

I. SCHOOL INFORMATION AND COVER PAGE

Created Tuesday, July 23, 2013

Updated Tuesday, July 30, 2013

Page 1

1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

580602860032 RIVERHEAD CS

2. CHARTER AUTHORIZER

Regents-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

Riverhead

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
3685 Middle Country Road, Calverton, NY 11933	631-369-5800	631-369-6687	rankrum@rcsli.org

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Contact Name	Raymond Ankrum
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Title	Executive Director, Principal
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Emergency Phone Number (###-###-####)	

5. SCHOOL WEB ADDRESS (URL)

www.riverheadcharterschool.org

6. DATE OF INITIAL CHARTER

2001-09-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2001-09-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2012-13 (as reported on BEDS Day)

(as reported on BEDS Day)

9. GRADES SERVED IN SCHOOL YEAR 2012-13

Check all that apply

 K

 1

 2

 3

 4

 5

 6**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes/No	Name of CMO/EMO
No	

11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2013-14.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	3685 Middle Country Road Calverton, NY 11933	631-369-5800	RIVERHEAD CSD	K-7	Yes	Own
Site 2						
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Raymond Ankrum	[REDACTED] 0		[REDACTED]
Operational Leader	Michelle Dalpiaz	[REDACTED]		[REDACTED]
Compliance Contact	Raymond Ankrum	[REDACTED]		[REDACTED]
Complaint Contact	Raymond Ankrum	[REDACTED]		[REDACTED]

13. Are the School sites co-located?

Yes

13a. Please list the terms of your current co-location.

	Date School will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)		No	2014	No		Yes
Site 2						
Site 3						

14. Were there any revisions to the school’s charter during the 2012-2013 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

Yes

15. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Grade Level Configuration	March 2013, RCS was approved to expand from grades K-6 to K-8, adding grades 7 & 8. and increasing total enrollment to 400.	October 2012	March 2013
2				
3				
4				
5				

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees

Thank you.

Signature Page for President of Board of Trustees

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580602860032 RIVERHEAD CS

16. My signature below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Board President

A handwritten signature in black ink that reads "Zenobia Hartfield". The signature is written in a cursive style with a large initial 'Z' and 'H'.

Thank you.

Appendix A: Progress Toward Goals

Created Wednesday, July 24, 2013

Updated Tuesday, July 30, 2013

Page 1

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://reportcards.nysed.gov/schools.php?year=2012&instid;=800000036919>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the Progress Toward Charter Goals are based on student performance data that the school will not have access to by August 1, 2013 (e.g., the NYS Assessment results), please list goals and explain this in the "Progress Towards Attainment" column. This information can be updated for Appendix A when available but no later than November 1, 2013. Board of Regents-authorized charter schools that opened for instruction in the fall of 2012 or that were renewed in 2012-13 will be held to the same charter-specific academic goals. Board of Regents-authorized charter schools will also be held accountable to Student Performance Benchmark 1 of the Performance Framework.

2012-13 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	75% of students enrolled at RCS for at least 4 or more academic years will achieve proficiency in ELA	NYSTP results in grades 4,5,6. Dates of enrollment.	Data analysis to be completed upon receiving scores for the 12-13 NYSTP. Analysis to be completed by 11/1/13	
Academic Goal 2	75% of students enrolled at RCS for at least 4 or more academic years will achieve proficiency in Math	NYSTP results in grades 4,5,6. Dates of enrollment.	Data analysis to be completed upon receiving scores for the 12-13 NYSTP. Analysis to be completed by 11/1/13	
Academic Goal 3	The percentage of students meeting or exceeding state standards in ELA who have been enrolled at RCS for at least 4 years will meet or exceed the % school district.	ELA results for RCS and RCSD, grades 4,5,6 and date of school enrollment	Data analysis to be completed upon receiving scores for the 12-13 NYSTP. Analysis to be completed by 11/1/13	
Academic Goal 4	The percentage of students meeting or exceeding state standards in Math who have been enrolled at RCS for	Math results for RCS and RCSD grades 4,5,6 and date of school	Data analysis to be completed upon receiving scores for the 12-13 NYSTP. Analysis to be	

at least 4 years will meet or exceed enrollment. completed by 11/1/13.
the % of students in Riverhead
District.

Academic
Goal 5

Academic
Goal 6

Academic
Goal 7

Academic
Goal 8

2a1. Do have more academic goals to add?

No

2a2. Do have more academic goals to add?

No

2b. ORGANIZATIONAL GOALS

2012-13 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	To reach a maximum enrollment of 280 students and establish wait list in all grades	Enrollment projections derived from completed applications and acceptance letters.	Met. September 2013 Enrollment was 284 with wait list in all grades K-6. April 2013 projected enrollment of 320 w/ wait lists in every grade. First year in the history of the school that a lottery took place.	
Org Goal 2	Increase number of board members; add board members with expanded skill sets.	Board members applications, approvals by NYS, and appointments	Met. There are currently 8 board members with expanded skill sets. We are in the preliminary stages of developing an advisory board.	
Org Goal 3				
Org Goal 4				
Org Goal 5				

2c. FINANCIAL GOALS

2012-13 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1	Improve Accounts Receivable management: Maintain Receivable Aging at less than 90 Days	Calculation of Average Days for Collection	Met. RCS average days for collection is 27 days* Progress will be updated Nov 1 upon completion of audit.	
Financial Goal 2	Increase Cash Flow and Cash reserves to prepare for building project	Calculation of Days in Cash Reserves	Met. RCS Days in Cash Reserves is 502 days* Progress will be updated Nov 1 upon completion of audit.	
Financial Goal 3	Minimize debt to strengthen Liquidity Ratios to prepare for building Project	Calculation of Liquidity Ratio	Met. Current Liquidity Ratio is 4.8* Progress will be updated Nov 1 upon completion of audit.	
Financial Goal 4				
Financial Goal 5				

Riverhead Charter School

Appendix B (Total Expenditures and Administrative Expenditures Per Child):

<i>Total Expenditures Per Child</i>	12,903.73
<i>Total Administrative Expenditures Per Child</i>	2,194.10



Financial

School Name:

Date:

School Fiscal Contact Name:

School Fiscal Contact Email:

School Fiscal Contact Phone:

District of Location:

Authorizer:

Years of Operation:

Facility:

Grades Currently Served:

Planned Grades at Full Capacity:

Enrollment:

Max Enrollment:

Year of Most Recent Data

School Fiscal Contact Phone:

School Audit Firm Name:

School Audit Contact Name:

School Audit Contact Email:

School Audit Contact Phone:

Latest Audit Period (through June 30):

Do Not Use this Box



Audit Supplemental Data Request Form

for Regents-Authorized Charter Schools

Riverhead Charter School

August 1, 2013

Michelle Dalpiaz

Riverhead

SED

12

Private

K-6

K-8

277.4

280

2013

Cerini and Associates

Ken Cerini

kcerini@ceriniandassociates.com

631-582-1600

2012

Riverhead Charter School2012

FILL IN GRAY CELLS

Riverhead Charter School

STATEMENTS OF FINANCIAL POSITION

FOR THE YEARS ENDED JUNE 30,

	<u>2013</u>	<u>2012</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$4,491,699	\$4,301,000
Grants and contracts receivable	-	57,229
Accounts receivables	271,311	330,430
Inventory	-	-
Prepaid Expenses	-	73,105
Contributions and other receivables	-	-
Other	-	-
TOTAL CURRENT ASSETS	\$4,763,009	\$4,761,764
OTHER ASSETS		
Investments	\$-	\$-
Property, Plant and Equipment, Net	2,937,044	3,012,386
Restricted Cash	76,400	76,110
OTHER ASSETS	\$3,013,444	\$3,088,496
TOTAL ASSETS	\$7,776,454	\$7,850,260
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$30,000	\$598,431
Accrued payroll and benefits	68,503	-
Refundable Advances	-	-
Dreferred Revenue	-	3,059
Current maturities of long-term debt	-	372,221
Short Term Debt - Bonds, Notes Payable	3,374,095	3,384,051
Other	-	-
TOTAL CURRENT LIABILITIES	\$3,472,598	\$4,357,762
LONG-TERM DEBT, net current maturities	\$-	\$-
TOTAL LIABILITIES	\$3,472,598	\$4,357,762
NET ASSETS		
Unrestricted	\$4,303,856	\$3,492,498
Temporarily restricted	-	-
TOTAL NET ASSETS	\$4,303,856	\$3,492,498
TOTAL LIABILITIES AND NET ASSETS	\$7,776,453	\$7,850,260

Check

0

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FILL IN GRAY CELLS

Riverhead Charter School
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30,

	2013			2012
	Unrestricted	Temporarily Restricted	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
State & Local Operating Revenue	\$4,314,950	\$-	\$4,314,950	\$4,254,852
Federal - Title and IDEA	97,129	-	97,129	97,620
Federal - Other	-	-	-	-
State and City Grants	-	-	-	-
Contributions and private grants	20,587	-	20,587	8,671
After school revenue	-	-	-	-
Other	4,163	-	4,163	2,761
Food Service/Child Nutrition Program	148,946	-	148,946	173,313
TOTAL REVENUE, GAINS AND OTHER SUPPORT	\$4,585,775	\$-	\$4,585,775	\$4,537,217
EXPENSES				
Program Services				
Regular Education	\$3,105,742	\$-	\$3,105,742	\$2,644,473
Special Education	-	-	-	-
Other Programs	-	-	-	-
Total Program Services	\$3,105,742	\$-	\$3,105,742	\$2,644,473
Supporting Services				
Management and general	\$668,675	\$-	\$668,675	\$610,996
Fundraising	-	-	-	-
TOTAL OPERATING EXPENSES	\$3,774,417	\$-	\$3,774,417	\$3,255,469
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	\$811,358	\$-	\$811,358	\$1,281,748
Contributions				
Foundations	\$-	\$-	\$-	\$-
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	-	-	-	-
Miscellaneous income	-	-	-	-
Net assets released from restriction	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	\$-	\$-	\$-	\$-
CHANGE IN NET ASSETS	\$811,358	\$-	\$811,358	\$1,281,748
NET ASSETS BEGINNING OF YEAR	\$-	\$-	\$-	\$-
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS - END OF YEAR	\$811,358	\$-	\$811,358	\$1,281,748

