Entry 1 School Information and Cover Page (New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Created: 07/02/2019 • Last updated: 08/07/2019

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2019)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME (Select name from the drop down menu)	NEIGHBORHOOD CHARTER SCHOOL OF HARLEM
a1. Popular School Name (Optional)	Neighborhood Charter School: Harlem
b. CHARTER AUTHORIZER (As of June 30th, 2019) Please select the correct authorizer as of June 30, 2019 or you may not be assigned the correct tasks.	Regents Authorized Charter School
c. DISTRICT / CSD OF LOCATION	NYC CSD 6
d. DATE OF INITIAL CHARTER	09/2011
e. DATE FIRST OPENED FOR INSTRUCTION	08/2019

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Our mission is to provide the children with new educational opportunities through a rigorous, comprehensive K 8 program that cultivates the intellectual, social and emotional development of each child. Our students, who include children with high functioning Autism Spectrum Disorders, will become independent learners and critical thinkers, will acquire the academic skills that they need to succeed in college preparatory high schools and will exhibit the social and emotional skills that will allow them to reach their full potential.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	A unique approach to school design that combines high expectations with a focus on social and emotional learning that will enhance learning and reduce conduct problems.
Variable 2	A rigorous academic program that combines direct instruction in essential skills and factual knowledge with opportunities to develop independent learning and critical thinking skills.
Variable 3	Two certified teachers in each classroom, one of whom is a special education teacher, to allow us to respond to individual needs of each student.
Variable 4	An intensive focus on literacy and mathematics
Variable 5	Daily hands on science in all grades.
Variable 6	A longer school day and school year to provide more time for learning.
Variable 7	Data driven instruction.
Variable 8	A specialized inclusion program for students on the autism spectrum.
Variable 9	A strong, focused and meaningful professional development program, which is data driven.
Variable 10	Partnership with parents to make the home a center of learning.

Need additional space for variables	No
h. SCHOOL WEB ADDRESS (URL)	ncschools.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2018-19 SCHOOL YEAR (exclude Pre-K program enrollment)	680
j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2019 (exclude Pre-K program enrollment)	572

k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program students)

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?	No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2019-20?

	No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K 5, 6 9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	691 Saint Nicholas Avenue, NY, NY	6467017117	NYC CSD 6	K 8	Yes Rent

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Michael Renda	[redacted]		[redacted]
Operational Leader	Victor Rios			
Compliance Contact	Victor Rios			
Complaint Contact	Sherita Smith			
DASA Coordinator	Lindsey Hughes			
Phone Contact for After Hours Emergencies	Victor Rios			

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Site 1 Certificate of Occupancy (COO)

https://nysed_cso_reports.fluidreview.com/resp/93660975/yFPTXS6fVy/

Site 1 Fire Inspection Report

(No response)

CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions). Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
		The School requests that the maximum permitted enrollment be increased from 630 to 680: fourth section of kindergarten. The School's current enrollment is higher than was planned, and is close to the maximum permitted enrollment, in the fourth year of the Charter, for four main reasons:1. Although the Charter states that the		

1	Change in Maximum Approved Enrollment	School would not “backfill” in the third and fourth grades, we have been able to continue to “backfill” without damage to the School’s culture and to provide the resources that new students in these grades need to catch up academically. 2. We have been able to serve successfully more students with autism spectrum disorders (ASD students) than expected in some ASD classrooms in first grade and above and to increase the size of many of these classes. This has been possible because of our extensive training program for teachers of ASD students. 3. We have been able to serve successfully more students than expected in some ICT classrooms. 4. We added a fourth section of third grade in the 2018 2019 school year to account. Our long term goal is to ensure a consistent, stable, and adequate number of scholars in middle school by boosting enrollment in the lower grades.	01/23/2019	04/09/2019
2				

3				
4				
5				

More revisions to add? No

ATTESTATION

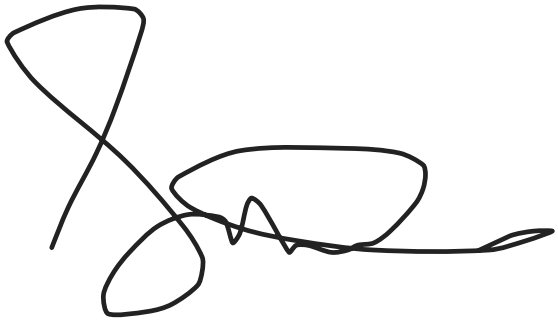
o. Individual Primarily Responsible for Submitting the Annual Report.

Name	Sherita Smith
Position	Executive Director
Phone/Extension	[redacted]
Email	

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees

Date 2019/07/30

Thank you.

THE CITY OF NEW YORK

DEPARTMENT OF BUILDINGS

CERTIFICATE OF OCCUPANCY

BOROUGH MANHATTAN **DATE** NOV 08 2000 **NO.** [redacted]

This certificate supersedes [redacted] ZONING DISTRICT C4-4

THIS CERTIFIES that the ~~new~~ altered ~~existing~~ building—premises located at
132 WEST 124TH STREET Block 1908 Lot 46

CONFORMS SUBSTANTIALLY TO THE APPROVED PLANS AND SPECIFICATIONS AND TO THE REQUIREMENTS OF ALL APPLICABLE LAWS, RULES, AND REGULATIONS FOR THE USES AND OCCUPANCIES SPECIFIED HEREIN.

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOAD LBS PER SQ FT	MAXIMUM NO OF PERSONS PERMITTED	ZONING DWELLING OR ROOMING UNITS	BUILDING CODE HABITABLE ROOMS	ZONING USE GROUP	BUILDING CODE OCCUPANCY GROUP	DESCRIPTION OF USE
CELLAR	O.G.	150			9	F-4	BANQUET HALL AND STORAGE
1ST FLOOR	100	150			3	G	ACCESSORY OFFICES & COMM. FACIL. OUTREACH CLASSROOMS
2ND FLOOR	60	160			3	G	CLASSROOMS AND ACCESSORY OFFICES
3RD FLOOR	75	200			9	F-3	GYMNASIUM AND STORAGE
MEZZANINE	50	50			9	F-3	LOCKER ROOMS, STORAGE AND OFFICE (ACCESSORY)

[redacted]

OPEN SPACE USES _____
(SPECIFY—PARKING SPACES, LOADING BERTHS, OTHER USES, NONE)

M.G.

NO CHANGES OF USE OR OCCUPANCY SHALL BE MADE UNLESS A NEW AMENDED CERTIFICATE OF OCCUPANCY IS OBTAINED

THIS CERTIFICATE OF OCCUPANCY IS ISSUED SUBJECT TO FURTHER LIMITATIONS, CONDITIONS AND SPECIFICATIONS NOTED ON THE REVERSE SIDE.

P.E. P.A.

BOROUGH SUPERINTENDENT — Acting Commissioner — COMMISSIONER M-U

☐ ORIGINAL ☐ OFFICE COPY - DEPARTMENT OF BUILDINGS ☐ COPY

THAT THE ZONING LOT ON WHICH THE PREMISES IS LOCATED IN BOUNDED AS FOLLOWS:

BEGINNING at a point on North side of WEST 188TH STREET

distant 79' WEST feet from the corner formed by the intersection of

AMSTERDAM AVENUE and WEST188TH STREET

running thence NORTH 94.10 1/2 feet; thence EAST 16.8' feet;

thence SOUTH 94.10 1/2 feet; thence WEST 16.8' feet;

thence feet; thence feet;

thence feet; thence feet;

to the point or place of beginning.

N.B. or ALT. No. 101495295 DATE OF COMPLETION 05/19/2000 CONSTRUCTION CLASSIFICATION 3NFP

BUILDING OCCUPANCY GROUP CLASSIFICATION RES. HEIGHT Bsmt., 1-3 STORIES 45 FEET

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LAWS

	YES	NO		YES	NO
STANDPIPE SYSTEM		X	AUTOMATIC SPRINKLER SYSTEM		X
YARD HYDRANT SYSTEM		X			
STANDPIPE FIRE TELEPHONE AND SIGNALLING SYSTEM		X			
SMOKE DETECTOR					
FIRE ALARM AND SIGNAL SYSTEM		X			

STORM DRAINAGE DISCHARGES INTO:

A) STORM SEWER ☐ B) COMBINED SEWER ☑ C) PRIVATE SEWAGE DISPOSAL SYSTEM ☐

SANITARY DRAINAGE DISCHARGES INTO:

A) SANITARY SEWER ☐ B) COMBINED SEWER ☑ C) PRIVATE SEWAGE DISPOSAL SYSTEM ☐

LIMITATIONS OR RESTRICTIONS:

BOARD OF STANDARDS AND APPEALS CAL. NO. _____

CITY PLANNING COMMISSION CAL. NO. _____

OTHERS:

THE CITY OF NEW YORK

DEPARTMENT OF BUILDINGS

CERTIFICATE OF OCCUPANCY

BOROUGH MANHATTAN **DATE** NOV 08 2000 **NO.** [redacted]

This certificate supersedes [redacted] ZONING DISTRICT C4-4

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PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOAD LBS PER SQ FT	MAXIMUM NO OF PERSONS PERMITTED	ZONING DWELLING OR ROOMING UNITS	BUILDING CODE HABITABLE ROOMS	ZONING USE GROUP	BUILDING CODE OCCUPANCY GROUP	DESCRIPTION OF USE
CELLAR	O.G.	150			9	F-4	BANQUET HALL AND STORAGE
1ST FLOOR	100	150			3	G	ACCESSORY OFFICES & COMM. FACIL. OUTREACH CLASSROOMS
2ND FLOOR	60	160			3	G	CLASSROOMS AND ACCESSORY OFFICES
3RD FLOOR	75	200			9	F-3	GYMNASIUM AND STORAGE
MEZZANINE	50	50			9	F-3	LOCKER ROOMS, STORAGE AND OFFICE (ACCESSORY)

[redacted]

OPEN SPACE USES _____
(SPECIFY—PARKING SPACES, LOADING BERTHS, OTHER USES, NONE)

M.G.

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P.E. P.A.

BOROUGH SUPERINTENDENT — Acting Commissioner — COMMISSIONER M-U

☐ ORIGINAL ☐ OFFICE COPY - DEPARTMENT OF BUILDINGS ☐ COPY

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thence feet; thence feet;

thence feet; thence feet;

to the point or place of beginning.

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BUILDING OCCUPANCY GROUP CLASSIFICATION RES. HEIGHT Bsmt., 1-3 STORIES 45 FEET

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LAWS

	YES	NO		YES	NO
STANDPIPE SYSTEM		X	AUTOMATIC SPRINKLER SYSTEM		X
YARD HYDRANT SYSTEM		X			
STANDPIPE FIRE TELEPHONE AND SIGNALLING SYSTEM		X			
SMOKE DETECTOR					
FIRE ALARM AND SIGNAL SYSTEM		X			

STORM DRAINAGE DISCHARGES INTO:

A) STORM SEWER ☐ B) COMBINED SEWER ☑ C) PRIVATE SEWAGE DISPOSAL SYSTEM ☐

SANITARY DRAINAGE DISCHARGES INTO:

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LIMITATIONS OR RESTRICTIONS:

BOARD OF STANDARDS AND APPEALS CAL. NO. _____

CITY PLANNING COMMISSION CAL. NO. _____

OTHERS:

Form 55-20M-11041 114

DEPARTMENT OF HOUSING AND BUILDINGS

JT/ 1c

BOROUGH OF MANHATTAN, CITY OF NEW YORK

No.

Date October 31, 1945

CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C26-181.0 to C26-187.0 inclusive Administrative Code 2.1.3.1. to 2.1.3.7. Building Code.)

This certificate supersedes C. O. No.

To the owner or owners of the building or premises:

THIS CERTIFIES that the ~~new~~—altered—~~existing~~—building~~premises~~ located at

421-425 West 145th street
33 ft. front

Block 2016 Lot 18

, conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

~~N.B.~~ or Alt. No.— 996/1944 Construction classification— fireproof.

Occupancy classification— Public Building . Height Base. & 4 stories, 50 feet.

Date of completion— October 8, 1945 . Located in Business Use District.

B Area 1½ . Height Zone at time of issuance of permit 1147-1944.

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be insetted here)

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED MALE	FEMALE	TOTAL	USE
Sub-cellar	On ground				Boiler room and storage.
Cellar	100			10	Bowling alley, & Gymnasium.
Basement	100			50	Upper part of gymnasium.
1st story	100			140	Auditorium and Classrooms.
2d story	100			100	Balcony, Class Rooms.
3d story	100			25	One (1) family, Class-rooms, and Board room.
4th story	100			74	One (1) family, and Meeting-room.
					Fire Alarm, approved by Fire Department October 26, 1945.

