



# I. SCHOOL INFORMATION AND COVER PAGE (To be Completed By All Charter Schools)

Last updated: 07/23/2015

Please be advised that you will need to complete this task first (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

## Page 1

### 1. SCHOOL NAME AND AUTHORIZER

(Select name from the drop down menu)

LAUNCH EXPEDITIONARY LEARNING CS (REGENTS) 331600861003

### 2. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

Regents-Authorized Charter School

### 3. DISTRICT / CSD OF LOCATION

NYC CSD 16

### 4. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	1580 Dean St., 3rd Fl. Brooklyn, NY 11213	718-604-6910	781-604-6915	

### 4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Geoffrey Roehm
Title	Executive Director/Principal
Emergency Phone Number (###-###-####)	

### 5. SCHOOL WEB ADDRESS (URL)

[www.launchschool.org](http://www.launchschool.org)

### 6. DATE OF INITIAL CHARTER

2010-12-01 00:00:00

## 7. DATE FIRST OPENED FOR INSTRUCTION

2012-08-01 00:00:00

## 8. FINAL VERIFIED BEDS ENROLLMENT FOR THE 2014-15 School Year as reported to Department's Office of Information and Reporting Services (via the NYC DOE for charter schools in NYC) in August.

(No response)

## 9. GRADES SERVED IN SCHOOL YEAR 2014-15

Check all that apply

Grades Served	6, 7, 8
---------------	---------

## 10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

	Yes/No	Name of CMO/EMO
	No	

## Page 2

## 11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

## 12. SCHOOL SITES

Please list the sites where the school will operate in 2015-16.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	1580 Dean St., 3rd Fl. Brooklyn, NY 11213	718-604-6910	CSD 16	6-8	Yes	DOE space
Site 2						
Site 3						

### 12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Geoffrey Roehm	718-604-6910		

Operational Leader	Camille Avena	718-604-6910	██████████	██████████
Compliance Contact	Camille Avena	718-604-6910	██████████	██████████
Complaint Contact	Camille Avena	718-604-6910	██████████	██████████

**13. Are the School sites co-located?**

Yes

**13a. Please list the terms of your current co-location.**

	Date School will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	NA	No		No		Yes
Site 2						
Site 3						

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**14. Were there any revisions to the school’s charter during the 2014-2015 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).**

No

**15. Name and Position of Individual(s) Who Completed the 2014-15 Annual Report.**

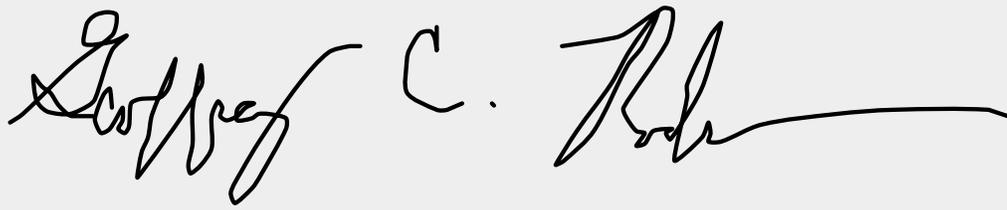
Geoffrey Roehm - Executive Director/Principal

**16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).**

**Responses Selected:**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink on a light gray background. The signature reads "Jeffrey C. Rodin" in a cursive, flowing style.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink on a light gray background. The signature is highly stylized, starting with a large vertical stroke on the left, followed by a series of vertical and diagonal strokes, and ending with a long, sweeping horizontal line that curves upwards at the end.

**Thank you.**

 **Appendix A: Link to the New York State School Report Card**

Last updated: 07/23/2015

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Page 1

**Charter School Name:**

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**1. NEW YORK STATE REPORT CARD**

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?instid=80000070180&year=2014&createreport=1&enrollment=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&naep=1&nyseslat=1&elemELA=1&elemMATH=1&unweighte>

# Appendix A: Progress Toward Goals

Created: 07/23/2015  
 Last updated: 07/30/2015

Page 1

Charter School Name:

## 1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) which captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?instid=800000070180&year=2014&createreport=1&enrollment=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&naep=1&nyseslat=1&elemELA=1&elemMATH=1&unweight>

## 2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2015. If the goals are based on student performance data that the school will not have access to before August 1, 2015 (e.g., the NYS Assessment results), explain this in the "2014-2015 Progress Toward Attainment of Goal" column. The information can be updated when available. Appendix A must be fully completed no later than November 1, 2015.

### 2a. ACADEMIC STUDENT PERFORMANCE GOALS

#### 2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	2014-2015 Progress Toward Attainment of Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	For years 2 through 5, each grade level cohort of the same students will reduce by one-quarter the gap between the percent of students reading on grade level on the previous year's reading assessment and 90% reading on grade level on the current year's assessment	iReady Diagnostic Tool Read 180 SRI Tool Fountas and Pinnel Assessment	Not Met: Launch added several intervention programs in the 14-15 school year, including Read 180 for the lowest readers at the school. On average, students enter Launch reading 2-3 grade levels behind. This means that many students are reading on a low elementary school level upon entering. On all measures, students demonstrated growth toward proficiency, but many did not entirely close that significant gap. In the first year of implementing the Read 180 program, students made an average of 89 points of growth, with the most significant growth coming from the lowest level readers in grades 6 and 7. 6th graders grew by 103 scale score points and 7th graders grew by 149 scale score points, suggesting more than one year of reading growth. For our 8th grade cohort, iReady and F&P data demonstrated 12% growth in proficiency since their original F&P assessment.	Although the school implemented successful research-based literacy intervention programs in the 14-15 school year, not enough Launch students were able to access these programs. When nearly ALL students enter school performing significantly below grade level (nearly 80% of students enter Launch performing at a LEVEL 1 on state assessments), "intervention programs" must simply become the program for all students. In the 15-16 school year Launch is doubling the amount of core content literacy instruction that students receive each day, AS WELL AS providing a reading intervention block for ALL students. This means that in the 15-16 school year all students will be receiving 2.5 to 3 times the amount of literacy instruction they have received in the past. This intense focus on closing reading gaps will support the school with the attainment of this specific goal, as we believe that all students will be able to average 1.5 years of growth each year that they attend Launch.

Academic Goal 2	For years 2 through 5, each grade level cohort of the same students will reduce by one-half the gap between the percent at or above Level 3 on the previous year's PPSW rubrics and 95% at or above Level 3 on the current year's PPSW rubrics	PPSW Rubrics	<p>Met: In our second year assessing students on our PPSW rubric, with a special focus on end of year Presentations of Learning (POL's), students made strong progress toward demonstrating important college and career readiness skills. During a POL, students must prepare a 40 minute presentation that they deliver to a panel of adults that they do not know, as well as family, teachers and fellow students. Students are assessed on their presentation of content knowledge, a defense of their learning based on panelist questions, a reflection on learning that includes goal setting, as well as strong organization of materials and presentation skills. These rigorous presentations are often referenced by students as the "hardest" academic assignment they have ever had to do, as well as the one they remember the most and has had the greatest impact on them. Launch has captured the POL process on video and will have a series of videos posted on our website prior to the start of the 15-16 school year demonstrating the process and examples of student presentations.</p> <p>In the 13-14 school year, 50% of students were proficient on PPSWs. In the 14-15 school year, 91% of students were proficient. This goal was accomplished even while making the process more rigorous. This coming year, students will need to present even more often in ever more rigorous formats. We expect that we may see a drop in proficiency this year as we increase the rigor of the assessment again, although overall we believe we will see an increase in student ability and quality of presentations. In the 14-15 school year we also increased levels of accountability for passing a POL. 8th grade students were required to pass their POL to participate in graduation ceremonies. The result was that 8th grade students worked harder than they ever had in the past on their POL presentations. Students who did not pass on their initial attempt opted into a 3 day intensive additional preparatory session, and nearly all students were able to pass in the end. We look forward to continuing to increase the rigor of our POL assessments, as all who participate in them remark how meaningful and rigorous they are, and how authentically they prepare students for success in college and careers.</p>	
Academic Goal 3	For years 3 through 5, all students will demonstrate high levels of civic engagement by participating in and completing at least 1 service learning opportunity per year	National Service Learning Clearinghouse guidelines	<p>Partially Met: Launch purposely initiated service learning projects within our Crew system for 8th grade only in the 14-15 school year. 100% of 8th graders participated in a service learning project, which was our intentional goal for the year. Launch is situated in a low-income section of Crown Heights. The environment is one that does not demonstrate any real institutional investment from local government, and the streets and sidewalks are often littered with trash. 8th grade Crews participated in a series of community clean-up days in which they competed against one another to collect as much trash as they were able. Students collected over 100 bags of trash, leaving the community significantly cleaner and more inviting than they were before. Students then reflected on this clean up, discussing the differences in different community environments and how to make more permanent change.</p>	In the 15-16 school year, Launch intends to implement community service both for the broader community as well as the Launch community itself. Students will discuss how they can be of service to their Launch community, and Crews will initiate service projects that are less "one-off" projects and more about sustainable service over time. 100% of students will participate in these projects.
Academic Goal 4	For years 2 through 5, each grade level cohort of the same students will reduce by one-half the gap between students at or above Level 3 on two measures of the previous years assessment of Launch's Habits of Heart and Mind and 75% at or above Level 3 on two measures of the current year's assessment of Launch's Habits of Heart and Mind	Launch Habits of Heart and Mind Kickboard Report	<p>Met: In 2014-2015 75% of Launch students were proficient on two Habits, increasing from 50% in the 2013-2014 school year. This year, Launch began to use the Kickboard school wide behavior management system, that allowed teachers to track Habits on a daily basis, and to print weekly progress reports for families. Shortening the feedback loop for students in letting them know their strengths and areas of growth regarding the Habits of Heart and Mind resulted in many more students making progress toward demonstrating this critical traits.</p>	
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				

**2a1. Do have more academic goals to add?**

No

**2a2. Do have more academic goals to add?**

(No response)

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**2b. ORGANIZATIONAL GOALS**

**2014-15 Progress Toward Attainment of Organizational Goals**

	Organizational Goal	Measure Used to Evaluate Progress	2014-15 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year the school will have an average daily attendance rate of 95%.	ADA	Not Met: The school had an average daily attendance of 94.6%.	The School Culture Team (SCT) at Launch has set a specific annual goal to ensure that we meet and exceed our ADA goal of 95%. Roles have been assigned for aggressive monitoring and follow up for any student who is absent or tardy to ensure we meet our goal.
Org Goal 2	For years 2 through 5, Launch will exceed the national Expeditionary Learning implementation goal that is specific to the number of years the school has been open	Expeditionary Learning National Implementation Review	Not Met: The national Expeditionary Learning target for a school in its third year is 84 points. Launch received 80 points.  Launch increased its score from year two to year three from 73 points to 80 points, and demonstrated the most significant growth (growing from a 2 to a 4 on a five point rubric) in the two places where goals were set in the previous year: effective lessons and using data. The difference between 80 and 84 points on the rubric is not considered significant by our EL partners, who believe we continue to be on track for effective implementation. That said, we never ant to fall short of a goal, and plan to well surpass the year four goal for implementation.	Launch has invested significantly for the 15-16 school year in curriculum (resources, planning, structures for delivery) that will result in significant increases in our scores under the "Curriculum" domain of the rubric. We also anticipate significant increases in the "Instruction" domain, specifically in the "Culture of Reading," "Culture of Writing," "Culture of Mathematics," and "Effective Lessons" indicators. The "Culture and Character" domain is another in which we expect significant increases, specifically in the "Learning Community," "Engaging Families," and "Beautiful Spaces" indicators. By our initial assessment, we should meet or surpass the fourth year goal of 96 points for Expeditionary Learning implementation.
Org Goal 3	Each year greater than 80% of staff will express satisfaction with school leadership based on school surveys aligned to the DOE annual school survey	DOE Survey	Met: On annual DOE survey, Launch scored 84% on the "Effective School Leadership" domain. This goal was achieved.	
Org Goal 4				
Org Goal 5				