Riverhead Charter School Appendix D: FY 2014 Budget

	Jul '13 - Jun 14
Income	
40000 · Tuition and Program Revenue	
40005 · Base Tuition	4,395,500
40010 · SPED Tuition	130,000
Total 40000 · Tuition and Program Revenue	4,525,500
41000 · Government Grants	
41025 · Title IA	62,251
41030 · Title IIA (Prof Dev)	14,487
Total 41000 · Government Grants	76,738
45000 · Federal Subsidy QSCB Interest	234,562
Total Income	4,836,800
Expense	
50005 · Salaries	2,297,803
50007 · FICA/Medicare Expense	183,824
50010 · SUI Expense	78,125
50012 · Medical Benefits	287,307
50015 · Workers Comp	24,908
50018 · Retirement - ERS	51,581
50019 · Retirement - TRS	331,839
50030 · Consultants	39,100
50035 · Outside Services	20,501
50045 · Core Curriculum Consumables	20,000
50050 · Classroom Supplies	12,800
50055 · Athletic Supplies and Equipment	6,000
50060 · Extracurricular Supplies	4,650
50065 · Field Trips	3,750
50070 · Student Transportation	217,800
50075 · Printed Materials & Reprod	3,900
50080 · Insurance	31,776
50085 · Dues and Subscriptions	5,848
50090 · Employee Recruitment	1,500
50095 · Office Supplies	5,000
50100 · Travel and Transport	500
50105 · Student Enrollment Costs	10,000
50150 · Rent (Facility)	2,160
50155 · Utilities	53,820
50160 · Facilities Maintenance	98,571
50165 · Facility Repairs	17,527
50170 · Equipment Rental	8,800
50175 · Equip Repairs & Maint	9,587
50180 · Custodial Supplies	13,684
50200 · Technology Expense	50,120
50205 · Communications Exp	8,457
50210 · Postage and Delivery	1,700
50215 · Staff Development	14,487
50216 · Board Development	13,000
50250 · Prof Fees - Legal	10,000
50255 · Prof Fees - Accting/Audit	53,040
50275 · Miscellaneous	3,775
50280 · Interest Expense	425,439
Total Expense	4,422,678
Net Income	414,122

Appendix E: Disclosure of Financial Interest Form

Created Wednesday, July 24, 2013

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580602860032 RIVERHEAD CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2012-13 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at: <http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/>.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <http://fluidsurveys.com/account/surveys/210748/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.

Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

Created Tuesday, July 23, 2013

Updated Tuesday, July 30, 2013

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1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	Zenobia Hartfield	Chair/President	Yes	Law, Human Resources	One 3 yr term; 2013-2016	Fundraising, Building
2	Emma Klimek	Vice Chair/Vice President	Yes	Education	One 3 yr term; 2012-2015	Compliance/Policy
3	Deborah Rutigliano	Treasurer	Yes	Accounting, Business	Two 3 yr terms beginning 2010 Current 2013-2015	Finance & Audit Building
4	Renee Harris Thompson	Secretary	Yes	Parent	One 3 yr term; 2011-2014	Compliance/Policy
5	Harry Histan	Member	Yes	Business and Community Rep	Four 3yr terms beginning 2003 Current 2013-2016	Building
6	Susan Heintz	Member	Yes	Founding Member, Community Rep	Five 3 yr terms beginning 2001 Current 2013-2016	Fundraising Compliance/Policy
7	Donna Bloxon	Parent Rep	Yes	Parent	Two 3 yr terms beginning 2009 Current 2013-2015	Finance & Audit Compliance/Policy
8	Angela Hughes	Member	Yes	Education	One 3 yr term; 2012-2015	Compliance/Policy
9			No			
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

2. Total Number of Members Joining Board during the 2012-13 school year

1

3. Total Number of Members Departing the Board during the 2012-13 school year

1

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

9

5. How many times did the Board meet during the 2012-13 school year?

17

6. How many times will the Board meet during the 2013-14 school year?

12

Thank you.



REGULAR MEETING

RIVERHEAD CHARTER SCHOOL BOARD OF TRUSTEES MINUTES

DATE: July 23rd, 2012

TIME: 6:50 p.m. Calverton, NY 11933 PLACE: North Building Riverhead Charter School

MEMBERS PRESENT:

Ms. Deborah Rutigliano

Ms. Donna Bloxon

Ms. Renee Harris-Thompson

Ms. Emma Klimek

Mr. Richard Bernato

Ms. Susan Heintz

MEMBERS ABSENT:

Mr. Harry Hestand

STAFF PRESENT:

Michelle Dalpiaz, Director of Finance & Operations

OTHERS PRESENT:

PLEDGE

ADOPTION OF AGENDA: Trustee Richard Bernato made a motion to adopt the agenda. Seconded by Trustee Emma Klimek. Carried 5/0/0.

REPORTS:

Director of Operations, Michelle Dalpiaz reviewed an Operations and Finance Report which included account balances, disbursements, enrollment and last month's Highlights. (See attached).

OLD BUSINESS:

- Deluxe Business Systems Contract: Trustee Susan Heintz made a motion to accept Deluxe Business Systems as Riverhead Charter School's choice to construct the modular panels for the new school building. Seconded by trustee Donna Bloxon. Carried 5/0/0.

NEW BUSINESS:

- Tax Credit: The board discussed whether or not they are interested in looking into new market tax credits. Trustee Deborah Rutigliano explained that it is a new form of financing, a new investment vehicle, and that a small percentage may be funded by the state. There have also been other schools who have already used this type of investment in the past. Ms. Rutigliano mentioned that Roosevelt & Cross will try to bring in a consultant or tax credit expert to speak with the board so that they are more informed to make a decision. Trustee Emma Klimek made a motion to explore new market credits with Roosevelt & Cross. Seconded by trustee Susan Heintz. Carried 5/0/0.

PUBLIC COMMENT: none.

EXECUTIVE SESSION: Trustee _ Deborah Rutigliano made a motion to go into executive session to discuss personnel matters at 7:00 pm. Seconded by trustee Susan Heintz. Carried 5/0/0.

Trustee Deborah Rutigliano made a motion to leave executive session @ 9:43 PM. Seconded by Trustee Donna Bloxon. Carried 5/0/0.

RESOLUTIONS:

Resolution to accept Deluxe Business Systems as modular company for new building project.

Resolution to accept new contract changes.

Resolution to explore new market credits with Roosevelt & Cross.

Resolution to approve 2012-2013 Budget & Annual Report.

Resolution to send board application to Angeal Hughes Johnson to send to NYSED.

ADJOURNMENT: Trustee Deborah Rutigliano made a motion to adjourn the board meeting @ 9:47PM. Seconded by trustee Donna Bloxon. Carried 5/0/0.

Next Scheduled Meeting, Tuesday, August 7th, 2012

Respectfully submitted,

Lindsay Finter, Board Clerk



REGULAR MEETING

RIVERHEAD CHARTER SCHOOL BOARD OF TRUSTEES MINUTES

DATE: August 7^h, 2012

PLACE: Administration Building

TIME: 6:37 p.m.

Riverhead Charter School Calverton, NY 11933

MEMBERS PRESENT:

Ms. Deborah Rutigliano

Ms. Susan Heintz

Ms. Donna Bloxon

Mr. Harry Hestand

Ms. Renee Harris-Thompson

Ms. Emma Klimek

STAFF PRESENT:

Mrs. Michelle Dalpiaz, Director Operations

Mrs. Lindsey Finter, Former Board Clerk

Mrs. Lilla Debowski, Board Clerk

MEMBERS ABSENT:

Mr. Richard Bernato

OTHERS PRESENT:

Mrs. Dorothy Porteus former RCS Principal

Ms. Kasey Wehrheim, 3rd grade Teacher

Mrs. Donna Ruddy K-Teacher

Mrs. Andrea Reynolds, 1st grade Teacher

Ms. Jennifer Cook, 4th grade Teacher

PLEDGE

ADOPTION OF AGENDA: Trustee Donna Bloxon made a motion to adopt the agenda with Executive Session moved to item 4. Seconded by Trustee Emma Klimek. Carried 4/0/0.

EXECUTIVE SESSION: Trustee Harry Hestand made a motion to go into executive session to hold interviews for the new principal. Seconded by trustee Donna Bloxon. Carried 4/0/0.

Trustee Donna Bloxon made a motion to leave executive session @ 11:20 PM. Seconded by Trustee Harry Hestand. Carried 5/0/0.

REPORTS:

OLD BUSINESS: NMTC

NEW BUSINESS:

PUBLIC COMMENT: none.

RESOLUTIONS: none

ADJOURNMENT: Trustee Harry Histan made a motion to adjourn the board meeting @ 11:21PM. Seconded by trustee Susan Heintz. Carried 5/0/0.

Respectfully submitted,

Lilla Debowski, Board Clerk



SPECIAL MEETING
RIVERHEAD CHARTER SCHOOL BOARD OF TRUSTEES MINUTES
DATE: August 14th, 2012

PLACE: Administration Bldg.
Riverhead Charter School
Calverton, NY 11933

TIME: 6:35 p.m.

MEMBERS PRESENT:

Ms. Deborah Rutigliano
Ms. Renee Harris-Thompson
Mr. Harry Histan
Ms. Susan Heintz
Ms. Donna Bloxon

MEMBERS ABSENT:

Mr. Richard Bernato
Ms. Emma Klimek

STAFF PRESENT:

Mrs. Michelle Dalpiaz, Director of Operations
Mrs. Lilla Debowski, Administrative Assistant/Board Clerk

OTHERS PRESENT:

Mrs. Laura Arcuri, Teacher
Mrs. Donna Ruddy, Teache
Ms. Erica Calliste, Teacher
Mrs. Mary Ellen Weaver, Teacher

PLEDGE

ADOPTION OF AGENDA: Trustee Susan Heintz made a motion to adopt the agenda. Seconded by Trustee Renee Harris-Thompson. Carried 4/0/0.

PUBLIC COMMENT:

Erika Calliste, World Language Teacher, submitted her letter of resignation.
Mrs. Laura Arcuri, Kindergartern Teacher, presented the plan for the Riverehad Charter School Annual BBQ at the Stotzky Park.

Harry Histan enters the meeting at 6:48

EXECUTIVE SESSION: Trustee Donna Bloxon made a motion to go in to executive session to discuss principal, personnel and contract negotiation. Motion seconded by trustee Renee Harris-Thompson. Carried 4/0/0.

Harry Histan made a motion to come out of executive session at 9:09pm. Motion seconded by trustee Donna Bloxon. Carried 4/0/0.

RESOLUTIONS:

Trustee Susan Heintz made a motion to pay the Dean of Students the \$1,500.00 stipend that was in her contract. Seconded by trustee Harry Histan. Carried 3/1/0.

Trustee Susan Heintz made a motion to approve the entertainment/costs associated with the back to school BBQ. Seconded by Trustee Donna Bloxon. Carried 4/0/0

Trustee Susan Heintz made a motion to offer the negotiated salary and bonus to the new Principal. Seconded by Trustee Donna Bloxon. Carried 3/1/0

Trustee Harry Histan made a motion to offer "comp time" as compensation to all teachers that assisted in the school opening. Seconded by Trustee Renee Harris-Thompson. Carried 4/0/0.

ADJOURNMENT: Trustee Harry Histan made a motion to adjourn the board meeting @ 9:20PM. Seconded by trustee Donna Bloxon. Carried 4/0/0.

Respectfully submitted,

Lilla Debowski, Board Clerk



SPECIAL MEETING
RIVERHEAD CHARTER SCHOOL BOARD OF TRUSTEES MINUTES
DATE: September 4th, 2012

PLACE: Administrative Building
Riverhead Charter School
Calverton, NY 11933

TIME: 6:58 p.m.