Borough Superintendent.

NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof, or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing in height shall be made; nor shall the building be moved from one location or position to another; nor shall there by any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law: nor from complying with any lawful order for additional fire extinguishing appliances under the discretionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with any authorized direction to remove encroachments into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Housing and Buildings at this time; that Section 646F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

"§ 646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent of the borough in which the installation has been made. Such approval shall be recorded on the certificate of occupancy."

Additional copies of this certificate will be furnished to persons having an interest in the building or premises, upon payment of a fee of fifty cents per copy.

THE CITY OF NEW YORK

DEPARTMENT OF BUILDINGS

CERTIFICATE OF OCCUPANCY

BOROUGH MANHATTAN **DATE** NOV 08 2000 **NO.** [redacted]

This certificate supersede [redacted] ZONING DISTRICT C4-4

THIS CERTIFIES that the ~~new~~ altered ~~existing~~ building—premises located at
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PERMISSIBLE USE AND OCCUPANCY

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1ST FLOOR	100	150			3	G	ACCESSORY OFFICES & COMM. FACIL. OUTREACH CLASSROOMS
2ND FLOOR	60	160			3	G	CLASSROOMS AND ACCESSORY OFFICES
3RD FLOOR	75	200			9	F-3	GYMNASIUM AND STORAGE
MEZZANINE	50	50			9	F-3	LOCKER ROOMS, STORAGE AND OFFICE (ACCESSORY)

[redacted]

OPEN SPACE USES _____
(SPECIFY—PARKING SPACES, LOADING BERTHS, OTHER USES, NONE)

M.G.

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P.E. P.A.

BOROUGH SUPERINTENDENT — Acting Commissioner — COMMISSIONER M-U

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thence feet; thence feet;

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N.B. or ALT. No. 101495295 DATE OF COMPLETION 05/19/2000 CONSTRUCTION CLASSIFICATION 3NFP

BUILDING OCCUPANCY GROUP CLASSIFICATION RES. HEIGHT Bsmt., 1-3 STORIES 45 FEET

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LAWS

	YES	NO		YES	NO
STANDPIPE SYSTEM		X	AUTOMATIC SPRINKLER SYSTEM		X
YARD HYDRANT SYSTEM		X			
STANDPIPE FIRE TELEPHONE AND SIGNALLING SYSTEM		X			
SMOKE DETECTOR					
FIRE ALARM AND SIGNAL SYSTEM		X			

STORM DRAINAGE DISCHARGES INTO:

A) STORM SEWER ☐ B) COMBINED SEWER ☑ C) PRIVATE SEWAGE DISPOSAL SYSTEM ☐

SANITARY DRAINAGE DISCHARGES INTO:

A) SANITARY SEWER ☐ B) COMBINED SEWER ☑ C) PRIVATE SEWAGE DISPOSAL SYSTEM ☐

LIMITATIONS OR RESTRICTIONS:

BOARD OF STANDARDS AND APPEALS CAL. NO. _____

CITY PLANNING COMMISSION CAL. NO. _____

OTHERS:

Entry 2 NYS School Report Card Link

Created: 06/27/2019 • Last updated: 07/30/2019

NEIGHBORHOOD CHARTER SCHOOL OF HARLEM

1. CHARTER AUTHORIZER (As of June 30th, 2019) (For technical reasons, please re select authorizer name from the drop down menu).	REGENTS Authorized Charter School
2. NEW YORK STATE REPORT CARD **Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/).** **(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)**	https://data.nysed.gov/profile.php?instid=800000071078

Entry 3 Progress Toward Goals

Created: 11/20/2019 • Last updated: 11/26/2019

PROGRESS TOWARD CHARTER GOALS

Board of Regents authorized and NYCDOE authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	85% of K 2 students will read at or above grade level	Fountas and Pinnell	Met	
Academic Goal 2	80% of 3 7 students will read at or above grade level	Fountas and Pinnell	Not Met	Not Met Grade 3: 58% Grade 4: 46% Grade 5: 63% Grade 6: 66% Grade 7: 82% Overall: 62% Our next steps include increasing leader coaching in reading, developing a new Response to Intervention (RTI) system, ensuring teachers and leaders having regular formal touchpoints about reading data, and building a new instructional block that will include guided reading interventions.

Academic Goal 3	Each K 2 class will achieve a cumulative score of 75%or higher on ELA K 2 IA Assessments	ELA IAs (Interim Assessments)	Not Met	Every class met this standard except two. Those two classrooms had an average of 72% and 74%. This year we plan to put stronger interventions into place for our most struggling scholars. We believe with this system, we will see all classes meet the standard.
Academic Goal 4	Each 3 7 class will achieve a cumulative score of 75% or higher on ELA IA assessments	ELA IAs	Not Met	The averages for classes ranged from 56% to 71%. We would like to reassess our use of IAs for goal reporting given we purposefully utilize extremely rigorous IAs to properly assess gaps in our instruction. Our average state pass rate for ELA was 65% which is well above (20 percentage points +) the District, State, and City average.
Academic Goal 5	90% of students in K 2 will pass Counting jar assessment	Counting jar Assessment	Not Met	Grade K: 83% Grade 1: 89% Grade 2: 92% Overall: 88% We believe that with our new Response to Intervention systems we will be able to ensure the 90% goal this year as we were very close.
Academic Goal 6	Each K 2 class will achieve a cumulative score of 75%or higher on Math K 2 IA Assessments	Math IAs (Interim Assessments)	Met	

Academic Goal 7	Each 3 7 class will achieve a cumulative score of 75%or higher on Math K 2 IA Assessments	Math IA Assessments	Not Met	The averages for classes ranged from 50% to 76%. We would like to reassess our use of IAs for goal reporting given we purposefully utilize extremely rigorous IAs to properly assess gaps in our instruction. Our average state exam pass rate for math 3 8 was 78% and was well above the average (30 percentage points +) for the City, District, and State.
Academic Goal 8	95% of 4th Graders will pass the NY Science Exam	State Exam	Met	100% Pass Rate
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add? (No response)

2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 11				
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add? (No response)

2018-19 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				

Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				

4. ORGANIZATIONAL GOALS

2018-19 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				

Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add? (No response)

6. FINANCIAL GOALS

2018-19 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add? (No response)

2018-19 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 4 Expenditures per Child

Created: 07/11/2019 • Last updated: 08/01/2019

NEIGHBORHOOD CHARTER SCHOOL OF HARLEMSection Heading

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2018-19 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: Audit Guide available within the portal or on the NYSED website at: http://www.p12.nysed.gov/psc/regentsoversightplan/otherdocuments/auditguide2018.pdf.

Line 1: Total Expenditures	13357976
Line 2: Year End FTE student enrollment	566
Line 3: Divide Line 1 by Line 2	23600

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2018 19 Schedule of Functional Expenses)

2. Any contracted administrative/management fee paid to other organizations or corporations

3. Take the total from above and divide it by the year end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	794639
Line 2: Management and General Cost (Column)	570020
Line 3: Sum of Line 1 and Line 2	1364659
Line 5: Divide Line 3 by the Year End FTE student enrollment	2410

Thank you.

NEIGHBORHOOD CHARTER SCHOOLS

NEW YORK, NEW YORK

AUDITED CONSOLIDATED FINANCIAL STATEMENTS

OTHER CONSOLIDATING FINANCIAL INFORMATION

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2019
(With Comparative Totals for 2018)

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Neighborhood Charter Schools

Report on the Consolidated Financial Statements

We have audited the accompanying consolidated financial statements of Neighborhood Charter Schools, which comprise the consolidated statement of financial position as of June 30, 2019, and the related consolidated statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Neighborhood Charter Schools' internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Neighborhood Charter Schools as of June 30, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Neighborhood Charter Schools' June 30, 2018 consolidated financial statements, and we expressed an unmodified audit opinion on those audited consolidated financial statements in our report dated October 15, 2018. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2018 is consistent, in all material respects, with the audited consolidated financial statements from which is has been derived.

Other Report Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 25, 2019 on our consideration of Neighborhood Charter Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Neighborhood Charter Schools' internal control over other financial reporting and compliance.

Mengel, Metzger, Barr & Co. LLP

Rochester, New York
October 25, 2019

NEIGHBORHOOD CHARTER SCHOOLS

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

JUNE 30, 2019
(With Comparative Totals for 2018)

ASSETS	June 30, 2019	June 30, 2018
CURRENT ASSETS		
Cash and cash equivalents	$ 4,160,021	$ 3,439,336
Cash - capital reserve	1,500,000	1,500,000
Grants and other receivables	763,514	538,100
Prepaid expenses	234,241	280,254
TOTAL CURRENT ASSETS	6,657,776	5,757,690
OTHER ASSETS		
Property and equipment, net	778,737	272,769
Facilities deposits	2,061,400	2,061,400
Cash in escrow	150,508	75,150
	2,990,645	2,409,319
TOTAL ASSETS	$ 9,648,421	$ 8,167,009
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	$ 696,217	$ 448,995
Accrued payroll and benefits	1,023,584	864,460
Deferred revenue	325,000	10,417
TOTAL CURRENT LIABILITIES	2,044,801	1,323,872
NET ASSETS		
Without donor restrictions	6,103,620	5,343,137
Without donor restrictions - board designated	1,500,000	1,500,000
TOTAL NET ASSETS	7,603,620	6,843,137
TOTAL LIABILITIES AND NET ASSETS	$ 9,648,421	$ 8,167,009

The accompanying notes are an integral part of the consolidated financial statements.

NEIGHBORHOOD CHARTER SCHOOLS

CONSOLIDATED STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2019
(With Comparative Totals for 2018)

	Year ended June 30,	
	2019	2018
Operating revenue and support:		
State and local per pupil operating revenue	$ 14,548,141	$ 11,683,113
Federal and state grants	1,538,499	950,952
Contributions	87,452	96,798
Special events	-	24,133
Other income	117,625	96,634
TOTAL OPERATING REVENUE AND SUPPORT	16,291,717	12,851,630
Expenses:		
Program services:		
Regular education	7,513,602	5,627,195
Special education	6,131,404	4,981,232
Supporting services:		
Management and general	1,827,677	1,153,675
Fundraising and special events	58,551	61,741
TOTAL EXPENSES	15,531,234	11,823,843
CHANGE IN NET ASSETS	760,483	1,027,787
Net assets at beginning of year	6,843,137	5,815,350
NET ASSETS AT END OF YEAR	$ 7,603,620	$ 6,843,137

The accompanying notes are an integral part of the consolidated financial statements.

NEIGHBORHOOD CHARTER SCHOOLS

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2019
(With Comparative Totals for 2018)

	Year ended June 30,									
	2019									2018
		Program Services			Supporting Services					
	No. of positions	Regular education	Special education	Sub-total	Fundraising and special events	Management and general	Sub-total	Total	Total
Personnel services costs:										
Administrative staff personnel	14	$ 158,462	$ 158,462	$	$ 7,923	$ 900,733	$	$ 1,225,580	$ 683,172
Instructional personnel	97	3,376,471	3,427,304	316,924	-	91,455	908,656	6,895,230	4,904,634
Non-instructional personnel	3	128,864	57,636	186,500	-	-	91,455	186,500	373,945
Total Salaries and wages	114	3,663,797	3,643,402	7,307,199	7,923	992,188	1,000,111	8,307,310	5,961,751
Fringe benefits & payroll taxes		1,608,765	747,620	2,356,385	1,444	182,348	-	2,540,177	1,779,283
Retirement		79,316	73,251	152,567	165	20,298	183,792	173,030	122,417
Legal service		-	-	-	-	3,794	20,463	3,794	52,969
Accounting/audit fees		23,308	21,475	44,783	323	192,526	3,794	192,849	159,522
Other purchased/professional/consulting services		395,542	364,427	759,969	34	145,389	192,849	190,206	135,859
Building and land rent/lease		212,877	196,131	409,008	583	75,956	145,423	836,508	809,232
Repairs and maintenance		15,884	14,635	30,519	314	40,879	76,539	450,201	410,593
Insurance		76,937	70,885	147,822	23	3,050	41,193	33,592	42,353
Utilities		222,475	99,504	321,979	113	14,774	3,073	162,709	150,433
Supplies/materials		38,757	35,709	74,466	-	-	14,887	321,979	387,169
Equipment/furnishings		156,633	166,061	322,694	57	7,443	-	81,966	69,687
Staff development		149,518	123,974	273,492	43,097	30,078	73,175	395,869	263,443
Marketing/recruitment		87,759	80,855	168,614	370	43,545	7,500	317,407	136,674
Technology		398,585	178,272	576,857	129	16,852	-	185,595	164,777
Food service		168,981	155,689	324,670	-	43,915	43,915	576,857	481,068
Office expense		80,509	36,093	116,602	251	32,450	16,981	357,371	274,971
Student services		118,250	108,948	227,198	102	- 382	32,701	117,086	115,549
Depreciation and amortization		15,709	14,473	30,182	173	22,708	-	250,079	236,864
Other					3,450	3,017	22,881	36,649	69,229
		$ 7,513,602	$ 6,131,404	$ 13,645,006	$ 58,551	$ 1,827,677	$ 1,886,228	$ 15,531,234	$ 11,823,843
							6,467		

The accompanying notes are an integral part of the consolidated financial statements.

