Entry 1 School Information

Created: 06/20/2016
Last updated: 08/01/2016

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

Page 1

a. SCHOOL NAME AND BEDS#

(Select name from the drop down menu)

UNITY PREPARATORY CS OF BROOKLYN (REGENTS) 331300861056

b. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

Regents-Authorized Charter School

c. DISTRICT / CSD OF LOCATION

NYC CSD 13

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	432 Monroe Street, Brooklyn 11221	718-455-5046	718-455-5049	info@unityprep.org

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Joshua Beauregard
Title	Head of School

Emergency Phone Number (###-###-####)	[redacted]

e. SCHOOL WEB ADDRESS (URL)

http://www.unityprep.org/

f. DATE OF INITIAL CHARTER

11/2012

g. DATE FIRST OPENED FOR INSTRUCTION

08/2013

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Unity’s mission is to empower students as scholars and citizens so they may lead fulfilling academic, personal, and professional lives.

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief description)

Variable 1	• A Grades 6-12 College Preparatory Curriculum: A college-preparatory liberal arts and sciences program of study in mathematics, English language arts (ELA), science, and history that fosters in students the desire and capacity to learn independently, think critically, and communicate proficiently so that they are fully prepared to succeed in their postsecondary studies.
Variable 2	• A Focus on Expert Teaching and Advancement: An inventive Teacher Career Advancement System and multi-faceted professional development offerings that equip talented teachers with ample means to continually develop their pedagogical and management skills while generously recognizing them for their contributions, resulting in an

	enthusiastic faculty of expert educators who are demonstrably successful in promoting student learning.
Variable 3	• More Time for Learning/Attention to How Time is Utilized: An extended day, week, and year that provide approximately 20% more time on academic and co-curricular activities than the local district average in order to deepen engagement, and accelerate academic growth.
Variable 4	• Intensive and Differentiated Academic Support: A system in which teachers offer customized support for remediation and acceleration by using multiple forms of assessment to inform instruction and providing individualized support with our small group guided reading interventions as well as after-school and weekend tutoring.
Variable 5	• Enrichment Courses and Elective Clubs: Enrichment courses in Art & Design and Technology, which promote applied and interdisciplinary learning and develop essential 21st century professional skills in technology, communication, self-expression, critical and creative thinking, and problem solving; and elective clubs in such areas as sports and the visual and performing arts, which develop team-oriented skills and are co-facilitated by instructors from local educational and cultural institutions through formal partnerships.
Variable 6	• A Positive and Supportive School Culture: a culture built on a framework of Positive Behavioral Interventions & Supports, which teaches students how to maintain a learning environment that is safe, responsible, and respectful and offers students abundant encouragement. A priority on teaching students the social and emotional skills they need to be successful, including how to manage emotions, reduce stress, and make healthy decisions. A staff that is compassionate and always willing to guide students when they make mistakes so they can learn from them and avoid repeating them .
Variable 7	• Active Community Involvement: A Family & Community Partnership Association comprised of family members, local stakeholders, and Unity staff, that promotes open communication, meaningful collaboration, and active involvement and service within Unity’s community, including community service opportunities.
Variable 8	(No response)
Variable 9	(No response)

Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2016

345

j. GRADES SERVED IN SCHOOL YEAR 2015-16

Check all that apply

Grades Served	6, 7, 8

k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

Page 2

l1. FACILITIES

Does the school maintain or operate multiple sites?

	Yes, 2 sites

l2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	432 Monroe Street, Brooklyn 11221	718-455-5046	CSD 13	6-8	No	DOE space
	1150 East New York Avenue, 4th	718-455-				

Site 2	Floor Brooklyn, NY 11212	5046	CSD 13	9	No	DOE space
Site 3						

l2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Joshua Beauregard	[redacted]	[redacted]	[redacted]
Operational Leader	Chris Doscher	[redacted]	[redacted]	[redacted]
Compliance Contact	Chris Doscher	[redacted]	[redacted]	[redacted]
Complaint Contact	Chris Doscher	[redacted]	[redacted]	[redacted]

l3. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Joshua Beauregard	[redacted]	[redacted]	[redacted]
Operational Leader	Chris Doscher	[redacted]	[redacted]	[redacted]
Compliance Contact	Chris Doscher	[redacted]	[redacted]	[redacted]
Complaint Contact	Chris Doscher	[redacted]	[redacted]	[redacted]

m1. Is the school or are the school sites co-located?

Yes

m2. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into	If so, list year expansion will occur.	Is school working with NYCDOE to move to	If so, list the proposed space and year planned	School at Full Capacity at Site

		current space?		separate space?	for move	
Site 1 (primary site)	N/A	No		No		No
Site 2	N/A	Yes	2017	No		No
Site 3						

Page 3

n1. Were there any revisions to the school's charter during the 2015-16 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Name and Position of Individual(s) Who Completed the 2015-16 Annual Report.

Chris Doscher, Director of Operations

p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

Signature, President of the Board of Trustees

Date

2016/07/29

Thank you.

Entry 2 Link

Last updated: 07/18/2016

Page 1

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

https://data.nysed.gov/reportcard.php?instid=800000075840&year=2015&createreport=1&allchecked=1&enrollment=1&freelunch=1&attendance=1&suspensions=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&naep=1&elemELA=1&elemMATH=1&unweighted=1

Entry 3 Progress

Created: 07/22/2016

Last updated: 07/28/2016

Page 1

PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2016. If the goals are based on student performance data that the school will not have access to before August 1, 2016 (e.g., the NYS Assessment results), explain this in the "2015-2016 Progress Toward Attainment of Goal" column. The information can be updated when available. Please complete and submit no later than November 1, 2016.

1. ACADEMIC STUDENT PERFORMANCE GOALS

2015-16 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	The median adjusted growth percentile for our students at each grade level will be higher than the median adjusted growth percentile of students who attend public schools (district and charter) in Community School Districts (CSDs) 13 and 16.	NYS exams	Data is not yet available.	
	The percentage of students at each grade level demonstrating			

Academic Goal 2	“proficiency” or above (Levels 3 and 4) on both the English language arts and mathematics state assessments will be higher than the average of the percentage of students at each grade level demonstrating proficiency or above who attend public schools (district and charter) in CSDs 13 and 16.	NYS exams	Data is not yet available.	
Academic Goal 3	At least 85% of students will demonstrate a “developing,” “accomplished,” or “exemplary” level of academic mastery (Cor above) in their History and Science courses.	Classroom assessments	This goal was met.	
Academic Goal 4	At least 85% of students will demonstrate a “developing,” “accomplished,” or “exemplary” level of academic mastery (Cor above) in their World Languages & Cultures and Design & Technology courses.	Classroom assessments	This goal was met. The school did not offer a World Languages & Cultures course, so this goal is based solely on the Design & Technology course.	
Academic Goal 5	At least 85% of students will earn an overall “proficient” rating or above in their end-of-year Roundtable presentation based	Roundtable assessments	This goal was met.	

	on the school's established rubric.			
Academic Goal 6	At least 60% of students will show "greater than expected" growth on their quarterly MAP assessments in reading, language, and mathematics.	NWEA MAP assessments	This goal is no longer applicable as the school does not use the NWEA MAP assessments. As a result, Unity Prep will remove or change the goal in the future.	
Academic Goal 7	At least 85% of students will successfully demonstrate that they know the definition of 250 vocabulary words through their work in Unity's Skills-Building course.	Skills-Building course assessments	This goal is no longer applicable. The school assesses reading levels using Fountas & Pinnell. As a result, Unity Prep will remove or change the goal in the future.	
Academic Goal 8	At least 95% of students will pass mid-year and final oral World Languages & Culture exams.	World Languages & Culture exams	This goal is no longer applicable as the school does not offer this course. As a result, Unity Prep will remove or change the goal in the future.	

2. Do have more academic goals to add?

Yes

2015-16 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	The Median Adjusted Growth Percentile for middle school students will be at least 70% in	NYS exams	Data is not yet available.	

	English and 80% in Mathematics.			
Academic Goal 10	Under New York State's NCLB accountability plan, Unity Prep will be in "Good Standing."	NYS exams	Data is not yet available.	
Academic Goal 11	Students will outperform the local district on the 8th grade state science exam and on Regents exams in ELA, mathematics, science, global history, and United States history. Specifically, the percentage of Unity Prep students demonstrating proficiency on a given exam will represent a 10% reduction in the difference between 100% proficiency and the district average.	NYS exams	Data is not yet available.	
Academic Goal 12	Unity Prep students will accumulate credits at a rate that enables them to enroll in college level courses as high school upperclassmen.	College level course pass rates	Unity Prep does not yet offer high school grades. At this time, the goal is not applicable.	
Academic Goal 13	At least 95% of students will present their mid-year and final projects and receive an overall "proficient" rating based on the presentation rubric in Unity Prep's Design & Technology course.	Design & Technology course assessments	This goal was met.	

Academic Goal 14	At least 70% of 8th grade students will pass a course and a related Regents exam that entitles them to high school credit.	Regents exam scores	This year, Unity graduated its first eighth grade class. As the school has yet to offer high school grades, Regents exams and classes are unavailable to current eighth grade students. Consequently, this goal is inapplicable at this time.	
Academic Goal 15	At least 85% of students in all grades will earn a minimum of 5 credits each year.	School records	This goal was met, however the goal has proven less meaningful for middle school grades. As a result, the school will remove or change the goal in future years.	
Academic Goal 16	The school's Performance Index will meet the Annual Measurable Objectives set by the state in English language arts and mathematics for all accountable groups.	NYS exams	Data is not yet available.	

3. Do have more academic goals to add?

No

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4. ORGANIZATIONAL GOALS

2015-16 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	At least 95% of students will attend and participate in 95% of their selected afternoon elective clubs for all three trimesters, including presenting/performing in the club's end-of-trimester demonstrations. At least 90% of students will successfully complete a culminating project in each of their triannual enrichment clubs.	Afternoon non-elective club participation	The goal for participation in afternoon elective clubs was met. The school no longer tracks completion of the culminating projects. Consequently, this part of the goal is no longer applicable.	
Org Goal 2	At least 95% of students will be able to explain how they demonstrate Unity's six Core Values as a part of their Roundtable presentation.	Roundtable assessments	This goal was met.	
Org Goal 3	At least 80% of students will complete the Youth Empowerment Seminar's (YES!) semiannual modules.	YES completion rates	This goal was met. The YES modules are delivered to sixth graders each year. 80% of all currently enrolled students who attended Unity during the sixth grade completed these modules.	
Org Goal 4	At least 95% of students will participate in at least two approved community service events (all-school and/or Advisory-based).	Community service participation rates	This goal was not met. Only 50% of students took part in community service activities.	To ensure this goal is met, Unity will hire a Community Service and Outreach Manager to create expanded opportunities for community service.

Org Goal 5	At least 90% of students will report that they feel supported and know what they need to do to develop as scholars and citizens (based on the school's spring survey)	NYCDOE School Survey	This data is not yet available.	

5. Do you have more organizational goals to add?

Yes

2015-16 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 6	Average daily student attendance will be 93% or higher and annual student retention will be 93% or higher (excluding students that move residences) as measured by October 1st through the last day of school.	Student attendance	This goal was met.	
Org Goal 7	Annual daily staff attendance for the school year will be 95% or higher and annual staff retention will be 80% or higher (among those offered agreement renewals).	Staff attendance	This goal was met.	
Org Goal 8	At least 85% of students will report that they enjoy attending Unity (based on the	NYCDOE School Survey	This data is not yet available.	

	school’s spring survey).			
Org Goal 9	At least 90% of teachers will report that they feel supported and know what they need to do to empower their students as scholars and citizens (based on the school’s spring survey).	NYCDOE School Survey	This data is not yet available.	
Org Goal 10	At least 90% of teachers will report that they achieved the annual performance goals they established for themselves (based on the school’s spring survey)	NYCDOE School Survey	This data is not yet available	
Org Goal 11	At least 90% of families will report that they know what they need to do to support their children becoming empowered as scholars and citizens at Unity and at least 90% of families will report that believe that Unity serves students and families well (based on the school’s spring survey).	Internal School Survey	The goal was met.	
Org Goal 12	At least 90% of families will report that Unity staff value their opinions andrespond to their input in a timely manner (based on the school’s spring survey).	Internal School Survey	The goal was met.	
				In 2016-17, Unity

Org Goal 13	At least 60% of all families will attend more than three monthly Volunteer Association meetings and participate in at least one Volunteer Association event.	Event attendance	This goal was not met.	Prep will hire a Community Services and Outreach Manager who will create expanded opportunities for students and families to participate in community service.
Org Goal 14	At least 90% of families will report they believe that Unity serves students and families well (based on the school's spring survey)	Internal School Survey	This goal was met.	
Org Goal 15	At least 90% of staff will report that the school's culture, of which they play a role in defining, is positive to strong (based on the school's spring survey)	NYCDOE School Survey	Data is not yet available.	

6. FINANCIAL GOALS

2015-16 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

Entry 4 Expenditures per Child

Last updated: 07/25/2016

Page 1

Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2015-16 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html

Line 1: Total Expenditures	48856828
Line 2: Year End FTE student enrollment	314
Line 3: Divide Line 1 by Line 2	15475

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2015-16 Schedule of Functional Expenses)

2. Any contracted administrative/management fee paid to other organizations or corporations

3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:
The information on the Schedule of Functional Expenses on pages 41–43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations: http://www.p12.nysed.gov/psc/AuditGuide.html.
Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	182600
Line 2: Management and General Cost (Column)	232754
Line 3: Sum of Line 1 and Line 2	415354
Line 5: Divide Line 3 by the Year End FTE student enrollment	1323

Thank you.

Financial A

School Name:

Date:

Latest Audit Period (through June 30):

Audit Supplemental Data Request Form

for Regents-Authorized Charter Schools

Unity Preparatory Charter School of Brooklyn

Enter Submission Date (mm/dd/yyyy)
2016

FILL IN GRAY CELLS

Unity Preparatory Charter School of Brooklyn

STATEMENTS OF FINANCIAL POSITION

FOR THE YEARS ENDED JUNE 30,

	2016	2015
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	$859,044	$675,555
Grants and contracts receivable	-	-
Accounts receivables	143,095	85,690
Inventory	-	-
Prepaid Expenses	60,872	16,839
Contributions and other receivables	-	-
Other	13	-
TOTAL CURRENT ASSETS	$1,063,024	$778,084
OTHER ASSETS		
Investments	$-	$-
Property, Plant and Equipment, Net	236,844	193,819
Restricted Cash	-	
OTHER ASSETS	$236,844	$193,819
TOTAL ASSETS	$1,299,868	$971,903
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	$48,904	$61,195
Accrued payroll and benefits	203,533	123,897
Refundable Advances	-	-
Dreferred Revenue	7,480	2,466
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	-	-
TOTAL CURRENT LIABILITIES	$259,916	$187,558
LONG-TERM DEBT, net current maturities	$-	$-
TOTAL LIABILITIES	$259,916	$187,558
NET ASSETS		
Unrestricted	$1,039,952	$784,345
Temporarily restricted	-	-
TOTAL NET ASSETS	$1,039,952	$784,345
TOTAL LIABILITIES AND NET ASSETS	$1,299,868	$971,903
Check	-	-0.0700000001

FILL IN GRAY CELLS

STATEMENTS OF ACTIVITIES

FOR THE YEARS ENDED JUNE 30,

	2016			2015
	Unrestricted	Temporarily Restricted	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
State & Local Operating Revenue	$4,927,913	$-	$4,927,913	$3,548,042
Federal - Title and IDEA	161,155	-	161,155	120,925
Federal - Other	8,761	-	8,761	212,245
State and City Grants	-	-	-	-
Contributions and private grants	14,292	-	14,292	1,050
After school revenue	-	-	-	-
Other	313	-	313	1,540
Food Service/Child Nutrition Program	-	-	-	-
TOTAL REVENUE, GAINS AND OTHER SUPPORT	$5,112,433	$-	$5,112,433	$3,883,802
EXPENSES				
Program Services				
Regular Education	$3,236,495	$-	$3,236,495	$2,304,800
Special Education	1,157,354	-	1,157,354	792,718
Other Programs	-	-	-	-
Total Program Services	$4,393,849	$-	$4,393,849	$3,097,518
Supporting Services				
Management and general	$433,552	$-	$433,552	$365,172
Fundraising	29,427	-	29,427	26,694
TOTAL OPERATING EXPENSES	$4,856,828	$-	$4,856,828	$3,489,384
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	$255,605	$-	$255,605	$394,418
Contributions				
Foundations	$-	$-	$-	$-
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	-	-	-	-
Miscellaneous income	-	-	-	-
Net assets released from restriction	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	$-	$-	$-	$-
CHANGE IN NET ASSETS	$255,605	$-	$255,605	$394,418
NET ASSETS BEGINNING OF YEAR	$784,345	$-	$784,345	$389,927
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS - END OF YEAR	$1,039,950	$-	$1,039,950	$784,345

Entry 6b Additional Financial Docs

Created: 07/21/2016

Last updated: 07/22/2016

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Page 1

1. Management Letter

(No response)

Explanation for not uploading the Management Letter.

(No response)

2. Form 990

(No response)

Explanation for not uploading the Form 990.

(No response)

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit.

(No response)

4. CSP Agreed Upon Procedure Report

(No response)

Explanation for not uploading the procedure report.

(No response)

5. Evidence of Required Escrow Account

https://nysed-cso-reports.fluidreview.com/media/assets/survey-uploads/84010/6249370-pN6H0Nalce/UNITY%20-%20Saving%20Escrow%20Account%208029%20June%202016.pdf

Explanation for not uploading the Escrow evidence.

(No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

a. The person responsible
b. The date action was taken, or will be taken
c. Description of the action taken
d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan.