MEMBERS PRESENT:

Ms. Deborah Rutigliano
Ms. Susan Heintz
Ms. Donna Bloxon
Ms. Renee Harris-Thompson
Mr. Harry Histan

MEMBERS ABSENT:

Ms. Emma Klimek
Mr. Richard Bernato

STAFF PRESENT:

Mrs. Raymond Ankrum, Principal
Mrs. Michelle Dalpiaz, Director of Operations
Mrs. Lilla Debowski, Administrative Assistant/Board Clerk

OTHERS PRESENT:

See attached sign in sheet

PLEDGE

ADOPTION OF AGENDA:

Trustee Donna Bloxon made a motion to adopt the agenda. Seconded by Trustee Renee Harris-Thompson. Carried 4/0/0

PUBLIC COMMENT:

A parent questioned whether Riverhead Charter School will be expanding within the next year to accommodate grades 7th and 8th. President Deborah Rutigliano informed the parent that the board is in the process of preparing the grade expansion request for the State. Teacher Mrs. Weaver encouraged the Board to spend more time in Public Session minimizing time spent in Executive Session during board meetings. President Rutigliano reminded Mrs. Weaver that personnel discussions needed to take place in Executive Session.

REPORTS:

Director of Operations Michelle Dalpiaz reported on key indicators including current projected enrollment, monthly cash balances and disbursements and accts receivable. Ms. Dalpiaz reported on the successful E-school upgrade conversion which was completed in August. Ms. Dalpiaz reported that a new administrative assistant and a new custodian had been hired, and a cleaning company was in place. Ms. Dalpiaz reviewed the annual report and payroll reconciliation. (Directors Report attached)

At 7:05 pm Trustee Harry Histan enters the meeting.

Principal Report to be discussed in Executive Session.

Prospective Board Member submits her application and resume for consideration

NEW BUSINESS:

1. Prospective Board Member submits her application and resume for consideration.
2. Charter School Conference – scheduled for October 13th-14th at the Millennium in Manhattan
3. Board Training:
September 19th, 2012 @ 7pm with webinar presentation by Dr. Brian Carpenter – “The Playground Fence.”
November 28th, 2012 @7pm. Wwebinars presentation by Dr. Brian Carpenter – “ Policy Governance in Charter Schools.”
4. Uniform Policy non-compliance consequences – Principle Raymond Ankrum suggested to eliminate student suspension from the non-compliance consequences regarding uniform policy.

EXECUTIVE SESSION: Trustee Donna Bloxon made a motion to go into executive session to discuss personnel and contract negotiations at 7:34 pm. Seconded by trustee Harry Histan. Carried 4/0/0.

Trustee Harry Histan made a motion to leave executive session at 9:45 pm. Seconded by President Deborah Rutigliano. Carried 4/0/0.

RESOLUTIONS:

Trustee Renee Harris-Thompson made a motion to submit prospective Board Member, Angela Hughes-Johnson, Board Questionnaire and Resume to New York State Department of Education for approval to become a RCS Board Member. Seconded by trustee Donna Bloxon. Carried 4/0/0.

Trustee Susan Heintz made a motion to approve Mr. Ankrum suggestion to eliminate suspension from the non-compliance consequences in school’s Uniform Policy. Seconded by Trustee Harry Histan. Carried 4/0/0

Trustee Susan Heintz made a motion to accept VHB Engineering proposal of Traffic Study for the proposed expansion of Riverhead Charter School. Seconded by Trustee Renee Harris-Thompson. Carried 4/0/0

Trustee Renee Harris-Thompson made a motion to approve the recommendation of Director of Operations, Michelle Dalpiaz to appoint Lilla Debowski to an Administrative Assistant and Board Clerk position and Brisco Madonaldo to Custodian position. Seconded by Trustee Susan Heintz. Carried 4/0/0.

Trustee Renee Harris-Thompson made a motion to accept new proposed TA salary scale and TA salary adjustment as the final piece of the union contract. Seconded by Trustee Susan Heintz. Carried 4/2/1

ADJOURNMENT: Trustee Harry Histan made a motion to adjourn the board meeting @ 9:58PM. Seconded by Renee Harris Thompson. Carried 4/0/0.

Next Scheduled Meeting, Tuesday October 9th, 2012

Respectfully submitted,

Lilla Debowski, Board Clerk



REGULAR MEETING
RIVERHEAD CHARTER SCHOOL BOARD OF TRUSTEES MINUTES
DATE: October 9th, 2012

PLACE: North Building
Riverhead Charter School
Calverton, NY 11933

TIME: 6: 30 p.m.

MEMBERS PRESENT:

Ms. Deborah Rutigliano
Ms. Donna Bloxon
Ms. Renee Harris-Thompson
Mr. Harry Histan

MEMBERS ABSENT:

Ms. Emma Klimek
Mr. Richard Bernato
Ms. Susan Heitnz

STAFF PRESENT:

Mr. Raymond Ankrum, Principal
Mrs. Michelle Dalpiaz, Director of Operations and Finance
Mrs. Lilla Debowski, Administrative Assistant/Board Clerk

OTHERS PRESENT:

Mary Ellen Weaver, 6th grade teacher
Jennifer Borst, 4th grade teacher
Jennifer Cook, 4th grade teacher
Fortunato Deana, Literacy teacher
David Slover, Dean of Students

PLEDGE

ADOPTION OF AGENDA: Trustee Harry Histan made a motion to adopt the agenda. Seconded by Trustee Renee Harris-Thompson. Carried 4/0/0.

NEW BUSINESS:

1. Board and Staff Strategic Planning Retreat is scheduled to be held at the Riverhead Free Library on November 3, 2012 with a guest presenter/facilitator Mr. Marshall Perry, a Dowling College professor.
2. S&P met with school leaders as planned on September 20.
3. Ms. Jennifer Cook, Ms. Jennifer Borst, Ms. Deana Fortunato and Mr. David Slover, made a slideshow presentation to the board on Response to Intervention (RTI). The teachers provided an overview on how the program benefits students' literacy and math skills. Mr. Slover provided an overview on Response To Behavior (RTB) and guidelines that RCS implements to impact student behavior.
4. A draft proposal for a PAC, was presented by RCS parent Mrs. Inguanta. Mr. Ankrum offered to work directly with parents to assist them with the formation of a Parents Group.

5. Document Retention policies and procedures were reviewed by the board. Offsite file retention was discussed as an alternative or supplemental option to attic and basement storage for space. Trustee Donna Bloxon also presented a quote from a company who shreds documents. It was agreed to table this project for a later date.

OLD BUSINESS:

1. Building Update. Will Recce reviewed the updated project timeline with the board. (attached). He reported that the site plan had been submitted and the traffic study should be complete by mid November.
2. Next Board Training is scheduled for November 28th, 2012.
3. The board discussed the proposal submitted by Strategic Fundraising in June. They agreed to ask this organization to consider resubmitting the proposal (eliminating a retainer fee), basing the proposal on commission pricing basis.

PUBLIC COMMENT: An RCS Parent inquired about the Charter renewal. Ms. Rutigliano explained to the parent that the Charter is required to be renewed every 5 years and that the renewal process has begun and will be submitted this coming August.

Same parent had a question regarding the walk-to-read program. Mr. Ankrum replied that the program is underway and that the classroom teacher should be able to answer any questions regarding the program.

EXECUTIVE SESSION: Trustee Harry Histan made a motion to go in to executive session to discuss the audit and personnel issues at 8:04 PM. Motion seconded by trustee Donna Bloxon. Carried 4/0/0.

Trustee Harry Histan made a motion to leave executive session @ 8:50 PM. Seconded by Trustee Renee Harris-Thompson. Carried 4/0/0.

REPORTS: Director of Operations Michelle Dalpiaz reported on key indicators including current enrollment, monthly cash balances and disbursements and accts receivable. Ms. Dalpiaz also provided the board with an analysis of upcoming building expenses which will need to be paid before the bond closing. (Directors Report attached)

RESOLUTIONS:

Trustee Donna Bloxon made a motion to approve adding Mr. Raymond Ankrum as a signer on the RCS bank accounts. Seconded by trustee Deborah Rutigliano. Carried 4/0/0.

Trustee Donna Bloxon made a motion to accept the principal's recommendations for new hires. Seconded by trustee Renee Harris-Thompson. Carried 4/0/0.

Trustee Donna Bloxon made a motion to accept the Audited Financial Statements which were audited by external auditors, Cerini Associates. Seconded by Trustee Harry Histan. Carried 4/0/0.

ADJOURNMENT: Trustee Harry Histan made a motion to adjourn the board meeting @ 9:30 PM. Seconded by Renee Harris Thompson. Carried 4/0/0.

Next Scheduled Meeting, Tuesday November 13th, 2012

Respectfully submitted,

Lilla Debowski, Board Clerk

October 9, 2012

3 of 4



Special Board Meeting
RIVERHEAD CHARTER SCHOOL BOARD OF TRUSTEES MINUTES

DATE: October 17, 2012

PLACE: Administration Bldg.

Riverhead Charter School

Calverton, NY 11933

TIME: 6:30 P.M.

MEMBERS PRESENT:

Ms. Renee Harris-Thompson

Mr. Harry Histan

Ms. Susan Heintz

Ms. Deborah Rutigliano

MEMBERS ABSENT:

Ms. Donna Bloxon

Mr. Richard Bernato

Ms. Emma Klimek

PLEDGE

NEW BUSINESS:

Discussion of the proposed document for the NYS Board of Regents request for increase in grades 7 and 8 and its requirements. Decision was made to expand student services to 7th and 8th grade.

PUBLIC COMMENT -None

RESOLUTIONS:

Trustee Susan Heinz made a motion to seek approval from the NYS Board of Regents to expand the Riverhead Charter School to the 7th and 8th grades. Seconded by Trustee Renee Harris-Thompson. Carried 4/0/0

ADJOURNMENT: – Trustee Harry Histan made a motion to adjourn the board meeting @ 6:47PM. Seconded by Trustee Susan Heintz. Carried 4/0/0.



REGULAR MEETING
RIVERHEAD CHARTER SCHOOL BOARD OF TRUSTEES MINUTES
DATE: November 14th, 2012

PLACE: North Building
Riverhead Charter School
Calverton, NY 11933

TIME: 6: 30 p.m.

MEMBERS PRESENT:

Ms. Deborah Rutigliano
Ms. Susan Heintz
Ms. Donna Bloxon
Mr. Harry Hestand
Ms. Emma Klimek

MEMBERS ABSENT:

Mr. Richard Bernato
Ms. Renee Harris-Thompson

STAFF PRESENT:

Mrs. Raymond Ankrum, Principal
Mrs. Michelle Dalpiaz, Director of Operations
Mrs. Lilla Debowski, Administrative Assistant/Board Clerk

OTHERS PRESENT:

Mary Ellen Weaver, 6th grade teacher
Zenobia Hartfield

PLEDGE

Trustee Donna Bloxon enters the meeting at 6:35pm

ADOPTION OF AGENDA: Trustee Susan Heintz made a motion to adopt the agenda. Seconded by Trustee Emma Klimek. Carried 4/0/0.

