I. SCHOOL INFORMATION AND COVER PAGE

Created Thursday, July 17, 2014
Updated Thursday, July 31, 2014

Page 1

1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

310200861055 GREAT OAKS CS

2. CHARTER AUTHORIZER

Regents-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

NYC CSD 2

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
1 Monroe Street New York, NY 10002	212-233-5152	212-267-4357	[redacted]

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Kristin Levine
Title	Executive Director
Emergency Phone Number (###-###-####)	[redacted]

5. SCHOOL WEB ADDRESS (URL)

http://www.greatoakscharter.org/school-landing/newyork/

6. DATE OF INITIAL CHARTER

2012-02-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2013-08-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2013-14 (as reported on BEDS Day)

(as reported on BEDS Day)

89

9. GRADES SERVED IN SCHOOL YEAR 2013-14

Check all that apply

- 6

10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes/No	Name of CMO/EMO
No	

11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2014-15.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	1 Monroe Street	212-233-5152	MANHATTAN (TOTAL)	6,7	No	Rent/Lease

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Kristin Levine	[redacted]		[redacted]
Operational Leader	Amanda Gulino	[redacted]		[redacted]
Compliance Contact	Amanda Gulino	[redacted]		[redacted]
Complaint Contact	Michael Duffy	[redacted]		[redacted]

13. Are the School sites co-located?

No

14. Were there any revisions to the school's charter during the 2013-2014 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).

- Yes

Signature, Head of Charter School

Signature, President of the Board of Trustees

Thank you.

Audited Financial Statement Checklist

Created Wednesday, October 29, 2014

Page 1

Charter School Name:

1. Please check each item that is included in the 2013-14 Audited Financial Statement submitted for your charter school.

	Yes/No
Single Audit (if applicable)	Not Applicable
CSP Agreed Upon Procedures (if applicable)	No
Management Letter	Yes
Report on Extracurricular Student Activity Accounts (if applicable)	Not Applicable
Corrective Action Plans for any Findings	Yes

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2013-14 Audited Financial Statement.

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	Not Applicable
CSP Agreed Upon Procedures Report	No
Management Letter	No

Thank you.

Appendix A: Progress Toward Goals

Created Thursday, July 17, 2014
Updated Friday, August 01, 2014

Page 1

Charter School Name: 310200861055 GREAT OAKS CS

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

URL is not available.

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the results are not available by August 1st, please list the goals and explain this in the “progress toward goal attainment” column. This task will reopen for the school to update and finalize by the November 1, 2014 due date.

2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	Each cohort of students will demonstrate progress as evidenced by increasing its rate of proficiency by 25 points between the 5th grade (year prior to entry) and 8th grade on the New York State English Language Arts and Mathematics exams.	New York State Exams	Not Yet Met	GO-NYC’s oldest students will enroll in 7th grade in Fall 2014. GO-NYC will be prepared to report on this goal in two years.
Academic Goal 2	Students who have been continuously enrolled for two or more years will exceed the Community School District 2 average rate of proficiency on the New York State ELA and Math exams.	New York State Exams	Not Yet Met	GO-NYC’s longest enrolled students have only been enrolled for one year. GO-NYC will be prepared to report on this goal in one year.
Academic Goal 3	75% of all Great Oaks students will annually score a level 3 or 4 on the New York State ELA and Math exams.	New York State Exams	Not Yet Met	GO-NYC students sat for the New York State Exams in Spring 2014, but the school has not yet received the results from the State. GO-NYC expects to receive results by September 2014. As GO-NYC awaits the state test scores, the best indicator for progress is how students performed on the final Achievement Network (ANet)

				assessment of the year. Recent data show: • On the 4th Interim, GO-NYC tied for 2nd in the Network in ELA (8% above average) and 1st in the Network in Math (21% above average); • Students with IEPs outperformed the Network in every Math standard and all but 2 ELA standards; • Across the year, GO-NYC students grew 14.2% in Math and 19.1% in ELA; and • Their growth was 5th highest in the network in Math and 2nd highest in ELA.
Academic Goal 4	75% of Great Oaks 8th-grade students will score a level 3 or 4 on the New York State Science Exams.	New York State Exams	Not Yet Met	GO-NYC's oldest students will enroll in 7th grade in Fall 2014. GO-NYC will be prepared to report on this goal in two years.
Academic Goal 5	In 7th and 8th grade, 90% of students will annually be promoted to the next grade after passing all courses.	Student Transcripts	Not Yet Met	GO-NYC's oldest students will enroll in 7th grade in Fall 2014. GO-NYC will be prepared to report on this goal in one year.
Academic Goal 6	Great Oaks students will achieve significant reading gains each year as measured by an average increase school-wide of at least 100 Lexile points between the Fall and Spring administrations of the Scholastic Reading Inventory assessment.	Student Transcripts	Not Met	GO-NYC made the decision to use the Achievement Network (ANet) instead of Scholastic Reading Inventory to ensure consistency with Great Oaks' Newark school. As described above (Academic Goal #3), student performance on the ANet demonstrated significant growth in reading.
Academic Goal 7	90% of Great Oaks 8th grade students will take and pass the Algebra I Regents exam.	New York State Regents Exam	Not Yet Met	GO-NYC's oldest students will enroll in 7th grade in Fall 2014. GO-NYC will be prepared to report on this goal in two years.
Academic Goal 8	90% of Great Oaks 8th grade students will take and pass the Earth Science Regents exam.	New York State Regents Exam	Not Yet Met	GO-NYC's oldest students will enroll in 7th grade in Fall 2014. GO-NYC will be prepared to report on this goal in two years.

2a1. Do have more academic goals to add?

Yes

2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 9	75% of Great Oaks middle school English language learners who have been continuously enrolled for two or more years will score proficient or better on the NYSESLAT exam and no	NYSESLAT Exam	Not Yet Met	GO-NYC's longest enrolled students have only been enrolled for one year. GO-NYC will be prepared to report on this goal in two years.

	longer be designated as English Language Learners by the time they are promoted to the 9th grade			
Academic Goal 10	In high school, every student will take at least one Advanced Placement course and the corresponding exam.	Student Transcripts	Not Yet Met	GO-NYC does not yet serve high school grades.
Academic Goal 11	100% of students at Great Oaks will graduate with a Regents Diploma by passing all required Regents exams with at least a score of 65.	New York State Regents Exams	Not Yet Met	GO-NYC does not yet serve high school grades.
Academic Goal 12	Every student will take the PSAT in the 10th grade and the SAT in the 11th grade and will show growth by advancing at least 10 percentile points nationally.	PSAT and SAT	Not Yet Met	GO-NYC does not yet serve high school grades.
Academic Goal 13	All students will demonstrate proficiency with higher-order thinking skills, independent research and critical thinking, as evidenced by the completion of a high-quality college-style research paper in the junior year.	School-created Rubric	Not Yet Met	GO-NYC does not yet serve high school grades.
Academic Goal 14	Every Great Oaks student will enroll in and complete a college course during their senior year.	Student Transcripts	Not Yet Met	GO-NYC does not yet serve high school grades.

2a2. Do have more academic goals to add?

No

2b. ORGANIZATIONAL GOALS

2013-14 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2013-14 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	Great Oaks Charter School will receive an “A” on its NYC DOE Citywide Progress Report.	NYC DOE Citywide Progress Report	Not Met	Under the new mayoral administration, the New York City Department of Education no longer issues the Citywide Progress Report.
Org Goal 2	Great Oaks Charter School will annually meet state and federal accountability goals under applicable laws.	State and Federal Accountability Measures	Met	GO-NYC is in compliance with State and Federal laws.

2b.1 Do you have more organizational goals to add?

No

2c. FINANCIAL GOALS

2013-14 Progress Toward Attainment of Financial Goals

Financial Goals	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken

Appendix I: Teacher and Administrator Attrition

Created Thursday, July 17, 2014
Updated Tuesday, July 29, 2014

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Charter School Name: 310200861055 GREAT OAKS CS

Instructions for completing the Teacher and Administrator Attrition Tables
ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2013, the FTE for added staff from July 1, 2013 through June 30, 2014, and the FTE for any departed staff from July 1, 2013 through June 30, 2014 using the two tables provided.

2013-14 Teacher Attrition Table

	FTE Teachers on June 30, 2013	FTE Teachers Additions 7/1/13 – 6/30/14	FTE Teacher Departures 7/1/13 – 6/30/14
	0	12	6

2013-14 Administrator Position Attrition Table

	FTE Administrator Positions On 6/30/2013	FTE Administrator Additions 7/1/13 – 6/30/14	FTE Administrator Departures 7/1/13 – 6/30/14
	5	2	1

Thank you

Appendix J: Uncertified Teachers

Created Thursday, July 17, 2014
Updated Tuesday, July 29, 2014

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Charter School Name: 310200861055 GREAT OAKS CS

Note Definition of FTE:
Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf)

How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2013-14?

For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

	FTE
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	1
(ii) tenured or tenure track college faculty	0
(iii) individuals with two years satisfactory experience through Teach for America	1
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	3
Total FTE (Sum of all Uncertified Teaching Staff)	5

How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2013-14?

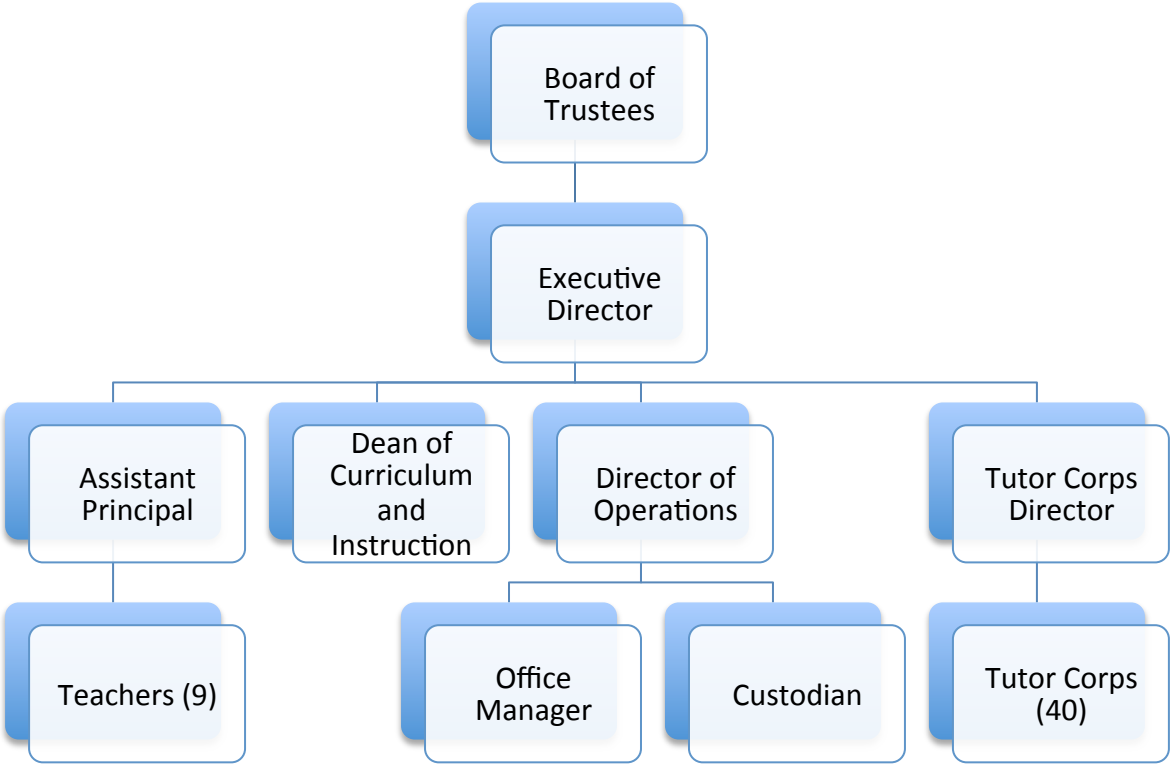
1

Thank you.