**2b.1 Do you have more organizational goals to add?**

No

**2c. FINANCIAL GOALS**

**2014-15 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	2014-2015 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	Independent audit report	Audit still in progress. To be updated by Nov. 1st.	
Financial Goal 2	Each year, the school will operation on a balanced budget and maintain stable cash flow.	Audited financial statements	Audit still in progress. To be updated by Nov. 1st.	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



# Appendix B: Total Expenditures and Administrative Expenditures per Child

Created: 07/23/2015

Last updated: 07/30/2015

## Page 1

**Charter School Name:**

### **B. Financial Information**

**This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):**

#### **1. Total Expenditures Per Child**

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Total Expenditures	5178850
Line 2: Year End Per Pupil Count	303
Line 3: Divide Line 1 by Line 2	17092

#### **2. Administrative Expenditures per Child**

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

- Do not include the FTE of personnel dedicated to administration of the instructional programs.
- Do not include Employee Benefit costs or expenditures in the above calculations.
- A template for the Schedule of Functional Expenses is provided on page 20 of the 2014-15 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2014-15 Annual Report Guidelines in "Resources" area of your portal task page).

**To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).**

Line 1: Relevant Personnel Services Cost (Row)	179447
Line 2: Management and General Cost (Column)	105390
Line 3: Sum of Line 1 and Line 2	284837
Line 4: Year End Per Pupil Count	303
Line 5: Divide Line 3 by the Year End Per Pupil Count	940

***Thank you.***



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<b>Financial</b>
------------------

<b>School Name:</b>
---------------------

<b>Date:</b>
--------------

<b>School Fiscal Contact Name:</b>
<b>School Fiscal Contact Email:</b>
<b>School Fiscal Contact Phone:</b>
<b>District of Location:</b>
<b>Authorizer:</b>
<b>Years of Operation:</b>
<b>Facility:</b>
<b>Grades Currently Served:</b>
<b>Planned Grades at Full Capacity:</b>
<b>Enrollment:</b>
<b>Max Enrollment:</b>
<b>Year of Most Recent Data</b>
<b>School Fiscal Contact Phone:</b>

<b>School Audit Firm Name:</b>
<b>School Audit Contact Name:</b>
<b>School Audit Contact Email:</b>
<b>School Audit Contact Phone:</b>

<b>Latest Audit Period (through June 30):</b>
<b>Do Not Use this Box</b>



## Audit Supplemental Data Request Form

*for Regents-Authorized Charter Schools*

### Launch Expeditionary Learning Charter School

August 1, 2015

Rachel Rocker

16

SED

3

Public

6-8

6-12

303

330

2015

718-604-6910

Fruchter Rosen & Company PC

Gus Saliba

gsaliba@frcpas.com

212 957-3600

2014

Launch Expeditionary Learning Charter School2014

**FILL IN GRAY CELLS**

**Launch Expeditionary Learning Charter School**

**STATEMENTS OF FINANCIAL POSITION**

FOR THE YEARS ENDED JUNE 30,

	<u>2015</u>	<u>2014</u>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$2,171,502	\$1,421,632
Grants and contracts receivable	-	-
Accounts receivables	8,041	47,060
Inventory	-	-
Prepaid Expenses	64,834	84,335
Contributions and other receivables	-	-
Other	-	-
<b>TOTAL CURRENT ASSETS</b>	<u>\$2,244,377</u>	<u>\$1,553,027</u>
<b>OTHER ASSETS</b>		
Investments	\$-	\$-
Property, Plant and Equipment, Net	540,928	418,022
Restricted Cash	-	-
<b>OTHER ASSETS</b>	<u>\$540,928</u>	<u>\$418,022</u>
<b>TOTAL ASSETS</b>	<u>\$2,785,306</u>	<u>\$1,971,049</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued expenses	\$76,949	\$27,617
Accrued payroll and benefits	262,212	132,585
Refundable Advances	-	-
Dreferred Revenue	99,898	-
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<u>\$439,059</u>	<u>\$160,202</u>
<b>LONG-TERM DEBT, net current maturities</b>	<u>\$-</u>	<u>\$-</u>
<b>TOTAL LIABILITIES</b>	<u>\$439,059</u>	<u>\$160,202</u>
<b>NET ASSETS</b>		
Unrestricted	\$2,346,246	\$1,810,847
Temporarily restricted	-	-
<b>TOTAL NET ASSETS</b>	<u>\$2,346,246</u>	<u>\$1,810,847</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u>\$2,785,306</u>	<u>\$1,971,049</u>
	<i>Check</i>	-

**FILL IN GRAY CELLS**

**Launch Expeditionary Learning Charter School**

STATEMENTS OF ACTIVITIES  
FOR THE YEARS ENDED JUNE 30,

	2015			2014
	Unrestricted	Temporarily Restricted	Total	Total
<b>REVENUE, GAINS AND OTHER SUPPORT</b>				
State & Local Operating Revenue	\$5,366,127	\$-	\$5,366,127	\$3,658,333
Federal - Title and IDEA	\$192,826	-	192,826	\$130,774
Federal - Other	\$32,775	-	32,775	\$164,393
State and City Grants	\$-	-	-	\$-
Contributions and private grants	\$117,602	-	117,602	\$254,503
After school revenue	\$-	-	-	\$-
Other	\$4,920	-	4,920	\$623
Food Service/Child Nutrition Program	\$-	-	-	\$-
<b>TOTAL REVENUE, GAINS AND OTHER SUPPORT</b>	\$5,714,250	\$-	\$5,714,250	\$4,208,625
<b>EXPENSES</b>				
Program Services				
Regular Education	\$2,796,579	\$-	\$2,796,579	\$1,748,762
Special Education	\$2,071,540	-	2,071,540	\$1,295,379
Other Programs	-	-	-	-
Total Program Services	\$4,868,119	\$-	\$4,868,119	\$3,044,141
Supporting Services				
Management and general	\$284,837	\$-	\$284,837	\$178,115
Fundraising	\$25,894	-	25,894	\$16,192
<b>TOTAL OPERATING EXPENSES</b>	\$5,178,850	\$-	\$5,178,850	\$3,238,448
<b>SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS</b>	\$535,399	\$-	\$535,399	\$970,177
Contributions				
Foundations	\$98,917	\$-	\$98,917	\$243,278
Individuals	\$8,810	-	8,810	\$3,350
Corporations	\$9,875	-	9,875	\$7,875
Fundraising	-	-	-	\$-
Interest income	1,720	-	1,720	\$623
Miscellaneous income	3,200	-	3,200	\$-
Net assets released from restriction	-	-	-	-
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	\$122,522	\$-	\$122,522	\$255,126
<b>CHANGE IN NET ASSETS</b>	\$657,921	\$-	\$657,921	\$1,225,303
NET ASSETS BEGINNING OF YEAR	\$1,810,847	\$-	\$1,810,847	\$840,670
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
<b>NET ASSETS - END OF YEAR</b>	\$2,468,768	\$-	\$2,468,768	\$2,065,973

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL  
(A Not-For-Profit Corporation)

FINANCIAL STATEMENTS

JUNE 30, 2015 AND 2014

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL  
(A Not-For-Profit Corporation)  
FINANCIAL STATEMENTS  
JUNE 30, 2015 AND 2014

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FRUCHTER ROSEN & COMPANY, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

156 WEST 56<sup>TH</sup> STREET

NEW YORK, NEW YORK 10019

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TEL: (212) 957-3600

FAX: (212) 957-3696

INDEPENDENT AUDITORS' REPORT

TO THE BOARD OF TRUSTEES OF  
LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL

***Report on the Financial Statements***

We have audited the accompanying financial statements of Launch Expeditionary Learning Charter School (the "School") (a not-for-profit corporation), which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2015, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Report on Summarized Comparative Information***

We have previously audited the School's 2014 financial statements, and our report dated August 28, 2014, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of June 30, 2014 and for the year then ended, is consistent, in all material respects, with the audited financial statements from which it has been derived.

## ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 8, 2015, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

  
FRUCHTER ROSEN & COMPANY, P.C.  
Certified Public Accountants

New York, New York  
September 8, 2015

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL  
(A Not-For-Profit Corporation)  
STATEMENTS OF FINANCIAL POSITION  
JUNE 30,

	2015	2014
<b>ASSETS</b>		
Current assets:		
Cash and cash equivalents	\$ 2,096,325	\$ 1,346,530
Grants and contracts receivable	39,521	47,060
Prepaid expenses and other current assets	75,478	84,334
Total current assets	2,211,324	1,477,924
Property and equipment, net of accumulated depreciation and amortization of \$315,213 and \$148,443, respectively	547,492	418,022
Restricted cash	75,178	75,103
<b>TOTAL ASSETS</b>	<b>\$ 2,833,994</b>	<b>\$ 1,971,049</b>
 <b>LIABILITIES AND NET ASSETS</b>		
Current liabilities:		
Accounts payable and accrued expenses	\$ 116,071	\$ 58,001
Accrued payroll and payroll taxes	223,843	102,201
Refundable advances	103,950	-
Total current liabilities	443,864	160,202
Net assets:		
Unrestricted	2,390,130	1,807,717
Temporarily restricted	-	3,130
Total net assets	2,390,130	1,810,847
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 2,833,994</b>	<b>\$ 1,971,049</b>

The accompanying notes are an integral part of the financial statements.

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL  
(A Not-For-Profit Corporation)  
STATEMENTS OF ACTIVITIES  
FOR THE YEARS ENDED JUNE 30,

	2015			2014
	Unrestricted	Temporarily Restricted	Total	
Revenue and support:				
State and local per pupil operating revenue	\$ 5,337,821	\$ -	\$ 5,337,821	\$ 3,642,810
Federal grants	250,119	-	250,119	295,167
State and city grants	25,670	-	25,670	15,523
Contributions and grants	20,272	-	20,272	85,850
Donated goods and services	103,083	-	103,083	168,653
Interest and other income	1,720	-	1,720	622
Net assets released from restriction	3,130	(3,130)	-	-
 Total revenue and support	 <u>5,741,815</u>	 <u>(3,130)</u>	 <u>5,738,685</u>	 <u>4,208,625</u>
Expenses:				
Program services				
Regular education	3,084,779	-	3,084,779	1,837,854
Special education	1,804,444	-	1,804,444	1,095,537
Total program services	<u>4,889,223</u>	-	<u>4,889,223</u>	<u>2,933,391</u>
Supporting services				
Management and general	248,787	-	248,787	278,517
Fundraising	21,392	-	21,392	26,540
Total supporting services	<u>270,179</u>	-	<u>270,179</u>	<u>305,057</u>
 Total expenses	 <u>5,159,402</u>	 <u>-</u>	 <u>5,159,402</u>	 <u>3,238,448</u>
 Change in net assets	 582,413	 (3,130)	 579,283	 970,177
Net assets - beginning of year	<u>1,807,717</u>	<u>3,130</u>	<u>1,810,847</u>	<u>840,670</u>
Net assets - end of year	<u>\$ 2,390,130</u>	<u>\$ -</u>	<u>\$ 2,390,130</u>	<u>\$ 1,810,847</u>

The accompanying notes are an integral part of the financial statements.