PUBLIC COMMENT: None

NEW BUSINESS:

NYS site visit is scheduled for December 5, 2012.

Prospective board member, Zenobia Hartfield, interview will be held during executive session.

OLD BUSINESS:

- a) Next Board training is scheduled for November 28th, 2012 at 7pm at the Riverhead Charter School. During the training there will be a projection of a Webinar on the topic "Policy Governance in Charter School".
- b) Will Recce went over the updated project timeline with the board. (Attached) Mr. Recce pointed out that due to the aftermath of Hurricane Sandy, project timeline dates had

slightly shifted. Mr. Recce informed the board that the Architect Review Board Meeting will be held at the Town Hall on November 28, 2012 at 5pm. In addition, the board discussed the issue of prevailing wage costs which may be required with the QSCB's.

- c) Board and Staff Strategic Planning Retreat have been rescheduled for December 1st due to the aftermath of Hurricane Sandy. The retreat is to be held at The Riverhead Free Public Library with a guest presenter/facilitator Mr. Marshall Perry.
- d) PAC update is tabled for future meeting.
- e) Ms. Rutigliano, Ms. Dalpiaz, Ms. Heintz and Mr. Ankrum who have all attended the Annual Charter Conference, shared their experience with board and recounted on the topics presented during the conference.

Trustee Susan Heintz enters the meeting at 6:45pm

- f) Board members discussed requirements for Charter renewal and document preparation. All agreed that the charter renewal would require a collaborative effort. Mr. Ankrum will prepare a task schedule to ensure enough time for meeting and collaborative preparations to meet the August submission date.

DIRECTOR OF FINANCE REPORT:

Director of Operations Michelle Dalpiaz reported on key indicators including current projected enrollment, monthly cash balances and disbursements and accounts receivable. Ms. Dalpiaz also provided the board with analysis of upcoming building expenses.(Directors Report attached)

EXECUTIVE SESSION: Trustee Harry Histan made a motion to go in to executive session to have a prospective board member interview, discuss contract negotiations and personnel @ 7:45pm. Motion seconded by trustee Susan Heintz. Carried 4/0/0.

Trustee Susan Heintz made a motion to leave executive session @ 9:15 PM. Seconded by Trustee Harry Histan. Carried 4/0/0.

RESOLUTIONS:

Trustee Donna Bloxon made a motion to have Sharon Berlin submit a clean copy of the CBA. Seconded by Trustee Susan Heintz. Carried 4/0/0/

Trustee Susan Heintz made a motion to submit prospective Board Member, Zenobia Hartfield, Board Questionnaire and Resume to New York State Department of Education for approval to become a RCS Board Member. Seconded by Trustee Donna Bloxon. Carried 4/0/0.

Trustee Donna Bloxon made a motion to have whoever participates in the writing of the competitive grant approval by the principal that participant/participants will receive the lesser of 10% of the grant award or a capped amount to be determined with each grant. Seconded by Trustee Emma Klimek. Carried 4/0/0

ADJOURNMENT: Trustee Harry Histan made a motion to adjourn the board meeting @ 9:40 PM. Seconded by Susan Heintz. Carried 4/0/0.

Next Scheduled Meeting, Dec 11, 2012

Respectfully submitted,

Lilla Debowski, Board Clerk



REGULAR MEETING
RIVERHEAD CHARTER SCHOOL BOARD OF TRUSTEES MINUTES
DATE: December 11th, 2012

PLACE: North Building
Riverhead Charter School
Calverton, NY 11933

TIME: 6: 25 p.m.

MEMBERS PRESENT:

Ms. Renee Harris-Thompson
Ms. Deborah Rutigliano
Ms. Emma Klimek

MEMBERS ABSENT:

Mr. Richard Bernato
Ms. Susan Heintz
Ms. Donna Bloxon
Mr. Harry Histan
Ms. Angela Hughes-Johnson

STAFF PRESENT:

Mrs. Raymond Ankrum, Principal
Mrs. Michelle Dalpiaz, Director of Operations
Mrs. Lilla Debowski, Administrative Assistant/Board Clerk

OTHERS PRESENT:

Ms. Nigro-Parent

PLEDGE

ADOPTION OF AGENDA:

PUBLIC COMMENT: None

NEW BUSINESS:

Charter School Property Solutions: The board was briefed about an initial conference call that school administrators had with Charter School Property Solutions – a company that develops charter school properties. The intent is to obtain another objective review of the cost and financing projections and timelines for the building construction project to continue to ensure that the school continues to allocate resources efficiently. Another conference call will be scheduled later in the month.

OLD BUSINESS:

- a) NYS Site Visit Report. Ms. Rutigliano reported that on December 11th, 2012 NYSED authorizers conducted an annual site visit. During the visit, authorizers met with the school leadership team, observed classrooms and held focus group meetings with teachers. Initial feedback was positive. RCS expects to receive a formal written report by January 2013.

- b) Building Update. Project Manager, Will Recce went over the updated project timeline with the board. (Attached) Mr. Recce informed the board that the next Town Public Planning Meeting is scheduled for February 7th, 2013. The Board discussed with Mr. Recce strategies that could lower the cost of the building project. Ms. Dalpiaz presented a letter from the DOT (attached).
- c) Board Staff Retreat: Ms. Rutigliano reported back that the Board and Staff Retreat was productive. The facilitator of the meeting Mr. Marshall Perry is preparing a written report and will submit it to the board. Board discussed planning additional sessions in the upcoming months.
- d) PAC update. None.

DIRECTOR OF FINANCE REPORT:

Director of Operations Michelle Dalpiaz reported on key indicators including current projected enrollment, monthly cash balances and cash disbursements and accounts receivable (Directors Report attached) Ms. Dalpiaz informed the board about the completed purchase, to upgrade the existing QB accounting software with license for additional users..

PRINCIPAL REPORT

Principal reminded that his reports are distributed weekly via emails to the RCS Staff and Board Members.

EXECUTIVE SESSION:

RESOLUTIONS:

ADJOURNMENT: Close meeting at 8:05PM.

Next Scheduled Meeting: Tuesday, January 8th, 2013

Respectfully submitted,

Lilla Debowski, Board Clerk



REGULAR MEETING
RIVERHEAD CHARTER SCHOOL BOARD OF TRUSTEES MINUTES

DATE: January 8th, 2013

PLACE: North Building
Riverhead Charter School
Calverton, NY 11933

TIME: 6: 35 p.m.

MEMBERS PRESENT:

Ms. Deborah Rutigliano
Ms. Susan Heintz
Ms. Donna Bloxon
Mr. Harry Histan
Ms. Emma Klimek
Ms. Renee Harris-Thompson
MS. Angela Hughes-Johnson

MEMBERS ABSENT:

Mr. Richard Bernato
Ms. Zenobia Hartfield

STAFF PRESENT:

Mr. Raymond Ankrum, Principal
Mrs. Michelle Dalpiaz, Director of Operations
Mrs. Lilla Debowski, Administrative Assistant/Board Clerk

OTHERS PRESENT:

Ms. Cheryl Inguanta, Parent

PLEDGE

ADOPTION OF AGENDA: Trustee Renee Harris-Thompson made a motion to adopt the agenda with the addition of Richard Bernato resignation from BoT to New Business. Seconded by Trustee Emma Klimek. Carried 5/0/0.

ADOPTATION OF CONSENT AGENDA (Includes Past Minutes and 1st Qtr Financials) Trustee Renee Harris Thompson made a motion to accept the Consent Agenda including 1st Qtr Financials, and the June 2012-December 2012 meeting minutes, contingent upon the edits approved by the board. Seconded by Trustee Angela Hughes-Johnson. Carried 5/0/0

PUBLIC COMMENT:

Ms. Inguanta inquired about having a meeting with Principal Ankrum regarding Parent Association Group. Meeting will be scheduled in the nearest future.

NEW BUSINESS:

Mr Richard Bernato resignation from the Riverhead Charter School Board of Trustees.

OLD BUSINESS:

- a) NYS Site Visit Report. Ms. Rutigliano reported that on December 11th, 2012 NYSED authorizers conducted an annual site visit. Initial feedback was positive. RCS expects to receive a formal written report for both years 2011 and 2012 shortly.
- b) Building Update. Ms. Rutigliano informed the Board that there are no changes to the building project timeline. RCS attorneys are still looking over the DOT request.

DIRECTOR OF FINANCE REPORT:

Michelle Dalpiaz reported on key indicators including current and projected enrollment, monthly cash balances and disbursements and accounts receivable.

Ms. Dalpiaz reminded the Board that during January 29, 2013 Special Meeting the Board members will have an opportunity to review all bids placed on the building project.

Ms. Dalpiaz also reported that a minor repairs were needed to the administration building roof and the roofer was called.(Directors Report attached)

EXECUTIVE SESSION: Trustee Harry Histan made a motion to go in to executive session to discuss status of credit rating review 7:05pm. Motion seconded by trustee Emma Klimek. Carried 5/0/0.

Trustee Harry Histan made a motion to leave executive session @ 8:35 PM. Seconded by Trustee Donna Bloxon. Carried 6/0/0.

RESOLUTIONS:

Trustee Harry Histan made a motion to accept Richard Bernato resignation from Riverhead Board of Trustees. Seconded by Trustee Emma Klimek. Carried 6/0/0/

Trustee Susan Heintz made a motion to appoint Susan Chiorando as ESL teacher recommended by Principal Raymond Ankrum. Seconded by Trustee Emma Klimek. Carried 6/0/0.

Trustee Emma Klimek made a motion to accept Nancy Castellanos letter of resignation. Seconded by Trustee Angela Hughes-Johnson. Carried 6/0/0

Trustee Angela Hughes-Jonson made a motion to hire consultants to assist with the preparation and review of the 7th & 8th grade expansion resubmission, not to exceed \$8,000. Seconded by Trustee Donna Bloxon. Carried 6/0/0.

Trustee Renee Harris-Thompson made a motion to hire Kaitlyn Kosiorowski as the front desk receptionist of South Building. Seconded by Angela Hughes-Johnson. Carried 6/0/0.

ADJOURNMENT: Trustee Harry Histan made a motion to adjourn the board meeting @ 8:48PM. Seconded by Trustee Emma Klimek. Carried 6/0/0.

Next Scheduled Meeting: Tuesday January 29, 2013

Respectfully submitted,

Lilla Debowski, Board Clerk



SPECIAL MEETING
RIVERHEAD CHARTER SCHOOL BOARD OF TRUSTEES MINUTES
DATE: January 29th, 2013

PLACE: North Building
Riverhead Charter School
Calverton, NY 11933

TIME: 6: 40 p.m.