GREAT OAKS

CHARTER SCHOOL

Great oaks, from little acorns grow



Appendix B: Total Expenditures and Administrative Expenditures per Child

Created Thursday, July 17, 2014
Updated Thursday, July 31, 2014

Page 1

Charter School Name: 310200861055 GREAT OAKS CS

B. Financial Information
This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate 'Total Expenditures per Child' take total expenditures (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the count of students you reported on of BEDS Day. (Integers Only. No dollar signs or commas).

1. Total Expenditures Per Child | Line 1: Total Expenditures	1615788
1. Total Expenditures Per Child | Line 2: BEDS Day Pupil Count	89
1. Total Expenditures Per Child | Line 3: Divide Line 1 by Line 2	18155

2. Administrative Expenditures per Child

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the BEDS per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

Do not include the FTE of personnel dedicated to administration of the instructional programs.
Do not include Employee Benefit costs or expenditures in the above calculations.
A template for the Schedule of Functional Expenses is provided on page 21 of the 2012 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2013-14 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).

To calculate ‘Administrative Expenditures per Child' take the relevant portion from the ‘personnel services cost’ row and the ‘management and general’ column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). | Line 1: Relevant Personnel Services Cost (Row)	21995
To calculate ‘Administrative Expenditures per Child' take the relevant portion from the ‘personnel services cost’ row and the ‘management and general’ column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). | Line 2: Management and General Cost (Column)	460917
To calculate ‘Administrative Expenditures per Child' take the relevant portion from the ‘personnel services cost’ row and the ‘management and general’ column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). | Line 3: Sum of Line 1 and Line 2	482912
To calculate ‘Administrative Expenditures per Child' take the relevant portion from the ‘personnel services cost’ row and the ‘management and general’ column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). | Line 4: BEDS Day Pupil Count	89
To calculate ‘Administrative Expenditures per Child' take the relevant portion from the ‘personnel services cost’ row and the ‘management and general’ column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). | Line 5: Divide Line 3 by the BEDS Day Pupil Count	5426

Thank you.

Financial A

School Name:

Date:

School Fiscal Contact Name:
School Fiscal Contact Email:
School Fiscal Contact Phone:
District of Location:
Authorizer:
Years of Operation:
Facility:
Grades Currently Served:
Planned Grades at Full Capacity:
Enrollment:
Max Enrollment:
Year of Most Recent Data
School Fiscal Contact Phone:

School Audit Firm Name:
School Audit Contact Name:
School Audit Contact Email:
School Audit Contact Phone:

Latest Audit Period (through June 30):
Do Not Use this Box

udit Supplemental Data Request Form

for Regents-Authorized Charter Schools

Great Oaks Charter School

August 1, 2014

Kristin Levine
[redacted]
New York City
SED
One
Private
Sixth
Sixth-Twelfth
85
110
2014
212.233.5152

Loeb and Troper
Joseph Blatt
Jblatt@loebandtroper.com
212.867.4000 x253

2014
Great Oaks Charter School2014

GREAT OAKS CHARTER SCHOOL

FINANCIAL STATEMENTS
AND AUDITOR'S REPORTS

FROM NOVEMBER 5, 2012 (INCEPTION)
THROUGH JUNE 30, 2014

GREAT OAKS CHARTER SCHOOL

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C - Schedule of Functional Expenses

D - Statement of Cash Flows

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GREAT OAKS CHARTER SCHOOL

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(continued)

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Schedule of Findings and Questioned Costs

Corrective Action Plan

LOEB & TROPER LLP

Independent Auditor's Report on Financial Statements and Supplementary Information

Board of Trustees
Great Oaks Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of Great Oaks Charter School, which comprise the balance sheet as of June 30, 2014, and the related statements of activities, functional expenses and cash flows for the year ended June 30, 2014 and from November 5, 2012 (inception) through June 30, 2014, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Great Oaks Charter School as of June 30, 2014, and the changes in its net assets and its cash flows for the period from November 5, 2012 (inception) through June 30, 2014 in accordance with accounting principles generally accepted in the United States of America.

Other Matter

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The information included in Schedule 1 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 14, 2014 on our consideration of Great Oaks Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Great Oaks Charter School's internal control over financial reporting and compliance.

Loeb & Troper LLP

October 14, 2014

EXHIBIT A

GREAT OAKS CHARTER SCHOOL

BALANCE SHEET

JUNE 30, 2014

ASSETS

Current assets		
Cash	$	101,856
Grants receivable		128,455
Security deposits		10,000
Prepaid expenses		17,965
Total current assets		258,276
Fixed assets - net (Note 3)		190,961
Total assets	$	449,237

LIABILITIES AND NET ASSETS

Current liabilities		
Accounts payable and accrued expenses	$	114,860
Accrued salaries and related liabilities		52,931
Loan payable (Note 7)		44,300
Total current liabilities		212,091
Net assets (Exhibit B)		
Unrestricted		237,146
Total liabilities and net assets	$	449,237

See independent auditor's report.

The accompanying notes are an integral part of these statements.

EXHIBIT B

GREAT OAKS CHARTER SCHOOL

STATEMENT OF ACTIVITIES

FROM NOVEMBER 5, 2012 (INCEPTION) THROUGH JUNE 30, 2014

Operating revenues and other support	
State and local per-pupil operating revenues	$ 1,328,528
Government grants and contracts	667,206
In-kind contribution (Note 6)	50,000
Contributions	50,000
Other revenue	6,434
Total operating revenues	2,102,168
Expenses	
Program services	
Education	1,037,776
Special education	366,895
Total program services	1,404,671
Supporting services	
Management and general	460,351
Total supporting services	460,351
Total expenses	1,865,022
Change in unrestricted net assets (Exhibit C)	237,146
Net assets, unrestricted - beginning of period	-
Net assets, unrestricted - end of period (Exhibit A)	$ 237,146

See independent auditor's report.

The accompanying notes are an integral part of these statements.

GREAT OAKS CHARTER SCHOOL

EXHIBIT C

SCHEDULE OF FUNCTIONAL EXPENSES

FROM NOVEMBER 5, 2012 (INCEPTION)
THROUGH JUNE 30, 2014

	No. of Positions	Program Services			Supporting Services		
		Education	Special Education	Total	Management and General	Total	Total
Personnel service costs							
Administrative staff personnel	6				$ 167,624	$ 167,624	$ 167,624
Instructional personnel	17	$ 454,382	$ 162,384	$ 616,766			616,766
Salaries		454,382	162,384	616,766	167,624	167,624	784,390
Payroll taxes and employee benefits		71,496	25,551	97,047	26,375	26,375	123,422
Professional development		19,470	6,958	26,428	7,183	7,183	33,611
Professional fees		10,862	28,732	39,594	175,589	175,589	215,183
Student and staff recruitment		29,926	7,990	37,916	2,035	2,035	39,951
Curriculum and classroom		57,637	14,212	71,849			71,849
Supplies and materials		22,144	7,035	29,179	5,049	5,049	34,228
Food service		41,810	10,309	52,119			52,119
Travel/conferences		13,391	3,302	16,693	2,110	2,110	18,803
Insurance		17,703	6,327	24,030	6,531	6,531	30,561
Information technology		26,625	8,598	35,223	6,770	6,770	41,993
Occupancy/facility costs (Note 4)		222,707	69,247	291,954	47,722	47,722	339,676
Non-capitalized equipment and furnishings		12,894	3,219	16,113	130	130	16,243
Repairs and maintenance		11,872	4,243	16,115	4,380	4,380	20,495
Depreciation and amortization		23,571	8,424	31,995	8,695	8,695	40,690
Other		1,286	364	1,650	158	158	1,808
Total expenses (Exhibit B)		$ 1,037,776	$ 366,895	$ 1,404,671	$ 460,351	$ 460,351	$ 1,865,022

See independent auditor's report.

EXHIBIT D

GREAT OAKS CHARTER SCHOOL

STATEMENT OF CASH FLOWS

FROM NOVEMBER 5, 2012 (INCEPTION) THROUGH JUNE 30, 2014

Cash flows from operating activities		
Change in net assets (Exhibit B)	$	237,146
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation and amortization		40,690
Increase in assets		
Grants receivable		(128,455)
Security deposits		(10,000)
Prepaid expenses		(17,965)
Increase in liabilities		
Accounts payable and accrued expenses		114,860
Accrued salaries and related liabilities		52,931
Net cash provided by operating activities		289,207
Cash flows from investing activities		
Fixed asset acquisitions		(231,651)
Cash flows from financing activities		
Loans from Great Oaks Foundation		44,300
Net change in cash		101,856
Cash - beginning of period		-
Cash - end of period	$	101,856

See independent auditor's report.

The accompanying notes are an integral part of these statements.

GREAT OAKS CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

FROM NOVEMBER 5, 2012 (INCEPTION) THROUGH JUNE 30, 2014

NOTE 1 - NATURE OF ORGANIZATION

Great Oaks Charter School (GOCS) is an educational corporation that operates as a charter school in the borough of Manhattan, New York City. On November 5, 2012, the Board of Regents and the Board of Trustees of the University of the State of New York, for and on behalf of the State Education Department, granted GOCS a charter valid for a term of 5 years and renewable upon expiration. The school was granted a charter from 6-10. GOCS was organized to create a rigorous, supportive middle and high school program that ensures its graduates have the requisite knowledge and habits of mind to earn a degree from a competitive four year college or University. During fiscal year 2014, GOCS operated classes for 96 students in grade 6.

Great Oaks Charter School is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. GOCS is supported primarily by state and local per-pupil operating revenues.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of accounting - The financial statements are prepared on the accrual basis of accounting.

Use of estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Grants receivables - Revenues from government grants and contracts to which GOCS is entitled are recognized mostly on student enrollment. Some grants are provided for specific educational endeavors which are not based on student enrollment and are recorded when related expenditures are incurred by GOCS. Receivables are recorded when the revenue is earned.

Fixed assets - Fixed assets are recorded at cost. Items with a cost of $2,500 and an estimated useful life of more than one year are capitalized. Depreciation is provided on the straight-line basis over the estimated following useful lives of assets. Leasehold improvements are capitalized at cost and amortized over the life of the lease or the useful life of the improvement, whichever is shorter.

Unrestricted net assets - Unrestricted net assets include funds having no restrictions as to use or purpose imposed by donors.