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL  
(A Not-For-Profit Corporation)  
STATEMENTS OF CASH FLOWS  
FOR THE YEARS ENDED JUNE 30,

	2015	2014
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ 579,283	\$ 970,177
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	174,839	108,874
Loss on disposal of property and equipment	7,332	2,019
(Increase) Decrease in certain assets:		
Grants and contracts receivable	7,539	28,614
Prepaid expenses and other current assets	8,856	27,024
Restricted cash	(75)	(88)
Increase (Decrease) in certain liabilities:		
Accounts payable and accrued expenses	58,070	27,103
Accrued payroll and payroll taxes	121,642	30,298
Refundable advances	103,950	(9,184)
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<b>1,061,436</b>	<b>1,184,837</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Proceeds from sale of property and equipment	-	2,000
Purchase of property and equipment	(311,641)	(341,357)
<b>NET CASH (USED IN) INVESTING ACTIVITIES</b>	<b>(311,641)</b>	<b>(339,357)</b>
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>	749,795	845,480
<b>CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR</b>	<b>1,346,530</b>	<b>501,050</b>
<b>CASH AND CASH EQUIVALENTS - END OF YEAR</b>	<b>\$ 2,096,325</b>	<b>\$ 1,346,530</b>

The accompanying notes are an integral part of the financial statements.

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL  
(A Not-For-Profit Corporation)  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2015 AND 2014

NOTE 1 - PRINCIPAL BUSINESS ACTIVITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization

Launch Expeditionary Learning Charter School (the “School”) is a New York State, not-for-profit educational corporation that was incorporated to operate a Charter School pursuant to Article 56 of the Education Law of the State of New York. The School was granted a provisional charter on December 14, 2010 valid for a term of five years and renewable upon expiration by the Board of Regents of the University of the State of New York. The School was created to offer a world-class education to students and families living in Bedford-Stuyvesant, Crown Heights and the surrounding communities in Brooklyn. The School is part of the Expeditionary Learning network of over 160 member schools nationwide. Its mission is to prepare students in under-resourced communities to thrive in college and careers by providing a public education rooted in active learning experiences and powerful character development. During the 2014-2015 academic year, the School provided education to approximately 303 students in the sixth through eighth grades.

The School has an agreement with the New York City Department of Education (“NYCDOE”) to share public school space at no annual cost. The School occupies approximately 14,000 square feet on one floor of a public school building. The School also shares the gymnasium, auditorium and cafeteria with the public school which approximate 6,301 square feet. The School is not responsible for rent, utilities, custodial services, and school safety services other than those required for days and times the School operates outside of the traditional NYCDOE schedule. The School was unable to determine a value for the contributed space and related services and did not record any value for use of donated facilities.

Food Services

The New York City Department of Education provides free lunches directly to some of the School’s students. Such costs are not included in these financial statements. The School covers the cost of lunches for children not entitled to the free lunches.

Tax Status

The School is exempt from Federal income tax under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3) and a similar provision under New York State income tax laws. The School has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) and qualifies for deductible contributions as provided in section 170(b)(1)(A)(ii). The School is subject to income taxes only on net unrelated business income. The School did not have any unrelated business income for the years ended June 30, 2015 and 2014.

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL  
(A Not-For-Profit Corporation)  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2015 AND 2014

NOTE 1 - PRINCIPAL BUSINESS ACTIVITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Tax Status (Continued)

The School's accounting policy provides that a tax expense or benefit from an uncertain tax position may be recognized when it is more likely than not that the position will be sustained upon examination, including resolutions of any related appeals or litigation processes, based on the technical merits. The School has no uncertain tax positions resulting in an accrual of tax expense or benefit.

IRS Form 990 filed by the School are subject to examination by the Internal Revenue Service for up to three years from the extended due date of each return. Forms 990 filed by the School are no longer subject to examination for the fiscal year ended June 30, 2011 and prior.

Basis of Presentation

The financial statement presentation follows the requirements of the Financial Accounting Standards Board ("FASB") in its Accounting Standards Codification ("ASC") No. 958-205 which provides guidance for the classification of net assets. The amounts for each of the three classes of net assets are based on the existence or absence of donor-imposed restrictions described as follows:

Unrestricted

Unrestricted net assets are assets of the School whose use has not been restricted by an outside donor or by law. They are available for any use in carrying out the operations of the School.

Temporarily Restricted

Temporarily restricted net assets are assets of the School whose use has been limited by donor-imposed stipulations that either expire with the passage of time or can be fulfilled and removed by actions of the School. When such stipulations end or are fulfilled, such temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities and changes in net assets, as net assets released from restrictions.

Permanently Restricted

Permanently restricted net assets are assets of the School whose use has been permanently limited by donor-imposed restrictions. Such assets include contributions required to be invested in perpetuity, the income from which is available to support charitable purposes designated by the donors.

The School had no permanently restricted net assets at June 30, 2015 and 2014.

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL  
(A Not-For-Profit Corporation)  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2015 AND 2014

NOTE 1 - PRINCIPAL BUSINESS ACTIVITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenue and Support

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as temporarily restricted support if they are received with donor stipulations. Restricted contributions and grants that are made to support the School's current year activities are recorded as unrestricted revenue. Contributions of assets other than cash are recorded at their estimated fair value.

Revenue from the state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agencies.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents

For the purpose of the statement of cash flows, the School considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

Concentration of Credit Risk

Financial instruments which potentially subject the School to concentrations of credit risk are cash and cash equivalents. The School places its cash and cash equivalents on deposit in what it believes to be highly credited financial institutions. Cash balances may exceed the FDIC insured levels of \$250,000 per institution at various times during the year. The School believes that there is little risk in any losses and has not experienced any losses in such accounts.

Property and Equipment

Purchased property and equipment are recorded at cost. Property and equipment acquired with certain government funding are recorded as expenses pursuant to the terms of the contract, in which ownership of such property and equipment is retained by the funding source. Maintenance and repairs are expensed as incurred. No depreciation is recorded on construction-in-progress until property and equipment is placed into service.

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL  
(A Not-For-Profit Corporation)  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2015 AND 2014

NOTE 1 - PRINCIPAL BUSINESS ACTIVITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Property and Equipment (Continued)

Depreciation is provided on the straight line method over the estimated useful lives as follows:

Computers	4 years
Equipment	5 years
Furniture and fixtures	7 years
Software	3 years
Leasehold improvements	useful life or related lease

Restricted Cash

Under the provisions of its charter, the School established an escrow account to pay for legal and audit expenses that would be associated with a dissolution should it occur.

Refundable Advances

The School records certain government grants and contracts as refundable advances until the related services are performed, at which time it is recognized as revenue.

Comparative Financial Information

The accompanying statements of activities and functional expenses are presented with summarized comparative information. Such prior year information is not presented by net asset class in the statements of activities or by functional category in the schedule of functional expenses. Accordingly, such information should be read in conjunction with the School's 2014 financial statements from which the summarized information was derived.

Reclassifications

Certain 2014 accounts have been reclassified to the 2015 financial statements presentation. The reclassification has no effect on 2014 total assets, liabilities, net assets, and change in net assets.

NOTE 2 - GRANTS AND CONTRACTS RECEIVABLE

Grants and contracts receivable consist of federal, state and city entitlements and grants. The School expects to collect these receivables within one year.

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL  
(A Not-For-Profit Corporation)  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2015 AND 2014

NOTE 3 - PROPERTY AND EQUIPMENT

Property and equipment consist of the following at June 30,:

	2015	2014
Computers	\$ 292,576	\$ 236,249
Equipment	99,460	77,612
Furniture and fixtures	120,172	72,239
Software	7,397	-
Leasehold improvements	343,100	180,365
	862,705	566,465
Less: accumulated depreciation and amortization	(315,213)	(148,443)
	\$ 547,492	\$ 418,022

Depreciation and amortization expense was \$174,839 and \$108,874 for the years ended June 30, 2015 and 2014, respectively.

NOTE 4 - CONTINGENCY

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursements. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE 5 - DONATED GOODS AND SERVICES

Donated Goods

The School received software licenses and associated installation and support services at no charge. The service provider agreed to waive fees for the first five years through June 30, 2017. The value of these goods and associated services meets the criteria for recognition in the financial statements and are recorded at fair value.

Donated Services

Donated services are recognized as contributions in accordance with FASB ASC 958-605, "Accounts for Contributions Received and Contributions Made," if the services (a) create or enhance non-financial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the School. The value of these services meets the criteria for recognition in the financial statements and is recorded at fair value.

As part of the national Expeditionary Learning network of schools, the School receives in-kind services including professional development and school design services through its institutional partner, NYC Outward Bound, to achieve the objectives of the Expeditionary Learning model.

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL  
(A Not-For-Profit Corporation)  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2015 AND 2014

NOTE 5 - DONATED GOODS AND SERVICES (Continued)

For the year ended June 30, 2015 and 2014, the value of various donated goods and services are as follows:

	2015	2014
Software license and support services	\$ 6,266	\$ 7,875
Board development services	-	55,000
Professional development and school design	96,817	105,778
	\$ 103,083	\$ 168,653

NOTE 6 - REVENUE CONCENTRATION

The School receives a substantial portion of its support and revenue from the New York City Department of Education. If the charter school laws were modified, reducing or eliminating these revenues, the School’s finances could be materially adversely affected.

NOTE 7 - FUNCTIONAL ALLOCATION OF EXPENSE

Directly identifiable expenses are charged to programs and supporting services. Expenses related to more than one function are charged to programs and supporting services on the basis of periodic time and expense studies. Management, General and Fundraising expenses include those expenses that are not directly identifiable with any other specific function, but provide for the overall support and direction of the School.

NOTE 8 - EMPLOYMENT CONTRACT

The School entered into a co-employment arrangement with TriNet Group, Inc. (“TriNet”), a professional employment organization, effective May 1, 2013. Under the co-employment arrangement, TriNet assumes certain employment responsibilities, including the payment and reporting employees’ wages and payroll taxes.

NOTE 9 - RETIREMENT PLAN

For the benefit of its employees, the School participates in a multiple employer defined contribution 401(k) plan, through its professional employment organization partner, TriNet Group, Inc (see Note 8). Under the 401(k) plan, all employees of the School can elect to make semi-monthly contributions to a personal retirement account. The School will make matching contributions to any employee contributions, dollar for dollar, up to \$500 per employee per calendar year. For the year ended June 30, 2015, all employees were eligible to participate in the 401(k) plan and all employees were eligible for the employer match. Employer match for the years ended June 30, 2015 and 2014 were \$14,563 and \$-0-, respectively.