(No response)

CHASE

JPMorgan Chase Bank, N.A.
P O Box 659754
San Antonio, TX 78265 - 9754

June 01, 2016 through June 30, 2016
Primary Account: [redacted]

CUSTOMER SERVICE INFORMATION

Web site:	**www.Chase.com**
Service Center:	**1-877-425-8100**
Deaf and Hard of Hearing:	1-800-242-7383
Para Espanol:	1-888-622-4273
International Calls:	1-713-262-1679

00008048 DRE 802 219 18816 NNNNNNNNNNN 1 000000000 D2 0000

UNITY PREPARATORY CHARTER SCHOOL
OF BROOKLYN
432 MONROE ST FL 3
BROOKLYN NY 11221-1111

0008048040100000024

CONSOLIDATED BALANCE SUMMARY

ASSETS

Checking & Savings	ACCOUNT	BEGINNING BALANCE THIS PERIOD	ENDING BALANCE THIS PERIOD
Chase Platinum Business Checking	[redacted]	$1,294,666.75	$781,122.81
Chase Business Select High Yield Savings	[redacted]	75,101.02	75,104.08
Total		**$1,369,767.77**	**$856,226.89**
TOTAL ASSETS		**$1,369,767.77**	**$856,226.89**

All Summary Balances shown are as of June 30, 2016 unless otherwise stated. For details of your retirement accounts, credit accounts or securities accounts, you will receive separate statements. Balance summary information for annuities is provided by the issuing insurance companies and believed to be reliable without guarantee of its completeness or accuracy.

CHASE PLATINUM BUSINESS CHECKING

UNITY PREPARATORY CHARTER SCHOOL
OF BROOKLYN

Account Number: [redacted]

CHECKING SUMMARY

	INSTANCES	AMOUNT
Beginning Balance		**$1,294,666.75**
Deposits and Additions	5	13,950.03
Checks Paid	2	- 1,390.43
Electronic Withdrawals	67	- 526,103.54
Ending Balance	**74**	**$781,122.81**

CHASE BUSINESS SELECT HIGH YIELD SAVINGS

UNITY PREPARATORY CHARTER SCHOOL
OF BROOKLYN

Account Number: [redacted]

SAVINGS SUMMARY

	INSTANCES	AMOUNT
Beginning Balance		**$75,101.02**
Deposits and Additions	1	3.06
Ending Balance	**1**	**$75,104.08**

Annual Percentage Yield Earned This Period	0.05%
Interest Paid This Period	$3.06
Interest Paid Year-to-Date	$18.59

Your monthly service fee was waived because you maintained an average savings balance of $10,000 or more during the statement period.

TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		**$75,101.02**
06/30	Interest Payment	**3.06**	75,104.08
	Ending Balance		**$75,104.08**

You earned a higher interest rate on your Chase Business Select High Yield Savings account during this statement period because you had a qualifying Chase Platinum Business Checking account.

30 deposited items are provided with your account each month. There is a $0.20 fee for each additional deposited item.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS: Call or write us at the phone number or address on the front of this statement (non-personal accounts contact Customer Service) if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation .

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS: Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account.

EQUAL HOUSING LENDER

JPMorgan Chase Bank, N.A. Member FDIC

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2015-16 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing **RED** triangles in the upper right corner in columns B through G contain guidance on that particular item
4	Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/. Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Unity Preparatory Charter School of Brooklyn

PROJECTED BUDGET FOR 2016-2017

July 1, 2016 to June 30, 2017

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	5,994,651	1,124,544	-	2,140	9,512	7,130,848
Total Expenses	5,084,283	1,612,210	-	52,063	281,866	7,030,422
Net Income	910,368	(487,667)	-	(49,922)	(272,354)	100,425
Actual Student Enrollment	403	98				-
Total Paid Student Enrollment						-

CSI:
This line should show how many students a school intends to be paid for.

For Example:
If a school plans on enrollment of 100 students however is budgeting to only receive 95% of those students [illegible] below.

CSI:
Enter in the Per Pupil Rate (PPR) for the Current Year (CY).

For Example:
If this application is being submitted in 2009-10 for a school opening in 2011-12, enter in the 2009-10 PPR for that district in the cells below. If a higher PPR is assumed indicate that % increase in the ASSUMPTION column. Refer to the State Aid website for the tuition rates. https://stateaid.nysed.gov/charter/

	CY Per Pupil Rate	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	SUPPORT SERVICES: FUNDRAISING	SUPPORT SERVICES: MANAGEMENT & GENERAL	TOTAL	Assumptions
REVENUE								
REVENUES FROM STATE SOURCES								
Per Pupil Revenue								
District of Location	$14,027.00			-	-	-	5,660,175	Enrollment projections based on $14,027 per student.
School District 2 (Enter Name)				-	-	-	-	
School District 3 (Enter Name)				-	-	-	-	
School District 4 (Enter Name)				-	-	-	-	
School District 5 (Enter Name)				-	-	-	-	
				-	-	-	5,660,175	
Special Education Revenue				-	-	-	952,583	Projections based on $10,390 per student receiving 20-60% services and $19,049 per student receiving 60%+ services. Assumes that the school will be able to collect funds for 75% of their SPED students.
Grants								
Stimulus		-	-	-	-	-	-	
Other		-	-	-	-	-	-	
Other State Revenue		-	-	-	-	-	-	
TOTAL REVENUE FROM STATE SOURCES		5,660,175	952,583	-	-	-	6,612,759	
REVENUE FROM FEDERAL FUNDING								
IDEA Special Needs		-	65,370	-	-	-	65,370	Allocation is $1,000 per SPED student receiving over 60% SPED services
Title I		106,888	34,344	-	-	-	141,232	Funding to help low-income students meet academic standards. School would receive approximately $500 per FRPL student (current assumptions based on 70% FRPL).
Title Funding - Other		4,731	1,520	-	-	-	6,251	To provide professional development. Projections based on 2015-16 allocation.
School Food Service (Free Lunch)		-	-	-	-	-	-	
Grants								
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-	
Other			-	-	-	-	-	
Other Federal Revenue		126,188	39,991	-	1,347	5,987	173,514	Anticipate an additional allocation of $430 per student
TOTAL REVENUE FROM FEDERAL SOURCES		237,807	141,226	-	1,347	5,987	386,367	
LOCAL and OTHER REVENUE								
Contributions and Donations, Fundraising		29,817	9,450	-	318	1,415	41,000	FONB to donate funds to cover restricted purchases included science carts, college visits, team camp, reading lab, individual camps, and uniforms
Erate Reimbursement		42,617	13,506	-	455	2,022	58,600	90% of eligible internet expenses ($9,600), 85% of basic maintenance ($3,600), 85% of internal connections ($55,176.95). School may not use all internal connections, but then those expenses will be backed out of capital expenditures as well.
Interest Income, Earnings on Investments,		36	12	-	0	2	50	Anticipate earning minimal amounts of interest from funds in the bank.
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-	
Food Service (Income from meals)			-	-	-	-	-	
Text Book			7,767	-	20	87	32,072	Textbook: Budget based on a rate of $58.25 per student. Non-cash revenue; Computer Software: Budget based on a rate of $14.98 per student. Non-cash revenue; Library Materials: Budget based on a rate of $6.25 per student. Non-cash revenue.
Other Local Revenue			-	-	-	-	-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES			30,734	-	793	3,525	131,722	
TOTAL REVENUE			124,544	-	2,140	9,512	7,130,848	
								List exact titles and staff FTE"s (Full time eqiuilivalent)
EXPENSES								
ADMINISTRATIVE STAFF PERSONNEL COSTS								
Executive Management			6,960	-	29,000	29,000	116,000	Head of School
Instructional Management			-	-	-	-	-	
Deans, Directors & Coordinators			192,957	-	8,500	55,250	868,000	Director of Operations, Principals, Deans, Family & Community Coordinator
CFO / Director of Finance			-	-	-	-	-	
Operation / Business Manager			3,090	-	-	82,400	103,000	Operations Manager
Administrative Staff			-	-	-	-	-	
TOTAL ADMINISTRATIVE STAFF			203,007	-	37,500	166,650	1,087,000	
INSTRUCTIONAL PERSONNEL COSTS								
Teachers - Regular			773,422	-	-	-	3,180,500	Teachers (45)
Teachers - SPED			-	-	-	-	-	
Substitute Teachers		4,541	1,459	-	-	-	6,000	Substitue Teachers
Teaching Assistants		-	-	-	-	-	-	
Specialty Teachers		-	-	-	-	-	-	
Aides		133,958	43,042	-	-	-	177,000	Based on 2 School Aides and 2 Admin Assistants and Coordinator of Special Projects
Therapists & Counselors	5	247,860	79,640	-	-	-	327,500	School counselor (2) and Career & College Counselor and Speech Therapist
Other	4	53,900	17,255	-	155	690	72,000	Stipends, approved overtime, bonus
TOTAL INSTRUCTIONAL		2,847,337	914,818	-	155	690	3,763,000	
NON-INSTRUCTIONAL PERSONNEL COSTS								
Nurse		-	-	-	-	-	-	
Librarian		-	-	-	-	-	-	
Custodian		-	-	-	-	-	-	
Security		-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-	-	
SUBTOTAL PERSONNEL SERVICE COSTS	68	3,527,180	1,117,825	-	37,655	167,340	4,850,000	
PAYROLL TAXES AND BENEFITS								
Payroll Taxes		308,359	97,724	-	3,292	14,629	424,005	Payroll Taxes
Fringe / Employee Benefits		410,685	130,153	-	4,384	19,484	564,706	Employee Benefits: Medical, Vision, Dental, Worker's Compensation, STD, LTD, Life Insur. and NYS Disability Insur., TransitChek Fees, HRA
Retirement / Pension		1,864	591	-	20	88	2,563	Cost of 401(k) plan.
TOTAL PAYROLL TAXES AND BENEFITS		720,908	228,468	-	7,696	34,202	991,274	
TOTAL PERSONNEL SERVICE COSTS		4,248,087	1,346,293	-	45,352	201,542	5,841,274	
CONTRACTED SERVICES								
Accounting / Audit		17,454	5,532	-	186	828	24,000	Professional audit services- includes both the 990 and the audit.
Legal		-	-	-	-	-	-	
Management Company Fee		-	-	-	-	-	-	
Nurse Services		-	-	-	-	-	-	
Food Service / School Lunch		-	-	-	-	-	-	
Payroll Services		9,165	2,904	-	98	435	12,602	Based on estimates per ADP services. Increase proportional to increase in staff size. Add in cost for mandatory ACA reporting.
Special Ed Services		-	-	-	-	-	-	
Titlement Services (i.e. Title I)		-	-	-	-	-	-	
Other Purchased / Professional / Consulting		241,042	76,390	-	2,573	11,436	331,442	External financial consulting; Daily cost of a substitute teacher is $130 per day; Per contract with Educate. Anticipate 10% of total e-rate award; Outsourced NCLB application and annual report; Cost of translation services; School currently running 4 clubs including film, dance, martial arts and band- School runs several clubs per trimester.
TOTAL CONTRACTED SERVICES		267,661	84,826	-	2,857	12,699	368,043	
SCHOOL OPERATIONS								
Board Expenses		-	-	-	-	500	500	Anticipate minimal board expenses.
Classroom / Teaching Supplies & Materials		97,290	31,260	-	-	-	128,550	Classroom supplies; Classroom Libraries; Math, ELA, Science, Social Studies, World Language, Design, Technology, and Chess supplies & materials
Special Ed Supplies & Materials		-	-	-	-	-	-	
Textbooks / Workbooks		24,273	7,799	-	-	-	32,072	Textbook: Budget based on a rate of $58.25 per student. Non-cash revenue; Computer Software: Budget based on a rate of $14.98 per student. Non-cash revenue; Library Materials: Budget based on a rate of $6.25 per student. Non-cash revenue.
Supplies & Materials other		-	-	-	-	-	-	
Equipment / Furniture		5,125	1,640	-	16	5,069	11,850	For small furniture purchases including tables, cabinets, shelving; For printers, microwaves, lamps, fans; Incidental classroom furniture & classroom equipment purchases.
Telephone		1,414	448	-	15	67	1,944	Projections include School Messenger Notification ($300 annually), Conference Call Services ($12 per month), purchasing handsets ($300), monthly phone bill fees ($100 per month for HS space).
Technology				-	633	2,811	81,480	Internet Connectivity Expenses, Network Maintenance/ Tech Support Services, Database Services, Technology Supplies
Student Testing & Assessment				-	-	-	25,000	Includes MAP, Ready books, test pep costs, any interim assessment work over summer
Field Trips				-	-	-	25,000	Trips

CSI:
Sample titles that fall under this line:
Director, Deans, Coordinators of:
- Curriculum
- Secretary

CSI:
Sample titles that fall under this line:
Content/Subject Area Teachers:
- ELA
- Math
- Social Studies

CSI:
Sample titles that fall under this line:
- Speech Therapists
- Social Workers

- Foreign Languages
- Photography
- Ceramics

CSI:
Cafeteria
Other

CSI:
Health and Dental
Social Security
Medicare
Unemployment
Other

CSI:
Janitorial
Consultants

CSI:
Development
Conferences

CSI:
Curriculum

CSI:
Instructional

CSI:
Hardware
Software
Internet
Wiring

CSI:
Printing

CSI:
Conferences

CSI:
Interest
Bank Charges
Bad Debt
Misc. Fees (i.e. Licensing)
Dues & Membership
All Other
(If any questions contact CSI)

CSI:
Facility Related
* **Includes the Purchase or Equipment**

CSI:
Electric
Gas
Other

CSI:
$75,000 should be set aside for Dissolution and it can be spread out over the first THREE years if the school chooses. If spread out each year should minimally be $25k.

Unity Preparatory Charter School of Brooklyn

PROJECTED BUDGET FOR 2016-2017

July 1, 2016 to June 30, 2017

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	5,994,651	1,124,544	-	2,140	9,512	7,130,848
Total Expenses	5,084,283	1,612,210	-	52,063	281,866	7,030,422
Net Income	910,368	(487,667)	-	(49,922)	(272,354)	100,425
Actual Student Enrollment	403	98				-
Total Paid Student Enrollment						-

CSI:
This line should show how many students a school intends to be paid for.

For Example:
If a school plans on enrollment of 100 students however is budgeting to only receive 95% of those

A note can be added under assumptions describing the breakout.

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

				SUPPORT SERVICES			
				FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Transportation (student)			-	-	-	5,000	Office of Pupil Transportation will supply Metrocards - UPCS covers costs outside of DOE calendar
Student Services - other			-	62	276	28,550	Student Uniforms/ Apparel, Mentoring Supplies, Gym/Sports Equipment, Student Rewards, Family and community engagement and curriculum night expenses, Anticipate monthly assemblies, curriculum night.
Office Expense	17,044	5,402	-	182	32,809	55,436	Office Supplies, postage, Copy Machine Lease, Printing/Copying,
Staff Development	71,998	22,817	-	769	16,416	112,000	Team Building/ Staff Appreciation, Instructional Staff Development, Non Instructional Staff Development, Conferences
Staff Recruitment	14,545	4,610	-	155	690	20,000	Teacher recruitment. Includes school covering fingerprinting costs for all staff member. Also includes Teacher Certification services and covering the cost of some staff taking NYS exams and Teach for America Fees.
Student Recruitment / Marketing	18,181	5,762	-	194	863	25,000	Anticipating Vanguard mailing as well as other student recruitment costs such as Constant Contact, printing related to recruitment, food for recruitment events, advertising, creating brochures and signage.
School Meals / Lunch	24,218	7,782	-	-	-	32,000	Extrapolating off of FY 15-16, school anticipates additional spending proportionate to student enrollment.
Travel (Staff)	937	301	-	-	-	1,239	For local travel including dropping off tests, running errands, etc. Increase proportional to increased staff.
Fundraising	-	-	-	-	-	-	
Other	4,109	1,302	-	44	195	5,650	Anticipate joining the SPED Coalition at the Silver level, Amazon prime, Nat'l Art Association, Education Week Subscription; Bank Service Charges; Interest/ Late Charges
TOTAL SCHOOL OPERATIONS	401,387	128,119	-	2,069	59,695	591,270	
FACILITY OPERATION & MAINTENANCE							
Insurance	38,634	12,244	-	412	1,833	53,123	Based rate obtained by insurance brokers for coverage of general liability/abuse/crime/auto/employee benefits/educators E&O; directors & officers/employment practices; property; excess; Pending updated quote.
Janitorial	1,818	576	-	19	86	2,500	Garbage bags
Building and Land Rent / Lease	727	230	-	8	35	1,000	Permits for extended day, summer
Repairs & Maintenance	21,090	6,684	-	225	1,001	29,000	Small electrical wiring needs, painting
Equipment / Furniture	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Utilities	-	-	-	-	-	-	
TOTAL FACILITY OPERATION & MAINTENANCE	62,270	19,734	-	665	2,954	85,623	
DEPRECIATION & AMORTIZATION	104,879	33,238	-	1,120	4,976	144,212	Based on Fixed Assets
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-	
TOTAL EXPENSES	5,084,283	1,612,210	-	52,063	281,866	7,030,422	
NET INCOME	910,368	(487,667)	-	(49,922)	(272,354)	100,425	

ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	403	98	501
School District 2 (Enter Name)			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-
TOTAL ENROLLMENT	403	98	501
REVENUE PER PUPIL	14,875	11,475	-
EXPENSES PER PUPIL	12,616	16,451	-

Unity Preparatory Charter School of Brooklyn
Budget
July 2016 - June 2017

	Budget FY 16-17	Notes
	Actual	
Student Enrollment	**403.52**	Total student enrollment less assumed attrition throughout the year.
Grade 6	**100.88**	Initial enrollment and attrition assumptions to the right.
Grade 7	**100.88**	Initial enrollment and attrition assumptions to the right.
Grade 8	**100.88**	Initial enrollment and attrition assumptions to the right.
Grade 9	**100.88**	Initial enrollment and attrition assumptions to the right.
SPED Enrollment	**98.46**	Based on average percentage of SPED enrollment for Year 1 and Year 2
0-20%	**23.81**	SPED enrollment assumptions to the right.
20-60%	**9.28**	SPED enrollment assumptions to the right.
60%+	**65.37**	SPED enrollment assumptions to the right.