-continued-

GREAT OAKS CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

FROM NOVEMBER 5, 2012 (INCEPTION) THROUGH JUNE 30, 2014

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

State and local per-pupil revenues - Revenues from the state and local governments resulting from GOCS's charter status and based on the number of students enrolled are recorded when services are performed in accordance with the charter agreement. These grants are recorded as revenue by GOCS when services are rendered.

Contributions - Unconditional contributions, including promises to give cash and other assets, are reported at fair value at the date the contribution is received. All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. The gifts are reported as temporarily or permanently restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified as unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

The New York City Department of Education provides free and reduced price lunches directly to a majority of the students. Such costs are not included in the financial statements.

Government grants and contracts - Revenues from government grants and contracts to which GOCS is entitled are recognized mostly on student enrollment. Some grants are provided for specific educational endeavors, which are not based on student enrollment, and are recorded when related expenditures are incurred by GOCS.

Rent expense - Rent is recorded on the straight-line basis over the term of the lease.

Functional allocation of expenses - The costs of providing services have been summarized on a functional basis. Expenses are allocated among the program and supporting services based on the nature of the expense.

Uncertainty in income taxes - GOCS has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements. Periods ending June 30, 2012 and subsequent remain subject to examination by applicable taxing authorities.

Subsequent events - Subsequent events have been evaluated through October 14, 2014, which is the date the financial statements were available to be issued.

-continued-

GREAT OAKS CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

FROM NOVEMBER 5, 2012 (INCEPTION) THROUGH JUNE 30, 2014

NOTE 3 - FIXED ASSETS

	2014	Useful Lives
Furniture and fixtures	$ 52,213	3-5 years
Equipment	135,711	3-5 years
Leasehold improvements	22,314	4-5 years
Computer Software	21,413	3 years
	231,651	
Accumulated depreciation and amortization	(40,690)	
	$ 190,961	

NOTE 4 - LEASE COMMITMENT

On June 4, 2013, GOCS entered into a lease with St Josephs Church of St. Joachim Corporation for a location located in New York City, NY. The lease commenced on July 1, 2013 and will expire on June 30, 2015.

On August 6, 2013, GOCS entered into a lease with Fort Greene House LLC for a location located in Brooklyn, NY. The lease commenced on August 6, 2013 and expired on August 4, 2014.

The future minimum lease payments as of June 30, 2014 are:

2015	$ 400,800

NOTE 5 - CONTINGENCIES AND CONCENTRATIONS

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

A significant portion of GOCS's operating revenue is paid by New York City Department of Education.

-continued-

GREAT OAKS CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

FROM NOVEMBER 5, 2012 (INCEPTION) THROUGH JUNE 30, 2014

NOTE 6 - IN-KIND CONTRIBUTIONS

GOCS received in-kind contributed professional fees of $50,000.

NOTE 7 - LOAN PAYABLE

GOCS obtained an unsecured loan from Great Oaks Foundation to assist in paying for pre-operating activities. The loan is due on demand and is non-interest-bearing. The loan was paid off on August 14, 2014.

SCHEDULE 1

GREAT OAKS CHARTER SCHOOL

SCHEDULE OF REVENUES AND EXPENSES

FROM NOVEMBER 5, 2012 (INCEPTION) THROUGH JUNE 30, 2014

	November 5, 2012 through June 30, 2013	Year Ended June 30, 2014	Total
Operating revenues and other support			
State and local per-pupil operating revenues		$ 1,328,528	$ 1,328,528
Government grants and contracts	$ 119,820	547,386	667,206
Other revenue		56,434	56,434
In-kind contribution -professional fees		50,000	50,000
Total operating revenues	119,820	1,982,348	2,102,168
Expenses			
Program services			
Education	37,404	1,000,372	1,037,776
Special education	10,201	356,694	366,895
Total program services	47,605	1,357,066	1,404,671
Supporting services			
Management and general	90,056	370,295	460,351
Total supporting services	90,056	370,295	460,351
Total expenses	137,661	1,727,361	1,865,022
Change in unrestricted net assets	$ (17,841)	$ 254,987	$ 237,146

See independent auditor's report.

LOEB & TROPER LLP

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Independent Auditor's Report

Board of Trustees
Great Oaks Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Great Oaks Charter School, which comprise the balance sheet as of June 30, 2014, and the related statements of activities, functional expenses and cash flows for the year ended June 30, 2014 and from November 5, 2012 (inception) through June 30, 2014, and the related notes to the financial statements, and have issued our report thereon dated October 14, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Great Oaks Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Great Oaks Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Great Oaks Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Great Oaks Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs as item 2014-001.

Great Oaks Charter School's Response to Findings

Great Oaks Charter School's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Great Oaks Charter School's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Loeb & Troper LLP

October 14, 2014

GREAT OAKS CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED JUNE 30, 2014

Financial Statement Findings

2014-001 Cash-Escrow

Criteria

GOCS is required to maintain a separate escrow account of no less than $75,000 to pay for expenses if dissolution occurs. A minimum of $25,000 per year for the first 3 years of its charter terms should be maintained.

Condition/Context

GOCS did not maintain a separate escrow account.

Effect

A failure to fund a minimum of $25,000 in each of the first three years of its charter term is deemed a violation of the charter.

Cause

Management did not open an escrow account.

Recommendation

We recommend that GOCS maintains an escrow account for the required amount.

View of Responsible Officials and Planned Corrective Actions

See corrective action plan.

GREAT OAKS

CHARTER SCHOOL

Corrective Action Plan

2014-001 Cash-Escrow

We concur with the finding. The finding has been reviewed with management and staff. Corrective action has been taken and the school is in the process of opening an escrow account and transferring the appropriate level of funds into the account.

GREAT OAKS CHARTER SCHOOL

AGREED-UPON PROCEDURES

FROM NOVEMBER 5, 2012 (INCEPTION) THROUGH JUNE 30, 2014

LOEB & TROPER LLP

Independent Accountant's
Report on Applying Agreed-Upon Procedures

Board of Trustees
Great Oaks Charter School

We have performed the procedures identified below, which were agreed to by the management of Great Oaks Charter School (School) and the New York State Education Department (NYSED) solely to assist the specified parties in evaluating the School's assertion to NYSED that it has complied with the requirements of the Charter School Program (CSP) Grant and Federal and NYSED guidelines in managing the CSP Grant. The School is responsible for compliance with the requirements of the CSP Grant.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures we performed and our results are as follows:

Procedure #1: We obtained the detail of expenditures incurred from November 5, 2012 (Inception) through June 30, 2014 relating to the CSP Grant from the Charter School's accounting software and reconciled to the grant revenue recorded by the Charter School. If the CSP Grant revenue did not equal the grant expenditures, we were required to investigate the differences.

Result: CSP Grant revenue does equal the grant expenditures.

Procedure #2: We obtained the NYSED approved CSP Grant award information, including the budget and any amendments, to determine if the revenue and expenditures reported for the CSP Grant from November 5, 2012 (inception) through June 30, 2014 reconcile to the general ledger of the School.

Result: Revenue and expenditures reported for the CSP Grant from November 5, 2012 (Inception) through June 30, 2014 reconcile to the general ledger of the School.

Procedure #3: We selected a sample of expenditures from the detail obtained in Procedure #1.

a. Payroll - We selected 10 payroll transactions charged to the grant.

b. Other expenses - We selected 10 cash disbursement transactions charged to the grant.

c. Using the above selected items, we:

   i. Determined if the expenditure was in accordance with the purpose of the grant and that pre-opening expenditures are charged to pre-opening period.

   ii. Determined if the expenditure fell into an approved budget category.

   iii. Determined if the expenditure was charged to the appropriate fiscal period.

Result: Expenditures are in the correct categories and charged to the appropriate fiscal period.

Procedure #4: We obtained FS-25 forms submitted to NYSED during the period under review and performed the following.

a. Traced expenditures selected in Procedure #3 to requests for reimbursement. Determined that items requested for reimbursement had already been expended or were expended within a month following the request for reimbursement. If items had not yet been requested for reimbursement, we inquired of responsible Charter School officials as to the plan for requesting reimbursement, and determined if a receivable was recorded, if appropriate.

b. If FS-25 forms included amounts on Line 4 (Cash Expenditures Anticipated During Next Month), we were required to select one FS-25 and determine if funds were expended within 1 month following the date of the request.

Result: a. Items requested for reimbursement had been expended prior to the requests for reimbursements being submitted.

b. No amounts were included on Line 4 on the FS-25 selected.

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on Great Oaks Charter School's compliance with the requirements of the CSP Grant. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board of Trustees of Great Oaks Charter School and the New York State Education Department, and it is not intended to be and should not be used by anyone other than these specified parties.

Loeb & Troper LLP

October 14, 2014

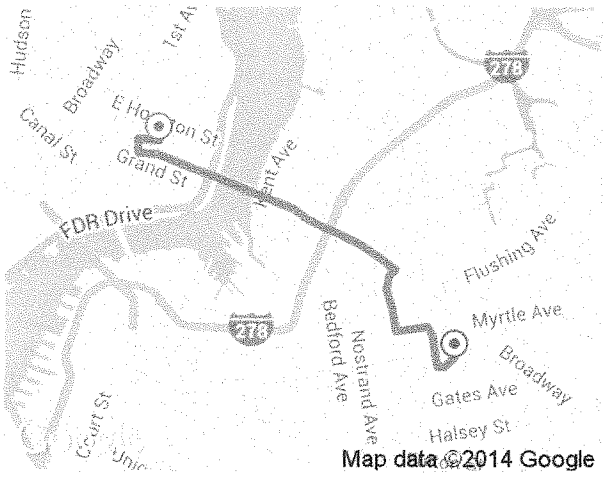
Wait Time:
https://www.youtube.com/watch?v=TGAIZQFCzgw

Cold Call:
https://www.youtube.com/watch?v=06mQzdE6HzY

https://www.youtube.com/watch?v=_M2t5Gl6Jkw

$20.91

Thanks for choosing Uber, Kristin



FARE BREAKDOWN

Base Fare	3.00
Distance	9.29
Time	8.62
Subtotal	**$20.91**

CHARGED

Personal •••• 1403 **$20.91**

07:10pm
174-176 Rivington Street, New York, NY

07:31pm
123 Lewis Avenue, Brooklyn, NY

CAR	MILES	TRIP TIME
uberX	4.32	00:21:33

You rode with Sharof
Issued on behalf of Weiter
Ride provided by B02617 Weiter

Uber Support
Contact us with questions about your trip.
Leave something behind? Track it down.