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL  
(A Not-For-Profit Corporation)  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2015 AND 2014

NOTE 10 - TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets consist of the following at June 30,:

	<u>2015</u>	<u>2014</u>
Community Outreach Program	<u>\$ -</u>	<u>\$ 3,130</u>

Temporarily restricted net assets in the amount of \$3,130 for the community garden were released during the year ended June 30, 2015.

NOTE 11 - SUBSEQUENT EVENTS

The School has evaluated its subsequent events through September 8, 2015, the date that the accompanying financial statements were issued. The School has no material events requiring disclosure.

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INDEPENDENT AUDITORS' REPORT  
ON SUPPLEMENTARY INFORMATION

TO THE BOARD OF TRUSTEES OF  
LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL

We have audited the financial statements of Launch Expeditionary Learning Charter School as of and for the year ended June 30, 2015, and have issued our report thereon dated September 8, 2015, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional expenses is presented for the purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

  
FRUCHTER ROSEN & COMPANY, P.C.  
Certified Public Accountants

New York, New York  
September 8, 2015

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL  
(A Not-For-Profit Corporation)  
SCHEDULE OF FUNCTIONAL EXPENSES  
FOR THE YEARS ENDED JUNE 30,

	No. of Positions	2015							2014
		Program Services			Support Services			Total	
		Regular Education	Special Education	Total	Management and General	Fundraising	Total		
Personnel service costs									
Administrative staff personnel	10	\$ 467,946	\$ 297,900	\$ 765,846	\$ 40,187	\$ 3,433	\$ 43,620	\$ 809,466	\$ 718,862
Instructional personnel	30	1,154,919	719,899	1,874,818	95,023	8,117	103,140	1,977,958	1,166,559
Non-instructional personnel	7	247,249	157,402	404,651	21,233	1,814	23,047	427,698	115,181
Total salaries and staff	47	1,870,114	1,175,201	3,045,315	156,443	13,364	169,807	3,215,122	2,000,602
Fringe benefits and payroll taxes		355,706	226,728	582,434	30,377	2,597	32,974	615,408	366,050
Retirement		8,419	5,359	13,778	723	62	785	14,563	-
Audit services		-	-	-	20,250	-	20,250	20,250	22,750
Other purchased / professional / consulting services		233,712	102,226	335,938	21,612	414	22,026	357,964	217,960
Repairs and maintenance		-	-	-	2,955	-	2,955	2,955	1,103
Insurance		19,766	11,866	31,632	996	90	1,086	32,718	24,518
Supplies / materials		181,128	63,295	244,423	873	81	954	245,377	127,307
Staff development		73,653	31,128	104,781	1,238	114	1,352	106,133	95,894
Marketing and recruiting		53,792	29,809	83,601	2,063	2,377	4,440	88,041	78,481
Technology		31,551	21,489	53,040	1,866	172	2,038	55,078	52,860
Student services		104,511	33,444	137,955	-	-	-	137,955	80,465
Office expense		48,070	32,824	80,894	3,051	1,552	4,603	85,497	57,820
Depreciation and amortization		100,156	68,215	168,371	5,922	546	6,468	174,839	108,874
Loss on disposal of assets		4,201	2,860	7,061	248	23	271	7,332	2,019
Other		-	-	-	170	-	170	170	1,745
Total		<u>\$ 3,084,779</u>	<u>\$ 1,804,444</u>	<u>\$ 4,889,223</u>	<u>\$ 248,787</u>	<u>\$ 21,392</u>	<u>\$ 270,179</u>	<u>\$ 5,159,402</u>	<u>\$ 3,238,448</u>

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS*

TO THE BOARD OF TRUSTEES OF  
LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Launch Expeditionary Learning Charter School (the "School"), which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 8, 2015.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

TO THE BOARD OF TRUSTEES OF  
LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL

***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matter that was reported to the management of the School in a separate letter dated September 8, 2015.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

  
FRUCHTER ROSEN & COMPANY, P.C.  
Certified Public Accountants

New York, New York  
September 8, 2015

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL

MANAGEMENT LETTER

JUNE 30, 2015

FRUCHTER ROSEN & COMPANY, P.C.  
CERTIFIED PUBLIC ACCOUNTANTS  
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September 8, 2015

Audit Committee of the Board of Trustees  
Launch Expeditionary Learning Charter School

In planning and performing our audit of the financial statements of Launch Expeditionary Learning Charter School (the "School") as of and for the year ended June 30, 2015, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Exhibit I accompanying this letter summarizes an observation for the year ended June 30, 2015 that we determined did not constitute a significant deficiency or a material weakness. Management's response to the observation has not been subjected to the auditing procedures applied in the audit of the financial statements and accordingly, we express no opinion on it.

This communication is intended solely for the information and use of management, Board of Trustees, federal, state and local awarding agencies, The State Education Department of the State University of New York, and others within the School and is not intended to be, and should not be used by anyone other than these specified parties.

We appreciate your cooperation and the assistance we received during the course of our audit.

  
FRUCHTER ROSEN & COMPANY, P.C.  
Certified Public Accountants

New York, New York  
September 8, 2015

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL  
MANAGEMENT LETTER  
JUNE 30, 2015

CONTENTS

EXHIBIT I – CURRENT YEAR OBSERVATION

A. INSURANCE COVERAGE

1

LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL  
MANAGEMENT LETTER

EXHIBIT I – CURRENT YEAR OBSERVATION

A. INSURANCE COVERAGE

Observation

We noted insurance coverage under business personal property excluding computers and leasehold improvements is limited to \$100,000. This coverage appears low based on replacement cost of the above mentioned property and equipment of approximately \$227,000 at June 30, 2015. Therefore, we believe the School is underinsured in regards to the above coverage.

Recommendation

We recommend an increase of coverage for business personal property to cover, at minimum, the cost maintained in you fixed asset register. In addition, the School should periodically review insurance coverage to ensure proper and adequate means by which to preserve School assets.

Management Response

Management is in agreement and is taking steps to increase the School's non-computer business property insurance coverage limit.

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

### 2015-16 Budget & Cash Flow Template

#### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	Funding by School District information for all NYS School district is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Launch Expeditionary Learning Charter School**

**PROJECTED BUDGET FOR 2015-2016**

**July 1, 2015 to June 30, 2016**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	3,229,082	2,391,913	-	29,899	328,888	5,979,781	
Total Expenses	3,554,981	2,633,319	-	32,916	362,081	6,583,298	
Net Income	(325,899)	(241,407)	-	(3,018)	(33,193)	(603,516)	
Actual Student Enrollment	-	-	-	-	-	-	
Total Paid Student Enrollment	-	-	-	-	-	-	

PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL

**REVENUE**

**REVENUES FROM STATE SOURCES**

	CY Per Pupil Rate	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Per Pupil Revenue								
<b>District of Location</b>	<b>\$13,877.00</b>							
School District 2 (Enter Name)		2,349,237	1,740,176	-	21,752	239,274	4,350,440	Assumes 330 starting enrollment and 10% attrition over the course of the year
School District 3 (Enter Name)								
School District 4 (Enter Name)								
School District 5 (Enter Name)								
		<b>2,349,237</b>	<b>1,740,176</b>	<b>-</b>	<b>21,752</b>	<b>239,274</b>	<b>4,350,440</b>	
Special Education Revenue	z	683,070	505,978	-	6,325	69,572	1,264,944	Assumes 24% of students are SpEd, with 19% in >60%. This mirrors enrollment for FY
Grants								
Stimulus		-	-	-	-	-	-	
Other		36,450	27,000	-	337	3,713	67,500	Special revenue grant from NYS of \$225 per student
Other State Revenue		-	-	-	-	-	-	
<b>TOTAL REVENUE FROM STATE SOURCES</b>		<b>3,068,757</b>	<b>2,273,154</b>	<b>-</b>	<b>28,414</b>	<b>312,559</b>	<b>5,682,884</b>	

**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs		35,546	26,330	-	329	3,620	65,826	Based on SpEd enrollment assumption and FY15 funding rate
Title I		67,716	50,160	-	627	6,897	125,400	Based on prior year funding level
Title Funding - Other		3,716	2,752	-	34	378	6,881	Based on prior year funding level
School Food Service (Free Lunch)		-	-	-	-	-	-	
Grants								
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-	
Other		-	-	-	-	-	-	
Other Federal Revenue		-	-	-	-	-	-	
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>		<b>106,978</b>	<b>79,243</b>	<b>-</b>	<b>991</b>	<b>10,896</b>	<b>198,107</b>	

**LOCAL and OTHER REVENUE**

Contributions and Donations, Fundraising		23,022	17,053	-	213	2,345	42,633	
Erate Reimbursement		15,790	11,696	-	146	1,608	29,240	
Interest Income, Earnings on Investments,		1,080	800	-	10	110	2,000	
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-	
Food Service (Income from meals)		-	-	-	-	-	-	
Text Book		13,455	9,967	-	125	1,370	24,917	Assumes flat FAMIS funding rates
Other Local Revenue		-	-	-	-	-	-	
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>		<b>53,347</b>	<b>39,516</b>	<b>-</b>	<b>494</b>	<b>5,433</b>	<b>98,790</b>	

**TOTAL REVENUE**

<b>3,229,082</b>	<b>2,391,913</b>	<b>-</b>	<b>29,899</b>	<b>328,888</b>	<b>5,979,781</b>
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List exact titles and staff FTE's ( Full time equivalent)

**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

	No. of Positions	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Executive Management	1.00	50,220	37,200	-	465	5,115	93,000	Budget based on planned staffing model and average salary for Mgmt/Admin
Instructional Management	4.00	200,880	148,800	-	1,860	20,460	372,000	Budget based on planned staffing model and average salary for Mgmt/Admin
Deans, Directors & Coordinators	1.00	50,220	37,200	-	465	5,115	93,000	Budget based on planned staffing model and average salary for Mgmt/Admin
CFO / Director of Finance	1.00	50,220	37,200	-	465	5,115	93,000	Budget based on planned staffing model and average salary for Mgmt/Admin
Operation / Business Manager	1.00	50,220	37,200	-	465	5,115	93,000	Budget based on planned staffing model and average salary for Mgmt/Admin
Administrative Staff	3.00	150,660	111,600	-	1,395	15,345	279,000	Budget based on planned staffing model and average salary for Mgmt/Admin
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>11</b>	<b>552,420</b>	<b>409,200</b>	<b>-</b>	<b>5,115</b>	<b>56,265</b>	<b>1,023,000</b>	

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	15.00	526,500	390,000	-	4,875	53,625	975,000	Budget based on planned staffing model and average salary for instructional staff
Teachers - SPED	14.00	491,400	364,000	-	4,550	50,050	910,000	Budget based on planned staffing model and average salary for instructional staff
Substitute Teachers	-	-	-	-	-	-	-	Budget based on planned staffing model and average salary for instructional staff
Teaching Assistants	5.00	175,500	130,000	-	1,625	17,875	325,000	Budget based on planned staffing model and average salary for instructional staff
Specialty Teachers	7.00	245,700	182,000	-	2,275	25,025	455,000	Budget based on planned staffing model and average salary for instructional staff