MEMBERS PRESENT:

Ms. Deborah Rutigliano
Ms. Zenobia Hartfield
Ms. Donna Bloxon
Mr. Harry Histan
Ms. Emma Klimek
Ms. Renee Harris-Thompson
MS. Angela Hughes-Johnson

MEMBERS ABSENT:

Mr. Susan Heintz

STAFF PRESENT:

Mr. Raymond Ankrum, Principal
Mrs. Michelle Dalpiaz, Director of Operations
Mrs. Lilla Debowski, Administrative Assistant/Board Clerk

OTHERS PRESENT:

Please See Attached Sign In Sheet

PLEDGE

ADOPTION OF AGENDA: Trustee Angela Hughes-Johnson made a motion to adopt the agenda. Seconded by Trustee Emma Klimek. Carried 4/0/0.

PUBLIC COMMENT:

1. Ms. Weaver, 6th grade teacher, shared dates for two upcoming local events:
 - The Riverhead Rotary Club will be holding its Annual Membership Networking Event on February 6th at the Sea Star Ballroom at Hyatt Place in Riverhead.
 - On March 2nd The Suffolk Theater will be having a Grand Opening Gala with a show and a cocktail party to follow.
2. Ms. Nigro, a parent, inquired about the status of the expansion to 7th and 8^t grades and offered assistance if parent advocacy was needed. Board advised that we expected to hear Mid March.

NEW BUSINESS:

Schoolhouse Project. Mr. Carlo Schiatarella, CEO made a presentation to the board proposing the benefits of his company's service as Owners Rep for the building project.

January 29, 2013

EXECUTIVE SESSION: Trustee Harry Histan made a motion to go in to executive session to discuss personnel and student issues at 7:30pm. Motion seconded by trustee Zenobia Hartfield. Carried 6/0/0.

Trustee Zenobia Hartfield made a motion to leave executive session @ 8:23 PM. Seconded by Trustee Donna Bloxon. Carried 6/0/0.

RESOLUTIONS:

Trustee Donna Bloxon made a motion to approve contract for Network Outsource. Seconded by Trustee Angela Hughes-Johnson. Carried 5/1/0/

Trustee Harry Histan made a motion to ask Schoolhouse Project for 2 proposals: Full Owners Rep from groundbreaking to building completion and limited advisory role on an as needed basis . Seconded by Angela Hughes-Johnson 6/0/0.

ADJOURNMENT: Trustee Harry Histan made a motion to adjourn the board meeting @ 9:34PM. Seconded by Trustee Angela Hughes-Johnson. Carried 6/0/0.

Next Scheduled Meeting: Tuesday February12, 2013

Respectfully submitted,

Lilla Debowski, Board Clerk



REGULAR MEETING
RIVERHEAD CHARTER SCHOOL BOARD OF TRUSTEES MINUTES

DATE: February 12th, 2013

PLACE: North Building
Riverhead Charter School
Calverton, NY 11933

TIME: 6: 48 p.m.

MEMBERS PRESENT:

Ms. Deborah Rutigliano
Ms. Renee Harris-Thompson
Ms. Donna Bloxon
Ms. Zenobia Hartfield
Ms. Emma Klimek
MS. Angela Hughes-Johnson

MEMBERS ABSENT:

Mr. Susan Heintz
Mr. Harry Histan

STAFF PRESENT:

Mrs. Lilla Debowski,
Administrative Assistant/Board Clerk

OTHERS PRESENT:

Will Recce, SCC
Keith DeLucia, SCC
Dan Meske, DeLuxe Vice President

PLEDGE

ADOPTION OF AGENDA: Trustee Renee Harris-Thompson made a motion to adopt the agenda. Seconded by Trustee Emma Klimek. Carried 5/0/0.

PUBLIC COMMENT:

1. Mr. Dan Meske, Vice President of DeLuxe Building Systems, came to introduce himself to the Board and to give an update on progress of NYS review of modular plans. He reported that DeLuxe has responded to NYS questions and resubmitted required document updates to NYS for review. Mr. Meske also informed the Board that Capobianco, one of the bidders, will be visiting DeLuxe shop, to learn more about the process and scopes of modular buildings.

EXECUTIVE SESSION: Trustee Donna Bloxon made a motion to go in to executive session to discuss construction bids at 6:59pm. Motion seconded by trustee Emma Klimek. Carried 5/0/0.

Trustee Donna Bloxon made a motion to leave executive session @ 9 PM. Seconded by Trustee Zenobia Hartfield. Carried 5/0/0.

RESOLUTIONS:

February 12, 2013

Trustee Emma Klimek made a motion to approve the switch from ADP to PAYCHEX.
Seconded by Trustee Zenobia Hartfield. Carried 5/0/0/

Trustee Angela Hughes-Johnson made a motion to have DeLuxe Building Systems write a
proposal for shop drawings . Seconded by Zenobia Hartfield 5/0/0.

ADJOURNMENT: Trustee Zenobia Hartfield made a motion to adjourn the board meeting @
9:02PM. Seconded by Trustee Angela Hughes-Johnson. Carried 5/0/0.

Next Scheduled Meeting: Tuesday February 26, 2013

Respectfully submitted,

Lilla Debowski, Board Clerk

February 12, 2013



SPECIAL MEETING

RIVERHEAD CHARTER SCHOOL BOARD OF TRUSTEES MINUTES

DATE: February 26th, 2013

PLACE: North Building
Riverhead Charter School
Calverton, NY 11933

TIME: 6: 38 p.m.

MEMBERS PRESENT:

Ms. Deborah Rutigliano
Ms. Donna Bloxon
Mr. Harry Histan
Ms. Zenobia Hartfield
Ms. Emma Klimek

MEMBERS ABSENT:

Mr. Susan Heintz
Ms. Renee Harris-Thompson
Ms. Angela Hughes-Johnson

STAFF PRESENT:

Mr. Raymond Ankrum, Principal
Ms. Michelle Dalpiaz, Director of Operations and Finance
Mrs. Lilla Debowski, Administrative Assistant/Board Clerk

OTHERS PRESENT:

Mary Ellen Weaver, Teacher

PLEDGE

ADOPTION OF AGENDA: Trustee Ms. Emma Klimek made a motion to adopt the agenda. Seconded by Trustee Mr. Harry Histan. Carried 4/0/0.

ADOPTATION OF CONSENT AGENDA (Includes Past Minutes) Trustee Ms. Emma Klimek made a motion to accept the Consent Agenda including January 8th, January 29th, and February 12th of 2013 meeting minutes, contingent upon the edits approved by the board. Seconded by Mr. Trustee Harry Histan. Carried 4/0/0

PUBLIC COMMENT: None

OLD BUSINESS: Construction Update. President, Ms. Deborah Rutigliano, reported that the Riverhead Town has approved the Site Plan for RCS. Next Step is to obtain a building permit.

DIRECTOR OF FINANCE REPORT: Director of Operations Ms. Michelle Dalpiaz reported on key indicators including current projected enrollment, monthly cash balances and disbursements, Qtrly P&L and Qtrly Balance Sheet. Ms. Dalpiaz also reported on student registration status. There has been strong turnout for admission tours for the upcoming school year.

February 26, 2013

NEW BUSINESS:

- a) High Bar Training presentation. Due to an unexpected technology issues the presentation was rescheduled until March 14.
- b) Raj Thakker – Charter School Business Management. Mr. Raj Thakker, a founder and CEO of CSBM, introduced his firm’s services, specifically on renewal documentation support services.

EXECUTIVE SESSION: Trustee Mr. Harry Histan made a motion to go in to executive session to discuss personnel at 7:48pm. Motion seconded by Trustee Ms. Zenobia Hartfield. Carried 4/0/0.

Trustee Mr. Harry Histan made a motion to leave executive session @ 8:53PM. Seconded by Trustee Ms. Emma Klimek. Carried 4/0/0.

RESOLUTIONS:

Trustee Mr. Harry Histan made a motion to wait on Deluxe for shop drawings until the school receives it’s credit rating. Seconded by Trustee Ms. Zenobia Hartfield. Carried 4/0/0.

Trustee Mr. Harry Histan made a motion to allow bond counsel to move forward with document review and preparation. Seconded by Trustee Ms. Zenobia Hartfield. Carried 4/0/0.

ADJOURNMENT: Trustee Mr. Harry Histan made a motion to adjourn the board meeting @ 8:54PM. Seconded by Trustee Ms. Emma Klimek. Carried 5/0/0.

Next Scheduled Meeting: Monday March 18th, 2013

Respectfully submitted,

Lilla Debowski, Board Clerk



REGULAR MEETING
RIVERHEAD CHARTER SCHOOL BOARD OF TRUSTEES MINUTES

DATE: March 19th, 2013

PLACE: North Building
Riverhead Charter School
Calverton, NY 11933

TIME: 6: 40 p.m.

MEMBERS PRESENT:

Ms. Deborah Rutigliano
Ms. Donna Bloxon
Ms. Renee Harris-Thompson
Mr. Harry Histan left at 9:30PM
Ms. Zenobia Hartfield
Mr. Susan Heintz
Ms. Angela Hughes-Johnson
Ms. Emma Klimek

MEMBERS ABSENT:

STAFF PRESENT:

Mr. Raymond Ankrum, Principal
Ms. Michelle Dalpiaz, Director of Operations and Finance
Mrs. Lilla Debowski, Administrative Assistant/Board Clerk

OTHERS PRESENT:

Ms. Inguanta, Parent
Ms. Jean-Marie Tas, Teacher

EXECUTIVE SESSION: Trustee Mr. Harry Histan made a motion to move to executive session to discuss board member status @ 6:41PM. Motion seconded by Trustee Ms. Emma Klimek. Carried 7/0/0.

Trustee Mr. Harry Histan made a motion to leave executive session @ 7:05PM. Seconded by Trustee Ms. Emma Klimek. Carried 7/0/0

PLEDGE

ADOPTION OF AGENDA: Trustee Ms. Donna Bloxon made a motion to adopt the agenda with School House Project moved to Executive Session. Seconded by Trustee Ms. Emma Klimek. Carried 7/0/0.

ADOPTATION OF CONSENT AGENDA (Includes Past Minutes) Trustee Ms. Emma Klimek made a motion to accept the Consent Agenda including February 26th, 2013 meeting minutes. Seconded by Ms. Angela Hughes-Johnson. Carried 7/0/0

PUBLIC COMMENT: Parent Cheryl Inguanta asked the board to evaluate her request for

March 19th, 2013

forming a PAC at RCS. Mrs. Inguanta also expressed her concern that RCS students who reside in the William Floyd district experience long transportation delays on weather related early dismissals and regular half days.

OLD BUSINESS:

- a) Construction Update. Mr. Will Recce went over the project timeline with the board. (Attached) Mr. Recce suggested that if shop drawings for Modular Portion of the Building could be expedited it would have a positive impact on the timeline. Mr. Recce also assured the board that based on the projected timeline; the occupancy date for the new building would be well before September 2014.
- b) High Bar Proposal. Board discussed and reviewed High Bar proposed services to the Riverhead Charter School.
- c) Charter School Business Management Proposal. Board reviewed CSBM proposed contract to the Riverhead Charter School and discussed alternatives such as requesting a proposal from a Northeast Charter School Association.