NEIGHBORHOOD CHARTER SCHOOLS

CONSOLIDATED STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2019
(With Comparative Totals for 2018)

	Year ended June 30,	
	2019	2018
CASH FLOWS - OPERATING ACTIVITIES		
Change in net assets	$ 760,483	$ 1,027,787
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	250,079	236,864
Loss on write-off of leasehold improvements	33,664	-
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	(225,414)	(270,683)
Prepaid expenses	46,013	(213,823)
Accounts payable and accrued expenses	237,777	134,573
Accrued payroll and benefits	159,124	461,126
Deferred revenue	314,583	10,417
NET CASH PROVIDED FROM OPERATING ACTIVITIES	1,576,309	1,386,261
CASH FLOWS - INVESTING ACTIVITIES		
Purchases of property and equipment	(780,266)	(267,010)
Change in cash - capital reserve	-	(1,265,000)
Change in cash in escrow	(75,358)	(150)
Deposits	-	(1,001,400)
NET CASH USED FOR INVESTING ACTIVITIES	(855,624)	(2,533,560)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	720,685	(1,147,299)
Cash and cash equivalents at beginning of year	3,439,336	4,586,635
CASH AND CASH EQUIVALENTS AT END OF YEAR	$ 4,160,021	$ 3,439,336
NON-CASH INVESTING AND OPERATING ACTIVITY		
Property and equipment additions included in accounts payable	$ 9,445	$ -

The accompanying notes are an integral part of the consolidated financial statements.

NOTE A: THE ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation and principles of consolidation

The accompanying consolidated financial statements include the accounts of Neighborhood Charter Schools (the "School") and Friends of NCSH, Inc. ("Friends"), (collectively referred to as the "Organization"). The Organizations are presenting consolidated financial statements because they have a common Board of Trustees and economic interest. All intercompany balances and transactions have been eliminated in the accompanying consolidated financial statements.

The Organization

During 2018, the name of the School was officially changed from Neighborhood Charter School of Harlem to Neighborhood Charter Schools. The School is a New York State, not-for-profit educational corporation that was incorporated on September 13, 2011 to operate a charter school pursuant to Article 56 of the Educational Law of the State of New York. The School operated one charter school during 2019 and 2018, Neighborhood Charter School: Harlem ("NCSH"). During 2017, the School determined it would open a second charter school in the fall of 2019, Neighborhood Charter School: Bronx ("NCSB").

NCSH was granted a provisional charter on September 13, 2011, valid for a term of five years and renewable upon expiration by the Board of Regents of the University of the State of New York. On March 13, 2017, the Board of Regents of the University of the State of New York granted NCSH a provisional charter valid for a term of five years through June 30, 2022 and renewable upon expiration.

NCSH opened its doors in the fall of 2012 in Harlem, New York with a rigorous academic program and a highly structured and supportive school culture. NCSH serves a wide range of students, including students with disabilities and students whose native language is not English, drawn mostly from central Harlem, the community school district in which it is located. It offers a specialized inclusion program for students with high-functioning autism, who constitute approximately 14% of the student body.

During 2017, the School applied for a charter for NCSB which will be located in Bronx, New York. NCSB was granted a provisional charter on November 14, 2017, valid for a term of five years through June 30, 2023 and renewable upon expiration by the Board of Regents of the University of the State of New York.

The mission of NCSB is to provide children in the Bronx with new educational opportunities through a rigorous, comprehensive K-8 program that cultivates the intellectual, social and emotional development of each child. NCSB opened its doors in the fall of 2019 in Bronx, NY.

Friends was organized under the laws of the State of New York on December 11, 2009 as a not-for-profit corporation under subparagraph (a)(5) of Section 102 of the Not-For-Profit Corporation Law as Friends of NEST Charter School, Inc. Friends was formed to provide funding and administrative assistance to promote the application for a charter school, to provide ongoing financial and volunteer support for such school and to engage in any and all activities reasonably related to such purpose. Effective June 28, 2013, this organization changed its name to Friends of NCSH, Inc.

NOTE A: THE ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Basis of accounting

The consolidated financial statements of the Organization have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP).

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Organization. The Board may designate portions of the net assets without donor restrictions for specific purposes, projects or investments. At June 30, 2019 and 2018, the Board had designated $1,500,000 of net assets without donor restrictions to fund capital projects.

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Organization had no net assets with donor restrictions at June 30, 2019 or 2018.

Revenue and support recognition

Revenue from state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the Organization when qualifying expenditures are incurred and billable.

Contributions

Contributions received are recorded as revenue in the appropriate class of net assets depending on the existence of any donor restrictions. A contribution that is received and expended in the same year for a specific purpose is classified as revenue without donor restrictions.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

NOTE A: THE ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Cash and cash equivalents

Cash and cash equivalents, including bank deposit accounts and certain money market accounts, are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to $250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Organization has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash and cash equivalents.

$1,500,000 has been segregated on the consolidated statement of financial position at both June 30, 2019 and 2018, representing the board designated net assets for capital reserve.

Cash in escrow

The School maintains cash in an escrow account in accordance with the terms of their charter agreement. The amount in escrow as of June 30, 2019 and 2018 was $150,508 and $75,150, respectively.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2019 or 2018.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from two to five years. Leasehold improvements are amortized over the lesser of their estimated useful lives or the remaining lease term.

Tax exempt status

The School and Friends are tax-exempt organizations under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, are exempt from federal and state taxes on income.

The School and Friends file Form 990 tax returns in the U.S. federal jurisdiction. Friends also files in New York State. The tax returns for the years ended June 30, 2016 through June 30, 2019 are still subject to potential audit by the IRS. Management of the School and Friends believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Contributed services

The Organization receives contributed services from volunteers to serve on the Board of Trustees. The Organization received transportation services, nursing services, and occupational and physical therapy services from the local district. The Organization was unable to determine a value for these services.

NOTE A: THE ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Marketing costs
The Organization expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated $317,000 and $137,000 for the years ended June 30, 2019 and 2018, respectively.

Deferred revenue
The Organization records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

Use of estimates in the preparation of financial statements
The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for year ended June 30, 2018
The consolidated financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's consolidated financial statements for the year ended June 30, 2018, from which the summarized information was derived.

Reclassifications
Certain prior year amounts have been reclassified to conform with current year presentation.

Change in accounting principle
During August 2016 FASB issued Accounting Standards Update No. 2016-14 "*Not-for-Profit Entities (Topic 958) Presentation of Financial Statements of Not-for-Profit Entities*". The main provisions of ASU 2016-14 require a Not-For-Profit (NFP) to:

1) Present on the face of the statement of financial position amounts for two classes of net assets at the end of the period, rather than three classes. That is, an NFP will report amounts for *net assets with donor restrictions* and *net assets without donor restrictions,* as well as the currently required amount for total net assets.

2) Present on the face of the statement of activities the amount of the change in each of the two classes of net assets (noted in item 1) rather than that of the required three classes as in prior years. An NFP would continue to report the currently required amount of the change in total net assets for the period.

NOTE A: THE ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

3) Continue to present on the face of the statement of cash flows the net amount for operating cash flows using either the direct or indirect method of reporting but no longer require the presentation or disclosure of the indirect method (reconciliation) if using the direct method.

4) Provide enhanced disclosures about:

   a) Composition of net assets with donor restrictions at the end of the period and how the restrictions affect the use of resources.

   b) Qualitative information that communicates how a NFP manages its liquid resources available to meet cash needs for general expenditures within one year of the statement of financial position date.

   c) Quantitative information, and additional qualitative information, that communicates the availability of an NFP's financial assets at the statement of financial position date to meet cash needs for general expenditures within one year of the statement of financial position date. Availability of a financial asset may be affected by (1) its nature, (2) external limits imposed by donors, grantors, laws, and contracts with others, and (3) internal limits imposed by Board of Trustee decisions.

   d) Amounts of expenses by both their natural classification and their functional classification. That analysis of expenses is to be provided in one location.

   e) Method(s) used to allocate costs among program and support functions.

ASU 2016-14 is effective for financial statements beginning after December 15, 2017 and was applied retrospectively except for disclosures regarding liquidity and availability of resources, which are presented only for the current year. There was no effect on total assets or changes in net assets. The Organization has adopted the amendments effective July 1, 2018.

New accounting pronouncements

Revenue from contracts with customers

In May 2014, the Financial Accounting Standards Board ("FASB") issued a new standard related to revenue recognition. Under the standard, revenue is recognized when a customer obtains control of promised goods or services in an amount that reflects the consideration the entity expects to receive in exchange for those goods or services. For nonpublic entities, the guidance in this new standard is effective for annual reporting periods beginning after December 15, 2018, and interim reporting periods within annual reporting periods beginning after December 15, 2019. The Organization is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Organization's financial position or results of operations.

NOTE A: THE ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the guidance in this new standard is effective for fiscal years beginning after December 15, 2019, and interim periods within fiscal years beginning after December 15, 2020. There has been an exposure draft proposed that would delay the ASU from the initial timetable and, if passed, will take effect for fiscal years beginning after December 15, 2020, and for interim periods within fiscal years beginning after December 15, 2021. The Organization is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Organization's financial position or results of operations.

Subsequent events

The Organization has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 25, 2019, which is the date the consolidated financial statements are available to be issued. No subsequent events requiring disclosure were noted, except as disclosed in Notes A, E and F.

NOTE B: LIQUIDITY AND AVAILABILITY

The Organization regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Organization's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Organization considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Organization operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Organization's cash and shows positive cash generated by operations for fiscal year 2019.

NOTE B: LIQUIDITY AND AVAILABILITY, Cont'd

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at June 30, 2019:

	Amount
Cash and cash equivalents	$ 4,160,021
Grants and other receivables	763,514
Total financial assets available to management for general expenditures within one year	$ 4,923,535

The Organization also has $1,500,000 of cash which is board-designated as a capital reserve. Although the Organization does not expect to spend from this board-designated cash, this amount could be made available if necessary.

NOTE C: NET ASSETS

Net assets without donor restrictions are as follows:

	June 30,	
	2019	2018
Undesignated	$ 5,324,883	$ 5,070,368
Designated by the Board for capital reserve	1,500,000	1,500,000
Invested in property and equipment	778,737	272,769
	$ 7,603,620	$ 6,843,137

NOTE D: PROPERTY AND EQUIPMENT

Property and equipment consisted of the following:

	June 30,	
	2019	2018
Furniture and fixtures	$ 558,333	$ 379,399
Computers and equipment	477,296	276,657
Leasehold improvements	475,620	551,325
Construction in progress	353,679	-
	1,864,928	1,207,381
Less accumulated depreciation and amortization	1,086,191	934,612
	$ 778,737	$ 272,769

The Organization incurred costs to improve the new facilities. At June 30, 2019, $353,679 of these costs were included in construction in progress. No provision for depreciation is made on construction in progress until such time the relevant assets are completed and put into service. These assets are planned to be put into service during fiscal year ending June 30, 2020.

Total depreciation expense was $250,079 and $236,864 for the years ended June 30, 2019 and 2018, respectively.

NOTE E: SCHOOL FACILITY

Effective July 1, 2012, the School entered into a two-year lease for its facilities through June 30, 2014. This lease was subsequently amended to include additional space for total base rent of $289,000 for the year ended June 30, 2014. Total approximate square footage as of June 30, 2014 was 14,775. During 2014, the School entered into a one-year renewal through June 30, 2015 where base rent was increased to $480,000 per annum, payable in equal monthly installments of $40,000 beginning July 1, 2014. Total approximate square footage as of June 30, 2015 was 18,500. In 2015, the School exercised its option to renew the lease for an additional two years, through June 30, 2017. The renewal called for base rent equal to the greater of 103% of the prior year's rent or the prior year's rent plus $1,000 per each additional student enrolled as of a specified date. $40,000 of deposits are related to this lease. In 2017, the School received an option to renew for an additional two years, through June 30, 2019. The renewal calls for base rent of 3% over the prior year's rent. In 2018, the School exercised their option to renew the lease through June 30, 2019.