**Launch Expeditionary Learning Charter School**

**PROJECTED BUDGET FOR 2015-2016**

**July 1, 2015 to June 30, 2016**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	3,229,082	2,391,913	-	29,899	328,888	5,979,781	
Total Expenses	3,554,981	2,633,319	-	32,916	362,081	6,583,298	
Net Income	(325,899)	(241,407)	-	(3,018)	(33,193)	(603,516)	
Actual Student Enrollment	-	-	-	-	-	-	
Total Paid Student Enrollment	-	-	-	-	-	-	
PROGRAM SERVICES							SUPPORT SERVICES
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Aides	-	-	-	-	-	-	Budget based on planned staffing model and average salary for instructional staff
Therapists & Counselors	2.00	70,200	52,000	-	650	7,150	130,000 Budget based on planned staffing model and average salary for instructional staff
Other	3.00	105,300	78,000	-	975	10,725	195,000 Budget based on planned staffing model and average salary for instructional staff
<b>TOTAL INSTRUCTIONAL</b>	<b>46</b>	<b>1,614,600</b>	<b>1,196,000</b>	<b>-</b>	<b>14,950</b>	<b>164,450</b>	<b>2,990,000</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-
Other	-	91,986	68,138	-	852	9,369	170,344 Misc. non-salary comp: Project based stipends, PTO payout, etc.
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>-</b>	<b>91,986</b>	<b>68,138</b>	<b>-</b>	<b>852</b>	<b>9,369</b>	<b>170,344</b>
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>57</b>	<b>2,259,006</b>	<b>1,673,338</b>	<b>-</b>	<b>20,917</b>	<b>230,084</b>	<b>4,183,344</b>
<b>PAYROLL TAXES AND BENEFITS</b>							
Payroll Taxes	-	216,639	160,473	-	2,006	22,065	401,183 Based on current year rates
Fringe / Employee Benefits	-	258,309	191,340	-	2,392	26,309	478,350.74 Based on current year rates
Retirement / Pension	-	7,695	5,700	-	71	784	14,250 401K match
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>	<b>-</b>	<b>482,643</b>	<b>357,513</b>	<b>-</b>	<b>4,469</b>	<b>49,158</b>	<b>893,783</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>	<b>-</b>	<b>2,741,649</b>	<b>2,030,851</b>	<b>-</b>	<b>25,386</b>	<b>279,242</b>	<b>5,077,127</b>
<b>CONTRACTED SERVICES</b>							
Accounting / Audit	-	10,962	8,120	-	101	1,117	20,300 Based on current year rate plus inflation
Legal	-	-	-	-	-	-	-
Management Company Fee	-	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-	-
Payroll Services	-	47,093	34,884	-	436	4,797	87,210 Includes payroll services plus PEO fee
Special Ed Services	-	-	-	-	-	-	-
Titement Services (i.e. Title I)	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	188,243	139,440	-	1,743	19,173	348,599 Based on planned work with consultants, mainly leadership consultant, architect and a
<b>TOTAL CONTRACTED SERVICES</b>	<b>-</b>	<b>246,299</b>	<b>182,444</b>	<b>-</b>	<b>2,281</b>	<b>25,086</b>	<b>456,109</b>
<b>SCHOOL OPERATIONS</b>							
Board Expenses	-	1,620	1,200	-	15	165	3,000 Annual retreat
Classroom / Teaching Supplies & Materials	-	137,414	101,788	-	1,272	13,996	254,470 Based on Bottom-up analysis of Curriculum and Classroom materials expense
Special Ed Supplies & Materials	-	-	-	-	-	-	-
Textbooks / Workbooks	-	-	-	-	-	-	-
Supplies & Materials other	-	5,400	4,000	-	50	550	10,000 Because we have not traditionally used textbooks, all curriculum expense and classroom
Equipment / Furniture	-	-	-	-	-	-	-
Telephone	-	12,960	9,600	-	120	1,320	24,000 Staff cell phones.
Technology	-	22,509	16,673	-	208	2,293	41,683 This includes IT infrastructure and admin IT but not teaching technology
Student Testing & Assessment	-	10,692	7,920	-	99	1,089	19,800 Based on bottom-up analysis of spending plan
Field Trips	-	47,385	35,100	-	439	4,826	87,750 Major cost is end of year overnight trips for all grades
Transportation (student)	-	9,018	6,680	-	83	919	16,700 Transportation provided only during scheduled school days before start of DOE calend
Student Services - other	-	-	-	-	-	-	-
Office Expense	-	70,804	52,448	-	656	7,212	131,119 Based on prior year spend adjusted for inflation
Staff Development	-	39,258	29,080	-	363	3,999	72,700 Based on detailed bottom up plan of professional development spending for the year.
Staff Recruitment	-	17,712	13,120	-	164	1,804	32,800 Based on bottom-up analysis of spending plan
Student Recruitment / Marketing	-	11,880	8,800	-	110	1,210	22,000 Based on prior year spend
School Meals / Lunch	-	6,059	4,488	-	56	617	11,220 School bears the cost of lunch for students who do not qualify for free lunch.
Travel (Staff)	-	3,173	2,350	-	29	323	5,875
Fundraising	-	-	-	-	-	-	-
Other	-	5,400	4,000	-	50	550	10,000 Fundraising
<b>TOTAL SCHOOL OPERATIONS</b>	<b>-</b>	<b>401,283</b>	<b>297,247</b>	<b>-</b>	<b>3,716</b>	<b>40,871</b>	<b>743,117</b>

**Launch Expeditionary Learning Charter School**

**PROJECTED BUDGET FOR 2015-2016**

**July 1, 2015 to June 30, 2016**

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	3,229,082	2,391,913	-	29,899	328,888	5,979,781	
Total Expenses	3,554,981	2,633,319	-	32,916	362,081	6,583,298	
Net Income	(325,899)	(241,407)	-	(3,018)	(33,193)	(603,516)	
Actual Student Enrollment	-	-	-	-	-	-	
Total Paid Student Enrollment	-	-	-	-	-	-	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
<b>FACILITY OPERATION &amp; MAINTENANCE</b>							
Insurance	21,134	15,655	-	196	2,153	39,138	This is mainly P&C Insurance, not building insurance
Janitorial	540	400	-	5	55	1,000	Cleaning Service for Special Events
Building and Land Rent / Lease	-	-	-	-	-	-	
Repairs & Maintenance	-	-	-	-	-	-	
Equipment / Furniture	-	-	-	-	-	-	
Security	5,400	4,000	-	50	550	10,000	Building Permits Allowance
Utilities	-	-	-	-	-	-	
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>27,074</b>	<b>20,055</b>	<b>-</b>	<b>251</b>	<b>2,758</b>	<b>50,138</b>	
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>138,675</b>	<b>102,723</b>	<b>-</b>	<b>1,284</b>	<b>14,124</b>	<b>256,806</b>	Calculated based on detailed analysis of capital expenditures, for prior and current year
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTINGENCY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL EXPENSES</b>	<b>3,554,981</b>	<b>2,633,319</b>	<b>-</b>	<b>32,916</b>	<b>362,081</b>	<b>6,583,298</b>	
<b>NET INCOME</b>	<b>(325,899)</b>	<b>(241,407)</b>	<b>-</b>	<b>(3,018)</b>	<b>(33,193)</b>	<b>(603,516)</b>	
<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
District of Location			314	Average Enrollment over the course of the year. Based on prior year's experience.			
School District 2 (Enter Name)			-				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
<b>TOTAL ENROLLMENT</b>	<b>-</b>	<b>-</b>	<b>314</b>				
<b>REVENUE PER PUPIL</b>	<b>-</b>	<b>-</b>	<b>-</b>				
<b>EXPENSES PER PUPIL</b>	<b>-</b>	<b>-</b>	<b>-</b>				



# Audited Financial Statement Checklist

Last updated: 10/30/2015

Page 1

**Charter School Name:**

**1. Please check each item that is included in the 2014-15 Audited Financial Statement submitted for your charter school.**

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	Not Applicable
CSP Agreed Upon Procedures (if applicable)	Not Applicable
Management Letter	Yes
Report on Extracurricular Student Activity Accounts (if applicable)	Not Applicable
Corrective Action Plans for any Findings	Not Applicable

**2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2014-15 Audited Financial Statement.**

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	No
CSP Agreed Upon Procedures Report	No
Management Letter	No

**Thank you.**



# Appendix E: Disclosure of Financial Interest Form

Last updated: 07/30/2015

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Page 1

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All trustees who served on an education corporation governing one or more charter schools during the 2014-2015 school year must complete the form in Appendix E (Disclosure of Financial Interest Form). The Disclosure of Financial Interest Forms are due on November 1, 2015. A link to a safe and secure form that each Trustee must complete by the November 1, 2015 deadline will be provide here by September 1, 2015 or sooner.

ALL charter schools or merged education corporations must complete the Board of Trustees Membership Table within the online portal in Appendix F (Board of Trustees Membership Table). The Board of Trustees Membership Table must be submitted by August 1, 2015.

Regents-authorized charter schools must upload a complete set of board of trustee Meeting Minutes from July 2014-June 2015 into Appendix G (Board Minutes). Board of Trustee Meeting Minutes must be submitted by August 1, 2015.

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Yes, each member of the school's Board of Trustees will receive a link to the Disclosure of Financial Interest Form.

Yes

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Thank you.



# Appendix F: BOT Membership Table

Last updated: 07/30/2015

## Page 1

### 1. Current Board Member Information

	Trustee Name	Email Address	Committee Affiliation(s)	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role and School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Jonathan Harber	[REDACTED]	Chair/Board President	Yes	Education Technology, Business Strategy	First Term: 3 years; Second Term: 1 month
2	Grace Lee	[REDACTED]	Treasurer	Yes	Finance	First Term: 3 years; Second Term: 1 month
3	Dan Ginsberg	[REDACTED]	Trustee/Member	Yes	Education Technology, Assessment, Business Strategy	First Term: 2 years 10 months
4	Nicole Lemerond	[REDACTED]	Trustee/Member	Yes	Finance	First Term: 3 years; Second Term: 1 month
5	Jonathan Latimer	[REDACTED]	Trustee/Member	Yes	Law	First Term: 2 years 0 months
6	Nicolas Lirette	[REDACTED]	Trustee/Member	Yes	Finance, Business Strategy	First Term: 1 years 8 months
7	Anthony Conelli	[REDACTED]	Trustee/Member	Yes	Education, Leadership	First Term: 1 month
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

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**2. Total Number of Members Joining Board during the 2014-15 school year**

1

---

**3. Total Number of Members Departing the Board during the 2014-15 school year**

0

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**4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?**

15

---

**5. How many times did the Board meet during the 2014-15 school year?**

6 official (11 unofficial)

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**6. How many times will the Board meet during the 2015-16 school year?**

10

---

**Thank you.**

***Launch Expeditionary Learning Charter School***

**BOARD MEETING MINUTES**

**Meeting Date: September 10, 2014**

**Call to order:** A regular meeting of the Board of Trustees (“the board”) of Launch Expeditionary Learning Charter School (“the school”) was held at Launch Expeditionary Learning Charter School, 1580 Dean St., Brooklyn, NY 11213. The meeting convened at 6:35pm, Chairman Jonathan Harber presiding.