DIRECTOR OF FINANCE REPORT: Director of Operations Ms. Michelle Dalpiaz submitted report on key indicators including current projected enrollment, monthly cash balances and disbursements.

NEW BUSINESS: No new business

EXECUTIVE SESSION: Trustee Mr. Harry Histan made a motion to go in to executive session to discuss personnel principal evaluation and M. Perry report at 8:06pm. Motion seconded by Trustee Ms. Emma Klimek. Carried 7/0/0.

Trustee Angela Hughes-Johnson made a motion to leave executive session @ 10:11PM. Seconded by Trustee Renee Harris-Thompson Carried 6/0/0.

RESOLUTIONS:

Trustee Ms. Emma Klimek made the motion to award the general construction piece of the building project to Capobianco with the bid amount of \$5,197,696. Seconded by Trustee Ms. Susan Heintz. Carried 5/0/1.

Trustee Ms. Susan Heintz made a motion to accept High Bar Proposal including Training and Additional Coaching Fees and Annual Premium Plus High Bar Membership totaling to an annual fee of \$9,995. Seconded by Trustee Ms. Emma Klimek. Carried 6/0/0.

Trustee Ms. Emma Klimek made a motion to accept to accept Susan Heintz letter rescinding her resignation. Emma stated that she would like her presence at this meeting due to the fact of her dedication and the board not having information on "not allowing her to participate". Seconded by Trustee Mr. Harry Histan. Carried 3/1/2.

Trustee Ms. Emma Klimek made a motion to allow Trustee Ms. Renee Harris-Thompson to

Speak with Marshall Perry on behalf of the Board to draft a survey document to evaluate the principal (Teacher, Parent, and Student Survey). Seconded by Trustee Ms. Susan Heintz. Carried 5/0/1.

ADJOURNMENT: Trustee Emma Klimek made a motion to adjourn the board meeting @ 10:20PM. Seconded by Trustee Angela Hughes-Johnson. Carried 6/0/0.

Next Scheduled Meeting: Tuesday April 9th @ 6:30PM

Respectfully submitted,

Lilla Debowski, Board Clerk

March 19th, 2013



REGULAR MEETING
RIVERHEAD CHARTER SCHOOL BOARD OF TRUSTEES MINUTES

DATE: April 9th, 2013

PLACE: North Building
Riverhead Charter School
Calverton, NY 11933

TIME: 6: 50 p.m.

MEMBERS PRESENT:

Ms. Deborah Rutigliano
Ms. Donna Bloxon
Ms. Renee Harris-Thompson
Mr. Harry Histan
Ms. Zenobia Hartfield
Mr. Susan Heintz
Ms. Angela Hughes-Johnson

MEMBERS ABSENT:

Ms. Emma Klimek

STAFF PRESENT:

Mr. Raymond Ankrum, Principal
Ms. Michelle Dalpiaz, Director of Operations and Finance
Mrs. Lilla Debowski, Administrative Assistant/Board Clerk

OTHERS PRESENT:

Ms. Inguanta, Parent
Ms. & Mr. Krongel, Parents
Ms. Wilkinson, Parent
Ms. Getchell, Parent
Mr. Will Recce

PLEDGE

ADOPTION OF AGENDA: Trustee Ms. Zenobia Hartfield made a motion to adopt the agenda.
Seconded by Trustee Ms. Susan Heintz. Carried 6/0/0.

PUBLIC COMMENT:

Mrs. Inguanta, a parent commented on the parent letter regarding a parent advisory group for RCS. She requested that a Spanish translation of the letter also be sent out parents.
Ms. Getchell, parent, expressed concerns about excessive homework especially over holiday break. The parent also expressed concerns about William Floyd Bus Transportation.
Ms. Wilkinson, a parent, requested that recess packets be sent home a week before break starts. She also expressed that packet reminder phone calls over break were bothersome.

OLD BUSINESS:

April 9th, 2013

- a) Construction Update. Mr. Will Recce reviewed the (attached) project timeline status with the board and noted that there were no changes since the last update.
- b) Charter School Business Management. After comparing the CSBM proposal with Northeast Charter School Network proposal, the Board decided not to use CSBM for charter renewal.
- c) Strategic Fundraising. The Board has decided to hold off on the proposal from Strategic Fundraising due to the fact that the company is asking for a costly retainer and is not willing to negotiate.
- d) Committee Reports. Fundraising Committee suggested holding a magnet and a t-shirt sale fundraising event to promote the new building. Mr. Ankrum will get back to the committee.

DIRECTOR OF FINANCE REPORT: Director of Operations Ms. Michelle Dalpiaz submitted report on key indicators including current projected enrollment, last month's highlights, monthly cash balances and disbursements. (Report Attached)

PRINCIPAL REPORT: Moved to Executive Session.

NEW BUSINESS:

- a) Student Test Scoring. This year BOCES will be used for scoring and reporting the data back to RCS.
- b) External auditing contract for the year 2013-2014. See resolutions.

EXECUTIVE SESSION: Trustee Mr. Harry Histan made a motion to go in to executive session to discuss personnel, principal evaluation, budget and M. Perry report at 7:40pm. Motion seconded by Trustee Ms. Angela Hughes-Johnson. Carried 6/0/0.

Trustee Mr. Harry Histan made a motion to leave executive session @ 9:37 PM. Seconded by Trustee Ms. Zenobia Hartfield. Carried 6/0/0.

RESOLUTIONS:

- Trustee Mr. Harry Histan made a motion to hire Northeast Charter School Network to review the charter submittal and give comments in the amount not to exceed \$6000. Seconded by Trustee Ms. Susan Heintz. Carried 6/0/0.
- Trustee Mr. Harry Histan made a motion to approve RCS to pay \$15,000 NYS review fee and filing fee of \$50 made payable to Deluxe Building System who then will forward it to NYS. Seconded by Trustee Ms. Zenobia Hartfield. Carried 6/0/0.
- Trustee Ms. Zenobia Hartfield made a motion to accept the proposal from Cerini & Associated for the amount of \$31,000 and to engage Cerini & Associated as Riverhead

April 9th, 2013

Charter School auditor for year 2013-2014. Seconded by Trustee Ms. Susan Heintz. Carried 6/0/0.

- Trustee Ms. Susan Heintz made a motion to appoint PW Grosser to perform water infiltration tests and Water Quality/Quantity Report for the building expansion project for a fee of \$3000. Seconded by Trustee Ms. Donna Bloxon. Carried 6/0/0.
- Trustee Ms. Angela Hughes-Johnson made a motion to use Marshall Perry to conduct our school's surveys for principal evaluation by the Board. Seconded by Trustee Ms. Susan Heintz. Carried 6/0/0.

ADJOURNMENT: Trustee Mr. Harry Histan made a motion to adjourn the board meeting @ 9:43 PM. Seconded by Trustee Ms. Zenobia Hartfield. Carried 6/0/0.

Next Scheduled Meeting: Wednesday, May 15th @ 6:30PM

Respectfully submitted,

Lilla Debowski, Board Clerk

April 9th, 2013



REGULAR MEETING
RIVERHEAD CHARTER SCHOOL BOARD OF TRUSTEES MINUTES
DATE: May 15th, 2013

PLACE: North Building
Riverhead Charter School
Calverton, NY 11933

TIME: 6: 42 p.m.

MEMBERS PRESENT:

Ms. Deborah Rutigliano
Ms. Donna Bloxon
Ms. Renee Harris-Thompson
Mr. Harry Histan
Ms. Zenobia Hartfield
Mr. Susan Heintz
Ms. Angela Hughes-Johnson
Ms. Emma Klimek

MEMBERS ABSENT:

STAFF PRESENT:

Mr. Raymond Ankrum, Principal
Ms. Michelle Dalpiaz, Director of Operations and Finance
Mrs. Lilla Debowski, Administrative Assistant/Board Clerk

OTHERS PRESENT:

Ms. Nigro, Parent
Ms. Santopietro-Ramos, Parents

PLEDGE

ADOPTION OF AGENDA: Trustee Ms. Susan Heintz made a motion to adopt the agenda.
Seconded by Trustee Mr. Harry Histan. Carried 7/0/0.

APPROVAL OF CONSTENT AGENDA: Approval of March and April's Board of Trustees
Minutes tabled for next meeting.

NOMINATION AND ELECTION OF NEW OFFICERS:

- Trustee Ms. Deborah Rutigliano made a motion to elect Trustee Ms. Zenobia Hartfield as the President of Riverhead Charter School Board of Trustees. Seconded by Trustee Mr. Harry Histan. Carried 4/3/0.

May 15th, 2013

- Trustee Mr. Harry Histan made a motion to elect Trustee Ms. Emma Klimek as the Vice President of Riverhead Charter School Board of Trustees. Seconded by Trustee Ms. Deborah Rutigliano. Carried. 7/0/0.
- Trustee Ms. Emma Klimek made a motion to elect Trustee Ms. Deborah Rutigliano as the Treasurer of Riverhead Charter School Board of Trustees. Seconded by Trustee Ms. Donna Bloxon. Carried. 7/0/0.
- Trustee Ms. Emma Klimek made a motion to elect Trustee Ms. Renee Harris-Thompson as the Secretary of Riverhead Charter School Board of Trustees. Seconded by Trustee Ms. Donna Bloxon. Carried. 7/0/0.

OLD BUSINESS:

- a) Construction Update. Trustee Ms. Deborah Rutigliano reported that construction plans continue to move forward. The school's attorney is working to complete the covenants and restrictions so the building permit can be approved. The town has assessed a fee for the building permit in the amount of \$53,055.
See below for a formal resolution.

DIRECTOR OF FINANCE REPORT: Director of Operations Ms. Michelle Dalpiaz submitted report on key indicators including current projected enrollment, last month's highlights, monthly cash balances and disbursements. (Report Attached) Ms. Dalpiaz informed the board that on May 16th RCS will be visited by a long invited guest Regent Roger Tilles. Ms. Dalpiaz also reported that a new website for RCS is in development and should be ready to be launched shortly.

PRINCIPAL REPORT: Principal/Executive Director Mr. Raymond Ankrum briefed the board on the status of RCS parent and teacher surveys. Both surveys were distributed and data is being compiled.

Mr. Ankrum noted of a new tradition at RCS. A VIP/Special Person Day scheduled to be celebrated at RCS on June 7th, is a combination of Mother's Day Tea and Father's Day Root Beer Float previously celebrated at RCS.

Mr. Ankrum reminded the board that a resolution was needed to extend the 2012 -2013 calendar by 2 days to make up lost days from Sandy and Snow Storms. Mr. Ankrum suggested extending the school calendar until June 25, 2013.

- Trustee Mr. Harry Histan made a motion to add 2 half days to RCS 2012-2013 school year calendar to maintain compliance with our charter. Motion seconded by Trustee Ms. Susan Heintz. Carried 7/0/0.

Mr. Ankrum also presented the board with a draft calendar for the 2013-2014 school year. Mr. Ankrum noted there are 9 Professional Development dates on the calendar. The board asked Mr. Ankrum to provide an analysis of historical data for students attendance during half days.

- Trustee Ms. Emma Klimek made a motion to accept the draft of RCS calendar for 2013-2014 school year and have school districts transportation departments review the calendar as a preliminary step before sending out to families of RCS. Motion seconded by Trustee Mr. Harry Hestand. Carried 7/0/0.

EXECUTIVE SESSION: Trustee Mr. Harry Hestand made a motion to go in to executive session at 7:20 pm to discuss:

- Union grievance
- School budget
- Construction financing
- Principal evaluation
- Executive Director position
- Proposed investigation of personnel complaints
- Review proposal for retention of professional services contract to the school
- Parent letter

Motion seconded by Trustee Ms. Emma Klimek. Carried 7/0/0.

Trustee Harry Hestand made a motion to leave executive session @8:48 PM. Seconded by Trustee Angela Hughes-Johnson. Carried 7/0/0.

RESOLUTIONS:

- Resolution to add 2 half days (June 24 & June 25) to the 2012-2013 school year calendar.
- Resolution to accept the draft of 2013-2014 school year calendar.
- Trustee Ms. Emma Klimek made a motion to pay the Town of Riverhead a building permit fee of \$53,055. Motion seconded by Trustee Ms. Susan Heintz. Carried 4/2/1.
- Trustee Susan Heintz made a motion to use Mr. Marshall Perry's student survey along with the data that was collected for the staff and teacher surveys. Motion seconded by Trustee Ms. Angela Hughes-Johnson. Carried 7/0/0
- Trustee Ms. Emma Klimek made a motion to pass the 2013/2014 budget. Motion seconded by Trustee Mr. Harry Hestand. Carried 4/1/2.
- Trustee Ms. Emma Klimek made a motion to hire Cerini and Associates to review our 5 year financial projections and write an opinion for the bonding offering. Motion seconded by Trustee Ms. Susan Heintz. Failed 3/0/4.

- Trustee Ms. Angela Hughes-Johnson made a motion to hire Ali Consulting Group LLC. to investigate personnel letters. Motion seconded by Trustee Mr. Harry Hestand. Carried 7/0/0.

ADJOURNMENT: Trustee Mr. Harry Hestand made a motion to adjourn the board meeting @ 8:57PM. Seconded by Trustee Ms. Donna Bloxon. Carried 7/0/0.

Next Scheduled Meeting: Tuesday, June 11th @ 6:30PM

Respectfully submitted,

Lilla Debowski, Board Clerk

May 15th, 2013



REGULAR MEETING

RIVERHEAD CHARTER SCHOOL BOARD OF TRUSTEES MINUTES

DATE: June 11th, 2013

PLACE: North Building
Riverhead Charter School
Calverton, NY 11933

TIME: 6: 38 p.m.

MEMBERS PRESENT:

Ms. Zenobia Hartfield
Ms. Emma Klimek
Ms. Deborah Rutigliano
Mr. Harry Histan
Mr. Susan Heintz
Ms. Renee Harris-Thompson
Ms. Donna Bloxon
Ms. Angela Hughes-Johnson

MEMBERS ABSENT:

STAFF PRESENT:

Mr. Raymond Ankrum, Principal
Ms. Michelle Dalpiaz, Director of Operations and Finance
Mrs. Lilla Debowski, Administrative Assistant/Board Clerk

OTHERS PRESENT:

See attached sheet

PLEDGE

ADOPTION OF AGENDA: Trustee Ms. Deborah Rutigliano made a motion to adopt the agenda. Seconded by Trustee Ms. Donna Bloxon. Carried 5/0/0.

APPROVAL OF CONSENT AGENDA (Includes Meeting Minutes):

Approval of March 19th, 2013 meeting minutes tabled for next meeting.

Trustee Ms. Deborah Rutigliano made a motion to accept April 9th 2013 Consent Agenda and meeting minutes. Seconded by Trustee Ms. Angela Hughes Johnson. Carried 5/0/0.

Trustee Ms. Deborah Rutigliano made a motion to accept May 15th, 2013 meeting minutes contingent upon changes approved by the board. Seconded by Trustee Ms. Emma Klimek. Carried 5/0/0.

PUBLIC COMMENT:

- Ms. Mary Ellen Weaver, 6th grade teacher presented her resignation letter to the board.

June 11th, 2013

- Ms. Christina Santo-Pietro, a parent, inquired about the special education and co-teaching model for the upcoming 7th grade.

Trustee Ms. Susan Heintz enter the meeting @ 6:43 pm
Trustee Mr. Harry Hestand enters the meeting @ 6:47 pm.

- Ms. Cheryl Inguanta, parent, presented a letter of concerns to the board. The board advised that response to her previous letter was put in the mail today.
- Mr. Skip Weaver, husband of Ms. Mary Ellen Weaver, spoke in support his wife.
- Ms. Laurie Nigro, a parent, expressed disappointment upon hearing Ms. Weaver's official resignation.

NEW AND OLD BUSINESS BUSINESS:

Work Session. Board briefed on the work session that was held on March 26, 2013. (Report Attached)

Construction update. Trustee Ms. Deborah Rutigliano reported that construction plans and financials part of construction continue to move forward. School's attorney has reviewed and approved construction agreement and submitted changes of the modular portion agreement. RCS needs a new property survey. See resolution.

COMMMITEES REPORT:

- Fundraising Committee:
Trustee Ms. Renee Harris-Thompson tended her official resignation from the position of a Fundraising Committee Chairperson.
Trustee Ms. Susan Heintz accepted the position of Fundraising Committee Chairperson.
Trustee Ms. Zenobia Hartfield joined the committee as a member.
- Building Committee:
Trustee Ms. Deborah Rutigliano remains as Building Committee Chairperson. Trustee Mr. Harry Hestand is joined the committee as a member.
- Finance and Audit Committee: Trustee Ms. Deborah Rutigliano remains as the Finance and Audit Committee Chairperson. Trustee Ms. Donna Bloxon remains on the committee as a member.
- Compliance/Policy Committee: Trustee Ms. Emma Klimek accepted the position of Compliance/Policy Committee Chairperson. Trustees Ms. Angela Hughes-Johnson, Renee Harris-Thompson and Ms. Susan Heintz will be members on the committee.

DIRECTOR OF FINANCE REPORT: Director of Operations Ms. Michelle Dalpiaz submitted report on key indicators including current projected enrollment, last month's highlights, monthly cash balances and disbursements. (Report Attached)

PRINCIPAL REPORT:

- Principal/Executive Director Mr. Raymond Ankrum briefed the board on the status of RCS student bus, in school and out of school suspensions.
- Mr. Ankrum informed the board of equipping our 6th grade class with 25 brand new chrome books.
- The Principal/Executive Director reported that the newly named Parent University

June 11th, 2013

Council/PUC had its first meeting on May 20th and another one is scheduled for June 24 @ 6:30pm. Mr. Ankrum reported that there was a uniform meeting with RCS parents on June 5. LOBELS uniform company gave a presentation to the parents. Another uniform vendor is scheduled to meet with parents mid-June.

- Mr. Ankrum informed the board that RCS is working with the Baptist Church on a Peanut Butter & Jelly Drive.

EXECUTIVE SESSION:

Trustee Ms. Emma Klimek made a motion to go in to the executive session at 7:23 PM. Seconded by Trustee Ms. Susan Heintz. Carried 7/0/0.

Trustee Ms. Deborah Rutigliano made a motion to leave executive session at 8:55 PM. Seconded by Trustee Mr. Harry Hestand. Carried 7/0/0.

RESOLUTIONS:

- Trustee Ms. Emma Klimek made a motion to set a date for June 18, 2013 @ 6:30pm for Board to meet for work session to review Draft Policies as they relate to RCS Charter and the By-Laws. Seconded by Trustee Ms. Deborah Rutigliano. Carried 7/0/0.
- Trustee Deborah Rutigliano made a motion to accept the contract for CAS at the same hourly rate (2012-2013 school year) as stated in the contract. Seconded by Trustee Ms. Angela Hughes-Johnson. Carried 7/0/0.
- Trustee Ms. Susan Heintz made a motion approve the spending of \$950 to update the current survey needed for the building project. Seconded by Trustee Ms. Angela Hughes-Johnson. Carried 7/0/0.
- Trustee Mr. Harry Hestand made a motion to make modifications to our lawyers' letter and send it out. Seconded by Trustee Ms. Susan Heintz. Carried 7/0/0.
- Trustee Mr. Harry Hestand made a motion to accept the resignation of Mary Ellen Weaver. Seconded by Trustee Ms. Susan Heintz. Carried 7/0/0.
- Trustee Mr. Harry Hestand made a motion to have the board president, Ms. Zenobia Hartfield, contact Lamb & Barnosky to get a directive on how to proceed with a parent interfering with board and school business. Seconded by Trustee Ms. Susan Heintz. Carried 7/0/0.

ADJOURNMENT: Trustee Mr. Harry Hestand made a motion to adjourn the board meeting @ 9:00PM. Seconded by Trustee Ms. Deborah Rutigliano. Carried 7/0/0.

Next Scheduled Meeting: Tuesday, July 9th @ 6:30PM

Respectfully submitted,

Lilla Debowski, Board Clerk

June 11th, 2013

Appendix H: Enrollment and Retention Efforts

Required of ALL charter schools

UPLOAD DOCUMENTATION – No form provided

Describe the efforts the charter school has utilized in 2012-2013 and a plan for efforts to be taken in 2013-2014 to attract and retain a greater enrollment of students with disabilities, English language learners, and students who are eligible for free and reduced priced lunch.

The school is currently exceeding its enrollment and retention targets for students with disabilities, ELLs and students living in poverty. RCS actively works to recruit and retain students with disabilities, English Language Learners, and students who are eligible applicants for the free and reduced price lunch program.

Our recruitment and application materials and flyers are written in both Spanish and English as Spanish is the language of the majority of the population of ELL students in the districts we serve. In addition, RCS enrollment ads are placed in community newspapers that serve the Spanish speaking population. We hire bilingual staff (faculty and administrative) so conversations can be easily exchanged and important information can be communicated accurately to both parents and students.

RCS staffers regularly attend community forums to build relationships with community organizations that serve the local at need populations. This provides the school opportunity to engage community organizers and parents, informing them of the services that are available for their children at RCS. For example, RCS recruiters visit preschools, day care agencies run by Head Start and other community organizations that provide early intervention services and/or offer assistance to low income families.

