
Org Goal 2	Each year, 95% of all students enrolled at HCCS during the last day of the school year will return the following September, not including those who move out of the area.	ATS Discharge Report ATS Roster	Met	
Org Goal 3	Each year, HCCS will comply with all applicable laws, rules, regulations, and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.	Approved Board of Regents Charter; NYS accountability system; Applicable Law, rules and regulations; NY Charter Schools Act; NY Freedom Information Law; NY Open Meetings Law; Federal Individuals with Disabilities Education Act; Family Educational Rights and Privacy Act	Met	
		HCCS continues to advertise in local newspapers throughout the school year; HCCS holds a lottery preference for English Language Learner students; HCCS is a lottery school with limited space in all grades. During the application and lottery period for school year 2016 - 2017, HCCS		

<p>Org Goal 4</p>	<p>Per the 2010 amendment to the Charter Schools Act, HCCS shall demonstrate good faith efforts to attract, retain and meet or exceed enrollment and retention targets as prescribed by the Board of Regents, through the State Education Department, of students with disabilities, English language learners, and students who are eligible for the free- and reduced-price lunch program.</p>	<p>tracked their wait list for prospective English Language Learners and Special Education students. HCCS registered 6 new students with IEP's and 11 new ELL students; HCCS continues to be members of the NYC Special Education and English Language Learner Collaborative. In addition, our teachers will receive extensive training in best practices and programs such as Orton Gillingham and Wilson Reading Systems; HCCS is a School Wide Title 1 school with a 60% free and reduced student population; HCCS has a school website that translates up to 44 languages and a public school facebook page; HCCS works collaboratively with the Committee of Special Education (CSE) ; HCCS continues to reach out to the community through their annual three open houses in December, February and March. During the</p>	<p>Met</p>	
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		<p>open house sessions, HCCS announces that they welcome students with special needs and directs them to the special education coordinator; HCCS has multi-lingual staff who are present at the open houses to assist with the translations as needed regarding but not limited to information about the school, information on how to apply to the school, and contact information for the school for stakeholders to reach out to with further questions, that are accessible to all parents.</p>		
Org Goal 5	<p>Each year, the HCCS Principal will achieve ratings of Proficient or Distinguished, and an average percentile score of 85% or higher, using the VAL-ED leadership evaluation system, developed at Vanderbilt University.</p>	<p>Val-ED Leadership Evaluation Program</p> <p>HCCS's Principal's overall total effectiveness score is 4.91. The performance level is Distinguished and the percentile rank is 99%.</p>	Met	

5. Do you have more organizational goals to add? Yes

2016-17 Progress Toward Attainment of Organizational Goals

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	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 6	<p>Each year, parents will express satisfaction with HCCS' program, based on the NYCDOE School Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal if at least 50% of the parents participate in the survey.</p>	NYCDOE Survey	Met	
Org Goal 7	<p>Each year, teachers will express satisfaction with HCCS' leadership and professional development opportunities, based on the NYCDOE School Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal</p>	NYCDOE Survey	Met	

	if at least 50% of the teachers participate in the survey.			
Org Goal 8	Each year, students in grades 5 through 8 will express satisfaction with HCCS' staff and programs, based on the NYCDOE School Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal if at least 50% or more of the students participate in the survey.	NYCDOE Survey	Met	
Org Goal 9	Each year, student enrollment will be within 15% of full enrollment as defined in the HCCS' charter contract. This will be analyzed annually and monitored bi-monthly.	ATS NYCDOE Charter School Vendor Portal	Met	
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				

6. FINANCIAL GOALS

2016-17 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Each year, HCCS will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	External Audit by Loeb and Troper Independent Audit Firm.		Due November 1st
Financial Goal 2	Each year, HCCS will operate on a balanced budget and maintain a stable cash flow.	External Audit	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Entry 4 Expenditures per Child

Created: 07/07/2017 • Last updated: 07/27/2017

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2016-17 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	8405239
Line 2: Year End FTE student enrollment	480
Line 3: Divide Line 1 by Line 2	17511

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2016-17 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:
<http://www.p12.nysed.gov/psc/AuditGuide.html>.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	446254
Line 2: Management and General Cost (Column)	922624
Line 3: Sum of Line 1 and Line 2	1368878
Line 5: Divide Line 3 by the Year End FTE student enrollment	2852

Thank you.



Entry 5d Financial Services Contact Information

Last updated: 07/07/2017

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Joy Petrakos	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Loeb & Troper	[REDACTED]	[REDACTED]	9

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the -
Board of Regents -

2017-18 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Hellenic Classical Charter School -

PROJECTED BUDGET FOR 2017-2018 -

July 1, 2017 to June 30, 2018 -

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,472,761	242,190	-	411,282	500	8,126,733
Total Expenses	6,464,972	660,633	-	9,982	446,700	7,582,287
Net Income	1,007,789	(418,443)	-	401,300	(446,200)	544,445
Actual Student Enrollment	480	41				-
Total Paid Student Enrollment	-	-				-

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

District of Location

\$14,527.00

School District 2 (Enter Name)

\$10,390.00

School District 3 (Enter Name)

\$10,000.04

School District 4 (Enter Name)

School District 5 (Enter Name)

6,972,960	-	-	-	-	6,972,960
-	218,190	-	-	-	218,190
180,001	-	-	-	-	180,001
-	-	-	-	-	-
-	-	-	-	-	-
7,152,961	218,190				7,371,151

Special Education Revenue

Grants

Stimulus

Other

Other State Revenue

-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
144,300	-	-	-	-	144,300

TOTAL REVENUE FROM STATE SOURCES

7,297,261	218,190				7,515,451
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REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

-	24,000	-	-	-	24,000
145,000	-	-	-	-	145,000
5,500	-	-	-	-	5,500
25,000	-	-	-	-	25,000
-	-	-	-	-	-
-	-	-	229,122	-	229,122
-	-	-	-	-	-

TOTAL REVENUE FROM FEDERAL SOURCES

175,500	24,000		229,122		428,622
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LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

-	-	-	165,000	-	165,000
-	-	-	-	-	-
-	-	-	-	500	500
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	17,160	-	17,160

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

182,160			182,160	500	182,660
----------------	--	--	----------------	------------	----------------

TOTAL REVENUE

7,472,761	242,190		411,282	500	8,126,733
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management

Instructional Management

Deans, Directors & Coordinators

-					
2.00					
2.00					

-	-	-	-	-	-
328,142	26,441	-	1,136	49,823	405,543
76,216	-	-	-	-	76,216

Hellenic Classical Charter School

PROJECTED BUDGET FOR 2017-2018

July 1, 2017 to June 30, 2018

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,472,761	242,190	-	411,282	500	8,126,733
Total Expenses	6,464,972	660,633	-	9,982	446,700	7,582,287
Net Income	1,007,789	(418,443)	-	401,300	(446,200)	544,445
Actual Student Enrollment	480	41	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

PROGRAM SERVICES

SUPPORT SERVICES

		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	1.00	100,313	8,083	-	347	15,231	123,974
Operation / Business Manager	1.00	57,045	4,597	-	198	8,661	70,500
Administrative Staff	4.00	210,064	16,927	-	727	40,895	268,614
TOTAL ADMINISTRATIVE STAFF	10	771,779	56,048		2,409	114,611	944,847
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	20.00	1,186,625	-	-	-	-	1,186,625
Teachers - SPED	4.00	-	255,676	-	-	-	255,676
Substitute Teachers	2.00	71,880	5,792	-	-	-	77,672
Teaching Assistants	7.00	269,415	21,709	-	-	-	291,124
Specialty Teachers	20.00	1,357,948	109,422	-	-	-	1,467,370
Aides	3.00	73,632	5,933	-	255	11,180	91,000
Therapists & Counselors	2.00	149,522	-	-	-	-	149,522
Other		-	-	-	-	-	-
TOTAL INSTRUCTIONAL	58	3,109,021	398,533		255	11,180	3,518,989
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	-
Librarian	1.00	27,038	-	-	-	-	27,038
Custodian	2.00	68,777	5,542	-	238	10,443	85,000
Security	2.00	75,533	6,086	-	262	11,469	93,350
Other	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL	5	171,348	11,628		500	21,911	205,387
SUBTOTAL PERSONNEL SERVICE COSTS	73	4,052,148	466,210		3,163	147,702	4,669,223
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		315,103	25,391	-	1,091	47,844	389,429
Fringe / Employee Benefits		584,092	47,066	-	2,023	88,686	721,865
Retirement / Pension		60,686	4,890	-	210	9,214	75,000
TOTAL PAYROLL TAXES AND BENEFITS		959,880	77,346		3,324	145,744	1,186,294
TOTAL PERSONNEL SERVICE COSTS		5,012,029	543,556		6,487	293,446	5,855,518
CONTRACTED SERVICES							
Accounting / Audit		28,967	2,334	-	100	4,398	35,800
Legal		33,984	2,738	-	118	5,160	42,000
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		20,229	1,630	-	70	3,071	25,000
Payroll Services		63,113	5,086	-	219	9,583	78,000
Special Ed Services		-	-	-	-	-	-
Titlement Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		220,661	17,781	-	-	-	238,442
TOTAL CONTRACTED SERVICES		366,954	29,569		507	22,212	419,242

SCHOOL OPERATIONS

Hellenic Classical Charter School

PROJECTED BUDGET FOR 2017-2018

July 1, 2017 to June 30, 2018

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,472,761	242,190	-	411,282	500	8,126,733
Total Expenses	6,464,972	660,633	-	9,982	446,700	7,582,287
Net Income	1,007,789	(418,443)	-	401,300	(446,200)	544,445
Actual Student Enrollment	480	41				-
Total Paid Student Enrollment	-	-				-

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Board Expenses	9,254	746	-	-	-	10,000
Classroom / Teaching Supplies & Materials	39,423	3,177	-	-	-	42,600
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	47,381	3,818	-	-	-	51,199
Supplies & Materials other	4,627	373	-	-	-	5,000
Equipment / Furniture	13,881	1,119	-	-	-	15,000
Telephone	12,574	1,013	-	44	1,909	15,540
Technology	49,712	4,006	-	148	6,494	60,360
Student Testing & Assessment	41,644	3,356	-	-	-	45,000
Field Trips	925	75	-	-	-	1,000
Transportation (student)	4,046	326	-	14	614	5,000
Student Services - other	4,106	331	-	1	61	4,500
Office Expense	23,465	1,891	-	81	3,563	29,000
Staff Development	55,156	4,444	-	-	-	59,600
Staff Recruitment	-	-	-	-	-	-
Student Recruitment / Marketing	12,137	978	-	42	1,843	15,000
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-
Other	300,400	24,206	-	1,040	45,611	371,258
TOTAL SCHOOL OPERATIONS	618,733	49,857		1,371	60,096	730,057