**Members in attendance:** Jonathan Harber, Grace Lee, Dan Ginsberg, Nic Lirette, Jonathan Latimer

**Members not in attendance but calling in:** Nicole Lemerond

**Members not in attendance:**

**Also attending:** Geoffrey Roehm, Executive Director; Evan Kilgore, Principal

**Approval of minutes:** June 24, 2014

**Principal Report:**

The Principal presented to the board about the first days of school and new initiatives. The board heard from and asked questions of a panel of students about their experience at Launch.

**Action Items:**

Approve FY15 Board Meeting Calendar

*Motion:* Moved and seconded to approve the FY15 Board Meeting Calendar.

**VOTED:**

To approve the FY15 Board Meeting Calendar. The FY15 Board Meeting Calendar is approved.

**DOF Report:**

*None*

**ED Report:**

The Executive Director gave a presentation about SY14-15 State Assessment results for 6<sup>th</sup> and 7<sup>th</sup> grade. Board members asked questions about the data and discussed implications for the future. The Executive Director then updated the board on the Launch High School and the DOE’s letter of commitment to find space for the school.



**LAUNCH**

Expeditionary Learning Charter School

*Look In. Step Out. Move Forward.*

The Executive Director discussed the process for being sited and answered questions. The board then reviewed the new Launch promotional video.

**Adjournment:** There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35pm.

---

Board Officer

*Launch Expeditionary Learning Charter School*

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Date

***Launch Expeditionary Learning Charter School***

**BOARD MEETING MINUTES**

**Meeting Date: October 22, 2014**

**Call to order:** A regular meeting of the Board of Trustees (“the board”) of Launch Expeditionary Learning Charter School (“the school”) was held at Launch Expeditionary Learning Charter School, 1580 Dean St., Brooklyn, NY 11213. The meeting convened at 6:35pm, Chairman Jonathan Harber presiding.

**Members in attendance:** Jonathan Harber, Grace Lee, Dan Ginsberg, Nic Lirette, Jonathan Latimer, Nicole Lemerond

**Members not in attendance but calling in:** *None*

**Members not in attendance:** *None*

**Also attending:** Geoffrey Roehm, Executive Director; Evan Kilgore, Principal; Rachel Rocker, Director of Finance

**Approval of minutes:** September 24, 2014

**Principal Report:**

*None*

**Action Items:**

**Approve Audited Financial Statements**

*Motion:* Moved and seconded to approve the FY14 Audited Financial Statements.

**VOTED:**

To approve the FY14 Audited Financial Statements. The FY14 Audited Financial Statements are approved.

**DOF Report:**

The DOF presented and answered questions about FY14 financial data and presented and answered questions about the 1<sup>st</sup> quarter of FY15 financial reports.

**ED Report:**

The Executive Director presented information and answered questions about the DOE’s ongoing work to identify a site for the Launch High School. He then gave a presentation about student academic growth during the 2013-2014 school year. The ED further discussed the upcoming spring site visit by the school’s authorizer.



**LAUNCH**

Expeditionary Learning Charter School

*Look In. Step Out. Move Forward.*

Finally, the ED discussed and answered questions about the 1<sup>st</sup> Quarter Instructional Dashboard.

**Adjournment:** There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:33pm.

---

Board Officer

*Launch Expeditionary Learning Charter School*

---

Date

***Launch Expeditionary Learning Charter School***

**BOARD MEETING MINUTES**

**Meeting Date: November 24, 2014**

**Call to order:** A regular meeting of the Board of Trustees (“the board”) of Launch Expeditionary Learning Charter School (“the school”) was held at Launch Expeditionary Learning Charter School, 1580 Dean St., Brooklyn, NY 11213. The meeting convened at 7:00pm, Chairman Jonathan Harber presiding.

**Members in attendance:** Jonathan Harber, Grace Lee, Dan Ginsberg, Jonathan Latimer, Nicole Lemerond

**Members not in attendance but calling in:** *None*

**Members not in attendance:** Nic Lirette

**Also attending:** Geoffrey Roehm, Executive Director; Evan Kilgore, Principal; Rachel Rocker, Director of Finance

**Approval of minutes:** October 22, 2014

**Principal Report:**

*The Principal led a discussion about the SLC’s that board members attended, discussed goals for the evening, listened to feedback from board members about SLC’s, student performance and parent reaction, and answered questions.*

**Action Items:**

*None*

**DOF Report:**

*None*

**ED Report:**

The Executive Director presented information on the facility search being conducted by the NYC DOE and the possible identification of a site. Both the pros and cons of the site were discussed and the Executive Director answered questions about timeline and family communication. The Executive Director discussed possible growth at the elementary school level that had been part of the strategic planning process in the summer and answered questions. The ED briefly discussed board recruitment and the role that Board Assist would be playing in supporting the school in finding potential board members. The ED briefly discussed the management update and referenced the board dashboard.



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**Adjournment:** There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45pm.

---

Board Officer

*Launch Expeditionary Learning Charter School*

---

Date

***Launch Expeditionary Learning Charter School***

**BOARD MEETING MINUTES**

**Meeting Date: January 21, 2015**

**Call to order:** A regular meeting of the Board of Trustees (“the board”) of Launch Expeditionary Learning Charter School (“the school”) was held at Launch Expeditionary Learning Charter School, 1580 Dean St., Brooklyn, NY 11213. The meeting convened at 6:36pm, Chairman Jonathan Harber presiding.

**Members in attendance:** Jonathan Harber, Grace Lee, Dan Ginsberg, Jonathan Latimer, Nic Lirette

**Members not in attendance but calling in:** *Nicole Lemerond*

**Members not in attendance:**

**Also attending:** Geoffrey Roehm, Executive Director; Evan Kilgore, Principal; Rachel Rocker, Director of Finance

**Approval of minutes:** November 19, 2014

**Principal Report:**

*The principal discussed growth on the second round of interim assessments and answered questions from board members*

**Action Items:**

Approve Budget Amendment #1

*Motion:* Moved and seconded to approve Budget Amendment #1.

Approve Executive Director Evaluation Process

*Motion:* Moved and seconded to approve the Executive Director Evaluation Process.

**DOF Report:**

*The Director of Finance presented the quarterly financial reports and the proposed budget amendment #1 and answered questions from board members.*

**ED Report:**

The Executive Director presented information from the Management Update and e monthly Dashboard. The ED presented information about the process for the upcoming SED Site Visit, and discussed the board’s role in the visit. The board reviewed its responsibilities during the site visit and discussed those areas of



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responsibility. The ED then briefly discussed components of the Launch growth strategy.

**Adjournment:** There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:37pm.

---

Board Officer

*Launch Expeditionary Learning Charter School*

---

Date

***Launch Expeditionary Learning Charter School***

**BOARD MEETING MINUTES**

**Meeting Date: April 22, 2015**

**Call to order:** A regular meeting of the Board of Trustees (“the board”) of Launch Expeditionary Learning Charter School (“the school”) was held at Launch Expeditionary Learning Charter School, 1580 Dean St., Brooklyn, NY 11213. The meeting convened at 6:34pm, Chairman Jonathan Harber presiding.

**Members in attendance:** Jonathan Harber, Grace Lee, Dan Ginsberg, Jonathan Latimer, Nic Lirette, Nicole Lemerond

**Members not in attendance but calling in:**

**Members not in attendance:**

**Also attending:** Geoffrey Roehm, Executive Director; Evan Kilgore, Principal; Rachel Rocker, Director of Finance; Andrea Dozier, Ryan Fellow

**Approval of minutes:** January 21, 2014

**New School Leader Introduction:**

*Andrea Dozier, current Ryan Fellow at Launch, was introduced as a new leader at the school for the upcoming school year. Ms. Dozier spoke about her experiences in education and answered questions from the board.*

**Principal Report:**

*The principal discussed student performance on the State Assessments given the week prior and discussed the upcoming Crew Adventure Week for 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders and answered questions*

**Action Items:**

**Approve Budget Amendment #2**

*Motion:* Moved and seconded to approve Budget Amendment #2. Budget Amendment #2 is approved.

**DOF Report:**

*The Director of Finance presented the quarterly financial reports and the proposed budget amendment #2 and answered questions from board members.*

**ED Report:**



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The Executive Director presented the full Site Visit Report from the school's authorizer and answered questions. The ED then presented information on hiring and personnel shifts and curricular shifts for the upcoming school year.

**Adjournment:** There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:29pm.

***Launch Expeditionary Learning Charter School***

**BOARD MEETING MINUTES**

**Meeting Date: June 23, 2015**

**Call to order:** A regular meeting of the Board of Trustees (“the board”) of Launch Expeditionary Learning Charter School (“the school”) was held at Launch Expeditionary Learning Charter School, 1580 Dean St., Brooklyn, NY 11213. The meeting convened at 5:02pm, Chairman Jonathan Harber presiding.

**Members in attendance:** Jonathan Harber, Grace Lee, Dan Ginsberg, Jonathan Latimer, Nic Lirette

**Members not in attendance but calling in:** Nicole Lemerond

**Members not in attendance:**

**Also attending:** Geoffrey Roehm, Executive Director; Evan Kilgore, Principal; Rachel Rocker, Director of Finance; Anthony Conelli, prospective board member

**Approval of minutes:** April 22, 2015

**Prospective Board Member Introduction:**

*Anthony Conelli, prospective board member, was introduced. Mr. Conelli answered questions and engaged in a conversation with the full board about his background, qualifications, interest in the board and board responsibilities.*

**Principal Report:**

*The principal discussed ongoing student Presentations of Learning (POL's) and answered questions and collected feedback from board members who participated as panelists for student POL's.*

**Action Items:**

**Approve FY16 Budget**

*Motion:* Moved and seconded to approve FY16 Budget. FY16 Budget is approved.

**Action Items:**

**Approve New Board Member Anthony Conelli**

*Motion:* Moved and seconded to approve Anthony Conelli as a new board member. New board member Anthony Conelli is approved.



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**DOF Report:**

*The Director of Finance presented the FY16 Budget and answered questions from board members.*

**ED Report:**

The Executive Director briefly discussed elementary school growth possibilities and answered questions. The ED discussed the Executive Director performance review process and answered questions. The ED presented the annual scores from the Expeditionary Learning Implementation Review (IR) and facilitated a discussion about the IR review process.

**Adjournment:** There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00pm.

## School Efforts to Ensure Enrollment and Retention of Targeted Populations – 2014-2015

In 2013-14, the school made a good faith effort to attract and retain a greater enrollment of students with disabilities, English language learners, and students who are eligible applicants for the free and reduced price lunch program. The following list summarizes the actions taken.

### Students with Special Needs

- Promotional brochures sent to addresses of **all** 5<sup>th</sup> grade students in school's zip code (11213) and six surrounding zip codes containing the following statements:
  - "Launch serves all students, including English Language Learners and students with disabilities."
  - "Launch engages different kinds of learners with hands-on work, allowing teachers to differentiate instruction".
  - "Launch provides a certified special education teacher and a dual-certified ESL teacher for students that need extra supports."
- Outreach to guidance counselor and families of co-located elementary feeder school, which has a high special needs population.
- At open houses Launch staff discussed the ways that the Expeditionary Learning model supports all types of learners, including those with disabilities.

