

2014 APPLICATION REVIEW PROCESS AND TIMELINE

2014 Application Review Process Activity		Review/Approval Round 1 Spring Round	Review/Approval Round 2 Fall Round
<p style="text-align: center;">Draft 2014 Request for Proposals (RFP) and Application Kit Posted for comment at the NYSED-CSO website at http://www.p12.nysed.gov/psc/startcharter</p>	November 2013		
<p style="text-align: center;">Information Sessions / Meet and Greets For potential new applicants</p>	November-December		
<p style="text-align: center;">2014 Request for Proposals (RFP) and Application Kit Final Application Kit posted</p>		December 2013	December 2013
<p style="text-align: center;">Phase I: Letter of Intent Submission is by upload to https://nysed-cso.myreviewroom.com. Letters of Intent that do not provide all requested information and meet submission requirements will not be accepted.</p>		<u>Deadline</u> February 3 3:00 p.m.	<u>Deadline</u> August 4 3:00 p.m.
<p style="text-align: center;">Review of Letter of Intent All Letters of Intent are reviewed prior to being accepted. Lead applicants are notified. Lead applicants with accepted Letters of Intent are invited to submit a Full Application for consideration by the Department and Regents. <u>Full Applications may be submitted in Round 1 or Round 2.</u></p>		By February 10	By August 11
<p style="text-align: center;">Phase II: Full Application Submission is by upload to https://nysed-cso.myreviewroom.com. Each Full Application submitted must adhere to page limitations and must be uploaded before 5:00 p.m. The Certification and Assurances Statement must include the electronic signature of the lead applicant(s).</p>		<u>Deadline</u> March 14 3:00 p.m.	<u>Deadline</u> September 15 3:00 p.m.
<p style="text-align: center;">Public Comment The public may submit comments on applications through charterschools@mail.nysed.gov or by mail to NYSED Charter School Office, 89 Washington Avenue, EBA 465, Albany, NY12234.</p>	Throughout review process		

2014 Application Review Process Activity		Review/Approval Round 1 Spring Round	Review/Approval Round 2 Fall Round
<p align="center">Public Hearings</p> <p>Public hearings on charter school applications must be conducted by the districts of location within 30 days of notification of receipt of an application by the NYSED Charter School Office.</p>		March- May	September - November
<p align="center">Panel Review of Full Application</p> <p>The Full Application will be screened by NYSED for completeness before being accepted and sent for full evaluation by review panels. <i>(Incomplete applications will not be accepted).</i></p>		March – April	September - October
<p align="center">Phase III: Capacity Interviews</p> <p>NYSED conducts interviews with qualified applicant groups and proposed boards of trustees. <i>(If applicable, CMO representatives may be included in capacity interview).</i></p>		April	October
<p align="center">Phase IV: Request for Modifications</p> <p>Following the capacity interviews, NYSED may request that applicant groups/founding boards make technical modifications to charter applications.</p>		April – May	October - November
<p align="center">Reviewer Feedback to Applicants</p> <p>NYSED prepares written recommendations for the Board of Regents and provides applicants not recommended for Board of Regents approval with comments and summative feedback from reviewers.</p>		May - June	December
<p align="center">Charter Agreement Calls</p> <p>NYSED and the founding boards of the charter schools recommended for Board of Regents approval preview/discuss the terms and conditions of the proposed charter agreement with the Board of Regents.</p>		May	November
<p align="center">Board of Regents Action</p> <p>The Board of Regents will review the recommendations, and vote to approve or deny, at its regularly scheduled meeting. For those applicant groups whose applications are approved, the Board of Regents will issue a charter.</p>		June	December