Income

4100 State Grants

4101 Per Pupil General Education	5,660,175	Enrollment projections based on $14,027 per student.
4102 Per Pupil Special Education	952,583	Projections based on $10,390 per student receiving 20-60% services and $19,049 per student receiving 60%+ services. Assumes that the school will be able to collect funds for 75% of their SPED students.
4103 DYCD	0	No DYCD after year 1.
4104 NYSTL - Textbook Materials	23,505	Budget based on a rate of $58.25 per student. Non-cash revenue.
4105 NYSSL - Computer Software	6,045	Budget based on a rate of $14.98 per student. Non-cash revenue.
4106 NYSLIB - Library Materials	2,522	Budget based on a rate of $6.25 per student. Non-cash revenue.
4107 Per Pupil Facility Supplement	0	Will not be in a private facility.
4108 Per Pupil Supplement	173,514	Anticipate an additional allocation of $430 per student
Total 4100 State Grants	**6,818,344**	good

4200 Federal Grants

4201 IDEA Special Needs	65,370	Allocation is $1,000 per SPED student receiving over 60% SPED services
4202 Title I	141,232	Funding to help low-income students meet academic standards. School would receive approximately $500 per FRPL student (current assumptions based on 70% FRPL).
4203 Title IIA	6,251	To provide professional development. Projections based on 2015-16 allocation.
4204 CSP	0	CSP grant complete
4205 E-Rate	58,600	90% of eligible internet expenses ($9,600), 85% of basic maintenance ($3,600), 85% of internal connections ($55,176.95). School may not use all internal connections, but then those expenses will be backed out of capital expenditures as well.
4206 School Food	0	
Total 4200 Federal Grants	**271,454**	good

4300 Contributions & Donations		
4301 Restricted Contributions	41,000	FONB to donate funds to cover restricted purchases included science carts, college visits, team camp, reading lab, individual camps, and uniforms
4302 Unrestricted Contributions	0	Projections do not anticipate any donations. School plans to fundraise for field trips, books, and school assemblies.
Total 4300 Contributions & Donations	**41,000**	good
4500 Interest Income		
4501 Interest Income	50	Anticipate earning minimal amounts of interest from funds in the bank.
Total 4500 Interest Income	**50**	good
Total Income	**7,130,848**	good
Gross Profit	**7,130,848**	good
Expenses		
5000 Compensation		
5100 Administrative Staff		
5101 Head of School	116,000	Head of School
5102 Director of Operations	85,000	Director of Operations
5103 Finance Manager	0	
5104 Operations Manager	103,000	Operations Manager
5106 Nurse	0	Anticipate having nurse provided by DOE
5107 School Improvement	0	This GL code is in case any school improvements are done by paying staff members.
Total 5100 Administrative Staff	**304,000**	good
5200 Non-Faculty Staff		
5201 Director of Curriculum, Instruction & Assessmer	0	Director of Curriculum, Instruction & Assessment
5202 Co-Principal	303,000	Co Principal (3)
5203 Director of Culture & Enrichment	102,000	Director of Culture & Enrichment
5204 Director of Support Services	96,000	Director of Support Services
5207 Dean of Students - Lower School	252,000	Based on 1 Dean and 2 Associate Dean
5208 ELL Coordinator	0	ELL Coordinator
5212 Reading Interventionist	0	Reading Interventionist
5213 Social Worker	49,500	Based on 1 Social Worker
5214 Family & Community Coordinator	30,000	Based on 1 part time FCPC
5215 Technology Coordinator	0	
5215 School Counselor	278,000	School counselor (2) and Career & College Counselor and Speech Therapist
5217 Mentoring Coordinator	0	
5218 Instructional Coach	0	
5219 Tutors/Teaching Assistants	0	
5230 School Aides	177,000	Based on 2 School Aides and 2 Admin Assistants and Coordinator of Special Projects
Total 5200 Non-Faculty Staff	**1,287,500**	
5300 Faculty Staff		
5303 Senior Associate	0	

5304 Associate	3,149,500	Teachers (45)
5305 Junior Associate	0	
5307 Stipends	44,000	
5308 Summer School and Orientation	31,000	
5309 Substitute Teachers	6,000	Plan to reallocate funds from external substitutes towards internal substitutes as necessary. - Perm Substitute
5310 Approved Overtime	8,000	
Total 5300 Faculty Staff	**3,238,500**	
Total 5000 Compensation	**4,830,000**	Total projected compensation.
5400 Incentives		Additional compenstation per 16-17 approved budget
5401 Bonus	20,000	Includes referral bonuses and bonuses for certification and SWD exam.
Total 5400 Incentives	**20,000**	good
5500 Payroll Taxes and Benefits		
5501 FUTA	0	School exempt since approved for 501(c)3 status.
5502 NY State Unemployment Insurance	48,500	Projection based on 1% of total compensation.
5503 Social Security - ER	300,700	Projection based on 6.2% of compensation.
5505 Medicare - ER	70,325	Projection based on 1.45% of compensation.
5511 NY Disability	4,480	Based on a rate of $64 per employee (70 staff members)
Total 5500 Payroll Taxes and Benefits	**424,005**	good
5600 Employee Benefits		
5601 Medical Insurance	431,417	Assumes enrollment levels proportionate to current FY. Monthly rates decreased, however school is implementing an HRA plan to offset out of pocket costs to staff members.
5602 Dental Insurance	33,761	Assumes enrollment levels proportionate to current FY.
5603 Vision Insurance	4,979	Assumes enrollment levels proportionate to current FY.
5604 Worker's Compensation Expense	48,500	Projection based on 1% of total staff salaries. Pending rate from insurance broker.
5605 STD, LTD, Life Insur. and NYS Disability Insur.	16,800	Projected on a rate of $20 a month for 12 months per staff member.
5606 TransitChek Fees	1,200	Processing fees for transitcheks
5607 HRA	28,049	Includes HRA admin fees plus estimated claims cost based on estimated utilizations of PCP, specialist, ER, and deductible reimbursements.
Total 5600 Employee Benefits	**564,706**	good
5700 Retirement & Pension		
5702 401(k) Matching	0	
5703 401(k) Expenses	2,563	Cost of 401(k) plan.
Total 5700 Retirement & Pension	**2,563**	good
6100 General/Administrative		
6101 Office Supplies	30,000	Includes general office supplies as well as first aid and health supplies for students.
6102 Furniture (Non-Capitalized)	5,000	For small furniture purchases including tables, cabinets, shelving, etc.

6103 Equipment (Non-Capitalized)	2,000	For printers, microwaves, lamps, fans, etc.
6104 Postage	2,000	To cover the cost of mailings.
6105 Copy Machine Lease	20,436	Assumes 3 leases for 5 total machines. Projected costs are $445, $348 each for 2 machines, $281 each for 2 machines. The DOE also provides 2 additional machines free of charge.
6106 Printing/Copying	3,000	To cover the costs of outsourced printing- usually covers cost of printing student and family handbook.
6107 Staff Transportation	1,239	For local travel including dropping off tests, running errands, etc. Increase proportional to increased staff.
6108 Student Meals	32,000	Extrapolating off of FY 15-16, school anticipates additional spending proportionate to student enrollment.
6109 Student Uniforms/ Apparel	8,000	Includes school uniforms, PE uniforms and clubs uniforms.
6110 Team Building/ Staff Appreciation	22,000	Light breakfast and snacks for staff members weekly. Also includes other staff appreciation events.
6111 Due and Subscriptions	4,650	Anticipate joining the SPED Coalition at the Silver level, Amazon prime, Nat'l Art Association, Education Week Subscription.
6112 Janitorial/Maintenance Supplies	2,500	Garbage bags
Total 6100 General/Administrative	**132,825**	good

6200 Insurance

6201 General	53,123	Based rate obtained by insurance brokers for coverage of general liability/abuse/crime/auto/employee benefits/educators E&O; directors & officers/employment practices; property; excess; Pending updated quote.
6202 ERISA	0	Included in general insurance package.
Total 6200 Insurance	**53,123**	good

6300 Professional Services

6301 Accounting/Audit	24,000	Professional audit services- includes both the 990 and the audit.
6302 Payroll Services	12,602	Based on estimates per ADP services. Increase proportional to increase in staff size. Add in cost for mandatory ACA reporting.
6303 Financial Management Services	130,000	External financial consulting.
6306 Substitute Services	39,582	Daily cost of a substitute teacher is $130 per day. Projection anticipates continuing to rely on internal staff for coverage as needed. Increase proportional to additional staff
6308 E-Rate Services	5,860	Per contract with Educate. Anticipate 10% of total e-rate award.
6309 Temporary Staff	0	For back-up office staff. Do not plan to use external staff.
6310 Grant Writing	8,500	For outsourced NCLB application and annual report.
6311 Translation Services	7,500	Based on cost of translation services. Translating based on document translation and simultaneous translation.
6312 Clubs	140,000	School currently running 4 clubs including film, dance, martial arts and band. School runs several clubs per trimester
6313 Physical Education	0	School hired in house Physical Education Coordinator.
6314 Nurse	0	Do not anticipate needing nursing services
6311 Contracted Security	0	
6316 Other Professional Services	0	
Total 6300 Professional Services	**368,043**	good

6400 Professional Development

6401 Instructional Staff Development	75,000	Anticipate similar purchases to this year including TC ($10k), Karishma ($20k), orientation ($20k) and other staff development ($25k).
6402 Non Instructional Staff Development	13,000	Anticipate investing in this next FY as necessary.
6403 Conferences	2,000	Plan to attend slightly more conferences.
6404 Misc Board Expenses	500	Anticipate minimal board expenses.
Total 6400 Professional Development	**90,500**	good

6500 Recruitment

6501 Student Recruitment	25,000	Anticipating Vanguard mailing as well as other student recruitment costs such as Constant Contact, printing related to recruitment, food for recruitment events, advertising, creating brochures and signage.
6502 Staff Recruitment	20,000	Teacher recruitment. Includes school covering fingerprinting costs for all staff member. Also includes Teacher Certification services and covering the cost of some staff taking NYS exams and Teach for America Fees.
Total 6500 Recruitment	**45,000**	good

7100 Curriculum and Classroom

7101 Classroom Supplies	20,000	Classroom supplies
7102 Classroom Libraries	10,000	Anticipate purchasing classroom libraries to support each of the 6 core content course and electives. Includes great books, Spanish, etc.
7103 Math Supplies & Materials	20,000	For math supplies and materials.
7104 ELA Supplies & Materials	25,000	For ELA supplies and materials.
7105 Science Supplies & Materials	20,000	For science supplies and materials. Includes $10k for science carts.
7106 Social Studies Supplies & Materials	15,000	For social studies supplies and materials.
7107 World Languages Supplies & Materials	5,000	For spanish supplies and materials.
7108 Design Supplies Materials	5,000	For art supplies and materials.
7109 NYSTL Expense	23,505	Budget based on a rate of $58.25 per student.
7110 NYSSL Expense	6,045	Budget based on a rate of $14.98 per student.
7111 NYSLIB Expense	2,522	Budget based on a rate of $6.25 per student.
7112 Classroom Furniture (Non-Asset)	3,000	For incidental classroom furniture.
7113 Classroom Equipment (Non-Asset)	1,850	For incidental classroom equipment purchases.
7115 Assessment Supplies and Materials	25,000	Includes MAP, Ready books, test pep costs, any interim assessment work over summer
7117 Tutoring Expenses	0	Includes off hours tutoring and an administrator to cover Saturday academy. Includes aide to cover tutoring and test prep. Not included in budget for FY16-17.
7119 Mentoring Supplies	3,550	Includes mentoring supplies which increase with proportion to student body. Anticipate increasing by percentage of additional students.
7122 Gym/Sports Equipment	8,000	For PE/Gym classes.
7123 Club Supplies	0	All club supplies current included in 6312 Clubs.

7124 Field Trips	25,000	Anticipate having more field trips.
7125 Student Transportation	5,000	Office of Pupil Transportation will supply Metrocards - UPCS covers costs outside of DOE calendar
7126 Summer School Supplies	0	
7129 Student Rewards	5,000	Student rewards.
7130 Unity Points	0	Unity points included in student rewards.
7131 Family and Community Engagement	2,000	For family and community engagement and curriculum night expenses.
7132 Assemblies & Programs	2,000	Anticipate monthly assemblies, curriculum night.
7133 Technology Supplies and Materials	3,550	Technology supplies and materials for technology class.
7134 Chess Supplies and Materials	5,000	Chess supplies and materials.
Total 7100 Curriculum and Classroom	**241,022**	good

8100 Facility Operations & Maintenance

8101 Rent/Lease Payments	0	School locatedin shared DOE space, so rental payments are not applicable.
8102 Extended Use/ Building Permits	1,000	Permits for extended day, summer, etc
8103 Repairs & Maintenance	29,000	Small electrical wiring needs, painting, etc.

Position	Grade	FTE	Last Name	16-17 Salary (71% reimburse ment)
ELA Learning Specialist	6	1	Sauer	61,000.00
ELA teacher (ICT)	6	1	Griesser	80,000.00
ELA teacher	6	1	Moore	60,000.00
Graphic Design or Chess	6	1		65,000.00
History teacher	6	1	Tucker	73,000.00
Math teacher	6	1	Ezike	80,000.00
Math and science learning specialist	6	1		80,000.00
Science teacher	6	1	Kotagal	81,000.00
ELA Learning Specialist	7	1	Nadel	81,500.00
ELA teacher	8	1	Benjamin	90,000.00
ELA teacher (ICT)	7	1	Eassa	77,000.00
Enrichment: Art & Design teacher	7	1	Woods	64,000.00
History teacher	7	1	Marco	74,000.00
Math teacher	7	1	Picciano	67,000.00
Math teacher (and learning specialist)	7	1	Sands	77,000.00
Science teacher	7	1	Toro	83,000.00
ELA Learning Specialist	8	1	Conner	78,000.00
ELA teacher	7	1	Grissom	80,000.00
ELA teacher (ICT)	8	1	Yarwood	77,000.00
Enrichment: Technology teacher	8	1	Karstadt	61,000.00
History teacher	8	1	Palacios	74,000.00
Math teacher	8	1	Felix	91,000.00
Math teacher (and learning specialist)	8	1	J. Gonzalez	62,000.00
Science teacher	8	1	Jordan	80,000.00
Administrative Assistant	9	1		35,000.00
Aide	9	1		30,000.00
Career & College Counselor	9	1	E. Gonzalez	76,000.00
Counselor/Social Worker	9	0.66	Del Purgatorio	49,500.00
Dean of Students	9	1	Clarke	87,000.00
ELA teacher	9	1	Mignogno	80,000.00
ELA teacher	9	1	Ferguson	72,000.00

Enrichment: Computer science teacher	9	0.5		
Enrichment: Spanish teacher	9	1	Abreu	60,000.00
History teacher	9	1	Emeritz	74,000.00
Learning specialist (ELA)	9	1	Anderson	70,000.00
Learning specialist (history) and LLI Instructor	9	1	David	73,000.00
Learning specialist (math)	9	1	Pantell	80,000.00
Learning specialist (science)	9	0.5		40,000.00
Math teacher	9	1	Trotta	72,000.00
Math teacher	9	0.25		
Ops manager/DOO	9	1	Doscher	85,000.00
PE/Health/YES! instructor	9	0.5	Clarke	
Principal	9	1	Boolani	100,000.00
Science teacher and Dept. Chair	9	1	Hudson	80,000.00
Science Learning Specialist	7, 8	1	Shameti	56,000.00
Administrative Assistant	6, 7, 8	1	Rivera	34,000.00
Aide	6, 7, 8	1		30,000.00
Co-principal	6, 7, 8	1	Burns	102,000.00
Co-principal	6, 7, 8	1	Gaines	101,000.00
Counselor/Social Worker	6, 7, 8	1	Hanna	77,000.00
Counselor/Social Worker	6, 7, 8	1	Hefney	75,000.00
Dean of Students	6, 7, 8	1	Guerrero	80,000.00
Dean of Students	6, 7, 8	1	Thomas	85,000.00
LLI instructor	6, 7, 8	1	Alteon	55,000.00
LLI instructor	6, 7, 8	2	Knuckle	66,000.00
LLI Lead Instructor	6, 7, 8	1	Williams	80,000.00
Ops Coordinator	6, 7, 8			35,000.00
Ops manager	6, 7, 8	1	Charles	68,000.00
Athletic Director/PE/Health	All	1	Coleman	92,000.00
Coordinator of Special Projects	All	1	Lopez	48,000.00
Dance	All	1	Melani	58,000.00

DCE	All	1	Venkataraman	102,000.00
DSS (compliance)	All	1	Yun	96,000.00
ELA CAL/Literacy Coach	All	1	Fuller	95,000.00
ELL Specialist	All	0.75	Moody	30,000.00
Head of School	All	1	Beauregard	116,000.00
Math CAL/Coach	All	1	Green	90,000.00
Permanent sub	All	1	Azinge	6,000.00
Manager of Community Service & Outreach	All	1	Jean-Baptiste	30,000.00
Speech Therapist	All	1	Eisenberg	50,000.00
Technology Coordinator	All	0.25		
YES! instructor	All	1		30,000.00
Number of Employees		**68.41**		**73.00**
Total			**0**	**$4,747,000**
				$84,000

Total projected income	**$7,130,848**		
65 percent to staffing	**$4,635,051**		**$4,747,000**
Need to cut	**$111,949**	What if all folks were certified?	$0
	0.65		
Need to figure out impact of certification			

LLI Staffing	
Number of HS students needing LLI	52
Number of groups	10.4
Need roughly two full-time instructors going 5 sessions daily	

9th grade staffing	**$1,139,500**	
2015-16 staffing	**$3,283,500**	42 staff members
2016-17 staffing based on 7-year	**$4,120,875**	56 staff member
Difference	**$837,375**	

So we're spending ~$400K more than we thought we would for the high school	**$302,125**	If all teachers are certified, that would likely mak

GL Code	SpEd Teachers	FTE Coding
5304 Associate	x	Teachers - Regular
5304 Associate	x	Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate	x	Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate	x	Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate	x	Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate	x	Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate	x	Teachers - Regular
5304 Associate	x	Teachers - Regular
5304 Associate		Teachers - Regular
5230 School Aides		Aides
5230 School Aides		Aides
5215 School Counselor		Therapists & Counselors
5213 Social Worker		Therapists & Counselors
5207 Dean of Students - Lower School		Deans, Directors & Coordinators
5304 Associate		Teachers - Regular
5304 Associate		Teachers - Regular

5304 Associate		Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate	x	Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate	x	Teachers - Regular
5304 Associate	x	Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate		Teachers - Regular
5102 Director of Operations		Deans, Directors & Coordinators
5304 Associate		Teachers - Regular
5202 Co-Principal		Deans, Directors & Coordinators
5304 Associate		Deans, Directors & Coordinators
5304 Associate		Teachers - Regular
5230 School Aides		Aides
5230 School Aides		Aides
5202 Co-Principal		Aides
5202 Co-Principal		Deans, Directors & Coordinators
5215 School Counselor		Therapists & Counselors
5215 School Counselor		Therapists & Counselors
5207 Dean of Students - Lower School		Deans, Directors & Coordinators
5207 Dean of Students - Lower School		Deans, Directors & Coordinators
5304 Associate		Teachers - Regular
5304 Associate		Teachers - Regular
5304 Associate		Teachers - Regular
5104 Operations Manager		Operation / Business Manager
5104 Operations Manager		Operation / Business Manager
5304 Associate		Deans, Directors & Coordinators
5230 School Aides		Aides
5304 Associate		Teachers - Regular

5203 Director of Culture & Enrichment	Deans, Directors & Coordinators
5204 Director of Support Services	Deans, Directors & Coordinators
5304 Associate	Teachers - Regular
5304 Associate	Teachers - Regular
5101 Head of School	Executive Management
5304 Associate	Teachers - Regular
5309 Substitute Teachers	Substitute Teachers
5214 Family & Community Coordinator	Deans, Directors & Coordinators
5215 School Counselor	Therapists & Counselors
5304 Associate	Teachers - Regular
5304 Associate	Other - INSTRUCTIONAL PERSONNEL (

‹e up much of this.