### English Language Learners

- **NEW:** Updated and re-translated an entire panel of the Launch flyer into Spanish, so that we no longer need to use a special insert that is translated. All critical information is included in one high-quality glossy flyer in both English and Spanish.
- Lottery application available in Spanish and Haitian Creole.
- Informational flier and Open House announcement available in Spanish.
- Informational flier, Open House announcement, and application available in Spanish at Brooklyn Charter School Fair.
- Link on school website for lottery and waitlist application in Spanish.
- Participated in the Common Application web portal made available by the NYC Charter School Center, available in multiple languages.
- Informational flier and Open House announcement available in Spanish.
- Bilingual (Spanish) receptionist.
- Bilingual (Spanish) enrollment coordinator assisted Spanish-speaking families in filling out necessary enrollment papers.
- Spanish translator was available/present for all recruitment and family events.
- Emails to families of enrolled students regarding important announcements and events were sent in both Spanish and English.

### Students Eligible for Free and Reduced Lunch Programs

- School website mentions participation in NYC Dept. of Ed SchoolFood program.
- Opportunity and support was given for all families to complete meal application online at Parent Orientation. Follow-up and additional support for completing paper and/or online applications was given to all families who did not complete it at Parent Orientation or who enrolled after the orientation.
- Recruitment efforts included mailings to all families with eligible students in school's zip code and 6 surrounding zip codes, all with a high percentage of FRLP-eligible families.
- Literature drop of over 20,000 flyers in NYC Public Housing developments

### Efforts to be Taken in 2015-2016

1. Launch will hold more parent workshops in Spanish

## 2014-15 6º GRADO LOTERÍA APLICACIÓN

**FECHA LÍMITE DE APLICACIONES: VIERNES, 1 DE ABRIL,  
2014**

**FECHA DE LOTERÍA: MARTES, 8 DE ABRIL, 2014**

### INFORMACIÓN OBLIGATORIA

Nombre del estudiante

\_\_\_\_\_

Apellido

Primero

Segundo nombre

Fecha de nacimiento \_\_\_\_\_ Sexo \_\_\_\_\_ Grado al que ingresa en 2013  
\_\_\_\_\_

Dirección \_\_\_\_\_ Apt  
\_\_\_\_\_

Ciudad \_\_\_\_\_ Estado \_\_\_\_\_ Código Postal \_\_\_\_\_ Distrito de Escuela  
\_\_\_\_\_

Nombre del padre/madre

\_\_\_\_\_

Relación con el estudiante

\_\_\_\_\_

Teléfono de la casa \_\_\_\_\_ Teléfono celular  
\_\_\_\_\_

Correo electrónico  
\_\_\_\_\_

**INFORMACIÓN OPCIONAL**

**La información en este sección no afecta la aplicación del estudiante.**

¿A qué escuela asiste el estudiante actualmente?  
\_\_\_\_\_

**FIRMA**

Entiendo que si yo tergiversar yo o mi niño en este aplicación, el espacio de mi niño sera revocado a la escuela.

**FIRMA DEL PADRE:** \_\_\_\_\_ **FECHA:** \_\_\_\_\_

**INSTRUCCIONES PARA COMPLETAR LA APLICACIÓN**

**1. Envíela por correo:**

Launch Expeditionary Learning Charter School  
1580 Dean St, 3<sup>rd</sup> Fl  
Brooklyn NY 11213



# LAUNCH

Expeditionary Learning Charter School

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## REUNIÓN DE INFORMACIÓN

### MIÉRCOLES

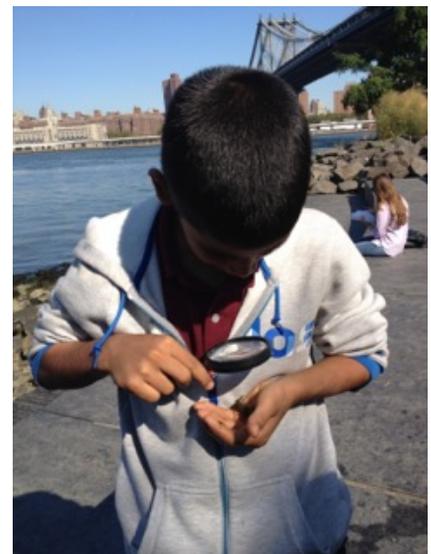
### 3 DE ABRIL

### 6:00 PM

### 1580 DEAN ST



- aprende sobre el currículo y los programas de la escuela
- encuentre los profesores
- obtiene más información sobre cualquier aspecto de la escuela
- aplicaciones disponible
- se habla español



---

**LAUNCH CHARTER SCHOOL 2014-2015**

**6<sup>TH</sup> GRADE LOTTERY APPLICATION**

**ENFÒMASYON KI OBLIGATWA**

1. Nonn Elèv la: \_\_\_\_\_ 2. Dat  
Nesans: \_\_\_\_\_

Prenon

Dezyèm Prenon

Non Fanmi

3. Adrès kay:

\_\_\_\_\_

Vil                      Ri/Apt.  
                                    Eta              Kod postal

4. Sèks: \_\_\_\_\_ Fi \_\_\_\_\_ Gason      5. Distri Lekòl Kominotè: \_\_\_\_\_      6. Klas W ap  
Antre a: \_\_\_\_\_

7. Non paran/gadyen legal: \_\_\_\_\_ 8. Sa li ye pou elèv la:

\_\_\_\_\_

Prenon

Non Fanmi

9. Nimewo Telefòn (yo), si ou genyen: \_\_\_\_\_

\_\_\_\_\_

efòn selilè

Telefòn kay

Telefòn travay

Tel

10. Imèl:

\_\_\_\_\_

\_\_\_\_\_

**ENFÒMASYON KI PA OBLIGATWA**

**Enfòmasyon ki nan seksyon sa a pa afekte sityasyon aplikasyon pitit ou.**

Non lekòl elèv la

ye: \_\_\_\_\_

**LÒT ENFÒMASYON / SIYATI PARAN**

Mwen rekonèt si mwen bay enfòmasyon ki pa kòrèk konsènan mwen oswa pitit mwen sou aplikasyon sa a, pitit mwen kapab pèdi plas li nan lekòl la.

**Siyati Paran:** \_\_\_\_\_ **Dat la:**

\_\_\_\_\_

**ENSTRIKSYON POU APLIKASYON AN:**

**N ap konsidere tout aplikasyon yo si nou resevwa yo, oswa si yo gen tenm ki date anvan 1. N ap mete aplikasyon nou resevwa apre dat limit lan sou yon lis-datant pou Launch. Si kantite aplikasyon nou resevwa yo depase kantite plas ki disponib yo, n ap fè yon tiraj-osò nan lekòl la nan dat 5 avril a 6pm.**

**VOYE LI PA LAPÒS:**

Launch Expeditionary Learning Charter School

1580 Dean St, 3<sup>rd</sup> Floor

Brooklyn, NY 11213



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[www.launchschool.net](http://www.launchschool.net)

[info@launchschool.org](mailto:info@launchschool.org)

(718) 604-6910

# SORTEO PARA GRADO 6



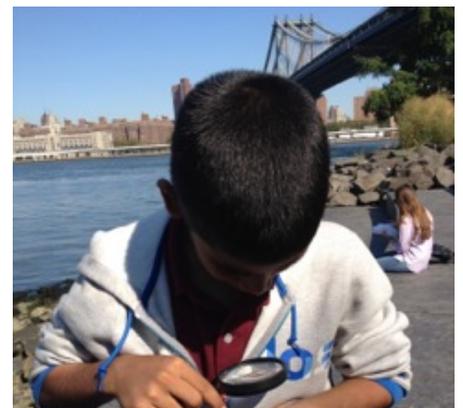
**MARTES**

**9 DE ABRIL**

**6:00 PM**

**1580 DEAN ST**

Porque el número de solicitudes recibidas excede el número de vacantes disponibles, realizaremos un sorteo. Los estudiantes que viven en el Distrito Escolar 16 de la Comunidad tienen prioridad en el sorteo. Si no conoce en qué Distrito Escolar de la Comunidad vive, puede llamar al 311 o visitar <http://gis.nyc.gov/dcp/at/f1.jsp>. Asistir al





# LAUNCH

Expeditionary Learning Charter School

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Preparar a los estudiantes de Brooklyn para el éxito en la Universidad y carreras

Ahora aceptando aplicaciones  
para 6° grado

1580 Dean St., Brooklyn, NY 11213

Tel: (718) 604-6910

Fax: (718) 604-6915

Email: [info@launchschool.org](mailto:info@launchschool.org)

[www.launchschool.net](http://www.launchschool.net)

## Preparar a los estudiantes para



# EXPEDITIONARY LEARNING

### Expediciones de aprendizaje

Expediciones de aprendizaje son estudios a largo plazo, de temas del mundo real que involucran a los estudiantes y enseñan las habilidades que necesitan para tener éxito en la universidad y carreras.

### Conferencias dirigidos por estudiantes

En vez de las tradicionales conferencias entre padres y maestros en los que los estudiantes hablan poco, en Launch los estudiantes deben presentar a los padres sus progresos que han hecho en sus clases y donde necesita mejorar.

### Equipo (Crew)

Todos los estudiantes de Launch se encuentran diariamente en una pequeña clase consultiva llamada un "Crew". Los equipos no tienen más que 15 estudiantes y cada estudiante es conocido bien por su consejero del Crew y compañeros de estudios. Durante el Crew, los estudiantes se involucran en iniciativas de construcción de carácter para asegurar que tengan éxito en sus clases.

### Presentaciones de aprendizaje

Al final de cada año escolar, todos los estudiantes de Launch están obligados a dar una presentación formal de su aprendizaje durante el año a un grupo de estudiantes, sus padres, maestros y miembros de la comunidad. Esta presentación de aprendizaje demuestra la capacidad del estudiante para entender dónde se encuentran en su camino hacia la universidad, y donde tienen que ir.

### Portafolios digitales

Todos los estudiantes mantendrán un portafolio digital online de trabajo que



## LAUNCH EXPEDITIONARY LEARNING CHARTER SCHOOL

Launch es una nueva escuela charter pública en Bed-Stuy, Brooklyn, sirviendo estudiantes en grados 6° y 7° por el año escolar 2013-14 (agregando grados hasta grado 12°). Para más información o para aplicar, por favor visite nuestro website a [www.launchschool.net](http://www.launchschool.net) o llame (718) 604-6910 (se habla español). No hay requisitos para

**Visite nuestro website para APLICAR AHORA**

**Fecha límite de aplicaciones: 5 de abril**

**[www.launchschool.net](http://www.launchschool.net)**



# Appendix I: Teacher and Administrator Attrition

Created: 07/23/2015

Last updated: 07/30/2015

Report changes in teacher and administrator staffing.

Page 1

**Charter School Name:**

## **[Instructions for completing the Teacher and Administrator Attrition Tables](#)**

**ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2014, the FTE for added staff from July 1, 2014 through June 30, 2015, and the FTE for any departed staff from July 1, 2014 through June 30, 2015 using the two tables provided.**

### **2013-14 Teacher Attrition Table**

	FTE Teachers on June 30, 2014	FTE Teachers Additions 7/1/14 – 6/30/15	FTE Teacher Departures 7/1/14 – 6/30/15
	22	29	12

### **2013-14 Administrator Position Attrition Table**

	FTE Administrator Positions On 6/30/2014	FTE Administrator Additions 7/1/14 – 6/30/15	FTE Administrator Departures 7/1/14 – 6/30/15
	5	7	1

**Thank you**



# Appendix J: Uncertified Teachers

Created: 07/23/2015

Last updated: 07/30/2015

**"thirty per centum or 5 teachers, whichever is less"**

To comply with NYS Education Law Section 2854(3)(a-1), please report the (FTE) count of uncertified and certified teaching staff as of the last day of school for the 2014-15 school year.