Give $30, Get $30
Share code: 9k8em

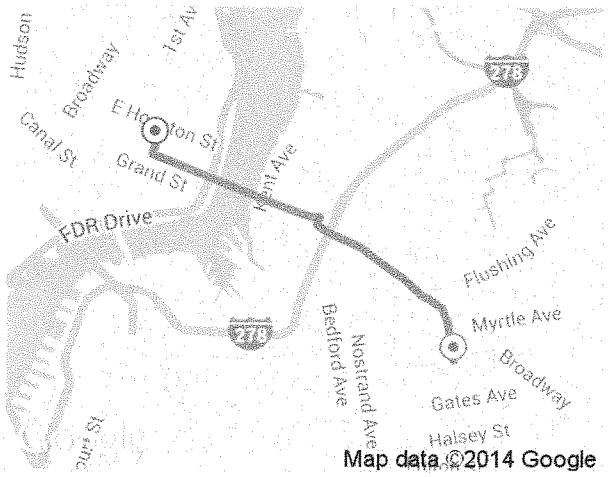
Uber Receipts <receipts.new.york@uber.com> Wed, Oct 29, 2014 at 11:15 PM
To: kristinmlevine@gmail.com

UBER

OCTOBER 29, 2014

$16.17

Thanks for choosing Uber, Kristin



FARE BREAKDOWN

Base Fare	3.00
Distance	7.46
Time	5.71
Subtotal	**$16.17**

CHARGED

Personal •••• 1403 **$16.17**

10:59pm
121 Lewis Avenue, Brooklyn, NY

11:14pm
165 Rivington Street, New York, NY

CAR	MILES	TRIP TIME
uberX	3.47	00:14:17

You rode with Shajahan
Issued on behalf of Schmecken
Ride provided by B02598 Hinter

Uber Support
Contact us with questions about your trip.
Leave something behind? Track it down.

Give $30, Get $30
Share code: 9k8em

$21.81

Thanks for choosing Uber, Kristin

FARE BREAKDOWN

Base Fare	3.00
Distance	7.88
Time	10.93
Subtotal	**$21.81**

CHARGED

Personal •••• 1403 **$21.81**

07:36pm
174-176 Rivington Street, New York, NY

08:04pm
231 Clinton Street, Brooklyn, NY

CAR	MILES	TRIP TIME
uberX	3.66	00:27:19

You rode with Jean
Issued on behalf of Weiter
Ride provided by B02617 Weiter

Uber Support
Contact us with questions about your trip.
Leave something behind? Track it down.

Give $30, Get $30
Share code: 9k8em

Great Oaks - New York City

Financial Plan

(For Years Ending June 30)	Actual 2013A	Budget 2014E	Budget 2015E	Budget 2016E	Budget 2017E	Budget 2018E	Notes
STUDENTS (At Full Capacity)	0	110	**220**	320	350	350	
STUDENTS (Budgeted Enrollment)	0	110	**220**	304	333	333	
STUDENTS (Final Enrollment)	0.000	93.485	**210.000**	304.000	333.000	333.000	
REVENUES							
Per Pupil Revenues	-	1,144,168	**2,893,170**	4,218,608	4,670,991	4,670,991	
State Funding	-	8,504	**10,000**	12,000	14,000	16,000	
Federal Funding	-	29,430	**40,000**	46,000	52,000	58,000	
SPED Funding	-	195,805	**365,000**	390,000	390,000	390,000	
Grants/Contributions	119,820	511,216	**251,267**	42,360	1,000	1,000	
Food Service	-	62,497	**75,000**	86,000	92,000	98,000	
Interest Income	-	-	**-**	-	-	-	
Other Income	-	2,008	**-**	2,500	3,000	3,500	
TOTAL REVENUES	119,820	1,953,628	**3,634,437**	4,797,468	5,222,991	5,237,491	
EXPENSES							
Personnel							
Employee Salaries	20,769	778,800	**1,437,000**	2,300,080	2,418,283	2,540,015	
Payroll Taxes	2,043	80,325	**143,700**	230,008	241,828	254,001	
Employee Benefits	3,667	67,600	**387,990**	433,992	467,395	503,352	
Subtotal Personnel	26,479	926,725	**1,968,690**	2,964,080	3,127,506	3,297,368	
Non-Personnel							
Professional/Contracted	71,598	102,400	**369,500**	384,280	399,651	415,637	
School Operations	23,216	206,504	**225,500**	234,520	357,373	284,168	
Facility Operations/Maintenance	10,080	406,151	**571,003**	929,245	871,413	843,450	
Tutor Expenses	6,287	184,500	**305,500**	317,720	346,757	360,627	
Subtotal Non-Personnel	111,181	899,555	**1,471,503**	1,865,765	1,975,194	1,903,882	
TOTAL EXPENSES	137,660	1,826,280	**3,440,193**	4,829,844	5,102,700	5,201,250	
Fixed Assets (Grants Only)	-						
NET SURPLUS (DEFICIT)	(17,840)	127,348	**194,244**	(32,376)	120,291	36,241	
ENDING CASH BALANCE (CUMULATIVE)	39,397	194,262	**291,626**	(100,560)	207	16,924	

NOTES:

Appendix E: Disclosure of Financial Interest Form

Created Tuesday, July 29, 2014

Page 1

310200861055 GREAT OAKS CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2013-14 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at:

http://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/. Trustees may download and/or email their forms to you upon completion.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the surveyhttps://fluidsurveys.com/account/surveys/540612/publish/qrcode/. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.
Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

Created Thursday, July 17, 2014
Updated Thursday, July 31, 2014

Page 1

310200861055 GREAT OAKS CS

1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	Michael Duffy	Chair/President	Yes	Great Oaks Foundation President		
2	Charles Ingersoll	Vice Chair/Vice President	Yes	Community District 2 Parent		
3	John Love	Member	Yes	Former principal and educator		
4	Joseph Paul McDonald	Member	Yes	Professor at NYU		
5	Susan Akselrad	Secretary	Yes	Law experience in NYC		
6	Robert Ludlum	Treasurer	Yes	Background in finance		
7	Kate Hayes	Vice Chair/Vice President	Yes	Community District 2 Parent	Through December 2013	
8	Alia Smith	Member	Yes	MATCH Alum	Through December 2013	

2. Total Number of Members Joining Board during the 2013-14 school year

1

3. Total Number of Members Departing the Board during the 2013-14 school year

2

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

n/a

5. How many times did the Board meet during the 2013-14 school year?

13 times

6. How many times will the Board meet during the 2014-15 school year?

12-14 times

Thank you.

Minutes: Great Oaks Charter School Board Meeting

Date/Location: August 13, 2013; Great Oaks School, One Monroe Street
Meeting: Start 7:00 PM – Adjourned 8:45 P.M.
Present: Susan Akselrad; Michael Duffy; Robert Ludlum; John Love; Alia Smith; Kristin Levine; Christina Grant; Ginger Blake; Joseph P. McDonald (via telephone);
Absent: Kate Hayes
Guest: Digant Bahl

Minutes Review: May, June Minutes adopted as amended

Student Enrollment – As of meeting date 102 students confirmed. Objective is to establish 110 students averaged throughout the year. Gender 58% male/ 42% female. Efforts continue to get more students. Additional mailings and the use of tutor contacts will be employed to seek more opportunities within districts CD2 and CD1. Recognition is given to the proximity of CD1 to current school location. An Open House is scheduled for Monday, August 19; Student Placement Testing to be done on August 18. (See attachment "A")

Tutors- There are currently 18 tutors. Housing has been identified in Brooklyn. 123 Lewis Ave., Brooklyn, NY. Recognition and discussion directed to potential for retention issues (See attachment "A").

Staff and Professional Development– Administration Team started on 7/29. Teachers started on August 5th. Value of Core staff (tutors from Newark) recognized. A friend of the project donated their Skaneatles home to allow for a retreat attended by 13 Great Oaks employees including teachers, administrators and core staff as part of onboarding and preparation for the coming year. A math teacher has been hired. This was the one remaining open teaching position. We continue to search tutors, more specifically individuals with a proficiency in speaking Chinese.

School Leader Evaluation/Bonus Structure- Brain Storming re: potential system for evaluation of School Leader. Evaluation based on criteria related to School Culture proposed (See attachment "B" Great Oaks Charter School, NYC Campus Audit Guidelines. However, further consideration and attention to this issue will be given by Academic Committee. It is agreed that performance measures must reflect objective performance standards in addition to cultural criteria.

Resolution 1: That the Board of Trustees of the Great Oaks Charter School adopts the Great Oaks Charter School NYC Campus Audit Guidelines, attached, to serve as an evaluative tool for the Head of School for the school year commencing July 1, 2013 and ending June 20, 2014. In addition to these cultural metrics, the Board will identify academic measures which shall also be a focus of the Principal's evaluation.

Motion passed unanimously as amended.

*Facilities/Cla**ssroom Readiness –*** Building painted (Identified completion date 8/18). Fire Inspection completed.

Budget and Cash Flow Update – (Finance Report offered by Digant Bahl **See attachment "C")**. Key Points: Paid off NY City Charter Center loan - $40,000; Consider current cash flow, budgeted expenses as considered against current enrollment understanding that Budget contemplates 110 pupils and we are currently at 102. Review monthly so as to keep budget on course. Consider pay cycle. Initially contemplated that GO staff would be paid monthly. Opinion expressed that pay date occurring one month after start date should not be the practice of G.O. Discussion followed. Decision: Continue payroll calendar announced but advise staff that if they are in financial need, the Board (and School Leader) will review individual circumstances.

Important Dates: See Attachment "A"

Minutes: Great Oaks Charter School Board Meeting (Emergency Meeting)

Date/Location: September 10, 2013; 1 Monroe Street.
Meeting: Start 7:00 PM – Adjourned 8:25 P.M.
Present: Kate Hayes; Michael Duffy; Robert Ludlum; John Love; Alia Smith; Joe MacDonald; Kristin Levine; Christina Grant; Ginger Blake; Susan Akselrad
Guest: Digant Bahl

Minutes Review: July 18, August 13, and August 19 Minutes; adopted as amended

Head of School Report: Enrollment Update, as of meeting date there are 95 students enrolled, up from 86 students the first week. Continue to attempt to enroll students

Discussion: Target Brooklyn along the train line. Continue efforts at the Manhattan Enrollment Center. Engage in neighborhood canvassing. Enrollment will continue until September 25.

Census Data:

Ethnicity	**Primary Language**	**Locale**
47% Hispanic	67% English	56% District 2
24% Asian	15% Chinese	40% District 1
25% African American	15% Spanish	--- Brooklyn
4% Native American	2% Bengali	--- Bronx
2% White	1% Fukienese	

26% Children are working with IEP's

Current Staff 28: Tutors**;** 18; Teachers; 5 Administrators; 5

General Updates and Discussion: Review evaluation of Teaching staff**;**
Seeking Special Education professional;
Teacher Performance
Technology
Termination of Tutor

Finance Report: Review finances in light of lower than projected enrollment;

Discussion: Consider current priorities and focus on setting educational priorities; consider opportunities for funding special education teacher (See Attached)

New Business

- **Safety Plan-Proposed for Resolution – Discussion: consider alternative for Intercom system using walkie talkies. Resolution tabled this week so as to provide Board opportunity to review the Plan in greater depth. (Plan Attached)**
- **HR and Payroll= First payroll was distributed without a problem**
- **Fingerprint review received clearance.**

Motion to Adjourn at 8:25

Minutes: Great Oaks Charter School Board Meeting (Emergency Meeting)

Date/Location: October 8, 2013; 1 Monroe Street.
Meeting: Start 7:00 PM – Adjourned 8:37 P.M.
Present: Kate Hayes; Michael Duffy; Robert Ludlum (by telephone); John Love; Susan Akselrad; Kristin Levine; Christina Grant; Ginger Blake;
Guest: Digant Bahl; Jean Lombardi

Minutes September; adopted as amended

Head of School Report:

- Enrollment Update, as of meeting date there are 91 students enrolled. It appears that number will remain stable.