During 2015, the School entered into a lease for an additional facility (NCSH North Campus) to accommodate growth and to be occupied starting July 1, 2015. The lease called for base rent of $120,000 with an option to extend. During 2016, the Charter School exercised its option to extend with base rent of $240,000 for the year ending June 30, 2017 and base rent of $300,000 for the year ending June 30, 2018. During 2018, the School exercised its option to extend with base rent of $312,000 for the year ending June 30, 2019. $20,000 of deposits are related to this lease.

NOTE E: SCHOOL FACILITY, Cont'd

During 2014, the School entered into a twenty-year lease for a new facility to be constructed which will commence the later of July 1, 2015 or the time of occupancy. The lease was amended in 2015, 2016 and 2019. $1,001,400 of deposits relate to this lease, which are being used to help fund the cost of the new building. Due to delays, construction was not completed until 2019 and the School obtained occupancy of the facility in July 2019. Effective July 16, 2019, the lease agreement was amended and restated to assign the lessee to Friends among other terms. The arrangement for the facility which will be occupied by NCSH, now calls for a thirty-year lease, through June 30, 2050, with base monthly rent of $131,345 and annual rent increases of 3% each year thereafter. As of the execution of the lease, $1,000,000 had been paid to the landlord as a tenant construction contribution. Upon completion of the facility, $514,126 of the tenant construction contribution is to be converted into a security deposit held by the landlord with the remaining $485,874 of the tenant construction contribution to be repaid to the Organization in twelve equal monthly installments. The lease is guaranteed by the School. As part of the lease, the School will be required to maintain certain financial covenants. A sublease was entered into effective July 16, 2019 between the School and Friends relative to this property as described in Note F. The intercompany transactions will be eliminated in consolidation.

During 2018, the School entered into a twenty-year lease for an additional facility to accommodate NCSB, commencing no later than July 31, 2019. For the period July 31, 2019 to July 31, 2022, the School will lease 26,000 square feet, increasing to 39,000 square feet by July 31, 2023 and 58,000 square feet through July 31, 2039. The lease calls for rent at $38 per square foot through July 31, 2023 at which point rent increases to $42 per square foot with subsequent annual increases of 2% per year. The School also has a buyout option for leasehold improvements no later than July 31, 2026. In connection with the lease, the School obtained a $1,000,000 irrevocable standby letter of credit with a bank to serve as a security deposit. The irrevocable standby letter of credit is included in deposits on the accompanying statement of financial position at June 30, 2019 and 2018.

During 2018 and 2019, the New York City Department of Education granted the School dedicated space (North Annex Facility) located at 500 West 138th Street, New York, New York at no charge.

The future minimum payments for these agreements are as follows:

Year ending June 30,	Amount
2020	$ 2,564,138
2021	2,611,422
2022	2,660,125
2023	3,204,289
2024	4,209,957
Thereafter	109,876,790
	$ 125,126,721

NOTE E: SCHOOL FACILITY, Cont'd

Rent expense for the years ended June 30, 2019 and 2018 was approximately $837,000 and $809,000, respectively.

NOTE F: RELATED PARTY TRANSACTIONS

Effective July 16, 2019, the School has entered into a thirty-year sublease, through June 30, 2050, with Friends for a facility to be occupied by NCSH as described in Note E. The sublease calls for base monthly rent of $162,581 with annual rent increases of 3% each year thereafter. The future minimum payments required under this sublease agreement are as follows:

Year ending June 30,	Amount
2020	$ 1,950,970
2021	2,009,499
2022	2,069,784
2023	2,131,877
2024	2,195,834
Thereafter	87,195,753
	$ 97,553,717

NOTE G: OPERATING LEASE

The Organization has entered into certain non-cancelable lease agreements for office equipment expiring at various dates through November 2022. The future minimum payments on these agreements are as follows:

Year ending June 30,	Amount
2020	$ 48,456
2021	38,070
2022	27,336
2023	11,390
	$ 125,252

NOTE H: RETIREMENT PLAN

The School sponsors a 401(k) retirement plan (the "Plan") covering most employees. The School matches employees' contributions up to 3% of their annual salaries. The School's total contribution to the Plan for the years ended June 30, 2019 and 2018 approximated $173,000 and $122,000, respectively.

NOTE I: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Organization. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying consolidated financial statements. Accordingly, no amounts have been provided in the accompanying consolidated financial statements for such potential claims.

NOTE J: CONCENTRATIONS

At June 30, 2019 and 2018, grants and other receivables are comprised of the following:

	June 30,	
	2019	2018
Federal Government	95%	43%
New York State	*	55%

* Below 10% of grants and other receivables

For the years ended June 30, 2019 and 2018, approximately 89% and 91%, respectively, of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the School's students are located.

NOTE K: FUNCTIONAL EXPENSES

The consolidated financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort.

NEIGHBORHOOD CHARTER SCHOOLS

OTHER CONSOLIDATING FINANCIAL INFORMATION

INDEPENDENT AUDITOR'S REPORT ON CONSOLIDATING FINANCIAL INFORMATION

Board of Trustees
Neighborhood Charter Schools

We have audited the consolidated financial statements of Neighborhood Charter Schools as of and for the year ended June 30, 2019, and we have issued our report thereon dated October 25, 2019, which contained an unmodified opinion on those consolidated financial statements. Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The 2019 consolidating financial information hereinafter is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements for the year ended June 30, 2019, as a whole.

Mengel, Metzger, Barr & Co. LLP

Rochester, New York
October 25, 2019

NEIGHBORHOOD CHARTER SCHOOLS

CONSOLIDATING STATEMENT OF FINANCIAL POSITION

JUNE 30, 2019

	Neighborhood Charter Schools	Friends of NCSH, Inc.	Eliminations	Total
ASSETS				
CURRENT ASSETS				
Cash and cash equivalents	$ 3,954,178	$ 205,843	$ -	$ 4,160,021
Cash - capital reserve	1,500,000	-	-	1,500,000
Grants and other receivables	1,237,276	-	(473,762)	763,514
Prepaid expenses	234,241	-	-	234,241
TOTAL CURRENT ASSETS	6,925,695	205,843	(473,762)	6,657,776
OTHER ASSETS				
Property and equipment, net	778,737	-	-	778,737
Facilities deposits	2,061,400	-	-	2,061,400
Cash in escrow	150,508	-	-	150,508
	2,990,645	-	-	2,990,645
TOTAL ASSETS	$ 9,916,340	$ 205,843	$ (473,762)	$ 9,648,421
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES				
Accounts payable and accrued expenses	$ 1,047,778	$ 122,201	$ (473,762)	$ 696,217
Accrued payroll and benefits	1,023,584	-	-	1,023,584
Deferred revenue	325,000	-	-	325,000
TOTAL CURRENT LIABILITIES	2,396,362	122,201	(473,762)	2,044,801
NET ASSETS				
Without donor restrictions	6,019,978	83,642	-	6,103,620
Without donor restrictions - board designated	1,500,000	-	-	1,500,000
TOTAL NET ASSETS	7,519,978	83,642	-	7,603,620
TOTAL LIABILITIES AND NET ASSETS	$ 9,916,340	$ 205,843	$ (473,762)	$ 9,648,421

NEIGHBORHOOD CHARTER SCHOOLS

CONSOLIDATING STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2019

	Neighborhood Charter Schools					
	Harlem	Bronx	Total	Friends of NCSH, Inc.	Eliminations	Total
Operating revenue and support:						
State and local per pupil operating revenue	$ 14,548,141	$ -	$ 14,548,141	$ -	$ -	$ 14,548,141
Federal and state grants	1,060,870	477,629	1,538,499	-	-	1,538,499
Contributions	26,222	25,000	51,222	36,230	-	87,452
Other income	115,902	1,394	117,296	329	-	117,625
TOTAL OPERATING REVENUE AND SUPPORT	15,751,135	504,023	16,255,158	36,559	-	16,291,717
Expenses:						
Program services:						
Regular education	7,410,067	103,535	7,513,602	-	-	7,513,602
Special education	6,027,869	103,535	6,131,404	-	-	6,131,404
					-	
Supporting services:					-	
Management and general	1,564,661	263,016	1,827,677	-	-	1,827,677
Fundraising and special events	9,470	2,364	11,834	46,717		58,551
TOTAL EXPENSES	15,012,067	472,450	15,484,517	46,717	-	15,531,234
CHANGE IN NET ASSETS	739,068	31,573	770,641	(10,158)	-	760,483
Net assets at beginning of year	6,749,337		6,749,337	93,800	-	6,843,137
NET ASSETS AT END OF YEAR	$ 7,488,405	$ 31,573	$ 7,519,978	$ 83,642	$ -	$ 7,603,620
				-		

-

NEIGHBORHOOD CHARTER SCHOOLS

STATEMENT OF FUNCTIONAL EXPENSES BY CHARTER – HARLEM

YEAR ENDED JUNE 30, 2019

		Program Services			Supporting Services			
	No. of positions	Regular education	Special education	Sub-total	Fundraising and special events	Management and general	Sub-total	Total
Personnel services costs:								
Administrative staff personnel		$ 121,794	$ 121,794	$	$ 6,090	$ 724,428	$ 730,518	$ 974,106
Instructional personnel		3,332,831		243,588	-			
Non-instructional personnel	12	128,864	3,383,664	6,716,495	-		69,635	
Total Salaries and wages	96	3,583,489	57,636	7,146,583		69,635	800,153	6,786,130
			3,563,094	186,500		-		186,500
Fringe benefits & payroll taxes	311	1,597,021	735,876	2,332,897	6,090	794,063	154,552	7,946,736
Retirement		77,089	71,024	148,113			14,917	
Legal service					1,176	153,376	3,705	2,487,449
Accounting/audit fees		-			-	3,705		163,030
Other purchased/professional/ consulting services		-			114	14,803	185,026	
		23,308	-	44,783	34		145,423	185,026
Building and land rent/lease		395,542	21,475	-				
Repairs and maintenance		212,877	364,427	759,969		145,389	76,539	190,206
Insurance		15,884	196,131	409,008	23	75,956	41,193	836,508
Utilities		76,937	14,635	30,519	583	3,050	3,073	162,709
Supplies/materials		222,475	70,885		314	40,879		450,201
Equipment/furnishings		38,757	99,504	147,822	-		14,887	
Staff development		156,633	35,709	321,979	57	14,774	7,500	33,592
Marketing/recruitment		140,417	166,061		113	7,443		321,979
Technology		87,759	114,873	74,466	231		30,309	21,254
Food service		398,585	80,855	322,694		30,078		81,966
Office expense		168,981	178,272	576,857		21,092	16,981	353,003
Student services		80,354	155,689	168,614	162	16,852		276,544
Depreciation and amortization		118,250	35,938	324,670	129		32,699	185,595
Other		15,709	108,948	116,292	-	32,450		576,857
			14,473	227,198	249	3,017	-	357,369
		$ 7,410,067	$ 6,027,869	$ 13,437,936	22	1,564,661	22,881	116,292
					$ 173	$ 2,708	$ 1,574,131	$ 15,012,067
					9,470		3,039	
								30,182
								33,221

NEIGHBORHOOD CHARTER SCHOOLS

STATEMENT OF FUNCTIONAL EXPENSES BY CHARTER – BRONX

YEAR ENDED JUNE 30, 2019

		Program Services			Supporting Services			
	No. of positions	Regular education	Special education	Sub-total	Fundraising and special events	Management and general	Sub-total	Total
Personnel services costs:								
Administrative staff personnel		$ 36,668	$ 36,668	$ 73,336	$	$ 176,305	$ 178,138	$ 251,474
Instructional personnel			43,640	87,280	1,833			
Non-instructional personnel						21,820		
Total Salaries and wages	2	43,640	80,308	160,616	1,833	198,125	21,820 199,958	109,100
Fringe benefits & payroll taxes	1	80,308	11,744	23,488			29,240	360,574
Retirement			2,227	4,454	268	28,972		
Legal service	3	11,744				89	5,546	52,728
Accounting/audit fees		2,227			51	5,495	7,500	10,000
Other purchased/professional/ consulting services								
Building and land rent/lease							7,500	7,500
Repairs and maintenance								
Insurance								
Utilities								
Supplies/materials								
Equipment/furnishings								
Staff development								
Marketing/recruitment			9,101	18,202				
Technology								
Food service					208	22,453	22,661	40,863
Office expense		9,101						
Student services			155			382		
Depreciation and amortization				310				
Other					4			
		$ 103,535	$ 103,535	$ 207,070	$	$ 263,016	$ 265,380	$ 472,450
					2,364			

NEIGHBORHOOD CHARTER SCHOOLS

NEW YORK, NEW YORK

SCHEDULES REQUIRED BY GOVERNMENT AUDITING STANDARDS AND THE UNIFORM GUIDANCE

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2019

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Neighborhood Charter Schools

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Neighborhood Charter Schools, which comprise the consolidated statement of financial position as of June 30, 2019 and the related consolidated statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated October 25, 2019.

Internal Control over Financial Reporting

Management of Neighborhood Charter Schools is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit of the consolidated financial statements, we considered Neighborhood Charter Schools' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of Neighborhood Charter Schools' internal control. Accordingly, we do not express an opinion on the effectiveness of Neighborhood Charter Schools' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's consolidated financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Neighborhood Charter Schools' consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Barr & Co. LLP

Rochester, New York
October 25, 2019

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;
REPORT ON INTERNAL CONTROL OVER COMPLIANCE;
AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
IN ACCORDANCE WITH THE UNIFORM GUIDANCE

Board of Trustees
Neighborhood Charter Schools

Report on Compliance for Each Major Federal Program

We have audited Neighborhood Charter Schools' compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Compliance Supplement* that could have a direct and material effect on each of Neighborhood Charter Schools' major federal program for the year ended June 30, 2019. Neighborhood Charter Schools' major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Neighborhood Charter Schools' major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Neighborhood Charter Schools' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on Neighborhood Charter Schools' compliance.

Opinion on Each Major Federal Program

In our opinion, Neighborhood Charter Schools complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2019.

Report on Internal Control over Compliance

Management of Neighborhood Charter Schools is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit, we considered Neighborhood Charter Schools' internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program as a basis for designing auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Neighborhood Charter Schools' internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Purpose of the Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing on internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards in Accordance with the Uniform Guidance

We have audited the consolidated financial statements of Neighborhood Charter Schools as of and for the year ended June 30, 2019, and have issued our report thereon dated October 25, 2019, which contained an unmodified opinion on those consolidated financial statements. Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

Mengel, Metzger, Barr & Co. LLP

Rochester, New York
October 25, 2019

NEIGHBORHOOD CHARTER SCHOOLS

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2019

	Federal CFDA Number	Pass-through Grantor's Number	Total Federal Expenditures
U.S. Department of Education:			
Passed through NYS Department of Education			
Title I - Grants to Local Educational Agencies	84.010	0021	$ 225,510
Title IIA - Supporting Effective Instruction State Grants	84.367	0147	29,024
Title IV - Student Support and Academic Enrichment Program	84.424	0204	14,998
Charter Schools Program - Planning and Implementation	84.282A	C403300	477,629
TOTAL DEPARTMENT OF EDUCATION			747,161
U.S. Department of Agriculture:			
Passed through NYS Department of Education			
Child Nutrition Cluster			
School Breakfast Program	10.553	1000004543	133,099
National School Lunch Program	10.555	1000004543	424,589
TOTAL DEPARTMENT OF AGRICULTURE			557,688
TOTAL ALL PROGRAMS			$ 1,304,849

NOTE A: BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Neighborhood Charter Schools and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Neighborhood Charter Schools has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

NEIGHBORHOOD CHARTER SCHOOLS

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED JUNE 30, 2019

SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued:	Unmodified			
Internal control over financial reporting:				
• Material weakness (es) identified?	_____	yes	x	no
• Significant deficiency(ies) identified that are not considered to be material weaknesses?	_____	yes	x	none reported
Noncompliance material to financial statements noted?	_____	yes	x	no

Federal Awards

Internal control over major programs:				
• Material weakness (es) identified?	_____	yes	x	no
• Significant deficiency(ies) identified that are not considered to be material weaknesses?	_____	yes	x	none reported
Type of auditor's report issued on compliance for major programs:	Unmodified			
Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)?	_____	yes	x	no

Identification of major program:

CFDA Number:	*Name of Federal Program or Cluster:*
	Child Nutrition Cluster
10.553	School Breakfast Program
10.555	National School Lunch Program

Dollar threshold used to distinguish between type A and type B programs:	$750,000			
Auditee qualified as low-risk auditee?	_____	yes	x	no

NEIGHBORHOOD CHARTER SCHOOLS

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd

YEAR ENDED JUNE 30, 2019

FINDING – CONSOLIDATED FINANCIAL STATEMENT AUDIT

None.

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARDS PROGRAM

None.

SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

None.

NEIGHBORHOOD CHARTER SCHOOLS

REPORT TO THE FINANCE COMMITTEE

JUNE 30, 2019

October 25, 2019

Finance Committee
Neighborhood Charter Schools

We have audited the consolidated financial statements of Neighborhood Charter Schools as of and for the year ended June 30, 2019, and have issued our report thereon dated October 25, 2019. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Consolidated Financial Statement Audit

As communicated in our engagement letter dated May 17, 2019, our responsibility, as described by professional standards, is to form and express an opinion about whether the consolidated financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the consolidated financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the consolidated financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Neighborhood Charter Schools solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence. Safeguards in place to eliminate or reduce threats to independence to an acceptable level include a skilled, knowledgeable and experienced outsourced finance team who reviews the draft financial statements prior to issuance and accepts responsibility for them.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies
Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Neighborhood Charter Schools is included in Note A to the consolidated financial statements. As disclosed in Note A to the consolidated financial statements, during the year, Neighborhood Charter Schools changed is financial statement presentation by adopting Financial Accounting Standards Board Accounting Standards Update (ASU) 2016-14, *Presentation of Financial Statements of Not-for-Profit Entities*. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates
Accounting estimates are an integral part of the consolidated financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the consolidated financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are the allocation of costs for the statement of functional expenses and the collectability of grants receivable. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Consolidated Financial Statement Disclosures
Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Neighborhood Charter Schools' consolidated financial statements relate to revenue and support recognition and lease commitments, which are referred to in the notes of the consolidated financial statements.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Management has corrected all such misstatements. In addition, none of the misstatement detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Neighborhood Charter Schools' consolidated financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with Neighborhood Charter Schools, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Neighborhood Charter Schools' auditors.

Other Matters

With respect to the supplementary information accompanying the consolidated financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, and the information is appropriate and complete in relation to our audit of the consolidated financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the consolidated financial statements or to the consolidated financial statements themselves.

Debit Cards

During the 2019 audit, we noted the School was unable to provide original receipts for six out of six debit card transactions selected for testing for which retention of these receipts is required per the Financial Policies and Procedures Manual. Subsequent to June 30, 2019 and our testing, substitute receipt forms were completed for each transaction and signed by the Executive Director.

* * * * *

Should you desire further information concerning these matters, Michelle Cain or Kevin Kopp will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Board of Trustees, Finance Committee and management of Neighborhood Charter Schools and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP

School Name:
Date (Report is due Nov. 1):
Primary District of Location (If NYC select NYC DOE):
If located in NYC DOE select CSD:
School Fiscal Contact Name:
School Fiscal Contact Email:
School Fiscal Contact Phone:
School Audit Firm Name:
School Audit Contact Name:
School Audit Contact Email:
School Audit Contact Phone:
Audit Period:
Prior Year:

The following items are requir

1.) The independent auditor's rep

2.) Excel template file containing
Functional Expenses worksheets.

3.) Reports on internal controls o

The additional items listed below s
the items are not included. Examp
the school did not expend federal
management letter response will b
days from the submission of the re

Item
Management Letter
Management Letter Response
Federal Single Audit (A-133)
Corrective Action Plan

Annual Financial Statement Audit

Neighborhood Charter Schools
November 1, 2019
New York City Department of Education
NYCSD #5
Sherita Smith
[redacted]
Mengel, Metzger, Barr & Co. LLP
Blake Sanderson
[redacted]
2018-19
2017-18

ed to be included:

ort on financial statements and notes.

the Financial Position, Statement of Activities, Cash Flow and

ver financial reporting and on compliance.

hould be included if applicable. Please explain the reason(s) if
les might include: a written management letter was not issued;
funds in excess of the Single Audit Threshold of $750,000; the
be submitted by the following date (should be no later than 30
port); etc.

If not included, state the reason(s) below (if not applicable fill in N/A)

Neighborhood Charter Schools
Statement of Financial Position
as of June 30

		2019
CURRENT ASSETS		
Cash and cash equivalents	$	4,160,021
Grants and contracts receivable		763,514
Accounts receivables		-
Prepaid Expenses		234,241
Contributions and other receivables		-
Other current assets		1,500,000
TOTAL CURRENT ASSETS		6,657,776
NON-CURRENT ASSETS		
Property, Building and Equipment, net	$	778,737
Restricted Cash		-
Security Deposits		2,061,400
Other Non-Current Assets		150,508
TOTAL NON-CURRENT ASSETS		2,990,645
TOTAL ASSETS		**9,648,421**
CURRENT LIABILITIES		
Accounts payable and accrued expenses	$	696,217
Accrued payroll, payroll taxes and benefits		1,023,584
Current Portion of Loan Payable		-
Due to Related Parties		-
Refundable Advances		-
Deferred Revenue		325,000
Other Current Liabilities		-
TOTAL CURRENT LIABILITIES		2,044,801
LONG-TERM LIABILITIES		
Loan Payable; Due in More than One Year	$	-
Deferred Rent		-
Due to Related Party		-
Other Long-Term Liabilities		-
TOTAL LONG-TERM LIABILITIES		
TOTAL LIABILITIES		2,044,801

NET ASSETS		
Unrestricted	$	7,603,620
Temporarily restricted		-
Permanently restricted		-
TOTAL NET ASSETS		7,603,620
TOTAL LIABILITIES AND NET ASSETS		**9,648,421**

Neighborhood Charter Sc
Statement of Financial Pc
as of June 30

		2018
CURRENT ASSETS		
Cash and cash equivalents	$	3,439,336
Grants and contracts receivable		538,100
Accounts receivables		-
Prepaid Expenses		280,254
Contributions and other receivables		-
Other current assets		1,500,000
TOTAL CURRENT ASSETS		5,757,690
NON-CURRENT ASSETS		
Property, Building and Equipment, net	$	272,769
Restricted Cash		-
Security Deposits		2,061,400
Other Non-Current Assets		75,150
TOTAL NON-CURRENT ASSETS		2,409,319
TOTAL ASSETS		**8,167,009**
CURRENT LIABILITIES		
Accounts payable and accrued expenses	$	448,995
Accrued payroll, payroll taxes and benefits		864,460
Current Portion of Loan Payable		-
Due to Related Parties		-
Refundable Advances		-
Deferred Revenue		10,417
Other Current Liabilities		-
TOTAL CURRENT LIABILITIES		1,323,872
LONG-TERM LIABILITIES		
Loan Payable; Due in More than One Year	$	-
Deferred Rent		-
Due to Related Party		-
Other Long-Term Liabilities		-
TOTAL LONG-TERM LIABILITIES		
TOTAL LIABILITIES		1,323,872

NET ASSETS		
Unrestricted	$	6,843,137
Temporarily restricted		-
Permanently restricted		-
TOTAL NET ASSETS		6,843,137
TOTAL LIABILITIES AND NET ASSETS		**8,167,009**

Neighborhood Charter Schools
Statement of Activities
as of June 30

	2019	
	Unrestricted	**Temporarily Restricted**
OPERATING REVENUE		
State and Local Per Pupil Revenue - Reg. Ed	8,956,727	
State and Local Per Pupil Revenue - SPED	5,051,170	
State and Local Per Pupil Facilities Revenue	540,244	
Federal Grants	925,993	
State and City Grants	42,745	
Other Operating Income	-	
Food Service/Child Nutrition Program	569,761	
TOTAL OPERATING REVENUE	16,086,640	
EXPENSES		
Program Services		
Regular Education	$ 7,513,602	$ -
Special Education	6,131,404	
Other Programs	-	
Total Program Services	13,645,006	
Management and general	1,827,677	
Fundraising	58,551	
TOTAL EXPENSES	15,531,234	
SURPLUS / (DEFICIT) FROM OPERATIONS	555,406	
SUPPORT AND OTHER REVENUE		
Interest and Other Income	$ 40,165	$ -
Contributions and Grants	87,452	
Fundraising Support	-	
Investments	-	
Donated Services	-	
Other Support and Revenue	77,460	
TOTAL SUPPORT AND OTHER REVENUE	205,077	
Net Assets Released from Restrictions / Loss on	$ -	$ -
CHANGE IN NET ASSETS	760,483	
NET ASSETS - BEGINNING OF YEAR	$ 6,843,137	$ -

PRIOR YEAR/PERIOD ADJUSTMENTS	-	
NET ASSETS - END OF YEAR	$ 7,603,620	$ -

	2018
Total	Total
$ 8,956,727	$ 6,835,675
5,051,170	4,322,929
540,244	524,509
925,993	467,738
42,745	34,138
	-
569,761	449,076
16,086,640	12,634,065
$ 7,513,602	$ 7,168,461
6,131,404	3,411,088
	- -
13,645,006	10,579,549
1,827,677	1,234,155
58,551	10,139
15,531,234	11,823,843
555,406	810,222
$ 40,165	$ 96,634
87,452	96,798
	- 24,133
	- -
	- -
77,460	-
205,077	217,565
$ -	$ -
760,483	1,027,787
$ 6,843,137	$ 5,815,350

		-	-
$	7,603,620	$	6,843,137

Neighborhood Charter Schools
Statement of Cash Flows
as of Ju

		2019
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	$	760,483
Revenues from School Districts		-
Accounts Receivable		-
Due from School Districts		-
Depreciation		250,079
Grants Receivable		(225,414)
Due from NYS		-
Grant revenues		-
Prepaid Expenses		46,013
Accounts Payable		201,899
Accrued Expenses		35,878
Accrued Liabilities		-
Contributions and fund-raising activities		-
Miscellaneous sources		-
Deferred Revenue		314,583
Interest payments		-
Accrued Payroll and benefits		159,124
Other		33,664
NET CASH PROVIDED FROM OPERATING ACTIVITIES	$	1,576,309
CASH FLOWS - INVESTING ACTIVITIES	$	
Purchase of equipment		(780,266)
Other		(75,358)
NET CASH PROVIDED FROM INVESTING ACTIVITIES	$	(855,624)
CASH FLOWS - FINANCING ACTIVITIES	$	
Principal payments on long-term debt		-
Other		-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	$	-
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	$	720,685
Cash at beginning of year		3,439,336
CASH AND CASH EQUIVALENTS AT END OF YEAR	$	4,160,021

ıne 30

	2018
$	1,027,787
	-
	-
	-
	236,864
	(270,683)
	-
	-
	(213,823)
	104,597
	29,976
	-
	-
	-
	10,417
	-
	461,126
	-
$	1,386,261
$	
	(267,010)
	(2,266,550)
$	(2,533,560)
$	
	-
	-
$	-
$	(1,147,299)
	4,586,635
$	3,439,336

Neighborhood Charter Schools
Statement of Functional Expenses
as of June 30

		2019					
		Program Services				Sup	
	No. of Positions	Regular Education	Special Education	Other Education	Total	Fundraising	
Personnel Services Costs		$	$	$	$	$	
Administrative Staff Personnel	14.00	158,462	158,462		- 316,924	7,923	
Instructional Personnel	97.00	3,376,471	3,427,304		6,803,775	-	
Non-Instructional Personnel	3.00	128,864	57,636		- 186,500	-	
Total Salaries and Staff	114.00	3,663,797	3,643,402		7,307,199		7,92
Fringe Benefits & Payroll Taxes		1,608,765	747,620		2,356,385	1,444	
Retirement		79,316	73,251		- 152,567	165	
Management Company Fees		-	-		-	- -	
Legal Service		-	-		-	- -	
Accounting / Audit Services		-	-		-	- 323	
Other Purchased / Professional / Consulting Services		23,308	21,475		- 44,783	34	
Building and Land Rent / Lease		395,542	364,427		- 759,969	583	
Repairs & Maintenance		212,877	196,131		- 409,008	314	
Insurance		15,884	14,635		- 30,519	23	
Utilities		76,937	70,885		- 147,822	113	
Supplies / Materials		222,475	99,504		- 321,979	-	
Equipment / Furnishings		38,757	35,709		- 74,466	57	
Staff Development		156,633	166,061		- 322,694	43,097	
Marketing / Recruitment		149,518	123,974		- 273,492	370	
Technology		87,759	80,855		- 168,614	129	
Food Service		398,585	178,272		- 576,857	-	
Student Services		80,509	36,093		- 116,602	102	
Office Expense		168,981	155,689		- 324,670	251	

Depreciation	118,250	108,948		-	227,198	173
OTHER	15,709	14,473		-	30,182	3,450
Total Expenses	$ 7,513,602	$ 6,131,404	$ -	$ 13,645,006		$ 58,551

				2018
pporting Services				
Management and General	Total	Total		
$	$	$	$	
900,733	908,656	1,225,580	683,172	
91,455	91,455	6,895,230	4,904,634	
-		- 186,500	373,945	
992,188	1,000,111	8,307,310	5,961,751	
182,348	183,792	2,540,177	1,779,283	
20,298	20,463	173,030	122,417	
-		-	-	-
3,794	3,794	3,794	52,969	
192,526	192,849	192,849	159,522	
	145,423	190,206		
145,389			135,859	
75,956	76,539	836,508	809,232	
40,879	41,193	450,201	410,593	
3,050	3,073	33,592	42,353	
14,774	14,887	162,709	150,433	
-		- 321,979	387,169	
7,443	7,500	81,966	69,687	
30,078	73,175	395,869	263,443	
43,545	43,915	317,407	136,674	
16,852	16,981	185,595	164,777	
-		- 576,857	481,068	
382	484	117,086	115,549	
32,450	32,701	357,371	274,971	

22,708	22,881	250,079	236,864
3,017	6,467	36,649	69,229
$ 1,827,677	$ 1,886,228	$ 15,531,234	$ 11,823,843

Entry 5c Additional Financial Docs

Last updated: 11/01/2019

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Section Heading

1. Management Letter

(No response)

Explanation for not uploading the Management Letter. (No response)

2. Form 990

(No response)

Explanation for not uploading the Form 990. (No response)

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit. (No response)

4. CSP Agreed Upon Procedure Report

(No response)

Explanation for not uploading the procedure report. (No response)

5. Evidence of Required Escrow Account

***Note:* For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is $100,000.**

https://nysed_cso_reports.fluidreview.com/resp/119168711/pN6H0Nalce/

Explanation for not uploading the Escrow evidence. (No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

a. The person responsible
b. The date action was taken, or will be taken
c. Description of the action taken
d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan. (No response)

SIGNATURE BANK
565 Fifth Avenue, 12th Floor
New York, NY 10017

Statement Period
From August 01, 2018
To August 31, 2018

PRIVATE CLIENT GROUP 266
50 WEST 57TH STREET
NEW YORK, NY 10019

NEIGHBORHOOD CHARTER SCHOOL 8-266
ESCROW
421 WEST 145TH STREET
NEW YORK NY 10031

See Back for Important Information

Primary Account: [redacted] 0

AVOID BUSINESS E-MAIL FINANCIAL FRAUD! PLEASE VISIT THE PRIVACY & SECURITY SECTION ON SIGNATURENY.COM LOCATED UNDER THE 'ABOUT US' HEADING. SELECT 'BUSINESS E-MAIL COMPROMISE' TO READ THE RECENT NEWS FROM THE FEDERAL BUREAU OF INVESTIGATION REGARDING FRAUD TARGETING BUSINESSES INCLUDING GUIDANCE ON WHAT YOU CAN DO TO REDUCE YOUR RISK OF BECOMING A VICTIM. SIGNATURE BANK BELIEVES THAT THIS IS IMPORTANT NEWS TO SHARE WITH OUR CLIENTS. WE ARE MAKING IT AVAILABLE TO YOU FOR YOUR INFORMATION AND ANY ACTION THAT YOU MAY CONSIDER APPROPRIATE.

Signature Relationship Summary		Opening Bal.	Closing Bal.
BANK DEPOSIT ACCOUNTS			
1502716111	MONOGRAM INSURED MMA	75,168.89	75,188.04
	RELATIONSHIP TOTAL		75,188.04

SIGNATURE BANK

Statement Period
From August 01, 2018
To August 31, 2018

PRIVATE CLIENT GROUP 266
50 WEST 57TH STREET
NEW YORK, NY 10019

NEIGHBORHOOD CHARTER SCHOOL 8-266
ESCROW
421 WEST 145TH STREET
NEW YORK NY 10031

See Back for Important Information

Primary Account: [redacted] 0

MONOGRAM INSURED MMA 1502716111

Summary

Previous Balance as of August 01, 2018	75,168.89
1 Credits	19.15
Ending Balance as of August 31, 2018	75,188.04

Deposits and Other Credits

Aug 31	Interest Paid	19.15

Daily Balances

Jul 31	75,168.89	Aug 31	75,188.04

Interest Summary

Year-To-Date Interest	150.02		
Interest Paid This Period	19.15	Annual Percentage Yield Earned	0.30 %
Avg. Balance this Period	75,168.89	Days in Period	31

SIGNATURE BANK
565 Fifth Avenue, 12th Floor
New York, NY 10017

Statement Period
From June 01, 2018
To June 30, 2018

PRIVATE CLIENT GROUP 266
50 WEST 57TH STREET
NEW YORK, NY 10019

NEIGHBORHOOD CHARTER SCHOOL 8-266
ESCROW
421 WEST 145TH STREET
NEW YORK NY 10031

See Back for Important Information

Primary Account: [redacted] 0

Signature Relationship Summary		Opening Bal.	Closing Bal.
BANK DEPOSIT ACCOUNTS			
1502716111	MONOGRAM INSURED MMA	75,131.21	75,149.74
RELATIONSHIP	TOTAL		75,149.74

SIGNATURE BANK

Statement Period
From June 01, 2018
To June 30, 2018

PRIVATE CLIENT GROUP 266
50 WEST 57TH STREET
NEW YORK, NY 10019

NEIGHBORHOOD CHARTER SCHOOL 8-266
ESCROW
421 WEST 145TH STREET
NEW YORK NY 10031

See Back for Important Information

Primary Account: [redacted] 0

MONOGRAM INSURED MMA 1502716111

Summary

Previous Balance as of June	01, 2018	75,131.21
1 Credits		18.53
Ending Balance as of June	30, 2018	75,149.74

Deposits and Other Credits

Jun 29	Interest Paid	18.53

Daily Balances

May 31	75,131.21	Jun 29	75,149.74

Interest Summary

Year-To-Date Interest	111.72		
Interest Paid This Period	18.53	Annual Percentage Yield Earned	0.30 %
Avg. Balance this Period	75,131.21	Days in Period	30

Entry 5d Financial Services Contact Information

Created: 11/20/2019 • Last updated: 11/21/2019

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

NEIGHBORHOOD CHARTER SCHOOL OF HARLEMSection Heading

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Jazmin Phillips	[redacted]	

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Michelle Cain	[redacted]		6

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
	Charter School Business Management	Tia Murphy	[redacted]			8

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2019-20 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing **RED** triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at https://stateaid.nysed.gov/charter/. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Neighborhood Charter School of Harlem

PROJECTED BUDGET FOR 2018-2019

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	12,664,670	6,509,038	-	-	-	19,173,708
Total Expenses	10,050,074	6,163,486	-	10,438	1,698,097	17,922,095
Net Income	2,614,595	345,552	-	(10,438)	(1,698,097)	1,251,612
Actual Student Enrollment	486	169				-
Total Paid Student Enrollment	-	-				-

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	**CY** Per Pupil Rate						
District of Location	*$16,150.00*	10,578,252	5,425,116	-	-	-	16,003,368
School District 2 (Enter Name)		-	-	-	-	-	-
School District 3 (Enter Name)		-	-	-	-	-	-
School District 4 (Enter Name)		-	-	-	-	-	-
School District 5 (Enter Name)		-	-	-	-	-	-
		10,578,252	5,425,116				16,003,368
Special Education Revenue		-	-	-	-	-	-
Grants							
Stimulus		87,305	39,115	-	-	-	126,420
Other		1,320,464	591,604	-	-	-	1,912,068
Other State Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES		11,986,021	6,055,835				18,041,856
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	149,150	-	-	-	149,150
Title I		71,585	32,071	-	-	-	103,656
Title Funding - Other		4,693	2,102	-	-	-	6,795
School Food Service (Free Lunch)		426,870	191,250	-	-	-	618,120
Grants							
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other Federal Revenue		-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		503,148	374,573				877,721
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising		-	-	-	-	-	-
Erate Reimbursement		65,406	29,304	-	-	-	94,710
Interest Income, Earnings on Investments,		14,088	6,312	-	-	-	20,400
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-
Food Service (Income from meals)		-	-	-	-	-	-
Text Book		37,997	17,023	-	-	-	55,020
Other Local Revenue		58,010	25,990	-	-	-	84,000
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		175,501	78,629				254,130
TOTAL REVENUE		12,664,670	6,509,038				19,173,708
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions						
Executive Management	5.00	139,200	139,200	-	6,960	410,640	696,000
Instructional Management	4.00	220,000	220,000	-		110,000	550,000
Deans, Directors & Coordinators	16.00	1,008,094	496,456	-	-	-	1,504,550

Neighborhood Charter School of Harlem

PROJECTED BUDGET FOR 2018-2019

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Actual Student Enrollment	486	169				-
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		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	1.00	-	-	-	-	100,000	100,000
Operation / Business Manager	7.00	-	-	-	-	443,300	443,300
Administrative Staff	-	-	-	-	-	-	-
TOTAL ADMINISTRATIVE STAFF	33	1,367,294	855,656		6,960	1,063,940	3,293,850
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	35.00	2,616,510	-	-	-	-	2,616,510
Teachers - SPED	28.00	-	2,029,044	-	-	-	2,029,044
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	8.00	303,171	135,829	-	-	-	439,000
Specialty Teachers	10.00	494,120	221,380	-	-	-	715,500
Aides	-	-	-	-	-	-	-
Therapists & Counselors	11.00	639,705	286,605	-	-	-	926,310
Other	-	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	92	4,053,506	2,672,858				6,726,364
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-
Security	1.00	28,452	12,748	-	-	-	41,200
Other	2.00	55,938	25,062	-	-	-	81,000
TOTAL NON-INSTRUCTIONAL	3	84,391	37,809				122,200
SUBTOTAL PERSONNEL SERVICE COSTS	128	5,505,190	3,566,324		6,960	1,063,940	10,142,414
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		524,813	324,274	-	588	81,446	931,121
Fringe / Employee Benefits		1,308,640	705,626	-	787	109,015	2,124,068
Retirement / Pension		89,369	55,220	-	100	13,869	158,558
TOTAL PAYROLL TAXES AND BENEFITS		1,922,822	1,085,120		1,475	204,330	3,213,747
TOTAL PERSONNEL SERVICE COSTS		7,428,012	4,651,444		8,435	1,268,270	13,356,161
CONTRACTED SERVICES							
Accounting / Audit		-	-	-	-	27,388	27,388
Legal		-	-	-	-	5,000	5,000
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		474,304	212,501	-			686,805
Payroll Services		13,146	8,123	-	15	2,040	23,325
Special Ed Services		-	-	-	-	-	-
Titlement Services (i e. Title I)		8,049	4,973	-	9	1,249	14,280
Other Purchased / Professional / Consulting		5,366	3,315	-	6	120,833	129,520
TOTAL CONTRACTED SERVICES		500,865	228,912		30	156,510	886,318
SCHOOL OPERATIONS							

Neighborhood Charter School of Harlem

PROJECTED BUDGET FOR 2018-2019

July 1, 2019 to June 30, 2020

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Board Expenses			-			-
Classroom / Teaching Supplies & Materials	173,698	77,822	-			251,520
Special Ed Supplies & Materials			-			-
Textbooks / Workbooks			-			-
Supplies & Materials other			-			-
Equipment / Furniture			-			-
Telephone	7,057	4,360	-	8	1,095	12,520
Technology	59,464	36,742	-	67	9,228	105,500
Student Testing & Assessment	56,542	25,333	-			81,875
Field Trips			-			-
Transportation (student)			-			-
Student Services - other	95,195	42,650	-			137,845
Office Expense	94,975	58,684	-	106	14,739	168,504
Staff Development	192,910	152,821	-	216	29,938	375,885
Staff Recruitment	16,678	10,305	-	19	2,588	29,590
Student Recruitment / Marketing	99,401	55,544	-	72	10,059	165,076
School Meals / Lunch			-			-
Travel (Staff)	6,764	4,179	-	8	1,050	12,000
Fundraising			-			-
Other	(301,252)	(186,139)	-	(338)	(46,751)	(534,480)
TOTAL SCHOOL OPERATIONS	**501,431**	**282,300**		**158**	**21,946**	**805,835**
FACILITY OPERATION & MAINTENANCE						
Insurance	73,409	45,358	-	82	11,392	130,241
Janitorial	11,836	7,314	-	13	1,837	21,000
Building and Land Rent / Lease	1,134,076	700,729	-	1,271	175,997	2,012,073
Repairs & Maintenance	135,273	83,583	-	152	20,993	240,000
Equipment / Furniture	82,436	50,936	-	92	12,793	146,257
Security			-			-
Utilities			-			-
TOTAL FACILITY OPERATION & MAINTENANCE	**1,437,029**	**887,920**		**1,610**	**223,012**	**2,549,571**
DEPRECIATION & AMORTIZATION	182,736	112,910	-	205	28,359	324,210
DISSOLUTION ESCROW & RESERVES / CONTIGENCY			-			-
TOTAL EXPENSES	**10,050,074**	**6,163,486**		**10,438**	**1,698,097**	**17,922,095**
NET INCOME	**2,614,595**	**345,552**	**-**	**(10,438)**	**(1,698,097)**	**1,251,612**

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	486	169	655
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-

Neighborhood Charter School of Harlem

PROJECTED BUDGET FOR 2018-2019

July 1, 2019 to June 30, 2020

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Total Paid Student Enrollment	-	-				-

	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
TOTAL ENROLLMENT	486	169	655			
REVENUE PER PUPIL	26,059	38,515	-			
EXPENSES PER PUPIL	20,679	36,470	-			

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

GAIL BROUSAL

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

NEIGHBORHOOD CHARTER SCHOOLS

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member.

2. Are you an employee of any school operated by the education corporation?
____**Yes** ✓**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____**Yes** ✓**No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.				

Signature Date July 24, 2019

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

BRIAN HAMILTON

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

NEIGHBORHOOD CHARTER SCHOOLS

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   TRUSTEE

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE. Please write "None" if applicable. Do not leave this space blank.			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE Please write "None" if applicable.			Do not leave this space blank.	

Signature

July 22, 2019
Date

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[redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:
Everardo Jefferson

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):
Neighborhood Charter School in Harlem

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1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Trustee

2. Is the trustee an employee of any school operated by the Education Corporation? ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	**Nature of business conducted**	**Approximate value of the business conducted**	**Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest**	**Steps Taken to Avoid Conflict of Interest**
NONE				

_____ 25 July 2019_

Signature Date

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[redacted]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

JUSTENA KAVANAGH

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

NEIGHBORHOOD CHARTER SCHOOLS

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

member of Board of Trustees

2. Are you an employee of any school operated by the education corporation?

____**Yes** X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____**Yes** X **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.				

Justena S. Kawang July 24, 2019

Signature Date

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[redacted]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:
STARR PEOPLES

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):
NEIGHBORHOOD CHARTER SCHOOLS

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Parent Representative

2. Are you an employee of any school operated by the education corporation?
____**Yes** X **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____**Yes** X **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.	NONE			

S J Pepple 7.24.19

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Andrew J. Popper

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Neighborhood Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Board of Trustees – member (Trustee)

2. Are you an employee of any school operated by the education corporation?

   ____**Yes** _x_**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** _X_**No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

NONE

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.				

Signature Andrew J Popper Date 7/24/19

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Samantha Ramos

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Neighbor charter Schools.

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** _x_**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** _X_**No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.			
none			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.				
none				

S Ramos 7/24/19

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Walter Rendon

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Neighborhood Charter Schools

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   GOVERNANCE

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** x____**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** x___**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank. NONE	NONE	NONE	NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank. NONE	NONE	NONE	NONE	NONE

Walter Rendon — July 24, 2019

Signature — Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

DR. ARTHUR SADOFF

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Neighborhood Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Nominating/Governance Committee

2. Are you an employee of any school operated by the education corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** X **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.	NONE		

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.				
None				

Arthur Gordoff 7/24/19

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Cliff Schneider

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): Neighborhood Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Secretary

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
   ____**Yes** X **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	Please write "None" if applicable. Do not leave this space blank.		

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank. None				

Signature 7/2 4/19 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Patricia Sousslo

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Neighborhood Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

   Board President

2. Are you an employee of any school operated by the education corporation?
   ____**Yes** ✓**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ____**Yes** ✓**No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.	None		

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank. None				

Patricia Jonson 7-24-19

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

[redacted]

last revised 08/21/2018

Entry 8 BOT Table

Created: 06/27/2019 • Last updated: 07/30/2019

1. SUNY AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE AUTHORIZED charter schools are required to provide information for all VOTING and NON VOTING trustees.

1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
1	Gail Brousal	Trustee/Member	Accountability	Yes	4	6/27/2018	6/16/2021	9
2	Derek Fleming	Trustee/Member	Finance, Real Estate, Task Force, Development, Task Force	Yes	4	6/19/2019	6/20/2022	7
3	Brian Hamilton	Trustee/Member	Evaluation Task Force	Yes	3	6/19/2019	6/20/2022	7
4	Jefferson Hughes	Trustee/Member	Executive, Finance	Yes	3	6/27/2018	6/16/2021	8
5	Everardo Jefferson	Trustee/Member	Governance, Real Estate Task Force	Yes	1	3/29/2017	6/17/2020	10
6	Justena Kavanaugh	Trustee/Member	Accountability	Yes	3	6/27/2018	6/16/2021	11
7	Patricia Sousslouff	Chair	Executive, Accountability, Governance	Yes	3	6/28/2017	06/17/2020	12
8	Andrew Popper	Trustee/Member	Accountability	Yes	3	9/20/2011	6/17/2020	10
9	Adam Rashid	Trustee/Member	Executive, Finance	Yes	3	6/28/2017	6/17/2020	11

1a. Are there more than 9 members of the Board of Trustees? Yes

1b. Current Board Member Information

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018 19
10	Walter Rendon	Trustee/Member	Governance	Yes	1	2/28/2018	6/16/2021	9
11	Arthur Sadoff	Trustee/Member	Governance	Yes	3	6/24/2019	6/20/2022	10
12	Cliff Schneider	Secretary	Executive, Accountability, Real Estate Task Force	Yes	2	6/27/2018	6/16/2021	10
13	Starr Peoples	Parent Rep	Finance	Yes	1	10/27/2017	9/26/2019	12
14								
15								

1c. Are there more that 15 members of the Board of Trustees? No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2019	13
b.Total Number of Members Added During 2018 19	0
c. Total Number of Members who Departed during 2018 19	0
d.Total Number of members in 2018 19, as set by in Bylaws, Resolution or Minutes	13

3. Number of Board meetings held during 2018-19 12

4. Number of Board meetings scheduled for 2019-20 12

Thank you.

Entry 9 - Board Meeting Minutes

Last updated: 07/30/2019

Instructions for submitting minutes of the BOT monthly meetings

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2018 June 2019, which should match the number of meetings held during the 2018 19 school year.

NEIGHBORHOOD CHARTER SCHOOL OF HARLEM

Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2018-19 school year, on the charter school's website?	Yes
A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2018-19 school year.	https://ncschools.org/about ncs/ncs board/

Entry 10 Enrollment and Retention of Special Populations

Created: 07/11/2019 • Last updated: 07/30/2019

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2018 19 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019 20.

NEIGHBORHOOD CHARTER SCHOOL OF HARLEMSection Heading

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2018 19	Describe Recruitment Plans in 2019 20
Economically Disadvantaged	Majority of NCSH's outreach was done in CSD 6, which approximately 86% of its student population are economically disadvantaged. NCSH send a mass mailing to all families in kindergarten and first grade age children in CSD 6. The mailing included an information flyer highlighting unique aspects of the schools, its most recent academic results and how to apply. We mailed a letter describing our program and curriculum to pre schools in CSD 6, with brochures, applications, and school tour flyers. We visited local pre schools serving economically disadvantaged children to distribute application materials and to meet with families.	NCSH will continue to build on our relationships with head starts and pre schools to recruit families from CSD 6. Lastly, we plan to engage in a public awareness campaign to boost applications from this subgroup by enhancing NCS's visibility and reputation in a community where English is a second language in many households. The public awareness campaign will consist of targeted outreach events, social media, marketing materials, advertising, media coverage and parent ambassadors from the local community.
English	The New York Charter School Center (NYCCSC) hosts a Common Application for New York charter schools, including NCSH on its website. The application is translated into the most widely spoken languages in New York, including Spanish. As a result of this campaign, we consistency see an increase in the number of applications submitted in Spanish. Furthermore, all of NCSH's application materials were translated into Spanish and we had Spanish speaking staff at all of our recruiting events. We targeted	NCSH will continue to partner with NYCCSC to participate in the Common Application. We will continue to build on our relationships with Head Start programs and pre schools to recruit families from CSD 6. All of our application and recruitment materials

Language Learners/Multilingual Learners	our outreach to families in CSD 6, which has a 27% ELL population. We visited 18 pre schools and Head Start programs in CSD 6 to distribute application materials in Spanish and to speak on on one with families. We mailed a letter describing our program and curriculum to all pre schools in CSD 6, together with brochures, applications and school tour flyers in Spanish. NCSH conducted a print advertising campaign in English and Spanish in CSD 6 which included interior bus cards and urban panels in subway stations. Lastly, we leveraged our parents from CSD 6, specifically Spanish speaking volunteers, to assist us with recruiting their family and friends who have school age children as well as soliciting interest from local businesses.	(including mass mailings) will be translated in Spanish. Lastly, we will continue our public awareness campaign and print media campaign to boost applications from ELLs by further enhancing NCS's visibility and reputation in a community where English is not the primary language in many households. The public awareness campaign will consist of targeted outreach events, social media, marketing materials, advertising, and parent ambassadors from the local community.
Students with Disabilities	NCSH specifically recruits students with disabilities as part of our specialized program for high functioning students with autism spectrum disorders. We received over 125 applications for our ASD program. We partnered with Bronx Lebanon Hospital Parent Autism Group, Columbia Hospital Promise Program, and YAI to help boost awareness. We connected with autism parent support groups via social media, such as Autism Mom's Support Group, Specialized Autism Support & Information, and Single Parents Of Children With Autism. We also presented at the JCC Manhattan/NYL Lifestart Sped School Fair and YAI Conference.	We will continue to build on our relationships with community organizations and schools that serve students with special needs. We will build on the marketing materials we created to promote our ASD program. We plan to engage in a public awareness campaign to boost applications for our ASD program by further enhancing NCS's visibility and reputation in the special education sector. The public awareness campaign will continue to build on our targeted outreach events, social media, marketing materials, advertising, media coverage, and parent ambassador program.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2018 19	Describe Retention Plans in 2019 20
Economically Disadvantaged	NCSH has minimal attrition compared both with local DOE schools and with other charter schools. Our retention efforts are primarily directed at meeting the individual needs of our students and creating strong bonds with families. Several members of our team, including the Operations team are fluent in Spanish and work to ensure that Spanish speaking families are fully included in all aspects of their children's education. Twenty (or 3.5%) economically disadvantaged scholars transferred out of our school during the 18 19 school year.	NCSH has had success retaining economically disadvantaged students. We will continue the same retention efforts we executed in the 2018 2019 school year with a greater focus on engaging families during the summer months. We will continue to host family friendly events throughout the summer to keep parents engaged and connected to the school. Furthermore, members of the Operations team will personally reach out to each family over the summer to offer support and continuously gauge their interest in returning the following school year.
English Language Learners/Multilingual Learners	NCSH has minimal attrition compared both with local DOE schools and with other charter schools. Our retention efforts are primarily directed at meeting the individual needs of our students and creating strong bonds with their families. Several members of staff, including members of the Operations team are fluent in Spanish and work to ensure that Spanish speaking families are fully included in all aspects of their children's education. Two ELL students transferred out of the school during the 18 19 school year.	NCSH has had success retaining English language learners. We will continue the same retention efforts we executed in the 2018 2019 school year with a greater focus on engaging families during the summer months. We will continue to host family friendly events throughout the summer to keep parents engaged and connected with the school. Furthermore, members of the Operations team will reach out personally to each family over the summer to offer support and continuously gauge their interest in returning the following school year.
Students with Disabilities	NCSH has minimal attrition compared both with the local DOE schools and with other charter schools. Our retention efforts are primarily directed at meeting the individual needs of our students and creating strong bonds with their families. We hold specific events for our families in the ASD program, such as parent only social and networking events and family picnics. Seven SPED students transferred out of the school during the 18 19 school year.	NCSH has had success retaining students with disabilities. We will continue the same retention efforts that we executed in the 2018 2019 school year with a greater focus on engaging all families of students with the IEP through family and parent only events during the school year and summer months.

Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/11/2019 • Last updated: 07/30/2019

Report changes in teacher and administrator staffing.

Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2018-2019 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2018-2019 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2018; the FTE for any departed staff from July 1, 2018 through June 30, 2019; the FTE for added staff from July 1, 2018 through June 30, 2019; and the FTE of staff added in newly created positions from July 1, 2018 through June 30, 2019 using the tables provided.

1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/18	FTE Classroom Teachers Departed 7/1/18 6/30/19	FTE Classroom Teachers Filling Vacant Positions 7/1/18 6/30/19	FTE Classroom Teachers Added in New Positions 7/1/18 6/30/19	FTE of Classroom Teachers on 6/3019
	43	8	12	15	62

2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/18	FTE Administrators Departed 7/1/18 6/30/19	FTE Administrators Filling Vacant Positions 7/1/18 6/30/19	FTE Administrators Added in New Positions 7/1/18 6/30/19	FTE Administrative Positions on 6/30/19
	27	2	6	19	35

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

The discrepancy between departed teaching staff and those filling vacant positions is around the movement of staff within the school to take ok leadership or other administrative positions. Neighborhood Charter School: Harlem also added several new positions this year to account for school growth and changes in the teaching model to semi departmentalize fourth grade. We also added a fourth section of third grade due to new space the school acquired. The leadership team, particularly administrators, grew extensively this year as we geared up to open Neighborhood Charter School: Bronx.

4. Charter schools must ensure that all prospective employees receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes

Thank you

Entry 12 Uncertified Teachers

Last updated: 07/30/2019

Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6 30 19)	35
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6 30 19)	8
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6 30 19)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6 30 19)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6 30 19)	0
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6 30 19)	27

FTE Count of All Uncertified Teachers as of 6/30/19 35

FTE Count of All Certified Teachers as of 6/30/19 15

Thank you.

Neighborhood Charter School Harlem

2018-2019 Organization Matrix

Northwest Campus: 421 W. 145th Street (K-2) **Northwest Annex 500 W 138th St. (Grade 3)**

Central Harlem Campus
Campus: 132 W. 124th Street (Grades 4-7)

Network Leadership: NW Annex	
Sherita Smith	Executive Director
Victor Rios	Chief of Staff
Alison Rosnick	Director of Talent
Lindsey Hughes	Director of Special Education
Downey Tang	Data Manager
Francisca Aparo	Special Projects Manager
NCSH School Based Leadership	
Michael Renda	Principal NCSH
Vacant	NCSB Principal in Residence
Nicholas Carton	Assistant Principal: NW
Jared Quiza	Assistant Principal: CH
Academic Deans and Deans	
Thanika Smith	Grades K-2: Academic Dean (NW)
Todd Soper	Grade 3: Academic Dean (Annex)
Bianca Nuez	Grades 4-5: Academic Dean (CH)
Jenny Buck	Grades 6-7: Academic Dean (CH)
Vance Henry	Grades K-2: Dean (NW)
Leonardo Coello	Grade 3: Site Coordinator (Annex)
Specials & Assistant Teachers	
Jasmine Keitt	K-1 Science: NW
Annie Mangroo	1-2 Science: NW
Rachel Stotsky	Grade 3 Science: NW & Annex
Morgan Bauch	4-5: Science: CH
Ray Jones	K-3: Visual Arts: NW and NW Annex
Thayer Greenberg	4-7: Performing Arts: CH
LaToya Thompson	4-7: Dance: CH
Demetris Blunt	Assistant Teacher: NW (K)
Severo Vadi	Assistant Teacher: NW (1)
Melanie Jauregui	Assistant Teacher: NW (2)
Tiffany Green	Assistant Teacher: NW Annex (3)
Latidra Washington	Assistant Teacher: CH (4)
Krystal Briggs	Assistant Teacher: CH (5)
She'Vonne Bowman	Apprentice Teacher: CH
Sean Edwards	PE: NW & Annex
Henry Perez	PE: Central

Operations Team	
Julie Widmayer	Supervising Director of Operations (Annex)
Michelle Santos	Director of Operations: NW and NW Annex
Johanna Rodriguez	Operations Associate: NW
Juana Caledron	Operations Associate: NW
Massiel Rodriguez	Operations Associate: NW Annex
Morgan Jenkins	Director of Operations: CH
Derrica Newman	Operations Associate: CH
Nadia Brown	Operations Associate: CH
Curriculum Teams	
Laura Fennon	Director of ELA (NW)
Lauren Carey	Coordinator of ELA (NW)
Rachelle Caiazzo	Coordinator of ELA (NW)
Ariel Ortiz	Director of Math (Annex)
Celines Diaz	Coordinator of Math (Annex)
Loretta Kleinberg	Director of Science (CH)
Related Services and School Support	
Jennifer Manning	SPED Coordinator (CH)
Sogol Shafiei	Supervising SLP (Annex)
Lauren Edwards	Speech Pathologist: NW
Stephanie Hubbell	Speech Pathologist: NW
Athena Tahos	Speech Pathologist: CH
Kathy Kho	Speech Pathologist: CH
Laurie Nathan	Clinical Psychologist: NW & Annex
Vanessa Alcantara	BRIDGE Program: CH
Elizabeth Larkin	BRIDGE Program: NW
Amanda Bowman	High School Counselor CH
Marian Lewin	School Counselor: CH
Annette Richards	Cafeteria: CH
Alex Lewis	Security: CH
Sammy Camacho	Security: CH

Kindergarten (NW)		1st Grade (NW)	
K-1: Determination	**Krystal Mircovich*** Nicole Divivo	1-1: Strength	Rikki Zelkowitz **Nicole McTaggart***
K-2: Unity	Yoonah Oh Nikki Nathan	1-2: Integrity	Azsa Parker Kelly Ridenour
K-3: Courage	Oluwakemi Oladosu Ivy Koo	1-3: Ambition	Nicole Ringel Haylee May
2nd Grade (NW)		**3rd Grade (NW Annex)**	
2-1: Resilience	Grace Lim Shahira Asadi	3-1: Confidence	Elizabeth Yorey Brittany Moser
2-2: Honesty	Noelle Pagnozzi Grisleydi Torres	3-2: Perseverance	Joseph Braswell Luis Santana
2-3: Compassion	**Leilah Honarbakhsh*** Chelsea Williams	3-3: Endurance	Michelina Tota **Junie Pierre ***
		3-4: Excellence	Warner Williams James Weindler
4th Grade (CH)		**5th Grade (CH)**	
4-1: Bravery (ELA)	Sarah Johnston Marsha Dupiton	5-1: Respect (ELA)	Mariana Gonzalez Lauren Silvera
4-2: Honor (Math)	Destiny Freeman Karen Davilla	5-2: Consideration (Math)	Gitta Carton Max Macias
4-3: Dignity (ELA)	**Ashley Trotta*** Rafia Arooj	5-3: Diligence (Math)	**Emily Horkan*** Keisha Harrison

Middle School (CH)

ELA Department		Math Department	
Krystal Wells *	6th Grade ELA	**Hannah Painter ***	6th Grade Math Teacher
Rachel Hiew	6th Grade ELA	Alicia Etienne	6th Grade Math Teacher
David Quinones	7th Grade ELA Teacher	Elizabeth Milliner	7th Grade Math Teacher
Ramya Pokala	7th Grade ELA Teacher	Dina Moussa	7th Grade Math Teacher
Charmaine Bennett	6th/7th Grade ELA AT	Joshua Saffold-Geri	6th/7th Grade Math AT
Science Department		**History Department**	
Michael O'Grady	6th Grade Science	**Leila Nabizadeh***	6th Grade History
Marie Hamlett	7th Grade Science	Lars Edeen III	7th Grade History
Jesse Anonales	6/7 Science AT	Eric Williams	6/7 History AT

Neighborhood Charter Schools | 2019-2020 Instructional Calendar

10 Curriculum Night
25 Brain Challenge Show

JULY 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

8 Laser Show
12 ASD Parent Mixer
19-30 Staff PD

AUGUST 2019						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

4 First Day of School
4-10 Half-Day (K/1 Only)
25 Half-Day/Staff PD

SEPTEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

19 School Days

14 Columbus Day
31 Half-Day/Staff PD

OCTOBER 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

22 School Days

8 Half-Day/Staff PD
11 Veterans Day
15 Parent Conferences
27 Half-Day
28-29 Thanksgiving Recess

NOVEMBER 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

18 School Days

20 Half-Day/Staff PD
23-31 Winter Recess

DECEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

15 School Days

JANUARY 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1 Winter Recess
8 Half-Day/Staff PD
20 M.L. King Day
24 Parent Conferences

21 School Days

FEBRUARY 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

5 Half-Day/Staff PD
11-12 ELA Exam Rehearsal (Gr 3-8)
17-21 Midwinter Recess
25-26 Math Exam Rehearsal (Gr 3-8)

15 School Days

MARCH 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

11 Half-Day/Staff PD
25-26 ELA Exam (Gr 3-8)

22 School Days

APRIL 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

10 School Closed
17 Parent Conferences
21-22 Math Exam (Gr 3-8)
24 Half-Day/Staff PD

21 School Days

MAY 2020						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	28	30
31						

4-8 Spring Recess
20 Half-Day/Staff PD
25 Memorial Day

15 School Days

JUNE 2020						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

9 Half-Day/Staff PD
26 Last Day of School (Half-Day)

20 School Days

Summer Events	Staff PD/School Closed	1st and Last Day of School	School Closed	Half-Day/Staff PD (12:30PM)	State Exam