Solicitud de Estudiante 2013-2014

La entrega para solicitud: el 1 de abril, 2013, 3:30 pm
Lotaría: miércoles el 17 de abril, 2013; 6:30pm en La
Biblioteca publica de Riverhead



Riverhead Charter School

3685 Middle Country Road
Calverton, NY 11933
631 369-5800

*a tuition-free public school of choice
Serving students in grades K -6*

Instrucciones de Solicitud: Complete una para cada niño/a que usted quiera registrar. * Las cosas con un asterisco (*) son las únicas cosas que son requeridos **para aplicar** a este escuela. Las cosas que no tienen un asterisco son opcionales. Por favor presente los siguientes documentos con esta solicitud: • Prueba de Residencia (facturas de LIPA o Keyspan, contrato de arrendamiento) • Certificado de Nacimiento

Solicitud de transportación DEBE SER completada del distrito escolar en cual usted vive para el 29 de marzo, 2013 para asegurar transportación para el año escolar 2013-2014.

Información Estudiantil (Por favor escriba)

*Nombre de Estudiante _____ * Apellido de Estudiante _____

*Mi hijo/a estará en Grado _____ en Septiembre 2013 * Fecha del Nacimiento ____/____/____

*Dirección de Casa _____ Ciudad _____ Estado ____ Código Postal _____

Dirección Postal _____ Ciudad _____ Estado ____ Código Postal _____

Escuela Anterior _____ Ciudad y Estado de Escuela Anterior _____

Tipo de Escuela Anterior: __ Pública __ Particular/Privada __ Privada Religiosa __ En casa El distrito donde vive el niño _____

Información de los padres/Guardián (por favor indique dirección de residencia)

*Nombre de Padre/Guardián _____ *Relación _____ Correo electrónico _____

Teléfono de Casa (____) _____ Teléfono Celular (____) _____ Teléfono Trabaja (____) _____

*Nombre de Padre/Guardián _____ *Relación _____ Correo electrónico _____

Teléfono de Casa (____) _____ Teléfono Celular (____) _____ Teléfono Trabaja (____) _____

Información del Hermanos Nota: Complete un solicitud para cada niño aplicando para admisión

*Hay hermanos/as las que asistan actualmente a la escuela Riverhead Charter? __ Sí __ No

Por favor escriba los nombres y grados y ponga un círculo si son asistiendo actualmente o están aplicando a RCS:

Nombre del hermano o hermana _____ Asistiendo Actualmente Aplicando Grado para septiembre 2013 _____

Nombre del hermano o hermana _____ Asistiendo Actualmente Aplicando Grado para septiembre 2013 _____

Nombre del hermano o hermana _____ Asistiendo Actualmente Aplicando Grado para septiembre 2013 _____

Información Adicional

La información requerida más abajo ayudará a la escuela a identificar datos para propósitos demográficos y NO será utilizada con el propósito de seleccionar.

Sexo: __ Hombre __ Mujer

Grupo Étnico: __ África Americano __ Indio Americano o Nativo __ Asiático __ Caucásico __ Hispano o Latino

¿Cómo tenía noticias de nosotros? __ Periódico __ Sitio del Web __ Folleto; __ Amiga/Familia Nombre _____ Otra _____

Firma de los Padres/Guardián: _____ **Fecha:** ____/____/____

Yo declaro que toda la información arriba es la verdad y es correcta

Declaración de no Discriminación: Una escuela de carácter no se discriminar contra ni limitar la admisión de algún estudiante en una base ilegal, incluyendo la base de grupo étnico, origen nacional, sexo, discapacidad, habilidad intelectual, medidas de logro o aptitud, habilidad atlética, género, credo, religión o ascendencia. Una escuela no se requerir ninguna acción por un estudiante o familia (como una prueba de admisión, entrevista, ensayo, asistencia en una sesión de información. etc.) para un candidato para recibir o presentar un solicitud para admisión a esa escuela.

School Use Only

Date & Time Received: _____ Received By: _____ Lottery #: _____ Wait List #: _____



valor esperanza

La Escuela Riverhead Charter Ofrece

- Matrícula gratis
- Día entero de Jardín Infantil 8:00am – 4:00pm
- Transportación disponible
- Uniformes
- 90 minutos de instrucción de Lectura
- 60 minutos de instrucción de Matemáticas
- Clases de Español – Jardín Infantil a sexto grado

Pequeño y Seguro Ambiente Escolar

- Pequeño tamaño de las clases
- Más atención individualizada
- Valores básicos integrados durante todo el día:
Respeto, Responsabilidad, Compasión, Integridad

Programas Para Satisfacer Las Necesidades Individuales

- Clases de ESL - Inglés como Segundo Idioma
- Educación Especial – clases co-integradas
- Terapia de Lenguaje
- Clases académicamente avanzadas

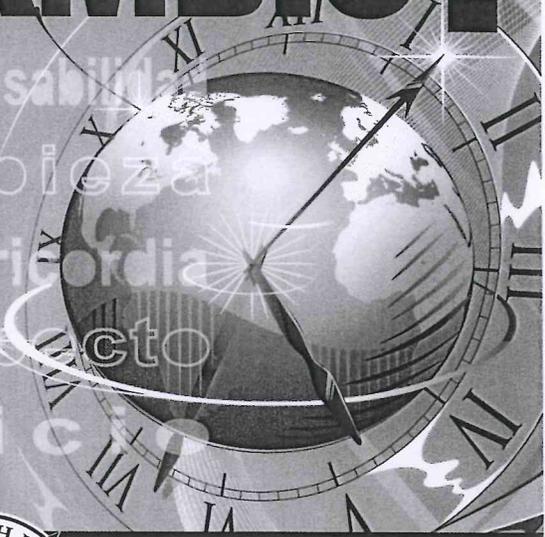
Programas de Enriquecimiento

- Programa de Exploraciones
- Arte, Música, Educación Física, Biblioteca, Medios de Comunicación, Tecnología
- Salas de clase extendidas – Comunidad y Asociaciones comerciales colaboran para facilitar las oportunidades de aprendizaje en la Historia, la Agricultura y la Vida Marina en Long Island

Riverhead Charter School • 3685 Middle Country Road
Calverton, NY 11933 • www.riverheadcharterschool.org
Llame al 631.369.5800 ext. 2250 para más información

TIEMPO PARA UN CAMBIO?

responsabilidad
limpieza
misericordia
respeto
juicio



MEDIO AMBIENTE DE ESCUELA PRIVADA EN UN ESCENARIO DE ESCUELA PUBLICA

nuestra misión La *Escuela Riverhead Charter* es una escuela pública de elección, basada en el desempeño, prestando servicios a las familias del Este de Long Island con niños en el Jardín Infantil hasta el sexto grado.

Nuestro nivel de alto rendimiento académico hace hincapié en la excelencia personal y desarrollo de carácter.

Aceptamos la diversidad cultural de nuestra comunidad.



Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 25, 2013

Updated Tuesday, September 03, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/163d83ba573b61939645f4d151>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Richard Bernato

2. Charter School Name:

Riverhead Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Other, please specify...: member
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

•

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Friday, July 26, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/ed78590dfb03b6e1536c8da81a>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Donna Bloxon

2. Charter School Name:

Riverhead Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	██████████
4. *Your Home Address: City/State	████████████████████
4. *Your Home Address: Zip	██████

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	██████
5. *Your Business Address City/State	(No response)
5. *Your Business Address Zip	(No response)

6. *Daytime Phone Number:

██████████

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Treasurer

• Parent Representative

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

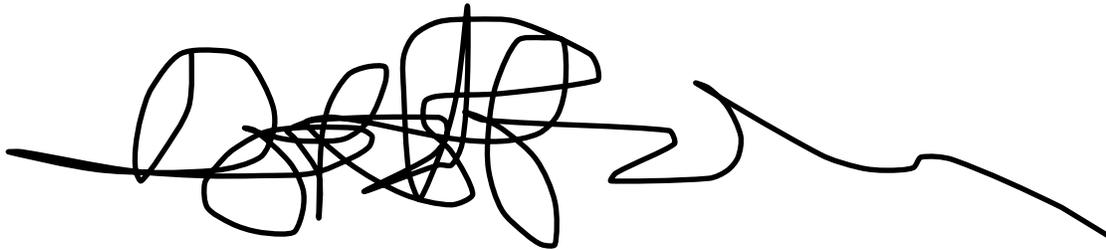
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 25, 2013

Updated Tuesday, September 03, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/500d8fff40cea85da7d734b0ac5>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Zenobia Hartfield

2. Charter School Name:

Riverhead Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Chair/President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Zenobia

Hartfield

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 24, 2013

Updated Thursday, July 25, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/ec4a7b21eb2d58b32473721388>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Susan Heuntz

2. Charter School Name:

Riverhead Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	n/a
5. *Your Business Address City/State	n/a
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Other, please specify...: Trustee
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 31, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/f2a1b67598f8d62b4814a71a31>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Harry Hestand

2. Charter School Name:

Riverhead Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Treasurer

• Secretary

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "H. King", written across a horizontal line. The signature is stylized and cursive.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 24, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/09d6df706cd2450f3aaaaa7a9d2>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Emma Klimek

2. Charter School Name:

Riverhead Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Vice Chair/Vice President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

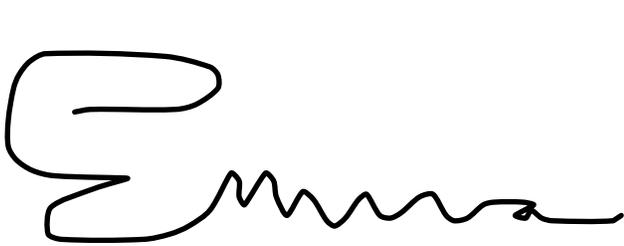
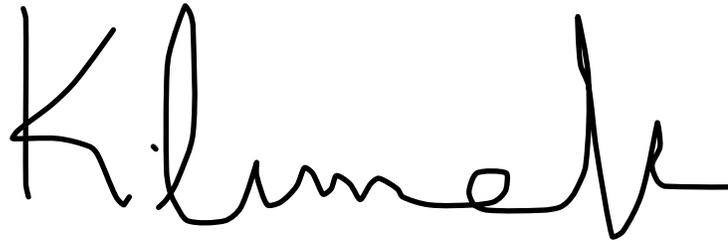
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that appears to read "Emma". The letters are cursive and connected, with a large, rounded 'E' at the beginning.A handwritten signature in black ink that appears to read "Kilumeh". The letters are cursive and connected, with a large 'K' at the beginning and a distinct 'h' at the end.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 24, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/d03c4c6f93be118ff5fed1713f0>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Deborah A Rutigliano

2. Charter School Name:

Riverhead Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Chair/President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

Yes

13a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

	Date(s) of Transactions	Nature of Financial Interest/Transaction	Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion)	Name of Person Holding Interest and Relationship to You
1	2010/11	Catered staff luncheon	Did not vote or participate in discussion	Michael Rutigliano - husband
2	2011/12	Catered staff luncheon	Did not vote or participate in discussion	Michael Rutigliano - husband
3	(No response)	(No response)	(No response)	(No response)
4	(No response)	(No response)	(No response)	(No response)
5	(No response)	(No response)	(No response)	(No response)

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