## Page 1

**Charter School Name:**

### Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: [http://www.bea.gov/faq/index.cfm?faq\\_id=368#sthash.8Rbj89kq.dpuf](http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf))

How many **UNCERTIFIED** Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2014-15?

**For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.**

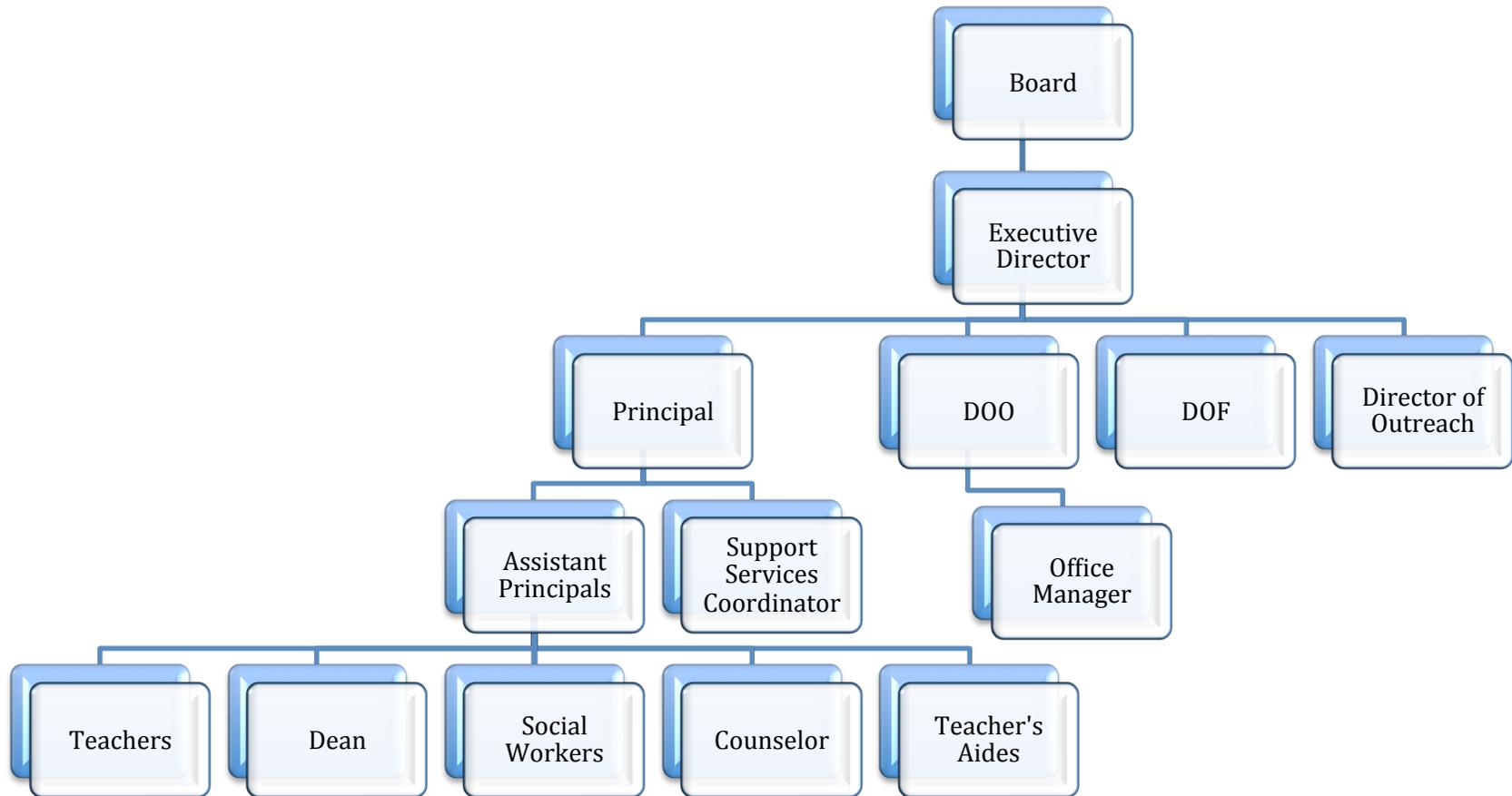
	FTE - (June 30, 2015)
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	5
(ii) individuals who are tenured or tenure track college faculty	0
(iii) individuals with two years satisfactory experience through Teach for America	0
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	0
FTE count of uncertified teachers who do not fit into any of the four statutory categories	1
<b>Total</b>	<b>6.0</b>

How many **CERTIFIED** Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2014-15?

23

**Thank you.**

## Organizational Chart – 2014-2015



## Launch Key Design Elements

### **Current Mission:**

Launch students will develop the academic skills and strength of character necessary to thrive in college, contribute to their community, and excel in their careers.

### **Proposed New Mission:**

Launch's mission is to prepare students in under-resourced communities to thrive in college and careers by providing a public education rooted in active learning experiences and powerful character development.

<b>Key Design Element 1</b>	
<b>Serving All Students</b>	<p>Launch is dedicated to serving all students that wish to attend a great public school in our neighborhood and surrounding neighborhoods. Approximately 25% of Launch students have special needs IEP's, and nearly 100% of those students enter Launch with the most restrictive settings on their IEP's. Launch established a self-contained class that is able to serve students designated for special District 75 schools, and has found success in mainstreaming even some of these very high needs students. We simply do not turn students away, and this diversity of learners is what help to create our unique and caring learning environment.</p>

<b>Key Design Element 1</b>	
<b>Learning Expeditions</b>	<p>Learning Expeditions are 8-12 week units that are fully interdisciplinary and answer the same big guiding questions. These long-term, in-depth studies offer real-world connections that can make learning come alive for students</p>

<b>Key Design Element 2</b>	
<b>Crew</b>	<p>Crew is our daily advisory where students focus on building the Habits of Heart and Mind and other elements of strong character. In Crew students begin to take on leadership roles with the goal of running an autonomous Crew by the end of the year. This responsibility transfers to the classroom over the course of students' time at Launch, helping to build strong habits of character and put the ownership on students. Launch also utilizes a nationally renowned character curriculum, Second Step, for a portion of each week that allows students to build understanding about adolescence and practice important young adult skills.</p>

**Key Design Element 3**

<p><b>Habits of Heart and Mind</b></p>	<p>The Habits of Heart and Mind are part of the lifeblood of the school. They help to guide student character growth and the types of people that students become. It is the development of such habits that has been shown to have the strongest correlation with success in college and careers (as opposed to test scores) The Launch Habits are: Craftsmanship, Wonder, Compassion, Mindfulness, Accountability, Perseverance. Students are assessed on the development of these habits alongside their academic work, and they reflect on their habits development weekly.</p>
--	---

**Key Design Element 4**

<p><b>Public Presentations of Student Work (PPSW's)</b></p>	<p>PPSW's, such as Presentations of Learning (POL's), Student Led Conferences (SLC's) and Exhibition Nights, help to make learning meaningful and authentic because students are responsible for defending their learning and taking responsibility for what they must do better. These are also celebratory events where many members of the community gather at Launch to review student learning.</p>
---	--

**Key Design Element 5**

<p><b>Strong Interim Assessment (IA) Practices</b></p>	<p>Launch implements a strong IA cycle of testing every 8 weeks and then analyzes the data and identifies the areas where students are making progress and where students need more help. IA's are implemented using the best practices of data-driven instruction from leaders in the field such as Paul Bambrick.</p>
--	---

**Key Design Element 6**

<p><b>Reading Intervention</b></p>	<p>In '14-'15, over a third of Launch students received additional reading intervention support in both blended and traditional classrooms. In '15-'16, 100% of Launch students will receive Tier II reading intervention services every day, as well as regular reading class and writing class as two core content subjects.</p>
------------------------------------	--

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/62047f58374b881f16>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Jonathan	Harber

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*LAUNCH EXPEDITIONARY LEARNING CS (REGENTS) 331600861003*

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Chair/President
- 

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of a series of loops and a long horizontal line extending to the right.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/327253f38ff87ef71e>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Jonathan	Latimer

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*LAUNCH EXPEDITIONARY LEARNING CS (REGENTS) 331600861003*

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "J. [unclear]", written over a horizontal line.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/6bbef814f2b34521cb>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Grace	Lee

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*LAUNCH EXPEDITIONARY LEARNING CS (REGENTS) 331600861003*

8. Select all positions you have held on the Board:

(check all that apply)

---

- Treasurer
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several loops and a long horizontal line extending to the right.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/6cb98deb986f62339c>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Dan	Ginsberg

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*LAUNCH EXPEDITIONARY LEARNING CS (REGENTS) 331600861003*

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

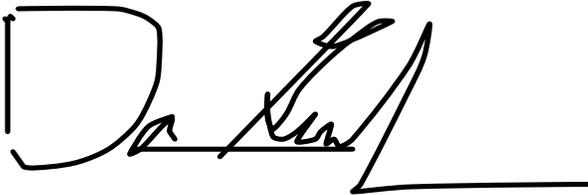
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to be 'D. [unclear]', written over a horizontal line. The signature is stylized and cursive.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/c23a0f300ba17b8029>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Nicole	Lemerond

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*LAUNCH EXPEDITIONARY LEARNING CS (REGENTS) 331600861003*

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

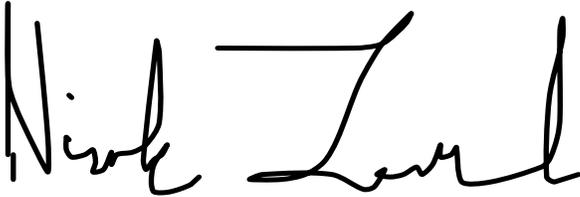
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Nick Lund". The signature is written in a cursive style with a horizontal line above the "L" in "Lund".

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/5df3d20b741021252>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Nic	Lirette

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*LAUNCH EXPEDITIONARY LEARNING CS (REGENTS) 331600861003*

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Nic Lentz". The signature is written in a cursive style with a large, stylized "L" and "t".

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/908e624825538617d>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Anthony	Conelli

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*LAUNCH EXPEDITIONARY LEARNING CS (REGENTS) 331600861003*

8. Select all positions you have held on the Board:

(check all that apply)

*(No response)*

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

Yes

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.

[cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.   Position Held	Chief Schools Officer
[cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.   Responsibilities	Support the organization's goal of establishing a "great network of great Expeditionary Learning schools."
[cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.   Salary	100k+
[cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.   Start Date	2013

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

Yes

12a. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization Conducting Business with the School	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Member with Interest	Steps Taken to Avoid Conflict of Interest
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1	NYC Outward Bound Schools	Institutional Partner of the school	Approx. \$50,000	None	I do not negotiate any contracts with the school and recuse myself from any vote involving the institutional partnership
2					
3					
4					
5					

Signature of Trustee



**Thank you.**