Discussion: Reviewed opportunities for next year to raise enrollment. The local community is demonstrating interest. Next year we will look to participate in Teacher's Fair. Victor Pappa linked to 2 organizations including the Church and is likely to prove a valuable contact. We also look to sponsor Winter and Spring info sessions.

- Hired Special Education Teacher at lower than budgeted salary

Demographic review: Ethnicity – Asian 28%; Hispanic 44%; African American 24%; Native American 4%; Location not a factor, as we are pulling from all over the city. 24% students are on IEP's. Those who did not continue are represented as follows:

  - 10 never appeared the first day
  - 6 families believed school not a good fit
  - 3 families cited specifically to relocation
  - 5 cited other

Discussion: Analyze factors that may allow for improvement of school

- Staffing - 1more Tutor (19 in total)
  - -Special Ed Teacher and Consultant
  - -Some of the Tutors are engaged in co-teaching
  - -One Teacher on a P.I.P.
  - -Science Teacher resigned to return home to West Coast
  - -Tutor will be moved into the roll
- Teacher/Tutor appreciation; consider holiday lunch
- First Months of School
  - Visit from Columbia student/Pritzger Alum
  - Identified Student of the Month
  - Community Service event
  - First Assessment
  - Marco Polo Dinner
  - Parent University-82% Parents participated
  - Parent survey

Finance Report – See Attachment 1

- Victory Education Partners has offered to provide accounting services on a pro bono basis and will begin their services next month.

Start Up Items

- **Resolution 1- Adopt Safety Plan**
  Motion passed unanimously
- **Facilities Update**
  Great Oaks on the upcoming docket for consideration of building on Governor's Island.
- **Capital Campaign**
  Michael has approached the Board to request for contributions for the GO capital campaign.

Additional Updates

General Discussion:

- Reviewed Mandatory Reporting standards related to child abuse
- Dismissed Tutor Update – matter resolved with "Good Faith Letter" in exchange for Release and $1800 in exchange for Release
- Review current political environment and consider to what extent GO should take a position in the upcoming municipal campaigns

Meeting November 12 shall begin at 6:00 PM

Motion to Adjourn at 8:37

Minutes: Great Oaks Charter School Board Meeting (Emergency Meeting)

Date/Location: November 12, 2013; 1 Monroe Street.
Meeting: Start 6:00 PM – Adjourned 8:45 P.M.
Present: Michael Duffy; Robert Ludlum; John Love; Susan Akselrad; Kristin Levine; Christina Grant; Joe McDonald; John Love
Guest: Josh Moreau; Jean Lombardi

Meet and Greet; Meeting began with dinner and an informal dialogue with GO staff and tutors

Minutes October; approved

Head of School Report:

- Enrollment Update, as of meeting date there are 91 students enrolled. It appears that number is generally stable.
- Staffing Update – We have lost teachers; Tutors have stepped into teaching roles. We now have only 2 of the teachers hired at onset. Currently staff is comprised of 15 tutors; 5 teachers; 4 Administrators. Current focus is on Identifying a Director of Operations, hoping to find someone on strong facilities background.

Discussion: Focus on Morale and reasons for Teacher exit. Feedback suggests the difficulty of the long days and challenges for individuals in isolation is proving challenging. Looking to improve the effective use of tutors.

- Interim Assessment performed
- Recruitment Efforts underway
- Upcoming Events
    - Scholastic Blackboard Event-November 18-GO has been identified

Finance Report – See Attachment 1

- Victory Education Partners-Josh Moreau provides opening report
    - CSP Grant helpful in assisting GO with budget goals notwithstanding enrollment figures
    - Special Ed Billings will kick in
    - There are sufficient funds to aid with hiring

Discipline Report – Discussion; review demerits and triggers for detention

Facilities Update-

- Governor's Island Trust has put forth 3 additional/alternative development ideas emphasizing non-school use
    - Italian Spa
    - CIE International Students
    - Art Center

  Background conversations have identified concerns over Ferry Services and obtaining rents on any future development projects

Next Meeting December 10; shall begin at 6:00 PM

Motion to Adjourn at 8:41

Minutes: Great Oaks Charter School Board Meeting

Date/Location: December 10, 2013; 1 Monroe Street.
Meeting: Start 6:00 PM – Adjourned 8:05 P.M.
Present: Michael Duffy; Robert Ludlum; John Love; Susan Akselrad; Joe McDonald; Kristin Levine; Christina Grant;
Guest: Josh Moreau; Laura Rincon; C.J. Ingersoll

Minutes November; approved

Motion and Proposal: C.J. Ingersoll to step into the role of Vice Chair of the Board, taking the place of his wife, Kate Hayes.

Motion passes unanimously

Head of School Report:

- Fall and Winter Events
  - Objective set to encourage family involvement-Kia initiates Parent Group, early reports show 20-25% Parent involvement
  - 11/20 Potluck Dinner
  - 11/27 In house College Fair
  - 12/5 Family Fitness Night
  - 12/12 State Department of Ed visit
  - Community Breakfast
  - New Victory Theatre Partnership
  - Teacher Development-outreach to other local Charter Schools – North Star Charter; Renaissance; Coney Island Tech
- Enrollment Update- number is generally stable; but we anticipate some drop outs as the results of the 2nd Interim Assessment is communicated
- Staffing Update – We have identified a strong candidate for Operations Mgr.
  - "Selection Day" – 10 tutor Candidates for potential hire in January
  - 2 Teacher candidates for potential hire in the fall

Discussion: Focus on pros and cons of methods for identifying, hiring, and, retaining tutors and teachers.

Finance Report – See Attachment 1

- Victory Education Partners-Josh Moreau provides opening report
  - Current primary objective: See actual costs in line with prospective expenses and past practices
  - Hovering with small surplus (possibly $100,000 by year end)
  - Special Ed – need for true-up

Discussion: What opportunities do we have as a school and a Board to assist those children who are unlikely to remain at GO

Tutors and Instruction Report Tutors/Teachers– Need to confirm their understanding of responsibilities and roles

- Improve lesson Plans
- Scripting discussions with students
- Encouraging Student Participation (more opportunity given for observation to confirm learning)
- Interaction-Students should speak more than the teacher/tutor

- Achievement Network (Resource that can assist with development of curriculum; curriculum testing; data analysis (what do test scores mean?) As a resource, concentration should be on Math and English; GO can develop Social Studies and Science curriculum)

Tutor Evaluations- generally they have more autonomy which is encouraging great relationships with the students

- Improve timeliness; full completion of tasks
- Need for more communication with parents, more calls

Core Housing- Pros's associated with staying in the same arrangement - community of togetherness

Cons's – transportation issues; distance from stores; getting repairs completed

- Roughly half of tutors live in GO housing; consider whether we should continue to offer housing for the near future

Facilities Update-

- Governor's Island – only 5% chance this may still be the future for GO
- Consider other options
  - Community Breakfast – neighbors and local activists to help build a school
  - GO can remain in this building for near future for grades 6,7, & 8
  - Consider other properties
  - Arch Diocese has offered convent for sale for $6 Million
  - NYU – offers a building to be used as a lab school
  - West Side
  - Canyon Agassi – still involved

Discussion: Consider options

Next Meeting January 14; shall begin at 6:00 PM

Motion to Adjourn at 8:05

Minutes: Great Oaks Charter School Board Meeting

Date/Location: January 14, 2014; 1 Monroe Street.
Meeting: Start approx. 6:00 PM – Adjourned approx. 7:35 P.M.
Present: Michael Duffy; Robert Ludlum; John Love; C.J. Ingersoll; Kristin Levine; Susan Akselrad; Christina Grant; Amanda Gulino
Guest: Sherrell Dorsey, City of Bridgeport

Meeting Minutes: December meeting approved.
Spotlight: Jorden Jones. 6th Grade History Teacher; Cali Spaulding, Lead Tutor Corps

Head of School Report-See Attachment 1

Semester 1 Performance: Students are consistently outperforming the network in ELA (+4%) and even greater numbers in Math

A. General Discussion
- Discussion: Tutor Residency Program expansion (consider dual purpose recruiting with Newark)
- Discussion: Effectiveness of Tutors in enhancing student proficiency

B. Upcoming Events:
1. 1/17- Staff Happy Hour-
2. 1/19 – Admin Step-Back
3. 1/31- Report Card Pick Up
4. 2/7 Service Day
5. 2/8-Selection Day#2
6. 2/11,/2/12,3/1- Family Open Houses

C. Student and Staff Recruitment:
1. **New Staff Member**
   Director of Operations: Amanda Gulino
   New Math Teacher: Nakita Green
   Discussion: Math Teacher continues on Leave; determine best methods to accommodate
2. **Student Recruitment**:
   (a) Accepting Applications for Grade 6 (Open Houses scheduled throughout January and February; mailings prepared to send out throughout the city)
   (b) 2014/2015 School Year lottery scheduled for March 29
   (c) Discussion: Consider options for filling enrollment if new 7th grade creates unbalanced population for successive cohorts
   Consensus: maintain 7th grade with current enrollment and modest backfill. Take in larger 6th grade

Finance Report – See Attachment 2
1. Generally on target with present surplus of approximately $173,000
2. Consider special education needs and services
3. Need for updating residency costs for tutors

Resolution:: Provide Signature Authority to Board Chair and Head of School to authorize, certify and sign contracts under the provisions of that Contract between the Department of Youth and Community Development and Great Oaks Charter School for the services provided during the period from July 1, 2013 and June 30, 2014.
Resolution Attached as Attachment 3.

Facilities Update-

- **A.** Governor's Island – Discussion; opportunity is effectively over
- **B.** Open discussion to Parents to consider solutions for future building
    a. Potential for Archdiocese to sell building and convent for tutor housing (consider price and timing)
    b. Potential for Class C office space

3. AG will send out board meeting schedule for the rest of the year.

New Business – Alia Smith will resign due to her time constraint and overwhelming outside duties
Next Meeting February 4; shall begin at 6:00 PM

Minutes: Great Oaks Charter School Board Meeting

Date/Location: February 4, 2014; 1 Monroe Street.
Meeting: Start approx. 6:00 PM – Adjourned approx. 8:00 P.M.
Present: Michael Duffy; Robert Ludlum; John Love; C.J. Ingersoll; Joe McDonald; Kristin Levine; Christina Grant; Amanda Gulino
Guest: Josh Moreau

Meeting Minutes: No meeting minutes to share at this meeting. The Board will vote on January and February minutes at March meeting.
Spotlight: KL showed a video highlighting the debate team – the goal is to help keep the board involved and give a glimpse into life on a daily basis at GOCS. Christian Kochon, a current tutor, created the video.

Head of School Report:

1. Semester 1 Performance: Grades were "stored" for the first time in January. Parents and students now know if they will be promoted or if they have summer school, etc.