FACILITY OPERATION & MAINTENANCE

Insurance	52,603	4,239	-	182	7,987	65,011
Janitorial	12,137	978	-	42	1,843	15,000
Building and Land Rent / Lease	254,540	20,511	-	881	38,648	314,580
Repairs & Maintenance	27,414	2,209	-	95	4,162	33,880
Equipment / Furniture	1,618	130	-	6	246	2,000
Security	23,465	1,891	-	81	3,563	29,000
Utilities	95,479	7,694	-	331	14,497	118,000
TOTAL FACILITY OPERATION & MAINTENANCE	467,256	37,651		1,618	70,946	577,471

DEPRECIATION & AMORTIZATION

DISSOLUTION ESCROW & RESERVES / CONTINGENCY

DEPRECIATION & AMORTIZATION	-	-	-	-	-	-
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-	-	-	-	-
TOTAL EXPENSES	6,464,972	660,633		9,982	446,700	7,582,287
NET INCOME	1,007,789	(418,443)		401,300	(446,200)	544,445

ENROLLMENT - *School Districts Are Linked To Above Entries*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	480		480
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-

Hellenic Classical Charter School

PROJECTED BUDGET FOR 2017-2018

July 1, 2017 to June 30, 2018

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	7,472,761	242,190	-	411,282	500	8,126,733
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Net Income	1,007,789	(418,443)	-	401,300	(446,200)	544,445
Actual Student Enrollment	480	41				-
Total Paid Student Enrollment	-	-				-

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
TOTAL ENROLLMENT	480		480			
REVENUE PER PUPIL	15,568	-	-			
EXPENSES PER PUPIL	13,469	-	-			

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name:

CHARLES CAPETANAKIS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

HELLENIC CLASSICAL CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

2016-2017 Please write "None" if applicable	Employment	Did not vote did not have this deliberation	Dora Capetanolis service
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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
		None		

[Handwritten Signature]

7/10/2017

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

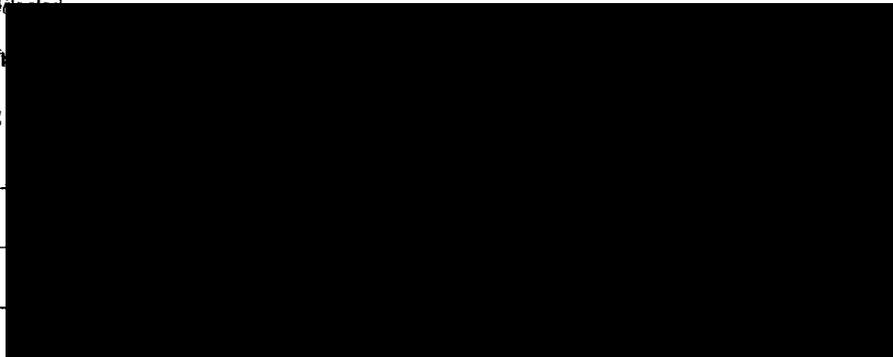
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

HARVEY HEWMAN

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

HELLENIC CLASSICAL C.S.

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). SECRETARY, ED. CHAIR

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.
NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank. NONE</p>				

Harvey Newman
 Signature

July 21, 2017
 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

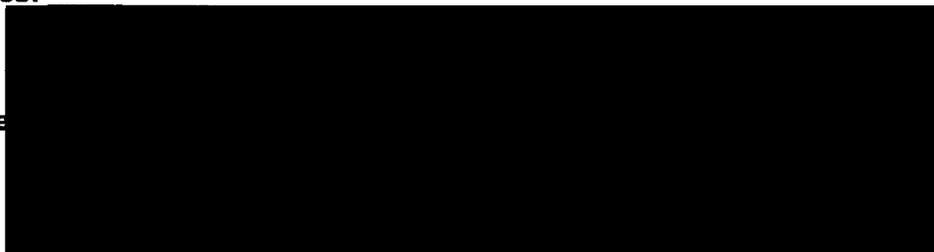
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

NIKOLAOS LEONARDOS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Hellenic Classical Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="font-size: 3em; font-family: cursive;">NONE</p>				

Signature

Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

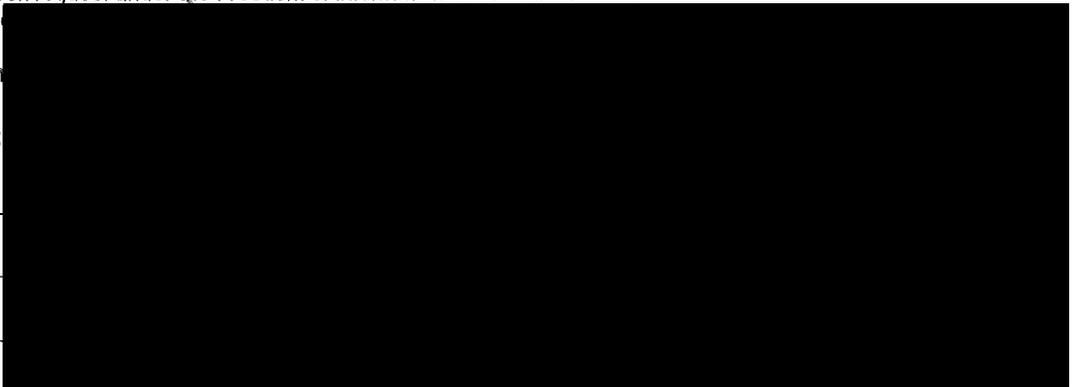
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

EFFIE LEKAS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

HELLENIC CLASSICAL CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). MEMBER

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

BASIL "DEAN" ANGELAKOS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

HELLENIC CLASSICAL CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Member

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
	<i>NONE</i>		

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p>None</p>				

[Handwritten Signature]
 Signature

7/17/17
 Date

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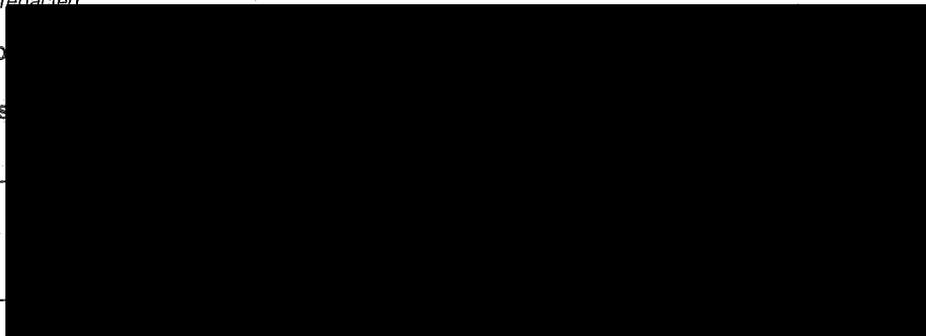
Business Telephone: _____

Business Address: _____

E-mail Address: _____

Home Telephone: _____

Home Address: _____



Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Nikiforos Mathews

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Hellenic Classical Charter School, Brooklyn, NY

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

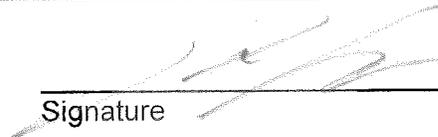
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.			
N	0	N	E

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write None.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
N	0	N	E	


7/10/12

 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:
Business Address:
E-mail Address:
Home Telephone:
Home Address:

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Dr. Liana Theodoratou

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Hellenic Classical Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Member

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



Entry 9 BOT Table

Created: 07/07/2017 • Last updated: 07/27/2017

(tab across or use scroll bar at bottom of table)

1. Current Board Member Information

	Trustee Name	Email Addresses	Position on the Board	Committee Affiliations	Voting Member Per By-Laws? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)	Number of Board Mtgs Attended during 2016-17?
1	Charles Capetanakis	[REDACTED]	Chair/ Board President	ALL	Yes	Law, Finances, Facility, Education	12 years, 2/2005 - current date	11
2	Nikolaos Leonardos	[REDACTED]	Treasurer	Financial, Facility	Yes	Finances, Facility	12 years, 2/2005 - current date	11
3	Harvey Newman	[REDACTED]	Secretary	Education Chair	Yes	Education	12 years, 2/2005 - current date	11
4	Effie Lekas	[REDACTED]	Trustee/Member	Education	Yes	EffieLekas@hotmail.com	12 years, 2/2005 - current date	11

5	Dean Angelakos		Trustee/Member	Financial, Facility	Yes	dangelakos@chacompanies.com	6 years	
6	Nik Matthews		Trustee/Member	Financial, Facility	Yes	NMathews@orrick.com	12 years. 2/2005 - current date	
7	Liana Theodoratou		Trustee/Member	Education	Yes	hlt1@yu.edu	12 years, 2/2005 - current date	
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								

2. Total Number of Members on June 30, 2016 7

3. Total Number of Members Joining the Board 2016-17 School Year 0

- | | |
|--|----|
| 4. Total Number of Members
Departing the Board during the
2016-17 School Year | 0 |
| 5. Number of Voting Members
2016-17, as set by the by-laws,
resolution or minutes | 7 |
| 6. Number of Board Meetings
Conducted in the 2016-17 School
Year | 11 |
| 7. Number of Board Meetings
Scheduled for the 2017-18
School Year | 12 |

Thank you.



Entry 10 - Board Meeting Minutes

Last updated: 07/26/2017

[Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2016--June 2017.

A. Provide a URL link to the <https://www.hccs-nys.org> Monthly Board Meeting Minutes which are posted on the School's web page.

OR

B. Upload All Monthly Board Meeting Minutes

Combine into one .PDF file

<https://nysed-cso-reports.fluidreview.com/resp/11003751/wNFCVDEEJA/>

**MINUTES OF THE HELLENIC CLASSICAL CHARTER
SCHOOL BOARD MEETING
HELD ON July 27, 2016 AT 12:00 Noon
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Charles Capetanakis	Chairman
Harvey Newman	Secretary
Nikolaos Leonardos	Treasurer
Effie Lekas	Member
Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal

ABSENT

Dr. Liana Theodoratou	Excused
Dean Angelakos	Excused
Nik Mathews	Excused

Charles Capetanakis chaired the meeting. Joy Petrakos acted as recorder.