Edits	FTE Count by Category	
Specialty Teachers	Executive Management	0
	Instructional Management	0
	Deans, Directors & Coordinators	11
Specialty Teachers	CFO / Director of Finance	0
	Operation / Business Manager	2
	Administrative Staff	0
Specialty Teachers	Other - INSTRUCTIONAL PERSONNEL (	1
		0
Specialty Teachers	Teachers - Regular	45
	Teachers - SPED	0
	Substitute Teachers	1
Specialty Teachers	Teaching Assistants	0
	Specialty Teachers	0
	Aides	6
Specialty Teachers	Therapists & Counselors	5
	Other	0
Specialty Teachers		0
	Nurse	0
	Librarian	0
Specialty Teachers	Custodian	0
	Security	0
	Other	0
Specialty Teachers		
Administrative Staff		
Specialty Teachers		

Specialty Teachers

Specialty Teachers

Specialty Teachers

Specialty Teachers

Specialty Teachers

Specialty Teachers

Specialty Teachers

Specialty Teachers

Specialty Teachers
Administrative Staff

Specialty Teachers
Specialty Teachers
Specialty Teachers

Specialty Teachers

Specialty Teachers
Specialty Teachers

Specialty Teachers

CSI:
Sample titles that fall under this line:
- Speech Therapists
- Social Workers

Specialty Teachers

COSTS

	71
Per Staffing Wkp	69
Variance	**2**

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

BROOKLYN, NEW YORK

AUDITED FINANCIAL STATEMENTS

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2016
(With Comparative Totals for 2015)

MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

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MMB
MENGEL METZGER BARR & CO. LLP
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Unity Preparatory Charter School of Brooklyn

Report on the Financial Statements

We have audited the accompanying financial statements of Unity Preparatory Charter School of Brooklyn, which comprise the statement of financial position as of June 30, 2016, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Unity Preparatory Charter School of Brooklyn as of June 30, 2016, and the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Unity Preparatory Charter School of Brooklyn's June 30, 2015 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 26, 2015. In our opinion, the summarized comparative information presented herein as of June 30, 2015 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Report Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated September 30, 2016 on our consideration of Unity Preparatory Charter School of Brooklyn's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Unity Preparatory Charter School of Brooklyn's internal control over financial reporting and compliance.

Mengel, Metzger, Barr & Co. LLP

Rochester, New York
September 30, 2016

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UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2016
(With Comparative Totals for 2015)

ASSETS	June 30, 2016	June 30, 2015
CURRENT ASSETS		
Cash	$ 783,941	$ 600,499
Cash in escrow	75,104	75,056
Grants and other receivables	143,284	85,690
Prepaid expenses and other current assets	62,933	16,839
TOTAL CURRENT ASSETS	1,065,262	778,084
PROPERTY AND EQUIPMENT, net	238,493	193,819
TOTAL ASSETS	$ 1,303,755	$ 971,903
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	$ 88,457	$ 61,195
Accrued payroll and benefits	183,333	123,897
Deferred revenue	7,480	2,466
TOTAL CURRENT LIABILITIES	279,270	187,558
NET ASSETS		
Unrestricted	1,024,485	784,345
TOTAL NET ASSETS	1,024,485	784,345
TOTAL LIABILITIES AND NET ASSETS	$ 1,303,755	$ 971,903

The accompanying notes are an integral part of the financial statements.

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2016
(With Comparative Totals for 2015)

	Year ended June 30,	
	2016	2015
Operating revenue and support:		
State and local per pupil operating revenue	$ 4,897,678	$ 3,529,351
Government grants	185,083	351,861
Contributions	14,291	1,050
Other income	313	1,540
TOTAL OPERATING REVENUE AND SUPPORT	5,097,365	3,883,802
Expenses:		
Program:		
Regular education	3,275,940	2,304,800
Special education	1,163,137	792,718
Management and general	390,171	365,172
Fundraising and special events	27,977	26,694
TOTAL EXPENSES	4,857,225	3,489,384
CHANGE IN NET ASSETS	240,140	394,418
Net assets at beginning of year	784,345	389,927
NET ASSETS AT END OF YEAR	$ 1,024,485	$ 784,345

The accompanying notes are an integral part of the financial statements.

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2016
(With Comparative Totals for 2015)

		Year ended June 30, 2016							2015
		Program Services			Supporting Services				
	No. of Positions	Regular Education	Special Education	Sub-total	Fundraising and special events	Management and general	Sub-total	Total	Total
Personnel services costs:									
Administrative staff personnel	5	$ 47,750	$ 19,250	$ 67,000	$ 21,400	$ 182,600	$ 204,000	$ 271,000	$ 254,885
Instructional personnel	30	1,583,280	501,416	2,084,696	-	-	-	2,084,696	1,422,399
Non-instructional personnel	11	657,805	303,368	961,173	10	83	93	961,266	660,778
Total salaries and wages	46	2,288,835	824,034	3,112,869	21,410	182,683	204,093	3,316,962	2,338,062
Fringe benefits and payroll taxes		413,973	149,040	563,013	3,872	33,041	36,913	599,926	428,829
Retirement expenses		1,525	549	2,074	14	122	136	2,210	1,268
Accounting / audit services		-	-	-	-	19,900	19,900	19,900	22,300
Other purchased / professional / consulting services		123,453	39,097	162,550	850	138,556	139,406	301,956	220,902
Repairs and maintenance		666	240	906	6	53	59	965	3,565
Insurance		27,484	9,895	37,379	257	2,194	2,451	39,830	35,915
Supplies and materials		197,807	63,622	261,429	211	2,033	2,244	263,673	204,959
Non-capitalized equipment / furnishings		9,403	3,158	12,561	39	333	372	12,933	10,271
Staff development		57,761	18,303	76,064	2	19	21	76,085	61,543
Marketing / recruitment		25,084	8,564	33,648	134	1,141	1,275	34,923	30,418
Technology		31,127	11,206	42,333	291	2,484	2,775	45,108	29,741
Office expense		28,484	10,255	38,739	266	2,274	2,540	41,279	27,077
Depreciation and amortization		66,891	24,082	90,973	625	5,338	5,963	96,936	72,065
Other		3,447	1,092	4,539	-	-	-	4,539	2,469
		$ 3,275,940	$ 1,163,137	$ 4,439,077	$ 27,977	$ 390,171	$ 418,148	$ 4,857,225	$ 3,489,384

The accompanying notes are an integral part of the financial statements.

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2016
(With Comparative Totals for 2015)

	Year ended June 30,	
	2016	2015
CASH FLOWS - OPERATING ACTIVITIES		
Change in net assets	$ 240,140	$ 394,418
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	96,936	72,065
Loss on disposal of property and equipment	-	-
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	(57,594)	(77,880)
Prepaid expenses and other current assets	(46,094)	21,962
Accounts payable and accrued expenses	27,262	(19,418)
Accrued payroll and benefits	59,436	83,815
Deferred revenue	5,014	(1,592)
NET CASH PROVIDED FROM OPERATING ACTIVITIES	325,100	473,370
CASH FLOWS - INVESTING ACTIVITIES		
Purchases of property and equipment	(141,610)	(137,349)
Change in cash in escrow	(48)	(50,046)
NET CASH USED FOR INVESTING ACTIVITIES	(141,658)	(187,395)
NET INCREASE IN CASH	183,442	285,975
Cash at beginning of year	600,499	314,524
CASH AT END OF YEAR	$ 783,941	$ 600,499

The accompanying notes are an integral part of the financial statements.

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Unity Preparatory Charter School of Brooklyn (the "Charter School") is an educational corporation that operates as a charter school in Brooklyn, New York. On November 5, 2012 the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration.

Financial Statement presentation

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). The Charter School reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

These classes of net assets are defined as follows:

Permanently restricted – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Charter School. The Charter School had no permanently restricted net assets at June 30, 2016 or 2015.

Temporarily restricted – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Charter School pursuant to those stipulations. The Charter School had no temporarily restricted net assets at June 30, 2016 and 2015.

Unrestricted – The net assets over which the Governing Board has discretionary control to use in carrying on the Charter School's operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current unrestricted net assets for specific purposes, projects or investment.

Revenue and support recognition

Revenue from state and local governments resulting from the Charter School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the Charter School when qualifying expenditures are incurred and billable or requirements of the grants are met.

Contributions are recognized as revenue in the year the pledge is received and documented.

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributions

Contributions received are recorded as unrestricted, temporarily or permanently restricted support depending on the existence of any donor restrictions. A contribution that is received and expended in the same year for a specific purpose is classified as unrestricted revenue.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Cash

Cash balances are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to $250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The amount in escrow as of June 30, 2016 and 2015 was $75,104 and $75,056, respectively.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2016 and 2015.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to seven years.

Contributed services

The Charter School is located in a New York City Department of Education facility and utilizes approximately 20,500 square feet at no charge. In addition the Charter School receives contributed services from volunteers to serve on the Board of Trustees. The Charter School received transportation services, food supplies and services and certain office equipment from the local district. These goods and services are not valued in the financial statements.

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs were $34,923 and $30,418 for the years ended June 30,2016 and 2015, respectively.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Reclassifications

Certain prior year amounts have been reclassified to conform with the current year presentation.

Comparatives for year ended June 30, 2015

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2015, from which the summarized information was derived.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through September 30, 2016, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

NOTE B: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	June 30, 2016	June 30, 2015
Furniture and fixtures	$ 49,727	$ 45,389
Computers and equipment	328,409	228,467
Leasehold improvements	73,780	36,450
	451,916	310,306
Less accumulated depreciation and amortization	213,423	116,487
	$ 238,493	$ 193,819

Total depreciation and amortization expense was $96,936 and $72,065 for the years ended June 30, 2016 and 2015, respectively.

NOTE C: SCHOOL FACILITY

The Charter School has entered into a verbal agreement with the New York City Department of Education for dedicated and shared space at P.S. 044 Marcus Garvey, a New York City Public School located at 432 Monroe Street, Brooklyn, New York.

During 2016, the Charter School received approval from the New York City Department of Education for use of dedicated and shared space for the years ending June 30, 2017 and 2018 at Brownsville Academy High School, a New York Public School located at 1150 East New York Ave, Brooklyn NY.

During 2016, the Charter School entered into a forty year lease, commencing on the later of July 1, 2018 or the day the Landlord tenders possession to the Charter School, with the option for four renewal periods of five years each for a total potential term of sixty years. The lease calls for rent at $34.00 per square foot with an estimated square footage of 35,000 for total rent of $1,119,000 per year. Should the School wish to occupy less space, it is obligated to make a one-time payment of eight times the ratable reduction in square footage. After the first year, rent will increase by 2.4% annually. Every subsequent ten years, the rent shall be adjusted to ninety-five percent of the then prevailing fair market rent for charter school facilities located in privately-owned buildings located in Kings County, New York which were constructed or substantially rehabilitated after 2015. The lease calls for an initial security deposit of $46,625 with subsequent increases upon completing certain milestones as defined in the agreement. As of June 30, 2016, no security deposit payment has been made.

NOTE C: SCHOOL FACILITY, Cont'd.

The future minimum payments on this agreement, through year 2058, are as follows:

Year ending June 30,	Amount
2017	$ -
2018	-
2019	1,119,000
2020	1,146,000
2021	1,173,000
Thereafter	70,334,000
	$ 73,772,000

NOTE D: OPERATING LEASE

The Charter School leases office equipment under non-cancelable lease agreements expiring through June 2018. The future minimum payments on these agreements are as follows:

Year ending June 30,	Amount
2017	$ 6,069
2018	5,340
	$ 11,409

NOTE E: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE F: CONCENTRATIONS

At June 30, 2016 and 2015 approximately 45% and 99%, respectively, of grants and other receivables relate to certain grants due from the federal government.

During the years ended June 30, 2016 and 2015 approximately 96% and 91% of total operating revenue and support came from per-pupil funding provided by New York State, respectively. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

NOTE G: RELATED PARTY TRANSACTIONS

The Charter School is related to Friends of Northwest Brooklyn (the "Organization") through common management. The Organization granted $13,192 to the Charter School during the year ended June 30, 2016, which is included in contributions on the statement of activities and changes in net assets. The Organization did not grant any contribution to the Charter School during the year ended June 30, 2015.

The facts exclude the Charter School from the provisions of accounting principles generally accepted in the United States of America which would otherwise require consolidation with the Organization.

NOTE H: RETIREMENT PLAN

Effective August 1, 2014, the Charter School began sponsoring a 403(b) retirement plan (the "Plan") for its employees. All full-time employees of the Charter School are eligible to participate in the Plan. The Charter School has the opportunity to make a discretionary contribution to the Plan for employees who have achieved one year of service. Employees are fully vested upon receiving the contribution. There were no contributions to the Plan for either of the years ended June 30, 2016 or 2015.

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Unity Preparatory Charter School of Brooklyn

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Unity Preparatory Charter School of Brooklyn, which comprise the statement of financial position as of June 30, 2016 and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 30, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Unity Preparatory Charter School of Brooklyn's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Unity Preparatory Charter School of Brooklyn's internal control. Accordingly, we do not express an opinion on the effectiveness of Unity Preparatory Charter School of Brooklyn's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether Unity Preparatory Charter School of Brooklyn's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we have reported to management of Unity Preparatory Charter School of Brooklyn in a separate letter dated September 30, 2016.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Barr & Co. LLP

Rochester, New York
September 30, 2016

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UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

REPORT TO THE FINANCE COMMITTEE

JUNE 30, 2016

MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

MMB
MENGEL METZGER BARR & CO. LLP
Certified Public Accountants

September 30, 2016

Board of Trustees
Unity Preparatory Charter School of Brooklyn

We have audited the financial statements of Unity Preparatory Charter School of Brooklyn as of June 30, 2016 and for the year then ended, and have issued our report thereon dated September 30, 2016. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated May 18, 2016, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Unity Preparatory Charter School of Brooklyn solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding control deficiencies and other matters noted during our audit in a separate letter to you.

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Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Unity Preparatory Charter School of Brooklyn is included in Note A to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year ended June 30, 2016. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are the allocations of operating expenses to program expenses and management and general expenses and the collectability of grants receivable. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Unity Preparatory Charter School of Brooklyn's financial statements relate to revenue and support recognition, which is referred to in the notes of the financial statements.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

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Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the consolidated financial statements as a whole. No such misstatements were identified during our audit.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. None of the misstatements identified by us as a result of our audit procedures and corrected by management were material either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Unity Preparatory Charter School of Brooklyn's financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with Unity Preparatory Charter School of Brooklyn, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Unity Preparatory Charter School of Brooklyn's auditors.

* * * * *

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Should you desire further information concerning these matters, Michelle Cain or Kate Welc will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Board of Trustees, Finance Committee and management of Unity Preparatory Charter School of Brooklyn and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP

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UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

ADVISORY COMMENT LETTER

JUNE 30, 2016

MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

MMB
MENGEL METZGER BARR & CO. LLP
Certified Public Accountants

September 30, 2016

Board of Trustees
Unity Preparatory Charter School of Brooklyn

In planning and performing our audit of the financial statements of Unity Preparatory Charter School of Brooklyn (the "Charter School") as of June 30, 2016 and for the year then ended, in accordance with auditing standards generally accepted in the United States of America, we considered the Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph of this letter and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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During the course of our audit of the financial statements of Unity Preparatory Charter School of Brooklyn as of June 30, 2016 and for the year then ended, we observed the Charter School's significant accounting policies and procedures and certain business, financial and administrative practices. As a result of our observations, we suggest you consider the following comment which we do not consider to be a significant deficiency or material weakness:

Fire Inspection

During our audit, the school was unable to provide a copy of the most recent fire inspection.

Recommendation

According to §8(2)(j)(155.8) of the Education Law and as required by the New York State Education Department, all buildings which are owned, operated or leased by a public school district shall be inspected for fire safety at least once annually. We recommend the Charter School obtain this annual fire inspection from the Head of Facilities of the public school and keep for their records.

* * * * *

This communication is intended solely for the information and use of Management and the Board of Trustees and is not intended to be and should not be used by anyone other than these specified parties.

We appreciate the outstanding cooperation from your staff that our personnel received during the audit of the Charter School's financial statements. Should you have any questions or comments, please contact Michelle Cain or Kate Welc.

Very truly yours,

MENGEL, METZGER, BARR & CO. LLP

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Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

FRANKLIN AMOO

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

UNITY PREPATORY CHARTER SCHOOL OF BROOKLYN

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** _X_**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** _X_**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank. NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank. NONE				

Signature _____ Date July 30, 2016

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Aryn Bowman

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Member of the Student Learning Committee

2. Is the trustee an employee of any school operated by the Education Corporation?
____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

None	None	None	None

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	None

Please write "None" if applicable. Do not leave this space blank.

_____

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telepho [redacted] _____

Business Address [redacted] _____

E-mail Address: _ [redacted] _____

Home Telephone: [redacted] _____

Home Address: _ [redacted] _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

_____Kabir Ahuja_____

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

_____Unity Prep Charter School_____

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation? **____Yes** _X_ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____Yes __X_**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to

			yourself
None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None				

_____

_____7/29/16_____

Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: _____

E-mail Address: __ [redacted] _____

Home Telephone: _ [redacted] _____

Home Address: __ [redacted] _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Ashley Cotton

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):
Unity Prep Charter School of Brooklyn

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
   secretary

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank. None			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank. None				

Signature _____ Date July 6, 2016

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telepho

Business Addres

E-mail Address: _

Home Telephone:

Home Address: _

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Caleb Hurst-Hiller

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Unity Prep

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Trustee. Member of Student Learning Committee

2. Is the trustee an employee of any school operated by the Education Corporation? ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE	**NONE**	**NONE**	**NONE**

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE *Please write "None" if applicable. Do not leave this space blank.*	**NONE**	**NONE**	**NONE**	NONE

Signature

7/7/16
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telep [redacted]

Business Addre

E-mail Address

Home Telephon

Home Address:

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:
CARLYLE & LEACH

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):
Unity Preparatory Charter School of Bklyn

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Vice Chair

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None			

None Please write "None" if applicable. Do not leave this space blank.			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None Please write "None" if applicable. Do not leave this space blank.				

Signature 7/6/16 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telepho

Business Addres

E-mail Address: _

Home Telephone:

Home Address: _____

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

_____Jacob N Elghanayan_____

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

_____Unity Preparatory Charter School of Brooklyn_____

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation? **____Yes _X__No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____Yes _X__No

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Signature _____ Date 7/7/2016

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

JAMES ELSWORTH

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   BOARD CHAIR

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

JAMES ELSWORTH

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

   BOARD CHAIR

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** X **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Martin LEYDIER

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
   ____**Yes** ✓ **No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Since 2010	Pro bono legal Counsel (Sullivan+Cromwell)	- no compensation received - did not participate in decision to retain	~~[illegible]~~ I, together with partners and associates at my firm

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Sullivan & Cromwell	pro bono legal counsel	$0	Marion Lydia Richard Pollack (ex. trustee)	- no compensation received - did not participate in decision to retain

Please write "None" if applicable. Do not leave this space blank.

Signature

July 6, 2016
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be [redacted]

Business Telepho[redacted]

Business Address[redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Richard A Pollack

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

---

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). **Chairman of the Board**

2. Is the trustee an employee of any school operated by the Education Corporation?
   ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

   ____**Yes** __X__**No**

   If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc. **None**

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to

			yourself
Please write "None" if applicable. Do not leave this space blank.			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None.** : **I am a partner of Sullivan & Cromwell, which provides pro bono legal services to Unity. Sullivan & Cromwell is not compensated for such services.**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				

Signature _____ Date July 25, 2016

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: [redacted]

Business Address: [redacted]

E-mail Address: [redacted]

Home Telephone: [redacted]

Home Address: [redacted]

Entry 9 BOT Table

Created: 07/14/2016

Last updated: 07/28/2016

Page 1

1. Current Board Member Information

	Trustee Name	Email Address	Position on the Board	Committee Affiliations	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Kabir Ahuja	[redacted]	Treasurer	Audit & Finance, Executive, Student Learning	Yes	Media & Technology	Unity Prep Trustees do not have time limited terms. They serve until incapacitation, resignation, death or removal by other trustees.
2	Franklin Amoo	[redacted]	Trustee/Member	Audit & Finance, Development	Yes	Finance	N/A
3	Ashley Cotton	[redacted]	Secretary	Executive, Development	Yes	Communications	N/A
4	James Ellsworth	[redacted]	Chair/Board President	Executive, Development	Yes	Real Estate	N/A
	Carlyle G.	[redacted]	Vice	Executive,			

5	Leach	[redacted]	Chair/Vice President	Student Learning	Yes	Education	N/A
6	Marion C. Leydier	[redacted]	Trustee/Member	Executive, Audit & Finance	Yes	Law	N/A
7	Caleb Hurst-Hiller	[redacted]	Trustee/Member	Student Learning	Yes	Education	N/A
8	Richard A. Pollack	[redacted]	Trustee/Member		Yes	Law	N/A
9	Aryn Bowman	[redacted]	Trustee/Member	Student Learning	Yes	Education	N/A
10	Jake Elghanayan	[redacted]	Trustee/Member	Executive, Audit & Finance, Development	Yes	Real Estate Law	N/A
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							

2. Total Number of Members on June 30, 2015

10

3. Total Number of Members Joining the Board 2015-16 School Year

0

4. Total Number of Members Departing the Board during the 2015-16 School Year

0

5. Number of Voting Members 2015-16, as set by the by-laws, resolution or minutes

11

6. Number of Board Meetings Conducted in the 2015-16 School Year

12

7. Number of Board Meetings Scheduled for the 2016-17 School Year

12

Thank you.

UNITY PREPARATORY CHARTER SCHOOL of BROOKLYN

MINUTES OF A MEETING

OF THE BOARD OF TRUSTEES OF

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: June 3, 2015

A meeting of the Board of Trustees (the "Board") of Unity Preparatory Charter School of Brooklyn (the "School"), was held on June 3, 2015 commencing at 7:00 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School's website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily. Five Trustees were present at the beginning of the meeting, representing a quorum.

The following Trustees were present at the School, 432 Monroe Street, Brooklyn, NY 11221:

Marion Leydier

Richard Pollack

Jim Ellsworth

Kabir Ahuja

The following Trustee was present at 245 Bent Street, Office 210, Cambridge, MA 02139 and was linked by videoconference:

Caleb Hurst-Hiller

Also in attendance at the invitation of the Board were Joshua Beauregard, Heather Blumberg, Casey Burns, Hemanth Venkataraman and Eric Gonzalez.

Mr. Pollack called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of Prior Meeting

The Trustees discussed and considered approval of the minutes of the May meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the minutes of the May 6, 2015 meeting of the Board be, and hereby are, approved.

2015-2016 Budget

Messrs. Ahuja and Beauregard and Ms. Blumberg discussed the 2015-2016 budget, a copy of which was previously circulated to the Trustees. After discussion, the Trustees present unanimously adopted the following resolution.

RESOLVED, that 2015-2016 budget presented be, and hereby is, approved.

Agreement with CSBM for 2015-2016

Mr. Beauregard advised the Board that an updated proposal from CSBM had been received. The Board determined to defer discussion until after Mr. Beauregard had an opportunity to review the new proposal with the Audit and Finance Committee.

Financial Policies and Procedures Addendum

Mr. Pollack and Ms. Blumberg discussed the addendum to the Financial Policies and Procedures Manual reflecting certain changes in federal regulations applicable to grants of federal funds, a copy of which was previously circulated to the Trustees. After discussion, the Trustees present unanimously adopted the following resolution.

RESOLVED, that the addendum to the Financial Policies and Procedures Manual presented be, and hereby is, approved.

Conflict of Interest Policy

Mr. Pollack discussed his review of the School's conflict of interest policy in light of recent legislative changes and advised that no changes were necessary to the version that is currently in effect.

2015-2016 Board of Trustees Meeting Calendar

Mr. Beauregard presented the 2015-2016 Board of Trustees Meeting Calendar for approval, a copy of which was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution.

RESOLVED, that the 2015-2016 Board of Trustees Meeting Calendar be, and hereby is, approved.

Jake Elghanayan joined the meeting at this stage and participated in discussions and voting on matters considered thereafter.

Modified Academic Weekly Schedule for 2015-2016

Messrs. Beauregard, Burns and Hurst-Hiller presented a proposed modified academic schedule for 2015-2016 and responded to questions from the Trustees. Following discussion, the Trustees present unanimously adopted the following resolution.

RESOLVED, that modified academic weekly schedule be, and hereby is, approved.

2015-2016 School Calendar

Mr. Beauregard presented the 2015-2016 School Calendar for approval, a copy of which was previously circulated to the Trustees and responded to questions from the Trustees. After discussion, the Trustees present unanimously adopted the following resolution.

RESOLVED, that the 2015-2016 School Calendar be, and hereby is, approved.

Re-election of Jake Elghanayan

Mr. Pollack presented for approval the re-election of Jake Elghanayan to the Board of Trustees with a three-year term. The Trustees other than Mr. Elghanayan, who abstained from voting, unanimously adopted the following resolution.

RESOLVED, that Jake Elghanayan be, and hereby is, elected to the Board of Trustees for a term that shall expire upon (i) the later of the School's 2018 Annual Meeting and such time as such Mr. Elghanayan's successor has been duly chosen and qualified, or (ii) Mr. Elghanayan's earlier incapacity, death, resignation or removal.

Appointment of Officers to the Board of Trustees

Mr. Pollack discussed the appointment of Trustees as officers of the Board. After discussion, the Trustees present unanimously adopted the following resolutions:

RESOLVED, that each of the following persons be appointed as officers of the Board in the position set forth opposite such person's name. The term of each such appointment shall expire upon (i) the later of the School's 2016 Annual Meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal:

Name	**Position**
Richard Pollack	Chairperson
Carlyle Leach	Vice Chairperson
Ashley Cotton	Secretary
Kabir Ahuja	Treasurer

RESOLVED, that each of the following persons be appointed to serve on the committee listed below until his or her successor has been duly chosen and qualified, or until such individual's earlier incapacity, death, resignation or removal: the Executive Committee, Audit and Finance Committee, Student Learning Committee and Development & Facilities Committee:

Committee	**Name**

Executive Committee	Kabir Ahuja
	Ashley Cotton
	Jim Ellsworth
	Carlyle Leach
	Marion Leydier
	Richard Pollack
Audit and Finance Committee	Kabir Ahuja
	Franklin Amoo
	Jim Ellsworth
	Marion Leydier
	Jake Elghanayan
Student Learning Committee	Ashley Cotton
	Caleb Hurst-Hiller
	Carlyle Leach
Development & Facilities Committee	Franklin Amoo
	Ashley Cotton
	Jim Ellsworth
	Jake Elghanayan

Board Updates

Ms. Leydier and Mr. Pollack discussed the School's conflict of interest policy and advised the Board of the need to have the Trustees and key employees of the School provide updates to their conflict of interest and code of ethics written statements.

Ms. Blumberg presented an update on the School's budget and finances.

Messrs. Hurst-Hiller and Beauregard discussed the Student and Learning Committee's meeting, referencing a summary previously circulated to the Trustees.

Messrs. Ellsworth, Elghanayan and Beauregard provided an update on the School's search for a high school facility and on fundraising and responded to questions from the Trustees.

Mr. Beauregard previewed the July agenda, including a discussion of the Head of School's salary and review.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 9:00 p.m., New York time.

_____

Richard Pollack
Chairman

CONFIDENTIAL

MINUTES OF A MEETING

OF THE BOARD OF TRUSTEES OF

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: July 1, 2015

A meeting of the Board of Trustees (the "Board") of Unity Preparatory Charter School of Brooklyn (the "School"), was held on July 1, 2015 commencing at 7:05 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School's website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily. Five Trustees were present at the beginning of the meeting, representing a quorum.

The following Trustees were present at the School, 432 Monroe Street, Brooklyn, NY 11221:

Marion Leydier

Richard Pollack

Jim Ellsworth

Kabir Ahuja

Carlyle Leach

The following Trustee was present at 510 West 52nd St; New York, NY 10019 and was linked by videoconference:

Franklin Amoo

Also in attendance at the invitation of the Board were Joshua Beauregard (by teleconference), Heather Blumberg, Aryn Bowman (by teleconference), Michael Brown, Casey Burns and Hemanth Venkataraman..

Mr. Pollack called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of Prior Meeting

The Trustees discussed and considered approval of the minutes of the June meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the minutes of the June 3, 2015 meeting of the Board be, and hereby are, approved.

Agreement with CSBM for 2015-2016

Mr. Beauregard, Mr. Ahuja and Ms. Leydier discussed the proposal from CSBM. Following discussion, it was determined that further discussion with CSBM should take place before submitting the agreement to the Board for consideration.

Purchase of Student Laptops

Mr. Beauregard reviewed the proposed purchase of additional student laptops. Mr. Beauregard noted that the proposal recommended by the School's leadership from the vendor iWise Consulting was not the least expensive of the three proposals but that the School's leadership believed that the faster delivery time and prior experience with the vendor warranted their recommendation. The Trustees requested that the School leadership seek to have iWise match the lowest price proposal but indicated that they were in favor of proceeding even if iWise failed to do so. After discussion, the Trustees present unanimously adopted the following resolution.

RESOLVED, that the proposal of iWise dated June 4, 2015 regarding the purchase by the School of additional student laptops be, and hereby is, approved.

Renewal of Insurance Policies

Ms. Leydier reviewed the proposal of Arthur J. Gallagher & Co. dated June 22, 2015 regarding the renewal of the School's insurance policies. After discussion, the Trustees present unanimously adopted the following resolution.

RESOLVED, that the proposal of Arthur J. Gallagher & Co. dated June 22, 2015 for the School's renewal of insurance be, and hereby is, approved.

Consideration of Aryn Bowman for election to the Board

Messrs. Pollack and Beauregard reviewed the candidacy of Ms. Bowman for the Board. Following discussion, the Trustees present unanimously adopted the following resolution.

> ***RESOLVED***, that the Unity Preparatory Charter School of Brooklyn Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history has voted to select Aryn Bowman as a final candidate to its Board of Trustees, with a term expiring at the School's 2018 annual meeting, pending approval by SED. Ms. Bowman's election will take effect upon SED's approval of Ms. Bowman.

Proposed Retention of Stone Toro Asset Management

Mr. Leach reviewed a proposal pursuant to which the School would retain Stone Toro Asset Management on a pro bono basis. Under the proposal, Stone Toro would make available to the

School's leadership at no charge various financial advisory services as outlined by Mr. Leach. Mr. Leach disclosed to the Board that he has a financial interest in Stone Toro. Mr. Leach and Mr. Pollack responded to various questions of the Trustees. After discussion, the Trustees present, other than Mr. Leach who abstained from voting on the resolution, adopted the following resolution.

RESOLVED, that the retention by the School of Stone Toro Asset Management on a pro bono basis be, and hereby is, approved.

Board Updates

Ms. Blumberg presented an update on the School's budget and finances.

Mr. Beauregard and Ms. Bowman discussed the Student and Learning Committee's meeting, referencing a summary previously circulated to the Trustees.

Messrs. Ellsworth and Beauregard provided an update on the School's search for a high school facility, meetings with architects, and on fundraising and responded to questions from the Trustees.

Mr. Beauregard previewed the August agenda, including a discussion of the Head of School's salary and review and a review of the School's preliminary audited financial statements.

Mr. Brown discussed recent initiatives of the Associate Board.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:30 p.m., New York time.

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Richard A. Pollack
Chairman

MINUTES OF A MEETING

OF THE BOARD OF TRUSTEES OF

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: August 5, 2015

A meeting of the Board of Trustees (the "Board") of Unity Preparatory Charter School of Brooklyn (the "School"), was held on August 5, 2015 commencing at 7:51 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School's website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily. Four Trustees were present at 7:12 p.m., and discussed updates and other matters before the meeting was called to order at 7:51 p.m..

The following Trustees were present at the New York City Charter School Center at 111 Broadway, Suite 604, New York, NY 10006 at 7:12 p.m.:

James Ellsworth

Carlyle Leach

Marion Leydier

The following Trustee was present at 245 Bent Street, Office 210, Cambridge, MA 02139 and was linked by videoconference:

Caleb Hurst-Hiller

Jake Elghanayan attended the meeting by telephone, but was not counted for quorum or voting purposes. Also in attendance at the invitation of the Board were Casey Burns and Jeannette Braun. Aryn Bowman and Joshua Beauregard participated in the meeting at the invitation of the Board through videoconference, and Michael Brown participated in the meeting at the invitation of the Board through phone participation.

Prior to calling the meeting to order, the Trustees present discussed the following updates and other matters:

Updates and Other Matters

Ms. Leydier presented an update on the School's budget and finances.

Mr. Hurst-Hiller and Mr. Beauregard discussed the Student and Learning Committee's meeting, referencing a summary previously circulated to the Trustees.

Mr. Ellsworth, Mr. Elghanayan and Mr. Beauregard discussed the recent work of the Development & Facilities Committee, including facilities updates and fundraising initiatives.

* * *

Franklin Amoo joined the Trustees present at the New York City Charter School Center at 7:51 pm, at which time five Trustees were present, representing a quorum.

Mr. Leach then called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of Prior Meeting

The Trustees discussed and considered approval of the minutes of the July 1, 2015 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the minutes of the July 1, 2015 meeting of the Board be, and hereby are, approved.

Approval of CSBM Agreements

Ms. Leydier gave an introduction to the proposed agreements between the School and Charter School Business Management ("CSBM"), one of which covered financial services to the School for the 2015-2016 and 2016-2017 school years, and the second of which covered NCLB Application and annual report services to the School for 2015. A draft of each agreement was circulated to the Trustees prior to the meeting. The Trustees discussed the agreements with CSBM, including the fees thereunder and negotiations relating to fee increases. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the agreements between the School and CSBM be, and hereby are, approved and Mr. Beauregard be, and hereby is, authorized to execute such agreements in substantially the form circulated to the Board.

Approval of Agreement with Mathematics Consultant for 2015-2016 School Year

Mr. Beauregard presented the proposed agreement between the School and a mathematics consultant, Kenneth Baum, a draft of which was circulated to the Trustees prior to the meeting. After a discussion, which included a discussion of certain changes to the draft agreement, the Trustees present unanimously adopted the following resolution:

RESOLVED, that the agreement between the School and Mr. Baum be, and it hereby is, approved and Mr. Beauregard be, and hereby is, authorized to execute such agreement in substantially the form circulated to the Board, subject to the changes discussed at the meeting.

Approval of 2015-2016 Handbooks

Mr. Beauregard presented the updated 2015-2016 Student and Family Handbook and the updated 2015-2016 Employee Handbook, drafts of which were circulated to the Trustees prior to the meeting. After a discussion, the Trustees present unanimously adopted the following resolution:

RESOLVED, that each of the 2015-2016 Student and Family Handbook and the 2015-2016 Employee Handbook be, and each hereby is, approved.

Approval of 2015-2016 School-Wide Goals and Benchmarks

Mr. Beauregard presented the 2015-2016 School-wide Goals and Benchmarks, a draft of which was circulated to the Trustees prior to the meeting. After a discussion, the Trustees present unanimously adopted the following resolution:

RESOLVED, that the 2015-2016 School-wide Goals and Benchmarks be, and they hereby are, approved.

Approval of Increase in Dissolution Fund

Mr. Beauregard and Ms. Leydier discussed with the Trustees present the requirement that the School maintain a dissolution fund in an aggregate amount of $75,000, to be funded over the School's first three years, and the School's obligations with respect to such fund. After a discussion, the Trustees present unanimously adopted the following resolution:

RESOLVED, that the Mr. Beauregard be, and he hereby is, authorized to cause a $25,000 increase in the School's dissolution fund, to a total of $75,000.

Other Matters

Mr. Beauregard previewed the agenda items for the September meeting of the Board, and reminded Trustees to submit the Conflict of Interest Disclosure Statements previously circulated.

Mr. Brown provided an update from the Associate Board including updates with respect to mentorship and fundraising events.

Public Comment; Adjournment

There being no further business or public comment to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:25 p.m., New York time.

Executive Session

Following adjournment, Mr. Leach proposed an executive session of the Board to discuss the Head of School annual performance review. The Trustees present approved the motion to move into executive session, and then, while in executive session, reviewed the summary of Mr. Beauregard's performance for the 2014-2015 School year prepared by Mr. Ahuja and Mr. Pollack, discussed Mr. Beauregard's performance, and suggested two edits to the summary. After a discussion in executive session, the Trustees present unanimously adopted the following resolution:

RESOLVED, that the Head of School performance review be, and it hereby is, approved, subject to the changes discussed in executive session.

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Carlyle Leach
Vice-Chairman of the Board

MINUTES OF A MEETING

OF THE BOARD OF TRUSTEES OF

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: September 2, 2015

A meeting of the Board of Trustees (the "Board") of Unity Preparatory Charter School of Brooklyn (the "School"), was held on September 2, 2015 commencing at 7:07 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School's website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily. Six Trustees were present at the beginning of the meeting, representing a quorum.

The following Trustees were present at the School, 432 Monroe Street, Brooklyn, NY 11221:

Ashley Cotton

Jake Elghanayan

Richard Pollack

Marion Leydier

Kabir Ahuja

The following Trustee was present at 245 Bent Street, Office 210, Cambridge, MA 02139 and was linked by videoconference:

Caleb Hurst-Hiller

Also in attendance at the invitation of the Board were, Jeannette Braun, Josh Beauregard, Hemanth Venkataraman, Casey Burns, Heather Blumberg and Eric Gonzalez.

Mr. Pollack called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of Prior Meeting

The Trustees discussed and considered approval of the minutes of the August meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the minutes of the August 5 meeting of the Board be, and hereby are, approved.

Agreement with Literacy Consultant for the 2015-2016 School Year

The Trustees discussed the agreement proposed with a literary consultant for the school year. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Literary Consultant Agreement be, and hereby is, approved.

The following Trustee was joined at 7:30pm from 2101 35th Ave, Oakland, CA 94601and was linked by videoconference:

Aryn Bowman

Other Matters

Ms. Blumberg and Mr. Beauregard presented an update on the School's budget and finances.

Mr. Beauregard discussed the Student and Learning Committee's meeting, referencing a summary previously circulated to the Trustees.

Ms. Cotton, Mr. Elghanayan and Mr. Beauregard discussed the recent work of the Development & Facilities Committee, including facilities updates and fundraising initiatives. Mr. Elghanayan gave an update on the negotiations at the 980 Atlantic Avenue building. Ms. Cotton discussed plans for a fundraising event in December.

Public Comment

There being no further business or public comment to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:45p.m., New York time.

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Ashley Cotton
Secretary

MINUTES OF A MEETING

OF CERTAIN MEMBERS OF

THE BOARD OF TRUSTEES OF

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: October 7, 2015

Members of the Board of Trustees (the "Board") of Unity Preparatory Charter School of Brooklyn (the "School"), met to discuss certain matters on October 7, 2015 beginning at 7:12 p.m., New York time. The following Trustees were present at the School, 432 Monroe Street, Brooklyn, NY 11221:

Carlyle Leach

Marion Leydier

The following Trustee was linked by videoconference:

Caleb Hurst-Hiller

Trustees James Ellsworth and Kabir Ahuja were linked to the discussions by telephone only, and did not count toward a quorum. Trustee-elect Aryn Bowman was linked to the discussions by videoconference.

The members present did not constitute a quorum, and no action was taken at the meeting.

Also in attendance at the invitation of the Board were: at the School, Josh Beauregard, Heather Blumberg, Jeannette Braun, Hemanth Venkataraman, Casey Burns, Eric Gonzalez and Mr. Green, a parent of a student of the School; and by telephone, Adam Sofen and Anabay Sullivan.

Ms. Blumberg and Mr. Ahuja presented an update on the School's budget and finances.

Mr. Hurst-Hiller discussed the Student and Learning Committee's meeting, referencing a summary previously circulated to the Trustees.

Trustee Franklin Amoo joined at approximately 7:40 pm.

Mr. Ellsworth and Mr. Beauregard discussed the recent work of the Development & Facilities Committee, including facilities updates and fundraising initiatives. Ms. Sullivan and the Trustees present discussed plans for a fundraising event in December.

Discussions ended at approximately 8:37 p.m., New York time.

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Carlyle Leach
Vice Chairperson

UNITY PREPARATORY CHARTER SCHOOL of BROOKLYN

MINUTES OF A MEETING

OF THE BOARD OF TRUSTEES OF

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: November 4, 2015

A meeting of the Board of Trustees (the "Board") of Unity Preparatory Charter School of Brooklyn (the "School"), was held on November 4, 2015 commencing at 7:02 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School's website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily. Seven Trustees were present at the beginning of the meeting, representing a quorum.

The following Trustees were present at the School, 432 Monroe Street, Brooklyn, NY 11221:

Ashley Cotton

Jake Elghanayan

Richard Pollack

Marion Leydier

Kabir Ahuja

Jim Ellsworth

The following Trustee was present at 245 Bent Street, Office 210, Cambridge, MA 02139 and was linked by videoconference:

Caleb Hurst-Hiller

Also in attendance at the invitation of the Board were, Jeannette Braun, Josh Beauregard, Hemanth Venkataraman, Casey Burns, Heather Blumberg, Eric Gonzalez and Anabay Sullivan.

Mr. Pollack called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of Prior Meeting

The Trustees discussed and considered approval of the minutes of the September and October meetings of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the minutes of the September 2 and October 7 meetings of the Board be, and hereby are, approved.

Agreement with Fundraising Consultant

The Trustees discussed the agreement proposed with a fundraising consultant. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Fundraising Consultant Agreement be, and hereby is, approved.

Other Matters

Mr. Ahuja presented an update on the School's budget and finances.

Mr. Hurst-Hiller and Mr. Beauregard discussed the Student and Learning Committee's meeting, referencing a summary previously circulated to the Trustees.

Ms. Cotton, Mr. Elghanayan and Mr. Beauregard discussed the recent work of the Development & Facilities Committee, including facilities updates and fundraising initiatives. Ms. Sullivan gave up update on the December 2 fundraiser.

Public Comment

There being no further business or public comment to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:39p.m., New York time.

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Ashley Cotton
Secretary

UNITY PREPARATORY CHARTER SCHOOL of BROOKLYN

MINUTES OF A MEETING

OF

THE BOARD OF TRUSTEES OF

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: December 2, 2015

A meeting of the Board of Trustees (the "Board") of Unity Preparatory Charter School of Brooklyn (the "School"), was held on December 2, 2015 beginning at 6:00 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School's website and was sent to The New York Times, the New York Daily News and the Brooklyn Daily. Five Trustees were present at 712 Broadway, New York, NY 10003, constituting a quorum:

Richard Pollack

Marion Leydier

James Ellsworth

Jake Elghanayan

Carlyle Leach

Trustee-elect Aryn Bowman was linked to the discussions by telephone only, and did not count for voting or quorum purposes. Also in attendance at the invitation of the Board were Josh Beauregard, Heather Blumberg and Michael Brown.

The meeting of the Unity Prep Board of Trustees came to order and the minutes of a meeting of certain members of the Board of Trustees held on October 7, 2015 (and at which there was not a quorum) were unanimously approved.

Mr. Beauregard then presented information regarding his proposed compensation, including comparisons to compensation of heads of school at other charter schools. Mr. Beauregard responded to questions of the trustees. The members present voted and unanimously approved Mr. Beauregard's compensation.

Trustees Franklin Amoo and Ashley Cotton joined following the conclusion of the voting.

Ms. Blumberg presented an update on the School's budget and finances.

Ms. Bowman presented an update on Student Learning.

Messrs. Ellsworth and Elghanayan presented an update on Facilities and Development.

Discussions ended at approximately 6:45 p.m., New York time.

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Richard A. Pollack

Chairman

UNITY
PREPARATORY
CHARTER SCHOOL
of BROOKLYN

MINUTES OF A MEETING

OF

THE BOARD OF TRUSTEES OF

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: January 13, 2016

A meeting of the Board of Trustees (the "Board") of Unity Preparatory Charter School of Brooklyn (the "School"), was held on January 13, 2016 beginning at 7:00 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School's website and was sent to The New York Times, the New York Daily News and the Brooklyn Daily.

Four Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn, New York 11221:

Richard Pollack

Kabir Ahuja

James Ellsworth

Jake Elghanayan

The following trustee was present at 241 Eldridge Street, New York, NY 10002, at the beginning of the meeting and was linked by videoconference:

Marion Leydier

The following trustee was present at at the beginning of the meeting and was linked by videoconference:

Aryn Bowman

Also in attendance at the invitation of the Board were Joshua Beauregard, Hemanth Venkataraman, Casey Burns, Michelle Gaines, Grace Yun, Jeannette Braun, Heather Blumberg, and Kristin O'Neill.

A quorum being present, Mr. Pollack called the meeting to order.

The minutes of a meeting of the Board of Trustees held on December 2, 2015 were unanimously approved.

Franklin Amoo joined the meeting at 432 Monroe Street, Brooklyn, New York 11221 at 7:15 pm.

Mr. Pollack and Mr. Beauregard described to the Board correspondence that had been received by Mr. Pollack at the Board Chair email address from parents of two students and from an employee of the School. Messrs. Pollack and Beauregard responded to questions from the Trustees regarding the correspondence. After discussion, it was determined that Mr. Beauregard would report to the SLC each month on any correspondence from parents or employees directed to the Board.

The following trustee joined the meeting at 245 Bent Street, Cambridge, MA 02139, at 6:45pm and was linked by videoconference:

Caleb Hurst-Hiller

Carlyle Leach joined the meeting at 432 Monroe Street, Brooklyn, New York 11221 at 7:20 pm.

Ms. Braun then presented an overview of the legal framework applicable to charter schools in respect of special education and described litigation currently underway involving another charter school. The Trustees, Mr. Beauregard, Ms. Braun, Ms. Gaines, Ms. Yun and Mr. Burns undertook an in-depth discussion of the School's special education program. Following the discussion, Mr. Beauregard indicated that he would report to the Board following the School leadership's review of the School's special education program.

Mr. Ahuja and Ms. Blumberg presented an update on the School's budget and finances.

Ms. Bowman presented an update on Student Learning.

Messrs. Ellsworth and Elghanayan presented an update on Facilities and Development.

Mr. Beauregard alerted the Board to the upcoming review by the SED of the School that is scheduled to take place the week of February 22, 2016.

The meeting was adjourned at approximately 8:50 p.m., New York time.

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Richard A. Pollack
Chairman

UNITY
PREPARATORY
CHARTER SCHOOL
of BROOKLYN

MINUTES OF A MEETING

OF THE BOARD OF TRUSTEES OF

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: February 3, 2016

A meeting of the Board of Trustees (the "Board") of Unity Preparatory Charter School of Brooklyn (the "School"), was held on February 3, 2016 commencing at 7:45 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School's website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily. Six Trustees were present at the beginning of the meeting, representing a quorum.

The following Trustees were present at the School, 432 Monroe Street, Brooklyn, NY 11221:

Ashley Cotton

Jake Elghanayan

Jim Ellsworth

Carlyle Leach

The following Trustee was present at 245 Bent Street, Office 210, Cambridge, MA 02139 and was linked by videoconference:

Caleb Hurst-Hiller

The following Trustee was present at 2101 35th Ave, Oakland, CA 94601and was linked by videoconference:

Aryn Bowman

Also in attendance at the invitation of the Board were Josh Beauregard, Hemanth Venkataraman, Casey Burns, Heather Blumberg, and Eric Gonzalez.

Mr. Leach called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of Prior Meeting

The Trustees discussed and considered approval of the minutes of the January 13 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the minutes of the January 13 meeting of the Board be, and hereby are, approved.

Approval of Consulting Terms for High School Leader

Mr. Beauregard presented the proposed terms for an agreement to engage prospective high school principals who are hired for the 2016-17 school year as a consultant to help in planning and preparation of the high school for the remainder of the 2015-16 school year. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the terms of the agreement between the School and high school principal who is hired for the 2016-17 school year as presented to the Trustees be, and hereby are, approved.

Term Sheet at 32 Lexington Avenue

Mr. Elghanayan and Mr. Ellsworth presented the proposed term sheet for the School's lease of space at 32 Lexington Avenue, Brooklyn, NY. The Trustees reviewed the term sheet. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Head of School be, and he hereby is, authorized to execute the term sheet for the lease of space at 32 Lexington Avenue, Brooklyn, NY substantially in the form presented to the Trustees.

Other Matters

Ms. Blumberg presented an update on the School's budget and finances.

Mr. Hurst-Hiller and Mr. Beauregard discussed the Student and Learning Committee's meeting, referencing a summary previously circulated to the Trustees.

Ms. Cotton, Mr. Elghanayan and Mr. Ellsworth discussed the recent progress of the development and facilities committee including efforts to sign a lease at 32 Lexington Avenue, Brooklyn and the selection of temporary space with the DOE.

Public Comment; Adjournment

There being no further business or public comment to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:15p.m., New York time.

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Ashley Cotton
Secretary

MINUTES OF A MEETING

OF THE BOARD OF TRUSTEES OF

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: March 2, 2016

A meeting of the Board of Trustees (the "Board") of Unity Preparatory Charter School of Brooklyn (the "School"), was held on March 2, 2016 commencing at 7:00 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School's website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily. Nine Trustees were present at the beginning of the meeting, representing a quorum.

The following Trustees were present at the School, 432 Monroe Street, Brooklyn, NY 11221:

Ashley Cotton

Jake Elghanayan

Richard Pollack

Carlyle Leach

Jim Ellsworth

Marion Leydier

Kabir Ahuja

The following Trustee was present at 245 Bent Street, Office 210, Cambridge, MA 02139 and was linked by videoconference:

Caleb Hurst-Hiller

The following Trustee was present at 2101 35th Ave, Oakland, CA 94601and was linked by videoconference:

Aryn Bowman

Also in attendance at the invitation of the Board were Josh Beauregard, Michael Brown, Casey Burns, Heather Blumberg, and Eric Gonzalez.

Mr. Pollack called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of Prior Meeting

The Trustees discussed and considered approval of the minutes of the February 3 meeting of the Board that were previously circulated to the Trustees. The Trustees present requested an amendment to the minutes and then unanimously adopted the following resolution:

RESOLVED, that the minutes of the February 3 meetings of the Board with the edits requested be, and hereby are, approved.

Lease at 32 Lexington Avenue

The Trustees discussed the prepared lease for a high school at 32 Lexington Avenue. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the lease at 32 Lexington Avenue be, and hereby is, approved.

Form 990

The Trustees discussed the Form 990 prepared and presented for submission to the IRS. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the 990 as prepared be submitted be, and hereby is, approved.

Other Matters

Mr. Beauregard discussed Mr. Pollack's move overseas and the need to select a new board chair.

Ms. Blumberg presented an update on the School's budget and finances.

Mr. Leach and Mr. Beauregard discussed the Student and Learning Committee's meeting, referencing a summary previously circulated to the Trustees. In addition the Trustees discussed an upcoming visit by the SLC in March.

Ms. Cotton, Mr. Elghanayan and Mr. Ellsworth discussed the recent progress of the development and facilities committee including development plans at 32 Lexington Avenue including an upcoming BSA meeting and work with the DOE to finalize the temporary high school space.

Public Comment

There being no further business or public comment to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:50p.m., New York time.

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Ashley Cotton

Secretary

UNITY PREPARATORY CHARTER SCHOOL of BROOKLYN

MINUTES OF A MEETING

OF THE BOARD OF TRUSTEES OF

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: April 6

A meeting of the Board of Trustees (the "Board") of Unity Preparatory Charter School of Brooklyn (the "School"), was held on April 6, 2016 commencing at 7:22 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School's website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the School, 432 Monroe Street, Brooklyn, NY 11221:

Ashley Cotton

Jake Elghanayan

Carlyle Leach

Kabir Ahuja

The following Trustee was present at 245 Bent Street, Office 210, Cambridge, MA 02139 and was linked by videoconference:

Caleb Hurst-Hiller

Also in attendance at the invitation of the Board were Josh Beauregard, Casey Burns, Heather Blumberg, and Eric Gonzalez.

Mr. Leach called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Other Matters

Ms. Blumberg presented an update on the School's budget and finances.

Public Comment

There being no further business or public comment to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:50p.m., New York time.

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Ashley Cotton
Secretary

UNITY PREPARATORY CHARTER SCHOOL of BROOKLYN

MINUTES OF A MEETING

OF THE BOARD OF TRUSTEES OF

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: May 4 2016

A meeting of the Board of Trustees (the "Board") of Unity Preparatory Charter School of Brooklyn (the "School"), was held on May 4, 2016 commencing at 7:15 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School's website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily. Nine Trustees were present at the beginning of the meeting, representing a quorum.

The following Trustees were present at the School, 432 Monroe Street, Brooklyn, NY 11221:

Ashley Cotton

Jake Elghanayan

Richard Pollack

Carlyle Leach

Jim Ellsworth

Kabir Ahuja

Franklin Amoo

The following Trustee was present at 245 Bent Street, Office 210, Cambridge, MA 02139 and was linked by videoconference:

Caleb Hurst-Hiller

The following Trustee was present at 2101 35th Ave, Oakland, CA 94601and was linked by videoconference:

Aryn Bowman

Also in attendance at the invitation of the Board were Josh Beauregard, Casey Burns, Heather Blumberg, and Eric Gonzalez.

Mr. Pollack called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of March Meeting

The Trustees discussed and considered approval of the minutes of the March 2 meeting of the Board that were previously circulated to the Trustees. The Trustees present requested an amendment to the minutes and then unanimously adopted the following resolution:

RESOLVED, that the minutes of the March 2 meetings of the Board with the edits requested be, and hereby are, approved.

Election of New Chair Person

The Trustees discussed electing Jim Ellsworth the new Chair of the Board given Richard Pollack's resignation. The Trustees asked Mr. Ellsworth to leave the room to discuss this motion. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the nomination of Jim Ellsworth as New Chair of the Board of Trustees be, and hereby is, approved.

2016-2017 School Calendar

The Trustees discussed the proposed 2016-2017 school calendar. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the 2016-2017 calendar as presented be, and hereby is, approved.

Other Matters

Ms. Blumberg presented an update on the School's budget and finances.

Ms. Bowman and Mr. Beauregard discussed the Student Learning Committee's meeting, referencing a summary previously circulated to the Trustees.

Ms. Cotton, Mr. Elghanayan and Mr. Ellsworth discussed the recent progress of the development and facilities committee including the BSA application for plans at 32 Lexington Avenue. Mr. Beauregard reported that the PEP approved the school's high school co-location.

Mr. Beauregard noted that 8th grade graduation is on June 21.

Public Comment

There being no further business or public comment to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:40p.m., New York time.

_____
Ashley Cotton
Secretary

PREPARATORY CHARTER SCHOOL of BROOKLYN

MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN
HELD: June 1, 2016

A meeting of the Board of Trustees (the "Board") of Unity Preparatory Charter School of Brooklyn (the "School"), was held on June 1, 2016 commencing at 7:15 p.m., New York time. Notice of the meeting was duly given to all Trustees, was posted on the School's website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the School, 432 Monroe Street, Brooklyn, NY 11221 at the beginning of the meeting:

Jim Ellsworth

Kabir Ahuja

Jake Elghanayan

Carlyle Leach

Also in attendance at the invitation of the Board were Joshua Beauregard, Heather Blumberg, Casey Burns, Nathalie Laureano and Eric Gonzalez. Jeannette Braun joined the meeting by telephone.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees. The Trustees present discussed the following Board updates:

- Mr. Beauregard discussed updates regarding the Student and Learning Committee's meeting, outreach for student enrollment, examinations, staff hiring and student performance, referencing a summary previously circulated to the Trustees.

- Messrs. Ellsworth and Beauregard provided an update on the School's facility and fundraising matters.

The following Trustee joined the meeting at the School, 432 Monroe Street, Brooklyn, NY 11221, at 7:35, at which time five Trustees were present, representing a quorum:

Franklin Amoo

Minutes of Prior Meeting

The Trustees discussed and considered approval of the minutes of certain members of the Board of Trustees on April 6, 2016 (at which meeting there was not a quorum and action was not taken) and of the Board at its meeting on May 4, 2016. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the April 6, 2016 and May 4, 2016 minutes be, and hereby are, approved.

2016-2017 Board of Trustees Meeting Calendar

Messrs. Ellsworth, Beauregard and the Trustees present discussed the 2016-2017 Board of Trustees Meeting Calendar for approval, a copy of which was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the 2016-2017 Board of Trustees Meeting Calendar be, and hereby is, approved.

Re-election of Certain Trustees

Mr. Ellsworth presented for approval the re-election of each of Kabir Ahuja, Franklin Amoo, Ashley Cotton, Caleb Hurst-Hiller, Carlyle Leach, and Marion Leydier to the Board of Trustees with a three-year term. The Trustees present unanimously adopted the following resolution:

RESOLVED, that each of Kabir Ahuja, Franklin Amoo, Ashley Cotton, Caleb Hurst-Hiller, Carlyle Leach, and Marion Leydier be, and hereby is, elected to the Board of Trustees for a term that shall expire upon (i) the later of the School's 2019 Annual Meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

Consideration of Officers and Board of Trustees Committees

Messrs. Ellsworth and Beauregard discussed the appointment of Trustees as officers of the Board and membership on the Committees of the Board of Trustees. After discussion, the Trustees present determined to consider officer and committee membership at the July meeting of the Board of Trustees.

Conflict of Interest Policy

Mr. Ellsworth discussed the School's conflict of interest policy and advised the Board of the need to have the Trustees and key employees of the School provide updates to their conflict of interest and code of ethics written statements. Mr. Ellsworth and the Trustees also discussed Article VIII of the School's conflict of interest policy, and requested that the School provide to the Board competent survey information regarding compensation arrangements and benefits at other schools, which Mr. Beauregard agreed to obtain and provide to the Board.

Budget Update and Approval of 2016-2017 Budget

Ms. Blumberg presented an update on the School's budget and finances. Messrs. Ahuja and Beauregard and Ms. Blumberg discussed the 2016-2017 budget, a copy of which was previously circulated to the Trustees. After discussion, the Trustees present unanimously adopted the following resolution:

RESOLVED, that 2016-2017 budget presented to the Board be, and hereby is, approved.

Other Matters

Mr. Beauregard previewed the agenda for the July meeting of the Board of Trustees.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 9:05 p.m., New York time.

_____

Jim Ellsworth
Chairman

2015-16 Enrollment & Recruitment Efforts

Unity Preparatory Charter School of Brooklyn (Unity Prep) will grow to serve students in grades 6-12 by admitting students via lottery beginning in our first year with sixth grade and then adding a new grade each year until we reach capacity. Unity Prep's foundation is built on recruiting from a diverse community of students, especially students with disabilities (SWDs), English Language Learners (ELLs) and students eligible for free and reduced priced lunch (FRPL). To achieve this goal, Unity has employed several methods to attract and retain a diverse population of students.

The success to-date of Unity Prep's enrollment and retention efforts are displayed in the table below which depicts the diversity of the current Unity Prep student population as compared to the school's enrollment and retention renewal targets.

	2015-16 Enrollment	Enrollment Target	2015-16 Retained	Retention Target
SWD	25.0%	12.3%	89.0%	86.5%
ELL	5.0%	4.2%	93.0%	89.4%
FRPL	79.0%	75.1%	89.0%	92.3%

Based on current enrollment, Unity Prep has exceeded its enrollment targets for each student category and has exceeded retention targets for SWDs and ELLs, while making significant progress toward meeting retention targets for students eligible for FRPL. The school's efforts to recruit and retain these student populations are described in detail below.

Enrollment Efforts

A core belief of Unity Prep's research supported educational philosophy is that a school that draws from diverse populations can enrich both the educational and interpersonal experiences of its students (Kahlenberg & Potter, 2012; Frankenberg & Orfield, 2007). To accomplish this, Unity Prep has employed several outreach methods to the families and communities within Community School District (CSD) 13, as well as the entire city of New York, to ensure that all families are well-informed regarding Unity Prep's school model and the application process. The specific steps taken by Unity Prep are detailed below.

a. Open House Events – Unity Prep held monthly Open House events at 432 Monroe Street between October 2015 and April 2016. Each event provided attendees an opportunity to meet and speak with Unity Prep's co-founders and staff, meet current students, tour the school, and take part in a presentation regarding Unity Prep's school model. Presentations were made in both English and Spanish with translations provided in Fulani, Arabic and French.

b. Attending Department of Education School Fairs – In the fall, Unity Prep staff and co-founders attended School Fairs for CSDs 13, 14, 16 and 17. Unity Prep is located within CSD 13, and is very close to the border of CSD 16. These Fairs were convened by the Department of Education (DOE) to provide information to parents seeking middle school options for their children. Presentations were provided in both English and Spanish.

c. Outreach to All Elementary Schools in CSDs 13 and 16 – To ensure that every student who attended fifth grade in a CSD 13 or CSD 16 school received information about Unity Prep, Unity Prep called, emailed, and sent information packets to every elementary school in CSD 13 and CSD 16. These information packets were addressed to the Guidance Counselors and Parent Coordinators in each school. The information packets contained brochures that explained Unity Prep's school model, flyers that provided information regarding Unity Prep's Open House events, and applications for the upcoming school year. All materials were provided in Spanish and English. In the table below, please find a sample of elementary schools where Unity Prep conducted outreach.

P.S. 3 The Bedford Village	P.S. 11 Purvis J. Behan
P.S. 8 Robert Fulton	P.S. 20 Clinton Hill
P.S. 9 Teunis G. Bergen	P.S. 44 Marcus Garvey

In addition to elementary school outreach, Unity Prep also conducted outreach to community organizations and after school/summer programs serving their target population of students. A sample of these organizations is included in the table below.

P.S. 309 The George E. Wibecan Preparatory Academy - Summer Meals Site	P.S. 021 Crispus Attucks - Summer Meals Site
Brooklyn Public Library- Dekalb Branch - Summer Meals Site	I.S. 347 School of Humanities - Summer Meals Site
P.S. 262 El Hajj Malik El Shabazz Elementary School - Summer Meals Site	Brooklyn Public Library-Saratoga Branch - Summer Meals Site
Brooklyn Public Library-Macon Branch - Summer Meals Branch	P.S. 026 Jesse Owens - Elementary - Summer School
J.H.S. 057 Whitelaw Reid - Middle School - Summer School	P.S. 106 Edward Everett Hale - Elementary - Summer School
M.S. 267 Math, Science & Technology - Middle School - Summer School	Salvation Army Camp
P.S. 308 Clara Cardwell - Grades 2-8 - Summer School	Jump-In Summer Camp
J.H.S. 291 Roland Hayes - Summer Meals Site	Good Shepherd Services - PS 297
Salvation Army Camp - Bedford Temple Corps (Bedford Stuyvesant)	SCO - PS 81
SCO - PS 5	Good Shepherd Services - Roosevelt II Houses Cornerstone Community Center

d. Media Advertisements – Unity Prep placed advertisements in local print media, such as the Our Time Press, El Diario and Facebook. In addition, the school placed a banner outside of the school facility and distributed 5x7 flyers throughout the surrounding neighborhoods. Together, these advertisement placements reached all of CSDs 13 and 16, in addition to families interested in the goings on in Brooklyn.

e. Participation in Common Application – To facilitate the application process for families, Unity Prep participated in New York City's Common Application, an electronic platform provided to families interested in applying to charter schools in New York City. This platform facilitates the application process by allowing families to electronically submit applications to charter schools. To enable access to persons whose first language is not English, the Common Application website is translated into 10 languages.

f. In-Person Communication – Members of Unity Prep's faculty, current students and parents and the school's leadership team went into the communities within CSD 13 and CSD 16 at least two times each week in March and April to meet and speak with community members about Unity Prep as an option for

educating their middle and high school-aged children. These conversations were held in English and Spanish. Specific neighborhoods and locations visited during the 2015-16 recruitment period are in the table below.

Bedford-Stuyvesant YMCA	Restoration Plaza
Atlantic Terminal / Barclays Center	Grand Army Plaza / Brooklyn Museum
Fulton Street Train Stations (Kingston-Throop, Nostrand, Franklin, Clinton-Washington, Utica)	Eastern Pkwy Train Stations (Franklin, Nostrand, Kingston, Crown Hts-Utica)
Marcy Library	Bedford Library

g. Posting Information to Unity Prep's Website - Applications and information about the application process were provided in Spanish and English on the school's website.

Evidence of community outreach begins on page 5.

Retention Efforts

Unity Prep is committed to providing all students with access to a rigorous and high-quality educational experience. Accordingly, all aspects of the school's environment, programming, curriculum, and instruction are as inclusive and supportive of all learners as possible.

Our college preparatory liberal arts and science program offering students extended time in all core subjects was designed to meet the needs of the at-risk student population in Brooklyn's Community School District 13, where prior to our school's opening only 1/3 of students demonstrated proficiency on the state's exams. In addition to this general education program, Unity Prep provides additional services to ensure that students eligible for FRPL, SWDs and ELLs have access to the support needed to experience high levels of academic achievement.

Based on the chart above, Unity Prep's efforts to retain ELLs and SWDs resulted in the school meeting the renewal retention targets. Unity Prep made significant progress toward meeting the renewal retention target for students eligible for FRPL and missed the target by only three percentage points. All efforts to meet the needs of these groups are detailed below and will be continued during the next school year.

To meet these needs, Unity Prep employs a Director of Support Services who coordinates services and supervises instruction for all special student populations; a Social Worker who provides mental health and counseling services, a Learning Support Coordinator who oversees academic remediation and enrichment; and two special education teachers to provide a broad range of intensive supports.

For those students in need of special education services, Unity Prep employs an Integrated Co-Teaching model to meet the goals of each student's Individualized Education Plan (IEP). In these classrooms, general education teachers work closely with special education teachers to plan lessons, differentiate instruction and evaluate student learning. To ensure student learning and skill mastery, teachers utilize a variety of instructional formats including team teaching, station teaching, parallel teaching, and alternate teaching. Both teachers meet regularly with the Director of Support Services and the Director of Curriculum, Instruction and Assessment to review student progress and evaluate the effectiveness of teaching strategies and the special education program overall.

To meet the needs of ELLs, Unity Prep has adopted the Sheltered Instruction Observation Protocol (SIOP) to support ELLs with mastering core content and developing English language proficiency. Using SIOP, teachers implement high quality instructional techniques including the use of visuals and demonstrations,

scaffolded instruction, student to student interaction and targeted vocabulary development. All Unity Prep teachers receive training in this method and structure their curriculum planning and instruction around its implementation. In addition, the ELL Coordinator pushes into classrooms to provide targeted and differentiated supplemental instruction based on each student's English proficiency, ranging from beginner ELLs to those designated as former ELLs. Students that need it will also receive more intensive interventions and pull-out services during elective courses to minimize the loss of core-content instructional time.

For those students struggling academically or at-risk of academic failure, Unity Prep leverages its Response to Intervention (RTI) model to provide additional supports and interventions to increase student learning. Unity Prep's RTI model includes three levels of intervention services. In Tier I, classroom teachers work closely with the Director of Support Services to provide differentiated whole group and small group instruction in the general education classroom. Students in need of additional support move to Tier II and receive small group instruction in groups not exceeding five students, three to four times per week, delivered by general education or special education teachers. This guided instruction focuses on each student's greatest learning needs with weekly progress monitoring by the Director of Support Services. Tier III services for students in need of intensive support includes one-on-one instruction delivered five times each week by a general education or special education teacher. The school monitors student progress weekly and adjusts supports as necessary to meet student's needs.

Utilizing these programs and services has resulted in the vast majority of families of SWDs, ELLs and other struggling learners choosing to return to our school in the following school year. Therefore, Unity Prep plans to continue and expand upon these retention efforts where possible during the 2016-17 academic year.

UNITY

PREPARATORY
CHARTER SCHOOL
of BROOKLYN

432 Monroe Street, Brooklyn, NY 11221

Unity's mission is to empower students as scholars and citizens so they may lead fulfilling academic, personal, and professional lives.

Apply today at www.unityprep.org for grades 6 - 8!

In 2014-15, Unity ranked #8 among NYC's 1,200 elementary and middle schools in promoting academic growth in mathematics proficiency.

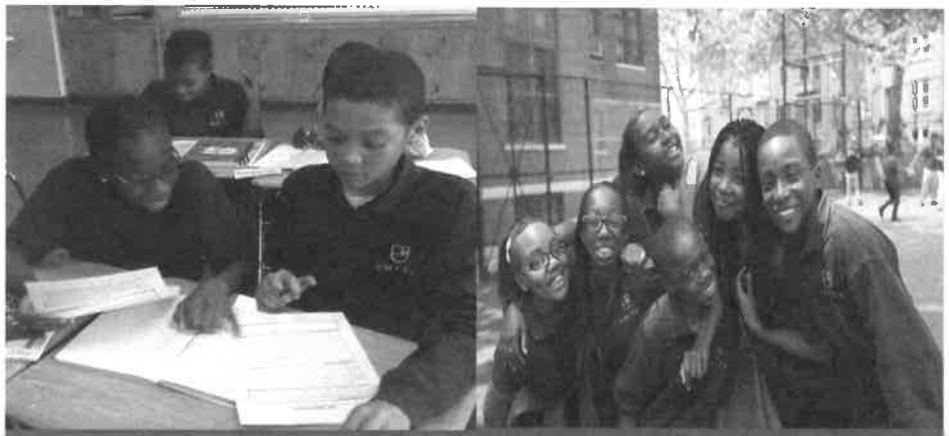
Unity's key features include:

- A College Prep Course of Study
- Interventions that Promote Sound Literacy Skills
- Additional Periods of Math to Build Foundational Skills
- More Time for Learning through an Extended Day
- Customized Academic Supports, including Tutoring
- Enrichment Courses in Technology and Art
- Dozens of Elective Clubs and Athletic Teams
- Opportunities for Active Community Involvement

Contact Ms. Jean-Baptiste, Unity's Student Recruitment and Family & Community Partnership Manager, at (718) 455-5046 to learn how to apply to Unity

We are located at 432 Monroe Street, on the 3rd floor. The main entrance of the building is on Throop Avenue between Madison and Monroe Streets.

Buses that stop close to the school are the B15, B25, B26, B38, B43, and B52. The C train (Kingston-Throop Avenues) also stops close to the school.



Our Vision

Every child deserves an education on par with the nation's elite public and private schools. Unity achieves this through:

An Educational Experience of Distinction
Unity has a rich and comprehensive liberal arts and sciences program bolstered by engaging co-curricular activities and meaningful exposures to the world outside of school.

A Positive School Culture
Unity's school culture focuses on helping students develop confidence in their abilities to learn, become more responsible for their own learning, and both support and feel supported by the entire community.