- **A. Statistics**:
  1. Of 83 students, 20 made the honor roll. 9 were at 3.5+ and 11 were at 3.75+.
  2. 18 students have summer school. 8 are for discipline only, 4 are failing core content classes, and 6 have missed some other requirement.
     - (a) Some of these 6 have failed advisory – a large part of that grade is having students to get their parents to sign and return weekly newsletter.
       - (i) RL – how is tutor contact with families? Has this improved?
         1. Yes, tutors are taking additional measures to build relationships with families. When needed, going to the house, getting additional phone numbers. This is taken into account if there was a student not getting his or her newsletter. signed at home. Most of the time it is the student forgetting it, losing it in locker, etc.
     - (b) In regards to summer school, core content kids go M-Th. Can't fail more than 2 core content classes per year, as students won't have time to make it up this summer. Ex: one student failed 2 courses in the fall, and has to pass everything in the spring to meet the 2 per year stat.
     - (c) During summer school, discipline class is every Friday for four weeks, as is fitness.
     - (d) The four core content kids are all also enrolled in discipline course over summer school.
  3. Eventually students can take courses over the summer by choice.
  4. Bell curve of performance (20 at high end, 20 at low end, remainder toward the middle).

- **B. Upcoming Events**:
  1. Spelling Bee on Friday 2/7.
     - (a) Winner prize: Whole advisory gets a party.
  2. Service Day on Friday 2/7
     - (b) External organization is helping to repaint the school
  3. Selection Day for Tutors on Saturday 2/8
  4. Family Open Houses: 2/11, 2/12, 3/1
  5. Mid-Winter Break: 2/17-2/21

6. Interim Assessment 3: 3/7

C. Student and Staff Recruitment:

1. **Tutor Recruitment Stats**:
   (a) How many tutors local vs. how many moved?
      (1) KL will check on this, but it's about a 50/50 split.
   (b) Gave some brief statistics of where we are in tutor recruitment & hiring and plans to boost recruitment efforts.
2. **Student Recruitment**:
   (a) Currently 57 applications for the school have come in. Expecting significantly more once Vanguard mailing goes out.
      (i) Mailing hasn't hit yet – majority of applications came in through the mail. Inviting folks to come to open houses over next few weeks.
      (ii) AG and KL shared additional efforts to recruit students.
      (iii) MD: How can board help leverage networks?
      (iv) If student going into 7th grade, but doesn't want to come now, does it hurt their chances of getting into 7th grade? Potentially in the sense we may get 50 applications for 7th grade and accept 20.
      (v) RL: What is the largest mailing we've done? 5k last year.
      (vi) KL: how can we really involve really invested parents?
      (vii) Parents of students at Manhattan Charter have helped to set up event at the school

Finance Report – See Attachment 1

1. No real change from last month. Josh will be coming to an upcoming meeting to look at projected 2014-2015 budget. He is coming this Friday to start doing projections for next year. Discussion about budget in March, then vote in April.
2. Jordon wants document cameras We will order document cameras ASAP and AG will follow up with the board.
3. Tutor House: Space heaters – consider purchasing oil space heaters as a backup option if something happens with the heat again. Look like little radiators. Could also get blankets for tutors.
4. AG will report out to board to let them know this has been addressed & on document cameras

Facilities Update-

1. 4 options to date – Loosely in order of likelihood
   a. Stay in current space
      i. Michael had tea with Father Lino – concurred that he thought parish would be closed. Cardinal decides in September if parish closes which would include the church.
      ii. Mission-based pitch; would diocese consider discounting heavily with an agreement to allow CCD classes (for example) in the school?
      iii. Agassi group was excited about the space in terms of what we could do with it (renovations, etc).
      iv. Could consider tutor-housing going into the rectory; wouldn't necessarily be useful as another space.

v. Renovations can be done while we are in this building. We are occupying a small percentage of the space – a lot could be done over the summer.

b. C Class office space in Financial District

i. 20 Exchange Place ($23/square foot) – price is right

ii. No water from Sandy

iii. Price is significantly lower than other properties looked at in the financial district.

iv. Could be ready for fall of 2015 if we were ready to sign lease in next 90 days.

c. Two Bridges Neighborhood Council – old Pathmark on Cherry street by the River. Looking to develop market rate housing and low income housing there and there is a potential we could be a part of it. About 5 years away from that being a reality, about 1.5 years from breaking ground. 5 years is a little problematic.

d. Closing a school in Inwood – Mother Cabrini high school. Large number of ELLs. It's a long shot for now.

e. Applied for a facilities grant which we've been approved for– 200k – must be committed to something by July 1 OR spent. This could be used on professional services.

f. Michael and CJ will come back in March with an update. Makes sense to compare options 1-2 at the same time.

2. Schedule and Retreat
3. AG will send out board meeting schedule for the rest of the year.

New Business – No Resolutions

Next Meeting March 11; shall begin at 6:00 PM

Minutes: Great Oaks Charter School Board Meeting

Date/Location: March 11, 2014; 1 Monroe Street.
Meeting: Start approx. 6:00 PM – Adjourned approx. 8:00 P.M.
Present: Michael Duffy; Robert Ludlum(phone); C.J. Ingersoll; Kristin Levine; Susan Akselrad; Christina Grant; Amanda Gulino

Meeting Minutes: February meeting approved. January minutes to be submitted at April meeting
Spotlight: Chilie Nlaya, tutor and now literature co-teacher

Head of School Report-See Attachment 1

A. General Discussion

- Discussion: Teacher Retention and turnover
- Discussion: Review School Assessment Report –Continue to beat results reported in network
- **Upcoming Events**:

1. 3/10 Student Recruitment at Manhattan Charter School
2. 3/?- Kids to visit NYU
3. 3/14 – Data Day and Resume Workshop
4. 3/18 and 3/21- Parent U
5. 3/26- Open House
6. 3/28 Recruitment Happy Hour
7. Lottery- April 8

B. Student and Staff Recruitment:

1. **Tutor Recruitment**
   Selection moving long
   Visits to Columbia Planned
2. **Student Recruitment**:
   (a) Applications for Grade 6 currently stand at 331
   (b) Applications for Grade 7 currently stand at 356
   (c) Student applicants are broad based spanning across districts ; ahead of applications from last year
   (d) 2014/2015 School Year lottery scheduled for March 29
   (e) Continue to drive for applicants before scheduled lottery

Finance Report – See Attachment 2

1. Review Issues related to providing Disability coverage for GO employees

Facilities Update-

A. Most promising- 20 Exchange Place (lobby and basement available for renovation); Canyon Agassi has expressed interest in reviewing

a. Very accessible to public transportation, near Fulton Street hub
b. Consider cost of Rent and cost of renovation
c. Canyon-Agassi scheduled to walk through and then will present us with numbers
d. The rest of the building houses apartments

New Business –Received letter from State DOE- Charter School Office. The letter attached hereto as Attachment 3 states in part that the school has established "an organizational structure with personnel in place to meet its educational needs." It was noted that at the time there was no Director of Operations. The School is tasked with the need to keep the NYSED CSO up to date "with plans to move the School into a permanent facility".

-A Board Retreat has been scheduled for July 22 at 4:00 through the dinner hour.

Next Meeting April 8; shall begin at 6:00 PM with the opportunity to view the lottery at 5:00 PM

Minutes: Great Oaks Charter School Board Meeting

Date/Location: April 8, 2014; 1 Monroe Street.
Meeting: Start approx. 6:00 PM – Adjourned approx. 7:50 P.M.
Present: Michael Duffy; Robert Ludlum (phone); C.J. Ingersoll; John Love; Susan Akselrad; Kristin Levine Christina Grant; Amanda Gulino
Guests: Jean Lombardi; Carmen Maldonado, Turner-Agassi (formerly known as Canyon Agassi); Jim Capalino/Tom Gray of Capalino+Company
Meeting Minutes: April minutes approved as corrected
Spotlight: Ivan Rodriquez: Operations Consulting (at GO thru June)

Head of School Report-See Attachment 1

A. Lottery

a. 591 Total Applicants
b. 200 FOR 6TH grade (pulled only from District 2)
c. 15 for 7th grade
d. English Language Learners were selected first

B. Student and Staff Recruitment

- Recruitment of Math/Science teacher (consider application of International applicant i.e. VISA, Training)
- Tutor Hiring Process – need 42; 279 for both schools (126 for NYC); 52 invited to come back; 4 acceptances; 3 pending; GO will assign one day a week as Selection Day
- State Testing; ELA completed; Math Testing
- Tutors working on preparing students for assessments; 100% of students sat for the test
- 4/11 School Talent Show
- Spring Break 4/14-4/22
- Intersession-Teach a course of your Choice

C. Current Priorities

- Staff and Tutor Recruitment
- Engaging with Families with students accepted for the new year
- Summer opportunities
- Morale

Finance Report – See Attachment 2

Highlights

1. Payment of DYCD grant (made to all new NYC charter schools) yet to be paid but now anticipated after OK from Mayor's office prior to June 30
2. Cash Flow to be watched; drop in student enrollment; we will need to be careful through yearend

Facilities Update-Update offered by C. Maldonado

A. 20 Exchange Place; Turner Agassi ("TA") has reviewed; TA is not recommend the assumption of this property

a. Build-out costs high; approximately $275 a square foot
b. Ultimately GO would be spending 20% of its revenue on rent

c. Space is difficult to rent if we should leave because of the significant space underground

Discussion: Resolved, GO will no longer pursue this property

B. Governor's Island-Presentation offered by Capalino and Gray (Government Community Relation Firm)

a. Firm specializes in lobbying in the area of Land Use and Education policy

b. Offer to lobby on behalf of GO in re: Governor's Island Project; Proposal take 30 days to consider and let us know in 90 days

Discussion: Concerns raised by the board regarding pursuing this option

C. Archdiocese – still waiting on their position on cost of purchasing former sites

D. Victor Papa – 2 Bridges (Prepared to develop 5 years from now

E. M. Duffy is making the search for a property a key priority

New Business –

A. Management Agreement; Objective: Install a Management Company in the name of the Great Oaks Foundation to support a school network and centralize support functions

a. It is expected that GO will contribute 10% of revenue to the non-profit management company

b. The management company would support such functions as the President, and Superintendent, Director of Talent and Recruitment (Teacher and tutors); Director of External Affairs (Grant Writing); HR & Legal /Support

c. Acceptance of this Agreement will require that we amend our Charter

d. Concerns expressed relate to the cost to the school; consider the Budget

Discussion:

Decision deferred; Susan to review the Agreement and suggest amendments

Next Meeting May 6; shall begin at 6:00 PM

Minutes: Great Oaks Charter School Board Meeting

Date/Location: May 6, 2014; 1 Monroe Street.
Meeting: Start approx. 6:00 PM – Adjourned approx. 7:45 P.M.
Present: Michael Duffy; John Love; Susan Akselrad; Kristin Levine Christina Grant; Amanda Gulino; Jean Lombardi
Meeting Minutes: April minutes approved
Spotlight: Intercession offered following testing (5 mini sessions offered, encourages passion for subject matter and variety within the school curriculum . Topics include Basketball, Travel Around the City, Poetry Slam, Gender and the Media, City Scavenger Hunt