The first item on the agenda is the approval of the minutes of the meetings held on February 26, 2016 and April 19, 2016. The minutes for February 26, 2016 were transcribed and disseminated for public review but were not voted on during the July 2016 meeting. The minutes for April 19, 2016 were transcribed and made available for public review. On a motion made by Mr. Newman, seconded by Mr. Leonardos both minutes were approved unanimously.

Mr. Capetanakis then stated that there is an action item on the agenda, the approval of the new budget FY 17. The budget was disseminated to the school board prior to the meeting for review. On a motion made by Mr. Leonardos and seconded by Mr. Newman, the budget was approved unanimously.

Mr. Capetanakis stated that the Principal's, Director of Operation's and Assistant Principal's reports were outstanding. Mr. Capetanakis thanked the administration for a job well done as another year came to an end. He then asked if there are any questions and opened for discussion.

Mrs. Petrakos informed the board that the health insurance rates have increased and distributed a packet with the analysis.

**HCCS Board of Directors
Meeting Minutes**

July 27, 2016

Mrs. Tettonis asked Mrs. Petrakos to inform the board about the state aid funding. Mrs. Petrakos stated that they received a memo from NYSED regarding state aid funding. The amount allocated to HCCS is \$ 102,614 and this amount is based on the number of students that were in attendance on BEDS day 2015. HCCS had 477 students registered on BEDS day. The state allocated \$ 215.00 per student for HCCS. Mrs. Petrakos also stated that although they are receiving these funds in the 2016 school year, it will be accrued for the 2015 school year. Mr. Newman mentioned that there will be additional state aid funds coming. Mrs. Petrakos agreed and informed the board that these additional funds were mentioned in the memo as well. Mrs. Petrakos said that these additional state aid funds will be disbursed no sooner than April 2017.

Mrs. Tettonis informed the board that the Annual Report will be ready for the August 1st NYSED deadline. Mrs. Tettonis thanked Joy Petrakos and Natasha Caban for their hard work in preparing the Annual Report.

Mrs. Lekas asked about the wait list and enrollment. Mrs. Petrakos stated that the wait list is ongoing. Currently, all classes per grade are full however there will be a few anticipated changes throughout the summer. Families may relocate therefore opening up a seat or two. She also mentioned that the team is working feverishly to identify ELL's for enrollment.

Mrs. Lekas asked if there are any plans for more fundraising. Mrs. Tettonis said that she is meeting with her events planner, admin and PTA team to discuss new fundraising initiatives.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mr. Leonardos. Mrs. Lekas seconded the motion. The meeting was adjourned at 12:35 p.m.

Harvey Newman
Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER
SCHOOL BOARD MEETING
HELD ON August 24, 2016 AT 9:00 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Charles Capetanakis	Chairman
Harvey Newman	Secretary
Nikolaos Leonardos	Treasurer
Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Anastasia Etimos	Guidance Counselor

VIA SKYPE

Effie Lekas	Member
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ABSENT

Dr. Liana Theodoratou	Excused
Dean Angelakos	Excused
Nik Mathews	Excused

Charles Capetanakis chaired the meeting. Joy Petrakos acted as recorder.

The first item on the agenda is the approval of the minutes of the meeting on July 27, 2016. The minutes have been transcribed and made available for public review. On a motion made by Mr. Newman and seconded by Mr. Leonardos, the minutes were unanimously approved. Mr. Capetanakis asked if there are any questions on the Principal's report.

Nick Leonardos thanked Mrs. Petrakos and asked her if there is anything she would like to inform the board about. Mrs. Petrakos informed the school board that the state aid check in the amount of \$102,000.00 should be arriving soon and as per a memo from the NYSED, HCCS will receive an additional state aid check during or after April 2017.

**HCCS Board of Directors
Meeting Minutes**

August 24, 2016

Mr. Newman congratulated Mrs. Tettonis on the quality of her report and her entire team. He added: "HCCS is a remarkable place, exceedingly outstanding. We are exceeding the City. We are exceeding the State. Mrs. Tettonis has a pulse on what is going on in the school." Mr. Leonardos stated that Mrs. Tettonis must continue to rule with an iron fist. Mrs. Tettonis thanked the board for their kind words and thanked her team. Mrs. Tettonis added that the school is a success because there is always tremendous support from the board. She stated that HCCS will continue to succeed in the years to come.

DIRECTOR OF OPERATIONS REPORT

Mr. Leonardos asked for an update regarding the completion of the expansion project. Mrs. Petrakos reported that the punch list items are being worked on and should be completed by the end of September. Mr. Capetanakis asked for an update regarding the funds in the reserve. Mrs. Petrakos reported as of today's date there are \$746,349.00 in the reserve fund. Mr. Capetanakis stated that the school has successfully continued to make the \$80,000.00 bi-monthly payments to the reserve account with our funding bank. These funds are for the end of the project as per our agreement.

Mrs. Petrakos informed the board that in the event any board member chooses to participate at a school board meeting via Skype, under the Open Meetings Law, they are required to disclose the location from where they will be skyping from. This is required and must be made known to the public to allow individuals to attend the board meetings at any location where a board member is conferencing from.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mr. Newman. Mr. Leonardos seconded the motion. The meeting was adjourned at 9:25 a.m.


Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER
SCHOOL BOARD MEETING**

HELD ON September 26, 2016 AT 9:00 a.m.

AT

646 5th AVENUE, BROOKLYN, NEW YORK 11215

MEMBERS AND STAFF

PRESENT

Charles Capetanakis	Chairman
Nikolaos Leonardos	Treasurer
Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Anastasia Etimos	Guidance Counselor

VIA SKYPE

Effie Lekas	Member
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ABSENT

Harvey Newman	Excused
Dr. Liana Theodoratou	Excused
Dean Angelakos	Excused
Nik Mathews	Excused

Charles Capetanakis chaired the meeting. Joy Petrakos acted as recorder.

The first item on the agenda is the approval of the minutes of the meeting on August 24, 2016. The minutes have been transcribed and made available for public review. Mr. Capetanakis stated that we do not have quorum so we defer the first agenda item. Mr. Capetanakis asked if there are any questions on the Principal's and Assistant Principal's report. There are none.

DIRECTOR OF OPERATIONS REPORT

Mrs. Petrakos reported that she spoke to Joann Lofrisco from Sterling Bank regarding the key money. She is confident that the bank will release funding from our reserve account to make a key money payment to the landlord. Mrs. LoFrisco asked for a letter regarding the final costs of the expansion project. With this letter she will receive an approval from her supervisor to release the funds.

**HCCS Board of Directors
Meeting Minutes**

September 26, 2016

Mrs. Petrakos mentioned that the punch list items are nearly finished. Mr. Leonardos asked if there is anything major left on the punch list. Mrs. Petrakos stated that there are some final items that need to be completed, nothing major.

Mrs. Tettonis reported that we had a great school opening. Mr. Capetanakis stated that the first day of school was seamless which means that a lot of work went into it.

Mr. Capetanakis asked about how we are preparing our eighth grade for high school admissions. Mrs. Etimos and Mrs. Tettonis reported that we have held several parent high school meetings and have scheduled one on one conferences with parents to discuss high school admissions. The eighth grade have been taking the school sponsored SHSAT course in preparation for the specialized high school exam.

Mrs. Tettonis reported that we held an elementary and middle school Curriculum Nights. Mrs. Tettonis stated: "We had a great turn out. We also had our annual eighth grade high school application meeting this week where we inform our parents about their high school choices (specialized/catholic/charter high schools). Parents are scared and confused of the unknown but are very thankful and grateful of everything that we provide for them. We encourage them to apply everywhere. Mrs. Etimos makes individual appointments with the parents to help them make the right choices." Mr. Capetanakis asked about the specialized high school exam. Mrs. Etimos responded that 31 out of 50 are taking the Specialized High School Exam. Mrs. Tettonis thanked the Board for their generosity for offering this test prep opportunity to the students.

Mrs. Tettonis stated that the Board approved bonuses in the amount of \$3,000 to each staff member that has dedicated ten years plus to Hellenic.

Mrs. Etimos informed the Board about how the alumni come back to the school to visit and how wonderful it is to see how they have grown into these wonderful mature young people.

Mrs. Petrakos remembered specifically about the graduating class of 2011 which was one of the most under privileged classes that HCCS ever had. Now they are in universities like Syracuse and Penn State studying computer engineering, medicine, opera and geology. These are just examples of the wonderful schools that these students are attending. It is an inspiration. One thing that the alumni tell us when they visit is, "There is no place like Hellenic".

Mrs. Tettonis stated that we received an email from the DOE asking us to speak to KIPP from Atlanta about our Math practices. We are #3 from District 15 Middle School.

**HCCS Board of Directors
Meeting Minutes**

September 26, 2016

Mrs. Tettonis asked Dena Capetanakis to join the Board meeting to inform the board about the upcoming charter school rally in Prospect Park. It will be sponsored by the Family for Excellence Schools. The Charter Center is promoting it to their schools. It will be held from 8:30am – 2:30pm. Parents, elected officials and celebrity performers will be there. The eighth grade will be attending and representing the school.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Ms. Lekas. Mr. Leonardos seconded the motion. The meeting was adjourned at 9:46 a.m.

Harvey Newman
Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER
SCHOOL BOARD MEETING
HELD ON October 24th, 2016 AT 9:00 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Charles Capetanakis	Chairman
Nikolaos Leonardos	Treasurer
Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Anastasia Etimos	Guidance Counselor

VIA SKYPE

Effie Lekas	Member
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ABSENT

Harvey Newman	Excused
Dr. Liana Theodoratou	Excused
Dean Angelakos	Excused
Nik Mathews	Excused

Charles Capetanakis chaired the meeting. Joy Petrakos acted as recorder.

The first item on the agenda is the approval of the minutes of the meeting on September 26, 2016. The minutes have been transcribed and made available for public review. Mr. Capetanakis stated that the first agenda item will be deferred due to no quorum at this meeting. Mr. Capetanakis asked if there are any motions or questions on the Principal, Director of Operations and Assistant Principal's report.

Mrs. Petrakos requested permission from the Board to change payroll companies. Mrs. Petrakos and Mrs. Portelos researched other companies and met with their representatives. They would like to go forward with Paychex. Mr. Capetanakis and Mr. Leonardos agreed to change companies.

Mr. Capetanakis moved on to the financials. He pointed out that the reports show a slight over budget on the expense side. Mrs. Petrakos stated that this is due to the preparation and purchases made over the summer for the new school year. Mrs. Tettonis announced that the Hebrew Language Academy came to our school during the summer and donated \$50.

**HCCS Board of Directors
Meeting Minutes**

October 24, 2016

Mrs. Etimos reported that 37 out of 45 eighth grade students took the specialized high school exam. She informed the Board that the TACHS exam is on November 5th and ten students have signed up for that. In addition, six students will be auditioning at LaGuardia High School.

Mrs. Petrakos reported that we are near on finalizing what is required to obtain the Certificate of Occupancy (COO). The architect, Jennifer Gerakaris scheduled the inspections needed for the approval of the COO. Mr. Leonardos asked about a TCO. Mrs. Petrakos responded that she and Mrs. Gerakaris have been working together to get this done. Mr. Leonardos then asked about the punch list. Mrs. Petrakos stated that the overall items on the punchlist have been completed. The items that are still outstanding are the electrical and the boiler. Mr. Leonardos asked for a confirmed list from the architect.

Mrs. Lekas informed the Board that she recently met two DOE employees at the college fair at Queens College. They are from PRE-K FOR ALL, Daniel Garcia McGuire and Sean Torres. She happily said all they kept talking about was Hellenic. They said that Hellenic is the gold standard and the whole city knows about HCCS.

Mrs. Petrakos asked the Board if the Dance Room can be expanded over into the space that is above the storage room next to the stage. The Board said that will be looked into after the Certificate of Occupancy is completed. Mrs. Petrakos also asked if we can look into installing closets behind the stage toward the space to the right to store the musical band equipment. Mrs. Tettonis informed the Board that the musical band is working out beautifully and we will have our marching band for the Greek Parade this March.

Mrs. Tettonis informed the Board that she spoke to Mr. George Svokos from the Agnes Varis Foundation about our research trips to Greece. Mr. Svokos asked her to submit a \$75,000 proposal. Mrs. Tettonis added "it seems that he is very happy with our dream and our mission and continues to support us".

Mrs. Petrakos reported that Kindergarten and First Grade will no longer be using the landlord's 18th street exit as an exit for dismissal. We have a new dismissal plan for Kindergarten and first grades and will be using the fifth avenue exit which will take effect in November.

**HCCS Board of Directors
Meeting Minutes**

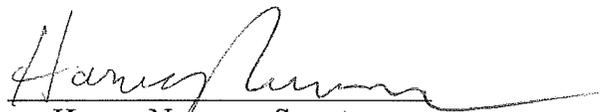
October 24, 2016

Mrs. Tettonis reported that HCCS is working on a partnership with Sports and Arts for the 21st Century Grant. We developed a plan with them. It is five year grant for grades 1 – 8; \$1,600 per child/per year.

Mrs. Tettonis also reported that the National History Day Fair team has been planning and working hard on this year's History Day Fair. We will report on the details as we go. The students have been selected and they will be going to Greece again. The theme is "*TAKE A STAND*".

The staff holiday appreciation dinner will be held on Friday, December 16th at CEBU in Bay Ridge, Brooklyn.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mr. Leonardos. Mrs. Lekas seconded the motion. The meeting was adjourned at 9:43 a.m.


Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER
SCHOOL BOARD MEETING
HELD ON November 21, 2016 AT 9:00 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Charles Capetanakis	Chairman
Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Anastasia Etimos	Guidance Counselor

VIA SKYPE

Effie Lekas	Member
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ABSENT

Harvey Newman	Excused
Nikolaos Leonardos	Excused
Dr. Liana Theodoratou	Excused
Dean Angelakos	Excused
Nik Mathews	Excused

Charles Capetanakis chaired the meeting. Joy Petrakos acted as recorder.

The first item on the agenda is the approval of the minutes of the meeting on October 24, 2016. The minutes have been transcribed and made available for public review. Mr. Capetanakis stated that there is no quorum so we defer the first agenda item. Mr. Capetanakis asked if there are any questions on the Principal's and Assistant Principal's report.

PRINCIPAL'S REPORT

Mrs. Tettonis congratulates Hellenic for a great quality report. She reported that on Friday, we had our first pep rally. "We now have a mascot, cheerleaders a flag football team and a basketball team." she said. Mrs. Tettonis also informed the Board that we now have a monthly community assembly the first Monday of every month where the entire school attends. "It is a special assembly." She feels that the Board would be extremely moved if they came to see one of these assemblies. She explained that each month three students are nominated by a teacher and are awarded the Knowledge, Wisdom and Truth Awards. For example, the child who was awarded the Truth

**HCCS Board of Directors
Meeting Minutes**

November 21, 2016

Award, Chelsea E., was recognized by her teacher Mr. Linehan because the Student Government had a collection for Haiti and what they did was deliver the donations to the Haiti Consulate. Chelsea went above and beyond by organizing her own collection in her apartment building. Therefore she was recognized for going above and beyond. When a student receives the Truth Award they receive a gavel, the Wisdom Award an owl and the Knowledge Award a golden book. Whoever receives the award gets to celebrate that item in the classroom. Then the following month the child gets to pass that award to the next recipient. At this month's ceremony it was all about giving back to the community. Teachers love it and are expressing their own ideas. When students come into the gym they come in clapping and chanting. We have a lot of school spirit. We are very proud.

Mrs. Tettonis reported that Schools that Can conducted a Math Study Tour at Hellenic. We had thirty educators from around the City including one of our authorizers, Verone Kennedy from the DOE. It was amazing. "I am really proud that we are able to share our work." she says.

Mr. Capetanakis informed us that the Chancellor featured HCCS in the Charter Weekly.

Mrs. Tettonis informed the Board that Mrs. Petrakos is raising money for the Greece National History Day Fair trip.

DIRECTOR OF OPERATIONS REPORT

Mrs. Petrakos stated that the inspections are in line; electric inspections are scheduled for November 30th. Mrs. Petrakos assures us that she and Mrs. Gerakaris have everything under control regarding all building matters. She reported that the DOB and the Fire Department visit HCCS every week to check on the building. Kelmar has not finished the work and inspections have not been completed. Once the work is complete and inspections are done we will receive sign offs for the COO.

Mr. Newman moved on to the fact that he thinks that we should have a lobbyist with a Washington office who is sensitive to our needs. He recommends Wayne Jones. We need the extra money he says. The Board agrees.

Mrs. Tettonis reported that HCCS is a Reward School two years in a row.

Mrs. Petrakos reported that the audit went very well.

Mrs. Petrakos also reported that the gym wall pads have been installed.

**HCCS Board of Directors
Meeting Minutes**

November 21, 2016

Ms. Tettonis informed us that Bed, Bath & Beyond is having their grand opening in Industry City on Saturday, December 10th. They have invited our fourth grade to sing.

Mrs. Petrakos reported that Kindergarten and 1st grade dismissal is via the main lobby exit. We are no longer using the landlord's 18th street exit. Everything is working out smoothly.

Mrs. Tettonis informed the Board that's she is waiting to hear from Agnes Varis Foundation regarding \$75,000.00 for the National History Day Fair Greece trip. She stated that if we receive this grant it will not only be for this trip but for at least the next three research trips to Greece.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Ms. Lekas. The meeting was adjourned at 10:02 a.m.


Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER
SCHOOL BOARD MEETING
HELD ON December 19, 2016 AT 9:00 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Charles Capetanakis	Chairman
Nikolaos Leonardos	Member
Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Anastasia Etimos	Guidance Counselor

VIA SKYPE

Effie Lekas	Member
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ABSENT

Harvey Newman	Excused
Dr. Liana Theodoratou	Excused
Dean Angelakos	Excused
Nik Mathews	Excused

Charles Capetanakis chaired the meeting. Joy Petrakos acted as recorder.

The first item on the agenda is the approval of the minutes of the meeting on November 21, 2016. The minutes have been transcribed and made available for public review. Mr. Capetanakis stated that we do not have quorum so we defer the first agenda item. Mr. Capetanakis asked if there are any questions on the Principal's report and thanked Mrs. Tettonis for her report.

The Board expressed concern about the outstanding key money to the landlord. Mrs. Petrakos reported to the Board that Sterling Bank (the funding bank) has been cooperative and she is confident that our funds held in the MM sinking account will be released as soon as we receive our C of O. She has been negotiating with the bank to try to have them release the key money even though it is not per the agreement. The bank is willing to work with us and asked for certain documentation from the contractor showing the final number, the project's total cost as of current date.

Mr. Leonardos asked for a copy of the most current monthly statement from the bank showing how much money we have in the MM sinking fund. Mrs. Petrakos gave Mr.

**HCCS Board of Directors
Meeting Minutes**

December 19, 2016

Leonardos the bank statement. Mr. Leonardos asked Mrs. Petrakos to provide a copy to the Landlord to show them that the money is in the account.

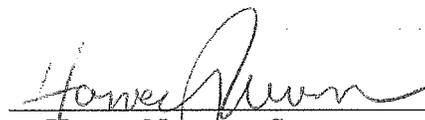
Mr. Leonardos asked about the progress on the completion of the building. Mrs. Petrakos responded that we are in the final stages of inspections and sign offs

PRINCIPAL'S REPORT

Mrs. Tettonis reported that our school was granted \$75,000 from the Agnes Varis Foundation towards the research trip to Greece for the National History Day Fair. She also reported that HCCS had a very successful Open House on December 8, 2016 with 151 applications submitted.

Lastly she reported that HCCS was profiled in NYC's Best Schools Guide for Parents.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mr. Leonardos. Mrs. Lekas seconded the motion. The meeting was adjourned at 10:00 a.m.


Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER
SCHOOL BOARD MEETING**

HELD ON February 27, 2017 AT 9:00 a.m.

AT

646 5th AVENUE, BROOKLYN, NEW YORK 11215

MEMBERS AND STAFF

PRESENT

Charles Capetanakis	Chairman
Harvey Newman	Secretary
Nikolaos Leonardos	Member
Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Anastasia Etimos	Guidance Counselor

VIA SKYPE

Effie Lekas	Member
Dean Angelakos	Member

ABSENT

Dr. Liana Theodoratou	Excused
Nik Mathews	Excused

Charles Capetanakis chaired the meeting. Joy Petrakos acted as recorder.

The first item on the agenda is the approval of the minutes of the meeting on December 19, 2016. The minutes have been transcribed and made available for public review. On a motion made by Mr. Newman and seconded by Mr. Leonardos, the minutes were unanimously approved. Mr. Capetanakis asked if there are any questions on the Principal's and Assistant Principal's report.

Mr. Capetanakis reported that the Board is seeking to replicate. Mr. Leonardos and Mr. Capetanakis visited the community of Three Hierarchs in Brooklyn. This community has an empty school building that they would like to lease us. What they saw is that they have a tremendous footprint for expansion. The school is ADA complied and there are nine classrooms. There is enough space where we would be able to expand anywhere up to 50,000 square feet. It is a really great opportunity, Mr. Capetanakis said.

**HCCS Board of Directors
Meeting Minutes**

February 27, 2017

Mr. Leonardos reported that this community really wants to have a school in their space and that the building is ideal because we will not have to face the same issues that we had faced in our building, such as reinforcing beams. We were told by the landlord of the building that basically their basement is already built to accommodate additional floors. The school can be operational for the first two – three years while an expansion is taking place. There would be no interruptions and the school would phase into the new building as it grows. “It looks like a win win situation for them and for us. I think it is something that we should look into as soon as possible and create a plan for it.”, Mr. Leonardos stated. Mr. Leonardos also reported that it was discussed with the community of Three Hierarchs that should we go forward, our relationship would be strictly landlord – tenant.

Mr. Newman asked if this is a declining community. Mr. Leonardos responded that it is a declining community. Mrs. Lekas asked if the overall community would look favorably to this school? Mr. Leonardos stated that we will be welcomed there. We have been assured that there will be no problem. They want this very much.

Mr. Angelakos asked if the second school will be referred to as Hellenic Classical Charter School? Mr. Leonardos answered, “Yes, we are here to replicate. They are comfortable with that.” Mr. Leonardos suggested that the leadership remain the same.

Mr. Capetanakis also reported that the existing building will certainly have enough room for three classes per grade (K – 5th). Mr. Leonardos added that based on the calculations it will be a total of 20 classes. Nine existing classrooms, an existing gym and a full size cafeteria with a kitchen and a certificate of occupancy to use as a school. We will be able to operate the school as is for the first two-three years. As we grow in grades the new building will be completed. In addition to that structure there is a parking lot on the next block which can be used as a parking lot, we can build or use it as a play ground.

Mr. Angelakos asked how comfortable we are with financing. Mr. Leonardos answered that that is something that needs to be discussed.

Mr. Capetanakis reported that Mrs. Petrakos prepared the budget for this project and there is potential cash flow. Rough calculations for construction costs are estimated to be 13 million dollars. He also stated that if we start a new school we will be eligible to receive funding towards rent/facilities.

**HCCS Board of Directors
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In relation to all this Mr. Capetanakis reported that we have received two proposals for the replication. One from JPS and the other from CEI. The Board reviewed both proposals. Mr. Newman recommends CEI. He stated, "For the purposes of transparency I receive nothing for this. I am no longer employed by CEI." He informed the board that Amy Shore would be coordinating the project from CEI. "She has had experience with other replications, successfully. She is a driven person." he stated.

Mr. Leonardos recommended that we go with CEI as well.

Mr. Capetanakis moves to adopt CEI, Mr. Leonardos motions to accept CEI's proposal and Mr. Newman seconds the motion. All are in favor. The motion carries.

Mr. Capetanakis reported that since the same board is starting another school we have to change authorizers. We need to change authorizers to SED for this new application and as our old one phases out. There is a monetary significance to this, we think that right now we do not receive rental assistance from the City of New York because we were one of sixty or so schools that were not included when the law changed in 2014. If we change authorizers we believe that we will be entitled to rental assistance for both schools.

Mrs. Tettonis reported that we had a snow day on February 9th, 2017 and with the guidance of the School Board we do not have to add a snow day. We will be using the training day in September.

Mrs. Petrakos informed us that the letter of intent for the replication is due July 7, 2017 and the full application is due August 18, 2017.

Mrs. Tettonis mentioned the National History Day Greece research trip. "Our students interviewed Manoli Glezos, who is 94 years old. Mr. Glezos actually explained everything that happened on May 30th, 1941. How he climbed the hill of the Acropolis to take down the German flag as a sign of rebellion against the Axis Occupation. "It was an unforgettable experience for our students", Mrs. Tettonis reported. Mr. Capetanakis asked what can we do to to memorialize this trip? Mr. Leonardos suggested that we

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prepare a press release. Mrs. Petrakos will be preparing one. Mr. Angelakos also suggested that we get a proclamation from a local politician.

Mrs. Tettonis reported that we have had many donations for the National History Day Fair research trip. Parents and friends are very willing to donate towards this. For example, Billy Danas, (a parent) make a monetary donation which was matched by his employer Prudential. Also, the Greek School of Plato donated \$1,100.00 for our kids to go to Greece.

Mrs. Tettonis informed us that she will be expanding the Greece trip to a new Archeology Group that will be starting next year. There will be two groups going to Greece. One for the History Day Fair and another for the new Archeology Group that we will initiate.

Mrs. Tettonis also reported that we will have our Marching Band for the Greek Independence Day Parade this year. She also mentioned that the Gianopoulos family donated \$500 towards purchasing uniforms for the marching band.

Mrs. Tettonis informed us that the DOE sent out an immigration letter that stated their position on ICE and what happens if they show up at our door and want to interview a student. The Board agrees to distribute the letter.

Mr. Leonardos approved \$10,000 for the Greek book budget for the 2017-2018 school year.

Our school will be sponsoring Georgia Kopani for her green card.

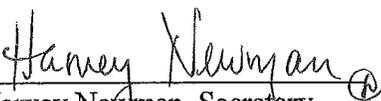
Mrs. Tettonis informed us that our Art teacher has left HCCS and Studio in a School will be finishing up the year.

Mrs. Petrakos reported to the Board that we will have a half day on March 9th for Parent Teacher Conferences. Dismissal is at 11:30 a.m. and that there will be no bus service. She continued to explain that back in August, 2016 HCCS submitted the calendar to OPT and included all half days. In January, 2017 Mrs. Petrakos received an email from OPT denying us transportation because it is a city wide half day. They offered a 1:30 pm pick up but that was not accommodating for our families since parent teacher conferences began at 12:30 pm. We were forced to advise the parents that there will be no buses and they need to come and pick up their children. Mrs. Petrakos stated that this is the first year OPT has denied us transportation on a city wide half day. She spoke with Legal and they told us that what they are doing is wrong.

**HCCS Board of Directors
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There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mrs. Lekas. Mr. Newman seconded the motion. The meeting was adjourned at 10:05 a.m.


Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER
SCHOOL BOARD MEETING
HELD ON March 27, 2017 AT 9:00 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Charles Capetanakis	Chairman
Nikolaos Leonardos	Treasurer
Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Anastasia Etimos	Guidance Counselor
Stacy Kokkoros	Business Administrative Assistant

VIA SKYPE CONFERENCE

Harvey Newman	Secretary
Effie Lekas	Member
Dean Angelakos	Member
Nik Mathews	Member

ABSENT

Dr. Liana Theodoratou	Excused
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Charles Capetanakis chaired the meeting. Joy Petrakos acted as recorder.

The first item on the agenda is the approval of the minutes of the meeting on February 27, 2017. The minutes have been transcribed and made available for public review. On a motion made by Mr. Newman and seconded by Mr. Leonardos, the minutes were unanimously approved. Mr. Capetanakis asked if there are any questions on the Principal's and Assistant Principal's report. There are none.

Mr. Capetanakis asked if there are any agenda items that require a vote? There are none.

DIRECTOR OF OPERATIONS REPORT

Mrs. Petrakos reported that we are at the final stages of the expansion project and are conducting several inspections for sign offs. She updated the board that Peter Helmes from Sterling Bank came to the school to do a final walk through to check on the expansion and to make sure that everything was completed. She reported that the bank will be able to release the \$1,000,000 in the sinking fund which will cover the \$480,000.00 that is due to the contractor and the \$600,000 in key money that is due to the

**HCCS Board of Directors
Meeting Minutes**

March 27, 2017

landlord. Mr. Helmes informed Mrs. Petrakos that everything went great with the walk through. Mrs. Petrakos stated that we are now waiting for the final approval from the bank and we should have an answer shortly regarding the release of the funds. Once the bank approves Peter's final report the bi-monthly payments will stop and once the key money is paid to the landlord, the full rental concession will come into effect.

Mrs. Petrakos reported that we still have inspections pending due to some minor objections that were found that need to be corrected. She stated that everything is complete with the electrical and the next inspection is scheduled during the next couple of weeks. Plumbing will be scheduled soon because there was a delay due to a back flow document issue that the engineer had to re-file. Everything was re-filed and accepted by the EOB. Once all the electrical is signed off we can send everything to code, code will send everything to the DOB and the C OF O will be approved after a complete sign off. Mrs. Petrakos stated that everything looks good.

Mrs. Tettonis stated that the school team is very excited about the approval of a HCCS replication. We are very happy that Mr. Newman is leading this venture with us and we are very excited we have everyone's support. Mrs. Tettonis stated that the Board approved CEI as the consultant who will be writing our replication and that Amy Shore will be the lead person guiding us in the process. The site will be at The Three Heirachs community in Midwood, Brooklyn. Mr. Capetanakis, Mr. Newman and Mr. Leonardos already have a good relationship with the community there. We have to inform the chancellor, the authorizers at the DOE and then outreach to the whole community.

Mr. Newman stated that when we say "community" we mean the political, the social and demographic that we are reaching out to connect with. So it is a lot of work. And it all has to take place between now and June 30th, 2017.

Nik Mathews asked "Since this building is connected to a church and was formally a parochial school do we need to go through a process? Are there any concerns here?" Mr. Capetanakis answered, "The school has an existing building that has nine classrooms and houses three UPK classrooms so we would not be going into a parochial school. The parochial school has been closed. Also, because the UPK program is in the building it is up to code now." Mr. Leonardos stated that we are able to build up 35,000 square feet.

Mr. Leonardos reported that we should be opening in September, 2018.

Mrs. Petrakos asked if we need a commitment letter from Three Heirachs? Mr. Leonardos answered that we do.

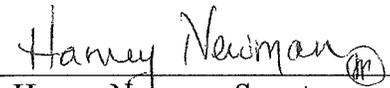
Mrs. Tettonis reported that we have over 500 applications for our lottery.

**HCCS Board of Directors
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March 27, 2017

Mrs. Tettonis also reported that we came in first place at the New York City History Day Fair and we will be going to Cooperstown on April 24, 2017.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mrs. Lekas. Mr. Newman seconded the motion. The meeting was adjourned at 9:50 a.m.


Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER
SCHOOL BOARD MEETING
HELD ON April 27, 2017 AT 9:00 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Charles Capetanakis	Chairman
Nikolaos Leonardos	Treasurer
Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Stacy Kokkoros	Business Administrative Assistant

VIA SKYPE/ CONFERENCE

Harvey Newman	Secretary
Effie Lekas	Member
Dean Angelakos	Member
Nik Mathews	Member

ABSENT

Dr. Liana Theodoratou	Excused
Anastasia Etimos	Guidance Counselor

Charles Capetanakis chaired the meeting. Joy Petrakos acted as recorder.

The first item on the agenda is the approval of the minutes of the meeting on March 27, 2017. The minutes have been transcribed and made available for public review. On a motion made by Mr. Newman and seconded by Mr. Leonardos, the minutes were unanimously approved.

Mr. Capetanakis asked if there are any open actions. Mrs. Petrakos stated that we have a Conflict of Interest Policy and a Education of Homeless Children Policy that we need to adopt. Mrs. Petrakos stated that she ran these policies through our legal department and our lawyer approved. Mr. Capetanakis stated that both policies have previously been disseminated to the board and moves that we adopt both policies together. Mr. Leonardos seconded the motion, the motion carries with a unanimous vote. The policies are both adopted.

Mr. Capetanakis stated that the principal's report was outstanding and asked if there were any questions.

**HCCS Board of Directors
Meeting Minutes**

April 27, 2017

Mr. Newman reported on the replication of HCCS. He stated the following, "Upon the Board's approval of using CEI and Amy Shore to work on the initiative and the preliminary conference calls, we indicated that the next step would be that we should speak with SED to be the authorizer and have a meeting with David Frank, the Executive Director of the CSO at NYSED. Mr. Frank has encouraged us to move forward with the replication. He thinks we should have a conference call with our leadership team so that he would hear where we are so that he could give us pointers as to how to proceed. Just to summarize that meeting, there were two major components. First, underlying instructional program, which based on our experience with this school we did not focus too much time discussing. Most of the conversation focused on Community development as a pre cursor for submitting an application. That has to be a very detailed, comprehensive outreach to all segments of the community that we plan to be in. First, to inform them and second to enlist their support. This is very serious for our application. Last week we scheduled a leadership team meeting which included Amy Shore, who presented us with the most recent applications which included both acceptances and denials. With a highlight for assembling community support. One application that was indicated as a model for acceptance took a year and a half just for preliminary outreach to the community with very detailed information of when, where and how many people attended their meetings. So the recommendation that was made in the two months that we have leading up to submitting the letter of intent, it will be almost impossible for the current team to do. It will be beyond our capacity at this point. So it is suggested that the application should be deferred for one year and begin the process and at a leadership meeting which is scheduled in three weeks we will create a detailed timeline and a process for putting together an effective outreach through the community. This was approved by the leadership team unanimously for presentation to this Board to just update you and to see if you have any questions about the process that we have followed for submitting the application in one year."

Mr. Capetanakis stated that we are going to have to move this back one year.

Mr. Leonardos also stated that it is beyond our control. It is important to have a good a community outreach.

Mr. Newman replies that this is substantial.

Mr. Capetanakis stated that there is another aspect. From a facilities standpoint this gives us more time for construction. Mr. Leonardos reported we have a footprint of 24,000 square feet that is fully built from the basement. According to the new law from 2014 adapted from DOB, you cannot build 60 percent over the footprint. Mr. Leonardos stated, in order to build, we will be automatically forced to go through a variance process. The architects feel that this will not be an issue but a definite delay, he stated. There will be a lot of bureaucracy and public meetings. He also stated that the Federal Acquisition Regulation (FAR) at Three Heirachs is 2.0. Here at HCCS we are 4.8, which means that

**HCCS Board of Directors
Meeting Minutes**

April 27, 2017

for every 1000 square feet of a footprint you can build an almost 5000 square feet building. There, for a 1000 square feet footprint you can build only 2000 square feet building. Taking all of this into account, you have a 24,0000-square foot building in existence right now, a church 4000 square feet and a school building which is another 5000 square feet totaling 34,000 square feet. He reported if we went based on 2.0 FAR we can only build on 48,000 – 50,000 square feet. That leaves us with only 15,000 square feet to build. So now we have to go for another variance or we can do what the architect suggests, bring the existing building down and build according to the new laws. We do not want to do this, he stated. The plan is to open by 2019 and build as we go. Plus, it will be extremely more expensive to demolish and build a new building. The cost will increase substantially. We are in the process of trying to explore what is the best way to approach the new construction.

Mr. Newman asked if there have been any discussions with the church board at Three Heirachs?

Mr. Leonardos answered that he and Mr. Capetanakis met with about fifteen parish council members. There were many questions asked. He stated that they provided them with as many answers as they could. Father Eugene is very much in favor of our school. So far, it looks very promising. He thinks that they truly want a school there.

Mr. Capetanakis stated that they we will very well received by the church board at Three Heirachs.

Mrs. Tettonis, Mrs. Petrakos and Mrs. Caban will be going to meet with the board at Three Heirachs next month.

Mrs. Tettonis reported that she went to an event where she spoke with the Chancellor Carmen Farina and Verone Kennedy. The Chancellor is very excited about our replication, Mrs. Tettonis stated. The Chancellor's targeted questions were basically about what has been our outreach to the District 22 Superintendent? The Chancellor is very supportive and happy about the replication Mrs. Tettonis said. Mr. Kennedy stated to Mrs. Tettonis, he doesn't see Hellenic being just one Hellenic, he sees many Hellenics. Mrs. Tettonis will contact Verone Kennedy and ask to set up a meeting with him to discuss and ask for his support and guidance.

**HCCS Board of Directors
Meeting Minutes**

April 27, 2017

Mrs. Tettonis reported that we won first place at the City and State National Day History Day Fair. We are now going to Nationals in June. The Executive Director of ASCS, George Orphanakos, with his Board chair came to visit our school and saw this year's and last year's National History Day performances. He was very impressed.

Mrs. Tettonis requested from the Board if we can use September 6, 2017 as an aidable day to make up for the second snow day that we had on March 14, 2017. The Board approved.

Mr. Capetanakis asked when we will have an estimate of construction costs so that we can approach the bank for a loan. Mr. Leonardos answered that we should have the numbers in about a month.

Mr. Capetanakis asked Mr. Newman about the rental reimbursement formula. Mr. Newman stated it is for new schools or new grades in old schools. Mr. Leonardos asked if the \$2700 per student was straight rent or does it also include facilities. Mr. Newman answered that he believes it is just straight rent.

On May 16, 2017 we will have a meeting to plan a timeline, calendar and work plan for HCCS Midwood (II) and HCCS Park Slope (I) renewal and decide on an authorizer and next steps.

Mrs. Tettonis informed the Board that she was asked to become a board member of the Bay Ridge Credit Union.

Mrs. Tettonis asked about creating another classroom. She is very excited about the three year old program that the mayor just announced as well as getting the library back. Mr. Leonardos responded that we cannot do anything until we get the C of O.

Mr. Capetanakis asked how were the high school acceptances. Mrs. Tettonis reported that we are very happy with the acceptances. We had very few children who did not receive an offer and we are just waiting for the second round, she stated. Every child had a very good fit.

Mr. Capetanakis asked how was testing? Mrs. Tettonis reported that Mrs. Caban did an great job with administering the exams. We do not know how the students did on the ELA yet. We had two opt outs. We have the Math test next week.

Mrs. Petrakos reported that the we had a meeting with the landlord and the Church President, John Haskopoulos. It was a good meeting. The landlord is happy with the school's continued success.

**HCCS Board of Directors
Meeting Minutes**

April 27, 2017

Mrs. Petrakos reported that the lottery went very well and attached a lottery report for the board's review. She thanked her team Mrs. Joyce Liappas and Mrs. Stacy Kokkoros for their hard work. Mr. Newman stated that the report was excellent. Mr. Newman asked if we accepted many students with a greek language background. Mrs. Petrakos answered that there are a few zoned greek language students that were accepted through the lottery.

Mrs. Petrakos asked the board whether or not it should be disclosed at open houses if and when pre-k seats have been filled before the lottery with siblings of students. The Board answered that they would like for the administration to continue being forthcoming as they have been doing up until now.

Mr. Capetanakis made an observation and commented that we are now running on a net loss. Will this even out at the end of the year, he asked? Mrs. Petrakos answered that she predicts that we will continue having a loss because what is happening is what we have been predicting. Revenue is idle and expenses are constantly increasing. She added "now that our expansion project is over we should see an improvement".

Mrs. Tettonis reported that we double test in HCCS. We double test in Common Core Algebra and the Sate Math and we also double test in the Earth Science and State Science. She stated that she will send an email to the DOE to inform them of this.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mrs. Leonardos. Mr. Newman seconded the motion. The meeting was adjourned at 10:30 a.m.

Harvey Newman

Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER
SCHOOL BOARD MEETING
HELD ON May 22, 2017 AT 9:00 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Charles Capetanakis	Chairman
Nikolaos Leonardos	Treasurer
Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Anastasia Etimos	Guidance Counselor
Stacy Kokkoros	Business Administrative Assistant
Jimmy Kokotas	Guest
John Lambrakis	Guest
Gus Vellios	Guest

VIA SKYPE CONFERENCE

Effie Lekas	Member
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ABSENT

Dr. Liana Theodoratou	Excused
Harvey Newman	Secretary
Dean Angelakos	Member
Nik Mathews	Member

Charles Capetanakis chaired the meeting. Joy Petrakos acted as recorder.

The first item on the agenda is the approval of the minutes of the meeting on April 27, 2017. The minutes have been transcribed and made available for public review. Since there is no quorum, the April minutes will not be adopted until our next meeting in June.

Mr. Capetanakis asked if there are any questions for Mrs. Tettonis on the Principal's report. There are none.

**HCCS Board of Directors
Meeting Minutes**

May 22, 2017

Mrs. Tettonis reported to the Board that Chancellor Carmen Fariña came to our school and awarded Faye Michalakos the Big Apple Teacher Award on May 17, 2017. She thanked the Board and her team for being there. “It was an extraordinary day. Faye’s family was hiding in a back room when she was presented with the banner, the balloons and the award by the Chancellor”, she said.

Mrs. Tettonis also reported that the Chancellor came with her entire team including Verone Kennedy from the DOE Charter Office who is our authorizer. She pointed out that the selection process was extremely rigorous. There were over 17,000 applicants. Ms. Michalakos had to submit a video tape, three letters of recommendation, and an onsite classroom observation by the DOE. She then had to go to on an interview at the Tweed Courthouse for the final selection by the Chancellor herself. It was a tremendous win. Only 19 teachers from all over New York City won this award and we were the only Charter School. She reported that the School Board along with, Mrs. Petrakos, Mrs. Caban and herself met with the Chancellor regarding replication plans. Mr. Capetanakis stated that the chancellor will introduce Mrs. Tettonis to the District 22 Superintendent so that we are received well.

Mrs. Tettonis announced that David Frank, the Executive Director of the Charter School Office at the New York State Education Department, came to visit our school along with Paolo Giovine from NYSED and two DOE/UPK team members because they were interested in the success of our UPK and how the children benefit from going from UPK, to Kindergarten to Eighth Grade. David Frank sent a beautiful letter thanking us for the visit, Mrs. Tettonis said.

Mr. Capetanakis discussed another visitor that recently visited HCCS. Mr. Terry Tsafatinos, who is the founder of the Plato Charter Schools in Florida. He reported that there are seven charter schools in Florida; three Athenian Academy in the Tampa area; two Archimedes Schools in Miami, one in North Carolina and one in Delaware. Mr. Capetanakis stated that we are working on hosting a symposium for all the Greek Charter Schools. We are looking at The Laconian Center at the University of Connecticut as the location of our symposium.

Mrs. Petrakos stated that our school is visited by many organizations looking to create their own charter schools. Such as Hebrew (HLA), the French as well as the Russian educators who visited this year because they want a partnership with us to open their own Charter School in New York.

**HCCS Board of Directors
Meeting Minutes**

May 22, 2017

Mr. Capetanakis stated that we had a three hour meeting last week with our consultants to start our replication. The outreach that has to be done in the community is huge, he says. While we do not think that there will be a problem we still have to go through the process of going to not only the community based organizations, the community board, the local officials but also the local school, local council, early childhood centers and the educational council. We need to show that there is interest.

Mr. Leonardos stated that we need to document all of the outreach. It was mentioned at the meeting with the consultant that the other schools that were denied due to the fact that their outreach was not there. Therefore, we need to go out to do the groundwork.

Mrs. Petrakos stated there was a question raised by the members of The Three Hierarchs as to why are we pressuring for a decision by the General Assembly by June 25th. She stated there is no pressure just a timeline that we need to follow. If we do not follow a timeline and move efficiently it will delay the replication and we will be forced to look for another location.

Mrs. Tettonis stated that we will be busy creating a specific timeline regarding community outreach and we will be moving forward.

Mr. Leonardos stated that it is important to mention we will have volunteers doing the outreach but we will need to hire a specific person to assign the work. A budget will need to be created for this. We will need to wait for the General Assembly's decision on June 25th in order to proceed.

Mrs. Tettonis reported that all the professional development and high school admissions are in her report. She also mentioned that in a few weeks our students are going to be competing in the National History Day Fair. We made City, State and now we are competing nationally she stated.

Mrs. Petrakos mentioned that all of this is documented on our school's Facebook page. She reported that the children's lives have been changed through this experience. "One trip, one week and they have become experts", she says. This is a year-long project where they had to conduct research on WWII, they had to write a script and there were many performances.

Mrs. Petrakos reported that our Lottery went very well and we have a very diverse population. Many families are on the wait list. It is bitter sweet. She reports that we have over 500 students on the waitlist with zero seats available. Mrs. Petrakos explained that the dynamics of the lottery is different every year because it depends on the applications that come in. In this year's lottery we had a sibling lottery because we exceeded the applications to the seats. Basically all of our Pre-K students in the UPK are siblings.

**HCCS Board of Directors
Meeting Minutes**

May 22, 2017

After the sibling lottery there was a waitlist created for the siblings that did not make it in the event that someone leaves. Next is District 15 and of course there is a lottery for the out of district applications. It is the same process for Kindergarten. The difference is that the siblings matriculate from Pre-K and we added any siblings that did not receive a seat for Pre-K. Then the available seats/openings were taken by District 15. There are about three different lottery categories per grade. Also, English Language Learner's have priority, as it is a preference in our lottery policy.

Mr. Capetanakis asked if there is any new business to discuss.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mrs. Lekas. Mr. Leonardos seconded the motion. The meeting was adjourned at 9:40 a.m.

Harvey Newman

Harvey Newman, Secretary

**MINUTES OF THE HELLENIC CLASSICAL CHARTER
SCHOOL BOARD MEETING
HELD ON June 27, 2017 AT 9:30 a.m.
AT
646 5th AVENUE, BROOKLYN, NEW YORK 11215**

MEMBERS AND STAFF

PRESENT

Nikolaos Leonardos	Treasurer
Christina Tettonis	Principal
Joy Petrakos	Director of Operations
Natasha Caban	Assistant Principal
Stacy Kokkoros	Business Administrative Assistant
Christina Portelos	Operations Manager
Mandy Tsividakis	HCCS Parent

VIA SKYPE CONFERENCE

Charles Capetanakis	Chairman
Harvey Newman	Secretary
Effie Lekas	Member
Dean Angelakos	Member
Nik Mathews	Member

ABSENT

Anastasia Etimos	Guidance Counselor /Excused
Dr. Liana Theodoratou	Excused

Nikolaos Leonardos chaired the meeting. Joy Petrakos acted as recorder.

The first item on the agenda is the approval of the minutes of the meetings from April 27, 2017 and May 22, 2017. The minutes have been transcribed and made available for public review. On a motion made by Mr. Newman and seconded by Mrs. Lekas, the minutes were unanimously approved.

DIRECTOR OF OPERATIONS REPORT

Mrs. Petrakos asked the board to ask any questions regarding the new budget and move forward to approve. Mr. Capetanakis stated that Mrs. Petrakos did excellent work on the budget. He asked if Mrs. Petrakos incorporated the \$75,000 replication costs into the budget. Mr. Leonardos answered that it was not incorporated and asked Mrs. Petrakos to include the costs.

**HCCS Board of Directors
Meeting Minutes**

June 27, 2017

Mrs. Petrakos stated that we have shown a deficit on a monthly basis and she explained to the DOE through the ACR report that this is the result of our 12 million dollar expansion. She added "the school was not compromised in any way". We excelled in instruction, teachers continued to receive their annual three percent increase in their salaries, 100% covered health insurance with a 25% health increase were paid, and all vendors were paid throughout the school year. She is confident that the budget will be fine. Mr. Leonardos, thanked Mrs. Petrakos and asked her to make the revision to reflect the replication costs and remove the key money amounts.

Mr. Capetanakis agreed. He questioned line item 91110. The key money is not an expense, he stated. Why is this part of the operating budget?

Mrs. Portelos stated that this is a balance sheet item. It was removed from the bottom to reflect the actual net loss.

Mr. Leonardos suggested that in order to have a proper balanced budget approved today we must remove the 400k and the 200k , because it was already budgeted in last year's budget. These numbers were budgeted in 2016-2017. Mrs. Petrakos agreed with this.

Mrs. Petrakos informed the Board that in order for us to reflect a surplus we would need to change health insurance carriers. She is referring to line number 62000 on page 2.

Mrs. Petrakos is proposing a new carrier, Little Bird, for our Health Insurance Carrier. Mrs. Petrakos stated that she and Mrs. Portelos met with James Stovel from Little Bird numerous times and that they are offering more of an aggregated type of system. Mrs. Portelos stated that we will be one of many organizations and will now be considered a large group so our premiums will significantly decrease.

Mrs. Petrakos reported that this new plan will include health, dental, payroll, administrative and human resource communication and it would be approximately \$55,000/month. This will decrease our expenses in the amount of \$200,000.00. The coverage will remain but the company will now be CIGNA instead of OXFORD. Mrs. Petrakos mentioned that she the insurance information to the board for their review.

Mr. Leonardos, asked if Mrs. Petrakos reviewed this new plan with Mrs. Tettonis. He stated that if they are both satisfied with this new plan then he trusts their judgment.

This is brilliant, Mr. Capetanakis stated. Where does it show in the budget how much we are actually saving in insurance?

**HCCS Board of Directors
Meeting Minutes**

June 27, 2017

Mr. Newman asked what is the bottom line projection for savings for the next year will be. Mrs. Petrakos answered that the projected savings will be over \$200,000.00. Mr. Newman replied that that is remarkable. He compliments Mrs. Petrakos for pursuing this. Mrs. Petrakos thanked him and stated that she and Christina Portelos worked very hard to put this together. She thanked Mr. Capetanakis for introducing Little Bird to us.

Mr. Newman noted that this decision was made for costs savings that would maintain the current level of benefit structures for our staff or better and so that they understand that what we are doing is out of the norm. Most people are paying more for their medical. We have retained this benefit on their behalf and maintained the integrity of the school budget. So noted.

Mr. Leonardos motioned that the Board accepts the new Budget for the 2017-2018 school year. Mr. Newman seconded the motion to accept the new Budget. All are in favor. Mr. Capetanakis asked if there is any further discussion. All in favor, any against, there are none. Any abstentions, there are none. The motion passed.

Mrs. Petrakos asked the Board to sign the Conflict of Interest Policy and the Disclosure for Financial Interest form. She asked that they please read, sign and email both documents back to her. One is for school policy & audit and the other is for the Annual Report.

At this point, Mrs. Tsividakis, left the meeting.

Mrs. Tettonis announced that for the third year in a row the New York State Department has declared us a Reward School. There are only twelve charters from the State of New York that are considered.

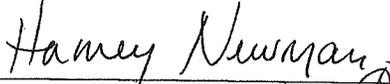
Mrs. Tettonis reported that personnel vacancies for next year. A Kindergarten teacher is leaving; a Second grade teacher is going into the Art position therefore opening up a Second grade position; and a Math position opened in the Seventh grade and the music position opened up. Justin Draycott will be the HCCS Science Coach. In addition, Anthony Underwood is our full time IT Specialist who started in March and spearheaded our Lego Club. Calliope Pantelidis will be returning as a Special Education teacher, Mrs. Tettonis reported.

**HCCS Board of Directors
Meeting Minutes**

June 27, 2017

Mrs. Tettonis informed the board that for the first time in HCCS history we had an African American Student and a Spanish student pass the Greek regents exam. Mr. Capetanakis stated that this is outstanding.

There being no unfinished business, Mr. Capetanakis asked for a motion to adjourn. The motion to adjourn was made by Mrs. Leonardos. Mr. Newman seconded the motion. The meeting was adjourned at 10:30 a.m.


Harvey Newman, Secretary



Entry 11 Enrollment and Retention of Special Populations

Created: 07/07/2017 • Last updated: 07/28/2017

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2016-2017 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2017-2018.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Recruitment Targets 2016-17)	Describe Plans Toward Meeting Recruitment Targets 2017-18)
Economically Disadvantaged	<p>HCCS demonstrates the following efforts to recruit economically disadvantaged students:</p> <ul style="list-style-type: none"> -HCCS is a Title 1 school wide school with a 60% FRPL student population. -Visits feeder schools and Pre-K's to disseminate outreach materials such as the school's brochure, application, calendar and contact information. -HCCS continues to advertise in popular and local newspapers popular in the Park Slope and Sunset Park area. This marketing initiative has helped our team to specifically target students eligible for FRPL, ELL's and SWD. -HCCS continues to reach out to the community through their annual three open houses in December, February and March. -HCCS has multi-lingual staff who are present at the open houses to assist with the translations as needed regarding but not limited to information about the school, information on how to apply to the school, and contact information for the school for stakeholders to reach out to with further questions, that are accessible to all parents. 	<p>HCCS will continue to demonstrate their best practice efforts to recruit economically disadvantaged students for 2017-2018.</p>
	<ul style="list-style-type: none"> -Holds lottery preference for ELL applicants. -HCCS tracked their wait list for prospective English Language Learners. -HCCS registered 11 new ELL students in all 	

<p>English Language Learners</p>	<p>elementary grades (vs 3 last school year) in school year 2016-2017. This increase is a testament to the diligence the HCCS team has shown to further grow their ELL population.</p> <p>-HCCS visits feeder schools (pre-k's) and disseminate outreach materials such as their school brochure, school application and process, calendar, contact and other information about the school to prospective families.</p> <p>-HCCS continues to advertise in popular and local newspapers popular in the Park Slope and Sunset Park area. This marketing initiative has helped our team to specifically target English Language Learners to apply to HCCS.</p> <p>-HCCS's website translates the school's information into 44 languages.</p> <p>-HCCS has multi-lingual staff who are present at the open houses to assist with the translations as needed regarding but not limited to information about the school, information on how to apply to the school, and contact information for the school for stakeholders to reach out to with further questions, that are accessible to all parents.</p> <p>-</p>	<p>HCCS will continue to demonstrate their best practice efforts to increase their ELL student population for 2017-2018.</p>
<p>Students with Disabilities</p>	<p>-HCCS is a lottery school with limited space in all grades. During the application and lottery period for school year 2016 - 2017, HCCS tracked their wait list for prospective English Language Learners and Special Education students. HCCS registered 6 new students with IEP's and one student de-classified. HCCS closed the 16-17 school year with 42 Special Education students.</p> <p>-HCCS visits feeder schools (pre-k's) and disseminate outreach materials such as their school brochure, school application and process, calendar, contact and other information about the school to prospective families.</p> <p>-HCCS continues to advertise in popular and local newspapers popular in the Park Slope and Sunset Park area. This marketing initiative has helped our team to specifically target SWD to apply to HCCS.</p> <p>-HCCS continues to reach out to the community through their annual three open houses in December, February and March. During the open house sessions, HCCS</p>	<p>HCCS will continue to demonstrate their best practice efforts to recruit SWD students for 2017-2018.</p>

announces that they welcome students with special needs and directs them to the special education coordinator.

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Retention Efforts Toward Meeting Targets

	Describe Efforts Toward Meeting Retention Targets 2016-17)	Describe Plans Toward Meeting Retention Targets 2017-18)
Economically Disadvantaged	<ul style="list-style-type: none"> -HCCS creates positive family relationships. -Plans student and parent orientations. Offers free, reduced priced meals and snacks. -Free after school program with SASF. -Free tutoring for struggling students. 	<p>HCCS will continue to demonstrate their best practice efforts to retain economically disadvantaged students for 2017-2018.</p>
English Language Learners	<ul style="list-style-type: none"> -HCCS has developed a strong team of certified Special Education and ELL teachers who receive extensive and comprehensive professional development and training to meet the needs of their special education and ELL population. -HCCS continues to be members of the NYC Special Education and English Language Learner Collaborative. In addition In addition, our teachers will receive extensive training in best practices and programs such as Orton Gillingham and Wilson Reading Systems. -HCCS continues to have a strong and effective partnership with their ELL and Special Education families. The team effectively communicates with all families to ensure student academic achievement. -HCCS teachers collaborate weekly during common planning times to develop the curriculum for all learners in the classroom. 	<p>HCCS will continue to demonstrate their best practice efforts to retain and increase their ELL student population for 2017-2018.</p>
	<ul style="list-style-type: none"> -HCCS works collaboratively with the Committee of Special Education (CSE) to inform and educate parents about the services, settings, and special program features available at the school. -HCCS has developed a strong team of certified Special Education and ELL teachers who receive extensive and comprehensive professional development and training to meet the needs of their special education and ELL population. -HCCS continues to be members of the NYC Special Education and English Language Learner Collaborative. In addition In addition, our teachers will receive extensive training in 	

Students with Disabilities

best practices and programs such as Orton Gillingham and Wilson Reading Systems.

- HCCS continues to have a strong and effective partnership with their ELL and Special Education families. The team effectively communicates with all families to ensure student academic achievement.
- HCCS teachers collaborate weekly during common planning times to develop the curriculum for all learners in the classroom.
- Academic and behavioral supports.
- Preventive planning of disciplinary practices.
- High quality staff training and professional development.
- Student, family orientation and family events.
- Teachers are certified to teach with appropriate license.
- Welcoming family oriented school culture that creates a positive environment to ensure effective learning and growth.

HCCS will continue to demonstrate their best practice efforts to retain their SWD students for 2017-2018.



Entry 12 Classroom Teacher and Administrator Attrition

Created: 07/07/2017 • Last updated: 07/26/2017

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the two tables named 2016-2017 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing in 2016-2017. Please provide the full time equivalent (FTE) of staff on June 30, 2016; the FTE for any departed staff from July 1, 2016 through June 30, 2017; the FTE for added staff from July 1, 2016 through June 30, 2017; and the FTE of staff added in newly created positions from July 1, 2016 through June 30, 2017 using the two tables provided.

Classroom Teacher Attrition Table

	FTE Classroom Teachers on June 30, 2016	FTE Classroom Teachers Departed 7/1/16 - 6/30/17	FTE Classroom Teachers Filling Vacant Positions 7/1/16 - 6/30/17	FTE Classroom Teachers Added in New Positions 7/1/16 - 6/30/17	FTE of Classroom Teachers on June 30, 2017
	35	6	6	0	35

Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2016	FTE Administrators Departed 7/1/16 - 6/30/17	FTE Administrators Filling Vacant Positions 7/1/16 - 6/30/17	FTE Administrators Added in New Positions 7/1/16 - 6/30/17	FTE Administrative Positions on June 30, 2017
	3	0	0	0	3

Thank you



Entry 13 Uncertified Teachers

Created: 07/25/2017 • Last updated: 07/26/2017

**FTE Count of All Teachers 35
(Certified and Uncertified) as of
June 30, 2017**

**FTE Count of All Certified 33
Teachers as of June 30, 2017**

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on June 30, 2017, and each uncertified teacher should be counted only once.

1. Total FTE count of uncertified teachers (6-30-17)	3
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-17)	0
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-17)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-17)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-17)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-17)	0

Thank you.

Hellenic Classical Charter School Organization Chart 2016 -2017

Hellenic Classical Charter School Board of Trustees
Charles Capetanakis, Board Chairperson

Principal
Christina Tettonis

Assistant Principal
Natasha Caban

Director of Operations &
Finance
Joy Petrakos

Guidance Counselor,
Dean of Discipline, Youth
Development Coordinator

Instructional Staff:
Dean of Academics,
Math, Science Coach,
Teachers, Teacher
Assistants

Operations Manager,
Administrative
Assistants, Special
Events Coordinator,
School Aides, DOE Food
Service Staff, DOH Nurse

Custodians & Security



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646 5th Avenue
Brooklyn, New York, 11215
Tel: (718) 499-0957 Fax: (718) 499-0959
www.hccs-nys.org

Christina Tettonis
PRINCIPAL

Natasha Caban
ASSISTANT PRINCIPAL

Joy Petrakos
DIRECTOR OF OPERATIONS

School Calendar 2017-2018

2017

Wednesday, August 30	All Staff returns – 8:30 am
Monday, September 4	School Closed for Labor Day
Wednesday, September 6	Kindergarten Orientation- 9:30 am Pre-Kindergarten Orientation –12:00 pm 6 th Grade Orientation – 2:00 pm
Thursday, September 7	First Day of School – all students Early Dismissal for Pre-Kindergarten-10:30 am Early Dismissal for Kindergarten- 11:30 am
Thursday, September 21 & Friday, September 22	School Closed for Rosh Hashanah
Monday, October 9	School Closed for Columbus Day
Tuesday, November 7	Half-Day of School for students Professional Development for staff
Thursday, November 23 & Friday, November 24	School Closed for Thanksgiving
Friday, December 22	Half-Day of School for students
Monday, December 25 – Monday, January 1	School Closed for Winter Recess

2018

Tuesday, January 2	Students return back to school
Monday, January 15	School Closed for Dr. M. Luther King Day
Friday, February 16	School Closed for Lunar New Year
Monday, February 19 - Friday, February 23	School Closed for Midwinter Recess
Friday, March 30 – Friday, April 6	School Closed for Spring Recess
Monday, May 28	School Closed for Memorial Day
Thursday, June 7	Half-Day of School for students Professional Development for staff
Friday, June 15	School Closed for Eid-al-Fitr
Tuesday, June 26	Last day of school for all students