A Talented and Dedicated Faculty of Educators We go above and beyond to nurture the learning of all students to their fullest potential.

Come Visit Unity Today!

Contact us today to schedule a tour of Unity!

We are located at 432 Monroe Street, on the 3rd floor. The main entrance of the building is on Throop Avenue between Madison and Monroe Streets.

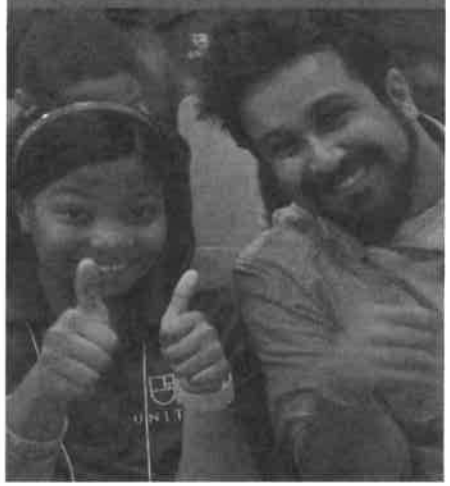
Buses that stop close to the school are the B15, B25, B26, B38, B43, and B52. The C train (Kingston-Throop Avenues) also stops close to the school.

Enter our grades 6 – 8 admissions lottery by applying today at www.unityprep.org/enroll

Unity Preparatory Charter School of Brooklyn
432 Monroe Street, Brooklyn, NY 11221
(718) 455-5046
info@unityprep.org
www.facebook.com/UnityPrep

UNITY
PREPARATORY
CHARTER SCHOOL
of BROOKLYN

Unity is a tuition-free, public, charter middle school that will grow to serve students in grades 6-12. We are located in historic Bedford Stuyvesant, Brooklyn. Our mission is to empower students as scholars and citizens so they may lead fulfilling academic, personal, and professional lives.



432 Monroe Street, Brooklyn, NY 11221
(718) 455-5046

Our Core Elements

Unity incorporates seven key elements that we see as crucial to providing a truly empowering educational experience:

1. College Preparatory Curriculum
A college preparatory liberal arts and sciences program of study that fosters in students the desire and capacity to learn independently, think critically, and communicate proficiently.

2. Focus on Expert Teaching
An enthusiastic faculty of exceptional teachers who are experts in their content areas, offer a challenging, yet supportive learning environment, and are demonstrably successful in promoting student educational success.

3. Provide More Time for Learning
Unity offers an extended day, week, and year that provide approximately 20% more time on academic and co-curricular activities than the average school in order to deepen student engagement, accelerate academic growth, and prepare students well for the demands of the typical college schedule.

4. Customized Academic Support
Unity balances high expectations placed on students with customized supports, including accelerated classes, afterschool and weekend tutoring, and select classes taught by two teachers. All students have extra time for math in their schedules and time built in for independent reading. Our 6th grade students participate in the Leveled Literacy Intervention program to ensure that they have the reading, writing, and speaking skills to excel in all of their classes in middle school, high school, and beyond.

5. Enrichment Courses, Elective Clubs and Athletic Teams
Unity partners with community organizations to provide an extensive Elective Clubs program for all students. Students choose from activities such as chess, robotics, student government, dance, step, theater, martial arts, yearbook, choir, band, art, acrobatics, Spanish, debate, film making, and photography. As part of Unity's expanding athletic program, students gain invaluable teamwork skills by competing against other schools in basketball, track, baseball, softball, volleyball, wrestling, soccer, cheerleading, and rugby. Finally, Unity's 7th and 8th grade students are offered enrichment courses in art & design and technology.

6. Positive and Supportive School Culture
Unity offers a host of character development initiatives, including Youth Empowerment Seminar (yoga and meditation), daily advisory, peer mediation, and mentoring which equip students with specific techniques to make healthy decisions, manage their emotions, take responsibility for their actions, and approach learning with enthusiasm.

7. Active Community Involvement
Unity's Family and Community Partnership Association (FCPA, aka Unity's PTA), is comprised of families served by Unity, community members, and Unity staff to promote collaboration, communication, and community involvement. In addition, all students and staff participate in community service projects each year.

Contáctenos hoy para programar una visita de Unity.

Estamos localizados en 432 Monroe Street en el 3er piso. La entrada principal está en Throop Avenue entre las calles Madison y Monroe.

Los buses que paran cerca de la escuela son el B15, B25, B26, B38, B43, and B52. El tren C, parada (Kingston-Throop Avenues) también para cerca de la escuela.

Nuestra Visión

Todos los niños se merecen una educación equivalentes a la educación de las escuelas públicas de élite y escuelas privadas. Unity alcanza este objetivo por medio de:

Una Experiencia Educacional de Distinción
Unity tiene programas abundantes y comprensivos de artes liberales y ciencias, respaldados por actividades interesantes extracurriculares y exposiciones significativas al mundo fuera de la escuela.

Una Cultura Educacional Positiva
La cultura escolar de Unity se enfoca en ayudar a los estudiantes a desarrollar confianza en sus habilidades de aprendizaje, ser más responsables en su propio aprendizaje, y apoyar y ser apoyado por la comunidad.

Una Facultad de Educadores Talentosos y Dedicados
Nosotros vamos más allá de cultivar el aprendizaje de todos los estudiantes a su máximo potencial.

Unity Preparatory Charter School of Brooklyn
432 Monroe Street, Brooklyn, NY 11221
(718) 455-5046
info@unityprep.org
HYPERLINK "http://www.facebook.com/UnityPrep" \t "_blank" www.facebook.com/UnityPrep

Inscríbase a nuestra lotería para admisión a los grados 6 – 8 aplicando en línea www.unityprep.org/enroll

¡Ven y Visita a Unity Hoy!

432 Monroe Street, Brooklyn, NY 11221
(718) 455-5046

Unity es una escuela intermedia pública charter de enseñanza gratuita que crecerá para servir a estudiantes de grados 6-12. Estamos localizados en el histórico vecindario de Bedford Stuyvesant en Brooklyn. Nuestra misión es fortalecer a nuestros estudiantes como académicos y ciudadanos para que puedan llevar una vida académica, personal y profesional plena.

UNITY
PREPARATORY
CHARTER SCHOOL
of BROOKLYN

Nuestros Elementos Fundamentales

5. Cursos de Enriquecimiento, Clubs Electivos y Equipos Atléticos

Unity colabora con organizaciones de la comunidad para proveer un amplio programa de Clubs Electivos para todos los estudiantes. Los estudiantes escogen entre actividades como el ajedrez, robótica, gobierno estudiantil, baile, step, teatro, artes marciales, anuario, coro, banda, arte, acrobacia, Español, debate, filmación y fotografía. Como parte del programa de expansión atlético de Unity, los estudiantes obtienen habilidades valiosas en trabajo en equipo por medio de competencias con otras escuelas en baloncesto, atletismo, béisbol, sóftbol, volleyball, lucha libre, fútbol, porristas y rugby. Finalmente, a los estudiantes de 7mo y 8vo grado de Unity se les ofrece cursos de enriquecimiento en arte, diseño y tecnología.

6. Cultura Escolar Positiva y Comprensiva

Unity ofrece un gran número de iniciativas para el desarrollo del carácter incluyendo un Taller de Fortalecimiento para Jóvenes (yoga y meditación), consejería diaria, mediación entre compañeros, y tutoría que prepara a los estudiantes con técnicas específicas para tomar buenas decisiones, controlar sus emociones, tomar responsabilidad por sus acciones, y enfocarse en su aprendizaje con entusiasmo.

7. Participación en la Comunidad Activa

La Asociación de Colaboración entre Padres de Familia y la Comunidad de Unity (FCPA, aka PTA de Unity), está compuesta de familias, cuáles estudiantes asisten a Unity, miembros de la comunidad, y facultad de Unity para promover la colaboración, comunicación, y participación en la comunidad. Además, todos los estudiantes y facultad participan en proyectos al servicio a la comunidad cada año.

3. Provee Más Tiempo Para el Aprendizaje
Unity ofrece días, semanas, y años extendidos, que proveen aproximadamente el 20% más tiempo para actividades académicas y extracurriculares, que otras escuelas, para mejorar la participación estudiantil, el crecimiento académico avanzado y preparar a los estudiantes para los requisitos del horario típico universitario.

4. Apoyo Académico Personalizado
Unity estabiliza altas expectaciones en los estudiantes con apoyo personalizado, incluyendo clases avanzadas, programa después de la escuela, tutoría los sábados, y clases enseñadas por dos maestros. Todos los estudiantes tienen tiempo extra para matemáticas en sus horarios y horas extras para lectura independiente. Los estudiantes de 6to grado participan en el programa de Intervención de Literatura Nivelada (LLI) para asegurar que ellos tengan las habilidades en lectura, escritura y comunicación para que puedan avanzar en todas sus clases en la escuela intermedia, secundaria, y más allá.

Unity incorpora siete elementos claves que son cruciales para proveer una experiencia académica verdaderamente enriquecedora.

1. Currículo de Preparación Universitaria
Un Programa de Preparación Universitaria en artes liberales y ciencias que fomentan el deseo y capacidad de aprender independientemente, pensar críticamente y comunicarse hábilmente.

2. Enfoque en Expertos de Enseñanza
Una facultad de maestros excepcionales quienes son expertos en sus áreas de contenido, ofrecen un ambiente de aprendizaje exigente con apoyo y han demostrado ser exitosos en promover el éxito educacional estudiantil.

UNITY PREPARATORY CHARTER SCHOOL of BROOKLYN	Please send or deliver your application to: Unity Preparatory Charter School of Brooklyn 432 Monroe Street Brooklyn, NY 11221 Completed applications may also be submitted info@unityprep.org via email.

2016-2017 Student Application

This application is ONLY for students who will enter Unity in the fall of 2016.
This application must be received by 5:00pm Monday, April 11th, 2016.

Student Information (Please type or print clearly.)

First Name: _____ Last Name: _____

Date of Birth (MM/DD/YYYY): _____ Gender: Male _____ Female _____

Street Address: _____ Apt: _____

City: _____ State: _____ Zip Code: _____

Grade that your child will enter in the fall of 2016: _____

Name of your child's current school: _____
Please indicate your child's current grade: _____

Parent/Guardian Information

Name: _____ Relationship to Student: _____
Email Address: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Sibling Information

Does the student have a sibling who is also applying to enter Unity Prep in the fall of 2016?
Yes: _____ No: _____ If YES, write the sibling's name here:
_____

Note that a *SEPARATE* application must be submitted for each sibling.

Does the student have a sibling who is CURRENTLY attending Unity Prep?
Yes: _____ No: _____ If YES, write the sibling's name here:
_____

I agree that the school records of the student for whom I am submitting this application may be used for studies of Unity Preparatory Charter School of Brooklyn. In these studies, only aggregate outcomes, not individual students' outcomes, will be reported.

Parent/Guardian Signature: _____
Date: _____

Non-Discrimination Statement: *Unity does not discriminate against or limit the admission of any student on any unlawful basis, including on the basis of ethnicity, gender, disability, intellectual ability, measures of achievement or aptitude, athletic ability, race, creed, national origin, religion or ancestry. A school may not require any action by a student or family (such as an admissions test, interview, essay, attendance at an information session, etc.) in order for an applicant to either receive or submit an application for admission to that school.*

Entry 12 Teacher and Administrator Attrition

Created: 07/14/2016
Last updated: 08/01/2016

Report changes in teacher and administrator staffing.

Page 1

Instructions for completing the Teacher and Administrator Attrition Tables

The following tables reflect formatting in the online portal required for Regents authorized charter schools. Schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2015; the FTE for added staff from July 1, 2015 through June 30, 2016; and the FTE for any departed staff from July 1, 2015 through June 30, 2016 using the two tables provided.

2015-16 Teacher Attrition Table

	FTE Teachers on June 30, 2015	FTE Teachers Departed 7/1/15 – 6/30/16	FTE Teachers Filling Vacant Positions 7/1/15 – 6/30/16	FTE Teachers Added in New Positions 7/1/15-6/30/16	FTE of Teachers on June 30, 2016
	18	5	5	10	28

2015-16 Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2015	FTE Administrators Departed 7/1/15 – 6/30/16	FTE Administrators Filling Vacant Positions 7/1/15 – 6/30/16	FTE Administrators Added in New Positions 7/1/15-6/30/16	FTE Administrative Positions on June 30, 2016
	11	1	0	6	16

Thank you

Entry 13 Uncertified Teachers

Created: 07/14/2016

Last updated: 07/26/2016

Page 1

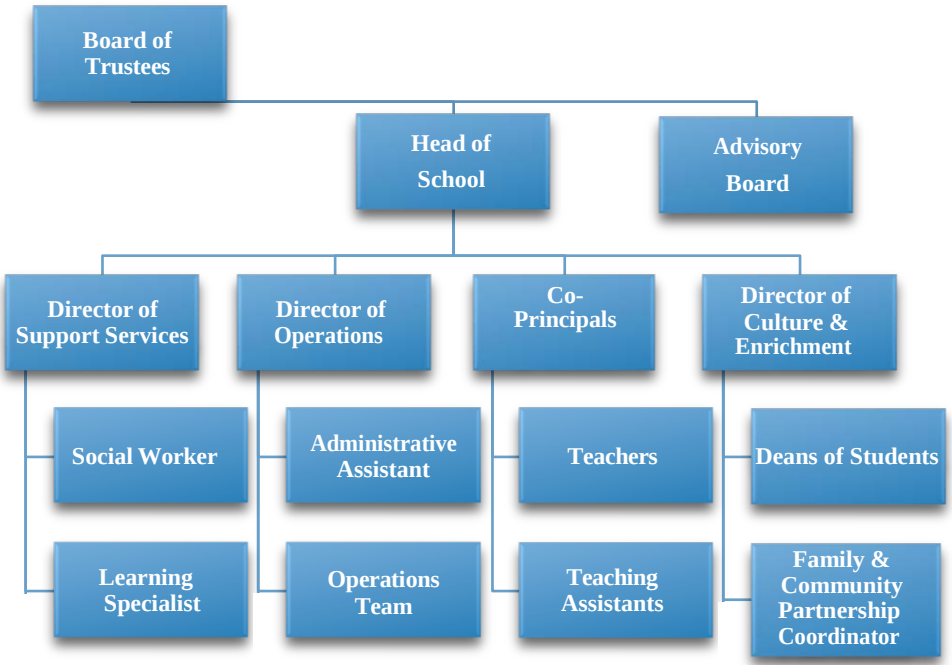
The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count.

Staff Qualifications (June 30, 2016)

Note: Columns should sum to the FTE count of Teachers on June 30, 2016, and each teacher should be in only one column.

1. Total FTE Count of Uncertified Teachers (6-30-16)	19
2. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (6-30-16)	14
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-16)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-16)	3
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-16)	1
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-16)	1

Thank you.


Board of Trustees
Head of School
Advisory Board
Director of Support Services
Director of Operations
Co-Principals
Director of Culture & Enrichment
Social Worker
Administrative Assistant
Teachers
Deans of Students
Learning Specialist
Operations Team
Teaching Assistants
Family & Community Partnership Coordinator

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

Academic Calendar for Families 2016-2017

July

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

* 6/27-7/21: Summer Academy
* 7/4: No school/Independence Day

August

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

* 8/22-8/24: 6th Grade Orientation, 7:30-3pm
* 8/25-8/26: 7th Grade Orientation, 7:30-3pm
* 8/25-8/26: 8th Grade Orientation, 7:30-3pm
* 8/24-8/25: 9th Grade Orientation, 8:15-4pm
* 8/29: First day of school

September

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

* 9/2-9/5: No school/Labor Day
* 9/14: Curriculum Night, 6-7:30pm
* 9/23: No school for students/Staff only

October

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

* 10/10: No school/Columbus Day
* 10/11-10/13: Interim Assessments
* 10/14: No school for students/Staff only

November

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

* 11/11: No school/Veteran's Day
* 11/22: End of Tri-I
* 11/23-11/25: No school/Thanksgiving Break

December

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

* 12/6-12/8: Interim Assessments
* 12/7-12/8: Family Conferences
* 12/22-1/2: No school/Winter Break

January

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

* 1/2-1/3: No school/Winter Break
* 1/4: Students return
* 1/16: No school/MLK Day
* 1/31-2/2: Interim Assessments
* 1/31: ELA Mock Exam

February

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

* 2/3: No school for students/Staff only
* 2/20-2/24: No school/Mid-Winter Break

March

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

* 3/10: End of Tri-II
* 3/20: Math Mock Exam
* 3/22-3/23: Family Conferences
* 3/28-3/30: ELA State Exam
* 3/31: Field Day

April

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

* 4/10-4/14: No school/Spring Break
* 4/17-5/19: NYSESLAT

May

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

* 5/2-5/4: Math State Exam
* 5/5: Field Day, Early dismissal
* 5/8-5/12: Spirit Week
* 5/11-5/12 Grade-level field trips
* 5/24-6/2: 8th grade science exam
* 5/29: No school/Memorial Day

June

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

* 6/5: 8th grade science written exam
* 6/15: 9th grade Algebra I exam
* 6/16: 9th grade Living Environ. exam
* 6/19-6/22: Roundtable presentations
* 6/23: End of Tri-III; End-of-year fieldtrips
* 6/26: Make-up Roundtable presentations
* 6/26: Last day of classes
* 6/27: 8th grade graduation/dance

KEY

- First and Last Day of School
- Family Conferences
- End of Trimester
- No School
- Roundtable Presentations
- New York State Testing Dates
- Student Orientation

Weekly Middle School Hours

Monday, Tuesday, & Thursday: 7:30am - 4:30pm
Wednesday: 7:30am - 1:15pm
Friday: 7:30am - 3:35pm

Weekly High School Hours

Monday, Tuesday, Wednesday & Thursday: 8:15am - 5pm
Friday: 8:15am - 12:45pm

Please see our website, http://www.unityprep.org, for calendar updates and further details on our 2016-2017 school calendar.

Unity Preparatory Charter School of Brooklyn - 432 Monroe Street, 3rd Floor, Brooklyn, NY 11221 - 718-455-5046 (P) 718-455-5049 (F)