Head of School Report

A. Student and Staff Recruitment (See Packet--- Head of School Report Attachment 1) Highlights

- Hired Math/Science teacher for 6th grade; still looking for 7th grade Math/Science; 7th Reading/Writing-hired
- Assistant Dean of Students offer Pending
- Tutor Hiring Process – 8 Tutors confirmed for next year; 3 offers pending. New Procedures implemented with the goal of accelerating offer process i.e. Selection Day will be once a week
    - Discussion: Consider tutor housing as benefit. Should we offer housing or housing stipend? Consider issues related to the distance of housing from school.
        Need for implementation of procedures, systems i.e. background checks, scheduling, Intern support
        Renew Focus on People- investing in team members for the future
        NYU – can we incorporate into residency program (focus on English, Social Studies, Math). Question: How many spots available in Residency Program? Can we notify acceptance of applications for tutor positions at the same time?
- Summer School (11 children identified as the result of discipline issues; 8 Children related to deficiency in academics); 9 children held back for 6th grade next year (4 children related to discipline issues exclusively; 5 related to Academics)
- "intent to Return" forms distributed
- Changes to Student Code of Conduct (SCC) Proposed – within Attachment 1
    Resolution: Revise SCC (Removal of fees for discipline and summer school; 6 demerits to earn detention instead of 4; Clarify the description of two infractions: use of laser pointer and definition of physical altercation; Clarify definition of "expulsion"
    Resolution passed unanimously
- School Calendar amendment: New students will start 3 days early for orientation; School Day shortened to 5:30; Half days will be inserted for planning, community service, college visits (See Attachment 1)
- Upcoming events: Registration 5/12-5/14; Visit to Columbia 5/30; 6/6 Interim Assessment; 6/12-GS Volunteer Day

Finance Report – See Attachment 2

Highlights

1. Consider proposal for new fiscal year budget
2. Continue to monitor Cash Flow due to drop in student enrollment

3. Projected enrollment for September 2014 – 220 (we will accept new 200 sixth graders and watch natural attrition through the selection process; 15 new seventh graders from outside the present sixth grade class will be accepted)

Motion offered to accept proposed Budget

<u>Facilities Update</u>-Update offered by C. Maldonado

1. Considered further association with Capalino and Gray and nixed further engagement
2. .Archdiocese has announced closure of St. Joseph Parish. Recommendation made to have Turner Agassi evaluate the space.

New Business –

a. Management Agreement; Reviewed specifics of Agreement

Discussion:

Consider roles of all relevant parties to be sure Agreement reflects the philosophy of Great Oaks and all parties' interests are represented. Susan, Robert to review again and discuss with Michael Duffy and possibly Paul O'Neill

Next Meeting June 10; shall begin at 6:00 PM

GREAT OAKS

CHARTER SCHOOL

Great oaks, from little acorns grow

In 2013-14, Great Oaks Charter School (GO-NYC) used the following strategies to attract and retain a greater enrollment of students with disabilities, English language learners (ELLs), and students who are eligible for free and reduced price lunch (FRPL):

Students with disabilities: All GO-NYC recruitment materials and person-to-person communications made clear that the school was open to all students, including students with disabilities. Through GO-NYC's high-dosage tutoring model every student received at least two hours of individualized tutoring every day. For students with disabilities, this meant that an educator assessed their academic needs every single day and adjusted daily instruction accordingly. A full-time special education teacher led classes and provided push-in services for students in accordance with their IEPs. In 2013-14, 24% of students had IEPs.

English language learners: In addition to translating all marketing and application materials into the community's dominant languages (Spanish, Cantonese and Mandarin), GO-NYC offered a lottery preference, reserving 25% of incoming seats for ELLs. To retain ELLs, GO-NYC hired teachers and tutors who were proficient in the community's dominant languages, enabling educators to communicate with students and – critically – their families in their home language. In 2013-14, just under 50% of GO-NYC students came from homes where a language other than English is spoken.

Students eligible for free and reduced price lunch: To attract students eligible for FRPL, GO-NYC performed in-person outreach and work with local community leaders at NYCHA public housing locations and other organizations serving disadvantaged children and families in Community School District 2 such as Hamilton Madison House, Grand Street Settlement, Abrons Art Center and Rutgers Community Center. Additionally, GO-NYC simplified the application process to ensure that the document was straightforward and didn't request information that might discourage applicants. Strategies for retaining students eligible for FRPL included weekly outreach to parents and intensive one-on-one or small group tutoring for all students to ensure that no student fell behind.

Give the effectiveness of this approach during the 2013-14 school year, GO-NYC implemented the same recruitment strategies for the 2014-15 school year, and anticipates implementing the same retention strategies.

Great Oaks Charter School
2014-15 Student Application

Instructions

- Please answer all questions below completely.
- Great Oaks is only accepting students who will be in the 6th grade or 7th grade in 2014-2015.
- Great Oaks Charter School provides a preference in our lottery for English Language Learners. You may provide this information if you choose.
- All complete applications will be entered in a random lottery, to be held April 8, 2014.
- To be included in the lottery, completed applications must be received by Friday, April 4th.

Instrucciones

- Por favor conteste todas las preguntas completamente
- Great Oaks esta aceptando solamente estudiantes que estarán asistiendo el grado 6 o el grado 7 en el año escolar 2014-2015.
- Great Oaks Charter School ofrece una preferencia en nuestra lotería a Aprendices de Ingles (ELL). Puede someter esta información si desea
- Todas aplicaciones completas serán sometidas en una lotería, cual se llevara a cabo el 8 de abril del 2014.
- Para ser incluido en la lotería, aplicaciones completadas deben ser recibidas antes del termino de 4 de abril.

填表注意事项

- 请完整填写所有的问题。
- 大橡树只接受学生谁将会在2014-2015年的6年级或7年级。。
- *学校将会考虑英语学习者的偏好。如果你希望的话，你可以提.供这个信息。
- 所有完整的申请将在随机抽签进入，将于2014年4月8日
- 被列入了彩票，填妥的申请表必须在星期五，2014年4月4日.

Please Return This Completed Application to/Por Favor Devuelva la Aplicación Completa a/请返回本填好的申请到:

Great Oaks Charter School
1 Monroe Street
New York, NY 10002

Non-Discrimination Statement:

A charter school shall not discriminate against or limit the admission of any student on any unlawful basis, including on the basis of ethnicity, national origin, gender, disability, intellectual ability, measures of achievement or aptitude, athletic ability, race, creed, religion or ancestry. A school may not require any action by a student or family (such as an admissions test, interview, essay, attendance at an information session, etc.) in order for an applicant to either receive or submit an application for admission to that school.

Una escuela "charter" no puede discriminar contra o limitar la admisión de cualquier estudiante por un motivo ilegal – inclusivo de etnicidad, nación de origen, género, deshabilitad, habilitad intelectual, medidas de aptitud, habilidad atlética, raza, fe o ascendencia. Una escuela no puede mandar ninguna acción por un estudiante o su familia (como una prueba para admisión, entrevista, ensayo, asistencia a una sesión de información) para recibir o someter una aplicación para admisión a la escuela.

非歧视性声明：政府特许学校不得在任何非法的基础上，歧视或限制接纳任何学生，包括其种族，性别，来自任何国家，残疾，智力能力，成就或个人能力，运动能力水平，种族，宗教，国籍，宗教或血统。学校不得要求学生或其家庭的提供任何以下信息，如入学测试，访谈，论文，出席会议的信息，等等，作为接受入学申请或提交入学申请的条件。

Apply Online: www.greatoakscharter.org

GREAT OAKS
CHARTER SCHOOL
Great oaks, from little acorns grow

Student Information/Información del Estudiante/学生信息

First Name/Primer Nombre/名字: _____

Last Name/Apellido/姓: _____

Home Address/Dirección de Residencia/地址

_____

_____

Does the Student **Reside in Community School District 2**?
¿Vive el estudiante en el Distrito 2?
学生是不是住在二号社区?

- ☐ Yes/Si/是
- ☐ No/No/没有
- ☐ I Don't Know/Yo no se/我不知道

What grade will the student be in **during the 2014-2015 school year?**
¿Qué grado estará el estudiante en el año escolar 2014 – 2015?
在2014-2015学年将学生在什么档次?

- ☐ 6th Grade/El grado de 6/六年级
- ☐ 7th Grade/El grado de 7/七年级
- ☐ Other/Otra/其他

Is the Student an **English Language Learner**?
¿Es el estudiante te un aprendiz de Ingles (ELL)?
这名学生是不是英语学习者*?

- ☐ Yes/Si/是
- ☐ No/No/没有
- ☐ I Don't Know/Yo no se/我不知道

Parent or Guardian Information/Información del Padre o Guardián/父母或监护人信息

First Name/Primer Nombre/名字: _____

Last Name/Apellido/姓: _____

Phone Number/Numero de Teléfono/电话号码: _____

E-Mail/Correo Electrónico/电子邮件地址: _____

212-233-5152

Attend an Open House!

开放参观日

6th Grade

Open House

Dates and Times:

开放参观日期和时间

Tuesday, February 11th: 9:00 am

Wednesday, February 12th: 6:00 pm

Saturday, March 1st: 9:00 am

Apply Within

Apply Now for 6th Grade
现在申请6年级

2014-2015

What makes Great Oaks different?
是什么让奥克斯与众不同？

- Longer school day and year 较长的上课日和学年
- Individual tutoring every day 天天有课业辅导
- High expectations 对学生有较高的期望
- Disciplined school culture 学校的纪律很严明
- We promise college success! 我们承诺学生能成功

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Now Seeking 6th and 7th Grade Students for the 2014-15 School Year

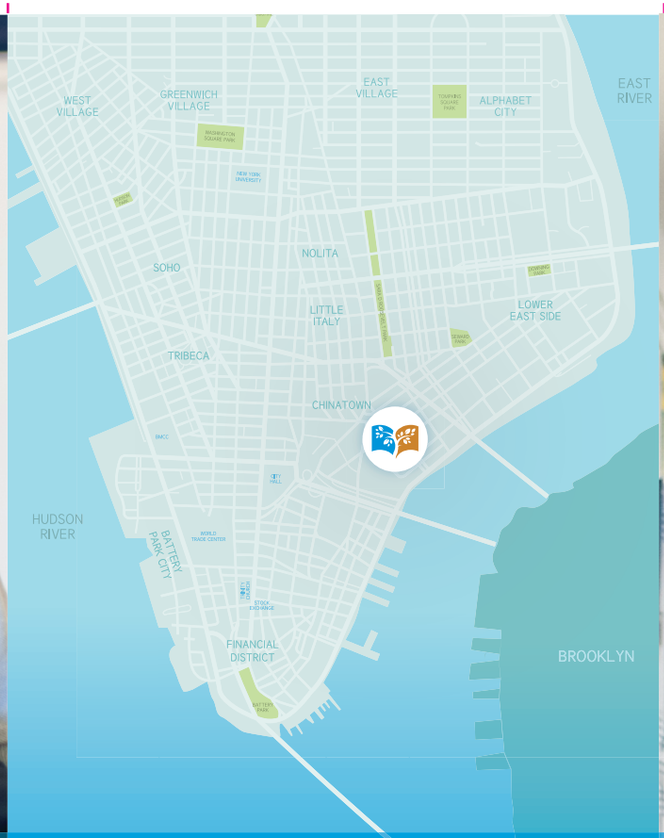
Apply online now for Fall 2014

如果他们明年是进入六或七年级学习的话,都可以报名申请 2014-15 学年

您现在可以在互联网上申请2014年度秋季课程

Buscando estudiantes para el 6to y 7to grado para el año escolar 2014 -2015

Aplique ahora para el otoño del año 2014



Every student receives two hours of tutoring every day

每个学生每天接受两小时的辅导

Cada estudiante recibe dos horas de tutoría cada día

GREAT OAKS

CHARTER SCHOOL

Great Oaks Charter School
www.greatoakscharter.org
nycinfo@greatoakscharter.org
212-233-5152

Preparing Students For

COLLEGE SUCCESS

帮助学生

成功地进入他们喜欢的大学

Preparando estudiantes para

ÉXITO EN LA UNIVERSIDAD

GREAT OAKS

CHARTER SCHOOL

Great oaks, from little acorns grow

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GREAT OAKS
CHARTER SCHOOL
Great oaks, from little acorns grow

Charter schools are public schools – open to all students who apply. Charter schools are free of tuition and may not deny admission to any student on the basis of aptitude, disability, native language or any other characteristic.

政府特许学校是一所公立学校－开放给所有学生申请。特许学校什么学费都没有。特许学校不能否认任何学生入学的基础上。

Escuelas "chárter" son escuelas publicas—abiertas a todos que quieran aplicar. Escuelas "chárter" no tienen tuición para asistir y no pueden negar admisión a cualquier estudiante a base de aptitud, discapacidad, idioma nativo, o cualquier otra característica.

Who are we?

Great Oaks is a middle and high school. Our mission is to prepare our students for college success.
Great Oaks has an atmosphere of high expectations, individual attention and caring relationships that will help students succeed.

What makes Great Oaks different?

- Individual Attention
- Every student receives several hours of tutoring every day
- More Time on Task
- A longer school day and year, plus an Academic Intervention Program for students who need additional help
- High Expectations
- Students must pass every single class and meet a rigorous set of promotion requirements each year

How do I apply?

Visit www.greatoakscharter.org to apply online or pick up a paper application from the school.

Who's eligible to attend?

Any student who will be in the 6th or 7th grade in the fall of 2014 can apply.
Students who live in Community School District 2 and students who are English Language Learners receive preference.

我们是谁？

Great Oaks 政府特许学校是一间全新的、包含有初中和高中的学校，其目标是帮助我们的学生成功地进入他们喜欢的大学。
Great Oaks 政府特许学校提供一个高效、安全的学习环境，并留意到每个学生的个人需要，同时又为教师，学生和家庭之间建立紧密的联系。

Great Oaks 政府特许学校有什么不同？

- 个人关注。
- 每个学生每天接受几个小时的辅导。
- 更多的时间工作。
- 比较长的上课 日和学年。任何学生需要额外帮助可以参加我们的学术干预程序性。
- 高期望。
- 每个学年学生都必须通过每门课和满足非常严格的学术要求。

怎样申请?

为了在网上申请，请去看我们的网站 www.greatoakscharter.org 或来我们的学校办公室提交申请表。

哪些人有资格参加?

任何学生，如果他们明年(2014)是进入六或七年级学习的话，都可以报名申请 Great Oaks 政府特许学校。尤其是那些家庭住在二号学区，喜好学习英语的学生，将会在我们的选择上得到优先考虑。

¿Quién somos?

Great Oaks es una escuela secundaria. Nuestra misión es preparar a nuestros estudiantes para éxito en la universidad.
Great Oaks tiene un ambiente de altas expectativas, atención individual y relaciones cariñosas cuales ayuda con el éxito estudiantil.

Que hace a Great Oaks diferente?

- Atención individual
- Cada estudiante recibe varias horas de tutoría cada día
- Más tiempo trabajando
- Un día y año escolar más largo, y un programa de intervención académica para estudiantes que necesitan ayuda adicional
- Altas expectativas
- Estudiantes necesitan pasar todas las clases y completar los requerimientos promocionales cada año

Cómo puedo aplicar?

Visite www.greatoakscharter.org para aplicar en línea o obtener un papel de aplicación en la escuela de Great Oaks.

Quién puede asistir?

Cualquier estudiante que estará en el 6to o 7to grados en el otoño de 2014 puede aplicar.
Estudiantes que viven en in el Distrito Escolar #2 y estudiantes que son Aprendices del Lenguaje Ingles (ELL) reciben preferencia.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 30, 2014

https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/e57ef6622d544bd88c14b4ce2339692b3b7233bf/

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Michael Thomas Duffy

2. Charter School Name:

GREAT OAKS CHARTER SCHOOL

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address	[redacted]
4. *Your Home Address: | City/State	[redacted]
4. *Your Home Address: | Zip	[redacted]

5. *Your Business Address

5. *Your Business Address | Street Address	[redacted]
5. *Your Business Address | City/State	[redacted]
5. *Your Business Address | Zip	[redacted]

6. *Daytime Phone Number:

[redacted]

7. *E-mail Address:

[redacted]

8. Select all positions you held on Board:

(check all that apply)

- Chair/President

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

Yes

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next | Position Held	President, Great Oaks Foundation
[cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next | Responsibilities	Management, Finance, Fundraising, Facilities, Operations, Recruitment
[cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next | Salary	$180,000
[cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next | Start Date	8/1/13

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 30, 2014
Updated Friday, November 21, 2014
https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/3570b4743bcd0d374c659cadbe2896e32c1e566e

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Robert Ludlum

2. Charter School Name:

GREAT OAKS CHARTER SCHOOL

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address	[redacted]
4. *Your Home Address: | City/State	[redacted]
4. *Your Home Address: | Zip	[redacted]

5. *Your Business Address

5. *Your Business Address | Street Address	[redacted]
5. *Your Business Address | City/State	[redacted]
5. *Your Business Address | Zip	[redacted]

6. *Daytime Phone Number:

[redacted]

7. *E-mail Address:

[redacted]

8. Select all positions you held on Board:

(check all that apply)

- Treasurer

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

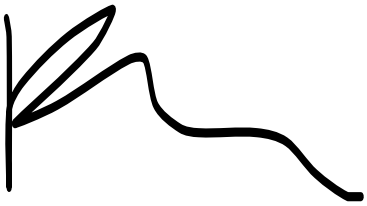
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 30, 2014

https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/76522607e98133f0a6c62867600996c2b66c73a9

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

John Love

2. Charter School Name:

GREAT OAKS CHARTER SCHOOL

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address	[redacted]
4. *Your Home Address: | City/State	[redacted]
4. *Your Home Address: | Zip	[redacted]

5. *Your Business Address

5. *Your Business Address | Street Address	[redacted]
5. *Your Business Address | City/State	[redacted]
5. *Your Business Address | Zip	[redacted]

6. *Daytime Phone Number:

[redacted]

7. *E-mail Address:

[redacted]

8. Select all positions you held on Board:

(check all that apply)

- Other, please specify...: member

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 31, 2014

https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/f9cec5c2a47289050be51ad9c8cbc6feb6f79667/

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Kate Hayes

2. Charter School Name:

GREAT OAKS CHARTER SCHOOL

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address	[redacted]
4. *Your Home Address: | City/State	[redacted]
4. *Your Home Address: | Zip	[redacted]

5. *Your Business Address

5. *Your Business Address | Street Address	[redacted]
5. *Your Business Address | City/State	[redacted]
5. *Your Business Address | Zip	[redacted]

6. *Daytime Phone Number:

[redacted]

7. *E-mail Address:

[redacted]

8. Select all positions you held on Board:

(check all that apply)

- Vice Chair/Vice President

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

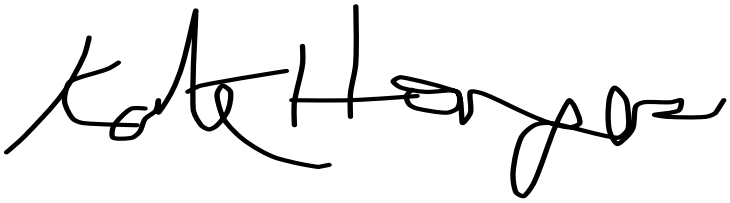
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 31, 2014

https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/569872d27832ef5d81c8967acce41f879b0c8358/

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Charles Ingersoll

2. Charter School Name:

GREAT OAKS CHARTER SCHOOL

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address	[redacted]
4. *Your Home Address: | City/State	[redacted]
4. *Your Home Address: | Zip	[redacted]

5. *Your Business Address

5. *Your Business Address | Street Address	[redacted]
5. *Your Business Address | City/State	[redacted]
5. *Your Business Address | Zip	[redacted]

6. *Daytime Phone Number:

[redacted]

7. *E-mail Address:

[redacted]

8. Select all positions you held on Board:

(check all that apply)

- Vice Chair/Vice President

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

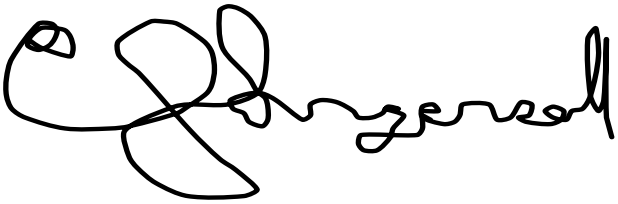
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 31, 2014

https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/7c6f8bb3762b5eadfe786afa51cab29accc4cef0/

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Alia McCants

2. Charter School Name:

GREAT OAKS CHARTER SCHOOL

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address	[redacted]
4. *Your Home Address: | City/State	[redacted]
4. *Your Home Address: | Zip	[redacted]

5. *Your Business Address

5. *Your Business Address | Street Address	[redacted]
5. *Your Business Address | City/State	[redacted]
5. *Your Business Address | Zip	[redacted]

6. *Daytime Phone Number:

[redacted]

7. *E-mail Address:

[redacted]

8. Select all positions you held on Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

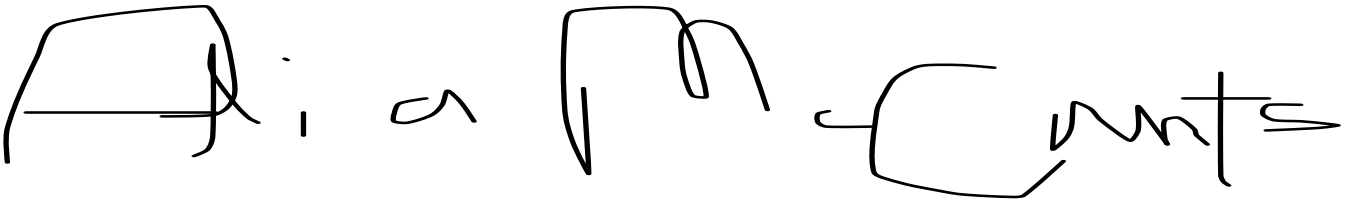
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Sunday, August 03, 2014
Updated Friday, November 21, 2014
https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/b080a06d8a88bb6e845f75155922c195a012b82d

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Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Susan Akselrad

2. Charter School Name:

GREAT OAKS CHARTER SCHOOL

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address	[redacted]
4. *Your Home Address: | City/State	[redacted]
4. *Your Home Address: | Zip	[redacted]

5. *Your Business Address

5. *Your Business Address | Street Address	[redacted]
5. *Your Business Address | City/State	[redacted]
5. *Your Business Address | Zip	[redacted]

6. *Daytime Phone Number:

[redacted]

7. *E-mail Address:

[redacted]

8. Select all positions you held on Board:

(check all that apply)

- Secretary

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee